

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, July 13, 2026

President Heidi Rudolph, Presiding
Call to Order, 7:00 pm
Edward Tymick, Village Clerk

Board Members Present:

Amy Avakian
Alan Fink
Scott Lewis
Karen Martin
Phil Nawrocki

Absent:

Nicole Chen

Village Attorney Present:

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager
Heather Valone, Director of Community Development
Matt Supert, Director of Municipal Services
John Mastandona, Director of Finance
Sean Gilhooley, Director of Law Enforcement
Daisy Chavez, Assistant to the Village Manager
Jill Izzo, Deputy Village Clerk

Electronic Attendance:

None.

PLEDGE OF ALLEGIANCE

President Rudolph led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

PUBLIC COMMENT

None.

APPROVAL OF MEETING MINUTES

The June 15, 2026 President and Board of Trustees meeting minutes were approved as read.

GENERAL GOVERNMENT COMMITTEE REPORT (TRUSTEE CHEN)

Trustee Nawrocki reported on behalf of Trustee Chen that the General Government Committee reviewed and recommends the approval of the Collective Bargaining Agreement between the Village of Western Springs and Metropolitan Alliance of Police (MAP) 360. Manager Baer gave a brief overview of the terms of the agreement. Trustee Nawrocki indicated that this item will be on the Omnibus for approval.

Trustee Nawrocki reported on behalf of Trustee Chen that the General Government Committee reviewed and recommends a special events liquor license and temporary use permit for St. John of the Cross Parish's Family Fest being held August 13-16, 2026.

FINANCE COMMITTEE REPORT (TRUSTEE MARTIN)

Trustee Martin introduced Tom Siwicki from Sikich who gave a summary of the annual audit for the fiscal year of the Village ending December 31, 2025. Trustee Martin indicated that this report will be on tonight's Omnibus for approval.

Trustee Martin reported that the Finance Committee reviewed and recommends the June 1, 2026 TIF Incentive Rebate Payment to Hawthorn 45, LLC in the amount of \$172,543.50.

Trustee Martin reported that the Finance Committee reviewed and recommends the budget amendment for unanticipated HVAC repairs at the Recreation Center and that this item will be on tonight's Omnibus for approval.

Trustee Martin reported that the Finance Committee reviewed and recommends several budget amendments within the Municipal Services Department including the 53rd Street and Flagg Creek watermain project and repairs needed for vehicles and equipment. Trustee Martin indicated that this item will be on tonight's Omnibus for approval.

Trustee Martin also mentioned that the Village is reviewing their water and sewer rates as the fee structure has not been updated in 9 years. Trustee Martin indicated that the final water and sewer rate study will be brought during the August cycle.

PLANNING AND ZONING COMMITTEE REPORT (TRUSTEE FINK)

No report.

PUBLIC WORKS & WATER COMMITTEE REPORT (TRUSTEE LEWIS)

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommends approval of a Change Order in the amount of \$10,608.72 for the 53rd Street Watermain Project. Trustee Lewis discussed several unforeseen circumstances that occurred during construction resulting in additional costs.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommends a Professional Services Agreement with Baxter & Woodman for Design Services for electrical improvements at Well # 3 for an amount not to exceed \$62,000. Trustee Lewis reported that the project will modernize the electrical system at Well #3 and will be proposed in the FY 2027 budget. Trustee Lewis indicated that this item is on tonight's Omnibus for approval.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommends Professional Services Agreement with Baxter & Woodman for Design Services for the motor control center and switchboard services at the Water Treatment Plant for an amount not to exceed \$62,000. Trustee Lewis reminded the Board that Carollo Engineers previously completed a water plant condition assessment which indicated that we should prioritize these improvements. Trustee Lewis indicated that this item is on tonight's Omnibus for approval.

Trustee Lewis reported that the Village will survey residents regarding the Leaf Collection Program in the coming days.

