



AGENDA

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: June 2, 2026 at 5:20 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

- A. Call to Order**
- B. Approval of Minutes**
 - 1. Approval of Minutes 5-5-2026
- C. Public Comment**
- D. New Business**
 - 1. Phase II Lead Service Line Replacement Project - Preliminary Bid Award Update
 - 2. Risk and Resilience Assessment
 - 3. Gilbert Avenue Resurfacing - Phase 3 Engineering Firm Selection and Draft Proposal
- E. Other Business**
 - 1. Water System Update
 - 2. Leaf Collection Program
- F. Schedule Next Committee Meeting**
- G. Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, please email accommodations@wsprings.com or contact Jill Izzo at 708-246-1800, extension 127.

Public Works and Water Committee Meeting Minutes
Tuesday, May 5, 2026, 5:15 PM
Board Room
740 Hillgrove Ave
Western Springs IL 60558

Call to Order

5:15 PM Scott Lewis, Chairman-Trustee Presiding

Committee Members' Present:

Scott Lewis, Trustee, Chair
Karen Martin, Trustee

Committee Members Absent:

None

Staff Present:

Ellen Baer, Village Manager
Matthew Supert, Director of Municipal Services
Jeff Koza, Director of Engineering Services
Diana Puga, Municipal Services Coordinator
Ron Derengowski, Water Plant Superintendent

Roll Call

As noted above.

Approval of Minutes:

Chair Lewis made a motion to approve the minutes of April 7, 2026 as read, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Public Comment- None

New Business:

2026 Street Resurfacing and Utility Program

Director Koza discussed the bid results of the 2026 Resurfacing and Utility Program on April 28, 2026. The project includes water main and sewer replacement, new curb and gutter, sidewalks and PCC driveways, and roadway milling and resurfacing. A total of 15 companies purchased bidding documents, and four (4) bids were received.

Schroeder Asphalt Services, Inc. submitted the lowest responsive bid and were verified to have no arithmetic errors.

Chair Lewis made a motion to recommend to the Village Board the approval of a contract for the 2026 Resurfacing and Utility Program to Schroeder Asphalt Services, Inc., seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Professional Services Agreement with V3 Companies for 2026 Street Resurfacing and Utility Program Construction

Director Koza discussed a professional services agreement with V3, Inc. for Construction Engineering Services for the 2026 Street Resurfacing and Utility Program for an amount not to exceed \$125,179.

Chair Lewis made a motion to recommend to the Village Board a professional services agreement with V3, Inc. for Construction Engineering Services for the 2026 Street Resurfacing and Utility Program, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Gilbert Avenue Phase II Design Engineering Agreement Addendum #1

Director Koza discussed an amendment to the Gilbert Avenue Design Engineering Agreement with Baxter & Woodman Consulting Engineers in an amount not to exceed \$7,000 to account for additional IDOT work items.

Chair Lewis made a motion to approve addendum #1 for the Gilbert Avenue Phase II Design Engineering Agreement, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Waiver of the Bidding Process and Purchase of a Falcon Asphalt Hot Box and Recycler Trailer from Midwest Paving Equipment, Inc.

Director Supert discussed a bid waiver and purchase of a falcon asphalt hot box and recycler trailer from Midwest Paving Equipment, Inc for an amount not to exceed \$50,833.

Chair Lewis made a motion to recommend to the Village Board a Waiver of the Bidding Process and Purchase of a Falcon Asphalt Hot Box and Recycler Trailer from Midwest Paving Equipment, Inc., seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Valve Exercising and Condition Assessment Project Contract Award

Water Plant Superintendent Derengowski discussed the proposal results for the Valve Exercising and Condition Assessment project. A total of two (2) companies submitted a response and after staff review and evaluations, agreed Xylem Dewatering Solutions, Inc. doing business as Wachs Water Service was the unanimous selection.

Chair Lewis made a motion to recommend to the Village Board to approve a contract for the Valve Exercising and Condition Assessment Project Contract Award with Xylem Dewatering Solutions, Inc. doing business as Wachs Water Service, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Professional Services Agreement with Robinson Engineering for the 2026 Sanitary Sewer Televising Review

Director Supert reported on a Professional Services Agreement with Robinson Engineering for the 2026 sanitary sewer televising review for an amount not to exceed \$30,900.

Chair Lewis made a motion to recommend to the Village Board an agreement with Robinson Engineering for the 2026 Sanitary Sewer Televising Review, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Overhead Sewer System (OSS) Cost Share Program - Additional Properties

Municipal Services Coordinator Puga reported on a request to extend the Overhead Sewer System and Backflow Check Valve System (OSS) cost sharing reimbursement program to allow for 5 properties along Wolf Road, near the Village Corporate boundaries but receive services from the La Grange Highland Sanitary District, to participate in the program and authorize funds for appropriate reimbursement requests.

Chair Lewis made a motion to recommend to the Village Board the inclusion of the additional properties in the OSS Cost Share program, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Other Business

Gilbert Avenue Resurfacing Phase III Engineering Request for Qualifications – Update

Director Koza reported that the Gilbert Avenue Resurfacing Project is currently on track to be placed on the September 2026 IDOT letting. Construction is anticipated to begin in June 2026, and the Village will receive STP funding to cover up to 80% of the project, with 20% of the costs being split between the Village and Village of LaGrange.

On April 24, the Village received a total of three (3) responses to the RFQ issued on April 3, 2026. The results will be reviewed independently by the review team, and staff will present results at the next committee meeting. No action is required for this item.

Adjourn

Chair Lewis motioned to adjourn the meeting, seconded by Trustee Martin. Motion passed unanimously on a voice vote.

Meeting adjourned at 5:51 PM

Respectfully Submitted: Matthew Supert, Director of Municipal Services



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: June 2, 2026

AGENDA ITEM D.1.

To: Public Works and Water Committee

From: Ronald Derengowski, Water Plant Superintendent , Diana Puga, Municipal Services Coordinator

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services

RE: Phase II Lead Service Line Replacement Project - Preliminary Bid Award Update

Recommendation

Recommendation pending bid opening, bids are due and will be opened on Friday, June 5, 2026, and staff anticipates a recommendation for the Village Board during the June 15th Board meeting.

Summary

On April 21, 2026, the Village issued a Request for Bids (RFB) for the Lead Service Line Replacement Program Phase II. Bids are due and will be opened on Friday, June 5, 2026, beginning at 10:00 AM.

Staff anticipates a recommendation for the Village Board during the June 15th Board meeting.

Financial Impact

Financial impact pending bid results.

Recommended Motion

Motion pending bid results.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

None



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: June 2, 2026

AGENDA ITEM D.2.

To: Public Works and Water Committee

From: Ronald Derengowski, Water Plant Superintendent

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services, John Mastandona, Director of Finance

RE: Risk and Resilience Assessment

Recommendation

Consider a recommendation to approve a professional service contract with HR Green for the Risk and Resilience Assessment (RRA) recertification.

Summary

A Risk and Resilience Assessment is a structured process to identify and evaluate threats both natural and malevolent that can disrupt water supply or wastewater service. It is required under the America's Water Infrastructure Act (AWIA) for a community water system to recertify every five years.

Attached you will find the quotes from MZone 1 and from HR Green. The report and recertification will be prepared utilizing the USEPA Small Community Risk and Resilience Assessment checklist. Each critical asset will be assigned the most relevant and probable threats. Impacts that may result from the threat will be detailed to include the effects on assets, water service, and on public health.

The Risk and Resilience Assessment was not budgeted in 2026, but is a regulatory requirement. The cost of the membrane filter replacement went under budget and Municipal Services is requesting the transfer of the remaining balance to cover the Risk and Resilience Assessment. This would be a transfer of \$15,945.00 from account 4302510 55352 to 4302510 50331.

Financial Impact

Account: 4302510 50331

Fund: Water Fund

2026 Budget: Not Budgeted

Project Cost: \$15,945.00 (transfer from account 4302510 50331)

Recommended Motion

I move to recommend to the Village Board the approval of a professional service agreement with HR Green for the Risk and Resilience Assessment not to exceed a total of \$15,945.00

Strategic Plan Alignment

Public Safety and Community Engagement

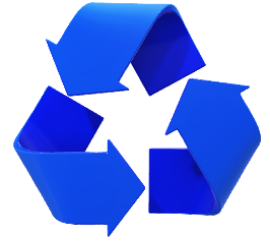
File Attachments

1. Estimate_1140_from_Mzone1
2. Agt_040926-HRG_WesternSprings_Update-RRA-_checklistmethod-rj

ESTIMATE

Mzone1
1429 Elliot Dr
Munster, IN 46321-3120

timothyzatorski@m1zone.com
+1 (219) 688-8976



Mr Ron Derengowski

Bill to
Mr. Ron Derengowski
Village of Western Spring IL Water
Department
740 Hillgrove Avenue
Western Springs, IL 60558

Ship to
Mr Ron Derengowski
Village of Western Spring IL Water
Department

Estimate details

Estimate no.: 1140
Estimate date: 05/18/2026

#	Product/service	Description	Rate	Amount
1.	AWIA Compliance Assistance	Prepare and Conduct a Drinking Water Security Vulnerability Assessment for all Mision Critical Operations, Identify Cost Effective Measures to Reduce Security Risks, as required by AWIA Risk and Resiliency.	1	\$10,000.00
2.	2026 AWIA 5 Year SVA and ER Update and Completion Certification	Prepare for retention an Emergency Response Plan and Coordinate Remedial Activities with Plant Operations Staff and Frist Responders as required elements as required by AWIA Risk and Resiliency.	1	\$10,000.00

Annual AWIA Plan Maintenance and Training: (2027 - 2030) AWIA's Risk and Resiliency Assessments and Emergency Response Certification Annual Plan Changes combined with required Annual Training to be billed at a rate of \$ 5,000.00 per year in January 2027-2030

Total **\$20,000.00**

Accepted date

Accepted by



PROFESSIONAL SERVICES AGREEMENT

For

Risk and Resilience Assessment

Ron Derengowski
Water Plant Superintendent
Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558
(708) 246-1800 Ext. 214

Sylwia Kokoszka, PE
Lead Engineer- Water
HR Green, Inc.
1391 Corporate Drive, Suite 203
McHenry, IL, 60050

HR Green Project Number - 2503689

April 9th, 2026

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- 5.0 SERVICES BY OTHERS
- 6.0 CLIENT RESPONSIBILITIES
- 7.0 PROFESSIONAL SERVICES FEE
- 8.0 TERMS AND CONDITIONS

THIS **AGREEMENT** is between VILLAGE OF WESTERN SPRINGS (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

The America's Water Infrastructure Act of 2018 (AWIA) requires community water systems serving more than 3,300 people to conduct a Risk and Resilience Assessment (RRA) and prepare an Emergency Response plan (ERP). The communities have to submit a certification to the U.S. Environmental Protection Agency (U.S. EPA) for completing the RRA and ERP. The AWIA requires the water utilities to complete a review of the RRA and ERP documents every five years from the date of the initial submission. The RRA renewal needs to be completed, and certification submitted to U.S. EPA by June 30 2026, and the ERP renewal certification submitted by December 31, 2026. In general, the AWIA considerations for RRA and ERP include:

RRA

- Risks to the water system from malevolent acts and natural hazards
- Resilience of system components
- Monitoring practices for such things as operations, water quality, energy, and security
- Financial Infrastructure of the Utility
- Use, storage, and handling of various chemicals
- Operations and maintenance

ERP

- Strategies and resources to improve resilience, including physical and cyber security
- Plans and procedures that can be implemented and identification of equipment that can be utilized in the event of a malevolent act or natural hazards that threaten the ability to supply safe drinking water
- Actions, procedure, and equipment to lessen the impact on public health and safety and supply of safe drinking water from a malevolent act or natural hazard
- Strategies that can be used to aid in the detection of malevolent acts or natural hazards that threaten the security of the water system

The CLIENT is requesting COMPANY's assistance with updating the RRA to meet U.S. EPA requirements.

1.2 Design Criteria/Assumptions

- Complete RRA using USEPA Small Community Risk and Resilience Assessment Checklist, current version
- Complete EPA Water Cybersecurity Assessment Tool (WCAT)
- Design review workshop will be conducted with the CLIENT's personnel, key individuals from the COMPANY's project team and others as needed at critical milestones as identified in the following section.
- ERP is not included in the scope of the contract.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

Task 1: Project Management and Meetings

Project Management:

- Project work plan including the schedule of deliverables and meetings.
- Outline participants, contacts, and communication procedures.
- Provide ongoing quality assurance and quality control. QA/QC includes using internal staff peer reviews ahead of deliverables.
- Provide ongoing project management including directing team, coordination of information and deliverables.

Project Meetings:

- Workshop Meeting (Virtual)
 - COMPANY and CLIENT will have a workshop meeting to discuss whether the CLIENT agrees with the risk and resilience analysis and to collect necessary data. The workshop attendees will include no more than two COMPANY team members, and four hours planned for this workshop (8 total hours assumed).
- Progress Meetings with the Client (Virtual)
 - Discuss results of the analysis and obtain CLIENT comments on draft reports

Task 2: Update Existing Risk and Resilience Assessment (RRA)

- Asset Characterization: The first step in the RRA is asset characterization. As part of the AWIA requirements, each utility must identify critical assets within the following ten asset categories:
 - Physical Barriers
 - Source water
 - Pipes and constructed conveyances, water collection, and intake
 - Pretreatment and treatment
 - Storage and distribution facilities
 - Electronic, computer, or other automated systems (including the security of such systems)
 - Monitoring practices
 - Financial infrastructure
 - The use, storage, or handling of chemicals
 - The operation and maintenance of the system

COMPANY has budgeted 8 hours total for one site visit by one COMPANY team member to conduct site visits to the CLIENT's existing water system facilities – well sites, water treatment plants, storage facilities and document the above-mentioned capital improvements completed by the CLIENT in the RRA Report.

- Threat Analysis: Threat analysis estimates the likelihood of malevolent attack, dependency/proximity hazard, or natural hazard based on several factors for threat likelihood.

- Threat likelihood ranges will be updated based on EPA’s current guidance documents.
- The factors impacting threat likelihood will be reassessed based on current EPA guidance documents.
- Risk and Resilience Assessment Checklist: The USEPA Small Community Risk and Resilience Assessment Checklist assessment will be prepared based on the EPA’s current checklist version. As a guideline, EPA has identified threat categories for malevolent acts, natural hazards, and dependency/proximity threats. Each critical asset will be assigned the most relevant and probable threats that may adversely affect CLIENT facilities.
 - Threat assignments will be updated based on the EPA’s current threat categories.
 - The description of impacts that may result from the threat, including effects on major assets, water service, and public health will be included, as applicable.
- Water Cyber Assessment
 - The EPA’s Water Cyber Assessment Tool (WCAT) will be used to evaluate the cybersecurity practices at the water utility.
- Submit Draft RRA to CLIENT
 - COMPANY will submit draft RRA to CLIENT for review. A meeting will be held to discuss the results of the RRA and obtain CLIENT comments.
- Finalize RRA and Submittal of Certification to U.S. EPA
 - The CLIENT review comments on the draft RRA will be incorporated and final RRA will be submitted to CLIENT. CLIENT to submit certification to U.S. EPA per Agency guidelines that the RRA has been completed.

3.0 Deliverables and Schedules Included in this Agreement

Notice to Proceed:.....	May 11 th , 2026
Site Visit.....	Week of May 18 th
Workshop for Risk and Resiliency Assessment (RRA)	Week of June 8 th
Submit draft RRA to the OWNER	Week of June 15 th
Meeting to discuss draft RRA	Week of June 15 th
Submit final RRA to the OWNER.....	Week of June 22 nd

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this agreement:

1. Quantitative risk assessment (using EPA's VSAT Web 3.0 tool), including quantitative estimates of threats, vulnerabilities, consequences, and monetized risk.
2. Countermeasure Analysis Assessment, which is considered optional by the EPA VSAT Web 3.0 tool is not included in the scope.
3. Preparation of Emergency Response Plan

Supplemental services not included in the agreement can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

N/A

6.0 Client Responsibilities

1. Access to CLIENT's facilities for data collection
2. Timely review of draft submittals
3. Provide personnel knowledgeable about operations and maintenance of facilities to be available for discussions, accompany COMPANY on site visits, and to answer questions.
4. Provide personnel knowledgeable about Village emergency response to be available for discussions, participate in workshops, and to answer questions, as needed.
5. Provide data on past construction costs for existing critical assets.
6. Submit RRA and certification to US EPA that the RRA has been completed.

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the Agreement is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as: (i) living and traveling expenses of employees when away from the home office on business connected with the project; (ii) identifiable communication expenses; (iii) identifiable reproduction costs applicable to the work; and (iv) outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services will be submitted, on a monthly basis. Invoices will be due and payable upon receipt in accordance with the Illinois Prompt Payment Act 50ILCS 505. If any invoice is not paid within these timelines, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services.

7.3 Extra Services

Any service required but not included as part of this Agreement shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.



7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Per current Rate Schedule with a not-to-exceed fee of \$15,945. The breakdown of fee between RRA is as follows:

Risk and Resilience Assessment (RRA)	\$15,945.00
Emergency Response Plan (ERP)	Not included
TOTAL NOT-TO-EXCEED FEE	\$15,945.00

8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this Agreement and made a part of it.

8.1 Standard of Care

Services provided by COMPANY under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

8.2 Entire Agreement

This Agreement and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this Agreement shall be in writing and signed by the parties to this Agreement. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this Agreement, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

8.3 Time Limit and Commencement of Services

This Agreement must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed Agreement.

8.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this Agreement upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this Agreement, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

8.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this Agreement.

8.7 Termination or Abandonment

Either party has the option to terminate this Agreement. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this Agreement may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services

performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

8.9 Severability

If any provision of this Agreement is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this Agreement shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this Agreement shall be made without written consent of the parties to this Agreement.

8.11 Third-Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this Agreement or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Illinois without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in the State of Illinois.

8.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

8.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this Agreement, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

8.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

8.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by

COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorney's fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

8.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other Instruments of Service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other Instruments of Service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.

8.18 Opinion of Probable Construction Cost

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

8.19 Design Information in Electronic Form

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30 day inspection period, during which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the submitted electronic materials shall be subject to separate Agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

8.20 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this Agreement unless indicated in the Scope of Services.

8.21 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; disease, epidemic or pandemic, fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

8.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the General Contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT'S AGREEMENT with the General Contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the General Contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

8.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT'S premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional engineering services. The compensation to be paid COMPANY for said professional engineering services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or

into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this Agreement shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

8.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

8.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$50,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

8.26 Municipal Advisor

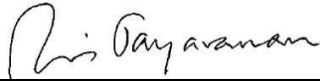
The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this Agreement, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.



This Agreement is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the Agreement. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this Agreement and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the Agreement shall be the last date entered below.

Sincerely,

HR GREEN, INC.



Ravi Jayaraman, PE

Approved by:



Printed/Typed Name: Ravi Jayaraman, PE

Title: Regional Manager/Principal Date: 4/9/2026

VILLAGE OF WESTERN SPRINGS, ILLINOIS

Accepted by: _____

Printed/Typed Name: _____

Title: _____ Date: _____

HR GREEN COMPANY: PROJECT BUDGETING WORKSHEET

PROJECT NAME: Western Springs Risk and Resilience Assessment

PROJECT NUMBER: 2503689

CLIENT: Village of Western Springs

CLIENT CONTACT: Ron Derengowski

PROJECT MANAGER: Sylwia Kokoszka

		TOTAL HOURS	33	58	1
Task Total	DESCRIPTION OF TASK	Task Hours Subtotals	LE/PM	ENG	PROJ CTL
323.96	Project management	2	1	0	1
	Provide project management throughout project (2 month)		1		1
3,266.46	Data Collection	16	12	4	0
	Perform Site visit		8		0
	Asset/Threat/Vulnerability/ Characterization workshop		4	4	
12,353.76	Risk and Resiliency Assessment (RRA)	74	20	54	0
	Site Vist Notes		4		
	RRA Checklist		2	12	
	Threat Likelihood			1	
	WCAT Cybersecurity			1	
	Threat Analysis			1	
	Recommendations		4		
	QA/QC		1		
	Draft Report		6	30	
	Mtg with Client-Virtual by Phone		1	1	
	Final Report		2	8	
TOTAL	TOTAL PROJECT	92			



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: June 2, 2026

AGENDA ITEM D.3.

To: Public Works and Water Committee

From: Jeff Koza, Director of Engineering Services, Diana Puga, Municipal Services Coordinator

CC: Ellen Baer, Village Manager

RE: Gilbert Avenue Resurfacing - Phase 3 Engineering Firm Selection and Draft Proposal

Recommendation

Consider a recommendation to approve an agreement with Baxter & Woodman Consulting Engineers for the Gilbert Avenue Resurfacing Project Phase 3 Engineering.

Summary

The Gilbert Avenue Resurfacing Project remains on track for the September 2026 IDOT letting, with construction scheduled to begin in June 2026. The Village received Surface Transportation Program (STP) funding from the West Central Municipal Conference to cover 80 percent of project costs. The remaining 20 percent will be split evenly between Western Springs and LaGrange, as both communities share jurisdiction over the roadway.

Federal funds will also be used to pay for the required Phase III Construction Engineering services. Because federal funding is involved, the Village is administering a Request for Qualifications (RFQ) in accordance with IDOT's Qualification Based Selection (QBS) process.

The Village issued the RFQ on April 3, 2026. Three firms submitted qualifications by the April 24, 2026 deadline:

- Baxter & Woodman Consulting Engineers
- V3 Companies
- Thomas Engineering

Each member of the review committee consisting of the Municipal Services Coordinator, the LaGrange Director of Public Works, and myself, independently evaluated the submissions. The average scores for the firms are shown below.

Firm | Average Score

Baxter & Woodman | 87

V3 Companies | 85

Thomas Engineering | 83

The review committee unanimously agreed that Baxter & Woodman was the most qualified

firm. Staff received a draft proposal from Baxter & Woodman and the draft fee is \$128,473. Staff believes this fee is appropriate for the scope of work.

Next Steps

The Village will now submit the draft agreement to IDOT for review prior to the June 8th deadline. The IDOT review of the draft agreement may take several months. After receiving IDOT’s review comments, the consultant will revise the proposal as necessary. Staff anticipates bringing the final engineering agreement back to the Committee and Village Board for approval in August or September.

At this time, staff is seeking Committee concurrence of the selection of Baxter & Woodman as the most qualified firm for this engineering work.

Financial Impact

Funds have been budgeted for this engineering work in account 4102370-50332. It is expected a contract will be executed for this work later in 2026 however almost all expenses will be incurred in 2027. Staff will plan to include the project in the draft 2027 Budget. Additionally, a Surface Transportation Program (STP) grant will pay for 80% of the costs incurred for the work. Payment will be in the form of a reimbursement from IDOT.

Recommended Motion

I move to recommend to the Village Board the selection of Baxter & Woodman Consulting Engineers as the most qualified respondent to the Gilbert Avenue Resurfacing Project Phase 3 Engineering Request for Qualifications.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

- 1. B&W_Phase III Construction Services for Gilbert Avenue Resurfacing
- 2. V3 Companies_Western Springs_Gilbert Ave Resurfacing
- 3. 2026 Gilbert Ave E3 - Thomas Engineering Group, LLC



REQUEST FOR QUALIFICATIONS

Phase III Construction Services for Gilbert Avenue Resurfacing

April 24, 2026



SUBMITTED BY:

BAXTER & WOODMAN
Consulting Engineers

Ms. Diana Puga
Municipal Services Coordinator
Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

April 24, 2026

Subject: ***Village of Western Springs - Statement of Qualifications for Phase III Construction Services for Gilbert Avenue Resurfacing***

Dear Ms. Puga:

The Village of Western Springs is seeking qualifications from firms to perform Phase III Construction Services for the Gilbert Avenue Resurfacing project. The project represents a critical investment in the Village's transportation infrastructure, improving pavement condition, safety, accessibility, and long-term performance for residents, commuters, and the surrounding community. Baxter & Woodman has extensive experience providing Phase III construction engineering services for federally funded roadway projects for nearby communities and is fully prepared to support the Village through all federal, state, and local requirements associated with construction, documentation, and project closeout. The Village will benefit from our:

- **HISTORY WITH THE VILLAGE OF WESTERN SPRINGS AND THE VILLAGE OF LA GRANGE** - Baxter & Woodman is uniquely well suited for this project given our longstanding history working with the Village of Western Springs on the Gilbert Avenue corridor, including involvement across all three project phases. This continuity provides us with a deep understanding of the project's design intent, constraints, and stakeholder expectations—allowing us to seamlessly transition into Phase III and add value from day one.
- **PROVEN PERFORMANCE** - Baxter & Woodman has completed numerous federally funded projects, and our previous experience working in-house at IDOT reinforces our strong understanding of STP procedures and processes. Several of our STP-funded projects are award-winning, and we regularly complete STP funded projects of similar scope and size to this project, including the Resurfacing for Shabbona Drive for the Village of Park Forest and the Reconstruction of 151st Street for the Village of Orland Park.
- **EFFECTIVE COMMUNICATION** - We believe effective communication will be key to the successful delivery of this project. Our approach emphasizes proactive coordination, advance identification of potential issues, and clear communication with the Village and project partners so items can be addressed before they affect schedule, cost, traffic operations, or the public. This philosophy has been central to our long-standing municipal relationships and is fundamental to how we provide construction engineering services.

Should you have any questions, please feel free to contact Project Manager Matt Abbeduto, PE at 815-444-3352 or email mabbeduto@baxterwoodman.com. We look forward to continuing our partnership with the Village.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Carolyn Grieves, PE
Vice President/Client Liaison

CONTACT

Matt Abbeduto, PE
Project Manager

8840 West 192nd Street
Mokena, IL 60448
815-444-3352

mabbeduto@baxterwoodman.com





Village of Western Springs
Phase III Construction Services for
Gilbert Avenue Resurfacing

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Required Documentation25



80 Years of Service, Experience, and Commitment to Our Clients

Firm Qualifications

Founded in 1946, Baxter & Woodman, Inc. provides consulting engineering and technology services to municipalities, state agencies, county governments, and sanitary districts throughout Illinois, Wisconsin, Florida, and Texas. Dedicated to promoting a sustainable future, our staff of talented engineers, surveyors, technicians, and support personnel incorporates innovative techniques along with tried-and-true processes.

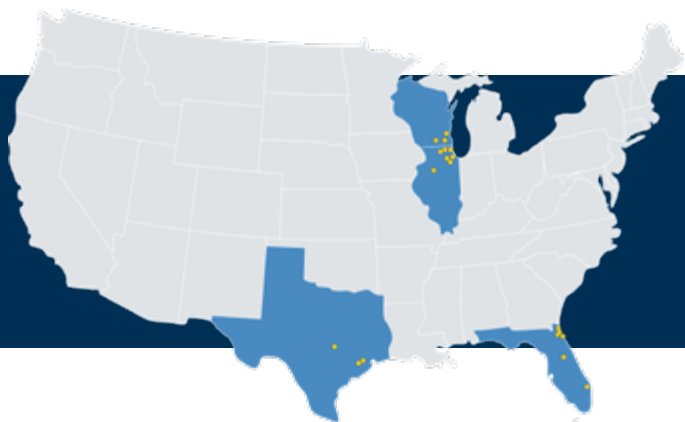
Our experience includes planning, design, construction and technology services for water, wastewater, stormwater and transportation facilities for municipalities, counties, state agencies, and more. Environmental, geographic information systems (GIS), water and wastewater operations, and advanced technology needs complement the firm's civil engineering expertise.

■ Our Offices

Baxter & Woodman's 19 regional offices provide our clients with local presence and responsive service. Our team offers services that expand well beyond typical engineering consulting. We are committed to building community value with each and every project we complete. Services for the Gilbert Avenue Resurfacing Improvements Project will be provided by staff from our Chicago and Mokena office locations, with support nationally from our other offices.

Baxter & Woodman, Inc.
8430 W. Bryn Mawr Avenue, Suite 400,
Chicago, Illinois 60631

Baxter & Woodman, Inc.
8840 West 192nd Street
Mokena, IL 60448



■ Our Staff

Our combined work force totals 450+ talented individuals including transportation, civil, wastewater, mechanical, structural, electrical, and environmental engineers. The engineering staff is supported by construction inspectors, trained technicians, licensed water and wastewater operators, licensed electricians, registered surveyors, GIS/GPS analysts, CAD operators, and administrative assistants.

An integral part of Baxter & Woodman's history, firm founders Richard Baxter & Lorrin Woodman instilled the values of hard work, perseverance, and integrity into the fabric of the company. That legacy still lives today as we are a team of focused, committed, and service oriented professionals.

Our Services

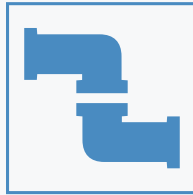
Baxter & Woodman's staff of professionals have provided engineering services to more than 500 communities, counties, and sanitary districts for over 80 years. The strength of the Baxter & Woodman team comes from the cohesive and cooperative work effort gained from having expertise in numerous disciplines. **We offer a full range of municipal services** from project inception to construction close-out.



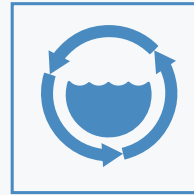
Construction



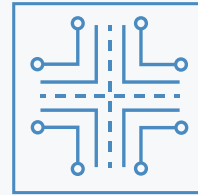
Water



Infrastructure



Wastewater



Transportation



Structures/Bridges



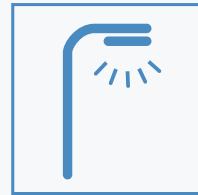
Spatial Technology



Stormwater



Automations/Controls



Lighting



Survey



Public Outreach



Natural Resources



Design-Build



Grants/Funding

MAIN POINT OF CONTACT



The Village of Western Springs's main point of contact for Phase III Construction Services for Gilbert Avenue Resurfacing Project is Project Manager Matt Abbeduto, PE. Matt has over 24 years of project management and resident engineering experience with urban/rural roadway and bridge projects utilizing federal and municipal funding. Based in our Mokena office, he will oversee your project's progress and provide you with routine updates.

Matt's Contact Information

815-444-3352

mabbeduto@baxterwoodman.com

Project Understanding and Approach

■ Project Understanding

The Village of Western Springs and Village of La Grange's Gilbert Avenue Resurfacing Improvements Project represents a significant investment in improving the safety, condition, and functionality of the transportation infrastructure for motorists and pedestrians. As an IDOT let project, its successful delivery will require a construction services team experienced in navigating IDOT procedures, specifications, and documentation requirements, while also maintaining effective coordination with the Village of Western Springs, Village of La Grange, BNSF Railway, school districts, utility companies, residents, local businesses, and other stakeholders throughout construction.

Baxter & Woodman has assembled a well qualified team with demonstrated experience delivering projects of similar scope and complexity. As the engineer of record, our involvement throughout both the design and construction phases adds value by providing continuity, institutional knowledge, and a clear understanding of design intent. This familiarity enables our team to efficiently address constructability concerns, respond to unforeseen field conditions, and reduce the potential for delays or unnecessary change orders.

