



AGENDA

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: July 7, 2026 at 6:00 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

A. Call to Order

B. Approval of Minutes

1. Meeting Minutes 6-2-2026

C. Public Comment

D. New Business

1. Change Order for the 53rd Street Watermain Project
2. Professional Services Agreement with Baxter & Woodman for Design Services for Electrical Improvements at Well # 3.
3. Professional Services Agreement with Baxter & Woodman for Design Services for the MCC and Switchboard Services at the Water Treatment Plant.
4. Fiscal Year 2027 Budget

E. Other Business

F. Schedule Next Committee Meeting

G. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, please email accommodations@wsprings.com or contact Jill Izzo at 708-246-1800, extension 127.

Public Works and Water Committee Meeting Minutes
Tuesday, June 2, 2026, 5:20 PM
Board Room
740 Hillgrove Ave
Western Springs IL 60558

Call to Order

5:30 PM Scott Lewis, Chairman-Trustee Presiding

Committee Members' Present:

Scott Lewis, Trustee, Chair
Karen Martin, Trustee
Heidi Rudolph, President

Committee Members Absent:

None

Staff Present:

Ellen Baer, Village Manager
Matthew Supert, Director of Municipal Services
Jeff Koza, Director of Engineering Services
Diana Puga, Municipal Services Coordinator
Ron Derengowski, Water Plant Superintendent

Roll Call

As noted above.

Approval of Minutes:

Chair Lewis made a motion to approve the minutes of May 5, 2026 as read, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Public Comment- None

New Business:

Phase II Lead Service Line Replacement Project - Preliminary Bid Award Update

Water Plant Superintendent Derengowski provided an update on the Phase II Lead Service Line Replacement Project. A bid opening was scheduled for June 5, staff advised they would bring forward a recommendation for awarding of this project to the June 15 Board meeting.

Risk and Resilience Assessment

Water Plant Superintendent Derengowski discussed a professional services agreement with HR Green for a Risk and Resilience Assessment to identify and evaluate threats both natural and malevolent that can disrupt water supply or wastewater service.

Chair Lewis made a motion to recommend to the Village Board a professional services agreement with HR Green for a Risk and Resilience Assessment, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Gilbert Avenue Resurfacing - Phase 3 Engineering Firm Selection and Draft Proposal

Director Koza provided an update on the selection of an Engineering firm for the Gilbert Avenue Resurfacing. The Village issued an RFQ on April 3, and on April 24, received three responses. After a review by the review committee, Baxter and Woodman was unanimously identified as the selected firm.

The draft agreement was submitted to IDOT for review, staff anticipates bringing the final engineering agreement back to the Village Board for approval in August or September.

Other Business

Water System Update

Water Plant Superintendent Derengowski provided an update on Watering Restrictions, Watermain Installation for the Woodland Avenue project, the Pilot Study at the Water Plant, and upcoming reports.

Leaf Collection Program

Municipal Services Director Supert reported on the leaf collection program and the limitations and challenges the Public Works subdivision experience. Staff, at the direction of the Board, will conduct a brief survey before providing any recommendations for improvement.

Adjourn

Chair Lewis motioned to adjourn the meeting, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Meeting adjourned at 6:17 PM

Respectfully Submitted: Diana Puga, Municipal Services Coordinator



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: July 7, 2026

AGENDA ITEM D.1.

To: Public Works and Water Committee

From: Ronald Derengowski, Water Plant Superintendent

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services, John Mastandona, Director of Finance

RE: Change Order for the 53rd Street Watermain Project

Recommendation

Recommend the approval of a budget amendment and change order for the payment of services with the completion of the 53rd Street Watermain project with Mauro Sewer Construction with the remaining balance of \$87,028.88.

Summary

Mauro Sewer Construction has completed all work associated with the 53rd Street and Flagg Creek Water Main Improvements project. The project was approved on August 18, 2025 (Resolution 25-2939) with a contract amount not to exceed \$344,350.00. During the project, the Village Board was informed of the following unanticipated incurred costs:

1. An unmarked water service that was damaged and repaired;
2. Additional 8" ductile water main that was moved following the requirements and recommendations of the AWWA Standards; and
3. Increased area of restoration materials with topsoil and sod.

The change in scope and cost requires a change order to the contract to be considered by the Village Board.