PROPERTIES & RECREATION COMMITTEE REPORT (TRUSTEE NAWROCKI)

Trustee Nawrocki reported that the Properties and Recreation Committee reviewed and recommends Recreation Center HVAC Repairs for the unanticipated work.

Trustee Nawrocki reported that the Properties and Recreation Committee reviewed and recommends agreement with United Door & Dock for the 2026 Overhead Door Repairs for an amount not to exceed \$55,806.

Trustee Nawrocki reported that the Properties and Recreation Committee reviewed and recommends Change Order for the 2026 Janitorial Maintenance Services Contract due to a deep clean of all the Village buildings.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT (TRUSTEE AVAKIAN)

Trustee Avakian reported that the Public Health and Safety Commission reviewed and recommends an agreement with Johnson Controls Security Solutions LLC for alarm monitoring and receiving system equipment and services.

Trustee Avakian reported that the Public Health and Safety Commission reviewed and recommends an ordinance amending parking restrictions for the two parking spaces located directly in front of 4472 Lawn Avenue (BB's Donuts) to make them 15 minute parking spaces until 3:00 p.m.

Trustee Avakian introduced Chief Gilhooley to give a brief background on the addition of parking restrictions on Rugeley Road and 50th Place. Chief Gilhooley reported that the police department received a petition seeking parking restrictions on Rugeley Rd. and 50th Place due to vehicles being parked on both sides of the street causing congestion. Chief Gilhooley brought the option of limiting 2 hour parking on both sides of the street to the Transportation and Safety Commission. The Transportation and Safety Commission recommended this option to the Public Health and Safety Committee and they recommended further discussion by the Village Board.

Public comment was reopened and a resident spoke in favor of 4 hour parking on one side of the street which will help promote safety. Another resident spoke regarding the issues of

having many cars parked on the street being due to high school students looking for more convenient parking spaces. She also noted that in 35 years, this was the first year that it was a significant issue. No action was taken and staff will review the issue with the high school before returning with a recommendation.

CONSIDERATION OF AN OMNIBUS VOTE

Trustee Nawrocki moved that the ordinances, resolutions and motions as contained on the meeting agenda for July 13, 2026, be adopted and/or approved under an Omnibus vote.

Trustee Nawrocki read the Omnibus in its entirety.

A. A motion to approve the June 15, 2026 Village President and Board of Trustees meeting minutes as read.

B. Resolution No. 26-3020

A Resolution authorizing and approving a labor agreement between the Village of Western Springs and Metropolitan Alliance of Police, Western Springs Police Chapter 360 (Term April 1, 2025 to March 31, 2028).

C. Ordinance No. 26-3324

An Ordinance approving the creation of a Class "I" (Special Events on Property Owned or Leased by a Not-For-Profit Organization) liquor license for issuance to St. John of the Cross Parish and approving the related temporary use permit for the 2026 Family Festival event scheduled for August 13, 2026 to August 16, 2026 at the 5005 Wolf Road property.

D. A motion to accept the Annual Comprehensive Financial Report for period ending December 31, 2025 as presented.

E. Resolution No. 26-3021

A Resolution authorizing the approval of the June 1, 2026 TIF incentive rebate payment to Hawthorn 45, LLC and the transfer of TIF funds into the Downtown South TIF Incentive Fund for the benefit of the Western Springs Downtown South TIF District.

F. Ordinance No. 26-3325

An Ordinance approving an amendment to the Fiscal Year 2026 operating budget to pay for HVAC repairs at the Recreation Center.

G. Ordinance No. 26-3326

An Ordinance approving amendments to the Fiscal Year 2026 operating budget in the General Fund and the Water Fund.

H. Ordinance No. 26-3327

An Ordinance approving and authorizing the execution of Change Order No. 2 to the contract entered into with Mauro Sewer Construction Inc., of Des Plaines, Illinois for the repair of the watermain located at 53rd Street and Flagg Creek, increasing the contract price from \$370,180.00 to \$380,778.79.