Our construction approach emphasizes strict adherence to IDOT requirements, attention to detail in contract administration and documentation, proactive coordination with all involved agencies, and clear, consistent communication. These practices, combined with our knowledge of the project design and our familiarity with municipal and IDOT processes, will support efficient construction, effective issue resolution, and a successful outcome for the Village.

■ Project Approach

EFFECTIVE AND PROACTIVE COMMUNICATION

Given the project's scope, schedule, and anticipated construction impacts, proactive public outreach, including direct, face-to-face engagement with the community, will be critical. Baxter & Woodman will lead overall project coordination from inception through closeout, working closely with the Village of Western Springs, the Village of La Grange, and IDOT. In addition, local residents, businesses, and other affected agencies will require frequent and timely updates on project status, and our team will manage and facilitate these communications on an ongoing basis. Recognizing that the west side of the corridor falls within Western Springs jurisdiction and the east side includes La Grange businesses and residents, we will coordinate closely with each jurisdiction to support effective and responsive communication.



Bank of America, Starbucks, and other businesses will need to be coordinated with for impacts to alley access during construction.



IMPORTANCE OF MONITORING THE CONSTRUCTION SCHEDULE

Close monitoring of the construction schedule is essential due to the need for timely railroad coordination and the seasonal limitations of asphalt paving. Work within the BNSF Railway right-of-way requires advance approvals and restricted work windows, so any delays can affect critical-path activities. At the same time, paving will need to be completed within the summer while school is out, limiting the number of available workable days. Maintaining a tightly managed schedule confirms railroad-related activities occur early enough to avoid bottlenecks, allowing paving to be completed within the required timeframe.

Agencies to coordinate construction with:

- Village of Western Springs
- Village of La Grange
- Illinois Department of Transportation
- AT&T
- BNSF Railway
- School Districts
- Waste Management



TRAFFIC CONTROL AND DRIVEWAY ACCESS

This project will require special attention to traffic control, driveway access, and on street parking along Gilbert Avenue throughout construction. A comprehensive traffic control plan, including the use of flaggers as necessary, will be critical to maintaining safe vehicular and pedestrian movements while minimizing inconvenience to motorists and residents. Coordination of construction activities will be essential to preserve access to residences and businesses and to limit disruptions as much as practicable.



Temporary alternative parking arrangements will be required for residents affected by driveway, curb, and gutter improvements. Because on-street parking is limited, construction sequencing will need to be carefully coordinated to maximize the availability of allowable temporary parking. To further reduce impacts, the contractor will be required to complete concrete replacement work on one side of the roadway at a time. Our team will also need to coordinate constant access throughout Gilbert Avenue for emergency response vehicles.

UTILITY COORDINATION

Several existing AT&T frames located within the sidewalk and roadway will be impacted by construction and identified by our design team. Early and proactive coordination with AT&T and any other affected utility companies will be critical to confirm adjustment work is completed in accordance with the project schedule. Baxter & Woodman's construction team has extensive experience managing utility coordination, as this is a component of nearly every project we deliver.



TREE PROTECTION

The Gilbert Avenue Resurfacing corridor is lined with mature, healthy trees that are highly valued by the residents and community. Appropriate protective measures will be required during construction to prevent damage, and confirm proper handling of root systems, including pruning where necessary. Our team will take a proactive approach by coordinating with the Village arborists in advance of construction activities to protect tree health. We will also closely monitor and enforce applicable tree protection requirements, including compliance with any penalty provisions for negligent tree damage.



TRAFFIC SIGNALS DETECTOR LOOPS

There will be impacts on the existing traffic signal detector loops at Gilbert Avenue and 47th Street, and at Gilbert Avenue and Ogden Avenue. Coordination with IDOT and the contractors will be necessary for the maintenance and inspection of the detector loop replacement work.



SIDEWALK AND COMPLIANCE WITH ADA

The Gilbert Avenue Resurfacing Improvements will include sidewalk replacement along the corridor and at intersections to address trip hazards and deteriorated sidewalk conditions, and to replace approach ramps. This work will require proactive attention to detail during construction to confirm compliance with the Americans with Disabilities Act (ADA) and applicable standards. Our team will support the contractor in constructing ADA-compliant sidewalks while also managing pedestrian access, including the implementation of appropriate signage.



Proactive Public Outreach

Baxter & Woodman will lead project coordination with the Village of Western Springs, the Village of La Grange, and Illinois Department of Transportation (IDOT) from project inception through closeout. The local residents, businesses, and other agencies will be notified about project status on a consistent basis and our team will effectively manage those communications.

Proactive public outreach and face-to-face interaction with the community regarding construction impacts and project status will be critical due to the nature and schedule of this project. Baxter & Woodman implements proactive communication strategies and provides resources for impacted stakeholders to ask questions, find answers, and receive timely updates. Routine updates to local stakeholders and soliciting their input will promote a positive public response.

PUBLIC OUTREACH OUTLETS

- Public Meetings/Open Houses (in person, virtual)
- Social Media: X, Facebook
- Project Websites/Videos
- Fixed/Mobile Webcams
- Project Blogs
- Text Message Alerts
- Door Hangers/Informational Flyers
- Construction Signage
- Changeable Message Boards



We are proficient in various communication strategies, as evidenced by our IDOT prequalification in **Special Services: Public Involvement** and strong history of supporting agencies with public outreach. We can also collaborate with the Village's communications manager to assist in any community outreach.

DRONE IMAGERY

Baxter & Woodman has commercially certified drone pilots and drone industry experts on staff. These unmanned aerial vehicles can collect a wide variety of useful imagery for varying applications. Drones can take photos and videos to help monitor project progress, collect ortho-imagery (for mapping), and even conduct inspection work. Some cameras are capable of taking 36 megapixel images, providing 1mm resolution ortho-mosaics and 4k video.

PROGRESS VIDEOS AND PUBLIC SERVICE VIDEOS

Baxter & Woodman prepares short, interactive progress and public service videos to be shared on social media platforms, project websites, and at meetings. The short videos introduce the public to the project team, scope of work not visible to motorists (underground work), a particular construction activity, or show the completed project.

CUSTOM PROJECT WEBSITES

Baxter & Woodman designs and manages numerous project websites for various types of projects, one such is the Randall Road Corridor Improvements for McHenry County Department of Transportation (randallroad.info). Project websites provide a designated online resource for stakeholders to receive up to date information on the project's progress, estimated schedule, project overview, progress photos, FAQs and more.

We can assist the Village with establishing a dedicated webpage to host project deliverables and facilitate stakeholder engagement through online feedback. At Baxter & Woodman, we specialize in collaborating with agencies and communities to confirm consistent and timely project status updates are available on the Village's website.

FLYERS/BROCHURES/DOOR HANGERS

Baxter & Woodman has worked with numerous clients to develop various informational marketing materials, including flyers, brochures, and door hangers. Marketing materials are written to include project information, calendars of service days, telephone numbers, information about the website (if applicable), and how stakeholders can provide input. Baxter & Woodman can also print and distribute informational marketing materials at fundamental intervals of the project.



SOCIAL MEDIA

Baxter & Woodman manages various social media pages for our clients' construction projects, including Facebook and X. Social media pages provide a great outlet to share timely updates to stakeholders and motorists traveling through the project.

ON-SITE PROJECT INFORMATION SIGNS

Baxter & Woodman has prepared numerous printed information boards to be used at public information/involvement meetings and/or mounted near the project site. On-site project informational signs provides information of the proposed improvements and project benefits to those traveling past the construction site.

3D PROJECT VISUALS

Baxter & Woodman utilizes a variety of software (REVIT, AutoCAD MEP 3D, SketchUp, etc) to produce 3D project renderings, which results in enhanced input during design. This allows the City, your staff, and the public to see the final product before it is constructed. During progress meetings, these representations can be used to visualize the project layout and discuss your comments. Accurate drawings can also save you money by allowing for easy identification of conflicts and elimination of potential change orders. These can also be used at public information meetings to help gain the community's support for projects.



Specialized Expertise

REAL-TIME DIGITAL FIELD BOOK

By implementing a real-time digital field book, our team can easily document traffic control, water main shutdowns, resident interactions, site visits, and other occurrences on the app. Other features include resident and design concern tracking, punch list creation, and a client-facing public portal (for sharing progress in real-time). We can also collect GPS data for newly installed features and other underground utilities we come across, which can be integrated into the Village's GIS.

In this digital age, contractors are no longer providing centerlines or other means of determining station and offsets. We will have the same line work that the contractor has, we are working off the same data, and we can verify what they are placing as well as determine locations for field adjustments that may be needed. Knowing the exact locations of the rights-of-way and planned installations helps with changes as needed. With the equipment on-site, the as-built drawings will be kept up-to-date and available for submittal to the Village.

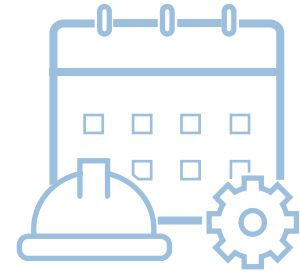
GOOGLE STREET VIEW

Baxter & Woodman can prepare videos using a 360-degree camera mounted to a car for pre-construction and post-construction documentation. The video zooms in on features and provides an up-to-date site

document. Once work is completed, the post-construction video will be submitted to Google for review and to update their Street View platform.

■ Project Management Approach during Construction

Our Construction Services team is well-versed in general construction administration and construction inspection. With Baxter & Woodman, construction engineering services are more than just observing the work and tracking quantities. We staff our projects with great communicators who are experts in construction and have working relationships with contractors, which speeds conflict resolution, helps us maintain the schedule more effectively, and helps control costs. We will keep your project on budget and schedule while minimizing disruption to the public.



PROACTIVE APPROACH

CONSTRUCTION

PREPARE, COORDINATE, COMMUNICATE, VERIFY, MONITOR, AND PERFORM

These are the six essential tasks of an experienced construction professionals. We perform this type of work daily and understand the issues prior, during, and post construction, thereby addressing concerns before they become problems.

Our highly experienced construction staff anticipates problems before they happen. Our team's extensive experience allows us to foresee issues before they develop into problems. They take a proactive rather than a reactive approach. Reviewing the jobsite, plans, and specifications ahead of construction is vital and gives us a head start in working with the contractor to confirm the construction team is on the same page about the project approach.

COORDINATION & COMMUNICATION

We will conduct preconstruction, utility coordination, and regular progress meetings, and prepare meeting minutes to keep all parties informed of the project status, required coordination, construction schedule, approaching milestones, and plans to address any project-related issues in a timely manner.

FIELD OVERSIGHT & AWARENESS

The Village will need construction staff who focus on multiple elements throughout construction. In addition to observing crews installing pipe, pouring concrete, and paving roads, it is crucial that traffic control signage and devices be monitored and that erosion and sediment controls be implemented properly. The entire project team, including our staff and the contractor, must always be aware of the construction environment to minimize inconveniences and confirm public safety.



Baxter & Woodman performs construction observation services regularly.

AVAILABILITY & SCHEDULE FLEXIBILITY

Construction staff will be available around the clock and can work in shifts to cover necessary nighttime construction in addition to normal daytime working hours. Our resources will always be available 24-7!

FIELD ISSUE RESOLUTION

Challenges arise in the field during every construction project, and construction professionals must have the experience and knowledge to offer solutions. Our seasoned construction professionals encounter field challenges on a daily basis and are accustomed to providing solutions.

CONSTRUCTION ADMINISTRATION & COMPLIANCE

Construction administration and documentation are strong components of the construction services we offer. We understand the importance of timely submittal review, maintaining a daily diary, preparing progress reports, tracking quantities, generating change orders, preparing and processing pay estimates, and tracking the project budget to share with Western Springs on a regular basis. Our team has significant experience with federal-aid projects and understands the Documentation of Contract Quantities and the Construction and Materials Management System (CMMS) requirements in accordance with IDOT policies and procedures.

MATERIAL TESTING & VERIFICATION

Verification of acceptable material use per the Village of Western Springs and IDOT will be imperative. Materials testing in compliance with IDOT-required QA/QC policies will be performed by our subconsultant, Soil & Material Consultants, Inc., an IDOT-certified testing firm. This professional testing firm has staff certified to sample asphalt, concrete, and soils for conformance with the plans and specifications and in accordance with the IDOT Bureau of Materials.

PROJECT REPORTING

Project closeout must be detailed and well organized. Our construction services team will develop punch lists and coordinate with your staff for final and warranty inspections in compliance with the Village of Western Springs. Our Resident Engineers are experienced in maintaining organized documentation for successful project audits. Record drawings will be provided in digital format, and construction staff will be equipped with GIS data collection units to capture precise locations of completed work for direct upload to the Village's GIS database.

■ Qualified Project Team

The Project Team includes Construction staff who are IDOT-certified in Documentation of Contract Quantities, and all team members have completed IDOT training and certification in Erosion and Sediment Control.

Specializing in IDOT local agency projects, we leverage our familiarity with IDOT staff, procedures, and requirements to streamline what can otherwise be a lengthy and complex process. Federal and state requirements will be strictly followed to confirm eligibility for federal reimbursement. Our team will coordinate closely with the IDOT Bureaus of Construction, Materials, and Local Roads to keep all parties informed and protect the Village's interests throughout the project, maximizing the benefits of the IDOT process.

The project team includes **Project Manager Matt Abbeduto** and **Resident Engineer Matt Gurke**, both of whom bring extensive experience in delivering construction projects involving staged asphalt and concrete roadway work, sewer and water improvements, concrete structures, traffic signals, street lighting, ADA-compliant sidewalks, erosion and sediment control, pavement markings, and landscaping.



Matt Abbeduto will serve as Project Manager, bringing 24 years of experience overseeing high-profile transportation projects with construction costs up to \$10 million. He is well-versed in the federal-aid process for Phase III improvements and has established strong working relationships with IDOT District 1 construction staff. His familiarity with IDOT policies, procedures, and projects of similar complexity will support efficient, compliant project delivery.



Matt Gurke will lead construction observation efforts as Resident Engineer. He is experienced with federal-aid requirements and has worked alongside Matt Abbeduto on several projects similar in scope to the Gilbert Avenue Resurfacing Improvements, including St. Louis Street, Brainard-Shawmut, and Shabbona Drive Improvements. Matt has provided construction services on multiple high-visibility, multimillion-dollar roadway projects and is known for his effective communication with owners, stakeholders, contractors, and agencies to ensure consistent coordination throughout construction. Matt is familiar with the project area from his recent experience working on Village of La Grange projects.

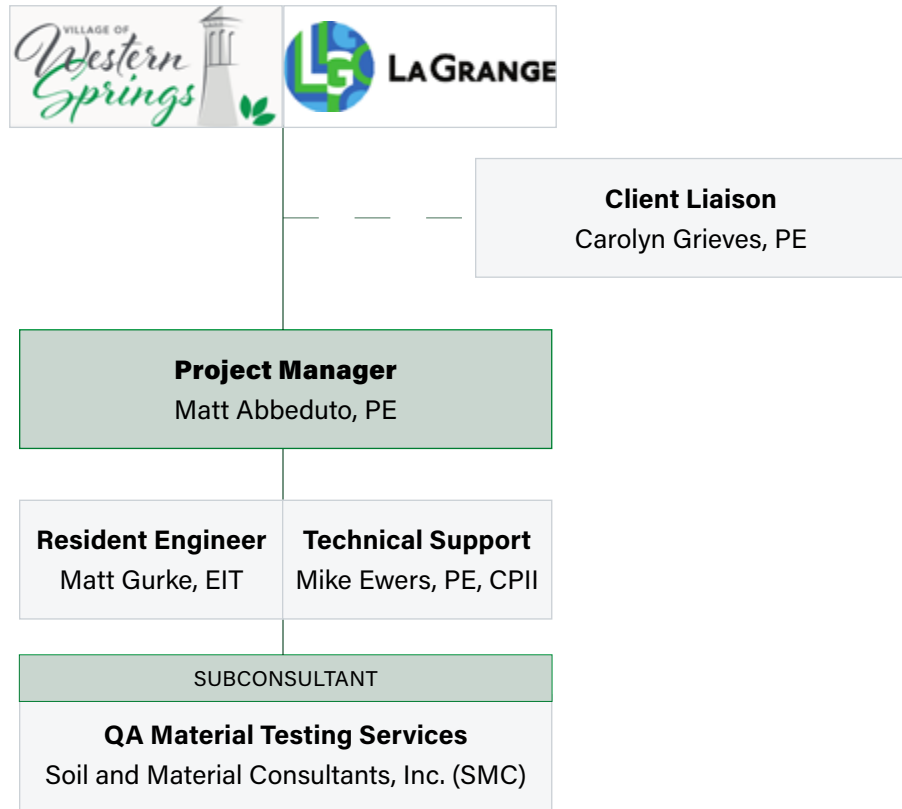


To enhance project delivery and minimize construction risk, Senior Level Resident Engineer Mike Ewers will be available to provide technical support to Matt Gurke. Mike will offer guidance on constructability issues, review critical construction activities, and assist with problem solving as needed. This added layer of experience and quality assurance will support efficient conflict resolution in the field.

Staff Capabilities

Organizational Chart

This Baxter & Woodman team regularly works together on similar infrastructure design projects. We are ready to continue to provide the Village with efficient, cost-effective service! Full resumes for project team members are included in the following pages.



Soil and Material Consultants, Inc. (SMC) Quality Assurance Material Testing

Since 1981, Soil and Material Consultants, Inc. (SMC) has provided consulting civil engineering services in the soil and construction material fields. Soil and Material Consultants' services have been used by municipal, county, state, federal and other agencies; by engineers, architects, developers, land planners, contractors and builders; by material suppliers, manufacturers, realtors and others. SMC's staff averages over 20 years of experience in geotechnical investigations, pavement investigations, construction material testing, material quality control and associated services. They have provided services on more than 12,000 improvements to date. SMC's full service team is able to provide the drilling, laboratory testing, and geotechnical reports inhouse. Their IDOT Quality Assurance Testing will determine if established standards or requirements are met so you can gain trust, confidence and competitive advantage.

Matt Abbeduto, PE

Project Manager



Joined Firm in 2017
Years of Experience: 24

EDUCATION

B.S., Civil Engineering,
University of Illinois at
Urbana-Champaign,
2002

REGISTRATION

Licensed Professional
Engineer: Illinois

IDOT CERTIFICATIONS

IDOT Documentation of
Contract Quantities (#23-
20694)
IDOT QC/QA HMA Level
1 Technician
IDOT QC/QA PCC Level 1
Technician
IDOT QC/QA Mixture
Aggregate Technician
ACI Concrete Field
Testing Technician –
Grade I
IDOT QC/QA Nuclear
Density Testing
IDOT S-33 Soils
Liability IQ for Architects

Matt has extensive experience in managing urban and rural roadway and bridge projects using federal, State, and local funding sources. He is well-versed in Illinois Department of Transportation policies and documentation requirements. Matt excels at coordinating with various stakeholders to resolve conflicts, minimize delays, and monitor project completion while keeping clients informed. He has completed Doug Cartland, Inc. communication training courses, including “Creating Excellence in Communication and Customer Relations” and “Problem/Communication Resolution.”

REPRESENTATIVE PROJECTS

Park Forest, IL

Shabbona Drive Reconstruction Improvements (2023)

Construction Manager for the \$2.4M federally funded reconstruction of Shabbona Drive between Indianwood Boulevard and Sauk Trail. The project consisted of HMA reconstruction, curb and gutter removal and replacement, ADA sidewalk ramp installation, subgrade improvements, storm sewer repairs, and sign retro-reflectivity compliance. The project also required permits from Cook County and coordination with Will County, and IDOT.

La Grange, IL

Brainard Avenue Resurfacing Improvements

Construction Project Manager for the federally funded Phase III construction engineering services for the resurfacing and infrastructure improvements along Brainard Avenue between 47th Street and Ogden Avenue. The project included sanitary sewer manhole replacements, sanitary sewer point repairs, cured-in-place pipe liner for the combined sewer system within the project limits, curb and gutter and sidewalk replacement, pavement patching, and HMA milling and resurfacing. The project location was within a high-profile area with several schools and businesses along the project limits which involved proactive coordination and communication efforts as well as meeting deadlines and working hour restrictions in order to avoid conflicts with school-related traffic.

Elwood, IL

St. Louis Street and IL 53 Intersection Improvements

Construction Project Manager for the 0.72-mile-long, federally funded (STU) intersection re-alignment improvements of St. Louis Street at IL 53. The project improvements included tree removal and replacement;

excavation and contaminated soil management; ditch grading; curb and gutter; sidewalks with ADA accessible approaches; storm sewer; 6-foot x 4-foot precast box culvert; water main and sanitary sewer adjustments; structure frame adjustments; staged HMA pavement widening and reconstruction; erosion control; pavement markings; and landscape restoration. Coordination was necessary with the Village of Elwood, IDOT, multiple utility companies and residents.

Orland Park, IL

151st Street Reconstruction

Construction Project Manager for the federally funded Phase III construction engineering services for widening, reconstruction, and infrastructure improvements along 151st Street from West Avenue to Ravinia Avenue. Additionally, the project included construction of a new roundabout located at the intersection of 151st Street and West Avenue. The project consisted of various conflict resolutions related to utility coordination and re-sequencing of project schedule, management of traffic control, and Non-Special Waste management.

Plainfield, IL

127th Street STP Improvements

Construction Project Manager for improvements to the Federal Aid route. The project consisted of reconstructing 127th Street to provide a three-lane, urban roadway from Heggs Road to 150-feet east of the Northwest Community Park Entrance, a net length of 3,400-feet; culvert replacement carrying 127th Street over the West Norman Drain; 3,400-feet of shared-use path on the south side of 127th Street; and approximately 3,400-feet of roadway lighting on the south side of 127th Street. STP and local funds were utilized for construction. Coordination with IDOT's Bureau of Local Roads and Streets and the Federal Highway Administration was necessary to confirm the project met funding eligibility requirements.

Plainfield, IL

143rd Street West Extension

Construction Manager for the 143rd Street West Extension Improvements between Ridge Road and Steiner Road. The West Extension segment of 143rd Street contributes to the master plan to extend 143rd Street from Ridge Road to I-55. This is one phase of the ultimate plan to provide a parallel corridor to IL Route 126 to relieve downtown congestion on IL Route 126. This project included engineering and environmental studies, alternative alignment analysis, ROW acquisition, drainage detention, USACE permitting, and water main installation.

Matt Gurke, EIT

Resident Engineer



Joined Firm in 2021
Years of Experience: 6

EDUCATION

B.S., Civil Engineering,
University of Illinois at
Urbana-Champaign,
2002

REGISTRATION

Licensed Professional
Engineer: Illinois

IDOT CERTIFICATIONS

CMMS, Documentation
of Contract Quantities
(25-23075), Mixture
Aggregate Technician
Course
Erosion and Sediment
Control Workshop
Hot Mix Asphalt Level I
Technician
Portland Cement
Concrete Level I
Technician
IDOT STTP-S19 Piling
S-130 Firefighter Training
S-190 Wildland Fire
Behavior

Matt is a Resident Engineer and his tasks have included construction observation, documentation of contract quantities, updating field books, completing Inspector Daily Reports, and specialized documentation required by each project's funding source. His excellent communication and time management skills are an asset on any project he is assigned.

REPRESENTATIVE PROJECTS

La Grange, IL

Brainard Avenue Roadway Improvements

Resident Engineer for the federally funded Phase III construction engineering services for the resurfacing and infrastructure improvements along Brainard Avenue between 47th Street and Ogden Avenue in 2024. The project included sanitary sewer manhole replacements, sanitary sewer point repairs, cured-in-place pipe liner for the combined sewer system within the project limits, curb and gutter and sidewalk replacement, pavement patching, and HMA milling and resurfacing. The project location was within a high-profile area with several schools and businesses along the project limits which involved proactive and diligent coordination and communication efforts as well as meeting deadlines and working hour restrictions in order to avoid conflicts with school-related traffic.

Park Forest, IL

Shabbona Drive Reconstruction Improvements

Resident Engineer for the \$2.4M federally funded reconstruction of Shabbona Drive between Indianwood Boulevard and Sauk Trail. The project consisted of HMA reconstruction, curb and gutter removal and replacement, ADA sidewalk ramp installation, subgrade improvements, storm sewer repairs, and sign retro-reflectivity compliance. The project also required permits from Cook County and coordination with Will County and IDOT. Matt conducted pay estimates using Microsoft Excel, along with keeping track of quantities to confirm the project remained under budget.

Elwood, IL

St. Louis Street and IL 53 Intersection Improvements

Assistant Resident Engineer for the \$2.57 million STU-funded roadway reconstruction and realignment project that addressed the safety concerns at the intersection resulting from the angles of the existing intersection alignments. This involved construction observation assistance, moving utilities, earth excavation, concrete curb and gutter, underground work, pay estimates, coordinating with multiple agencies, and trench backfill. Additional improvements consisted of staged HMA roadway widening and drainage improvements, which included 1,500 feet of new storm sewer system including a detention basin.

Mike Ewers, PE, CPII

Technical Support



Joined Firm in 2019

Years of Experience: 44

EDUCATION

B.S., Civil Engineering,
University of Illinois at
Urbana-Champaign, 1983

REGISTRATION

Licensed Professional
Engineer: Illinois
Certified Public
Infrastructure Inspector,
APWA 2014

ADDITIONAL TRAINING

IDOT Documentation
of Contract Quantities
(Certification #24-21830)
OSHA 30-Hour
Construction Safety and
Health Training (#17-
000169959)
Erosion & Sediment
Control Awareness
Seminar, IDOT

ASSOCIATIONS

Illinois Road and
Transportation Builders
Association

Michael has extensive experience working with government agencies and stakeholders, preparing documentation, planning, monitoring budgets and schedules, and managing project personnel and consultants. He has collaborated with various local and municipal agencies, understanding the coordination needed to complete construction projects on time and within budget. His 30-year career at the Cook County Highway Department includes 15 years as Supervising Engineer, supervising resident engineers across Cook County and Chicago. As Acting Chief Engineer, he led the Construction Bureau and oversaw the highway construction program's field and office operations.

REPRESENTATIVE PROJECTS

Elwood, IL

St. Louis Street at IL 53 Intersection Improvements

Resident Engineer for Phase III construction to improve the IL 53 at the St. Louis Street intersection. St. Louis Street was realigned with IL 53 to set the intersection angle to 90 degrees, improving turning movements and safety. Left- and right-turn lane channelization was provided along IL 53. The intersection was unsignalized, with St. Louis Street stop sign controlled. A cul-de-sac was installed at the east end of Gardner Avenue. The project also included new combination curb and gutter, storm sewer, and sidewalks along St. Louis Street. The \$3.2 million project used STU federal funds and was processed through IDOT Bureau of Local Roads.

South Elgin, IL

Clinton-Collins Neighborhood Improvements

Resident Engineer for Phase III construction of improvements to the Clinton-Collins neighborhood in South Elgin. Work consisted of removal of the existing pavement and replacement with full-depth hot mix asphalt (HMA) pavement for 4,145 linear feet, combination concrete curb and gutter, sidewalk, driveways, pavement markings, landscaping, storm sewer and structures, and other miscellaneous items along the length of the project.

DuPage County Division of Transportation, IL*

Various Phase III Projects

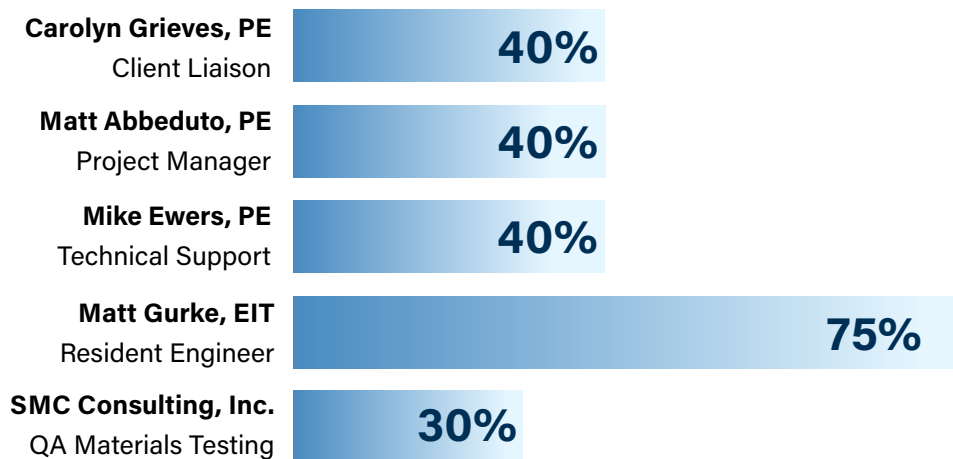
Project Manager for providing construction engineering services upon request for various Phase III projects. Provided construction inspection and documentation for projects put forth by the DuPage County Division of Transportation that are designed to enhance safety on County roadways.

■ Workload Capacity

Baxter & Woodman is committed to serving our clients, and we carefully monitor the current and projected workload for each of our employees. We understand the importance of being responsive to our clients' needs, and we always consider the impact an awarded project will have on the workload of our staff.

To best serve our clients, we actively manage employee workloads and rely on a deep bench of experienced staff members to assist with the Village's projects. We are confident that – with our resources, experience, and manpower – we will provide you with successful, efficient, and cost-effective engineering services.

Key staff members for the Village of Western Springs's project are currently concluding activities on major projects. Based on current and projected project workloads, our key and support staff will have adequate time and the necessary resources available to serve the Village. We are happy to provide additional workload information on specific team members at your request.



**This is an estimated availability, and is able to increase as workload requires*

Previous Work Experience and References

Village of La Grange, IL Brainard Avenue/Shawmut Avenue STP Resurfacing Improvements

Baxter & Woodman provided design and construction engineering services for water main replacement and roadway resurfacing along Brainard Avenue and Shawmut Avenue. The project included \$2.7M in funding from STP, Invest in Cook, and DCEO grants. Baxter & Woodman assisted with the successful Surface Transportation Program funding application through the West Central Municipal Council.

The Village had grappled with a series of water main breaks over the previous decade and had difficulty managing the dual mains that ran parallel along the eight blocks. The design consolidated the existing 6-inch and 8-inch mains into one new 12-inch main, and planned for the replacement of up to 72 lead services along the route.

Phase I Preliminary Engineering services included environmental reviews, special waste management, coordination with utility companies and impacted stakeholders, field evaluations for repair needs, cost estimating, ADA impacts, and IDOT coordination and approval. Phase II Engineering involved preparing contract plans and specifications, incorporating the water main interim completion work and bidding the project.

The 0.75-mile project ran adjacent to an elementary and high school, crossed underneath the Burlington Northern Santa Fe (BNSF) railroad via a jack-in-bore steel casing, and was bounded by two IDOT routes. Construction of the underground portion of the project required daily coordination between our project team, the contractor, and Village staff to manage permitting delays, utility conflicts, bedrock impacts, and communication with school districts, residents, and local businesses. The Resident Engineer was also tasked with coordinating signed agreements and payment from 50 residents that were interested in participating in the lead service program. Due to the use of multiple funding sources, the stringent coordination requirements would not allow for a single season of construction. To confirm full utilization of all funding, Baxter & Woodman recommended a two-year schedule with a full winter shutdown.

