



AGENDA

PUBLIC HEALTH AND SAFETY COMMITTEE

Public Health and Safety Committee: April 7, 2026 at 5:15 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

A. Call to Order

B. Approval of Minutes

1. Meeting Minutes — March 03, 2026

C. Public Comment

D. New Business

1. Agreement between Oxcart Permit Systems, LLC and the Village of Western Springs

E. Other Business

F. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, please email accommodations@wsprings.com or contact Jill Izzo at 708-246-1800, extension 127.



**PUBLIC HEALTH AND SAFETY COMMITTEE
MEETING MINUTES
Date: March 3, 2026
Time: 6:00 PM
Location: Village Hall, Presidents Chamber
740 Hillgrove Avenue, Western Springs, IL 60558**

Present:

Chair Avakian, Member Fink, President Rudolph, Manager Baer, Director Scott, and Director Gilhooly.

1. Call to Order

Chair Avakian called the meeting to order at 6:02 PM. A motion to open the meeting was made by Chair Avakian and seconded by Member Fink. The motion passed via roll call vote:

Ayes: Chair Avakian, Member Fink

Nays: None

2. Approval of Minutes

Chair Avakian moved to approve the minutes of the February 3, 2026, meeting. The motion was seconded by Member Fink and passed by roll call vote.

Ayes: Chair Avakian, Member Fink

Nays: None

3. Public Comment

No public comments were received.

4. New Business

a. Resolution Approving and Authorizing Updated Billing Services Agreement with EMS Management & Consultants (EMS/MC)

Director Scott presented a recommendation to approve an updated Billing Services Agreement between the Village of Western Springs and EMS Management & Consultants, Inc. (EMS/MC) for ambulance billing services.

The Village has partnered with EMS/MC for over one year to administer all aspects of emergency medical billing, including claim submission and collection of payments for services provided by the Department of

Fire & EMS. Village Attorneys Jurusik and Skrodzki reviewed the agreement and recommended several minor revisions, which were accepted by EMS/MC. The annual cost of the agreement is \$18,700.

Chair Avakian made a motion to recommend to the Village Board approval of the updated Billing Services Agreement with EMS/MC, seconded by Member Fink.

Roll Call Vote:

- **Ayes:** Chair Avakian, Member Fink
- **Nays:** None

The motion carried unanimously.

b. Fire Department Strategic Plan Update (Discussion Only)

Chief Scott provided an update on Fire Department initiatives supporting the Village of Western Springs 2025–2026 Strategic Plan priorities.

c. Intergovernmental Agreement with the Board of Education of Lyons Township High School District 204 for reciprocal reporting, security camera access, and School Resource Officer.

Director Gilhooley made a recommendation to approve the updated Intergovernmental Agreement between the Western Springs Police Department and Lyons Township High School District 204 regarding the School Resource Officer (SRO Program). New state laws taking effect July 2026 establish revised requirements for School Resource Officers, including clarified role definitions, enhanced training mandates, prohibition of issuing tickets or citations on school property as a disciplinary measure, updated reporting standards and additional guidelines governing student interactions and information sharing. Director Gilhooley stated that revising the agreement, it will ensure we follow state law. The agreement was reviewed by Attorney Skrodzki.

Chair Avakian made a motion to recommend to the Village Board approval of the updated Billing Services Agreement with EMS/MC, seconded by Member Fink.

Roll Call Vote:

- **Ayes:** Chair Avakian, Member Fink
- **Nays:** None

The motion carried unanimously.

d. Police Department Strategic Plan Update (Discussion Only)

Chief Gilhooley presented an update on Police Department initiatives aligned with the Village of Western Springs 2025–2026 Strategic Plan priorities.

e. Community Care Program

Director Gilhooley introduced a new community initiative called Community Care, a Giveback Program designed to support senior citizens and residents with disabilities in Western Springs.

The Police Department is currently seeking partnerships with local volunteers who are willing to lend a helping hand to neighbors in need. Volunteer efforts may include light yard work, general cleanup assistance, basic home maintenance support, and other tasks as needed.

