



AGENDA

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 13, 2026 at 6:15 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

- A. Call to Order**
- B. Approval of Minutes**
 - 1. March 4, 2026 Meeting Minutes
- C. Public Comment**
- D. New Business**
 - 1. Agreement with Titans Sports Training, LLC
 - 2. Arbor Day Proclamation for Friday, April 24, 2026 (Omnibus Item)
 - 3. Special Events Update
- E. Other Business**
- F. Schedule Next Committee Meeting**
- G. Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, please email accommodations@wsprings.com or contact Jill Izzo at 708-246-1800, extension 127.

Properties and Recreation Committee Meeting Minutes

Wednesday, March 4, 5:15 PM

Village Board Room

740 Hillgrove Western Springs, IL 60558

Call to Order: 5:18 PM

Chair-Trustee Phil Nawrocki Presiding

Committee Members Present: Trustee Nicole Chen

Staff Present

Casey Biernacki, Deputy Village Manager

Ellen Baer, Village Manager

Matthew Supert, Director of Municipal Services

Diana Puga, Municipal Services Coordinator

Daisy Chavez, Assistant to the Village Manager

Roll Call

As noted above.

Approval of Minutes:

Chair Phil Nawrocki motioned to approve the February 4, 2026 Properties and Recreation meeting minutes, second by Trustee Chen. Motion passed unanimously on a voice vote.

Public Comment: None

New Business:

Recreation Center and Grand Avenue Community Center Office Furniture - Omnia Partners Purchasing Cooperative and Bid Waiver

Deputy Village Manager Biernacki presented to the Committee for consideration a purchase of furniture for the Grand Avenue Community Center and Recreation Center through the Omnia Partners Purchasing Cooperative. He reports the current furniture has far exceeded its useful life and the new furniture would be consistent with furniture upgrades throughout the Village.

Strategic Plan Updates – Recreation

Deputy Village Manager Biernacki provided an update on Strategic Plan initiatives and projects from the last 6 months that have been completed, in progress, or are planned.

Strategic Plan Updates – Municipal Services

Director of Municipal Services Supert provided an update on Strategic Plan initiatives and projects from the last 6 months that have been completed, in progress, or are planned.

Other Business: No other business reported.

Schedule for the Next Committee Meeting

The next Properties & Recreation Committee meeting will be scheduled in tandem with the General Government Committee meeting and will be determined at a later time.

Adjourn

Chair Phil Nawrocki motioned to adjourn the meeting, seconded by Trustee Nicole Chen. Motion passed unanimously on a voice vote.

Meeting adjourned at 5:33 PM

Respectfully Submitted: Diana Puga

DRAFT



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 13, 2026

AGENDA ITEM D.1.

To: Properties and Recreation Committee

From: Nancy Flores, Interim Director of Recreation, Mike Kenny, Recreation Supervisor - Athletics

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager

RE: Agreement with Titans Sports Training, LLC

Recommendation

Consider a recommendation to approve a 3-year agreement with Titans Sports Training, LLC to provide tennis instruction and program oversight for the 2026 tennis season.

Summary

For the upcoming 2026 tennis season, the Recreation Department staff recommend contracting with Titans Sports Training, LLC ("Titans") to provide instruction and oversight of both youth and adult programs. Attached is a proposal and program overview of Titans Sports Training, LLC.

Since 2017, Titans has built a model for growing tennis programs at all levels and ages. If approved, they will bring a high level of expertise, consistent lesson planning, pathways from beginner classes to competitive levels, all while maintaining the local feel of the program. Tennis staff will be hired by Titans directly and Western Springs applicants and staff will be encouraged to apply as part of the coaching staff.

Owner and Program Director Amanda Hanlon's resume is attached for your review. Amanda will provide a pre-recorded video presentation for the Properties and Recreation Committee meeting on April 13, 2026.

Staff recommends a 3-year agreement to allow for program establishment, with both parties having the ability to terminate if desired with appropriate notice given.

We currently budget \$91,525 for staff salaries, \$5,800 for supplies and \$9,590 for fees to the Western Springs Park District.

Financial Impact

Account Prior year funds were included in Salaries, Supplies, and Fees.
Fund Recreation Fund

Participant fees will be set to fund the program. A budget amendment will be proposed to show the off-setting revenue funding the total cost of the program if needed. The estimated total cost is \$93,472 based on 366 youth participants and 286 adult participants. Fees will be set with a 70%/30% split, Titans will receive 70% and the Recreation Fund Revenue will receive 30% of the fees.

Recommended Motion

I move to recommend to the Village Board the approval of a 3-year agreement with Titans Sports Training, LLC to provide tennis programming for FY2026.

Strategic Plan Alignment

Community Engagement

File Attachments

1. Amanda Hanlon Resume (1)
2. Tennis_Titans_Western_Springs_Deck.pptx (1)
3. Resolution No. 26-_____ re Independent Contractor Agreement (Titans Sports, LLC for Tennis Instruction Program) - BOT Appr 4
4. Independent Contractor Agreement with Titans Sports LLC for Professional Services Coaching Tennis Programing (1.1.2026 to 12.31.