SERVICES

- Phase I, II and III Engineering
- STP Funding Application Assistance
- IDOT Coordination
- Stakeholder Coordination

COMPLETION DATE

2024

CONSTRUCTION COST

\$2.7M

REFERENCE

Tim O'Brien
Director of Public Works
708-579-2328
tcobrien@lagrangeil.gov



Village of Park Forest, IL Shabbona Drive STP Resurfacing

Shabbona Drive is a major collector that supports daily commuters and is a significant thoroughfare for local school traffic. The existing roadway had a history of various overlays containing inconsistent cross slopes, along with various locations of the gutter being overlaid with asphalt, which contributed to drainage problems at numerous locations. The project included variable depth milling of the existing asphalt roadway, full depth patching of the remaining base, and paving HMA leveling binder and surface course to provide a revised cross slope of 2 percent.

Bump outs were installed at eight locations along Shabbona Drive to calm traffic. By narrowing the street and extending the sidewalk, the length of the crosswalks was reduced and the visibility of the crosswalks was improved. Additionally, narrowing the pavement provided a visual cue to motorists to remind them they are traveling through a residential area.

The outside curb and gutter was replaced along the entire 1.3-mile length of improvement. Detector loops were replaced, which required coordination with the Cook County Highway Department. Drainage structures were adjusted and reconstructed with revised casting types to improve drainage. Sidewalk was replaced at various locations to conform with ADA requirements at street crossings.

The Village received federal Surface Transportation Program (STP) funds, which covered 80% of the \$2.4 million improvements.

SERVICES

- Phases I, II, and III
- Multiple Agency Coordination
- STP Funding
- Improved Drainage, Pedestrian Accessibility, and Traffic Calming

COMPLETED

2023

CONSTRUCTION COST

\$2.4M

REFERENCE

Roderick Ysaguirre
Director of Public Works
708-503-7702
rysaguirre@vopf.com



Village of Elwood, IL

St. Louis at IL 53 Intersection Improvements

Baxter & Woodman prepared the Phase I Project Development Report and Phase II design, and provided Phase III construction services for this \$2.57 million STU-funded intersection improvement project in the Village of Elwood. The 0.72-mile project included the realignment of St. Louis Street at IL Route 53 to address the safety concerns at the intersection resulting from the angles of the existing intersection alignments. Right-of-way was acquired to accommodate the improvements.

The improvements consisted of staged HMA roadway widening and reconstruction along IL Route 53 and new alignment construction for St. Louis Street, drainage improvements consisting of 1,500 feet of new storm sewer system including a detention basin, ditch re-grading and dual 6-foot by 4-foot precast box culverts, various utility adjustments and relocation work, management of Non-Special Waste soil, curb and gutter, sidewalk, tree removal, signage, erosion control, guardrail, pavement markings, and landscape restoration.

The project included schedule challenges associated with dry utility relocation work by several agencies. There were no utility-related delays to the schedule as a result of the diligent efforts put forth by the contractor, Village of Elwood, and Baxter & Woodman, who collaborated to re-arrange construction sequencing and traffic staging.



SERVICES

- Phases I, II, and III
- Federal (STU) Funding
- Coordination with Multiple Agencies

COMPLETION DATE

2021

CONSTRUCTION COST

\$2.57M

FUNDING

STP

REFERENCE

Julie Friebele

Village Administrator

815-423-5011

julie.friebele@villageofelwood.com



Village of Orland Park, IL 151st Street Roundabout Reconstruction

The Village of Orland Park identified the 151st Street improvements as one of the key projects needed to relieve congestion in this heavily traveled corridor of the Village. The intersections of 151st Street at West Avenue and Ravinia Avenue are central crossroads for motorists. The existing road is congested and traffic volumes are higher than the facility was designed to carry. In addition, the existing road cannot accommodate the traffic to sustain the economic viability and mobility in the heavily traveled area.

Baxter & Woodman provided construction engineering services for the STP and Village-funded project that included:

- A wider 151st Street with one lane in each direction and a striped center two-way left turn lane
- A roundabout at 151st Street and West Avenue
- Dedicated turn lanes at El Cameno Real Drive
- Widening of 151st Street at the Ravinia Avenue intersection
- Additional right turn lane on the south leg of Ravinia Avenue
- Water main and water service replacements within the public ROW
- Permanent traffic signals at 151st Street and Ravinia Avenue
- Street lighting improvements
- Asphalt roadway with curb and gutter
- A new closed storm sewer system to replace existing drainage ditches
- ADA-compliant sidewalk and ramp improvements, driveway apron replacements, and landscaping improvements

The roadway reconstruction work needed to be performed in stages and one half of the road at a time for 151st Street, West Avenue and Ravinia Avenue. This required travel detours along multiple routes due to one-way travel restrictions along the constructed routes.

The project involved a significant amount of utility coordination with ComEd, Nicor, AT&T, Comcast and the Village of Orland Park due to required utility relocation and adjustment work.

SERVICES

- Roadway reconstruction
- Traffic signals
- Street lighting
- Water main and storm sewer replacement
- ADA sidewalk and ramp improvements
- Utility and agency coordination

COMPLETION DATE

2022

CONSTRUCTION COST

\$5.2M

FUNDING

STP

REFERENCE

Khurshid Hoda, CPP
Director of Engineering
Programs and Services
708-403-6128
khoda@orlandpark.org



McHenry County Division of Transportation, IL Randall Road Corridor Improvements Phases I & III

Baxter & Woodman provided Phase I Preliminary Engineering services as a subconsultant, and led the Phase III Construction Engineering team for the \$46 million improvement project, which consisted of increasing the proposed cross section on Randall Road to four through lanes in each direction, left-turn lanes at side streets, dual left turns at Algonquin Road, and right turn lanes; changing the 5-lane cross section at Algonquin Road to an 11-lane section. Algonquin Road was upgraded to include two through lanes, right-turn lane, and due to access requirements to local businesses, a triple left turn to manage the turning movements onto Randall Road.

The rural cross section was replaced with an urban section utilizing 27,125 feet of storm sewer, 500 storm structures, 46,800 lineal feet of concrete curb and gutter, 98,000 square yards of PCC pavement, an 8-foot multi-use path and 5-foot sidewalk along both roadways, upgrades to five existing traffic signals, installation of two new signalized intersections, upgraded pedestrian facilities, and driveway access. In order to accommodate the widened roadway, an MSE wall was constructed on both sides of Randall Road to support the new pavement, over 500 timber piles were driven to support the precast panels, and to allow a precast box culvert carrying Rat Creek through the walls. A new LED street lighting system was installed and upgrades were made to side roads.

Since Jacobs High School is one block off of Randall Road, the project also included improvements to pedestrian traffic. Crosswalks and pedestrian signals were installed at key intersections, as were new sidewalks and multi-use paths on opposite sides of the roadway. A 16-foot by 11-foot pedestrian underpass under Randall Road was installed to provide sidewalk connectivity, as well as a boardwalk structure through a wetland area, connecting pedestrian traffic to the subdivision to the east. These improvements greatly increase the safety and accessibility for the students and pedestrians in the area, allowing access to the many businesses by non-motorized traffic.

The project upgraded 1.5 miles of Randall Road and 1 mile of Algonquin Road to the latest access standards, utilized efficient lighting and signals, increased pedestrian safety and access, helped reduce accidents by providing protected turn lanes, and improved traffic flow by adding capacity.



SERVICES

- Phases I & III
- Roadway Widening
- Additional Turn Lanes
- Traffic Signal Improvements
- Pedestrian Underpass
- Box Culvert
- Multi-Use Path and Sidewalk

COMPLETION DATE

2021

CONSTRUCTION COST

\$46M

AWARD WINNER

2022 APWA-IL Project of the Year

2022 APWA-IL Public Works Project Excellence Award

2022 ACEC-IL Engineering Excellence Honor Award

REFERENCE

Jeremy Stull

Construction Manager

815-334-4967

jrstull@co.mchenry.il.us



Required Documentation

Firm Registration



■ IDOT Prequalification



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

December 18, 2025

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Lou Haussmann
BAXTER & WOODMAN, INC.
8678 Ridgefield Road
Crystal Lake, IL 60012

Dear Lou Haussmann,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2024. Your firm's total annual transportation fee capacity will be \$48,000,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 162.36% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2025. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR BAXTER & WOODMAN, INC.

CATEGORY	COMMENT	STATUS
Special Studies - Traffic Studies		X
Special Studies- Location Drainage		X
Special Plans - Pumping Stations		X
Special Studies - Safety		X
Special Services - Sanitary		X
Highways - Roads and Streets		X
Special Services - Surveying		X
Location Design Studies - New Construction/Major Reconstruction		X
Special Plans - Traffic Signals		X
Special Services - Public Involvement		X
Special Services - Subsurface Utility Engineering		X
Structures - Highway: Simple		X
Highways - Freeways		X
Location Design Studies - Reconstruction/Major Rehabilitation		X
Hydraulic Reports - Pump Stations		X
Special Services - Construction Inspection		X
Location Design Studies - Rehabilitation		X
Special Services - Mechanical		X
Special Services - Landscape Architecture		X
Hydraulic Reports - Waterways: Typical		X
Hydraulic Reports - Waterways: Complex		X
Special Services - Electrical Engineering		X
Special Studies - Feasibility		X
Structures - Highway: Typical		X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	SUSPENDED, WILL NOT ACCEPT STATEMENTS OF INTEREST



Consultant’s Financial Disclosure Statement
RETURN WITH STATEMENT OF
EXPERIENCE AND FINANCIAL CONDITION

Calendar Year 2026

Consultant Name Baxter & Woodman, Inc.	
Legal Address 8678 Ridgefield Road	
City, State, Zip Crystal Lake, IL 60012	
Telephone Number 815-459-1260	Email Address marketing@baxterwoodman.com

The telephone number and email address supplied above must be a contact readily available if the Illinois Department of Transportation (IDOT) has questions.

The disclosures hereinafter made by the firm are each a material representation of fact upon which reliance is placed should IDOT enter into the contract with the firm.

Section 50-35 of the Illinois Procurement Code provides that all offers of more than \$50,000 and all subconsultant agreements with an annual value of more than \$50,000 shall be accompanied by disclosure of the financial interests of the firm. This disclosed information for the successful firm will be maintained and subject to release by request pursuant to the Freedom of Information Act, filed with the Procurement Policy Board, and shall be incorporated as a material term of the contract. Furthermore, pursuant to Section 5-5, the Procurement Policy Board may review a proposal, bid, or contract and issue a recommendation to void a contract or reject a proposal or bid based on any violation of the Procurement Code or the existence of a conflict of interest as provided in subsections (b) and (d) of Section 50-35.

Prime Consultant’s Responsibility

The IDOT Chief Procurement Officer (CPO) may void the offer or contract if it is later determined that the prime or subconsultant rendered a false or erroneous disclosure. A prime consultant or subconsultant may be suspended or debarred for violations of the Procurement Code. If a false certification is made by the subconsultant, then the prime consultant’s submitted offer and the executed contract may not be declared void, unless the prime consultant refuses to terminate the subconsultant upon the State’s request after a finding that the subconsultant’s certification was false.

Instructions

The following packet includes three sections that must be completed and returned with the Statement of Interest, or the firm may be considered nonresponsive and the Statement of Interest will not be accepted:

1. Qualifying Questions for Form A,
2. Form A: Financial Information & Potential Conflicts of Interest Disclosure, and
3. Form B: Other Contracts & Procurement-Related Information Disclosure.

Form A and Form B must be signed and dated by a person that is authorized to execute contracts for your organization. Electronic and digital signatures are allowed. The person signing can be, but does not have to be, the person for which the form is being completed. The firm is responsible for the accuracy of any information provided.

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Form A pertains to the individuals meeting the ownership or distributive share requirements as stated below.

The financial interests to be disclosed shall include:

- Any ownership or distributive income share that is greater than or equal to 5% or an amount greater than 60% of the annual salary of the Governor, or the offering entity or its parent entity, whichever is less, **the current annual salary of the Governor is \$237,900.**
- If the firm is owned by an Employee Stock Ownership Plan (ESOP) please check the appropriate box on Qualifying Questions for Form A and provide the % of ownership as well. The individuals in the ESOP that have a greater than or equal to 5% ownership or distributive income share, or an amount greater than 60% of the annual salary of the Governor will need to be identified on Form A.
- If the firm is a publicly traded entity subject to Federal 10K reporting, in which case it may submit its 10K disclosure in place of the prescribed disclosure.
- If the firm is a privately held entity that is exempt from Federal 10K reporting, but has more than 100 shareholders, it may submit the information that Federal 10K companies are required to report and list the names of any person or entity holding any ownership share that is greater than or equal to 5%.
 - *If this is true for your firm, check the "Other" box on Form A and designate the firm is a 10K and supply the 10K documents as additional attachments within the disclosure.*
- The names, addresses, and dollar or proportionate share of ownership of each person making the disclosure, their instrument of ownership or beneficial relationship, and notice of any potential conflict of interest resulting from the current ownership or beneficial interest of each person making the disclosure having any of the relationships identified in Section 50-35 and on the disclosure form.

A button is supplied on Form A called "Add another Form A", which once clicked will copy Form A. Click the button as many times as you need to identify individuals who meet the above criteria.

If your firm has over 50 pages of Form A's, please provide a summary of the disclosures at the end of Form B as an attachment.

Additionally, if your firm has an abundance of individuals with the same Form A information, you can fill out one (1) Form A and provide an attached listing of those individuals to save time.

Form B: Other Contracts & Procurement-Related Information Disclosure

The firm shall identify, by checking "Yes" or "No" on Form B any other current or pending contracts, proposals, leases, or other ongoing procurement relationships the offering entity has with IDOT and any other unit of state government and shall clearly identify the unit and the contract, proposal, lease, or other relationships.

If "Yes" is checked, the firm must identify each such relationship by listing the State of Illinois agency name and other descriptive information such as project number, title, contract, etc.

If "No" is checked, the firm only needs to check the box, sign and date at the bottom of Form B.

Qualifying Questions for Form A

The following seven questions **must** be answered in order to determine how Form A is to be completed. Answer all seven questions before going on to Form A.

Ownership Certification

The following clarifies the ownership structure of your firm for IDOT's review.

	Yes	No
1. Is your firm a Subsidiary and owned by a Parent entity(ies)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "Yes", please disclose the Parent entity(ies) ownership on Form A and supply the name of the Parent entity(ies) below.		
Parent entity(ies): _____		
2. Will the individuals that will be submitted on Form A equal 100% ownership?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "No", please verify by answering the following question.		
a) Is any of the remaining ownership held by individuals receiving or holding less than 5% of the offering entity's or parent entity's total distributive income, or less than 60% of the annual salary of the Governor? (If you feel the answer is No, please add an explanation.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is your firm owned by an ESOP?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "Yes", please disclose the % below and on Form A identify the individuals who have ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.		
ESOP %: _____		

Identifying Financial Information & Potential Conflicts of Interest

	Yes	No
4. Does anyone in your organization have a direct or beneficial ownership share of greater than or equal to 5% of the offering entity or parent entity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does anyone in your organization have a direct or beneficial ownership share of less than 5%, but which has a value greater than 60% of the annual salary of the Governor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Does anyone in your organization receive more than 60% of the annual salary of the Governor of the offering entity's or parent entity's distributive income? (Note: Distributive income is, for these purposes, any type of distribution of profits. An annual salary is not distributive income.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Does anyone in your organization receive greater than or equal to 5% of the offering entity's or parent entity's total distributive income, but which is less than 60% of the annual salary of the Governor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If any of the answers to questions 1 – 7 are "Yes", the completion of Form A is required, and the Form A **must** be signed and dated.

Add another Form A

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). Firms desiring to enter into a contract with the State of Illinois must disclose the financial information and potential conflict of interest information as specified in this Disclosure Form.

Disclosure of Financial Information

The individual named below has an interest in the FIRM (or its Parent) in terms of ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.

FOR INDIVIDUAL

Name: See Attachment A
Address: 8678 Ridgfield Road
Crystal Lake, IL 60012

- Stock with % or \$ value of ownership/distributable income share: _____
 Other (explain): Form A is applicable to all the individuals in the attachment.

Disclosure of Potential Conflicts of Interest

Firm must check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If the answer to any question is "Yes", please describe and attach additional pages if needed.

	Yes	No
1. State employment , currently or in the previous three years, including contractual employment of services?	<input type="checkbox"/>	<input type="checkbox"/>
If your answer is "Yes", please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.		
a) Are you currently an officer or employee of either the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Are you currently appointed to or employed by any agency of the State of Illinois? If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, provide the name of the state agency for which you are employed and your annual salary:	<input type="checkbox"/>	<input type="checkbox"/>
c) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>

2. State employment of spouse, father, mother, son, or daughter, including contractual employment services in the previous two years?	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------

If your answer is yes, please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.



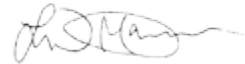
Consultant's Financial Disclosure Statement
RETURN WITH STATEMENT OF
EXPERIENCE AND FINANCIAL CONDITION

	Yes	No
a) Is your spouse or any minor children currently an officer or employee of the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is your spouse or any minor children currently appointed to or employed by any agency of the State of Illinois? If your spouse or minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, provide the name of your spouse and/or minor children, the name of the state agency for which he/she is employed and his/her annual salary.	<input type="checkbox"/>	<input type="checkbox"/>
c) If your spouse or any minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of 100% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If your spouse or any minor children are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
3. Elective status: the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous three years?	<input type="checkbox"/>	<input type="checkbox"/>
4. Relationship to anyone holding elective office currently or in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input type="checkbox"/>
5. Appointive office: the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of the expenses incurred in the discharge of that office currently or in the previous three years?	<input type="checkbox"/>	<input type="checkbox"/>
6. Relationship to anyone holding appointive office currently or in the previous two years: spouse, father, mother, son or daughter?	<input type="checkbox"/>	<input type="checkbox"/>
7. Employment, currently or in the previous three years, as or by any registered lobbyist of the state government?	<input type="checkbox"/>	<input type="checkbox"/>
8. Relationship to anyone who is or was a registered lobbyist in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input type="checkbox"/>
9. Compensated employment, currently or in the previous three years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
10. Relationship to anyone; spouse, father, mother, son, or daughter; who was a compensated employee in the last two years by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input type="checkbox"/>
11. Communication Disclosure. Disclose the name and address of each lobbyist and other agent of the firm or offeror who is not identified in Form A, who has communicated, is communicating, or may communicate, with any state officer or employee concerning the statement of interest, bid or offer. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the process and throughout the term of the contract. <i>If your firm uses (lobbyist firm), lobbyists that were either hired to work on this specific SOI, bid or offer OR to assist your firm with this PTB, then answer Yes and indicate specifics, else please mark No.</i> If yes, supply name and address of person(s) and firm name below and: a) Disclose all lobbyist costs, fees, compensation, reimbursements, or other remunerations paid, or to be paid related to this <u>PTB Item</u> . b) Agree Consultant will not bill to the State any lobbyist costs, fees, compensation, reimbursements, or other remunerations.	<input type="checkbox"/>	<input type="checkbox"/>

12. Suspension or Debarment Disclosure. For each of the persons identified under Form A, disclose whether any of the following has occurred within the previous 10 years: suspension or debarment from contracting with any governmental entity; professional licensure discipline; bankruptcies; adverse civil judgments and administrative findings; and criminal felony convictions. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the procurement process and term of the contract if the bid or offer is successful. If yes, supply information below: Name of person(s): _____ Nature and date of disclosure: _____	<input type="checkbox"/>	<input type="checkbox"/>
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This Disclosure Form A is submitted on behalf of the INDIVIDUAL named on previous page. Under penalty of perjury, I certify the contents of this disclosure to be true and accurate to the best of my knowledge.

Completed by:  _____ January 28, 2026
Signature of Individual or Authorized Officer Date

The firm has a continuing obligation to supplement these disclosures under Sec. 50-35 of the Procurement Code.

Form B: Other Contracts & Procurement-Related Information Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). This information shall become part of the publicly available contract file. This Form B must be completed for Statements of Interest in excess of \$50,000, and for all open-ended contracts. This Form B must also be completed for subconsultant agreements with an annual value of more than \$50,000 from subconsultants identified in Section 20-120 in the Illinois Procurement Code and for all open-ended subconsultant agreements.

Disclosure of Other Contracts and Procurement-Related Information

Answer the following question.

	Yes	No
1. Does the firm have any pending contracts (including leases), statements of interest, bids, proposals, or other ongoing procurement relationship with IDOT or any other State of Illinois agency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>


If your answer is "No", the firm only needs to complete the signature box and date on the bottom of this page.

If your answer is "Yes", identify each such relationship by showing the agency name, PTB/PSB if applicable, Project name and the role of your firm as either a Prime or Sub (attach additional pages as necessary).

AGENCY	PTB/PSB	PROJECT NAME	ROLE (PRIME/ SUB FIRM)
IDOT	PTB 198/22	US 45 Phase I/II	Prime
IDOT	PTB 204/11	Devon at I-94 Phase II	Prime
IDOT	PTB 207/07	US 52 at County Line Road Phase II	Prime
IDOT	PTB 212/11	I-290 at Des Plaines Avenue Phase II	Prime
IDOT	PTB 214/20	Various Phase III District 2	Prime
IDOT	PTB 216/26	IL 26 Phase I/II	Prime
IDOT	PTB 195/13	IL 120 Phase I	Subconsultant
IDOT	PTB 206/05	Various Hazardous Waste	Subconsultant
IDOT	PTB 211/42	CREATE	Subconsultant
IDOT	PTB 212/08	Various Hazardous Waste	Subconsultant
IDOT	PTB 215/24	Various Permit Review District 2	Subconsultant
IDOT	PTB 209/15	IL 38 Phase II	Subconsultant
IDOT	PTB 216/20	IL 1 at County Line Phase II	Subconsultant
IDOT	PTB 218/03	Various Phase II Support	Subconsultant
ISTHA	PSB 24-1/8	East-West Bridge Rehabilitation	Subconsultant

Add A Row

The Disclosure is signed and made under penalty of perjury for all for-profit entities, by an authorized officer or employee on behalf of the bidder or offeror pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code. This Disclosure information is submitted on behalf of the firm listed on page 1.

Completed by:  _____

Signature of Individual or Authorized Representative

January 28, 2026

Date

Attachment A

Name	Address	Stock %	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q9 Explanation	Q10	Q11	Q12
John V. Ambrose	7300 Brae Court, Gurnee, IL 60031	8.83%	No	No	No	No	No	No	No	No	No		No	No	No
Louis D. Haussmann	104 S. Oak Street, Crystal Lake, IL 60014	6.75%	No	No	No	No	No	No	No	No	No		No	No	No
Derek J. Wold	842 Chancellor Court, Naperville, IL 60540	5.71%	No	No	No	No	No	No	No	No	No		No	No	No
Mary Travis	4880 Gateway Gardens Drive, Boynton Beach, FL 33436	2.60%	No	No	No	No	No	No	No	No	No		No	No	No
Michael A. Kurzy	42 W. Artist Grove Place, Spring, TX 77382	2.52%	No	No	No	No	No	No	No	No	No		No	No	No
Sean E. O'Dell	620 S. Laffin Street, Unit D, Chicago, IL 60607	2.52%	No	No	No	No	No	No	No	No	No		No	No	No
Michael D. Klein	18439 W. Springwood Drive, Grayslake, IL 60030	2.03%	No	No	No	No	No	No	No	No	No		No	No	No
Matthew D. Washkowiak	1315 Westwood Trail, Woodstock, IL 60098	2.03%	No	No	No	No	No	No	No	No	No		No	No	No
Dennis S. Dabros	16724 Merc Lane, Lockport, IL 60441	2.00%	No	No	No	No	No	No	No	No	No		No	No	No
Craig D. Mitchell	7013 Hennig Drive, Marengo, IL 60152	1.95%	No	No	No	No	No	No	No	No	No		No	No	No
Charles A. Brunner	1270 Savanna Lane, Woodstock, IL 60098	1.92%	No	No	No	No	No	No	No	No	No		No	No	No
Carolyn A. Grieves	452 E. Broadway, Crystal Lake, IL 60014	1.66%	No	No	No	No	No	No	No	No	No		No	No	No
Jason J. Fluhr	979 Village Road, Crystal Lake, IL 60014	1.61%	No	No	No	No	No	No	No	No	No		No	No	No
Douglas R. Snyder	134 Potawatomi Road, Williams Bay, WI 53191	1.56%	No	No	No	No	No	No	No	No	No		No	No	No
Gary A. Vogel	W5529 Evergreen Road, Elkhorn, WI 53121	1.51%	No	No	No	No	No	No	No	No	No		No	No	No
Brent W. Perz	2915 Jenny Jae Lane, Crystal Lake, IL 60012	1.38%	No	No	No	No	No	No	No	No	No		No	No	No
Mark P. Kolczaski	1960 Gail Lynne Drive, Burlington, WI 53105	1.32%	No	No	No	No	No	No	No	No	No		No	No	No
Stephen R. Amann	17026 Judy Court, Oak Forest, IL 60452	1.22%	No	No	No	No	No	No	No	No	No		No	No	No
Daniel J. Schug	3015 Raycraft Road, Woodstock, IL 60098	1.12%	No	No	No	No	No	No	No	No	No		No	No	No
Matthew J. Moffitt	1002 Oakland Drive, Barrington, IL 60010	1.12%	No	No	No	No	No	No	No	No	No		No	No	No
Nancy C. Blackwell	2101 N. Broadway Street, Ballinger, TX 76821	1.14%	No	No	No	No	No	No	No	No	No		No	No	No
Eric J. Murauskas	825 Sylviawood Avenue, Park Ridge, IL 60068	1.04%	No	No	No	No	No	No	No	No	No		No	No	No
James C. Snell	29W700 Mack Road, West Chicago, IL 60185	1.04%	No	No	No	No	No	No	No	No	No		No	No	No
Nicole L. Runions	206 Christie Court, Twin Lakes, WI 53181	0.99%	No	No	No	No	No	No	No	No	No		No	No	No
Kurt M. Baumann	789 Edelweiss Drive, Lake Zurich, IL 60047	0.99%	No	No	No	No	No	No	No	No	No		No	No	No
Thomas J. Mickow	750 Concord Drive, Crystal Lake, IL 60014	0.96%	No	No	No	No	No	No	No	No	No		No	No	No
Mark L. Dachsteiner	16685 63rd Road North, Loxahatchee, FL 33470	0.96%	No	No	No	No	No	No	No	No	No		No	No	No
Michael S. Becker	1306 Park Street, McHenry, IL 60050	0.91%	No	No	No	No	No	No	No	No	No		No	No	No
Joanna MacCallum	1140 Westfield Way, Mundelein, IL 60060	0.88%	No	No	No	No	No	No	No	No	No		No	No	No
Thomas M. Slattey	787 Farm Drive, West Chicago, IL 60185	0.83%	No	No	No	No	No	No	No	No	Yes	City of West Chicago Plan Commission	No	No	No
Adam Stec	3 Mohawk Court, South Barrington, IL 60010	0.83%	No	No	No	No	No	No	No	No	No		No	No	No
Brian A. Bromley	6003 Barkley Court, McHenry, IL 60050	0.78%	No	No	No	No	No	No	No	No	No		No	No	No
David S. Hemmerich	389 Lakewood Drive, Williams Bay, WI 53191	0.78%	No	No	No	No	No	No	No	No	No		No	No	No
Todd L. Hoffman	801 Blue Mesa Trail, Cary, IL 60013	0.77%	No	No	No	No	No	No	No	No	No		No	No	No
Shannon N. Schaeffer	18000 S. Crystal Lake Drive, Mokena, IL 60448	0.75%	No	No	No	No	No	No	No	No	No		No	No	No
Steven R. Morrow	281 Indian Bend Road, Burlington, WI 53105	0.73%	No	No	No	No	No	No	No	No	No		No	No	No
Paul D. Siegfried	7008 Red Barn Road, Crystal Lake, IL 60012	0.73%	No	No	No	No	No	No	No	No	No		No	No	No



Response to RFQ
Submitted April 24, 2026

Village of Western Springs

Phase III Construction Services for Gilbert Avenue Resurfacing

2026

V3 COMPANIES

7325 Janes Avenue
Woodridge, IL 60517
630.724.9200

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Letter of Interest

April 23, 2026



Diana Puga, Municipal Services Coordinator
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558

RE: Phase III Construction Services for Gilbert Avenue Resurfacing

Dear Ms. Puga,

V3 Companies is pleased to submit our qualifications for Phase III Construction Engineering Services for the Gilbert Avenue Resurfacing Project. With **42 years of experience** and our Woodridge headquarters located just **15 miles from Western Springs**, we offer strong local presence, deep IDOT expertise, and a proven record of delivering federally funded roadway projects on time and within budget.

We understand the challenges associated with maintaining two-way traffic on a 9,600 ADT minor arterial with multiple side street intersections. Our team has **successfully delivered similar high-traffic roadway projects** while minimizing impacts to residents, businesses, and school traffic. We are also well versed in railroad coordination and have a strong track record securing permits and flagging services to keep schedules moving—**supporting your September 2026 letting and June–August 2027 construction window.**

Our approach is built on responsiveness, technical excellence, and proactive stakeholder engagement. V3 will provide full-time resident inspection services with continuous on-site presence, supported by weekly progress meetings and clear communication with residents and businesses to address issues early and keep construction running smoothly.

V3 can perform all services identified in the Scope of Services using in-house staff, with the exception of material testing, which will be provided by our **trusted** subconsultant, Interra. **Our team has completed dozens of Phase III resurfacing projects** of similar scope and funding structure and is highly experienced with IDOT Bureau of Local Roads and Streets requirements, CCDD documentation, ADA compliance, and warranty support.

Thank you for the opportunity to demonstrate how V3's local knowledge, technical capability, and commitment to client service will help ensure the success of the Gilbert Avenue Resurfacing Project. We look forward to partnering with the Village of Western Springs and the Village of LaGrange.

If you have any questions regarding our submittal, please contact Rick Kipp at 630.936.0320 or via email at rkipp@v3co.com.

Sincerely,

V3 Companies, Ltd.

A handwritten signature in blue ink that reads "Matt Powers".

