

Finance Committee Meeting Minutes
Tuesday, April 7, 2026
Village Hall

Present:

Karen Martin, Chairperson

Scott Lewis, Trustee

Others Present:

John Mastandona, Director of Finance

Ellen Baer, Village Manager

Heidi Rudolph, Village President

Casey Biernacki, Deputy Village Manager

Meeting called to order at 8:33 pm

Minutes: The minutes of the March 3, 2026, Finance Committee were approved as presented. Motion by Trustee Lewis and second by Chairperson Martin.

Public Comment: None

Items of Discussion:

Approval of a Three-Year Agreement with ClearGov for Subscription Services for Capital

Budgeting: Director Mastandona presented the three-year agreement with ClearGov. He explained that staff has been utilizing the free version of the software, but that the Village requests has exceeded its capabilities. He stated that this software would help streamline the budgeting process and give staff the resources for better long-term planning for capital projects. The committee reviewed the request and Chairperson Martin motioned that the request be placed on the April 13th Board of Trustees meeting agenda for discussion and a second by Trustee Lewis. Motion passed by a roll call vote.

Authorizing Certain Expenditures From the Downtown North Tax Increment Financing District to Pay for a Portion of the Hillgrove Avenue Improvement Project:

Director Mastandona stated that Director Koza's presentation to the Public Works and Water Committee for the Hillgrove Avenue Improvement provided an overview of the planned project and the committee recommended the approval of the design engineering proposal. He stated that the costs were TIF eligible and that funding it with TIF revenues needed a recommendation from the Finance Committee. The committee reviewed the request and Trustee Lewis motioned that the request be placed on the April 13th Board of Trustees meeting agenda for discussion and a second by Chairperson Martin. Motion passed by a roll call vote.

Utility Billing Rate Update: Director Mastandona provided an update on the utility billing rate study and the anticipated future steps.

Other Business: None.

Schedule Next Meeting: The next Finance Committee meeting was confirmed to be held on Tuesday, May 5, 2026, at 5:15pm.

Motion to adjourn by Trustee Scott Lewis and second by Chairperson Karen Martin.

There being no further business, the meeting was adjourned at 9:03 pm

Respectfully Submitted,
John Mastandona
Director of Finance

APPROVED: July 7, 2026