AMANDA HANLON

Sports Programming Director

+630-650-5603

anmh052905@gmail.com

B.S. Organizational Management

www.tennistitans.net

WORK EXPERIENCE

TITANS SPORTS TRAINING, LLC

Owner & Program Director - 09/2017 - Current

- Built Titans Sports Training from the ground up and grew tennis and fitness programs at multiple locations for kids and adults.
- Develops a unique tennis experience for kids of all physical abilities, and from all social and geographical backgrounds, in a safe environment.
- Fosters strong relationships with school principals, program directors, park districts, and the community families we serve.
- Creates and coordinates Jr. Team Tennis programs in our area with support from the Chicago District Tennis Association.
- Designed two websites and launched digital campaigns that included both social media and email to grow programs.

GLOBE UNION INDUSTRIAL GROUP

Marketing Communications Manager - 10/2014-08/2017

Marketing Services & Design Manager - 11/2012-10/2014

Marketing Coordinator - 02/2012 11/2012

- Managed corporate marketing calendar and multi-channel communication strategies for two brands including retail and wholesale programs, SEO & PPC plans, PR, social media, brand building activities, merchandising, and promotions.
- Identified opportunities and collaborated with product development teams to create launch kits with print and digital campaigns contributing to new product sales.
- Capitalized on unmet market needs by performing ongoing customer/market research and demographic profiling.
- Managed regular training sessions for 450+ sales representatives and B2B/B2C customers.

DRF TRUSTED PROPERTY SOLUTIONS

Marketing Coordinator 06/2008 – 12/2011

- Designed marketing collateral materials (both print and electronic) on schedule and on budget.
- Worked with customers in developing case studies, references, and testimonials.
- Managed online marketing campaigns and published write ups on blogs and social networking websites.

AREA OF EXPERTISE

- Youth Sports Program Development & Management
- The ADM Principles (long-term athletic development principles)
- USTA Youth and Adult Tournaments
- Marketing Management
- Digital and Print Media
- Social Media
- Brand Communications
- B2B & B2C Marketing Program Development

VOLUNTEER EXPERIENCE

- President, Event Coordinator Chicago Hawks Hockey Club
- Board of Directors, Serenity Family Outreach
- Team Captain USTA Women's Tennis
- Tournament Director Cookiesforkidscancer.org
- Senior Care Volunteer Tabor Hills

AWARDS

Chicago District Tennis Association

2022 Ace Award

Tournament Director of the Year

EDUCATION

Trinity Christian College

B.S. Organizational Management

Professional Tennis Registry

Certified Tennis Coach

PARTNERSHIP PROPOSAL

Tennis Titans

A complete community tennis program for Western Springs Recreation Department



Established 2017

Building players, pathways, and year-round participation.

Prepared for Western Springs Recreation Department



What Tennis Titans brings to the community

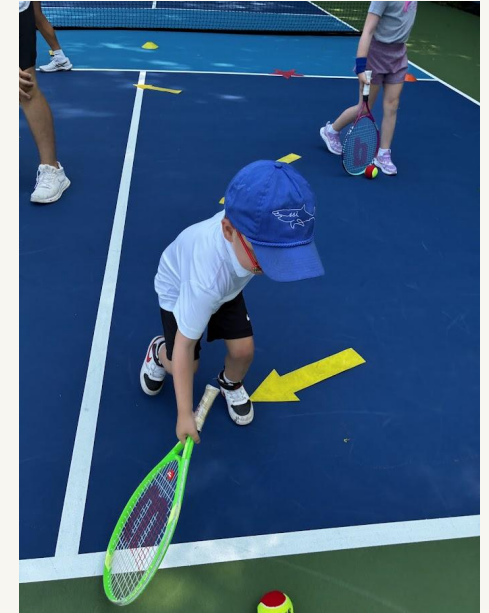
Since 2017, Tennis Titans has built a repeatable model for launching and growing tennis programs that are fun for beginners, organized for families, and developmentally sound for players who want to progress.



A recreation department partner — not just an instructor

What we manage

- Staffing** Recruit, hire, schedule, and train coaches
- Curriculum** Deliver level-based lesson plans and class progression. Reliable class quality across beginner, development, and
- Experience** Create beginner-friendly classes with clear player movement
- Growth** Support team play, match play, tournaments, and club transition



Western Springs gets a program that is easier to manage, more consistent to deliver, and better positioned to retain players over time.

Recommended program menu for Western Springs

A flexible ladder of offerings lets Western Springs serve brand-new players, returning families, and more advanced juniors in one system.

Program	Who it serves	Recommended format
Beginner Intro	New players and first-time families	4–8 week session · 45–60 min · high-engagement small groups
Development Classes	Players progressing through age/ball-level pathways	Level-based curriculum with clear advancement markers
Junior Team Tennis	Players ready for team-based competition	Weekly practice + team match opportunities
Match Play / Competitive Prep	More advanced juniors seeking live play	Supervised match formats, scoring, and tactics
Winter Indoor Program	Players needing year-round continuity	Gym-based delivery when outdoor courts are unavailable



Coach quality, safety, and consistency



SAFETY STANDARD

All coaches over the age of 18 are SafeSport trained.

- Recruiting**
Coaches are selected for energy, reliability, and ability to teach youth players.
- Training**
Every coach is trained in Tennis Titans class flow, expectations, and teaching standards.
- Lesson Plans**
Comprehensive lesson plans ensure each level is organized, repeatable, and age-appropriate.
- Consistency**
Families experience a clear, professional standard across sessions and locations.

Result: a safer program with stronger instruction and easier oversight for the department.