Matt Powers, P.E.
Construction Engineering Group Leader

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APPENDIX A – IDOT BDE DISC2

CONTACT PERSON

Rick Kipp, P.E., LEED AP
Project Manager
630.936.0320
rkipp@v3co.com



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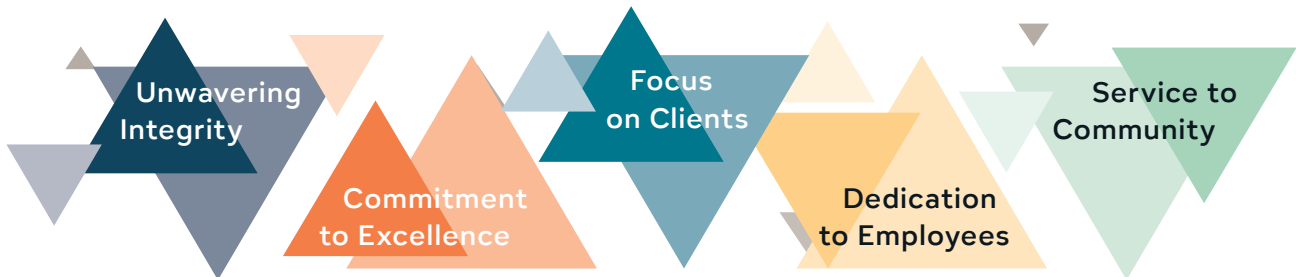
1 • Qualifications of Firm



Your partner in reimagining our built and natural world.

Our name stands for *visio*, *vertere*, *virtute* or the vision to transform with excellence. It's more than a motto: it's a calling, fueling our desire to make meaningful, effective change. We work as employee-owners to ensure shared success. With our engineers, designers, and planners devoted to your goals, there's no challenge we can't conquer.

Our Core Values



Quick facts

- *Founded in 1983*
- *Employee owned*
- *450 Employees*
- *Corporation*
- *Headquarters Office: Chicago*

Regional Offices

- *Alberta*
- *Colorado*
- *Illinois*
- *Indiana*
- *North Carolina*
- *Ohio*
- *South Carolina*

Services

- *Construction Engineering*
- *Contracting & Construction Management*
- *Environmental*
- *Highways & Traffic*
- *Landscape Architecture*
- *Municipal Consulting*
- *Planning*
- *Railroads*
- *Site Civil*
- *Structural*
- *Land Survey*
- *Water Resources*
- *Wetlands & Ecology*

Markets

- *Education*
- *Healthcare*
- *Hospitality & Resorts*
- *Local Government*
- *Mixed Use*
- *Office & Industrial*
- *Parks, Recreation & Conservation*
- *Power & Energy*
- *Residential*
- *Retail*
- *Transportation*

1.1 History of the Firm

V3 Companies, Ltd. is a multi-disciplined engineering firm with 42 years of experience delivering comprehensive infrastructure solutions across North America. Headquartered in Woodridge, Illinois, V3 has grown to employ approximately 450 staff members, enabling us to offer a diverse menu of engineering functions.

V3's core services include Construction Engineering, Environmental, Highways & Traffic, Municipal Consulting, Planning, Railroads, Site Civil, Structural, Survey, and Water Resources. We also provide specialized capabilities in Contracting & Construction Management, Landscape Architecture, and Wetlands & Ecology. Our firm serves over 135 municipal clients in Illinois and maintains strong relationships built on exceptional performance, proactive communication, and consistent delivery of high-quality projects on time and within budget.

1.2 In-House Service Capabilities

V3 can provide all services outlined in the Scope of Services with current in-house staff, with the exception of Material Testing, which will be provided by our subconsultant, Interra. Our in-house resources provide flexibility, enabling us to add personnel to complete tasks rapidly while maintaining rigorous quality assurance and quality control standards. Our team's depth ensures adequate capacity to deliver Phase III construction engineering services while maintaining exceptional service levels across all concurrent projects.

1.3 Firm Registration



1.4 IDOT Prequalification



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 12, 2026

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Lou Gallucci
V3 Companies, Ltd.
7325 Janes Avenue
Woodridge, IL 60517

Dear Lou Gallucci,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2024. Your firm's total annual transportation fee capacity will be \$43,200,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 165.00% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2025. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

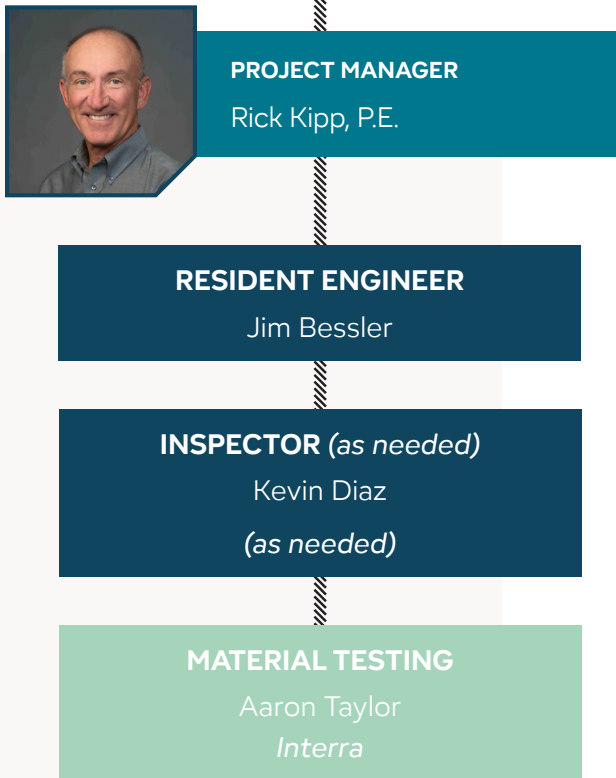
SEFC PREQUALIFICATIONS FOR V3 Companies, Ltd.

CATEGORY	COMMENT	STATUS
Location Design Studies - Reconstruction/Major Rehabilitation		X
Structures - Highway: Advanced Typical		X
Special Services - Landscape Architecture		X
Special Services - Surveying		X
Structures - Railroad		X
Highways - Freeways	Please remove projects older than 2014, they will not be considered for prequalification.	X
Hydraulic Reports - Waterways: Typical		X
Structures - Highway: Complex		X
Special Studies- Location Drainage		X
Structures - Highway: Typical		X
Transportation Studies - Railway Engineering		X
Hydraulic Reports - Waterways: Complex		X
Location Design Studies - New Construction/Major Reconstruction		X
Highways - Roads and Streets		X
Special Services - Public Involvement	V3 Companies, Ltd meets the Public Involvement Prequalification requirements.	X
Structures - Moveable		X
Special Studies - Feasibility		X
Special Studies - Traffic Studies		X
Special Plans - Lighting: Typical		X
Special Services - Construction Inspection		X
Special Services - Aerial Mapping/LiDAR	The firm has the ability to complete small scale Aerial mapping and LiDAR projects using a UAS, but does not have manned, fixed wing aircraft at its disposal.	X
Structures - Highway: Simple		X
Special Services - Sanitary	Please only list projects that were completed in or around transportation right of way or facilities.	X
Special Services - Regulated Substances: Simple	The submittal is acceptable.	X
Hydraulic Reports - Pump Stations		X
Special Plans - Traffic Signals		X
Special Studies - Safety	Limited experience.	X
Location Design Studies - Rehabilitation		X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	SUSPENDED, WILL NOT ACCEPT STATEMENTS OF INTEREST

2 • Staff Capabilities

2.1 Organizational Chart



2.2 Workload Capacity

V3 prides itself on exceptional performance in meeting project budgets and schedules. Our firm's record of repeat business from municipal clients attests to our ability to complete projects of high quality on time and on or under budget.

Based on both current and projected project workloads for 2026 and beyond, our key and support staff will have adequate time and the necessary resources available to successfully complete the Gilbert Avenue Resurfacing Project while maintaining a high level of quality. Our team's depth ensures we can deliver Phase III construction engineering services without compromising service levels on concurrent projects.

2.3 Resumes

The following resumes showcase the qualifications, certifications, and relevant project experience of each team member assigned to the Gilbert Avenue Resurfacing Project. Our professionals bring specialized expertise in federally funded roadway construction engineering, IDOT compliance, railroad coordination, and traffic maintenance—all critical to delivering this project on schedule and within budget. Each resume demonstrates a track record of successful Phase III construction engineering services on projects similar in scope, complexity, and funding structure to Gilbert Avenue.



Years of Experience

V3: 26 | Total: 42

Education

Bachelor of Science, Civil Engineering, University of Illinois

Continuing Education

IDOT Training

- *Documentation of Contract Quantities, #23-20579, Expires 02/22/2027*
- *CMMS Documentation Training*
- *Concrete Structures*
- *Construction Materials Inspection Documentation*
- *HMA Inspection*
- *STTP-S33 Soils Field Testing & Inspection Course, #3910921, 2016*
- *Regulated Substances & Special Provisions During Construction Projects*

Confined Space Training

GPS Certified

OSHA 10-Hour

Indiana Engineering Laws, Rules, & Ethics

Registrations

Professional Engineer

- *Illinois, #062-044557, 1988*
- *Indiana, #PE10809114, 2008*

Leadership In Energy &

Environmental Design (LEED), 2008

Associations

APWA

ASCE

IRTBA

Rick is an enthusiastic Senior Project Manager with vast experience in public and private sector design and construction projects. His diverse background and construction engineering experience infuses even the most challenging transportation and drainage projects with both practical knowledge and resourceful problem solving. His construction management, stormwater design expertise, and review agency coordination have resulted in a well-rounded skill set, benefiting complex public works projects across the state.

Theodore Street Phase IA Improvements, City of Joliet – Joliet, Illinois

| Project Manager for this locally let, \$3.5M widening and reconstruction roadway project. The scope of work involved widening the existing four-lane corridor to five lanes, to allow channelized left turns at both intersections. New traffic signals at the River Road and Wesmere Parkway intersections were installed, with enclosed drainage improvements, new curb and gutters, sidewalks and roadway lighting implemented along the 0.5-mile corridor. Utility relocations involved aerial ComEd transmission and local primary lines, buried gas and fiber optic conduits, with removals of same. As the first of multiple stages of work on this corridor, V3 is managing a project website to communicate construction updates, and project status to the public.

Central Avenue Reconstruction, Village of Western Springs – Western Springs, Illinois

| Project Manager for the construction engineering services for this IDOT-let sewer separation and infrastructure improvement project. The new storm sewer was installed to depths of more than 30 feet and pipe sizes ranges from 12-inches to 66-inches in diameter. Approximately 5,000 square feet of Central Avenue was fully reconstructed with PCC pavement. More than 40 storm sewer structures were installed varying in size from nine-foot diameter manholes to two-foot inlets along with four junction chambers. Also, 100 feet of 84-inch steel casing pipe was auger and jacked under 47th Street to accommodate the 66-inch storm sewer. This project was awarded the Suburban APWA Project of the Year.

2024 Residential Roadway & Utility Improvements, Village of Glen Ellyn – Glen Ellyn, Illinois

| Project Manager for this project involving the replacement of watermains, sanitary sewers, and storm sewers along with a full roadway reconstruction of eight residential streets. Nine additional streets were milled and resurfaced for a total of 4.2 miles of roadway improvements. This project required significant coordination with several schools and local residents that were impacted due to narrow work zones and limited access routes. V3 regularly generated and distributed notices with information regarding street closures, detour routes, parking restrictions, etc.

East New York Street Improvements, City of Aurora – Aurora, Illinois

| Project Manager for this STP funded arterial roadway reconstruction from Farnsworth Avenue west to Ohio Street. The half-mile corridor involves five intersections with new storm sewer, curbs, sidewalks, driveways, an adjusted roadway crown for drainage, and striping under live traffic conditions. Coordination with the adjacent City watermain contract, residents, and businesses was required. This IDOT-let contract was delivered ahead of schedule and below the \$1.3 million budget.



Years of Experience

V3: 11 | Total: 15

Education

Bachelors of Science, Construction Management, Western Illinois University

Continuing Education

IDOT Training

- *Documentation of Contract Quantities: #21-19348, 2021*
- *Concrete Testing PCC Level 1*

OSHA 30-Hour

APWA: Culvert Inspection

James is a Senior Construction Technician who effectively manages major civil and structural improvements for both municipal and commercial clients. His multifaceted responsibilities include construction sequencing, project scheduling, cost estimating, and personnel and project management. James also interacts with owners, engineers, and testing services, efficiently coordinating all subcontractors.

Hampton Avenue Local Agency Functional Overlay Improvements, Village of Western Springs – *Western Springs, Illinois* | Resident Engineer for the resurfacing of Hampton Avenue including upgrading existing pedestrian infrastructure to meet current ADA standards. Additional scope included the removal and replacement of deteriorated concrete curb and gutter sections to restore proper drainage and roadway edge integrity. The project also incorporated minor storm sewer improvements, which involved replacing select catch basins and an inlet structure with new frames and grates to enhance stormwater management and system reliability.

Theodore Street Phase IA Improvements, City of Joliet – *Joliet, Illinois* | Resident Engineer for this locally let, \$3.5M widening and reconstruction roadway project. The scope of work involved widening the existing four-lane corridor to five lanes, to allow channelized left turns at both intersections. New traffic signals at the River Road and Wesmere Parkway intersections were installed, with enclosed drainage improvements, new curb and gutters, sidewalks and roadway lighting implemented along the 1-mile corridor. Utility relocations involved aerial ComEd transmission and local primary lines, buried gas and fiber optic conduits, with removals of same. As the first of multiple stages of work on this corridor, V3 is managing a project website to communicate construction updates, and project status to the public.

Old North-Oak-Chestnut Neighborhood Utility Improvements, Village of Addison – *Addison, Illinois* | Resident Engineer/Construction Manager for the resident engineering services for the separation of a combined sewer system as well as watermain replacement in a residential neighborhood. The project consists of approximately 4,500 feet of new watermain, 3,500 feet of new sanitary sewer, and approximately 4,500 feet of new storm sewer ranging from 36-inch to 12-inch diameter with a new outfall into Salt Creek. Ancillary improvements include roadway resurfacing, sidewalk replacement, ADA improvements, new curbs, gutters, and drainage structures.

Center Street & Chaney Avenue Roadway & Watermain Improvements, City of Crest Hill – *Crest Hill, Illinois* | Resident Engineer/Construction Manager for the replacement of 4,500 feet of watermain on Center Street and Chaney Avenue including full depth pavement replacement, curb and driveway apron, and ADA crossings. Watermain connections on two IDOT routes will require coordination to work within the right-of-way. Phase III construction inspection services were provided. The project is being funded by the American Rescue Plan Act. V3 performed improvements for the following streets:

- *Chaney Avenue*
- *Center Street*
- *Circle Street*
- *Green Street*
- *Oakland Avenue*

Go
beyond
limits

Years of Experience

V3: 2 | Total: 2

Education

Bachelor of Science, Civil Engineering, University of Illinois

Bachelor of Arts, Spanish, Millikin University

Languages

English

Spanish

Kevin is a recent graduate and rising star in the construction industry. As a Construction Representative responsible for construction observation, inspection, materials testing, construction layout, contract administration, and project documentation. Kevin has performed construction management services for large scale improvement projects for IDOT and ComEd.

PTB 199-008 Stevenson Expressway (I-55) at Joliet Road & IL Route 53, IDOT District 1 – Bolingbrook, Illinois | Intern for improvements to two bridges located on the Stevenson Expressway (I-55). Project includes removal and replacement of the existing concrete bridge decks at both IL Route 53 and Joliet Road. New approaches and parapet walls were installed at both locations and new steel girders were placed at Joliet Road. A new 500-foot soldier pile retaining wall was installed to accommodate the widening leading to the bridge at IL Route 53. Traffic signal, roadway lighting, and ITS systems needed to be relocated to accommodate widening and construction activities. Ramp closure detour will necessitate coordination with IDOT, Illinois Tollway, and Village of Bolingbrook.

ComEd Engineering Quality Assurance, ComEd – Various Locations, Illinois | Construction Inspector for civil and structural improvements throughout northern Illinois for various bridges. Program includes inspection and observing construction to determine whether the work generally conforms to the plans, specifications, and approved submittals.



3 • Project Experience & References

Burlington Avenue Improvements

VILLAGE OF WESTERN SPRINGS • WESTERN SPRINGS, ILLINOIS

As part of a comprehensive Downtown Revitalization plan, the Village of Western Springs facilitated a pedestrian and business district improvement project to address issues related to a 100-year-old water main as well as update street infrastructure and enhance overall streetscaping.

Key Contributions

Safety & Streetscaping: New curb, sidewalk, and driveway apron replacements were included, and intersections were updated with new ADA ramps. Streetscaping efforts included planters, bollards, stone benches, decorative seat walls, raised pedestrian paths, and electrical lighting.

Responsive Problem Solving: One of the primary challenges stemmed from the absence of ADA design plans in the project documents, which required field crews to perform on-site measurements and design solutions in the field. Another unexpected challenge involved the discovery of several abandoned underground vaults, which had to be addressed as part of the project due to the aging infrastructure.

Stakeholder Coordination: Prior to construction, we met with business owners to explain the planned process; weekly construction progress meetings ensured that all stakeholders understood the project’s status and helped keep the work on schedule. We also coordinated with the BNSF Railway, requiring close cooperation and railroad flagging for any work performed on the northern half of the project area.

Minimized Business Disruption: The project was separated into two phases to avoid long-term roadway closures. Several businesses—such as FNBC Bank and United Home Loans—experienced driveway closures for multiple days during the construction of new curbs and aprons. This required detailed planning and staging, particularly for maintaining access to the bank’s drive-through lanes during construction.

Services

- Construction Engineering

Schedule

- January 2025 – August 2025

Reference

- Jeffrey Koza, 708.246.1800, jkoza@wsprings.com



Hampton Avenue Local Agency Functional Overlay Improvements

VILLAGE OF WESTERN SPRINGS • WESTERN SPRINGS, ILLINOIS

As part of their 2025 Roadway Program, the Village looked to rehabilitate Hampton Avenue, about a mile of residential corridor that provides access to two community parks, and the John Laidlaw Elementary School. The Village sought and received federal STP funding to install measures that would improve the roadway infrastructure with smoother pavement, and the safety of pedestrians with new ADA ramps and crosswalk features.

Key Contributions

Upgraded Pedestrian Infrastructure: A key component of our construction-phase engineering services involved upgrading the existing pedestrian infrastructure to meet current ADA standards, including the reconstruction of non-compliant crosswalk ramps and sidewalks. Our team was tasked with reviewing all 38 pedestrian crossings within the corridor, to establish the required removal limits that would allow aligned crosswalks and ramps slopes to meet current guidelines.

Enhanced Roadway Integrity: The scope of work included the identification and replacement of deteriorated concrete curb and gutter to restore proper drainage and roadway edge integrity. Detailed scheduling allowed removals to occur on one side of the roadway, while local traffic could use the other side. Driveway aprons were replaced, due to curb improvements. Prior to milling the road for resurfacing, several full depth HMA patch locations were identified, and the removal and replacement timed so that full access was available at the end of each day. Work staging addressed intersection traffic patterns, resident access to driveways, and on-street parking.

Storm Sewer Improvements: Additional infrastructure upgrades included replacing select drainage structures and related connection pipes with new frames and grates. This resulted in improved subgrade drainage for the surrounding pavement areas to enhance system reliability. In several areas, poor roadway cross slope or longitudinal drainage was improved by adjusting curb profiles, resulting in the need for reconstructed drain structures.

Services

- Construction Inspection
- Construction Management
- Resident Engineer & Inspection

Value

- \$978,000

Reference

- Jeffrey Koza, 708.246.1800, jkoza@wsprings.com



Central Avenue Reconstruction

VILLAGE OF WESTERN SPRINGS • WESTERN SPRINGS, ILLINOIS

This multistage reconstruction project improved the Village's underground infrastructure and rebuilt key sections of Central Avenue and adjacent streets. Our team led Phase III construction guiding the work from field oversight to complex utility coordination, managing deep storm sewer installation, roadway reconstruction, and resident communication. This project earned the APWA Suburban Branch Project of the Year award.

Key Contributions

Utility Coordination: More than 50 unexpected utility conflicts with water, AT&T, Verizon, and ComEd were identified and resolved, including key watermain adjustments for the new storm sewer.

Storm Sewer & Site Prep: Access to the Flagg Creek outfall was prepared by clearing over an acre of trees, and our team oversaw installation of 12–66" storm sewer placed more than 30 feet deep.

Roadway Reconstruction & Resident Access: During the three-stage rebuild of Central Avenue, our team coordinated water service adjustments for 23 properties and collaborated on a temporary parking permit system when driveways were inaccessible.

Pavement, Curb & Sidewalk: Reconstruction efforts included ~5,000 sq ft of pavement, undercut and fabric installation, and over 3,200 feet of new curb and gutter, along with refreshed sidewalk and ADA upgrades.

Storm Sewer Structures & Specialized Work: Installation of 40+ storm sewer structures, four junction chambers, and 100 feet of 84" steel casing under 47th Street was coordinated by our team. Sanitary manholes and sewer segments on Central Avenue and Elm Street were also replaced.

Communication & Stakeholder Coordination: Daily resident updates, weekly coordination meetings, and support for public information sessions kept all stakeholders informed.

Services

- ADA Sidewalk & Ramp Design
- Aggregate Placement
- Change Orders
- Construction "As-Built" Surveys
- Construction Inspection
- Construction Management
- Cost Estimating
- Drainage Design
- Erosion & Sediment Control Design, Inspection, & Management
- Grading Design & Earthwork Analysis
- Material Testing & Inspection
- Sanitary Sewer Design
- Storm Sewer Design
- Stormwater Pollution Prevention Plan Reporting
- Utility Coordination
- Value Engineering

Value

- Construction Cost: \$5,000,000
- V3 Fee: \$466,586

Schedule

- August 2021 – March 2025

Reference

- Jeffrey Koza, 708.246.1800, jkoza@wsprings.com



Theodore Street Phase IA Improvements

CITY OF JOLIET • JOLIET, ILLINOIS

This initial phase of the larger Theodore Street corridor improvement program focused on widening, reconstructing, and modernizing traffic operations along a heavily traveled 0.56-mile stretch. Our team led the Phase III construction engineering effort, coordinating roadway expansion, storm drainage upgrades, signal modernization, utility relocations, school traffic needs, and neighborhood coordination. The work required detailed planning, daily field oversight, and strong collaboration with the Village, utility companies, schools, and local subdivisions to keep the corridor functioning safely throughout construction.

Key Contributions

Construction Engineering & Corridor Oversight: Our team managed daily field operations, keeping widening and reconstruction on schedule while maintaining traffic and pedestrian flow.

Roadway, Drainage & Sidewalk Improvements: Work included widening Theodore Street to five lanes, installing 1,900 feet of storm sewer, tying in sump pump outfalls, and replacing the majority of sidewalks and ADA crosswalks.

Utility & Water System Coordination: We coordinated relocations with ComEd, Nicor, AT&T, and MCI to avoid construction conflicts. Hydrant relocations and water shutdowns were scheduled during weekends and school breaks with advance notice.

School Access & Neighborhood Coordination: Daily access for over 65 school buses was maintained through ongoing coordination with the Middle School, businesses, and HOAs helped to protect private sprinkler and electrical systems.

Pavement, Earthwork & Curb Installation: Oversight included pavement and ADA ramp removals, 2,800 cubic yards of excavation, and installation of 5,000+ feet of curb and gutter. Full depth pavement widening including HMA and concrete base.

Final Surfacing & Striping: Milling, resurfacing, binder and surface placement, and new thermoplastic striping and signage were completed under staged traffic conditions.

Services

- ADA Sidewalk & Ramp Design
- Change Orders
- Constructability Reviews
- Construction "As-Built" Surveys
- Construction Inspection
- Construction Management
- Drainage Structure Installation
- Earthwork
- Erosion & Sediment Control Design, Inspection, & Management
- Maintenance of Traffic
- Material Testing & Inspection
- Owners Representation
- Pavement Markings & Signage
- Pedestrian Studies
- Project Website Development & Management
- Record Drawings
- Storm Sewer Installation
- Stormwater Pollution Prevention Plan Reporting
- Tree Clearing
- Utility Coordination
- Watermain Installation

Value

- Construction Cost: \$3,564,000
- V3 Fee: \$371,409

Schedule

- March 2024 – January 2025

Reference

- Russell Lubash, 815.724.4216, rlubash@joliet.org



East New York Street Improvements

CITY OF AURORA • AURORA, ILLINOIS

We provided construction engineering services for the East New York Street corridor, a vital downtown arterial spanning from Ohio Street to west of Farnsworth Avenue. This IDOT- and City-funded project enhanced safety, accessibility, and infrastructure longevity through roadway narrowing, sidewalk widening, and ADA upgrades. Our team ensured seamless coordination across overlapping contracts while maintaining traffic flow and minimizing disruption in this mixed-use corridor.

Key Contributions

Roadway & Sidewalk Reconstruction: We oversaw the removal and replacement of over 5,000 feet of curb and gutter and 20,000 square feet of sidewalk, along with 0.5 miles of hot-mix asphalt binder and surface placement. We also installed six ADA-compliant ramps to improve accessibility throughout the corridor.

Geometric Enhancements: We managed the narrowing of the roadway by approximately four feet and widened the sidewalk to meet updated carriage walk standards—enhancing pedestrian safety and urban walkability.

Construction Coordination: We facilitated coordination between three overlapping projects, including a full-length watermain improvement and an adjacent local roads project. Through regular coordination meetings, we aligned schedules and traffic control strategies to ensure efficient, unified construction staging.

Project Documentation & Tracking: We tracked all quantities using IDOT’s CMMS program and monitored materials through MISTIC, ensuring accurate reporting and compliance with funding requirements.

Services

- Aggregate Placement
- Constructability Reviews
- Construction Inspection
- Construction Layout
- Construction Management
- Drainage Structure Installation
- Earthwork
- Erosion & Sediment Control Design, Inspection, & Management
- Material Testing & Inspection
- Owners Representation
- Sanitary Sewer Installation
- Storm Sewer Installation

Value

- \$1,440,000

Schedule

- August 2021 – November 2023

Reference

- Timothy Weidner, 630.256.3202, tweidner@aurora-il.org



Prairie & Wilson Streets Intersection Improvements

CITY OF BATAVIA • BATAVIA, ILLINOIS

The City of Batavia aimed to improve safety, accessibility, and multimodal connectivity at the Prairie and Wilson Streets intersection—an area complicated by skewed BNSF railroad crossings and aging infrastructure. We were selected to provide construction-phase engineering services for this high-impact project, which included signal modernization, utility coordination, and enhancements to pedestrian and bike infrastructure. Our work helped transform a complex intersection into a safer, more efficient gateway into downtown Batavia.

Construction Engineering: We provided full construction-phase engineering services, overseeing installation of traffic signals, ADA-compliant pedestrian ramps, and new railroad gates and cantilevers interconnected with the signalized intersection.

Utility Coordination: We managed utility conflicts early in the schedule, coordinating relocations with Batavia Electric, Nicor, Comcast, Metronet, and AT&T to keep the project on track.

Water & Sewer Infrastructure: We oversaw the installation of 1,500 feet of 12-inch ductile iron watermain with nine valve vaults, 1,000 feet of 12-inch storm sewer with 37 structures, and two sanitary sewer service connections.

Multimodal Enhancements: We supported the City’s Bike and Pedestrian Plan by incorporating bike lanes along Prairie Street and improving sidewalk access at rail crossings to encourage safer, multimodal transportation.

Stakeholder Engagement: We worked closely with the City’s Engineering and Public Works Departments, IDOT Local Roads, and BNSF Railway to coordinate construction activities, prioritize safety, and minimize disruption to train schedules and local businesses.

Services

- ADA Sidewalk & Ramp Design
- Change Orders
- Construction “As-Built” Surveys
- Construction Inspection
- Construction Management
- Drainage Structure Installation
- Earthwork
- Maintenance of Traffic
- Material Testing & Inspection
- Owners Representation
- Sanitary Sewer Installation
- Storm Sewer Installation
- Utility Coordination
- Watermain Installation

Schedule

- May 2023 – November 2024

Reference

- Andrea Podraza, 630.454.2757, apodraza@cityofbatavia.net



2024 Residential Roadway & Utility Improvements

VILLAGE OF GLEN ELLYN • GLEN ELLYN, ILLINOIS

Aging underground utilities and deteriorating pavement conditions across multiple residential streets necessitated a large-scale infrastructure upgrade. The project also addressed erosion issues along Glen Crest Creek and improved pedestrian accessibility in compliance with ADA standards. Given the proximity to schools and residential properties, careful planning and communication were essential to minimize disruption.

Key Contributions

Comprehensive Infrastructure Upgrades: V3 provided construction-phase engineering services for the full-depth reconstruction of eight residential streets and the milling and resurfacing of nine additional streets, totaling 4.2 miles of improvements.

School & Transit Coordination: With several schools located within close proximity to the project limits, V3 maintained ongoing communication with school administrators and coordinated with bus companies to adjust routes and stops.

Creek Bank Stabilization: To address severe erosion along Glen Crest Creek, V3 oversaw the installation of articulated concrete block revetment mats. V3 collaborated with the Village and design team to revise the design to rectify concerns from adjacent property owners.

ADA-Compliant Pedestrian Improvements: All sidewalk ramps within the project area were redesigned and reconstructed to meet ADA standards. V3 also addressed challenging grade changes with the installation of curbs and concrete block walls.

Private Property Coordination: V3 managed the replacement of sanitary forcemains and water mains located within easements on private properties, working closely with affected homeowners to minimize disturbances and maintain transparency.

Responsive Design Adjustments: Along Brandon Avenue, V3 modified sidewalk designs to reduce impacts on landscaping and driveway slopes while maintaining ADA compliance, addressing resident concerns proactively.

Public Engagement & Communication: V3 led extensive public outreach efforts, distributing regular construction updates, detour information, and parking notices to residents impacted by narrow work zones and limited access.

Services

- Change Orders
- Construction "As-Built" Surveys
- Construction Inspection
- Construction Management
- Drainage Structure Installation
- Earthwork
- Material Testing & Inspection
- Owners Representation
- Public Involvement
- Record Drawings
- Sanitary Sewer Installation
- Storm Sewer Installation
- Stream Restoration
- Utility Coordination

Schedule

- March 2024 – November 2024

Reference

- Steve Warner, 630.459.6756, swarner@glenellyn.org

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4 • Project Approach



Traffic Control

Maintaining two-way traffic throughout construction is critical to the success of this project. Construction will be staged one side of the roadway at a time. V3 will review and monitor the contractor's daily use of flaggers, barricades, and signage to ensure compliance with IDOT standards and approved traffic control plans.

Message boards will be placed at both ends of the corridor and updated regularly to reflect active construction locations. No-street-parking signage will be coordinated with the municipalities to allow construction access while preserving adequate roadway width for two-way traffic. V3 will inspect traffic control measures daily to confirm compliance with IDOT standards and maintain safe travel for motorists, pedestrians, and residents.



Local Communication

Consistent with the successful approach used on the Hampton Avenue resurfacing project, an initial mailer will be sent to addresses along the project corridor approximately one month prior to the start of construction. The mailer will include contact information for questions or concerns during construction. Message boards and signage will be installed one week prior to construction to notify residents and commuters of upcoming work.

A project website will be established and maintained by the local municipalities, with weekly updates provided by V3 to keep stakeholders informed. V3 will provide daily updates to the municipalities outlining completed work and planned activities for the following day, ensuring transparency and alignment throughout construction.

