

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, April 27, 2026

President Heidi Rudolph, Presiding
Call to Order, 7:00 pm
Edward Tymick, Village Clerk

Board Members Present:

Amy Avakian
Nicole Chen
Alan Fink
Scott Lewis
Karen Martin

Absent:

Phil Nawrocki

Village Attorney Present:

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager
Casey Biernacki, Deputy Village Manager
Heather Valone, Director of Community Development
Jeff Koza, Director of Engineering
Matt Supert, Director of Municipal Services
Sean Gilhooley, Director of Law Enforcement
Daisy Chavez, Assistant to the Village Manager
Jill Izzo, Deputy Village Clerk

Electronic Attendance:

None.

PLEDGE OF ALLEGIANCE

President Rudolph led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

PUBLIC COMMENT

None.

APPOINTMENTS

President Rudolph reported that the appointment of Martin Gavin to the Police Pension Board will be on tonight's omnibus.

President Rudolph reported that the reappointment of Michael Sorich to the Police Pension Board will be on tonight's omnibus.

APPROVAL OF MEETING MINUTES

The March 23, 2026 and April 13, 2026 President and Board of Trustees meeting minutes were approved as read.

GENERAL GOVERNMENT COMMITTEE REPORT (TRUSTEE CHEN)

Trustee Chen reported that the previously discussed Western Springs Business Association request for a special events liquor license and temporary use permit, as well as the MCI Metro Access Transmission Services license agreement and they are both on tonight's omnibus for approval.

FINANCE COMMITTEE REPORT (TRUSTEE MARTIN)

Trustee Martin reported that the Finance Committee previously discussed the approval of a three-year agreement with ClearGov and the authorization of an expenditure from the Downtown North Tax Increment Financing District to pay for a portion of the Hillgrove Avenue Improvements project will be on tonight's omnibus for approval.

PLANNING AND ZONING COMMITTEE REPORT (TRUSTEE FINK)

Trustee Fink reported that the previously discussed 2026 Official Zoning Map which is done annually will be on tonight's omnibus for approval.

Trustee Fink also reported that the previously discussed bill of sale for the acceptance of public improvements completed by 4300 Franklin Western Springs, LLC related to the redevelopment agreement for the property at 4300 Howard Avenue, will be on tonight's omnibus for approval.

PUBLIC WORKS & WATER COMMITTEE REPORT (TRUSTEE LEWIS)

Trustee Lewis read the National Drinking Water Week Proclamation in its entirety to proclaim May 3-9, 2026 National Drinking Water Week and reported it will be on tonight's omnibus for adoption.

Trustee Lewis reported that the previously discussed proposal from V3 Companies for preliminary engineering of the significant roadway and streetscape improvements on Hillgrove Avenue will be on tonight's omnibus for approval.

Trustee Lewis reported that the previously discussed the Chirstopher B. Burke Engineering, Ltd. professional services agreement for design engineering services for the Safe Routes to School project will be on tonight's omnibus for approval.

Trustee Lewis reported that the previously discussed professional services agreement with HR Green, Inc. for Phase II design engineering services for the Phase 3 CY26-27 Lead Service Line Replacement program is on tonight's omnibus for approval.

Trustee Lewis reported that the previously discussed contract with Ferguson Waterworks for the purchase of water meters and accessories is on tonight's omnibus for approval.

Trustee Lewis reported that the previously discussed change order to the contract with Mauro Sewer Construction for 53rd Street and Flagg Creek Watermain Project related to landscape restoration is on tonight's omnibus for approval.

Trustee Lewis reported that the Public Works and Water Committee discussed and recommends a contract with Carollo Engineers to assist the Village in determining the best option to replace the current iron filtering system at Water Treatment Plant. The contract will be for an amount not to exceed \$214,464. Trustee Lewis reported that even though our current system is expected to last until 2033, it was classified as an operational risk due to limited local vendor support and long wait times for replacement parts.

Trustee Lewis reported that the Public Works and Water Committee discussed and recommends an amendment #1 in the amount of \$24,000 to the Spring Rock Park Phase I/II engineering agreement with Baxter & Woodman Engineering for the combined sewer lining and rehabilitation project. Trustee Lewis reported that a recent inspection of the sewer main revealed that more sections of the main must be replaced rather than lined.

Trustee Lewis reported that the Public Works and Water Committee discussed and recommends a professional services agreement for an amount not to exceed \$14,000 with Baxter & Woodman Engineering for MS4/NDPES permit program assistance which will assist the Village in compiling with Illinois EPA permit requirements.

Trustee Lewis reported that the Public Works and Water Committee discussed and recommends the purchase of a Case 721 G End Loader to replace a 2012 Case End Loader from McCann Industries through a Sourcewell cooperative purchase contract for an amount not to exceed \$225,261. Trustee Lewis indicated that procuring through Sourcewell ensures full compliance with competitive bidding requirements while leveraging nationally bid pricing.

PROPERTIES & RECREATION COMMITTEE REPORT (TRUSTEE NAWROCKI)

No report.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT (TRUSTEE AVAKIAN)

Trustee Avakian reported that the previously discussed agreement between Oxcart Permit Systems, LLC and the Village of Western Springs will be on tonight's omnibus for approval.

CONSIDERATION OF AN OMNIBUS VOTE

Trustee Chen moved that the ordinances, resolutions and motions as contained on the meeting agenda for April 27, 2026, be adopted and/or approved under an Omnibus vote. Trustee Chen read the Omnibus in its entirety.