Outdoor seasons plus indoor gym options



OUTDOOR SEASON

Western Springs can offer tennis beyond the outdoor season by moving programming into gyms when weather or court availability changes.
Keeps players engaged year-round and protects momentum between sessions.

INDOOR GYM PROGRAM

More than lessons: match play, tournaments, and next-step guidance



Players who want more can keep growing inside the Tennis Titans system.

Junior Team Tennis

A fun bridge into organized competition and team camaraderie.

Match Play

Supervised live play that builds confidence, scoring knowledge, and tactical decision-making.

USTA + Club Guidance

Support for tournament pathways and assistance with club transition when a player is ready for the next environment.

This pathway helps the department retain families longer because there is always a clear next step.

Tennis Titans Adult Development Pathways

Tennis Titans offers **dynamic adult programming designed for players of all levels**, whether they are picking up a racquet for the first time or looking for competitive match play. Our goal is to create **fun, social, and development-focused tennis experiences** that help build a strong tennis community.



Let's build a lasting tennis pathway in Western Springs

Tennis Titans gives the department a structured way to introduce new players, develop returning families, and provide clear next steps for juniors who want more.

Key outcomes

- Safer staffing with trained adult coaches
- Consistent lesson plans across levels
- Year-round options with indoor gym programs
- Pathways from beginner classes to competition

Thank you

Tennis Titans · Established 2017

Draft 4.9.26
RESOLUTION NO. 26-_____

VOTE:
AYES: _____
NAYS: _____
ABSENT: _____
ABSTAIN: _____
DATE: April 13, 2026.
OTHER: None.

A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF AN INDEPENDENT
CONTRACTOR AGREEMENT BETWEEN THE
VILLAGE OF WESTERN SPRINGS AND TITANS
SPORTS TRAINING, LLC FOR THE CONDUCT OF
TENNIS INSTRUCTIONAL COACHING PROGRAMS
FOR THE VILLAGE OF WESTERN SPRINGS
RECREATION DEPARTMENT (INITIAL TERM:
APRIL 13, 2026 THROUGH DECEMBER 31, 2028)

WHEREAS, the Village of Western Springs (the “Village”) offers a variety of recreational programs to Village residents and the public as part of its Recreation Department programs; and

WHEREAS, the President and Board of Trustees of the Village (“Village Board”) desire to enter into the attached “INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL SERVICES (Titans Sports Training LLC for Coaching and Managing Tennis Programs for the Village of Western Springs Recreation Department)”, which is attached hereto as **Exhibit “1”** and made a part hereof (the “Agreement”), for purposes of allowing Amanda Hanlon of Titans Sports Training, LLC (the “Consultant”) to provide coordination of tennis instructional services and other specific tennis program services to the public as part of the Village’s Recreation Department Tennis Program, as further described in the Agreement (the “Services”); and

WHEREAS, the Consultant desires to enter into the attached Agreement for the purpose of providing the Services in accordance with the terms, provisions and conditions set forth in the attached Agreement; and

WHEREAS, the fees that are payable to the Consultant relative to the performance of the Services are set forth in **Exhibit “A”** (“Scope of Services and Fee Schedule for Services”) of the Agreement; and

WHEREAS, at an open public meeting held on April 13, 2026, the Properties and Recreation Committee (the “Committee”) reviewed the terms of the attached Agreement, received input from Village staff, and provided an opportunity for input from the public, and then the Committee favorably recommended that the Village Board approve the Agreement; and

WHEREAS, at an open public meeting held on April 13, 2026, the Village Board reviewed and discussed the Agreement and the Committee’s recommendation, received input from the Village staff, and provided an opportunity for input from the public. At its April 13, 2026 meeting, the Village Board accepted the Committee’s recommendation to approve and enter into the Agreement; and

WHEREAS, in accordance with the statutory authority and the intergovernmental cooperation powers granted by Article VII (Local Government), Section 6 (Local Government) and Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970 and the applicable provisions of the Illinois Municipal Code, including 65 ILCS 5/8-1-7 and 65 ILCS 5/11-95), the Village Board is authorized to enter into the attached Agreement and find and determine that it is protective of the health, welfare and safety of and in the best interests of the Village of Western Springs to approve and enter into the Agreement with the Consultant.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement and Other Related Documents. The President and Board of Trustees of the Village approve the Agreement, substantially in the form attached hereto as **Exhibit "1"**, and authorize and direct the President and Clerk of the Village of Western Springs, or their designees, to execute the final version of the Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and such other documents as are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Approval of Financial Obligations and Other Necessary Actions. The President and Board of Trustees of the Village further approve and authorize the expenditure of Village funds and/or other available funds to pay for the Village's financial obligations under the Agreement, and also authorize and direct the Village Manager and the Village Attorney, or their designees, to take all necessary actions to comply with the Village's obligations under the attached Agreement.

SECTION 4: Delivery of Certified Copy of Resolution, Executed Agreement and Other Signed Documents. After approval of this Resolution, the President and Board of Trustees of the Village direct the Village Clerk's Office to forward a certified copy of this Resolution and a fully executed copy of the Agreement to the Consultant for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED by the President and Board of Trustees of the Village of Western Springs, Cook County, Illinois on a roll call vote at a Regular Meeting thereof held on the 13th day of April, 2026, and approved by me as Village President, and attested by the Village Clerk on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Exhibit "1"

**INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL SERVICES
(Titans Sports Training LLC for Coaching and Managing Tennis Programs for the Village
of Western Springs Recreation Department)**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Edward Tymick, the Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that attached hereto is a true and correct copy of the Resolution now on file in my Office, entitled:

RESOLUTION NO. 26-_____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
AN INDEPENDENT CONTRACTOR AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS
AND TITANS SPORTS TRAINING, LLC FOR THE CONDUCT OF
TENNIS INSTRUCTIONAL COACHING PROGRAMS FOR THE VILLAGE OF WESTERN SPRINGS
RECREATION DEPARTMENT (INITIAL TERM: APRIL 13, 2026 THROUGH DECEMBER 31, 2028)**

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 13th day of April, 2026, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 13th day of April, 2026.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this ___ day of April, 2026.