Residents and businesses may be impacted where curb or sidewalk replacement is required in front of driveways. If direct contact is not made initially, door hangers will be distributed at least 24 hours in advance of any driveway access interruptions. Prior to removing driveway access, the contractor will make reasonable efforts to contact impacted parties—consistent with best practices used successfully on similar projects. Temporary access is included in the project quantities should scheduling constraints prevent immediate replacement after removal.

Local stakeholders and municipal agencies—including schools, fire and police departments, and the park district—will be identified prior to the

pre-construction meeting and included in regular project updates. During the Hampton Avenue project, daily status emails were distributed to a broad stakeholder group to ensure transparency and awareness of ongoing construction activities. V3 will apply this proven communication model to the Gilbert Avenue project to reduce conflicts and support uninterrupted community operations.

ADA Compliance

Initial site observations identified several crosswalk ramps that do not meet current ADA requirements. If the design does not provide sufficient detail to ensure ADA-compliant construction, the Phase III engineer will assist the contractor with field design as needed. V3 has experience providing this support on similar projects, including Hampton Avenue and Burlington Avenue.

Several sidewalk segments were also observed to have excessive cross slopes, particularly near trees. These conditions are likely due to root growth and will require coordination with a professional landscaper to carefully prune roots prior to sidewalk removal in order to protect tree health. V3 has extensive experience working with municipal forester and understands the quality standards required when working near parkway trees.

In addition, numerous areas of sidewalk joint heaving were observed, creating potential trip hazards. V3 will dedicate time to walking the entire corridor to identify and quantify sidewalks in poor condition. Depending on the extent of additional sidewalk replacement required, areas currently shown for replacement in the plans can be re-evaluated, or cost estimates can be prepared for client consideration.

V3's approach includes walking the corridor using a smart level to locate, quantify, and document areas requiring replacement. A laser level will be used at crosswalk ramps with more severe elevation challenges, including at Bell Avenue and 41st Street.

Drainage Issues

The initial site visit, conducted following a rainfall, revealed several areas where curb and gutter were holding water, clearly identifying low points along the curblines. Whether or not these areas are shown in the plans, they will be marked in the field and recommended for inclusion in the scope of curb and gutter removal and replacement. V3 will provide cost estimates for additional work for client review and decision-making.

An inlet at the southwest corner of 41st Street was also observed to exhibit infiltration issues contributing to pavement deterioration around the structure. Although the plans currently indicate an adjustment only, further investigation is recommended to determine whether full reconstruction is warranted. If requested, V3 will provide pre-construction inspection services to assess all drainage structures and assign condition ratings based on a proven assessment system developed through prior project experience.





Utilities

Sanitary manhole replacements should include new pipe segments connecting the new structure to existing pipes. This item is sometimes overlooked during design, leading to force account work during construction. Addressing this connection during bidding will help avoid unnecessary costs.

Utilities located within crosswalks that are scheduled for adjustment will require precise grade checks to ensure ADA compliance. Additionally, several AT&T manholes will require adjustment by the utility owner's contractor. While coordination of this work can be time-consuming, early planning is essential to successfully integrate utility work into the overall construction schedule. V3's proactive coordination approach reduces delays and limits change orders.



Railroad Coordination

A three-track BNSF and Metra railroad divides the project corridor into two segments. Based on experience with similar projects involving railroad coordination, early planning is essential to ensure all contractor personnel are properly badged and authorized to work within the railroad right-of-way.

On a prior Oak Park project, significant delays and resident concerns were avoided by initiating railroad coordination four months in advance and strictly adhering to railroad requirements. V3 will initiate coordination early to facilitate contractor compliance with railroad permitting, insurance, and training requirements, allowing work near the tracks to be scheduled efficiently and without disruption.



Milling & Resurfacing

Milling and resurfacing operations will require careful coordination of traffic control to minimize congestion and maintain traffic flow. Upon completion of milling, the roadway will be visually inspected to identify areas requiring pavement patching. To maintain site safety and traffic continuity, patch removal and replacement will be completed within the same day.

On the Hampton Avenue project, a cold planer was used to mill to the roadway base after surface milling, followed by aggregate base removal using a Gradall where undercutting was necessary. Patching was completed using a paver and roller working directly behind the removal operation.

Tack coat application will be scheduled for early morning hours, consistent with the Village of Western Springs' preference. Early application allows the material to bond properly before heavier morning traffic and minimizes tracking onto adjacent roadways, resulting in improved pavement performance and cleaner operations.



On-Site Presence with Proactive Communication

Communication is a priority. V3 will maintain a consistent on-site presence throughout construction, proactively identifying potential issues and addressing them early with clear plans and solutions. For projects in residential areas, V3 develops a resident communication log to track contact information and document concerns or ongoing issues. This approach establishes a direct line of communication with residents, reduces the number of minor requests directed to the Village, and supports a smoother overall construction process.

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Appendix A

IDOT BDE DISC2

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Consultant's Financial Disclosure Statement
RETURN WITH STATEMENT OF
EXPERIENCE AND FINANCIAL CONDITION

Calendar Year 2026

Consultant Name V3 Companies, Ltd.	
Legal Address 7325 Janes Avenue	
City, State, Zip Woodridge, Illinois 60517	
Telephone Number 630.724.9200	Email Address lgallucci@v3co.com

The telephone number and email address supplied above must be a contact readily available if the Illinois Department of Transportation (IDOT) has questions.

The disclosures hereinafter made by the firm are each a material representation of fact upon which reliance is placed should IDOT enter into the contract with the firm.

Section 50-35 of the Illinois Procurement Code provides that all offers of more than \$50,000 and all subconsultant agreements with an annual value of more than \$50,000 shall be accompanied by disclosure of the financial interests of the firm. This disclosed information for the successful firm will be maintained and subject to release by request pursuant to the Freedom of Information Act, filed with the Procurement Policy Board, and shall be incorporated as a material term of the contract. Furthermore, pursuant to Section 5-5, the Procurement Policy Board may review a proposal, bid, or contract and issue a recommendation to void a contract or reject a proposal or bid based on any violation of the Procurement Code or the existence of a conflict of interest as provided in subsections (b) and (d) of Section 50-35.

Prime Consultant's Responsibility

The IDOT Chief Procurement Officer (CPO) may void the offer or contract if it is later determined that the prime or subconsultant rendered a false or erroneous disclosure. A prime consultant or subconsultant may be suspended or debarred for violations of the Procurement Code. If a false certification is made by the subconsultant, then the prime consultant's submitted offer and the executed contract may not be declared void, unless the prime consultant refuses to terminate the subconsultant upon the State's request after a finding that the subconsultant's certification was false.

Instructions

The following packet includes three sections that must be completed and returned with the Statement of Interest, or the firm may be considered nonresponsive and the Statement of Interest will not be accepted:

1. Qualifying Questions for Form A,
2. Form A: Financial Information & Potential Conflicts of Interest Disclosure, and
3. Form B: Other Contracts & Procurement-Related Information Disclosure.

Form A and Form B must be signed and dated by a person that is authorized to execute contracts for your organization. Electronic and digital signatures are allowed. The person signing can be, but does not have to be, the person for which the form is being completed. The firm is responsible for the accuracy of any information provided.

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Form A pertains to the individuals meeting the ownership or distributive share requirements as stated below.

The financial interests to be disclosed shall include:

- Any ownership or distributive income share that is greater than or equal to 5% or an amount greater than 60% of the annual salary of the Governor, or the offering entity or its parent entity, whichever is less, **the current annual salary of the Governor is \$237,900.**
- If the firm is owned by an Employee Stock Ownership Plan (ESOP) please check the appropriate box on Qualifying Questions for Form A and provide the % of ownership as well. The individuals in the ESOP that have a greater than or equal to 5% ownership or distributive income share, or an amount greater than 60% of the annual salary of the Governor will need to be identified on Form A.
- If the firm is a publicly traded entity subject to Federal 10K reporting, in which case it may submit its 10K disclosure in place of the prescribed disclosure.
- If the firm is a privately held entity that is exempt from Federal 10K reporting, but has more than 100 shareholders, it may submit the information that Federal 10K companies are required to report and list the names of any person or entity holding any ownership share that is greater than or equal to 5%.
 - *If this is true for your firm, check the "Other" box on Form A and designate the firm is a 10K and supply the 10K documents as additional attachments within the disclosure.*
- The names, addresses, and dollar or proportionate share of ownership of each person making the disclosure, their instrument of ownership or beneficial relationship, and notice of any potential conflict of interest resulting from the current ownership or beneficial interest of each person making the disclosure having any of the relationships identified in Section 50-35 and on the disclosure form.

A button is supplied on Form A called "Add another Form A", which once clicked will copy Form A. Click the button as many times as you need to identify individuals who meet the above criteria.

If your firm has over 50 pages of Form A's, please provide a summary of the disclosures at the end of Form B as an attachment.

Additionally, if your firm has an abundance of individuals with the same Form A information, you can fill out one (1) Form A and provide an attached listing of those individuals to save time.

Form B: Other Contracts & Procurement-Related Information Disclosure

The firm shall identify, by checking "Yes" or "No" on Form B any other current or pending contracts, proposals, leases, or other ongoing procurement relationships the offering entity has with IDOT and any other unit of state government and shall clearly identify the unit and the contract, proposal, lease, or other relationships.

If "Yes" is checked, the firm must identify each such relationship by listing the State of Illinois agency name and other descriptive information such as project number, title, contract, etc.

If "No" is checked, the firm only needs to check the box, sign and date at the bottom of Form B.

Qualifying Questions for Form A

The following seven questions *must* be answered in order to determine how Form A is to be completed. Answer all seven questions before going on to Form A.

Ownership Certification

The following clarifies the ownership structure of your firm for IDOT's review.

	Yes	No
1. Is your firm a Subsidiary and owned by a Parent entity(ies)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "Yes", please disclose the Parent entity(ies) ownership on Form A and supply the name of the Parent entity(ies) below.		
Parent entity(ies): <u>NA</u>		
2. Will the individuals that will be submitted on Form A equal 100% ownership?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "No", please verify by answering the following question.		
a) Is any of the remaining ownership held by individuals receiving or holding less than 5% of the offering entity's or parent entity's total distributive income, or less than 60% of the annual salary of the Governor? (If you feel the answer is No, please add an explanation.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is your firm owned by an ESOP?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If your answer is "Yes", please disclose the % below and on Form A identify the individuals who have ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.		
ESOP %: <u>11%</u>		

Identifying Financial Information & Potential Conflicts of Interest

	Yes	No
4. Does anyone in your organization have a direct or beneficial ownership share of greater than or equal to 5% of the offering entity or parent entity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does anyone in your organization have a direct or beneficial ownership share of less than 5%, but which has a value greater than 60% of the annual salary of the Governor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does anyone in your organization receive more than 60% of the annual salary of the Governor of the offering entity's or parent entity's distributive income? (Note: Distributive income is, for these purposes, any type of distribution of profits. An annual salary is not distributive income.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Does anyone in your organization receive greater than or equal to 5% of the offering entity's or parent entity's total distributive income, but which is less than 60% of the annual salary of the Governor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If any of the answers to questions 1 – 7 are "Yes", the completion of Form A is required, and the Form A *must* be signed and dated.

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). Firms desiring to enter into a contract with the State of Illinois must disclose the financial information and potential conflict of interest information as specified in this Disclosure Form.

Disclosure of Financial Information

The individual named below has an interest in the FIRM (or its Parent) in terms of ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.

FOR INDIVIDUAL

Name: See Attachment A
Address: 7325 Janes Avenue
Woodridge, IL 60517

- Stock with % or \$ value of ownership/distributable income share: _____
- Other (explain): Form A is applicable to all the individuals in the attachment.

Disclosure of Potential Conflicts of Interest

Firm must check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If the answer to any question is "Yes", please describe and attach additional pages if needed.

	Yes	No
1. State employment , currently or in the previous three years, including contractual employment of services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "Yes", please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.		
a) Are you currently an officer or employee of either the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Are you currently appointed to or employed by any agency of the State of Illinois? If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, provide the name of the state agency for which you are employed and your annual salary:	<input type="checkbox"/>	<input type="checkbox"/>
c) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>

2. State employment of spouse, father, mother, son, or daughter, including contractual employment services in the previous two years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--	--------------------------	-------------------------------------

If your answer is yes, please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.



	Yes	No
a) Is your spouse or any minor children currently an officer or employee of the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is your spouse or any minor children currently appointed to or employed by any agency of the State of Illinois? If your spouse or minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, provide the name of your spouse and/or minor children, the name of the state agency for which he/she is employed and his/her annual salary.	<input type="checkbox"/>	<input type="checkbox"/>
c) If your spouse or any minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of 100% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If your spouse or any minor children are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
3. Elective status: the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Relationship to anyone holding elective office currently or in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Appointive office: the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of the expenses incurred in the discharge of that office currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Relationship to anyone holding appointive office currently or in the previous two years: spouse, father, mother, son or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Employment, currently or in the previous three years, as or by any registered lobbyist of the state government?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Relationship to anyone who is or was a registered lobbyist in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Compensated employment, currently or in the previous three years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Yes	No
10. Relationship to anyone; spouse, father, mother, son, or daughter; who was a compensated employee in the last two years by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

11. Communication Disclosure. Disclose the name and address of each lobbyist and other agent of the firm or offeror who is not identified in Form A, who has communicated, is communicating, or may communicate, with any state officer or employee concerning the statement of interest, bid or offer. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the process and throughout the term of the contract. <i>If your firm uses (lobbyist firm), lobbyists that were either hired to work on this specific SOI, bid or offer OR to assist your firm with this PTB, then answer <u>Yes</u> and indicate specifics, else please mark <u>No</u>.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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If yes, supply name and address of person(s) and firm name below and:

a) Disclose all lobbyist costs, fees, compensation, reimbursements, or other remunerations paid, or to be paid related to this PTB Item.

b) Agree Consultant will not bill to the State any lobbyist costs, fees, compensation, reimbursements, or other remunerations.

12. Suspension or Debarment Disclosure. For each of the persons identified under Form A, disclose whether any of the following has occurred within the previous 10 years: suspension or debarment from contracting with any governmental entity; professional licensure discipline; bankruptcies; adverse civil judgments and administrative findings; and criminal felony convictions. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the procurement process and term of the contract if the bid or offer is successful. If yes, supply information below:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
---	--------------------------	-------------------------------------

Name of person(s): _____

Nature and date of disclosure: _____

This Disclosure Form A is submitted on behalf of the INDIVIDUAL named on previous page. Under penalty of perjury, I certify the contents of this disclosure to be true and accurate to the best of my knowledge.

Completed by: *Louis J. Gallucci* _____ 12/16/2025 _____

Signature of Individual or Authorized Officer Date

The firm has a continuing obligation to supplement these disclosures under Sec. 50-35 of the Procurement Code.



Consultant's Financial Disclosure Statement
RETURN WITH STATEMENT OF
EXPERIENCE AND FINANCIAL CONDITION

Form B: Other Contracts & Procurement-Related Information Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). This information shall become part of the publicly available contract file. This Form B must be completed for Statements of Interest in excess of \$50,000, and for all open-ended contracts. This Form B must also be completed for subconsultant agreements with an annual value of more than \$50,000 from subconsultants identified in Section 20-120 in the Illinois Procurement Code and for all open-ended subconsultant agreements.

Disclosure of Other Contracts and Procurement-Related Information

Answer the following question.

	Yes	No
1. Does the firm have any pending contracts (including leases), statements of interest, bids, proposals, or other ongoing procurement relationship with IDOT or any other State of Illinois agency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If your answer is "No", the firm only needs to complete the signature box and date on the bottom of this page.

If your answer is "Yes", identify each such relationship by showing the agency name, PTB/PSB if applicable, Project name and the role of your firm as either a Prime or Sub (attach additional pages as necessary).

AGENCY	PTB/PSB	PROJECT NAME	ROLE (PRIME/SUB FIRM)
See Attachment B			

Add A Row

<p>The Disclosure is signed and made under penalty of perjury for all for-profit entities, by an authorized officer or employee on behalf of the bidder or offeror pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code. This Disclosure information is submitted on behalf of the firm listed on page 1.</p>		
Completed by: <input checked="" type="checkbox"/>	_____ Signature of Individual or Authorized Representative	_____ 12/16/2025 Date

Attachment A

V3 Companies, Ltd. Shareholder Registry

9/10/2025

Shareholder	Holdings	% of Ownership
Gallucci, Louis J.		
24 <i>Louis J. Gallucci TOD to the then serving Trustee of the Louis Joseph Gallucci Revocable Trust</i>	51,500	6.3%
45 Kennedy, Patrick R.	47,500	5.8%
Valaitis, Tomas R.		
86 <i>Tomas R. Valaitis TOD to the then serving Trustee of the Tomas R. Valaitis Trust</i>	43,200	5.3%

Attachment B

AGENCY	PTB/PSB	PROJECT NAME	ROLE (PRIME / SUB FIRM)
Illinois Tollway	I-18-4701 PSB 18-2	Construction Corridor Management & Owner's Representative Services	Sub
Illinois Tollway	RR-21-4565 PSB 21-1	Systemwide, Construction Management Services Upon Request	Sub
Illinois Tollway	I-22-4853 PSB 22-2	Tri-State Tollway, Design Upon Request	Sub
Illinois Tollway	I-25-2002 PSB 25-1	Tri-State Tollway, Bridge Reconstruction at Vincennes Rd and Chicago Rd.	Prime
IDOT	193-036	Various Engineering Services of Structure Projects, Statewide, Bureau of Bridges and Structures	Sub
IDOT	195-032	CH 9 over I-57 at Manteno, Phase II	Prime
IDOT	199-008	I-55 at Jolier Road Exit at IL 53, Phase III	Prime
IDOT	204-001	Bishop Ford Expressway at Michigan City Road, Phase II	Sub
IDOT	206-005	Various Phase II Hazardous Waste Assessments	Sub
IDOT	207-051	Various Structure Projects	Sub
IDOT	208-018	Various Phase I/II Projects	Prime
IDOT	211-005	I-290 at Ashland Avenue (Overhead), Phase III	Prime
IDOT	212-003	FAI 290 (Eisenhower Expressway) at 9th Avenue, Phase II	Sub
IDOT	212-008	Various Phase III Hazardous Waste Assessments	Sub
IDOT	214-008	Various Phase II Projects	Prime



7325 JANES AVENUE • WOODRIDGE, IL 60517



STATEMENT OF QUALIFICATIONS

GILBERT AVENUE RESURFACING

PHASE III ENGINEERING SERVICES

APRIL 24, 2026
3:00 PM

SUBMITTED BY:



April 24, 2026

Diana Puga
Municipal Services Coordinator
Village of Western Springs
740 Hillgrove Ave
Western Springs, IL 60558



2625 Butterfield Road
Suite 209W
Oak Brook, IL 60523

RE: SOQ: Gilbert Avenue Resurfacing for Phase III Engineering Services

Dear Ms. Puga,

Thomas Engineering Group is excited to submit our qualifications for Phase III Construction Engineering services for the Gilbert Avenue Resurfacing project. The Villages of Western Springs and La Grange plan to improve approximately 1.01 miles of Gilbert Avenue from 47th Street to Ogden Avenue with HMA surface removal and resurfacing, pavement patching, curb and gutter repairs, sidewalk and ADA improvements, drainage structure adjustments and replacements, detector loop replacement, beacon improvements, pavement markings, and related work. The corridor also includes railroad coordination requirements and carries approximately 9,600 vehicles per day, so construction will require disciplined staging, accurate traffic control, and close coordination with residents, businesses, schools, and the traveling public.

This project is scheduled for the summer of 2027, with construction beginning no earlier than June 1 and the roadway required to reopen by August 6. Although this timing aligns with summer break, the corridor will still experience activity associated with nearby businesses and adjacent residential areas. Our team understands that maintaining access, monitoring pedestrian movement, and keeping traffic control clear and current will be essential throughout construction.

Jeff Klein, PE will serve as Project Manager, bringing deep Phase III experience on IDOT, municipal, and federally funded local agency projects involving roadway reconstruction, utility coordination, ADA improvements, and traffic staging. Jacob Cross, PE will serve as Resident Engineer and provide daily field oversight, inspection, coordination, and documentation. Our team also brings strong support in survey, materials coordination, quantity tracking, traffic control review, utility coordination, and closeout documentation needed to deliver this project in accordance with IDOT and federal requirements.

TEG is an IDOT-prequalified small business with extensive Phase III experience on federally funded roadway and utility improvement projects throughout the region. Our approach begins with organized preconstruction coordination, clear communication with the Villages and stakeholders, and active field management from day one. We understand this project will require attention not just to construction quality, but also to driveway access, pedestrian routing, railroad coordination, utility structure adjustments, and timely public updates throughout the work zone.

Our Statement of Qualifications follows this letter and includes project experience, staff information, and proof of prequalification. We appreciate your consideration and welcome the opportunity to discuss our team and approach further. Please feel free to contact me directly at (708) 533-1700 or tomt@thomas-engineering.com with any questions or if additional information is needed. We appreciate your consideration and look forward to the opportunity to serve the City of Naperville with **service at the highest grade**®.

Sincerely,

thomas engineering group, llc

Thomas E. Gill, PE
President



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FIRM OFFICERS

President:

Thomas Gill, PE
tomg@thomas
-engineering.com
(708) 533-1700

*Principal/Construction**Department Head:*

Gregory Benske
gregb@thomas
-engineering.com
(847) 847-6181

*Principal/Municipal**Department Head:*

Kevin VanDeWoestyne
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kevinv@thomas
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(847) 815-9500

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Survey Department Head:

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PE, PLS
chrisd@thomas
-engineering.com
(708) 254-2948

OFFICE LOCATIONS

238 S. Kenilworth Avenue
Suite 100
Oak Park, IL 60302

762 Shoreline Drive
Suite 200
Aurora, IL 60504

2625 Butterfield Road
Suite 209W
Oak Brook, IL 60523

Thomas Engineering Group, LLC (TEG) is a professional engineering firm specializing in planning, design, and construction engineering services for public sector clients. Headquartered in Oak Park, Illinois, with branch offices in Aurora and Oak Brook, TEG operates as a Small Business Enterprise (SBE) and has been delivering high-quality engineering solutions since its founding in 2008. The firm is IDOT Prequalified in Special Services – Construction Inspection, demonstrating our expertise in Phase II and Phase III engineering.

TEG is led by Thomas Gill, PE, as President, with Greg Benske and Kevin VanDeWoestyne, PE, serving as Principals. The executive team includes Curtis Cornwell, PE, PTOE, as Transportation Department Head; Christopher DeYoung, PE, PLS, as Survey Department Head; and Angelica Gal, as Marketing and Administrative Manager. Over the past 18 years, TEG has grown to 40+ dedicated professionals across four core departments: Municipal, Construction, Transportation, and Survey.

TEG has successfully partnered with numerous municipalities across Illinois, helping them achieve their infrastructure objectives through targeted, cost-effective solutions. Our expertise in MFT-funded projects ensures we are well-versed in IDOT Bureau of Local Roads (BLRS) procedures, delivering designs that optimize funding and ensuring construction oversight that meets regulatory requirements.

Our approach is centered on collaboration, trust, and proactive problem-solving. By working closely with municipal agencies, our team anticipates challenges, mitigates risks, and ensures efficient project execution. We take an ownership approach to every project, carefully considering fiscal constraints, environmental factors, and site conditions to develop solutions that are both sustainable and resilient.

At TEG, we are committed to service, responsiveness, and value, fostering long-term partnerships that drive progress and elevate communities. We bring the same level of expertise, innovation, and dedication that has defined our success for over a decade, ensuring that every project we undertake—whether in Phase II design or Phase III construction oversight—meets the highest standards of quality, efficiency, and stakeholder alignment.

STAFF QUALIFICATIONS: LICENSES AND CERTIFICATIONS

18	IL Licensed Professional Engineers	PE
5	Licensed Drone Pilots	
3	Qualified Construction Stormwater Inspectors	QCSI
3	Professional Traffic Operations Engineers	PTOE
2	Certified Floodplain Managers	CFM
2	Road Safety Professionals	RSP
1	Qualified MS4 LID/Green Infrastructure Inspector	QLIDI
1	IL Licensed Professional Land Surveyor	PLS
1	Envision Sustainability Professional	ENV SP
1	ISA Certified Arborist	



IDOT PREQUALIFICATIONS

SEFC PREQUALIFICATIONS FOR THOMAS ENGINEERING GROUP, LLC

CATEGORY	STATUS
Special Studies - Traffic Studies	X
Special Plans - Traffic Signals	X
Special Services - Construction Inspection	X
Hydraulic Reports - Waterways: Typical	X
Hydraulic Reports - Waterways: Complex	X
Special Studies- Location Drainage	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Special Services - Surveying	X
Highways - Freeways	X
Location Design Studies - Rehabilitation	X
Highways - Roads and Streets	X
Special Services - Sanitary	X
Special Studies - Safety	X
Special Services - Landscape Architecture	X
Special Services - Public Involvement	A
Location Design Studies - New Construction/Major Reconstruction	X
Special Studies - Feasibility	X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



↓ PROJECT UNDERSTANDING

Thomas Engineering Group, LLC (TEG) understands that the Village of Western Springs is seeking a qualified firm to provide Phase III Construction Engineering services for the Gilbert Avenue Resurfacing project, including preconstruction coordination, resident engineering, inspection, materials testing coordination, documentation, quantity tracking, progress payment review, change order preparation, record drawing support, and project closeout assistance. TEG understands that the selected consultant will be responsible for administering and documenting construction in accordance with IDOT and federal requirements while maintaining strong QA/QC and clear communication with the Villages, residents, and other stakeholders.



Looking South at RR Crossing



Metra Train Crossing

After reviewing the RFQ, pre-final plans, and special provisions, TEG understands the project is located on Gilbert Avenue from 47th Street to Ogden Avenue in the Villages of Western Springs and La Grange, Cook County, Illinois. The improvement extends approximately 1.01 miles along a minor arterial carrying an ADT of 9,600. Work generally includes HMA surface removal and resurfacing, pavement patching, curb and gutter repairs, sidewalk and ADA ramp improvements, drainage structure adjustments and replacements, flashing beacon improvements, pavement markings, sign panel replacement, detector loop replacement, and related incidental work. TEG also understands that the project includes work within or adjacent to railroad right-of-way requiring BNSF coordination, permitting, and flagging, and that construction must be managed carefully to maintain two-way traffic and minimize conflicts near Nazareth Academy and the Lyons Township High School campuses.

SCHEDULE

TEG understands that construction may not begin prior to June 1, 2027, and that Gilbert Avenue must be safely reopened to traffic by August 6, 2027, with 10 additional working days allowed for restoration, cleanup, and punch list items. This is a compressed summer schedule intended to align with the recesses of Lyons Township High School and Nazareth Academy, making early momentum and consistent progress especially important.

Based on our review of the RFQ, pre-final plans, and special provisions, TEG understands the work will begin with mobilization, traffic control, temporary information signing, utility coordination, and railroad coordination, followed by removals, pavement patching, drainage and utility structure adjustments, and preparation for concrete improvements. Concrete sidewalk, curb ramp, driveway, curb and gutter, and localized drainage work must then advance efficiently so milling and resurfacing can proceed without interruption. Final operations will include detector loop replacement, surface adjustments, pavement markings, signage, beacon-related improvements, restoration, and closeout.



School Bus Crossing Tracks

In our view, the project does not require an unusual construction approach, but it will require strong day-to-day management of sequencing, access, utility coordination, railroad requirements, and documentation. TEG's role during Phase III will be to monitor progress closely, identify schedule risks early, coordinate responses promptly, and help keep the work moving efficiently so the project is completed on time. TEG has an estimated schedule for this project detailed after this section.

UTILITIES

TEG understands that utility coordination will be an important part of the Gilbert Avenue project. The contract documents identify numerous utilities that must be adjusted or protected during construction, including AT&T, ComEd, Nicor, and several communications and fiber providers. The contractor will be responsible for contacting J.U.L.I.E. prior to excavation, and identified utility durations must be incorporated into the schedule.



TEG also understands that this work goes beyond routine locates. The project includes AT&T manhole adjustments, drainage and utility structure adjustments, valve vault work, and frame and lid adjustments throughout the corridor. Based on our review, some existing structures show pavement distress, including depressed pavement around frame and lid locations, which will require careful inspection and coordination before milling and resurfacing.

TEG will work closely with the contractor, utility owners, and both Villages to keep locates current, confirm adjustments are completed in the proper sequence, and address conflicts affecting patching, milling, curb ramp work, or resurfacing. Our role during Phase III will be to document utility coordination, monitor structure-related work in the field, and help resolve issues early so they do not affect the project schedule or the quality of the finished roadway.

ADJACENT LAND USES / ACCESS CONSIDERATIONS

TEG understands that the project corridor is bordered by several important traffic generators. At the south end near the project limits are a Shell gas station, Starbucks, Walgreens, a strip mall anchored by Mariano's, and the South Campus of Lyons Township High School. At the north end are Bethlehem Woods Retirement Community and Nazareth Academy. Although this work is intended to be completed during summer break for the high schools, TEG understands there are typically some summer programs and related activity, including occasional bus traffic. While school-related traffic will be less frequent than during the regular school year, it will still need to be considered in staging, traffic control, pedestrian routing, and driveway access so impacts to businesses, schools, residents, and the motoring public are minimized.



PEDESTRIAN ACCESS, SIDEWALKS, ADA, AND BEACON IMPROVEMENTS

TEG understands that maintaining safe pedestrian access will be especially important throughout construction on Gilbert Avenue. Gilbert Park, including its playgrounds and tennis courts, is adjacent to the project, as is the Lyons Township High School soccer field, and students and children will continue walking to and from both high schools and nearby recreation areas during the summer. Because of these conditions, pedestrian safety will require close attention wherever sidewalk removals, curb ramp reconstruction, driveway work, intersection improvements, and beacon installation are underway.



The project includes sidewalk replacement, ADA curb ramp improvements, detectable warnings, and pedestrian crossing improvements, all of which will require careful field coordination and temporary pedestrian routing. Some sidewalks will be directly impacted by construction, while others may remain in place but still require protection and safe transitions around the work zone, especially near side streets, driveways, intersections, and park access points. TEG recognizes that residents may have questions regarding sidewalk grades, curb ramp layout, driveway transitions, and pedestrian crossing improvements. During Phase III, we will monitor this work closely, help maintain safe pedestrian passage to the greatest extent practical, and communicate with affected residents when access to walkways, parks, schools, or driveways is temporarily impacted.





PARKING / ACCESS TO DRIVES

TEG understands that maintaining driveway access and neighborhood mobility will be an important part of this project. The contract requires advance notice when driveways must be temporarily closed for curb and gutter, sidewalk, ADA ramp, or driveway replacement work, and emphasizes that every effort should be made to accommodate access.

TEG recognizes that there will be periods when normal driveway access is temporarily unavailable and residents may need to park on allowable fronting or side streets until access is restored. Our team will work closely with the contractor and the Villages to make sure affected residents receive timely notice, understand the expected duration of closures, and know what temporary arrangements are available.

