

MINUTES OF THE VILLAGE OF WESTERN SPRINGS  
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING  
Monday, March 23, 2026

President Heidi Rudolph, Presiding  
Call to Order, 7:00 pm  
Edward Tymick, Village Clerk

Board Members Present:

Amy Avakian  
Alan Fink  
Scott Lewis  
Karen Martin  
Phil Nawrocki

Absent:

Trustee Nicole Chen

Village Attorney Present:

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager  
Jeff Koza, Director of Engineering  
Matt Supert, Director of Municipal Services  
Sean Gilhooley, Director of Law Enforcement  
Daisy Chavez, Assistant to the Village Manager  
Jill Izzo, Deputy Village Clerk

Electronic Attendance:

None.

**PLEDGE OF ALLEGIANCE**

President Rudolph led the audience in the Pledge of Allegiance.

**ROLL CALL**

Roll call as noted above.

## **PUBLIC COMMENT**

A resident spoke regarding his concerns over traffic at the intersection of 47<sup>th</sup> Street and Wolf Road.

## **APPROVAL OF MEETING MINUTES**

The March 9, 2026 President and Board of Trustees meeting minutes were approved as read.

## **GENERAL GOVERNMENT COMMITTEE REPORT**

Trustee Nawrocki reported on behalf of Trustee Chen that the three year renewal of the ESRI Cloud-Based Enterprise Agreement for an amount not to exceed \$20,600 will be on tonight's Omnibus for approval. Trustee Nawrocki further stated that

## **FINANCE COMMITTEE REPORT**

Trustee Martin reported that the previously discussed December 1, 2025 South TIF Incentive rebate payment to Hawthorn 45, LLC for the 2024 levy year in the amount of \$146,777.06 will be on tonight's Omnibus for approval.

## **PLANNING AND ZONING COMMITTEE REPORT**

No report.

## **PUBLIC WORKS & WATER COMMITTEE REPORT**

Trustee Lewis reported that the previously discussed contract with the lowest bidder, Water Services Company for the 2026 Water Meter Replacement Project will be on tonight's Omnibus for approval.

Trustee Lewis reported that the previously discussed 2026 State of Illinois Motor Fuel Tax authorization will be on tonight's Omnibus for approval.

Trustee Lewis reported that the previously discussed joint purchasing program for road salt for the 2026/2027 calendar year is on tonight's Omnibus for approval.

## **PROPERTIES & RECREATION COMMITTEE REPORT**

Trustee Nawrocki reported that the previously discussed purchase of furniture for the Grand Avenue Community Center and Recreation Center from Omnia Partners, a cooperative purchasing organization will be on tonight's Omnibus for approval.

## **PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Trustee Avakian reported that the previously discussed billing agreement with EMS Management and Consultants will be on tonight's Omnibus for approval.

Trustee Avakian reported that the previously discussed Intergovernmental Agreement with the Board of Education of Lyons Township High School District 204 will be on tonight's Omnibus for approval.

### **CONSIDERATION OF AN OMNIBUS VOTE**

Trustee Fink moved that the ordinances, resolutions and motions as contained on the meeting agenda for March 23, 2026, be adopted and/or approved under an Omnibus vote. Trustee Fink read the Omnibus in its entirety.

Omnibus:

A. A motion to approve the March 9, 2026 President and Board of Trustees meeting minutes as read.

B. Resolution No. 26-2986

A Resolution authorizing the approval of the December 1, 2025 TIF incentive rebate payment to Hawthorn 45, LLC and the transfer of TIF funds into the Downtown South TIF Incentive Fund for the benefit of the Western Springs Downtown South TIF District.

C. Resolution No. 26-2987

A Resolution authorizing the approval and execution of a small enterprise agreement between the Village of Western Springs and Environmental Systems Research Institute, Inc. ("ESRI") for the local government cloud-based license, subscription and use of ArcGIS software and help desk services to allow the Village to operate its Geographic Information System (GIS) (Contract term: 24 months with a 12 month renewal option).

D. Resolution No. 26-2988

A Resolution accepting the lowest cost, qualified, responsive bid and authorizing the execution of an agreement to be entered into between the Village of Western Springs and Water Services Company of Elgin, Illinois for the 2026 Water Meter Replacement Project and authorizing the expenditure of Village funds to pay for the project in an amount not to exceed \$25,000.

E. A motion to approve the use of Motor Fuel Tax funds (MFT) in the amount of \$525,000 for the sidewalk replacement program, asphalt patching, purchase of salt and asphalt resurfacing work utilizing MFT Resolution Form BLR 14220 and 14222.

F. Resolution No. 26-2989

A Resolution approving and authorizing the participation in the State of Illinois CY2026-CY2027 Rock Salt Contract Joint Participation Agreement and Certificate of Authority by Vote.

G. Resolution No. 26-2990

A Resolution authorizing the waiver of the competitive bidding process in lieu of purchasing through the Omnia Partners competitively bid purchasing program and authorizing and approving the execution of a quote dated January 22, 2026 and a related vendor agreement and purchasing agreement with Henricksen for the purchase of office furniture for the Recreation Center and Grand Avenue Community Center Senior Center.

H. Resolution No. 26-2991

A Resolution approving and authorizing the execution of an intergovernmental agreement between the Village of Western Springs and the Board of Education of Lyons Township High School District No. 204 regarding a school resource officer.

I. Resolution No. 26-2992

A Resolution approving and authorizing the execution of a billing services agreement and business associate addendum with EMS Management & Consultants, Inc. of Winston-Salem, North Carolina, for the provision of emergency medical services billing and collection services.

Trustee Martin seconded to the motion.

Motion passed on a roll call vote.

Voting Aye: Avakian, Fink, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None

Absent: Trustee Chen

## **REPORTS**

### Monthly Financial Report (Trustee Martin)

Trustee Martin gave a summary of the February 2026 financial report and moved it be approved as presented.

Trustee Lewis seconded the motion.

Motion passed on a roll call vote.

Voting Aye: Avakian, Fink, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None

Absent: Trustee Chen

Village President Rudolph

No report.

Village Manager Baer

Manager Baer reported that our mobile emissions testing is going on this week and also reminded residents that hydrant flushing starts April 6, 2026 and goes through May 1, 2026.

Village Attorney Skrodzki

No report.

## **ADJOURNMENT**

Trustee Martin made a motion to adjourn.

Seconded by Trustee Nawrocki. Motion passed on a voice vote.

The meeting was adjourned at 7:22 p.m.

Submitted by:



Jill Izzo

Deputy Village Clerk