Edward Tymick, Village Clerk

VILLAGE OF WESTERN SPRINGS

INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL SERVICES

Titans Sports Training LLC for Coaching and Managing Tennis Programs for the Village of Western Springs Recreation Department)

This **INDEPENDENT CONTRACTOR AGREEMENT** (the "Agreement") is made this ___ day of April 2026, by and between the Village of Western Springs (the "Village" or "Western Springs"), an Illinois municipal corporation, with its principal office at 740 Hillgrove Avenue, Western Springs, Illinois 60558, and Titans Sports Training LLC (the "Consultant"), for purposes of the Consultant providing certain professional services to the Western Springs Recreation Department ("Recreation Department") in the role of Head Coach and Coordinator of Tennis Programming. The Village and the Consultant are at times referred to herein individually as a "Party" and collectively as the "Parties."

WHEREAS, the Village and the Consultant are authorized to enter into this Agreement pursuant to the intergovernmental cooperation powers granted by Article 7, Section 10(a) of the Illinois Constitution of 1970.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and for other good and valuable consideration, the receipt of which is acknowledged, and pursuant to the Village's statutory authority and powers, the Parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant to perform the following professional services, as identified below (the "Services"):

Consultant Name ("Consultant")	Titans Sports Training LLC
Address	_____
City, State, Zip	_____
Phone	630-650-5603
Email	tennistitansinfo@gmail.com
Services/Position Description	Coaching services to the Recreation Department in the role of Head Coach Coordinator for Tennis Programming.
Fee Schedule for Services	See attached Exhibit "A" From April 13, 2026 through December 31, 2028 subject to termination below; See attached Exhibit "A"
Term and Service Completion Date	_____

B. Representations of Consultant. The Consultant represents that they are financially solvent, has the necessary financial resources and adequate, competent support staff, and is sufficiently experienced and competent to perform and complete the Services that are set forth in the **Scope of Services and Fee Schedule for Services** attached hereto as **Exhibit "A" ("Services")** in a manner consistent with the standards of professional practice, care and diligence practiced by professionals who perform services of a similar nature.

C. Independent Contractor. The Consultant is retained by the Village only for the purposes and

to the extent set forth in this Agreement, and the Consultant's relationship to the Village shall, during the term of this Agreement and period of its Services hereunder, be that of an independent contractor. The Consultant shall be free to dispose of such portion of the Consultant's entire time, energy and skill during regular business hours when the Consultant is not obligated to devote time to performing their Services hereunder to the Village, in such manner as the Consultant sees fit and to such persons, firms or corporations as the Consultant deems advisable. It is acknowledged that, at all times, the Consultant is separate and independent from the Village and that the Consultant will utilize a high level of skill necessary to perform the Services assigned to them under this Agreement. The Consultant agrees that it is an independent contractor, as defined and covered under the Freelance Worker Protection Act (820 ILCS 193/). Consistent with the 2024 U.S. Department of Labor Final Rule: Employee or Independent Contractor Classification Under the Fair Labor Standards Act (89 FR 1638) and Reporting Newly Hired Employees (Public Act 103-0343) ("2024 Final Rule") and the Social Security Act ("SSA"), the Consultant further agrees that it is independent contractor, as that term is used in the 2024 Final Rule, because it is a worker who, as a matter of economic reality, is not economically dependent on an Village for work and is in business for themselves. The Consultant agrees that it is responsible for setting its own scheduling, supervision of the activities covered by this Agreement, price setting of the fees it charges under this Agreement, it controls its own ability to perform the work under this Agreement, the Services performed by the Consultant are integral to the Consultant's business, but are not integral to the principal business of the Village, and the specialized skills and initiative of the Consultant in performing under this Agreement are unique to the Consultant and are not dependent upon training by the Village.

The Consultant shall not be considered as having an employee status, nor shall the Village make any deductions or withhold any sums for the payment of any and all applicable federal, state, local and other taxes, income taxes or FICA taxes. The Consultant shall not be entitled to receive or participate in any employee plans, benefit programs, retirement plans or related employee benefit arrangements or distributions by the Village pertaining to or in connection with any pension or retirement plans, or any other benefits for the regular employees of the Village. As an independent contractor, it is the responsibility of the Consultant to file all necessary tax returns (federal, state, county and local) and to make such required deductions and pay all income tax, social security, and any and all other taxes due as an independent contractor in their profession. As an independent contractor, the Consultant agrees that they are ineligible to file a claim for unemployment compensation benefits or for workers compensation benefits against the Village and agrees not to file any such claims in the event this Agreement is terminated or if they are injured performing any Services under this Agreement. The Consultant agrees to assume all risk of death, illness and injury relative to performing any Services under this Agreement. The Consultant is an independent contractor and not a Village employee for all purposes, including, but not limited to, the application of the Fair Labors Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act and the Illinois Worker's Compensation Act (820 ILCS 305/1, *et seq.*).

