



## AGENDA

### PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: May 4, 2026 at 5:15 PM  
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

- A. **Call to Order**
- B. **Approval of Minutes**
- C. **Public Comment**
- D. **New Business**
  - 1. Surplus Declaration - Q2 2026
- E. **Other Business**
- F. **Schedule Next Committee Meeting**
- G. **Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, please email [accommodations@wsprings.com](mailto:accommodations@wsprings.com) or contact Jill Izzo at 708-246-1800, extension 127.

**Properties and Recreation Committee Meeting Minutes**

**Monday, April 13, 6:28 PM**

**Village Board Room**

**740 Hillgrove Western Springs, IL 60558**

Call to Order: 6:28 PM

**Chair-Trustee Phil Nawrocki Presiding**

**Committee Members Present: Trustee Nicole Chen**

**Staff Present**

Casey Biernacki, Deputy Village Manager

Ellen Baer, Village Manager

Matthew Supert, Director of Municipal Services

Diana Puga, Municipal Services Coordinator

Daisy Chavez, Assistant to the Village Manager

Jill Izzo, Deputy Village Clerk

Michael Kenny, Recreation Program Manager (Athletics)

**Others**

Amanda Hanlon, Owner and Program Director for Titan Sports Training, LLC.

**Roll Call**

As noted above.

**Approval of Minutes:**

Chair Phil Nawrocki motioned to approve the March 30, 2026 Properties and Recreation meeting minutes, second by Trustee Chen. Motion passed unanimously on a voice vote.

**Public Comment: None**

**New Business:**

**Agreement with Titan Sports Training, LLC**

Village Manager Ellen Baer and Recreation Program Manager Mike Kenny presented a tennis program alternative for 2026, utilizing Titan Sports Training, LLC., to provide high quality tennis program management. Amanda Hanlon, Owner and Program Director for Titan Sports Training, LLC., was in attendance and provided a presentation of her services. A discussion took place on the proposal. Trustee Chen motioned to move this item to the Village Board for consideration. The motion passed unanimously.

**Arbor Day Proclamation**

Director Matthew Supert presented the Arbor Day proclamation for 2026 and shared that the event would occur on April 24, 2026 at the Recreation Center. Trustee Chen motioned to move this item to the Village Board for consideration. The motion passed unanimously.

### **Special Events Updates**

Village Manager Ellen Baer and Recreation Program Manager Mike Kenny provided an update on Teen Flashlight Easter Egg Hunt, Breakfast with the Easter Bunny, and the upcoming Tower Trot and French Market.

**Other Business:** No other business reported.

### **Schedule for the Next Committee Meeting**

The next Properties & Recreation Committee meeting will be scheduled in tandem with the General Government Committee meeting and will be determined at a later time.

### **Adjourn**

Chair Phil Nawrocki motioned to adjourn the meeting, seconded by Trustee Nicole Chen. Motion passed unanimously on a voice vote.

Meeting adjourned at 6:50 PM

Respectfully Submitted: Casey Biernacki

DRAFT



## AGENDA ITEM SUMMARY

### PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: May 4, 2026

#### **AGENDA ITEM D.1.**

**To:** Properties and Recreation Committee

**From:** Diana Puga, Municipal Services Coordinator

**CC:** Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services

**RE:** Surplus Declaration - Q2 2026

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#### **Recommendation**

Consider a recommendation to approve the surplus of various pieces of office furniture.

#### **Summary**

Staff have identified several items that are recommended for surplus. The items being recommended for surplus are:

- Mosler safe and storage - This item was previously used by the Police department, but the item has exceeded its useful life and the safe component is non-functional. The department recently upgraded their storage and lockers with more modern storage.
- Eight (8) 4-Drawer File Cabinets - These file cabinets were previously used by the Finance department for record keeping. Recent efforts to digitize records and participation in document recycling events have allowed the department to dispose of old records.
- Two (2) 2-Drawer File Cabinet - The metal file cabinet was previously used by the Finance department for record keeping. The plastic file cabinet was also previously used for record keeping.

These items will be sold via auction through Public Surplus.

#### **Financial Impact**

Financial Impact TBD pending sales from auction.

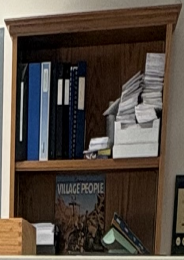
#### **Recommended Motion**

I move to recommend to the Village Board the approval of surplus property including an old safe and 8 file cabinets.

#### **Strategic Plan Alignment**

## **File Attachments**

1. File Cabinets
2. Safe
3. Safe Door
4. 2-Drawer File Cabinet (Metal)
5. 2-Drawer File Cabinet (Plastic)





Mosler



HOP

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**1-888-337-5004**  
For non-emergency inquiries  
contact us at 509-522-2491  
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[www.modestripipeline.com](http://www.modestripipeline.com)  
Wolverine 811