We also understand that the project must remain accessible each night to the greatest extent practical so residents can reach their properties and emergency vehicles can navigate the neighborhood safely. TEG will monitor sequencing in the field, help limit closures to what is necessary, and identify any residents with special access needs so disruptions are minimized.



Driveway at 4046 Gilbert to be Replaced

GARBAGE, RECYCLING, AND BRUSH PICK UP

TEG understands that garbage, recycling, and brush pickup should continue throughout construction to the greatest extent possible. Residents may be directed to place materials at curbside on their normal collection days, and our team will help communicate any special instructions or temporary adjustments needed due to construction staging. Because pickup may occur early in the day, it will be important that residents continue to follow the Village’s regular set-out procedures unless otherwise directed.

If construction activities temporarily prevent scheduled pickup, TEG will coordinate with the contractor and Village staff to help address access issues and communicate follow-up arrangements to affected residents. Our goal will be to preserve the Village’s regular pickup routine as much as practical while maintaining safe and efficient construction operations.



Garbage Containers on Gilbert Ave

MAIL AND PACKAGE DELIVERY



Deliveries on Gilbert Ave

TEG understands that mail and package delivery should continue throughout construction to the greatest extent possible. Our team will coordinate early with the local Post Office and work with the contractor and Village staff to review staging, discuss access concerns, and address any temporary conditions that could affect normal delivery. Residents will be informed that regular delivery is expected to continue unless they are notified otherwise.

Where driveway, sidewalk, or curb access is temporarily restricted, TEG will help communicate expected impacts in advance so residents can plan accordingly. We will also encourage clear address identification so delivery drivers can locate properties despite changing traffic control or access conditions. If short-term issues arise during concrete replacement, milling, or paving, TEG will work with the contractor, the Village, and delivery representatives to help minimize disruption and maintain safe, orderly access.



DUST CONTROL

TEG understands that construction activities on this project, particularly removals, pavement patching, structure adjustments, milling, and concrete work, may create dusty conditions at various times throughout the corridor. Our team will monitor field conditions closely and make the contractor aware of areas where dust suppression is needed to protect nearby residents, pedestrians, and properties. We will also help communicate to residents that some dust should be expected during active construction, especially during dry weather and periods of increased truck traffic or material handling.



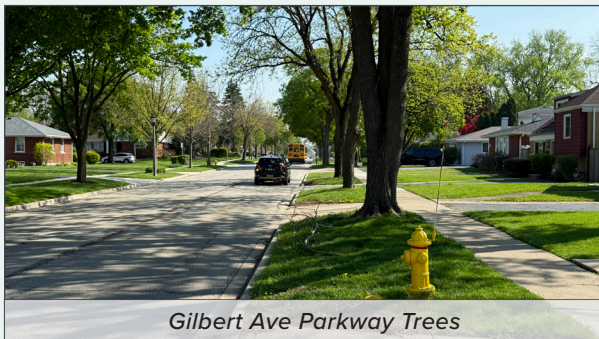
TEG Overseeing Dust Control

As part of our field oversight, TEG will encourage the use of water, street sweeping, and other appropriate dust control measures as conditions warrant. Street sweeping should be performed regularly to keep the corridor clean and to limit tracking of dirt and debris onto adjacent pavement and driveways. Our goal will be to make sure dust control remains an active part of day-to-day construction management rather than a reactive effort after complaints are received.



PARKWAY TREES

TEG understands that protection of existing trees is an important priority for the Village and a meaningful part of this project. The contract documents make clear that parkway trees within the right-of-way are to be protected during construction, and that activities such as excavation, material storage, and equipment placement near those trees must be carefully controlled. Tree trunk protection and root pruning are also included in the project quantities, confirming that tree protection will need to be addressed proactively throughout the job.



Gilbert Ave Parkway Trees

Our Arborist will make sure tree protection measures are established early and maintained throughout construction. Any trimming, root-related work, or field adjustments near existing trees should be coordinated carefully with the Village so the work proceeds without unnecessary damage to valuable parkway trees. Our team will monitor these areas closely during removals, sidewalk and curb work, grading, and restoration activities to help keep the contractor in compliance with the contract requirements.

RAILROAD CROSSING / TRAFFIC DELAY AWARENESS

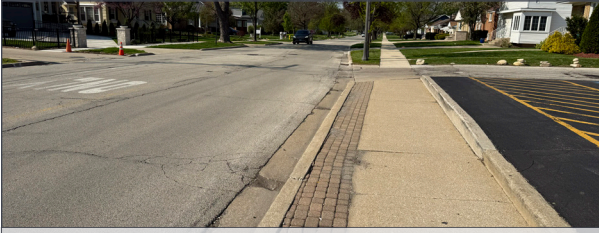
TEG understands that the railroad crossing can create significant backups, especially when two freight trains pass consecutively. Combined with normal construction-related traffic impacts, these delays can be frustrating for the motoring public. TEG staff has worked firsthand on grade crossing projects and understands the importance of keeping traffic control accurate, clear, and updated as field conditions change. During Phase III, TEG will work closely with the contractor to monitor traffic conditions, verify that traffic control is properly maintained, and coordinate with the Villages to manage traffic impacts as effectively as possible.



Traffic Backup Due to Train



BRICK PAVER REMOVAL AND REPLACEMENT



Brick Pavers to be Removed & Replaced

TEG understands that brick pavers at the south end of the project will require careful attention during construction. These areas are often more visible to residents and businesses and can be more sensitive than standard pavement or concrete work because appearance, alignment, and matching existing conditions matter. Our team will monitor removals and reinstallation closely to help make sure the work is performed carefully and the finished product is neat, uniform, and consistent with the intended character of the area.

Because brick paver areas can be more susceptible to damage, settlement, and uneven replacement if not handled properly, TEG will pay close attention to sequencing, storage, protection of salvaged materials, and final restoration. We will also work with the contractor and the Village to address any field conditions that affect fit, grade, or transitions to adjacent pavement, curb, sidewalk, or driveway improvements. Our goal during Phase III will be to help preserve the appearance and function of these paver areas while keeping the work moving efficiently.

After reviewing the plans and making multiple site visits, Thomas Engineering Group, LLC (TEG) has noted the following scope of services that are anticipated for construction services. It is intended to highlight specific areas where TEG will bring added value and experience to the project in a logical sequence.



PRE-CONSTRUCTION PHASE

1. Conduct a conference with Village to discuss goals and objectives of the project.
2. Conduct a site visit with the Village and identify all areas of particular concern.
3. Conduct a utility meeting with all affected utilities to verify and urge acceleration of relocation schedules.
4. Conduct a Materials Meeting with the contractor to identify aggregate and concrete mix sources, discuss back-up sources in case of plant problems and develop an overall plan for materials acceptance. Also review a list of proposed suppliers and subcontractors.
5. Verify plan quantities of major cost items and process any necessary change orders as quickly as possible. Review the plans and specifications in depth, verifying quantities, elevations and dimensions relevant to the project. Additionally, to possibly anticipate potential conflicts or issues and develop solutions prior to construction.
6. Review contractor's schedule for compliance with contract.
7. Schedule and attend a pre-construction conference with the contractor, the Village and other applicable parties.
8. Obtain from the contractor a list of proposed suppliers and subcontractors. Make recommendations to Western Springs regarding the suitability of the subcontractors for the proposed work.
9. Prepare a project contact list with names, addresses, phone and fax numbers (including 24 hr. contact numbers as applicable) for all contractors, subcontractors, engineering personnel and material suppliers on the project.
10. Familiarize with all project permits and requirements;
11. Set up field books, quantity book, diary and other forms of documentation.
12. Verify layout control.
13. Prepare maintenance of traffic checklist and review MOT for improvements.
14. Work to agree on earthwork quantities prior to construction.
15. Review with contractor the record drawing requirements.
16. Notify residents and businesses via Village and/or TEG website, mailings or flyers of upcoming activities particularly road closures, or removal of personal property from right of way.
17. Prepare a project contact list with names, addresses, phone and emails (including 24 hr. contact numbers as applicable) for all contractors, subcontractors, engineering personnel and material suppliers on the project.
18. Familiarize with all project permits and requirements.
19. Set up field books, quantity book, diary and other forms of documentation.
20. Verify layout control with our in-house Survey Team.
21. Prepare maintenance of traffic checklist and review MOT for improvements.
22. Work to agree on earthwork quantities prior to construction.
23. Review with contractor the record drawing requirements.
24. Notify residents and businesses via City and/or TEG website, emails, mailings or flyers of upcoming activities particularly road closures, temporary utility shutdowns or removal of personal property from right of way.



CONSTRUCTION PHASE

1. Keeping everyone safe is the first step to a successful project. The Village will be informed of the Contractor's schedule to make sure everyone is on the same page.
2. Check and approve, or reject and request re-submittal of any submittals made by the contractor for compliance with the contract documents.
3. Provide liaison functions to facilitate coordination of contractors, utilities (Nicor, AT&T, Comcast etc.), affected property owners by dispersing information and holding meetings. Maintain daily contact with utility companies and their contractors to monitor compliance with proposed schedules.
4. Observe the progress and quality of the executed work. Determine if the work is proceeding in accordance with the Contract Documents. TEG will keep Western Springs informed of the progress of the work, guard Western Springs against defects and deficiencies in the work, advise Western Springs of all observed deficiencies of the work and disapprove or reject all work failing to conform to the Contract Documents.
5. Maintain daily contact with Village. Inform them of progress on the project as well as any cost or quality related issues that may develop. Also help to coordinate between the contractor and any other agency officials (La Grange Park District) that may have an interest in the project.
6. Maintain daily contact with the contractor to determine work schedules, paving and concrete placement dates, and adherence to overall project schedule. Update the schedule on a weekly basis and compare updated completion dates with those specified in the contract, and inform the Village of any discrepancies. Should the project fall behind schedule, work with the contractor and the Village to determine appropriate action to get back on schedule.
7. Provide extensive on-site observations of the work in progress and field checks of materials and equipment through the Resident Engineer or Inspector, who will:
 - Coordinate with residents regarding the Village's sidewalk policy. Answer residents' questions concerning the policy, program and the project. Using recent U.S. Access Board's ADA update material, TEG will verify that all sidewalks comply with the latest ADA guidelines.
 - Serve as the Village liaison with the contractor working principally through the contractor's field superintendent.
 - Cooperate with the contractor in dealing with the various local agencies having jurisdiction over the project in order to complete service connections to public utilities and facilities.
 - Record names, addresses and telephone numbers of all contractors, subcontractors, and major material suppliers.
 - Perform periodic barricade checks. The inspection shall be made between sunset and sunrise. Notify the contractor of, and take appropriate steps to correct, any deficiencies noted.
 - Be present whenever the contractor is performing work on-site, associated with the project. This includes the backfilling of structures so soon after the project is completed, Village crews do not have to adjust structures that have settled.
 - Attend all construction conferences. Arrange a schedule of progress meetings and other job conferences as required. Maintain and circulate copies of records of the meetings.
 - Verify and spot check contractor layout. Establish a staking verification program with contractor to ensure staking is completed in a timely manner
 - Maintain orderly files of correspondence, reports of job conferences, shop drawings and other submissions, reproductions or original contract documents including all addenda, change orders and additional drawings issued subsequent to the award of the contract.

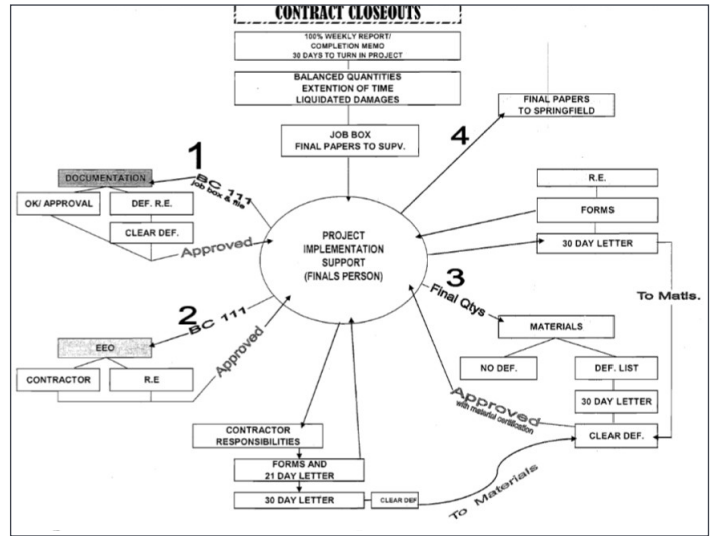


Cyclists crossing 45th St

- Arrange for any required material testing. Coordinate material testing with the contractor's quality control team and schedule all necessary inspections in order to keep the work proceeding in a timely fashion.
 - Maintain a set of working drawings, updated regularly, to show final elevations and locations of all underground.
 - Prepare payment requisitions and change orders. Review applications for payment with the Contractor for compliance with established submission procedure and forward them with recommendations to Western Springs. Provide the Village a regular update on estimated final costs of the project. This will involve timely incorporation of any change orders and accurate quantity take-offs of remaining items.
 - Prior to final inspection, submit to the contractor a list of observed items requiring correction and verify that each correction has been made.
 - Review contractor's progress on a regularly scheduled basis (weekly or other appropriate interval) and update the progress schedule. Compare actual progress to the contractor's approved schedule. If the project falls behind schedule, work with the contractor to determine the appropriate course of action to get back on schedule. TEG will be proactive in tracking the project, monitoring progress, anticipating and responding to potential conflicts that could delay completion and working with the contractor to expedite the completion of the work whenever possible, always mindful of impacts to the project budget.
 - Alert the contractor's superintendent when any work is being performed prior to acceptance of shop drawings or samples and advise the Village when it is necessary to disapprove any work failing to conform to the contract documents.
 - Coordinate closely with BNSF Railroad and the contractor for all work within or adjacent to the railroad right-of-way. Confirm that required permits, flagging, insurance, contractor orientation, and badge requirements are in place before work begins, monitor field activities near the tracks to help ensure compliance with railroad restrictions and safety requirements, and work proactively with the contractor and Village to avoid delays related to railroad access, approvals, or train operations.
 - Verify that all items on the final list have been corrected and make recommendations to Western Springs concerning project acceptance.
 - Except upon written instructions of Western Springs, the Resident Engineer or Inspector shall not authorize any deviation from the Contract Documents.
 - Monitor and document erosion control and ensure conformity with the plans and standards.
 - Prepare and distribute a weekly / bi-weekly / monthly newsletter for residents and businesses
8. Shop Drawings and Contractor Submittals:
- Record data received, maintain a file of drawings and submissions, and check construction for compliance with them.
 - Review Contractor's submittals for compliance with contract documents. Notify Western Springs of any deviations or substitutions. With the notification, provide Western Springs with a recommendation for acceptance or denial, and request direction from Western Springs regarding the deviation or substitution.
 - Alert the Contractor's field superintendent when materials or equipment are being installed before approval of shop drawings or samples, where such are required, and advise Western Springs when it is necessary to disapprove work as failing to conform to the Contract Documents.
9. Keep an inspector's daily report book in Western Springs's format, or other required format appropriate for the project, recording hours on the job site, weather conditions, general and specific observations, daily activities, quantities placed, inspections, decisions, and list of visiting officials.
10. Determine if the project has been completed in accordance with the contract document and if the contractor has fulfilled all obligations.
11. Safe vehicular access will be a critical issue on this project due to various locations of the projects. Residents will need to be safely redirected around the construction zone. As with any construction project, inconveniences will occur. It is the responsibility of the project team (Contractor, Baxter & Woodman (Designer), Resident Engineer and Village) to work together to minimize the impacts.

POST-CONSTRUCTION AND PROJECT CLOSE-OUT

1. Follow the recent IDOT guidelines outlined at an IDOT seminar TEG staff attended. Following these guidelines helps expedite the job closeout process.
2. Expedite project close-out by providing final quantity measurements to the contractor throughout the project, instead of waiting until the end.
3. Expedite acceptance of the project by maintaining a running punch list that informs the contractor of any deficient items and allows them time to correct deficiencies during the course of construction
4. Conduct a final inspection with the Village and prepare a final punch list of corrective or incomplete work. TEG will be present during various punchlist activities to ensure the punchlist work is done correctly the first time.
5. Expedite final acceptance by obtaining material inspections and certifications before the items are incorporated in the project.
6. Verify that all punch list items have been completed and make recommendations to the Village for final acceptance. Assist the Village in determining if the project was completed in accordance with the contract documents,
7. TEG will deliver a draft of the record drawings for the underground utilities within one month of the substantial completion of the construction of the underground utilities. This submittal shall include the individual service location sheets. TEG understands the need to close out a project quickly.



APPROACH SUMMARY

This RFQ calls for **service at the highest grade**[®], and TEG understands that this assignment is about more than construction inspection alone. Based on the Village's stated goals, Western Springs places a strong emphasis on high-quality, cost-effective service delivery, excellent customer service, effective communication, economic vitality, and maintaining and enhancing Village infrastructure. TEG's Phase III approach aligns closely with those priorities.

On a corridor such as Gilbert Avenue, successful project delivery will depend on disciplined construction administration, but also on clear communication, responsiveness, and thoughtful coordination with those affected by the work. TEG recognizes that this project passes by active commercial areas, schools, recreation areas, senior housing, and residential neighborhoods. Keeping those stakeholders informed and helping the Villages manage impacts to access, traffic, and daily routines will be an important part of the project's success.



TEG staff has worked closely with the public on sensitive roadway and construction engineering projects, including busy suburban corridors and school-adjacent improvements. That experience has shown that while inconvenience cannot be eliminated during construction, it can be reduced significantly through accurate expectations, timely updates, and consistent field follow-through.

DURING THIS PROJECT, TEG WILL FOCUS ON:

- ✓ Supporting the Villages' goal of providing high-quality service through responsive construction oversight.
- ✓ Helping maintain effective communication with residents, businesses, schools, and institutions regarding upcoming work, schedule changes, and access impacts.
- ✓ Monitoring pedestrian and vehicle access near work zones, driveways, parks, schools, and businesses.
- ✓ Helping keep the jobsite clean, safe, and orderly.
- ✓ Coordinating with Village staff, first responders, schools, and other stakeholders regarding closures, access changes, and traffic control.
- ✓ Responding promptly to concerns raised by Village staff, residents, or businesses.
- ✓ Verifying that the contractor maintains traffic control, detours, and access in accordance with the plans and specifications.

TEG's goal will be to help the Village deliver this project in a way that supports their broader mission of maintaining infrastructure, providing excellent customer service, and communicating effectively with the community. By combining strong Phase III administration with proactive public coordination, TEG will help minimize disruption, maintain public confidence, and deliver true **service at the highest grade**[®].

Gilbert Avenue Resurfacing																
Phase III/Construction Tasks	2027															
	5/30	6/6	6/13	6/20	6/27	7/4	7/11	7/18	7/25	8/1	8/8	8/15	8/22	8/29	9/5	9/12
Kickoff, submittals, baseline CPM / 2-week look-ahead	█	█														
Field startup, temporary information signs, resident/business notices								•								
J.U.L.I.E., village utility locates, field measurements, job layout		█	█													
Maintain two-way traffic and manage side street access throughout		█	█	█	█	█	█	█	█	█	█					
Railroad access planning and protected work windows near ROW		█	█	█	█	█	█	█								
Protect parkway trees before removals and concrete work		█	█													
Frames/lids, grates, inlets, manholes, valve boxes			█	█	█	█										
Remove deficient walk, ramps, curb and spot failures			█	█	█											
Concrete reconstruction and ADA compliance				█	█	█	█	█								
Driveway restoration and localized paver reinstatement					█	█	█	█								
Reconstruct utility structures before final surfacing				█	█	█	█									
Class B / D patches, removals, unsuitable material, base prep					█	█	█									
Beacon work, new supports, sign panel removal/reinstall						█	█	█								
Mill surface, butt joints, temporary ramps as needed								█	█							
Place binder and seal longitudinal joints									█							
Install loops in binder course before final surface									█							
Final resurfacing pass and tie-ins										█						
Set castings to final grade ahead of striping										█	█					
Final striping, symbols, modified urethane transitions										█	█					
Substantial completion and roadway opening milestone											█					
Project Pumphlist & Closeout											█	█	█	█	█	█



Jeffrey Klein, PE (Project Manager)

Mr. Klein has over 22 years of experience involving the design and construction of municipal and roadway facilities. He has extensive knowledge in bridge construction and rehabilitation, bituminous and concrete paving, earth excavation, drainage systems, structural construction, lighting, and traffic signalization. He currently serves as the Phase III Project Manager in TEG’s municipal department providing oversight for local agency contracts.

Jacob Cross, PE (Resident Engineer)

Mr. Cross has 6 years of experience in construction inspection and contract administration. He has gained field knowledge working on projects administered through IDOT, Illinois Tollway, local agencies, and private developments. His field experience pertains to HMA and PCC pavement reconstruction, earth excavation, storm sewer and water main construction, sanitary sewer replacement, concrete flatwork including ADA ramps, street lighting and traffic signal modernization.

Nathan Agoncillo (Assistant Resident Engineer)

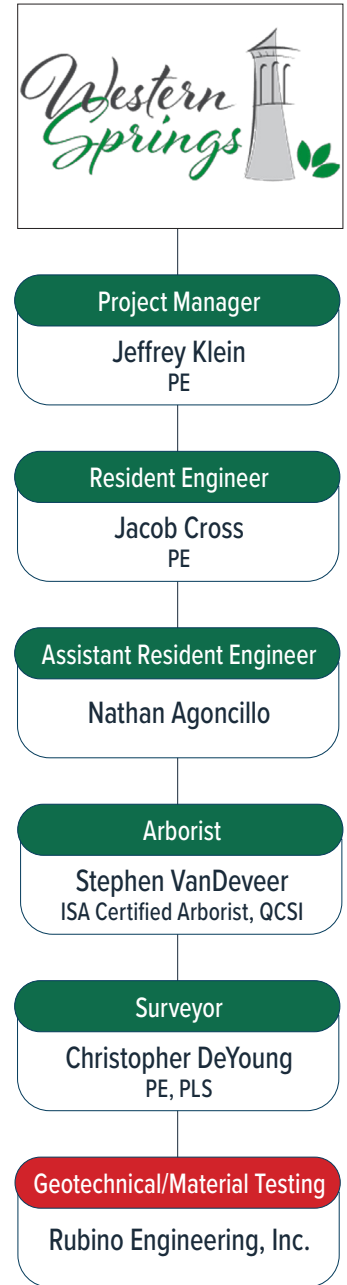
Mr. Agoncillo is a project engineer with field experience pertaining to roadway resurfacing, sidewalk and curb and gutter installation in compliance with ADA requirements, HMA and PCC driveway replacements, drainage improvements, street lighting, utility coordination and landscaping restoration. Specific responsibilities include layout verification, documentation of construction activities and contract quantities, contract administration, submittal review, quantity takeoffs and agency coordination.

Stephen VanDeveer, ISA Certified Arborist, QCSI (Arborist)

Mr. VanDeveer is a Construction Manager and ISA certified arborist with Phase I, II, and III experience in construction management and environmental work. He has over 21 years of experience involving vegetation management and installation, tree surveys, landscape design, roadway, bridge, and utility construction. He has specialized experience and training in tree risk assessment, tree health maintenance during construction, and erosion and sediment control management.

Christopher DeYoung, PE, PLS (Surveyor)

Mr. DeYoung is a registered Professional Engineer and Professional Land Surveyor with over 18 years of experience in land surveying, design, and construction. As TEG’s Chief Surveyor, he leads the surveying team and oversees all surveying activities, ensuring accurate data for design, field adjustments, and as-built documentation. Chris also serves as TEG’s lead drone pilot, managing a team of four licensed pilots and utilizing advanced survey technologies to deliver precise and efficient results that align with project goals.



Subconsultant Support



We are proposing **Rubino Engineering Inc.** as our geotechnical partner for HMA and PCC QA Material Testing. Rubino is a certified DBE/WBE engineering consulting firm pre-qualified with the Illinois Department of Transportation in HMA, PCC, General Geotechnical, and Structural Geotechnical. Michelle Lipinski, PE and her team have extensive experience performing Geotechnical Engineering services on local, county, and IDOT roadway projects in accordance with the IDOT Geotechnical Manual and the IDOT Subgrade Stability Manual.



Jeffrey Klein, PE

Project Manager



Mr. Klein has more than 22 years of experience in municipal and roadway construction engineering and serves as a Project Manager for Phase III construction in TEG's municipal department. His background includes roadway resurfacing, pavement patching, curb and gutter replacement, sidewalk and ADA improvements, drainage structure adjustments, detector loop replacement, pavement markings, utility coordination, and traffic control on active corridors. He has managed numerous federally funded and IDOT-administered Phase III assignments requiring organized documentation, contractor coordination, public communication, and close field oversight.

Summary of Relevant Project Experience

- Phase I/II/III, Gary Avenue Reconstruction, City of Wheaton** – Resident Engineer. TEG is delivering all three phases of engineering services for the Gary Avenue improvement project from Jewell Road to Harrison Avenue. Phase I – Preliminary Engineering: included evaluation of roadway geometry, safety, drainage, and environmental impacts, along with traffic and intersection studies. The analysis supported a new traffic signal with left turn channelization at Prairie Avenue and retaining the all way stop at Harrison due to cost and right of way constraints. Phase II – Final Design: advanced the design into final plans and specifications, including a multi use path, curb and gutter, enclosed storm sewer, and detailed signal plans. Utility coordination, environmental clearances, and agency approvals were also completed. Phase III – Construction Engineering: is ongoing, with TEG providing inspection, contractor coordination, documentation, and public communication to ensure the project is delivered on schedule and within budget.
- Phase III, Janes Avenue Reconstruction Project, Village of Woodridge** – Resident Engineer. TEG provided Phase I, II, and III engineering services for this \$2.3M federally funded STP project, utilizing STP federal funds administered through the DuPage Mayors and Managers Conference (DMMC). The project consists of the reconstruction of Janes Avenue, between 75th Street and Spring Street. The net length of improvements is approximately 0.76 miles. The project scope includes full-depth pavement reconstruction and 12" aggregate subgrade replacement, utility adjustments, intermittent curb and gutter replacement, intermittent sidewalk replacement, and ADA curb ramp upgrades.
- Phase III, Indian Trail Road Resurfacing, City of Aurora** – Project Manager. TEG provided professional engineering services for the federally funded project with a total cost of \$706K. The project consisted of the resurfacing of Indian Trail Road between Farnsworth Avenue and the Kane/DuPage County Line. Work included Hot-Mix Asphalt (HMA) surface removal and HMA binder and surface course installation, curb and gutter replacement, drainage structure adjustments, detector loop replacement, sidewalk and ADA sidewalk ramp replacement, thermoplastic pavement markings, and all incidental and collateral work necessary to complete the project. The net length of improvements was approximately 5,240 feet (0.99 miles).
- Phase III, US Route 20 Resurfacing, Illinois Department of Transportation** – Project Manager. TEG provided Phase III resident engineering services for two adjoining IDOT resurfacing projects on US Route 20, extending from the McHenry/Kane County line to west of Plank Road for a combined length of approximately 10.9 miles (\$9M). The work included milling, patching, HMA resurfacing, ditch grading, riprap, aggregate shoulders, guardrail improvements, detector loop replacement, and traffic control. This project is similar to Gilbert Avenue because it combined resurfacing, drainage-related work, detector loop replacement, traffic control, and documentation-intensive Phase III oversight performed to IDOT standards.



EDUCATION

Bradley University
Peoria, IL
Bachelor of Science,
Civil Engineering

PROFESSIONAL REGISTRATIONS

Professional Engineer:
Illinois 062-061685

PROFESSIONAL ASSOCIATIONS & RECOGNITIONS

IDOT:
Documentation of Contract
Quantities (#24-21577 exp.
01/25/2028)
Culvert Hydraulics
Hot Mix Asphalt
Bridge Construction Inspection
Pavement Construction Inspection
Pavement Maintenance
Construction Material
Inspection Documentation
MFT Accounting & Auditing
Piling
Small Drainage Structure
Seal Coats
NPDES Seminars
ICORS/CMMS



Jacob Cross, PE

Resident Engineer



Mr. Cross has 6 years of construction management experience involving inspection and contract administration on projects administered by IDOT, the Illinois Tollway, and local agencies. His experience includes roadway resurfacing, curb and gutter replacement, sidewalk and ADA improvements, drainage and utility structure adjustments, detector loop replacement, traffic signal improvements, street lighting, and pavement markings. Jacob is IDOT Documentation certified and proficient in CMMS, with hands-on experience in daily reports, quantity documentation, pay item tracking, and organized project files.

Summary of Relevant Project Experience

- Phase III, Old Glenview Road Resurfacing Project, Village of Wilmette** — Resident Engineer. TEG provided construction engineering services for this \$1.2M federally funded project consisting of resurfacing Old Glenview Road between Skokie Road and Wilmette Avenue. Coordination was required with the Village of Wilmette and City of Evanston as there was an IGA for work performed in both municipalities. Improvements included HMA surface removal and resurfacing, HMA and PCC driveway replacement, PCC sidewalk and ADA ramp upgrades, spot PCC curb and gutter replacement, pavement marking installation, and landscaping restoration throughout the corridor.
- Phase II/III, Deerpath Road Streetscape, City of Lake Forest** – Assistant Resident Engineer. Jacob led Phase III field delivery for the City of Lake Forest's downtown gateway improvements, serving as the day-to-day point of contact for construction, documentation, and public coordination. He managed maintenance of traffic, verifies ADA geometry before and after pours, coordinates submittals and RFIs, and aligns materials testing and pay quantities in CMMS. Jacob oversaw contractor staging, utility coordination, and restoration, and he documents progress with photos and measured quantities for clear pay estimates and change tracking. Field work included installing granite cobble curb, decorative paver banding and crosswalks, decorative PCC sidewalk, upgrades to historic street lighting, and final grading and ADA features.
- Phase III, Bode Road Resurfacing Project, Village of Schaumburg** – Construction Inspector. TEG provided professional engineering services for this \$1.7M federally funded project. The project consisted of roadway resurfacing and traffic signal improvements on Bode Road from Springinsguth Road to Barrington Road. The scope of work included non-special waste disposal, HMA surface removal, HMA binder and surface course installation, sidewalk and ADA ramp replacement, curb and gutter replacement, detector loop replacement, handhole reconstruction, video detection system installation, traffic and pedestrian signal upgrades, guardrail removal and thermoplastic pavement markings.
- Phase III, Short Street/Ohio Street/Ohio Court Resurfacing Project, Village of Lisle** – Construction Inspector. This \$750K federally funded STP resurfacing project consisted of HMA resurfacing of Short Street from IL Route 53 to Ohio Court, Ohio Court from Short Street to Ohio Street, and Ohio Street from Ohio Court to Yackley Avenue (DuPage CH 40). The project also featured the installation of dynamic speed feedback warning signs and updating street signs to comply with MUTCD reflectivity standards. Construction traffic was carefully coordinated with the surrounding commercial properties along the route.