D. Equipment. The Consultant shall provide all of their own equipment required for the performance of the Services under this Agreement.

SECTION 2. SCOPE OF SERVICES.

A. Services. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services as set forth in the **Scope of Services and Fee Schedule for Services** attached hereto as **Exhibit "A"**.

B. Commencement; Term; and Service Completion Date. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties ("Commencement Date"). **The Consultant shall diligently and continuously perform the Services until the completion of the Services or upon the termination of this Agreement, or, if applicable, the Services shall be completed on or before the "Services Completion Date" set forth in Exhibit "A" ("Term").** The Parties may mutually agree, in writing, to modify the Term or the Service Completion Date. Delays caused by the Village shall extend the Term and the Service Completion Date in equal proportion to the delay caused by the Consultant; provided, however, that the Consultant shall be

responsible for completion of all work within the Term and by the Service Completion Date, notwithstanding any strike or other work stoppage by employees of either the Consultant or the Village.

C. **Reporting.** Upon request, the Consultant shall report to the Village Manager, the Director of Recreation or their designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. **Fee for Services.** The total amount paid by the Village for the Services pursuant to this Agreement shall not exceed the amount identified in **Exhibit "A"**. No claim for additional compensation shall be valid unless made in accordance with Sections 3.D. or 3.E. of this Agreement. Only the Village Manager, in their sole discretion, has the authority to approve additional hours of work beyond the maximum hours of work per week (i.e., additional compensation) under the terms of this Agreement; the Recreation Department and the Director of Recreation do not have the authority to approve additional hours of work beyond the maximum hours of work per week or additional compensation for the Consultant.

B. **Invoices and Payment.** The Consultant shall submit monthly invoices in an approved Village format to the Department of Finance at AP@wsprings.com for the actual fees earned and eligible, reimbursable costs incurred by the Consultant in performing the Services through the date of the invoice. The amount billed in each invoice shall be for completed Services (i.e., no-prepayment for Services yet to be performed) and shall be based solely upon the rates set forth in **Exhibit "A"**. The Village shall pay to the Consultant the amount billed within approximately thirty (30) days after receiving such an invoice.

C. **Records.** The Consultant shall maintain records showing actual time devoted, type of work performed per classification and actual out-of-pocket costs incurred, shall submit such records in support of its invoices, and shall permit the Village to inspect and audit all data and records of the Consultant for work done pursuant to this Agreement.

D. **Claim for Additional Fees for Services.**

1. The Consultant shall provide written notice to the Village Manager of any claim for additional compensation for Additional Services (defined below) that are outside of the agreed-upon Services listed in **Exhibit "A"** that are requested by the Village or its Recreation Department or the Director of Recreation, within five (5) days after the request for Additional Services by the Village or its Recreation Department or the Director of Recreation.

2. The Consultant acknowledges and agrees that: (a) the provision of written notice pursuant to Section 3.D.1. of this Agreement shall not be deemed or interpreted as entitling the Consultant to any additional compensation or as the authorization to perform the Additional Services; and (b) any changes in the Fee for Services shall be valid only upon written amendment pursuant to Section 6.J. of this Agreement.

3. Regardless of the decision of the Village Manager relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Village Manager, without interruption.

E. **Additional Services.** The Consultant acknowledges and agrees that the Village shall not be liable for any costs incurred by the Consultant in connection with any services provided by the Consultant that are outside the scope of this Agreement ("Additional Services"), regardless of whether such Additional Services are requested or directed by the Village, anyone associated with the Village, the Recreation Department or the Director of Recreation, except upon the prior written consent of the Village Manager.

F. **Taxes, Benefits and Royalties.** Each payment by the Village to the Consultant includes all applicable federal, state and local taxes, fees, surcharges, license fees and tariffs of every kind and nature applicable to the Services, as well as all taxes, contributions, premiums, costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty or fee are hereby waived and released by the Consultant.

SECTION 4. CONFIDENTIAL INFORMATION AND NON-SOLICITATION.

A. Confidential Information. The term “Confidential Information” shall mean information in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; the names, addresses or other personal information of persons who are minors and are also participants and registrants in programs offered by the Village; the Village property; user information, including, without limitation, any information pertaining to usage of the Village’s computer system, including and without limitation any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. The Village’s Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of such information to the Consultant pursuant to this Agreement (“Time of Disclosure”); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (4) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the express prior written consent of the Village Manager or their designee. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information. Notwithstanding any provision in this Agreement to the contrary, the Consultant’s obligations in this Section 4.B. shall survive the termination of this Agreement.

C. Non-Solicitation. The Consultant agrees that, during the Protected Period, the Consultant will not, directly or indirectly, solicit tennis business from any person or family member who is or was a participant in the Village tennis program. This prohibition includes, but is not limited to, inducing or attempting to induce, or influencing or attempting to influence, any such person or family member to use any tennis services offered by the Consultant. Notwithstanding any provision in this Agreement to the contrary, the Consultant’s obligations in this Section 4.C. shall survive the termination of this Agreement.

SECTION 5. INSURANCE AND INDEMNIFICATION.

A. Insurance - Village. The Village will not provide any form of insurance coverage, including but not limited to health insurance, worker’s compensation insurance, auto insurance, general liability insurance, errors and omissions insurance, or professional liability insurance or other employee benefits for or on behalf of the Consultant relative to his/her/its performance of the Services under this Agreement.