Financial Impact

Account 4303510 62020

Fund Water and Sewer Fund

2026 Budget Budget Amendment to account 4303510 62020

Project Cost \$87,028.88

Recommended Motion

I move to recommend to the Village Board the approval of the budget amendment of \$87,028.88 and the change order to the contract with Mauro Sewer Construction for services in completion of the 53rd Street and Flagg Creek Watermain Project.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. WESTERN SPRINGS 2521.2 INVOICE
2. CHANGE ORDER 2 - 53rd St Flagg Creek Watermain Project

Mauro Sewer Construction, Inc.

1251 Redeker Road • Des Plaines, IL • 60016 (847) 803-2033 • FAX: (847) 803-2034

PROJECT:
WESTERN SPRINGS 53RD ST & FLAGG CREEK WM

BILL TO:
WESTERN SPRINGS
740 HILLGROVE AVE.
WESTERN SPRINGS, IL. 60558

INVOICE

June 1, 2026
WORK THROUGH 05/29/26
INVOICE: 2521.2

	ITEM #	DESCRIPTION	CONTRACT				COMPLETED TO DATE	
			UNIT	QTY	UNIT PRICE	TOTAL AMOUNT	QTY	TOTAL AMOUNT
1	21101615	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	184	\$ 45.00	\$ 8,280.00	471.00	\$ 21,195.00
2	25200100	SODDING	SQ YD	184	\$ 45.00	\$ 8,280.00	471.00	\$ 21,195.00
3	42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	248	\$ 35.00	\$ 8,680.00	165.50	\$ 5,792.50
4	42400800	DETECTABLE WARNINGS	SQ FT	12	\$ 100.00	\$ 1,200.00	12.00	\$ 1,200.00
5	44000600	SIDEWALK REMOVAL	SQ FT	249	\$ 5.00	\$ 1,245.00	165.50	\$ 827.50
6	56103000	DUCTILE IRON WATER MAIN 6"	FOOT	17	\$ 150.00	\$ 2,550.00	18.50	\$ 2,775.00
7	56103100	DUCTILE IRON WATER MAIN 8"	FOOT	88	\$ 200.00	\$ 17,600.00	108.50	\$ 21,700.00
8	56105000	WATER VALVES 8"	EACH	2	\$ 6,000.00	\$ 12,000.00	2.00	\$ 12,000.00
9	56400500	FIRE HYDRANTS TO BE REMOVED	EACH	2	\$ 1,000.00	\$ 2,000.00	2.00	\$ 2,000.00
10	56400820	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	2	\$ 13,500.00	\$ 27,000.00	2.00	\$ 27,000.00
11	X1200015	VALVE VAULTS TO BE ABANDONED	EACH	2	\$ 1,000.00	\$ 2,000.00	2.00	\$ 2,000.00
12	X1200221	NON-PRESSURE CONNECTION TO EXISTING WATER MAIN	EACH	2	\$ 17,000.00	\$ 34,000.00	2.00	\$ 34,000.00
13	X5610012	CAP EXISTING WATER MAIN	EACH	2	\$ 2,000.00	\$ 4,000.00	2.00	\$ 4,000.00
14	X5610656	WATER MAIN TO BE ABANDONED, 6"	FOOT	20	\$ 25.00	\$ 500.00	20.00	\$ 500.00
15	X5610658	WATER MAIN TO BE ABANDONED, 8"	FOOT	349	\$ 35.00	\$ 12,215.00	349.00	\$ 12,215.00
16	X5610708	WATER MAIN REMOVAL, 8"	FOOT	10	\$ 100.00	\$ 1,000.00	10.00	\$ 1,000.00
17	X6026623	VALVE BOX	EACH	2	\$ 2,000.00	\$ 4,000.00	2.00	\$ 4,000.00
18		HIGH DENSITY POLYETHYLENE WATER MAIN 8" (DIRECTIONAL BORE), DR-9	FOOT	280	\$ 510.00	\$ 142,800.00	280.00	\$ 142,800.00
19		PRE CONSTRUCTION VIDEO RECORDING	LSUM	1	\$ 3,000.00	\$ 3,000.00	0.00	\$ -
20		CONSTRUCTION STAKING AND RECORD DRAWINGS	LSUM	1	\$ 12,000.00	\$ 12,000.00	1.00	\$ 12,000.00
21		EXPLORITION TRENCH (SPECIAL)	FOOT	100	\$ 50.00	\$ 5,000.00	100.00	\$ 5,000.00
ALTERNATE							0.00	\$ -
22		INSERTION VALVES, 6", WITH VALVE BOX	EACH	1	\$ 17,000.00	\$ 17,000.00	1.00	\$ 17,000.00
23		INSERTION VALVES, 8", WITH VALVE BOX	EACH	1	\$ 18,000.00	\$ 18,000.00	1.00	\$ 18,000.00
							0.00	\$ -
	T&M 1	HIT UNMARK WATER SERVICE	LSUM	1	\$2,003.79	\$ 2,003.79	1.00	\$ 2,003.79
							0.00	\$ -
	AUP 01	CURB (15 FEET) R&R	LSUM	1	\$1,950.00	\$ 1,950.00	1.00	\$ 1,950.00
		15 X 20 ASPHALT PATCH R&R	LSUM	1	\$4,500.00	\$ 4,500.00	1.00	\$ 4,500.00
		TRENCH BACKFILL W/ TRUCKING	LSUM	1	\$4,125.00	\$ 4,125.00	1.00	\$ 4,125.00
						\$ -	0.00	\$ -
						\$ -	0.00	\$ -
						\$ -	0.00	\$ -
						\$ 344,350.00		\$ 380,778.79