Omnibus:

A. Motion to approve the appointment of Martin Gavin to the Police Pension Board for a two-year term expiring April 27, 2028.

B. Motion to approve the reappointment of Michael Sorich to the Police Pension Board for a two-year term expiring May 1, 2028.

C. Motion to approve the March 23, 2026 and April 13, 2026 President and Board of Trustees meeting minutes.

D. Ordinance No. 26-3317

An Ordinance approving the creation of a Class “J” (Special Events on Village Owned Property; Beer and Wine Only) liquor license for issuance to the Western Springs Business Association for the 2026 Gathering on the Green, Jammin’ In July and Winter Wonderland special events to be conducted on the Village Tower Green area and portions of the adjacent rights-of-way of Hillgrove Avenue, Lawn Avenue, Grand Avenue and Walnut Street and approving the related temporary use permit and license and indemnification agreement for the special events (Gathering on the Green: Friday, June 26, 2026; Jammin’ In July: Wednesday, July 8, 2026, Wednesday, July 15, 2026, Wednesday, And July 22, 2026; and Winter Wonderland: Saturday, December 5, 2026).

E. Resolution No. 26-2995

A Resolution approving and authorizing the execution of a renewal agreement of a right of way use license and optic cable agreement to be entered into between the Village of Western Springs and MCIMetro Access Transmission Services, LLC (MCIMetro/Verizon).

F. Resolution No. 26-2996

A Resolution waiving the competitive bid process in lieu of purchase from a sole source provider and approving and authorizing the execution of a vendor contract with ClearGov, Inc. of Maynard, Massachusetts for the purchase of a ClearGov software subscription in an amount not to exceed \$38,567.50.

G. Ordinance No. 26-3318

An Ordinance approving an updated version of the Village of Western Springs Official Zoning Map pursuant to sections 11-12-6, 11-12-7 and 11-13-19 of the Illinois Municipal

Code (65 ILCS 5/11- 12-6, 11-12-7 and 11-13-19) and section 10- 5-3 (Zoning Map) of the Western Springs Municipal Code.

H. Resolution No. 26-2997

A Resolution authorizing and approving a bill of sale for the acceptance of the completed public improvements as part of the Redevelopment Agreement by and between the Village of Western Springs, Illinois and 4300 Franklin Western Springs LLC for the demolition of church, abrogation of easement and restoration of 43rd Street right-of-way.

I. Motion to proclaim May 3-9, 2026 as National Drinking Water Week urging all citizens to help protect our source waters from pollution and practice water conservation.

J. Ordinance No. 26-3319

An Ordinance approving and authorizing the execution of an engineering services agreement with V3 Companies for Phase I engineering services and its Exhibit "1" – rider to engineering services agreement for the Hillgrove Avenue Improvements Project and authorizing certain expenditures from the Downtown North Tax Increment Financing District to pay for such services.

K. Resolution No. 26-2998

A Resolution approving and authorizing the execution of a professional services agreement between the Village of Western Springs and Christopher B. Burke Engineering, Ltd. for engineering services related to the Safe Routes to School Sidewalk Infill Project in an amount not to exceed \$99,975.00.

L. Resolution No. 26-2999

A Resolution approving and authorizing the execution of a professional services agreement between the Village of Western Springs and HR Green, Inc. for the performance of Phase II design services related to the Phase III (cy 2026-27) Lead Service Line Replacement Program.

M. Resolution No. 26-3000

A Resolution authorizing the waiver of the competitive bid process in lieu of purchase from a sole source provider and approving and authorizing the purchase of water meters and accessories from Ferguson Waterworks, LLC, of Elgin, IL for a total amount not to exceed \$50,000.

N. Ordinance No. 26-3320

An Ordinance approving and authorizing the execution of Change Order No. 1 to the contract entered into with Mauro Sewer Construction Inc., of Des Plaines, Illinois for the repair of the watermain located at 53rd Street and Flagg Creek, increasing the contract price from \$344,350.00 to \$370,180.00.

O. Resolution No. 26-3001

A Resolution approving and authorizing the execution of a services agreement with Oxcart Permit Systems, LLC of Palatine, Illinois for the provision of permit application and processing services.

Trustee Nawrocki seconded to the motion.

Motion passed on a roll call vote.

Voting Aye: Avakian, Chen, Fink, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None

REPORTS

Monthly Financial Report (Trustee Martin)

Trustee Martin introduced Director Mastandona who gave a summary of the 2026 March Financial Approval.

Trustee Martin made a motion to approve the financial report as presented.

Second by Trustee Lewis

Roll call vote:

Voting Aye: Avakian, Chen, Fink, Lewis, Martin, Nawrocki

Voting Nay: None.

Village President Rudolph

No report.

Village Manager Baer

Manager Baer reminded residents that this was the last week for renewal of parking permits. Manager Baer also discussed upcoming Memorial Day weekend events including the Tower Trot and Memorial Day parade. Manager Baer also mentioned that French Market starts May 6, 2026.

Village Attorney Skrodzki

No report.

ADJOURNMENT

Trustee Chen made a motion to adjourn.

Seconded by Trustee Nawrocki. Motion passed on a voice vote.

The meeting was adjourned at 7:28 p.m.

Submitted by:



Jill Izzo

Deputy Village Clerk