EDUCATION

University of Illinois at Urbana-Champaign
Champaign, IL
Bachelor of Science,
Civil Engineering

PROFESSIONAL REGISTRATIONS

Professional Engineer:
062-076652

SELECTED CONTINUING EDUCATION

IDOT:
BDE – Revised Training for Regulated Substances, Construction Projects & Special Provisions
CMMS Training
Documentation of Contract Quantities (#23-20519, exp. 02/22/2027)
Erosion and Sediment Control Module I & II
Mixture Aggregate Technician PCC Level I
STTP S-33 Soils Field Testing and Inspection Course



Nathan Agoncillo

Assistant Resident Engineer



Mr. Agoncillo is a project engineer with field experience directly relevant to the Gilbert Avenue assignment. His background includes roadway resurfacing, ADA sidewalk work, curb and gutter installation, driveway replacements, drainage improvements, street lighting, utility coordination, and landscape restoration. His responsibilities have included layout verification, construction documentation, quantity tracking, contract administration, and agency coordination.

Summary of Relevant Project Experience

- **Phase III, Woodridge Drive Reconstruction Project, Village of Woodridge** – Resident Engineer. TEG provided construction engineering services for this \$2.8 million federally funded project consisting of the reconstruction of Woodridge Drive between Hobson Road and Center Drive over approximately 0.66 miles. The work included full-depth pavement reconstruction with 12-inch subgrade replacement, utility adjustments, installation of new utility underdrains, thermoplastic pavement markings, intermittent curb and gutter replacement, intermittent sidewalk replacement, and ADA curb ramp upgrades.
- **Phase III, Old Glenview Road Resurfacing Project, Village of Wilmette** – Construction Engineer. TEG provided construction engineering services for this \$1.2M federally funded project consisting of resurfacing Old Glenview Road between Skokie Road and Wilmette Avenue. Coordination is required with the Village of Wilmette and City of Evanston as there is an IGA for work performed in both municipalities. Improvements included HMA surface removal and resurfacing, HMA and PCC driveway replacement, PCC sidewalk and ADA ramp upgrades, spot PCC curb and gutter replacement, pavement marking installation, and landscaping restoration throughout the corridor.
- **Phase III, Janes Avenue Reconstruction Project, Village of Woodridge** – Construction Engineer. TEG provided Phase I, II, and III engineering services for this \$2.3M federally funded STP project, utilizing STP federal funds administered through the DuPage Mayors and Managers Conference (DMMC). The project consists of the reconstruction of Janes Avenue, between 75th Street and Spring Street. The net length of improvements is approximately 0.76 miles. The project scope includes full-depth pavement reconstruction and 12" aggregate subgrade replacement, utility adjustments, intermittent curb and gutter replacement, intermittent sidewalk replacement, and ADA curb ramp upgrades.
- **Phase III, 2024 Resurfacing Project, Hanover Township** – Construction Engineer. TEG provided construction management for the resurfacing of 0.88 miles of roadway within Township boundaries. Additionally, all sidewalk ramps within the project area were upgraded to meet ADA standards. Responsibilities included documenting contractor activities, monitoring progress, and verifying final corrections before project closeout.
- **Phase II and III, Woodview Estates Water Main Replacement Project, Village of Burr Ridge** – Resident Engineer. The scope of this \$2.4 million project included 8" PVC water main installation, water main abandonment, water service line replacement, new fire hydrants, horizontal directionally drilled water main, intermittent storm sewer and sanitary sewer service replacement, driveway replacement, pavement patching, intermittent curb and gutter replacement, and parkway landscaping. In addition, televising and smoke testing results were used to determine sanitary sewer point repairs throughout the subdivision. A Watershed Management Ordinance permit from the Metropolitan Water Reclamation District of Greater Chicago (MWRD) was necessary to perform the sanitary sewer rehabilitation. The total length of this project was approximately 8,000' (1.5 miles), consisting of approximately 5,500' of water main replacement and 2,500' of water main abandonment.



EDUCATION

University of Illinois at Chicago
Chicago, IL
Bachelor of Science,
Civil Engineering

SELECTED CONTINUING EDUCATION:

IDOT:
CMMS Training
Documentation of Contract
Quantities (#25-22949, exp.
02/27/2029)



Stephen Vandever, ISA Certified Arborist

Arborist



Mr. VanDeveer is a Construction Manager and ISA Certified Arborist with Phase I, II, and III experience in construction management and environmental work. He has more than 21 years of experience in vegetation management, tree surveys, landscape design, roadway, bridge, and utility construction. His background includes specialized training in tree risk assessment, tree health maintenance during construction, and erosion and sediment control management, giving TEG added expertise for protecting existing trees while supporting safe and efficient construction operations on Gilbert Avenue.

Summary of Relevant Project Experience

- Phase III, Sylvan Circle & E. Porter Avenue Roadway Improvements, City of Naperville** – Arborist / Resident Engineer. The scope of the project included a complete roadway reconstruction of Sylvan Circle and E. Porter along with replacement of the existing watermain and portions of the existing sanitary sewer. As part of the roadway reconstruction these local roads will be brought up to City standards to include storm sewer and curb & gutter to help alleviate localized flooding due to existing ditch drainage. TEG's in-house arborist and construction management expertise were critical to designing the improvements with the least impact on the neighborhood and establishing realistic expectations of the residents. TEG's Resident Engineer coordinated extensively with the contractor, City, and residents to keep all stakeholders up to date on progress and upcoming activities and closures. Coordination with over 40 residents was crucial to the success of the project.
- Phase III, US Route 20 Resurfacing, Illinois Department of Transportation** – Construction Inspector. TEG provided resident engineering services for two adjoining IDOT resurfacing projects on US Route 20, extending from the McHenry/Kane County line to west of Plank Road for a combined length of approximately 10.9 miles (\$9M). The work included milling, patching, HMA resurfacing, ditch grading, riprap, aggregate shoulders, guardrail improvements, detector loop replacement, and traffic control.
- Phase III, I-80 Rehabilitation, Illinois Department of Transportation** – Construction Inspector. As a subconsultant field technician, Mr. VanDeveer supported four Phase III I-80 rehabilitation contracts in IDOT District One, covering more than 30 miles of milling, patching, resurfacing, bridge repairs and rehabilitation, and signing improvements in Troy, Joliet, Rockdale, and New Lenox. This experience is relevant to Gilbert Avenue because it involved large-scale resurfacing and repair operations under active traffic, requiring field coordination, documentation, and close attention to construction impacts and corridor conditions.
- Phase I/II, William Tiknis Campus Expansion Project, Hanover Township** – Arborist. This project includes the development of a 17.5-acre lot. Services include a topographic site survey of the heavily wooded property, tree survey, identification of significant trees, tree protection program, tree replacement program, wetland delineation, drainage design including green infrastructure considerations, landscape design, roadway design, utility design, trail design, the preparation of construction documents, and bidding assistance to the Township.
- Phase II, Illinois Route 60/83 Reconstruction, Illinois Department of Transportation** – Arborist. As a subconsultant, TEG is providing Phase II engineering services for the IL Route 60/83 reconstruction project. As part of our scope, TEG performed a tree survey for approximately 4,000 trees throughout the corridor.



EDUCATION

Eastern Illinois University
Charleston, IL
Bachelor of Fine Arts

PROFESSIONAL REGISTRATIONS

ISA Certified Arborist IL-9190A
ISA TRAQ Certified, Tree Risk Assessment Qualified
IDOT Erosion and Sediment Control Certified Inspector
OSHA 30 Hour Construction Certified
IRTBA Landscape and Erosion and Sediment Control Subcommittee Member

SELECTED CONTINUING EDUCATION

IAA Winter Tree ID Advanced Training
IAA Summer Tree ID Advanced Training
APWA Tree Maintenance & Urban Forestry Advanced Training



Christopher DeYoung, PE, PLS

Chief Surveyor



Mr. DeYoung is a registered Professional Engineer and Professional Land Surveyor with more than 18 years of experience in land surveying, design, and construction. As TEG's Chief Surveyor, he leads all surveying activities and provides accurate data for design support, field adjustments, construction layout, and as-built documentation. Chris also serves as TEG's lead drone pilot, managing a team of licensed pilots and using advanced survey technologies to deliver precise and efficient results aligned with project needs.

Summary of Chief Surveyor Project Experience

- Phase III, Indian Trail Resurfacing (Highland Avenue to IL Route 31), City of Aurora
- Phase III, Indian Trail Resurfacing (County Line to Eola Road), City of Aurora
- Phase III, Edgelawn Drive Resurfacing Project, City of Aurora
- Phase I/II/III, Janes Avenue Reconstruction Project, Village of Woodridge
- Phase III, Bode Road Resurfacing Project, Village of Schaumburg
- Phase III, Springinguth Road Resurfacing, Village of Schaumburg
- Phase III, Woodridge Drive Reconstruction Project, Village of Woodridge
- Phase III, CDBG Resurfacing Project, City of Warrenville
- Phase I/II/III, Gary Avenue Improvements, City of Wheaton
- Phase III, Wolf's Crossing Road Improvements, Village of Oswego
- Phase III, Old Glenview Road Resurfacing Project, Village of Wilmette
- Phase III, South McLean Boulevard Reconstruction, Village of South Elgin
- Phase II/III, Deerpath Road Streetscape, City of Lake Forest
- Phase II/III, Downtown Streetscape, Village of Lombard
- Phase II/III, Lombard Meadows Reconstruction, Village of Lombard
- Phase II/III, FY23 – FY25 Road Projects, City of Wood Dale
- Phase III, US Route 41 at Mill Creek / IL Route 176, IL Route 83 to Winchester Road, Illinois Department of Transportation
- Phase I/II/III, Sylvan Circle & E. Porter Avenue Roadway Improvements, City of Naperville
- Phase III, Julian Street Underground Improvements, City of Naperville



EDUCATION

Purdue University
West Lafayette, IN
Bachelor of Science,
Civil Engineering

Bachelor of Science,
Land Surveying and
Geomatics Engineer

PROFESSIONAL REGISTRATIONS

Professional Engineer:
Illinois 062-065116
Indiana PE12000529

Professional Land Surveyor:
Illinois 035-003817
Indiana LS22100003

FAA Small UAS Pilot:
License No. 4113536

PROFESSIONAL ASSOCIATIONS & RECOGNITIONS

Illinois Professional Land Surveyors
Association

SELECTED CONTINUING EDUCATION

IDOT:
Documentation of Contract
Quantities (#24-22763, exp.
12/09/2028)

DRAFTING AND ENGINEERING
SOFTWARE
AutoCAD, Microstation, Geopak

OSHA 30hr Construction Safety and
Health Certified



Indian Trail Resurfacing (Highland Avenue to IL Route 31)

CITY OF AURORA, PHASE III



PROJECT INFORMATION

Date

05/2023 - Ongoing

Cost

\$1,400,000

Client Contact

Timothy Weidner, Engineering Coordinator

(630) 256-3202

weidnert@aurora.il.us

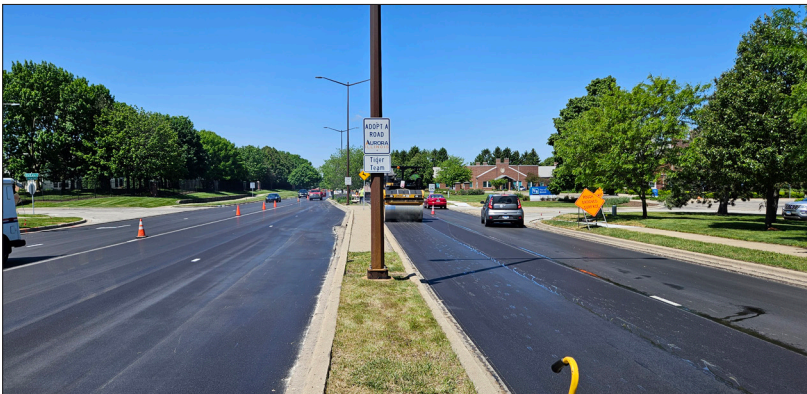
PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$1.4 million Phase III project along Indian Trail from Highland Avenue to IL Route 31. The work included HMA milling and resurfacing, pavement patching, curb and gutter installation, significant storm sewer improvements, earthwork, erosion control, pavement markings, and utility adjustments. A key portion of the corridor required a new closed drainage system and upgraded curb lines, along with variable-depth HMA paving to meet grade and cross-slope requirements.

This project is similar to Gilbert Avenue because it combines resurfacing, concrete work, drainage improvements, utility coordination, and full-time Phase III oversight on an active corridor where field coordination and organized documentation are essential.

Indian Trail Resurfacing (County Line to Eola Road)

CITY OF AURORA, PHASE III



PROJECT INFORMATION

Date

04/2025 - Ongoing

Cost

\$1,100,000

Client Contact

Timothy Weidner, Engineering Coordinator

(630) 256-3202

weidnert@aurora.il.us

PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$1.1 million federally funded roadway improvement on Indian Trail from County Line Road to Eola Road. The work included HMA milling and resurfacing, curb ramp reconstruction for ADA compliance, pavement patching, utility structure adjustments, curb and gutter replacement, stormwater protection measures, and new pavement markings along a heavily traveled corridor carrying approximately 12,800 vehicles per day.

This project is similar to Gilbert Avenue because it combines resurfacing, ADA improvements, utility structure adjustments, traffic control, access management, and documentation-intensive Phase III oversight on an active corridor with multiple intersections, driveways, and business entrances.

Edgelawn Drive Resurfacing Project

CITY OF AURORA, PHASE III



PROJECT INFORMATION

Date

07/2023 to 10/2023

Cost

\$676,000

Client Contact

Timothy Weidner, Engineering Coordinator
(630) 256-3202
weidnert@aurora.il.us

PROJECT DESCRIPTION

TEG provided construction engineering services for this \$676,000 federally funded resurfacing project on Edgelawn Drive between Garfield Avenue and Jericho Road. Improvements included HMA surface removal, pavement patching, polymerized binder and surface courses, recessed pavement markings, concrete sidewalk and curb and gutter replacement, landscaping, and aggregate shoulders over approximately 1.06 miles.

This project is similar to Gilbert Avenue because it combined resurfacing, concrete repairs, pavement markings, restoration, and federally funded Phase III oversight on a corridor requiring organized documentation and close field coordination.

Janes Avenue Reconstruction Project

VILLAGE OF WOODRIDGE, PHASE I/II/III



PROJECT INFORMATION

Date

05/2021 - 10/2024

Cost

\$2,300,000

Client Contact

Chris Bethel, Director of Public Works
(630) 719-4753
cbethel@vil.woodridge.il.us

PROJECT DESCRIPTION

TEG provided Phase I, II, and III engineering services for this \$2.3 million federally funded STP project for the Village of Woodridge. The work involved reconstruction of Janes Avenue between 75th Street and Spring Street over approximately 0.76 miles and included full-depth pavement reconstruction, aggregate subgrade replacement, utility adjustments, intermittent curb and gutter replacement, intermittent sidewalk replacement, and ADA curb ramp upgrades.

This project is similar to Gilbert Avenue because it combined roadway improvements, utility structure coordination, sidewalk and ADA work, and federally funded Phase III oversight on a local agency corridor requiring organized documentation and close field coordination.



Bode Road Resurfacing

VILLAGE OF SCHAUMBURG, PHASE III



PROJECT INFORMATION

Date

03/2023-08/2023

Cost

\$1,700,000

Client Contact

Scott Shirley, Municipal Services Manager

(224) 995-3016

sshirley@schaumburg.com

PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$1.7 million federally funded Phase III project on Bode Road from Springinsguth Road to Barrington Road. The work included roadway resurfacing, traffic signal improvements, non-special waste disposal, HMA surface removal, binder and surface course installation, sidewalk and ADA ramp replacement, curb and gutter replacement, detector loop replacement, handhole reconstruction, video detection system installation, traffic and pedestrian signal upgrades, guardrail removal, and thermoplastic pavement markings.

This project is similar to Gilbert Avenue because it combined resurfacing, sidewalk and ADA improvements, detector loop replacement, pedestrian-related improvements, utility structure work, and federally funded Phase III oversight on an active corridor requiring close coordination and organized documentation.

Springinsguth Road Resurfacing

VILLAGE OF SCHAUMBURG, PHASE III



PROJECT INFORMATION

Date

05/2023-08/2023

Cost

\$922,000

Client Contact

Scott Shirley, Municipal Services Manager

(224) 995-3016

sshirley@schaumburg.com

PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$922,000 resurfacing project on Springinsguth Road between Schaumburg Road and Bode Road. Work included HMA surface removal, non-special waste disposal, HMA binder and surface course installation, sidewalk and ADA ramp replacement, curb and gutter replacement, detector loop replacement, handhole reconstruction, thermoplastic pavement markings, and related incidental work.

This project is similar to Gilbert Avenue because it combined resurfacing, sidewalk and ADA improvements, detector loop replacement, utility structure work, pavement markings, and close Phase III oversight requiring organized documentation and day-to-day field coordination.



Woodridge Drive Reconstruction Project

VILLAGE OF WOODRIDGE, PHASE III



PROJECT INFORMATION

Date

04/2025 – 11/2025

Cost

\$2,800,000

Client Contact

Chris Bethel, Director of Public Works
(630) 719-4753
cbethel@vil.woodridge.il.us

PROJECT DESCRIPTION

TEG provided construction engineering services for this \$2.8 million federally funded project consisting of the reconstruction of Woodridge Drive between Hobson Road and Center Drive over approximately 0.66 miles. The work included full-depth pavement reconstruction with 12-inch subgrade replacement, utility adjustments, installation of new utility underdrains, thermoplastic pavement markings, intermittent curb and gutter replacement, intermittent sidewalk replacement, and ADA curb ramp upgrades.

This project is similar to Gilbert Avenue because it combined roadway reconstruction, utility coordination, sidewalk and ADA improvements, pavement markings, and federally funded Phase III oversight requiring organized documentation and close field coordination.

CDBG Resurfacing Project

CITY OF WARRENVILLE, PHASE III



PROJECT INFORMATION

Date

07/2023 to 11/2023

Cost

\$1,200,000

Client Contact

Phil Kuchler, Deputy Public Works Director
(630) 393-9050
pkuchler@warrenville.il.us

PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$1.2 million project located on multiple local streets within the Summerlakes subdivision. The work included ~1.2 miles of asphalt resurfacing, pavement patching, sidewalk replacement, curb and gutter replacement, and related incidental work.

This project is similar to Gilbert Avenue because it combined resurfacing, concrete repairs, sidewalk work, access coordination, and close Phase III oversight across a developed local street network where organized documentation and day-to-day field coordination were important.



Gary Avenue Improvements

CITY OF WHEATON, PHASE I/II/III



PROJECT INFORMATION

Date

08/2019 - Ongoing

Cost

\$4,200,000

Client Contact

Sarang Lagvankar, Senior Project Engineer
(630) 260-2067
slagvankar@wheaton.il.us

PROJECT DESCRIPTION

TEG provided Phase I, II, and III engineering services for the reconstruction of Gary Avenue from Jewell Road to Harrison Avenue, giving the client one accountable team from planning through construction. The project included full-depth pavement reconstruction, roadway reconfiguration, traffic studies, intersection improvements, drainage and storm sewer design, and environmentally sensitive considerations involving wetlands and floodplain impacts. During construction, TEG provided daily inspection, contractor coordination, documentation, and materials oversight. *This project is similar to Gilbert Avenue because it involved corridor improvements, traffic control, drainage coordination, intersection-related work, and attentive Phase III oversight along an active roadway where access, documentation, and day-to-day field coordination were essential.*

"During construction, TEG consistently upheld the highest standards of professionalism and dedication. Their team collaborated effectively with stakeholders, municipal staff, and contractors to ensure successful project delivery, always prioritizing the best interests of the City." – Wheaton Senior Project Engineer

Wolf's Crossing Road Improvements

VILLAGE OF OSWEGO, PHASE III



PROJECT INFORMATION

Date

03/2023 - 03/2024

Cost

\$10,000,000

Client Contact

Curt Cassidy, Public Works Director
(630) 554-3242
ccassidy@oswegoil.org

PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$10 million federally funded corridor improvement project located in Kendall County. The work included full roadway reconstruction, intersection improvements, drainage, water main installation, multi-use path and sidewalk construction, ADA ramps, lighting, pavement markings, signing, and landscaping. The project required staged construction, close coordination of utilities and access, and organized documentation throughout a complex active corridor.

This project is similar to Gilbert Avenue because it combined roadway improvements, drainage and utility coordination, pedestrian features, ADA work, traffic control, and documentation-intensive Phase III oversight on a federally funded local agency project.



Old Glenview Road Resurfacing Project

VILLAGE OF WILMETTE, PHASE III



PROJECT INFORMATION

Date

06/2024 – 01/2025

Cost

\$1,200,000

Client Contact

Ronald Milanesio, Project Manager

(847) 853-7628

milanesior@wilmette.com

PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$1.2 million federally funded resurfacing project on Old Glenview Road between Skokie Road and Wilmette Avenue. The work included HMA surface removal and resurfacing, HMA and PCC driveway replacement, PCC sidewalk and ADA ramp upgrades, spot curb and gutter replacement, pavement marking installation, and landscape restoration. The project also requires coordination between the Village of Wilmette and the City of Evanston under an intergovernmental agreement.

This project is similar to Gilbert Avenue because it combines resurfacing, concrete repairs, sidewalk and ADA improvements, traffic control, interagency coordination, and documentation-intensive Phase III oversight on a federally funded corridor project.

South McLean Boulevard Reconstruction

VILLAGE OF SOUTH ELGIN, PHASE III



PROJECT INFORMATION

Date

06/2024 - Ongoing

Cost

\$12,800,000

Client Contact

Michael D. Milette, Director of Public Works

(847) 695-2742

mmillette@southelgin.com

PROJECT DESCRIPTION

TEG is providing construction engineering services for this \$12.8 million reconstruction project on South McLean Boulevard between Stearns Road and Spring Street. The work includes major corridor reconstruction, staged traffic control, drainage improvements, storm sewer, water main relocation, driveway replacement, bike path construction, traffic signal installation, and other related improvements under a multi-stage schedule. The project requires close coordination of access, utilities, documentation, and contractor operations throughout construction.

This project is similar to Gilbert Avenue because it involves corridor improvements, traffic control, utility coordination, drainage work, and close Phase III oversight where sequencing, public impacts, and day-to-day field management were important to successful delivery.



Deerpath Road Streetscape

CITY OF LAKE FOREST, PHASE II/III



PROJECT INFORMATION

Date
04/2022 - 11/2025

Cost
\$3,800,000

Client Contact
James Lockefer, Assistant Director of Public Works
(847) 810-3542
LockefeJ@cityoflakeforest.com

PROJECT DESCRIPTION

TEG provided Phase II and Phase III engineering services for this downtown gateway streetscape project, which was designed to create a high-quality, attractive, and pedestrian-friendly entry into the City of Lake Forest. The work included coordination with IDOT, local agencies, property owners, residents, and other stakeholders, along with utility coordination, permitting, water main design, landscape design, land acquisition support, and preparation of plans, specifications, and estimates under IDOT/FHWA requirements. Key improvements included decorative sidewalks and crosswalks, upgraded lighting, ADA improvements, and detailed grading coordination.

This project is similar to Gilbert Avenue because it required close stakeholder coordination, pedestrian-focused improvements, utility coordination, ADA-related work, and attentive Phase III oversight in a visible corridor where public communication and field judgment were important.

Downtown Streetscape

VILLAGE OF LOMBARD, PHASE II/III



PROJECT INFORMATION

Date
01/2023 - 05-2024

Cost
\$4,000,000

Client Contact
Carl Goldsmith, Public Works Director
(630) 620-5740
goldsmithc@villageoflombard.org

PROJECT DESCRIPTION

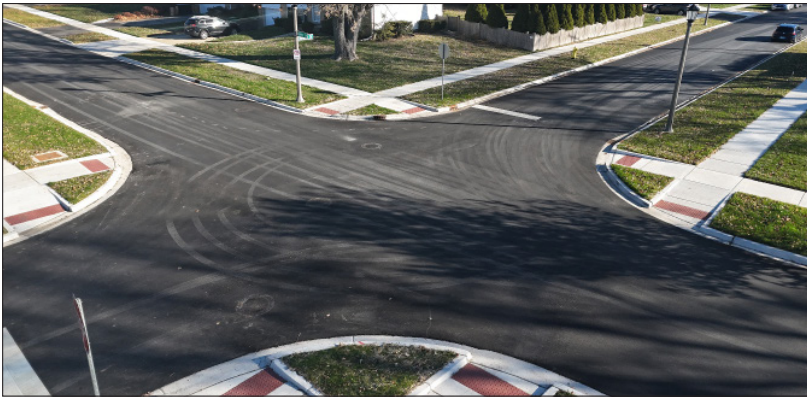
TEG provided construction management services for this \$4 million downtown improvement project, which enhanced and updated infrastructure within Lombard's historic downtown area. The work included sewer installation, tree vault construction and reconstruction, traffic calming bump-outs, PCC curb and gutter, sidewalks, driveways, HMA patching and resurfacing, sanitary, storm, and water connections, ADA-compliant sidewalk and clay brick paver installation, roadway and pedestrian lighting, traffic signal modifications, and installation of benches, trash receptacles, bike racks, and other streetscape features.

This project is similar to Gilbert Avenue because it combined resurfacing, sidewalk and ADA improvements, utility coordination, traffic control, brick paver work, and close construction phase oversight in a visible corridor with active businesses, pedestrians, and public expectations.



Lombard Meadows Reconstruction

VILLAGE OF LOMBARD, PHASE II/III



PROJECT INFORMATION

Date

04/2025 - 10/2025

Cost

\$3,700,000

Client Contact

Carl Goldsmith, Public Works Director

(630) 620-5740

goldsmithc@villageoflombard.org

PROJECT DESCRIPTION

This \$3.7 million neighborhood reconstruction project located included pavement and subgrade removal, new granular subbase, HMA binder and surface courses, curb and gutter replacement, sidewalk replacement, driveway aprons, storm sewer installation, sanitary sewer replacement, sanitary service replacement, water service replacement, water main replacement and lining, and street lighting. The work required close coordination of roadway, drainage, and utility improvements while maintaining access within an established residential neighborhood.

This project is similar to Gilbert Avenue because it combined resurfacing and concrete work, utility and drainage coordination, access management, and close Phase III oversight in a developed corridor where communication and day-to-day field coordination were important.

Roadway Rehabilitation Program

CITY OF WOOD DALE, PHASE II/III



PROJECT INFORMATION

Date

03/2023 - Ongoing

Cost

\$51,000,000

Client Contact

Alan Lange, Director of Public Works

(630) 787-3761

alange@wooddale.com

PROJECT DESCRIPTION

TEG provided Phase II and Phase III engineering services for the City of Wood Dale’s multi-year roadway resurfacing program. The assignment included approximately 37,500 LF of roadway improvements at 35 locations, along with utility coordination, water main installation on Maple Avenue, preparation of an IEPA permit application, and assistance with an intergovernmental agreement for work extending beyond City limits.

This project is similar to Gilbert Avenue because it involved multi-segment resurfacing work, utility coordination, interagency coordination, staged delivery, and Phase III oversight needed to keep a municipal roadway program moving efficiently.



IL Route 83 Resurfacing

ILLINOIS DEPARTMENT OF TRANSPORTATION, PHASE III



PROJECT INFORMATION

Date

06/2022 – 12/2022

Cost

\$2,500,000

Client Contact

Christopher Haydel, IDOT Resident Engineer

(847) 705-4260

christopher.haydel@illinois.gov

PROJECT DESCRIPTION

TEG provided Phase III support under IDOT District One supervision for the \$1 million Contract 62N65, a SMART overlay along IL Route 83 in the Village of Mundelein. The work included HMA surface removal, pavement patching, resurfacing, drainage structure adjustment and cleaning, and thermoplastic pavement markings over a 1.86-mile corridor.

This project is similar to Gilbert Avenue because it involved resurfacing, drainage structure work, pavement markings, maintenance of traffic, and documentation-intensive Phase III oversight performed to IDOT standards with complete daily records, quantity tracking, and organized project files.

IL Route 173 Resurfacing

ILLINOIS DEPARTMENT OF TRANSPORTATION, PHASE III



PROJECT INFORMATION

Date

06/2022 – 12/2022

Cost

\$2,100,000

Client Contact

Christopher Haydel, IDOT Resident Engineer

(847) 705-4260

christopher.haydel@illinois.gov

PROJECT DESCRIPTION

TEG provided Phase III support under IDOT District One supervision for this \$1,800,000 million Contract 62N70, a SMART overlay resurfacing project on IL Route 173 from I-94 to IL Route 131. The work included pavement patching, HMA surface removal, resurfacing with polymerized HMA surface course, detector loop replacement, curb and gutter removal and replacement, and thermoplastic pavement markings over a 3.80-mile corridor.

This project is similar to Gilbert Avenue because it involved resurfacing, concrete work, detector loop replacement, pavement markings, maintenance of traffic, and documentation-intensive Phase III oversight performed to IDOT standards with complete daily records, quantity tracking, and organized project files.



IL Route 120 Resurfacing

ILLINOIS DEPARTMENT OF TRANSPORTATION, PHASE III



PROJECT INFORMATION

Date

05/2023 – 12/2023

Cost

\$4,600,000

Client Contact

Christopher Haydel, IDOT Resident Engineer

(847) 705-4260

christopher.haydel@illinois.gov

PROJECT DESCRIPTION

TEG provided Phase III support under IDOT District One supervision for Contract \$2.5M 62N69 on IL Route 120 from IL Route 60 to Alleghany Road, along with related work on Schanck Avenue, through multiple Lake County communities. The project included SMART resurfacing of the existing HMA pavement, thermoplastic pavement markings, ADA curb ramp improvements, and associated incidental work along an active multi-jurisdictional corridor.

This project is similar to Gilbert Avenue because it involved resurfacing, ADA improvements, pavement markings, coordination across multiple stakeholders, and documentation-intensive Phase III oversight performed to IDOT standards with complete daily records, quantity tracking, and organized project files.

Oakton Street Improvements

ILLINOIS DEPARTMENT OF TRANSPORTATION, PHASE III



PROJECT INFORMATION

Date

03/2024 - Ongoing

Cost

\$11,700,000

Client Contact

Glen Pennington, Resident Engineer

(630) 816-5940

glen.pennington@illinois.gov

PROJECT DESCRIPTION

TEG provided Phase III engineering services for the replacement of the structure carrying Oakton Street over I-94 (Edens Expressway) and the adjacent signalized intersection. The project was reconstructed to accommodate the future widening of I-94, with increased vertical clearance, new pedestrian and bicycle paths, resurfacing east of the bridge, upgraded traffic signals, added turn lane improvements, and upgraded roadway and underpass lighting. The project is also adjacent to Niles West High School, requiring close attention to traffic, pedestrian movements, and public coordination during construction.

This project is similar to Gilbert Avenue because it involves staged Phase III oversight on an active corridor with school adjacency, pedestrian considerations, traffic control, lighting and signal improvements, and close coordination needed to manage public impacts and keep the work moving safely.