WORK COMPLETED TO DATE: \$ 380,778.79
LESS 5% RETENTION: \$ 19,038.94
SUBTOTAL: \$ 361,739.85
LESS PREVIOUS PAYMENTS: \$ 293,749.91
AMOUNT DUE: \$ 67,989.94

CHANGE ORDER NO. 2:

53rd St and Flagg Creek Watermain Project Contract

Owner: Village of Western Springs

Engineer:

Contractor: Mauro Sewer Construction Inc.,

Project: 53rd St and Flagg Creek Watermain

Contract Name: 53rd St and Flagg Creek Watermain Project

Date Issued: 08/18/2025

The Contract is modified as follows upon execution of this Change Order:

Description: Increase in Contract Price

Attachments:

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times:	
\$ 344,350.00		Substantial Completion:	
		Ready for final payment:	
Increase from previously approved Change Orders No. 1 to No. 2:		[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:	
\$ 25,830.00		Substantial Completion:	
		Ready for final payment:	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 370,180.00		Substantial Completion:	
		Ready for final payment:	
Increase this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 10,608.73		Substantial Completion:	
		Ready for final payment:	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 380,778.79		Substantial Completion:	
		Ready for final payment:	

Recommended by Staff (if required)

By: Ron Derengowski

Title: Water Plant Superintendent

Date: 4/27/2026

By:

Title:

Date:

Accepted by Contractor

Approved by Funding Agency (if applicable)



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: July 7, 2026

AGENDA ITEM D.2.

To: Public Works and Water Committee

From: Ronald Derengowski, Water Plant Superintendent

CC: Matthew Supert, Director of Municipal Services, Ellen Baer, Village Manager

RE: Professional Services Agreement with Baxter & Woodman for Design Services for Electrical Improvements at Well # 3.

Recommendation

Consider a recommendation to approve a professional services agreement with Baxter & Woodman for design services related to improvements and upgrades to electrical components at Well # 3.

Summary

Well #3 is one of the Village's primary deep wells, providing high quality water to the Reverse Osmosis Treatment Plant for treatment and distribution. Electrical upgrades are necessary for well systems to improve reliability, safety, and efficiency. Well # 3 has not been upgraded with the power, equipment, and grounding improvements present with Well #4 and Well #5. If ComEd service is lost, power to Well #3 can be supplied by the existing back-up generator, but it requires manual switching. The construction of these improvements will be proposed in the FY2027 budget and staff intend to seek grant opportunities to assist.

Some of the key design elements and improvements include:

1. New 240V transformer that provides emergency power to the Fire Department and the Village Hall
2. Proper grounding
3. An automatic transfer switch off the back-up generator to supply power to the well.
4. Updated lighting
5. Upgrade to the PLC control cabinet and key components of the electrical system, including the motor starter and service disconnect.