I. Resolution No. 26-3022

A Resolution approving and authorizing the execution of a professional services agreement between the Village of Western Springs and Baxter and Woodman, Inc. of Mokena, Illinois for design engineering services for electrical improvements at Well #3 for an amount not to exceed \$62,000.00.

J. Resolution No. 26-3023

A Resolution approving and authorizing the execution of a professional services agreement between the Village of Western Springs and Baxter and Woodman, Inc. of Mokena, Illinois for design engineering services related to the Master Control Center (MCC) and switchboard at the Water Treatment Plant for an amount not to exceed \$62,000.

K. Resolution No. 26-3024

A Resolution accepting the lowest cost, qualified, responsive bid and authorizing the execution of an agreement to be entered into between the Village of Western Springs and United Door and Dock, LLC of Glendale Heights, Illinois for the overhead garage door repair project and authorizing the expenditure of Village funds to pay for the project in an amount not to exceed \$55,806.00.

L. Resolution No. 26-3025

A Resolution authorizing and approving the execution of an agreement for alarm monitoring and receiving system equipment and services with Johnson Controls Security Solutions LLC (Term: July 1, 2026 to July 31, 2029)

M. Ordinance No. 26-3328

An Ordinance approving and authorizing the execution of Change Order No. 1 to the contract entered into with SW Cleaning Service of Rolling Meadows, Illinois for the

janitorial maintenance services contract, increasing the contract price from \$92,544.00 to \$94,644.00.

N. Ordinance No. 26-3329

An Ordinance amending Title 7 (Motor Vehicles and Traffic), Chapter 4 (Traffic Schedules), Section 3 (Schedule III: Parking Limitations and Prohibitions) of the Western Springs Municipal Code relative to time-restricted parking on Lawn Avenue in Downtown Western Springs.

Trustee Lewis seconded to the motion.

Motion passed on a roll call vote.

Voting Aye: Avakian, Fink, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None

Absent: Trustee Chen

REPORTS

Monthly Financial Report (Trustee Martin)

Trustee Martin introduced Director Mastandona who gave a summary of the June 2026 financial report.

Trustee Martin made a motion to accept the June 2026 Financial Report as presented.

Trustee Lewis seconded the motion. Motion passed on a roll call vote.

Voting Aye: Avakian, Fink, Lewis, Martin, Nawrocki

Voting Nay: None.

Absent: Trustee Chen

Village President Rudolph

President Rudolph reported that she attended a Mayors Coffee event hosted by the DuPage Mayors and Managers and there was a discussion on best practices for how the communities in the metropolitan area communicate their concerns to our legislators.

Village Manager Baer

Manager Baer reported that we have a survey on the Village website allowing residents the opportunity to provide input on the Village Comprehensive Plan. Manager Baer also reported that we have posted information on our website regarding our water quality report. Manager Baer reported that there are several upcoming community events including French Market and Jammin' in July. She requested Chief Gilhooley report on National Night Out Against Crime which will take place on August 4, 2026 at Ideal Park in Countryside.

Chief Gilhooley indicated that this is a community building opportunity to foster relationships with residents and the police departments.

Village Attorney Skrodzki

Attorney Skrodzki reported that last fall the federal government passed a law that modified the loophole related to hemp derived THC products and included them as scheduled cannabis products. The State of Illinois recently passed a bill to update Illinois's definition to match the federal changes. Attorney Skrodzki has prepared documentation for area businesses to answer questions about the changes in the law.

ADJOURNMENT

Trustee Avakian made a motion to adjourn, seconded by Trustee Nawrocki. Motion passed on a voice vote. The meeting was adjourned at 8:08 p.m.

Submitted by:

A handwritten signature in cursive script, appearing to read "Jill Izzo", written in dark ink.

Jill Izzo

Deputy Village Clerk