B. Insurance – Consultant. The Consultant, at their own cost, shall provide all of their own insurance coverages as applicable to the Services being performed, including but not limited to health insurance, worker’s compensation insurance, auto insurance, general liability and property insurance, errors and omissions insurance, or professional liability insurance or other employee benefits for or on behalf of the Consultant relative to their performance of the Services under this Agreement. The Consultant’s policy or policies of insurance shall specifically recognize and cover the indemnification obligations under this Agreement. Said insurance shall provide that the insurance provided by the Consultant shall be primary and that any provision of any contract of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the Consultant’s insurance. Notwithstanding any provision in this Agreement to the contrary, the Consultant’s obligations in this Section 5.B. shall survive the termination of this Agreement.

C. Indemnification. To the fullest extent permitted by Illinois law, the Consultant shall indemnify, defend and hold harmless the Village and each of its officers and officials, agents, attorneys, employees, engineers, volunteers and representatives from all claims, demands, lawsuits, actions, costs (including litigation expenses and Village attorney fees) of any kind, caused by, resulting from, arising out of or occurring in connection with the Consultant’s performance of the Services under this Agreement, but only

to the extent caused by the negligent act, misconduct or omission of the Consultant or anyone or entity directly or indirectly employed by the Consultant for whose acts Consultant may be liable.

To the fullest extent permitted by Illinois law, the Village shall indemnify, defend and hold harmless the Consultant from all claims, demands, lawsuits, actions, costs (including litigation expenses and Consultant's attorneys' fees) of any kind, caused by, resulting from, arising out of or occurring in connection with the Village's performance of the Services under this Agreement, but only to the extent caused by the negligent act, misconduct or omission of the Village or anyone or entity directly or indirectly employed by the Village for whose acts the Village may be liable.

Notwithstanding any provision in this Agreement to the contrary, the Consultant's obligations in this Section 5.C. shall survive the termination of this Agreement.

D. Waiver and Assumption of Liability. The Consultant assumes all liability for personal injuries or illness of any kind or death that might occur to himself while acting under this Agreement. The Consultant assumes all liability and responsibility for their personal property while performing any work or Services under this Agreement. Notwithstanding any provision in this Agreement to the contrary, the Consultant's obligations in this Section 5.D. shall survive the termination of this Agreement.

E. No Personal Liability. No appointed official, agents, attorneys, employees, volunteers and representatives of the Village or any of its local government members shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement. Notwithstanding any provision in this Agreement to the contrary, the operation of this Section 5.E. shall survive the termination of this Agreement.

SECTION 6. GENERAL PROVISIONS.

A. Conflict of Interest. The Consultant represents and certifies that, to the best of his/her/its knowledge: (1) no elected or appointed Village official, employee or agent has a personal financial interest in the business of the Consultant or in this Agreement, or has personally received payment or other consideration for this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

B. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, or any fee required by the Village of Western Springs, unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or the fee, as set forth in Section 11-42.1-1 et seq. of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 et seq.; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq. The Consultant represents that the only persons, firms or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm or corporation, then the Consultant shall be liable to the Village of Western Springs for any loss or damage that the Village of Western Springs may suffer, and this Agreement shall, at the Village's option, be null and void.

C. Termination. Either Party may terminate this Agreement at any time for any reason upon 120 days ~~written~~ notice to the non-terminating Party, or upon shorter notice if termination would not affect the Village's ability to conduct a continuing program and the parties are in mutual agreement as to the termination. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to the date of the termination notice, provided that the Consultant is not in default under this Agreement.

D. Compliance With Laws and Grants.

Commented [EB1]: We need notice - maybe 90 days? Maybe on or before October 1 each year? If they quit on May 1, we would have to cancel tennis completely for the year or we would be scrambling to pick it up and I don't know how we would do it.

1. Compliance with Laws. The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing and completing the Services, and with all applicable statutes, ordinances, rules and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101, *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101, *et seq.* The Consultant shall also comply with all conditions of any federal, state or local grant received by the Village or the Consultant with respect to this Agreement or the Services. Further, the Consultant shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4)). The Consultant certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights ("IDHR") Equal Opportunity Employment clause as required by the IDHR's Regulations (44 Ill. Adm. Code, Part 750, Appendix A). As required by Illinois law and IDHR Regulation, the Equal Opportunity Employment clause is incorporated by reference in its entirety as though fully set forth herein. Each Party to this Agreement certifies that it agrees to comply with the Prohibition of Segregated Facilities clause, which is incorporated by reference in its entirety as though fully set forth herein. See, Illinois Human Rights Act (775 ILCS 5/2-105). See also, Illinois Department of Human Rights Rules and Regulations, Title 44, Part 750. Administrative Code, Title 44: Government Contracts, Procurement and Property Management, Subtitle B: Supplemental Procurement Rules, Chapter X: Department of Human Rights, Part 750: Procedures Applicable to All Agencies, Section 750.160: Segregated Facilities (44 Ill. Adm. Code 750.160)

2. Compliance With Grant Regulations. All Services must be provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations, and with applicable statutes, ordinances, rules, and regulations. The Consultant also must comply with applicable conditions of any federal, state, or local grant received by the Village with respect to this Agreement. The Consultant will be solely responsible for any fines or penalties that may be imposed or incurred by a governmental agency with jurisdiction over the Services as a result of the Consultant's improper performance of, or failure to properly perform, any Services. The Village will inform the Consultant of any known grant funding and regulations that apply to the Services to be performed under this Agreement.