Financial Impact

Account 4302510 62015

Fund Water and Sewer Fund

2026 Budget \$200,000.00

Project Cost \$62,000.00

Recommended Motion

I move to recommend to the Village Board the approval of a professional services agreement with Baxter and Woodman for design services for the electrical upgrades at Well # 3 for a total cost not to exceed \$62,000.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. 2600142.00_Proposal_Well_3_ElectImprv

June 12, 2026

Mr. Matthew Supert
Director of Municipal Services
Village of Western Springs
740 Hillgrove Ave
Western Springs, IL 60558

Subject: Well 3 Electrical Improvements Design Services

Dear Mr. Supert:

Thank you for providing us with the opportunity to design the Well No. 3 Electrical upgrades. Based on our meeting, we will consider several items in our design approach as follows:

1. The design will update the electrical distribution equipment in the well house that will include the following:
 - A. Medium voltage (2400V) equipment such as service disconnect, metering, and motor starter. The layout of the equipment in the building will have to be considered in order to maintain working clearance per the National Electric Code.
 - B. Provide a 240V transformer to power the HVAC and ancillary equipment in the building along with an emergency power feed for the fire department.
 - C. Investigate the high-resistance ground and the requirements for replacement or other solutions for proper grounding.
 - D. The existing backup generator will be reconnected to a new automatic transfer switch and a manual transfer switch. Investigate the proper location for a manual transfer switch.
2. The design will also include the replacement of all 120V lighting and convenience receptacles including dedicated receptacles for dehumidifier unit(s).
3. The design will include a new PLC-based control cabinet for monitoring and control to be connected to the existing SCADA system. Instruments will also be replaced as required.
4. The well pump protection devices and startup operation will be reviewed and will be shown on motor control schematics for the well pump motor starter.

Baxter & Woodman, Inc., is pleased to submit the following proposal. This proposal outlines our scope of services and engineering fee. We look forward to sharing more ideas and working with you on this project.

Scope of Services

1. PROJECT MANAGEMENT

- A. Plan, schedule, and control activities to complete the Project. These activities include budgeting, scheduling, and monitoring the scope of services.
- B. Submit a monthly status report via email describing tasks completed the previous month and outlining goals for the subsequent month.
- C. Prepare and submit monthly invoices, and provide a monthly status report via email describing tasks completed the previous month and outlining goals for the subsequent month.
- D. Coordinate with OWNER and project team to ensure the goals of the project are achieved.

2. PROJECT MEETINGS

- A. The following meetings are anticipated for this project:
 - 1) Meetings with OWNER
 - a) Project Kickoff Meeting and site visit
 - b) Review Meeting(s) (virtual)
- B. Conduct site visits to familiarize the designers with the sites and clarify any discrepancies on the drawings.

3. EXISTING DATA REVIEW

- A. Obtain, review, and evaluate the following information provided by the OWNER for use in design:
 - 1) As-Built Wellhouse Drawings

4. UTILITY LOCATES AND COORDINATION – Coordinate the service reconnection with the local electrical utility (ComEd).

5. PRELIMINARY DESIGN

A. PRELIMINARY DESIGN DOCUMENTS

- 1) Prepare preliminary plan sheets (60%) that indicate the proposed layout of design elements.
- 2) Electrical site plan and power distribution diagram.
- 3) Mechanical/Structural drawings if required.

B. PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST – Prepare Opinion of Probable Costs (OPC) for the Project including construction cost, contingencies, construction engineering services.

C. PEER AND CONSTRUCTABILITY REVIEWS

- 1) Conduct engineering QA/QC peer reviews of drawings and specifications.
- 2) Conduct constructability review of drawings and specifications.
- 3) Revise Drawings and Specifications based on comments from both engineering and construction reviews.

6. ENVIRONMENTAL COORDINATION AND PERMITTING
 - A. PERMITS AND AGENCY COORDINATION
 - 1) Submit the design documents to obtain permits from IEPA.
 - 2) Obtain a historic preservation consultation from IHPA.
7. FINAL DESIGN AND PLAN DEVELOPMENT
 - A. FINAL DESIGN – Review and respond to Preliminary (60%) and Pre-Final (95%) plan sheets comments.
 - B. BIDDING DOCUMENTS/PROJECT MANUAL
 - 1) Provide detailed drawings design elements and construction requirements.
 - 2) Prepare Design Documents consisting of Drawings and Specifications detailing the general scope, extent, and character of construction work to be furnished and performed by the Contractor. Specifications will be prepared in conformance with the format of the Construction Specification Institute.
 - 3) Prepare for review and approval by the OWNER and its legal counsel the forms of Construction Contract Documents consisting of “Front End Documents” including Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate, based upon standard OWNER contract documents.
 - C. PLAN PREPARATION – Contract Plans and Documents: Preliminary (60%), Pre-final (95%) and Final (100%) submittals are anticipated for this project. Disposition of Comments will be provided for comments received.
 - D. ENGINEER’S OPINION OF PROBABLE COST – Prepare Opinion of Probable Costs (OPC) for the Project including construction cost, contingencies, construction engineering services, and other costs necessary for completion of the Project.
 - E. PEER AND CONSTRUCTABILITY REVIEWS – Perform in-house peer and milestone reviews by senior staff during prefinal and final submittals.
8. BID ASSISTANCE
 - A. BIDDING ASSISTANCE
 - 1) Assist the OWNER with coordination and scheduling during the bid process.
 - 2) Provide documents for bidding and assist the OWNER in solicitation of bids from bidders, prepare addenda as necessary.
 - 3) Attend bid opening to receive and evaluate bids.
 - 4) Tabulate bids and make a recommendation to the OWNER for an award of contract.
9. EXCEPTIONS – Permanent generator is existing and will remain.