Through Community Care, the Police Department aims to make a meaningful difference in keeping our village safe, clean, and connected while strengthening the bonds that make Western Springs a nice place to live.

5. Other Business

Director Gilhooley announced that the police department plans to officially swear in Pippin as the department's therapy dog at an upcoming Board Meeting. Pippin has played a vital role in supporting employee well-being, assisting victims, and strengthening community relations throughout the village.

6. Adjournment

Chair Avakian moved to adjourn the meeting at 5:35 PM. The motion was seconded by Member Fink and passed unanimously by voice vote.

Ayes: Chair Avakian, Member Fink

Nays: None

Respectfully Submitted,

Sean Gilhooley
Director of Law Enforcement Services



AGENDA ITEM SUMMARY

PUBLIC HEALTH AND SAFETY COMMITTEE

Public Health and Safety Committee: April 7, 2026

AGENDA ITEM D.1.

To: Public Health and Safety Committee

From: Ashlee Jasutis, Deputy Director of Law Enforcement Services, Sean Gilhooley, Director of Law Enforcement Services

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Deputy Village Clerk

RE: Agreement between Oxcart Permit Systems, LLC and the Village of Western Springs

Recommendation

Consider a recommendation to approve an agreement between Oxcart Permit Systems, LLC and the Village of Western Springs.

Summary

An overweight permit is an official authorization that allows a vehicle exceeding legal weight limits to travel on public streets or highways. These permits are part of vehicle and traffic regulations designed to protect infrastructure, such as roads and bridges, and to ensure public safety by minimizing hazards associated with heavy loads. In Illinois, the legal maximum gross vehicle weight is 80,000 pounds unless a permit is obtained.

This local permit is separate from an oversize/overweight permit issued by the Illinois Department of Transportation (IDOT), which applies to state highways. Depending on the route, both local and state permits may be required. Permit fees are structured based on the vehicle's gross weight and the distance of travel. Although there are no officially designated truck routes within Western Springs, Ogden Avenue and Wolf Road serve as primary corridors. These roads function as higher-capacity thoroughfares and are commonly used by commercial truck traffic traveling through or around the village.

Currently, enforcement of overweight truck regulations and the review and approval of permit applications are handled by Western Springs Police Officers who hold state Truck Officer certification. The existing process relies on a paper-based system: applicants complete a physical form, which is then submitted for a truck officer's review. Once approved, payment is made via paper check, after which the permit is issued. This outdated process often results in inefficiencies and delays.

To improve this system, the Western Springs Police Department is requesting approval to implement services provided by Oxcart Permit Systems LLC. Oxcart maintains an online platform that enables applicants to submit overweight permit requests electronically. The

system allows trucking companies to apply for permits across multiple jurisdictions simultaneously as they plan routes.

Under this system, applications are submitted online and reviewed by a certified Western Springs Truck Officer. Upon approval, Oxcart manages the collection of permit fees. This streamlined process enhances efficiency, reduces administrative burden, and improves compliance by making permit applications more accessible and convenient.

Oxcart is used by numerous municipalities across Illinois, including neighboring communities. The system requires applicants to pay a service fee directly to Oxcart, and there is no cost to the Village of Western Springs. Collected permit fees are transferred to the Village every month, no later than the tenth day of each month. In 2024, a total of 30 overweight permits were issued, generating \$1,800 in revenue, with an average of \$60 per permit. In 2025, the number of permits issued remained the same at 30; however, total revenue decreased to \$1,200, resulting in an average of \$40 per permit.

Financial Impact

Revenues for overweight local permits were estimated at \$2,000 for FY2026. Staff estimates that this will be exceeded due to the ease of the application process through this system.

Recommended Motion

I move to recommend to the Village Board the approval of the agreement between Oxcart Permit Systems, LLC and the Village of Western Springs.

Strategic Plan Alignment

Public Safety

File Attachments

None