3. Liability for Noncompliance. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or any of its subcontractors', performance of, or failure to perform, the Services or any part thereof.

4. Required Provisions. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

5.

E. Default. If it should appear at any time that the Consultant has failed or refused to perform, or has delayed in the performance of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused or delayed to perform or satisfy the Services or any other requirement of this Agreement ("Event of Default"), and fails to cure any such Event of Default within five (5) business days after the Consultant's receipt of written notice of such Event of Default from the Village Manager, or their designee, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this

Agreement.

2. **Termination of Agreement by Village.** The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. **Withholding of Payment by Village.** The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of actions taken by the Village in response to any Event of Default by the Consultant.

F. No Third-Party Agreements Without Village Approval. The Village shall not be liable to any vendor or third party for any agreements of any kind made by the Consultant without the knowledge and approval of the Village Manager.

G. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with direction and such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance and completion of the Services and with any other consultants engaged by the Village.

H. News Releases. The Consultant shall not issue any news releases, advertisements or other public statements regarding the Services or this Agreement or use the Village logos or trademarks or service marks without the prior written consent of the Village Manager, Director of Recreation, or Communications Manager.

I. Ownership. All documents of any kind, including any photos, reports, information, participant registration lists, team lists, participant consent forms, medical consent forms, and any other data or information, in any form, worked on in cooperation with anyone employed by, retained by or affiliated with the Village or its contractors or prepared, collected or received from the Village by the Consultant in connection with any or all of the Services performed under this Agreement ("Documents") shall be and remain the exclusive property of the Village. In consideration of payment of the Fee for Services, the Consultant releases all copyright, proprietary or intellectual property rights in such Documents that they produced or prepared and transfers all ownership rights in such Documents to the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Director of Recreation or their designee.

J. Amendment. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Consultant in accordance with all applicable statutory procedures.

K. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other Party.

L. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Village, the Consultant, and their agents, successors and assigns.

M. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of: (a) actual receipt; (b) one (1) business day after deposit with an overnight courier, as evidenced by a receipt of deposit; or (c) four (4) business days following deposit in the U.S. mail, via certified mail, return receipt requested, as evidenced by a return receipt. By notice complying with the requirements of this Section 6.M., each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other Party, but no notice of a change of addressee or address shall be effective until actually received. Additionally, notices sent by any other means (i.e., facsimile, email, etc.) may be acceptable subject to written confirmation of both the transmission and receipt of the notice.

Notices and communications to the Village shall be addressed to, and delivered at, the following

Commented [EB2]: Is this unless it is formally terminated?

Commented [GU3R2]: No, the Agreement cannot be assigned after termination--this is so that the services are performed by the individual Consultant or under her responsibility. She can't sell her business, for example, and our contract with it unless we agreed to that.

address:

Ellen Baer, Village Manager
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558
Phone: (708) 246-1800

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address: **SEE CONTACT INFORMATION LISTED ON PAGE ONE ABOVE.**

N. Provisions Severable. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

O. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

P. Governing Laws. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Illinois. Venue for any litigation shall be in the Circuit Court of Cook County, Illinois.

Q. Authority to Execute. The Parties both represent that this Agreement has been approved by their respective corporate boards and the persons executing this Agreement have been properly authorized to do so by its corporate authorities.

R. Entire Agreement. This Agreement constitutes the entire agreement between the Parties to this Agreement and supersedes all prior agreements and negotiations between the Parties, whether written or oral, relating to the subject matter of this Agreement.

S. Waiver. Neither the Village nor the Consultant shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall be determined to be in its best interests from time to time. The failure of the Village or the Consultant to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Consultant's right to enforce such rights or any other rights.

T. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

U. Freedom of Information Act. Section 7(2) of the Illinois Freedom of Information Act ("FOIA") (5 ILCS 120/7(2)) requires certain records that qualify as "public records," which have been prepared by and are in the possession of a party who has contracted with the Village, be turned over to the Village so that a FOIA requestor can inspect and photocopy the non-exempt portions of the public records pursuant to a FOIA request. Consequently, the Parties must maintain and make available to the other Party, upon request, their public records relating to the performance of this Agreement in compliance with the FOIA as well as the requirements of the Local Records Act (50 ILCS 205/1 *et seq.*). The Village has a very short period of time from receipt of a FOIA request to comply with the request, and it requires sufficient time to collect and review the records to decide what information is or is not exempt from disclosure. The Consultant acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The Consultant agrees to indemnify and hold harmless the Village from all claims, costs, penalties, losses and injuries (including, but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Agreement. Notwithstanding any provision in this Agreement to the contrary, the Consultant's obligations in this Section 6.U. shall survive the termination of this Agreement.

IN WITNESS WHEREOF, the Village President and Village Clerk, pursuant to the authority given by the

Board of Trustees of the Village of Western Springs, and the Consultant have signed this Agreement, and the date of the last signatory will be the effective date of this Agreement and that date has been entered on the first page of this Agreement.