Fee

The Owner shall pay the Engineer for the services performed or furnished, based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, which in total will not exceed **\$62,000.00**.

This proposal is valid for 90 days from the date issued.

Schedule

Revit Survey – One Month after signed proposal

60% Design – Three Months after signed proposal

95% Design – Six Months after signed proposal

Project Bid – Nine Months after signed proposal

Project Award – 11 Months after signed proposal

Standard Terms and Conditions

The attached Standard Terms and Conditions apply to this proposal.

Acceptance

If you find this proposal acceptable, please sign and return one copy for our files. If you have any questions or need additional information, please do not hesitate to contact Mark Siefert at 815.444.4482 or msiefert@baxterwoodman.com.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Carolyn Grieves
Vice President

Village of Western Springs

ACCEPTED BY: _____

TITLE: _____

DATE: _____

P:\WSPRV\2600142-Well 3 Electrical Redesign and MC\Contract\Work\00\2600142.00_Proposal_Well_3_ElectImprv.docx

PLEASE READ THESE STANDARD TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. ("Baxter & Woodman"). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE "AGREEMENT".

Owner's Responsibility – Provide Baxter & Woodman with all criteria and full information for the "Project," which is generally otherwise identified in the Letter Proposal. Baxter & Woodman will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards ("Owner Affiliates") without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to Baxter & Woodman. Baxter & Woodman and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services – The agreed upon services shall be completed within a reasonable amount of time. If Baxter & Woodman is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, Baxter & Woodman's work shall be extended and the rates and amounts of Baxter & Woodman's compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments – The fees to perform the proposed scope of services constitutes Baxter & Woodman's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. Baxter & Woodman invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs – Baxter & Woodman's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that Baxter & Woodman has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. Baxter & Woodman cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Baxter & Woodman's opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by Baxter & Woodman will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. Baxter & Woodman makes no warranties, express or implied, in connection with its services; (2) Baxter & Woodman shall be responsible for the technical accuracy of its services and documents; (3) Baxter & Woodman shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) Baxter & Woodman may employ such sub-consultants as Baxter & Woodman deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) Baxter & Woodman shall not supervise, direct, control, or have authority over any contractors' work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) Baxter & Woodman neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents; (7) Baxter & Woodman is not acting as a municipal advisor as defined by the Dodd-Frank Act. Baxter & Woodman shall not provide advice or have any responsibility for municipal financial products or securities; (8) Baxter & Woodman is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by Baxter & Woodman shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e., hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that Baxter & Woodman's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Baxter & Woodman's consideration of a component does not constitute acceptance of the assembled item; (10) Baxter & Woodman's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, Baxter & Woodman will become generally familiar with observable completed work. If Baxter & Woodman observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance – Baxter & Woodman will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker's Compensation:	Statutory Limits	Excess Umbrella Liability:	\$15 million per claim and aggregate
General Liability:	\$1 million per claim	Professional Liability:	\$5 million per claim
	\$2 million aggregate		\$10 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will Baxter & Woodman's collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to Baxter & Woodman

