

Liquor Control Commission
Village Board Room
Tuesday, September 30, 2025, 7:00 p.m.

Present: Chairman Brian J. Cronin
Member John F. Dixon
Heidi Rudolph, Village President
Heather Valone, Community Development Director
Anne Skrodzki, Village Attorney
Barb Kartzmark, Park District Manager of Community Relationships and Events

Call to Order: Chairman Cronin called the meeting to order at 7:00 pm. Member Dixon was in attendance. Member DeRock was absent. There were no additions/deletions to the agenda.

Approval of Minutes: Chairman Cronin made a motioned to approve the meeting minutes for August 25, 2025. Member Dixon seconded the motion to approve. A voice vote was conducted, and the minutes were approved with all two members voting aye.

Public Comment: There were no members of the public in attendance to speak or provide comments at this time in the meeting.

Western Springs Park District – Requests for Special Events Liquor License and Temporary Use Permit for Halloween Bash Chili Cook-Off 2025: Director Valone provided a brief overview of the application and explained that liquor has not been part of this event for the previous nine years that it was held, however they are looking to add it for this year.

Director Valone stated that the event is to be held on Saturday, October 25th from 10:00 am to 2:00 pm. They are looking to serve liquor and have last-call at 1:00 pm. Director Valone showed an image of the event map and explained that the Park District is proposing to have control of certain paths and use security guards to ensure that liquor consumption is held inside the event area.

Barb Kartzmark, representative for the Western Springs Park District, provided an overview of the local businesses that will be participating in the event this year. Both Ms. Kartzmark and Director Valone explained the layout of the event map, including locations of parking, security posts, vendors, various activities, etc.

Chairman Cronin asked questions related to the hours of operation of the event, if there is guidance in the code for start/stop times, and if liquor service will be over-the-counter. Ms. Kartzmark clarified that liquor will be served over-the-counter from tables.

Member Dixon asked what time the security will be at the event until. Ms. Kartzmark confirmed that security will be scheduled until 2:00 pm, however other members of staff will take their place if there are still patrons in the event space past that time.

Ms. Kartzmark explained the various duties of the security staff, including checking IDs and providing wristbands. Director Valone clarified that patrons will not be allowed to purchase alcohol without a wristband and a ticket, and that service will be provided by BASSET certified staff.

Chairman Cronin asked if there were any other questions or comments. Hearing none, Chairman Cronin

made a motion to propose to the Board that they accept this request for the Special Events Liquor License and Temporary Use Permit for Halloween Bash Chili Cook-Off 2025. Member Dixon seconded the motion to approve. Director Valone then did a roll call. Both Members voted “aye”. A secondary motion made by Chairman Cronin and seconded by member Dixon for staff to update the draft recommendation and provide signature. Member Dixon and Charmain Cronin both replied “aye”. Director Valone stated that this item will move to the Village Board’s agenda for October 13, 2025.

Other Business: None.

Adjournment: Chairman Cronin made a motion to adjourn the meeting. Member Dixon seconded the motion. A voice vote was conducted with both Trustees voting aye. Meeting is adjourned at 7:12 pm.

A handwritten signature in black ink, appearing to read "Heather Valone". The signature is fluid and cursive, with the first name "Heather" and last name "Valone" clearly distinguishable.

Heather Valone, AICP, Director of Community Development