Sylvan Circle & E. Porter Avenue Roadway Improvements

CITY OF NAPERVILLE, PHASE I/II/III



PROJECT INFORMATION

Date

04/2024 - 05/2025

Cost

\$4,500,000

Client Contact

Matthew Calpin, Project Engineer
(630) 305-3430
calpinm@naperville.il.us

PROJECT DESCRIPTION

TEG provided Phase I, II, and III engineering services for this neighborhood improvement, which included roadway reconstruction, utility replacement, drainage improvements, sidewalk work, and substantial coordination with residents throughout design and construction. The project required careful management of driveway access, pedestrian routing, staging, and public communication in an established community setting. TEG worked closely with residents regarding improvements affecting sidewalks, curb and gutter, and overall corridor fit, while maintaining construction progress and documentation through completion.

This project is similar to Gilbert Avenue because it combined roadway improvements, drainage and utility coordination, access management, pedestrian considerations, and responsive Phase III oversight in a developed corridor where communication and day-to-day field judgment were essential.

"The project was completed on-time and under budget and was largely due to the well-prepared engineering plans and field support/coordination from concept all the way through final punchlist items. We here at the City of Naperville can't recommend Thomas Engineering enough!" – Naperville Project Engineer

Julian Street Underground Improvements

CITY OF NAPERVILLE, PHASE III



PROJECT INFORMATION

Date

06/2021-12/2021

Cost

\$3,100,000

Client Contact

Matthew Calpin, Project Engineer
(630) 305-3430
calpinm@naperville.il.us

PROJECT DESCRIPTION

TEG provided Phase III construction engineering services for this \$3.1 million locally funded improvement project. The work included major drainage improvements, utility replacement, roadway reconstruction, new curb and gutter, sidewalk replacement and installation, street lighting, and landscape restoration in an established residential area. The project required close coordination of access, staging, documentation, and public communication while construction progressed through a developed neighborhood. *This project is similar to Gilbert Avenue because it combined roadway improvements, drainage and utility coordination, sidewalk-related work, access management, and attentive Phase III oversight where field judgment, organized documentation, and communication with affected residents were important to successful delivery.*



WHY CHOOSE THOMAS ENGINEERING GROUP?

Thomas Engineering Group was built from the ground up by the same generation that still leads the firm today. That continuity gives our clients something increasingly uncommon: direct access to owners who built the company, established its standards, and remain accountable for its performance. Our growth has come through trust, repeat clients, and consistent service rather than mergers, acquisitions, private equity, or outside ownership.

That long-term leadership continuity has helped us maintain a culture centered on responsive service, strong relationships, and quality work for public sector clients. For Western Springs and La Grange, that means a team that not only understands this project and has relevant experience, but also brings trusted people who take ownership of the work and are committed to delivering it well.

1

THOROUGH UNDERSTANDING

TEG offers the Villages of Western Springs and La Grange a team that understands this assignment in full and is prepared to administer it with the consistency, judgment, and follow-through it will require from start to finish. This project is not simply a resurfacing contract. It combines pavement patching, curb and gutter repairs, sidewalk and ADA improvements, drainage structure adjustments and replacements, detector loop replacement, beacon improvements, maintenance of traffic, utility coordination, railroad coordination, public communication, and complete federally funded documentation under IDOT procedures. We understand how those elements interact in the field and what it takes to keep them coordinated. Our team is prepared to provide strong preconstruction review, disciplined daily records, accurate quantity and pay item documentation, prompt escalation of field issues, and steady communication with the Villages and contractor throughout the life of the project.

2

RELEVANT PROJECT EXPERIENCE

TEG also brings highly relevant experience that matches the work the Villages are procuring. Our proposed staff have successfully delivered federally funded, IDOT-administered local agency projects involving roadway resurfacing, traffic control, utility coordination, ADA improvements, and documentation-intensive construction administration. We have overseen local agency resurfacing programs, corridor improvements, and complex municipal projects that required practical field judgment and organized records that hold up through closeout and audit. That experience gives us a practical understanding of the access, traffic, utility, and public coordination issues that will influence this assignment.

3

EXPERIENCED & TRUSTED PROJECT TEAM

Just as important as our experience is the team we are proposing. The Villages are not simply selecting a firm name. They are selecting the Project Manager, Resident Engineer, inspectors, documentation staff, surveyors, and support personnel who will represent them in the field every day. TEG's strength is that our clients know our people, trust their judgment, and want to work with them again. We are proposing experienced engineers and construction staff who are responsive, well organized, professional in the field, and capable of working productively with Village staff, contractors, utilities, agencies, and the public. Our team understands that successful construction administration requires both firmness and professionalism. We know how to enforce the Contract Documents, protect the Villages' interests, and still maintain the working relationships needed to keep a project moving.





Consultant’s Financial Disclosure Statement
RETURN WITH STATEMENT OF
EXPERIENCE AND FINANCIAL CONDITION

Calendar Year 2026

Consultant Name Thomas Engineering Group, LLC	
Legal Address 238 South Kenilworth Avenue	
City, State, Zip Oak Park, IL 60302	
Telephone Number 7085331700	Email Address tomg@thomas-engineering.com

The telephone number and email address supplied above must be a contact readily available if the Illinois Department of Transportation (IDOT) has questions.

The disclosures hereinafter made by the firm are each a material representation of fact upon which reliance is placed should IDOT enter into the contract with the firm.

Section 50-35 of the Illinois Procurement Code provides that all offers of more than \$50,000 and all subconsultant agreements with an annual value of more than \$50,000 shall be accompanied by disclosure of the financial interests of the firm. This disclosed information for the successful firm will be maintained and subject to release by request pursuant to the Freedom of Information Act, filed with the Procurement Policy Board, and shall be incorporated as a material term of the contract. Furthermore, pursuant to Section 5-5, the Procurement Policy Board may review a proposal, bid, or contract and issue a recommendation to void a contract or reject a proposal or bid based on any violation of the Procurement Code or the existence of a conflict of interest as provided in subsections (b) and (d) of Section 50-35.

Prime Consultant’s Responsibility

The IDOT Chief Procurement Officer (CPO) may void the offer or contract if it is later determined that the prime or subconsultant rendered a false or erroneous disclosure. A prime consultant or subconsultant may be suspended or debarred for violations of the Procurement Code. If a false certification is made by the subconsultant, then the prime consultant’s submitted offer and the executed contract may not be declared void, unless the prime consultant refuses to terminate the subconsultant upon the State’s request after a finding that the subconsultant’s certification was false.

Instructions

The following packet includes three sections that must be completed and returned with the Statement of Interest, or the firm may be considered nonresponsive and the Statement of Interest will not be accepted:

1. Qualifying Questions for Form A,
2. Form A: Financial Information & Potential Conflicts of Interest Disclosure, and
3. Form B: Other Contracts & Procurement-Related Information Disclosure.

Form A and Form B must be signed and dated by a person that is authorized to execute contracts for your organization. Electronic and digital signatures are allowed. The person signing can be, but does not have to be, the person for which the form is being completed. The firm is responsible for the accuracy of any information provided.

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Form A pertains to the individuals meeting the ownership or distributive share requirements as stated below.

The financial interests to be disclosed shall include:

- Any ownership or distributive income share that is greater than or equal to 5% or an amount greater than 60% of the annual salary of the Governor, or the offering entity or its parent entity, whichever is less, **the current annual salary of the Governor is \$237,900.**
- If the firm is owned by an Employee Stock Ownership Plan (ESOP) please check the appropriate box on Qualifying Questions for Form A and provide the % of ownership as well. The individuals in the ESOP that have a greater than or equal to 5% ownership or distributive income share, or an amount greater than 60% of the annual salary of the Governor will need to be identified on Form A.
- If the firm is a publicly traded entity subject to Federal 10K reporting, in which case it may submit its 10K disclosure in place of the prescribed disclosure.
- If the firm is a privately held entity that is exempt from Federal 10K reporting, but has more than 100 shareholders, it may submit the information that Federal 10K companies are required to report and list the names of any person or entity holding any ownership share that is greater than or equal to 5%.
 - *If this is true for your firm, check the "Other" box on Form A and designate the firm is a 10K and supply the 10K documents as additional attachments within the disclosure.*
- The names, addresses, and dollar or proportionate share of ownership of each person making the disclosure, their instrument of ownership or beneficial relationship, and notice of any potential conflict of interest resulting from the current ownership or beneficial interest of each person making the disclosure having any of the relationships identified in Section 50-35 and on the disclosure form.

A button is supplied on Form A called "Add another Form A", which once clicked will copy Form A. Click the button as many times as you need to identify individuals who meet the above criteria.

If your firm has over 50 pages of Form A's, please provide a summary of the disclosures at the end of Form B as an attachment.

Additionally, if your firm has an abundance of individuals with the same Form A information, you can fill out one (1) Form A and provide an attached listing of those individuals to save time.

Form B: Other Contracts & Procurement-Related Information Disclosure

The firm shall identify, by checking "Yes" or "No" on Form B any other current or pending contracts, proposals, leases, or other ongoing procurement relationships the offering entity has with IDOT and any other unit of state government and shall clearly identify the unit and the contract, proposal, lease, or other relationships.

If "Yes" is checked, the firm must identify each such relationship by listing the State of Illinois agency name and other descriptive information such as project number, title, contract, etc.

If "No" is checked, the firm only needs to check the box, sign and date at the bottom of Form B.

Qualifying Questions for Form A

The following seven questions ***must*** be answered in order to determine how Form A is to be completed. Answer all seven questions before going on to Form A.

Ownership Certification

The following clarifies the ownership structure of your firm for IDOT's review.

	Yes	No
1. Is your firm a Subsidiary and owned by a Parent entity(ies)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "Yes", please disclose the Parent entity(ies) ownership on Form A and supply the name of the Parent entity(ies) below.		
Parent entity(ies): _____		
2. Will the individuals that will be submitted on Form A equal 100% ownership?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If your answer is "No", please verify by answering the following question.		
a) Is any of the remaining ownership held by individuals receiving or holding less than 5% of the offering entity's or parent entity's total distributive income, or less than 60% of the annual salary of the Governor? <i>(If you feel the answer is No, please add an explanation.)</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is your firm owned by an ESOP?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "Yes", please disclose the % below and on Form A identify the individuals who have ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.		
ESOP %: _____		

Identifying Financial Information & Potential Conflicts of Interest

	Yes	No
4. Does anyone in your organization have a direct or beneficial ownership share of greater than or equal to 5% of the offering entity or parent entity?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does anyone in your organization have a direct or beneficial ownership share of less than 5%, but which has a value greater than 60% of the annual salary of the Governor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Does anyone in your organization receive more than 60% of the annual salary of the Governor of the offering entity's or parent entity's distributive income? <i>(Note: Distributive income is, for these purposes, any type of distribution of profits. An annual salary is not distributive income.)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Does anyone in your organization receive greater than or equal to 5% of the offering entity's or parent entity's total distributive income, but which is less than 60% of the annual salary of the Governor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If any of the answers to questions 1 – 7 are "Yes", the completion of Form A is required, and the Form A ***must*** be signed and dated.

Add another Form A

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). Firms desiring to enter into a contract with the State of Illinois must disclose the financial information and potential conflict of interest information as specified in this Disclosure Form.

Disclosure of Financial Information

The individual named below has an interest in the FIRM (or its Parent) in terms of ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.

FOR INDIVIDUAL

Name: Thomas E. Gill
 Address: 238 South Kenilworth Avenue
Oak Park, Illinois 60302

- Stock with % or \$ value of ownership/distributable income share: 68%
 Other (explain): _____

Disclosure of Potential Conflicts of Interest

Firm must check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If the answer to any question is "Yes", please describe and attach additional pages if needed.

	Yes	No
1. State employment , currently or in the previous three years, including contractual employment of services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer is "Yes", please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.		
a) Are you currently an officer or employee of either the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Are you currently appointed to or employed by any agency of the State of Illinois? If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, provide the name of the state agency for which you are employed and your annual salary:	<input type="checkbox"/>	<input type="checkbox"/>
c) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>

2. State employment of spouse, father, mother, son, or daughter, including contractual employment services in the previous two years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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If your answer is yes, please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.



	Yes	No
a) Is your spouse or any minor children currently an officer or employee of the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is your spouse or any minor children currently appointed to or employed by any agency of the State of Illinois? If your spouse or minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, provide the name of your spouse and/or minor children, the name of the state agency for which he/she is employed and his/her annual salary.	<input type="checkbox"/>	<input type="checkbox"/>
c) If your spouse or any minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of 100% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If your spouse or any minor children are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
3. Elective status: the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Relationship to anyone holding elective office currently or in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Appointive office: the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of the expenses incurred in the discharge of that office currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Relationship to anyone holding appointive office currently or in the previous two years: spouse, father, mother, son or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Employment, currently or in the previous three years, as or by any registered lobbyist of the state government?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Relationship to anyone who is or was a registered lobbyist in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Compensated employment, currently or in the previous three years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



10. Relationship to anyone; spouse, father, mother, son, or daughter; who was a compensated employee in the last two years by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections? Yes No

11. Communication Disclosure. Disclose the name and address of each lobbyist and other agent of the firm or offeror who is not identified in Form A, who has communicated, is communicating, or may communicate, with any state officer or employee concerning the statement of interest, bid or offer. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the process and throughout the term of the contract. If your firm uses (lobbyist firm), lobbyists that were either hired to work on this specific SOI, bid or offer OR to assist your firm with this PTB, then answer Yes and indicate specifics, else please mark No.

If yes, supply name and address of person(s) and firm name below and:

- a) Disclose all lobbyist costs, fees, compensation, reimbursements, or other remunerations paid, or to be paid related to this PTB Item.
b) Agree Consultant will not bill to the State any lobbyist costs, fees, compensation, reimbursements, or other remunerations.

12. Suspension or Debarment Disclosure. For each of the persons identified under Form A, disclose whether any of the following has occurred within the previous 10 years: suspension or debarment from contracting with any governmental entity; professional licensure discipline; bankruptcies; adverse civil judgments and administrative findings; and criminal felony convictions. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the procurement process and term of the contract if the bid or offer is successful. If yes, supply information below:

Name of person(s):
Nature and date of disclosure:

This Disclosure Form A is submitted on behalf of the INDIVIDUAL named on previous page. Under penalty of perjury, I certify the contents of this disclosure to be true and accurate to the best of my knowledge.

Completed by: [Signature] Signature of Individual or Authorized Officer
Date: 01/01/2026

The firm has a continuing obligation to supplement these disclosures under Sec. 50-35 of the Procurement Code.



Add another Form A

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). Firms desiring to enter into a contract with the State of Illinois must disclose the financial information and potential conflict of interest information as specified in this Disclosure Form.

Disclosure of Financial Information

The individual named below has an interest in the FIRM (or its Parent) in terms of ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.

FOR INDIVIDUAL

Name: Gregory A. Benske
Address: 5581 Chancery Road
Gurnee, Illinois 60031

- Stock with % or \$ value of ownership/distributable income share: 21%
Other (explain):

Disclosure of Potential Conflicts of Interest

Firm must check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If the answer to any question is "Yes", please describe and attach additional pages if needed.

Table with 3 columns: Question, Yes, No. Row 1: State employment, currently or in the previous three years, including contractual employment of services? (Yes: No, No: Yes). Row 2: If your answer is "Yes", please answer each of the following questions... a) Are you currently an officer or employee of either the Capital Development Board or the Illinois State Toll Highway Authority? (Yes: No, No: No). b) Are you currently appointed to or employed by any agency of the State of Illinois? (Yes: No, No: No). c) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive... (Yes: No, No: No). d) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive... (Yes: No, No: No).

Table with 3 columns: Question, Yes, No. Row 1: State employment of spouse, father, mother, son, or daughter, including contractual employment services in the previous two years? (Yes: No, No: Yes).

If your answer is yes, please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.



	Yes	No
a) Is your spouse or any minor children currently an officer or employee of the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is your spouse or any minor children currently appointed to or employed by any agency of the State of Illinois? If your spouse or minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, provide the name of your spouse and/or minor children, the name of the state agency for which he/she is employed and his/her annual salary.	<input type="checkbox"/>	<input type="checkbox"/>
c) If your spouse or any minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of 100% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If your spouse or any minor children are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
3. Elective status: the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Relationship to anyone holding elective office currently or in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Appointive office: the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of the expenses incurred in the discharge of that office currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Relationship to anyone holding appointive office currently or in the previous two years: spouse, father, mother, son or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Employment, currently or in the previous three years, as or by any registered lobbyist of the state government?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Relationship to anyone who is or was a registered lobbyist in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Compensated employment, currently or in the previous three years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



10. Relationship to anyone; spouse, father, mother, son, or daughter; who was a compensated employee in the last two years by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections? Yes No

11. Communication Disclosure. Disclose the name and address of each lobbyist and other agent of the firm or offeror who is not identified in Form A, who has communicated, is communicating, or may communicate, with any state officer or employee concerning the statement of interest, bid or offer. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the process and throughout the term of the contract. If your firm uses (lobbyist firm), lobbyists that were either hired to work on this specific SOI, bid or offer OR to assist your firm with this PTB, then answer Yes and indicate specifics, else please mark No.

If yes, supply name and address of person(s) and firm name below and:

- a) Disclose all lobbyist costs, fees, compensation, reimbursements, or other remunerations paid, or to be paid related to this PTB Item.
b) Agree Consultant will not bill to the State any lobbyist costs, fees, compensation, reimbursements, or other remunerations.

12. Suspension or Debarment Disclosure. For each of the persons identified under Form A, disclose whether any of the following has occurred within the previous 10 years: suspension or debarment from contracting with any governmental entity; professional licensure discipline; bankruptcies; adverse civil judgments and administrative findings; and criminal felony convictions. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the procurement process and term of the contract if the bid or offer is successful. If yes, supply information below:

Name of person(s):
Nature and date of disclosure:

This Disclosure Form A is submitted on behalf of the INDIVIDUAL named on previous page. Under penalty of perjury, I certify the contents of this disclosure to be true and accurate to the best of my knowledge.

Completed by: [Signature] Signature of Individual or Authorized Officer
Date: 01/01/2026

The firm has a continuing obligation to supplement these disclosures under Sec. 50-35 of the Procurement Code.



Add another Form A

Form A: Financial Information & Potential Conflicts of Interest Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). Firms desiring to enter into a contract with the State of Illinois must disclose the financial information and potential conflict of interest information as specified in this Disclosure Form.

Disclosure of Financial Information

The individual named below has an interest in the FIRM (or its Parent) in terms of ownership or distributive income share that is greater than or equal to 5%, or an interest which has a value of more than 60% of the annual salary of the Governor.

FOR INDIVIDUAL

Name: Kevin C. VanDeWoestyne
Address: 11S772 McGrath Lane
Naperville, Illinois 60561

- Stock with % or \$ value of ownership/distributable income share: 11%
Other (explain):

Disclosure of Potential Conflicts of Interest

Firm must check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If the answer to any question is "Yes", please describe and attach additional pages if needed.

Table with 3 columns: Question, Yes, No. Row 1: State employment, currently or in the previous three years, including contractual employment of services? (Yes: No, No: Yes). Row 2: If your answer is "Yes", please answer each of the following questions... a) Are you currently an officer or employee of either the Capital Development Board or the Illinois State Toll Highway Authority? (Yes: No, No: No). b) Are you currently appointed to or employed by any agency of the State of Illinois? (Yes: No, No: No). c) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7 1/2% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of the salary of the Governor? (Yes: No, No: No). d) If you are currently appointed to or employed by any agency of the State of Illinois, and your annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor? (Yes: No, No: No).

Table with 3 columns: Question, Yes, No. Row 1: State employment of spouse, father, mother, son, or daughter, including contractual employment services in the previous two years? (Yes: No, No: Yes).

If your answer is yes, please answer each of the following questions, and provide description in the space(s) below to those you answer yes to.



	Yes	No
a) Is your spouse or any minor children currently an officer or employee of the Capital Development Board or the Illinois State Toll Highway Authority?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is your spouse or any minor children currently appointed to or employed by any agency of the State of Illinois? If your spouse or minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, provide the name of your spouse and/or minor children, the name of the state agency for which he/she is employed and his/her annual salary.	<input type="checkbox"/>	<input type="checkbox"/>
c) If your spouse or any minor children is/are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you entitled to receive (i) more than 7½% of the total distributable income of your firm, partnership, association, or corporation, or (ii) an amount in excess of 100% of the annual salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
d) If your spouse or any minor children are currently appointed to or employed by any agency of the State of Illinois, and his/her annual salary exceeds 60% of the annual salary of the Governor, are you and your spouse or minor children entitled to receive (i) more than 15% in the aggregate of the total distributable income of your firm, partnership, association or corporation, or (ii) an amount in excess of two times the salary of the Governor?	<input type="checkbox"/>	<input type="checkbox"/>
3. Elective status: the holding of elective office of the State of Illinois, the government of the United States, any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Relationship to anyone holding elective office currently or in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Appointive office: the holding of any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of the expenses incurred in the discharge of that office currently or in the previous three years?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Relationship to anyone holding appointive office currently or in the previous two years: spouse, father, mother, son or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Employment, currently or in the previous three years, as or by any registered lobbyist of the state government?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Relationship to anyone who is or was a registered lobbyist in the previous two years: spouse, father, mother, son, or daughter?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Compensated employment, currently or in the previous three years, by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



10. Relationship to anyone; spouse, father, mother, son, or daughter; who was a compensated employee in the last two years by any registered election or re-election committee registered with the Secretary of State or any county clerk of the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections? Yes No

11. Communication Disclosure. Disclose the name and address of each lobbyist and other agent of the firm or offeror who is not identified in Form A, who has communicated, is communicating, or may communicate, with any state officer or employee concerning the statement of interest, bid or offer. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the process and throughout the term of the contract. If your firm uses (lobbyist firm), lobbyists that were either hired to work on this specific SOI, bid or offer OR to assist your firm with this PTB, then answer Yes and indicate specifics, else please mark No.

If yes, supply name and address of person(s) and firm name below and:

- a) Disclose all lobbyist costs, fees, compensation, reimbursements, or other remunerations paid, or to be paid related to this PTB Item.
b) Agree Consultant will not bill to the State any lobbyist costs, fees, compensation, reimbursements, or other remunerations.

12. Suspension or Debarment Disclosure. For each of the persons identified under Form A, disclose whether any of the following has occurred within the previous 10 years: suspension or debarment from contracting with any governmental entity; professional licensure discipline; bankruptcies; adverse civil judgments and administrative findings; and criminal felony convictions. This disclosure is a continuing obligation and must be promptly supplemented for accuracy throughout the procurement process and term of the contract if the bid or offer is successful. If yes, supply information below:

Name of person(s):
Nature and date of disclosure:

This Disclosure Form A is submitted on behalf of the INDIVIDUAL named on previous page. Under penalty of perjury, I certify the contents of this disclosure to be true and accurate to the best of my knowledge.

Completed by: [Signature] Signature of Individual or Authorized Officer
Date: 01/01/2026

The firm has a continuing obligation to supplement these disclosures under Sec. 50-35 of the Procurement Code.



Consultant's Financial Disclosure Statement
RETURN WITH STATEMENT OF
EXPERIENCE AND FINANCIAL CONDITION

Form B: Other Contracts & Procurement-Related Information Disclosure

Disclosure of the information contained in this form is required by Section 50-35 of the Illinois Procurement Code (30 ILCS 500). This information shall become part of the publicly available contract file. This Form B must be completed for Statements of Interest in excess of \$50,000, and for all open-ended contracts. This Form B must also be completed for subconsultant agreements with an annual value of more than \$50,000 from subconsultants identified in Section 20-120 in the Illinois Procurement Code and for all open-ended subconsultant agreements.

Disclosure of Other Contracts and Procurement-Related Information

Answer the following question.

	Yes	No
1. Does the firm have any pending contracts (including leases), statements of interest, bids, proposals, or other ongoing procurement relationship with IDOT or any other State of Illinois agency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If your answer is "No", the firm only needs to complete the signature box and date on the bottom of this page.

If your answer is "Yes", identify each such relationship by showing the agency name, PTB/PSB if applicable, Project name and the role of your firm as either a Prime or Sub (attach additional pages as necessary).

AGENCY	PTB/PSB	PROJECT NAME	ROLE (PRIME/ SUB FIRM)

Add A Row

<p>The Disclosure is signed and made under penalty of perjury for all for-profit entities, by an authorized officer or employee on behalf of the bidder or offeror pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code. This Disclosure information is submitted on behalf of the firm listed on page 1.</p>		
Completed by: <input checked="" type="checkbox"/>	<hr style="border: 0; border-top: 1px solid black;"/> Signature of Individual or Authorized Representative	01/01/2026 <hr style="border: 0; border-top: 1px solid black;"/> Date



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: June 2, 2026

AGENDA ITEM E.1.

To: Public Works and Water Committee

From: Ronald Derengowski, Water Plant Superintendent

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services

RE: Water System Update

Recommendation

No motion needed.

Summary

Watering Restrictions

Beginning on Memorial Day, the Village enforces watering restrictions between the hours of 11 AM and 5 PM daily until Labor Day. This is to reduce strain on the water production equipment and to minimize evaporation during peak summer demand. Early morning or evening watering ensures that water reaches plant roots efficiently.

Water Main Installation

The Village of Western Springs has replaced .58 miles of new water main over the past three years. The new 8" water main on Woodland Avenue, as part of the Woodland Reconstruction project, included approximately 1,530 feet of installed main. Burlington Avenue had 900 feet of water main installed and the recent Springdale Drainage project in 2025 saw approximately 1350 feet of new water main. In 2025, the 53rd Street water main project between Fair Elms Avenue and Commonwealth Avenue had 840 feet replaced and installed. Public Works replaced 16' of water main on the 4200 block of Grove on May 27, 2026 due to its poor condition and would like to replace approximately 300 feet of water main off Linden Court pending design, IEPA construction permitting, and anticipated costs for the project.



Pilot Study at the Water Plant

The Carollo team is finalizing and securing the vendor equipment for the integration, configuration, and set-up for the first pilot test at the water treatment plant with the Forsta equipment. The testing and monitoring of the equipment will span three months in length. After completion, the plant and Carollo team will set up the Tekleen system and run that alternate system for three months.

Upcoming Reports

The Consumer Confidence Report (known as the CCR) is an annual document required under the U.S. Safe Drinking Water Act to keep the community informed about the safety of their tap water. This report will be distributed to the community by July 1, which will cover the previous year's water quality data.

Financial Impact

No financial impact at this time.

Recommended Motion

No motion needed.

Strategic Plan Alignment

File Attachments

None



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: June 2, 2026

AGENDA ITEM E.2.

To: Public Works and Water Committee

From: Diana Puga, Municipal Services Coordinator , Matthew Supert, Director of Municipal Services

CC: Ellen Baer, Village Manager

RE: Leaf Collection Program

Recommendation

No recommendation is provided at this time, this is an administrative report.

Summary

Every fall, the Public Works Division collects and disposes of fallen leaves throughout the Village. This program typically operates from October through early December, lasting approximately 7 to 10 weeks. There have been a number of recurring challenges, even as the program has been adjusted over time.

Below is a summary of the common challenges:

Flooding Concerns

To support collection, residents are required to place leaves in the street. If the leaves are placed in the roadway before the scheduled pickup date, piles accumulate along the curb and gutter, restricting stormwater flow and increasing the risk of flooding. Wind and rain push leaves into stormwater inlets, reducing system capacity. During storm events, staff and residents spend significant time clearing blocked inlets before and during weather events, often these efforts are not enough to prevent flooding as blockages occur from upstream debris.

Limited Equipment

Leaf collection is completed using existing Village equipment. The Village does not own equipment that can collect from the parkway areas efficiently. Because of this, leaves must be placed in the street. On arterial roads, such as Ogden and Wolf, the Village borrows equipment from a neighboring community to efficiently make the collection. Unfortunately, equipment can only be borrowed for limited time periods to avoid disruptions to that community's operations. A review of possible options for the purchasing and rental of leaf collection equipment was conducted. Unfortunately, this equipment is specialized and cannot typically be utilized for other operations outside of leaf collection. The purchase of additional equipment would present a significant cost which would need to be considered when evaluating the Village's overall fleet management and replacement program.

Operational Weather Concerns

Public Works vehicles outfitted for leaf collection cannot simultaneously be equipped for snow plowing or salt application. Transitioning equipment between leaf removal and snow operations requires approximately 2–3 days. Once vehicles are prepared for snow operations, they cannot easily revert back to leaf collection.

In recent years, seasonal changes have also pushed leaf drop later into the fall and past December 1st, sometimes beyond the operating schedule of composting facilities. The LRS Yard Waste Program offers bagged leaf collection through November 30, but those dates do not always align with the Village's schedule.

In 2025, early and repeated snow, ice and cold weather events halted leaf collection before the season was completed. The closure of disposal sites further complicated operations through the winter. Multiple departments assist with resident inquiries and with storm drain clearing during this time period.

Equipment Wear and Tear

Longer lead times in the automotive industry continue to affect the purchase and outfitting of heavy vehicles, with current estimates ranging from 18 to 24 months or more. A new Western Star dump truck purchased in 2023 is expected to arrive this year resulting in a nearly three year delivery time for the vehicle.

Leaf collection places significant strain on staff and equipment, with vehicles operating continuously 5 to 7 days per week, 7 to 10 hours per day, for the duration of the 7–10-week program.

Impact for Other Services

During leaf collection season, all Public Works staff are dedicated to leaf operations, which limits or pauses other services such as work order responses and infrastructure maintenance.

Emergency incidents, such as water main breaks, require staff to be reassigned. A single emergency response typically requires at least four of the nine maintenance workers, reducing capacity for leaf collection and causing schedule delays.

High Disposal Cost:

In 2022, the Village extended its contract with Lakeshore Recycling Systems (LRS) for the transport and disposal of collected leaves. The previous location that the Village used closed and was no longer available for access. This change did decrease the use of Village vehicles to transport leaves out of the community, as staff were previously hauling the leaves out to a farm 20 miles away from the Village.

Since entering this agreement, disposal costs have increased and are expected to continue rising due to fuel and operational cost pressures. Budget and actual disposal costs for the past

three years are below:

Budget Year	2023	2024	2025
Budget	\$ 15,000	\$ 60,000	\$ 46,410
Actual	\$ 88,350	\$ 58,000	\$ 49,000
Difference (Over/Under Budget)	83% (Over)	-3% (Under)	5% (Over)

While the Village tries to predict and budget for the disposal appropriately, the amount of leaves collected and disposed can vary from year to year. This year the Village budgeted \$55,500 for disposal. In addition to disposal costs the Village incurs costs for labor, equipment use/wear and fuel that should be considered for the overall program.

There is no action item for this report. It was requested that we discuss improvement options for 2026 and provide any policy recommendations to the full Board for consideration.

Financial Impact

No financial impact at this time.

Recommended Motion

No action is required at this time, this is an administrative report.

Strategic Plan Alignment

File Attachments

None