under this Agreement. Any claim against Baxter & Woodman arising out of this Agreement may be asserted by the Owner, but only against the entity and not against Baxter & Woodman's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, Baxter & Woodman shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of Baxter & Woodman; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless Baxter & Woodman and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and Baxter & Woodman waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the Baxter & Woodman and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that Baxter & Woodman is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and Baxter & Woodman agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination – Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay Baxter & Woodman, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents – All Baxter & Woodman documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by Baxter & Woodman to Owner pursuant to this Agreement) are instruments of service and Baxter & Woodman retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by Baxter & Woodman or its consultant. Electronic format of Baxter & Woodman's design documents may differ from the printed version and Baxter & Woodman bears no liability for errors, omissions or discrepancies. Reuse of Baxter & Woodman's design documents is prohibited, and Owner shall defend and indemnify Baxter & Woodman from all claims, damages, losses and expenses, including attorney's fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in Baxter & Woodman's document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Baxter & Woodman to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and Baxter & Woodman and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution – All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and Baxter & Woodman, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: July 7, 2026

AGENDA ITEM D.3.

To: Public Works and Water Committee

From: Ronald Derengowski, Water Plant Superintendent

CC: Matthew Supert, Director of Municipal Services, Ellen Baer, Village Manager

RE: Professional Services Agreement with Baxter & Woodman for Design Services for the MCC and Switchboard Services at the Water Treatment Plant.

Recommendation

Consider a recommendation to approve a professional services agreement with Baxter and Woodman for design services related to the master control center and switchboard at the Water Treatment Plant.

Summary

In 2025, Carollo Engineers completed a water plant condition assessment for incorporation into the Capital Infrastructure Plan. In this report, it was found that the Motor Control Center 1 (MCC) has exceeded its useful life and should be prioritized for replacement. This MCC power supply has not been upgraded since 1980 and is responsible for the control and operation of all the water pumped into the distribution system after treatment. Other improvements and design include a new 1600 A switchboard with connections to the electrical breakers. The switchboard supplies the power to the components and the main circuit breakers for the overall electrical load and primary over-current protection.

Financial Impact

Account 4302510 62015

Fund Water and Sewer Fund

2026 Budget \$200,000.00

Project Cost \$62,000.00

Recommended Motion

I move to recommend to the Village Board the approval of a professional services agreement with Baxter and Woodman for the design services related to the replacement of the MCC 1 and main switchboard at the Water Treatment Plant for an amount not to exceed \$62,000.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. 2600142.01_Proposal_WTP_SWTCHBD_MCC
2. Page 1 Carollo report

June 12, 2026

Mr. Matthew Supert
Director of Municipal Services
Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

Subject: Water Treatment Plant Switchboard and MCC Design Services

Dear Mr. Supert:

Thank you for providing us with the opportunity to design the Water Treatment Plant (WTP) Electrical upgrades. Based on our meeting, we will consider several items in our design approach as follows:

1. The design will update the electrical distribution equipment in the well house that will include the following:
 - A. Replace the existing SWBD-1 with a new automatic transfer switch or ATO. The initial approach will keep the utility and generator connections in the same location.
 - B. Install a new 1600A switchboard in the vestibule to reconnect the 11 existing breakers.
 - C. Evaluate MCC-1 and consider moving the six (6) existing circuits to the new 1600A switchboard and demolish MCC-1, which is at the end of its serviceable life.
 - D. We will coordinate with the Village regarding the reconnection of existing loads to reduce downtime and keep the plant in operation.
 - E. Connection of new monitoring equipment to the existing PLC Cabinet.

Baxter & Woodman, Inc., is pleased to submit the following proposal. This proposal outlines our scope of services and engineering fee.

Scope of Services

1. PROJECT COORDINATION AND DATA COLLECTION
 - A. PROJECT MANAGEMENT
 - 1) Plan, schedule, and control the activities that must be performed to complete the project including budget, schedule, and scope.
 - 2) Coordinate with OWNER and project team to ensure the goals of the project are achieved.
 - 3) Prepare and submit monthly invoices, and provide a monthly status report via email describing tasks completed the previous month and outlining goals for the subsequent month.

2. PROJECT MEETINGS AND SITE VISITS

A. The following meetings are anticipated for this project:

- 1) Meetings with OWNER
 - a) Project Kickoff Meeting and site visit
 - b) Review Meeting(s) (virtual)
- 2) Conduct site visits to familiarize the designers with the sites and clarify any discrepancies on the Drawings

3. EXISTING DATA REVIEW

- 1) Obtain, review, and evaluate the following information provided by the OWNER for use in design:
 - a) As-Built Electrical Drawings

4. UTILITY LOCATES AND COORDINATION – Coordinate the service reconnection with the local electrical utility (ComEd).

5. PRELIMINARY DESIGN DOCUMENTS

- 1) Prepare preliminary plan sheets (60%) that indicate the proposed layout of design elements.
- 2) Electrical site plan and power distribution diagram.

6. PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST – Prepare Opinion of Probable Costs (OPC) for the Project including construction cost, contingencies, construction engineering services.

7. PEER AND CONSTRUCTABILITY REVIEWS

- 1) Conduct engineering QA/QC peer reviews of drawings and specifications.
- 2) Conduct constructability review of drawings and specifications.
- 3) Revise Drawings and Specifications based on comments from both engineering and construction reviews.

8. ENVIRONMENTAL COORDINATION AND PERMITTING

A. PERMITS AND AGENCY COORDINATION

- 1) Submit the design documents to obtain permits from IEPA.
- 2) Obtain a historic preservation consultation from IHPA.

9. FINAL DESIGN AND PLAN DEVELOPMENT

A. FINAL DESIGN – Review and respond to Preliminary (60%) and Pre-Final (95%) plan sheets comments.

B. BIDDING DOCUMENTS/PROJECT MANUAL

- 1) Provide detailed drawings, design elements, and construction requirements.
- 2) Prepare Design Documents consisting of Drawings and Specifications detailing the general scope, extent, and character of construction work to be furnished and performed by the

Contractor. Specifications will be prepared in conformance with the format of the Construction Specification Institute.

- 3) Prepare for review and approval by the OWNER and its legal counsel the forms of Construction Contract Documents consisting of "Front End Documents" including Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate, based upon standard OWNER contract documents.

- C. PLAN PREPARATION – Contract Plans and Documents: Preliminary (60%), Pre-final (95%) and Final (100%) submittals are anticipated for this project. Disposition of Comments will be provided for comments received.
- D. ENGINEER'S OPINION OF PROBABLE COST – Prepare Opinion of Probable Costs (OPC) for the Project including construction cost, contingencies, construction engineering services, and other costs necessary for completion of the Project.
- E. PEER AND CONSTRUCTABILITY REVIEWS – Perform in-house peer and milestone reviews by senior staff during prefinal and final submittals.

10. BID ASSISTANCE

A. BIDDING ASSISTANCE

- 1) Assist the OWNER with coordination and scheduling during the bid process.
- 2) Provide documents for bidding and assist the OWNER in solicitation of bids from bidders, prepare addenda as necessary.
- 3) Attend bid opening to receive and evaluate bids.
- 4) Tabulate bids and make a recommendation to the OWNER for an award of contract.

11. EXCEPTIONS

- A. All existing loads fed from SWBD-1 and MCC-1 will not be upgraded and will be reconnected with new wire, existing conduit will be reused when possible.
- B. The lighting or 120V loads will not be modified as part of this work.

Fee

The Owner shall pay the Engineer for the services performed or furnished, based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, which in total will not exceed **\$62,000.00**.

This proposal is valid for 90 days from the date issued.

Schedule

Revit Survey – One Month after signed proposal

60% Design – Three Months after signed proposal

95% Design – Six Months after signed proposal

Project Bid – Nine Months after signed proposal

Project Award – 11 Months after signed proposal

Standard Terms and Conditions

The attached Standard Terms and Conditions apply to this proposal.

Acceptance

If you find this proposal acceptable, please sign and return one copy for our files. If you have any questions or need additional information, please do not hesitate to contact Mark Siefert at 815.444.4482 or msiefert@baxterwoodman.com.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Carolyn A. Grieves, PE
Vice President

Village of Western Springs

ACCEPTED BY: _____

TITLE: _____

DATE: _____

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Mr. Matthew Supert
Village of Western Springs

June 12, 2026
2600142.01 | Page 4

PLEASE READ THESE STANDARD TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. ("Baxter & Woodman"). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE "AGREEMENT".