VILLAGE OF WESTERN SPRINGS,
an Illinois municipal corporation

TITANS SPORTS TRAINING LLC,
an Illinois limited corporation

BY: _____
Heidi Rudolph, Village President

BY: _____
Amanda Hanlon, Owner

Date: _____, 2026

Date: _____, 2026

ATTEST:

ATTEST:

Name: _____
Edward Tymick, Village Clerk

Name: _____
Witness

Date: _____, 2026

Date: _____, 2026

Exhibit "A"
**SCOPE OF SERVICES
AND
FEE SCHEDULE FOR SERVICES**

SCOPE OF SERVICES:

With regard to Youth and Adult tennis programming for the Village of Western Springs Recreation Department:

- Provide coaching and training services, recruit, hire, schedule, and train coaches
- Attend agreed upon classes, tournaments and training events
- Deliver level-based lesson plans and class progression.
- Compliance with the Village of Western Springs Code of Conduct
- Create beginner-friendly classes with clear player movement
- Support team play, match play, tournaments
- Not taking any action that would bring discredit or disrepute to the Village or the Recreation Department
- Any other duties assigned by the Village Manager, the Recreation Department staff and the Director of Recreation

FEE FOR SERVICES:

The fee schedule shall be reviewed yearly and will be updated on or before March 1, prior to the next term, if needed.

Obligation	Maximum Payment
45-60 minute Youth/Junior Classes	\$12.60 per kid/per class
1 ½ hr Adult Classes	\$18.20 per person/per class

*For any Services that are scheduled to be delivered after the expiration date of this Agreement, the Consultant shall only be paid for such Services if this Agreement is renewed or extended and if the Services are actually provided. The "per clinic", "per player" and "per team" fees shall be paid to the Consultant on a monthly, prorated basis (i.e., number of months of the season divided by the total fee). The "per session" fees shall be paid to the Consultant on a monthly basis as the Services are performed.

The "Maximum Payment" amount is the greatest amount the Village shall be liable to pay the Contactor for each obligation, provided the Services are performed in full, and in no event shall the Village be required to pay the Consultant in excess of the "Maximum Amount" for each obligation or for any Services that were not performed. The Consultant shall invoice the Village for its fees for actual Services provided no more than two (2) times per month, and in accordance with Section 3.B. of this Agreement.

Commented [EB4]: Previous sections said monthly, is twice monthly more reasonable or do we keep monthly?

Commented [GU5R4]: This gives the option to do either; I would defer to the Consultant unless 2x/month is administratively burdensome

The Consultant shall not be entitled to payment for an obligation if the obligation is cancelled for any reason with more than twenty-four (24) hours' notice to the Consultant. If the obligation is rescheduled, and if the Consultant meets and attends the rescheduled obligation, the payment for the obligation shall be made.

A payment shall be made if the obligation is cancelled with less than twenty-four (24) hours' notice to the Consultant, unless the obligation is rescheduled, and, in the event of such rescheduling, the Consultant does not meet and attend the rescheduled obligation.

TERM: Unless terminated in accordance with the provisions of this Agreement, the term of this Agreement (the "term" or "Renewal Term") shall be as follows:

Initial Term 2026-2028: Term 2026-2028 shall commence on January 1, 2026 and end on December 31, 2028, subject to completion of the terms of services set forth in this Agreement.



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 13, 2026

AGENDA ITEM D.2.

To: Properties and Recreation Committee

From: Diana Puga, Municipal Services Coordinator

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services

RE: Arbor Day Proclamation for Friday, April 24, 2026 (Omnibus Item)

Recommendation

Consider a recommendation to proclaim April 24, 2026 as Arbor Day and urge all citizens to support efforts to care for trees and woodlands and to support the community forestry program.

Summary

Founded by the Arbor Day Foundation in 1976, the Tree City USA program provides assistance and recognition to incorporated communities that maintain continuously active tree management programs. In 2025, the Village celebrated its 38th year as a Tree City USA community.

To continue our participation in this program, the Village must approve a Proclamation each Spring in addition to its other active tree management programs.

Financial Impact

No financial impact.

Recommended Motion

I move to recommend to the Village Board to proclaim April 24, 2026 as Arbor Day and urge all citizens to support efforts to care for trees and woodlands and to support the community forestry program.

Strategic Plan Alignment

N/A

File Attachments

1. Flyer - Arbor Day 2026
2. Arbor Day 2026 Proclamation



CELEBRATE ARBOR DAY!

4/24/26 9 AM

Recreation Center
1500 Walker St.,
Western Springs, IL 60558

PROCLAMATION
ARBOR DAY - APRIL 24, 2026

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, the Village of Western Springs has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW, THEREFORE, we, the members of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, acting by and through the Village President, do hereby proclaim April 24, 2026, as Arbor Day and urge all citizens to support efforts to care for our trees and woodlands and to support our village community forestry program; and

FURTHER, we urge all citizens to plant trees to promote the well-being of present and future generations. Gardening makes a world of difference.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Western Springs, Cook County, Illinois to be affixed this _____ day of _____, 2026.

Village President

ATTEST:

Village Clerk



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 13, 2026

AGENDA ITEM D.3.

To: Properties and Recreation Committee

From: Nancy Flores, Interim Director of Recreation

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager

RE: Special Events Update

Recommendation

None

Summary

Staff will provide a brief update on the Recreation Special Events. The Teen Flashlight Easter Egg Hunt and the Breakfast with the Easter Bunny Event were held during March. Both events were a big success. Upcoming events include the 49th Annual Tower Trot and the French Market Events among others.

Financial Impact

Recommended Motion

None

Strategic Plan Alignment

Community Engagement

File Attachments

None