Owner's Responsibility – Provide Baxter & Woodman with all criteria and full information for the "Project," which is generally otherwise identified in the Letter Proposal. Baxter & Woodman will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards ("Owner Affiliates") without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to Baxter & Woodman. Baxter & Woodman and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services – The agreed upon services shall be completed within a reasonable amount of time. If Baxter & Woodman is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, Baxter & Woodman's work shall be extended and the rates and amounts of Baxter & Woodman's compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments – The fees to perform the proposed scope of services constitutes Baxter & Woodman's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. Baxter & Woodman invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs – Baxter & Woodman's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that Baxter & Woodman has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. Baxter & Woodman cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Baxter & Woodman's opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by Baxter & Woodman will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. Baxter & Woodman makes no warranties, express or implied, in connection with its services; (2) Baxter & Woodman shall be responsible for the technical accuracy of its services and documents; (3) Baxter & Woodman shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) Baxter & Woodman may employ such sub-consultants as Baxter & Woodman deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) Baxter & Woodman shall not supervise, direct, control, or have authority over any contractors' work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) Baxter & Woodman neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents; (7) Baxter & Woodman is not acting as a municipal advisor as defined by the Dodd-Frank Act. Baxter & Woodman shall not provide advice or have any responsibility for municipal financial products or securities; (8) Baxter & Woodman is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by Baxter & Woodman shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e., hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that Baxter & Woodman's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Baxter & Woodman's consideration of a component does not constitute acceptance of the assembled item; (10) Baxter & Woodman's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, Baxter & Woodman will become generally familiar with observable completed work. If Baxter & Woodman observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance – Baxter & Woodman will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker's Compensation:	Statutory Limits	Excess Umbrella Liability:	\$15 million per claim and aggregate
General Liability:	\$1 million per claim	Professional Liability:	\$5 million per claim
	\$2 million aggregate		\$10 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will Baxter & Woodman's collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to Baxter & Woodman

under this Agreement. Any claim against Baxter & Woodman arising out of this Agreement may be asserted by the Owner, but only against the entity and not against Baxter & Woodman's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, Baxter & Woodman shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of Baxter & Woodman; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless Baxter & Woodman and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and Baxter & Woodman waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the Baxter & Woodman and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that Baxter & Woodman is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and Baxter & Woodman agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination – Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay Baxter & Woodman, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

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Illinois Design Firm Professional
Registration No. 184.006021

PROJECT MEMORANDUM

VILLAGE OF WESTERN SPRINGS

Western Springs Water Treatment Plant Condition Assessment

Project No.: 203678-00
Date: January 21, 2026
Prepared By: Patricia Oka
Reviewed By: Thomas F. Seacord, PE
Subject: Assessment Summary – Village of Western Springs
Water Supply and Treatment Infrastructure



License Expires: 11-30-2027

On May 15 and 16, 2025, Carollo Engineers conducted a comprehensive condition assessment of the Village of Western Springs' (Village) water supply and treatment infrastructure. The data gathered has been used to identify and categorize capital projects based on projected implementation timelines: near term (0 to 1 year), short term (2 to 5 years), mid-term (6 to 10 years), long term (11 to 20 years), and extended term/newly replaced (20 plus years). These categories include associated cost estimates to support budget planning and replacement scheduling.

Out of 160 total assets evaluated, 21 were excluded from further analysis due to either inaccessibility or decommissioning. In addition to the assessed assets, the Village requested the inclusion of the new Well 5 connection to treatment and Well 1 abandonment to the asset replacement cost table for budgeting purposes.

Critical assets requiring immediate attention:

- **Uninterrupted Power Supply (UPS) - Instrumentation Room:** Rated "Very Poor/Non-performing" with an estimated remaining life of less than one year. This asset requires immediate replacement.
- **Motor Control Center (MCC) 1:** Originally installed in 1980, this MCC has exceeded its useful life and should be prioritized for replacement.
- **Deep Well 1 - Pump:** Currently unreliable and performing poorly, with less than one year of useful life remaining. The Village plans to fully replace this well with Well 5, which, in emergency, can feed the reservoir by bypassing the treatment. Design work is reportedly underway to connect Well 5 directly to the treatment trains, and the cost for this connection is included in the near-term asset replacement table.



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: July 7, 2026

AGENDA ITEM D.4.

To: Public Works and Water Committee

From: Matthew Supert, Director of Municipal Services

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Diana Puga, Municipal Services Coordinator

RE: Fiscal Year 2027 Budget

Recommendation

None.

Summary

The fiscal year 2027 budgeting process is beginning. Village staff will review the status of items included in the 2026 budget and begin discussions about strategic priorities and the development of the 2027 budget.

Financial Impact

A detailed report for each account related to the Municipal Services Department will be brought to the meeting for review and discussion.

Recommended Motion

None.

Strategic Plan Alignment

Financial Sustainability

File Attachments

None