



AGENDA

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: March 30, 2026 at 5:45 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

- A. Call to Order**
- B. Public Comment**
- C. Approval of Minutes**
 - 1. March 4, 2026 Meeting Minutes
- D. New Business**
 - 1. Agreement with Tennis Titans LLC
 - 2. Arbor Day Proclamation for Friday, April 24, 2026
 - 3. Special Events Update
- E. Other Business**
- F. Schedule Next Committee Meeting**
- G. Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, please email accommodations@wsprings.com or contact Jill Izzo at 708-246-1800, extension 127.

Properties and Recreation Committee Meeting Minutes
Wednesday, March 4, 5:15 PM
Village Board Room
740 Hillgrove Western Springs, IL 60558

Call to Order: 5:18 PM

Chair-Trustee Phil Nawrocki Presiding

Committee Members Present: Trustee Nicole Chen

Staff Present

Casey Biernacki, Deputy Village Manager

Ellen Baer, Village Manager

Matthew Supert, Director of Municipal Services

Diana Puga, Municipal Services Coordinator

Daisy Chavez, Assistant to the Village Manager

Roll Call

As noted above.

Approval of Minutes:

Chair Phil Nawrocki motioned to approve the February 4, 2026 Properties and Recreation meeting minutes, second by Trustee Chen. Motion passed unanimously on a voice vote.

Public Comment: None

New Business:

Recreation Center and Grand Avenue Community Center Office Furniture - Omnia Partners Purchasing Cooperative and Bid Waiver

Deputy Village Manager Biernacki presented to the Committee for consideration a purchase of furniture for the Grand Avenue Community Center and Recreation Center through the Omnia Partners Purchasing Cooperative. He reports the current furniture has far exceeded its useful life and the new furniture would be consistent with furniture upgrades throughout the Village.

Strategic Plan Updates – Recreation

Deputy Village Manager Biernacki provided an update on Strategic Plan initiatives and projects from the last 6 months that have been completed, in progress, or are planned.

Strategic Plan Updates – Municipal Services

Director of Municipal Services Supert provided an update on Strategic Plan initiatives and projects from the last 6 months that have been completed, in progress, or are planned.

Other Business: No other business reported.

Schedule for the Next Committee Meeting

The next Properties & Recreation Committee meeting will be scheduled in tandem with the General Government Committee meeting and will be determined at a later time.

Adjourn

Chair Phil Nawrocki motioned to adjourn the meeting, seconded by Trustee Nicole Chen. Motion passed unanimously on a voice vote.

Meeting adjourned at 5:33 PM

Respectfully Submitted: Diana Puga

DRAFT



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: March 30, 2026

AGENDA ITEM D.1.

To: Properties and Recreation Committee

From: Nancy Flores, Interim Director of Recreation, Mike Kenny, Recreation Supervisor - Athletics

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager

RE: Agreement with Tennis Titans LLC

Recommendation

Consider a recommendation to approve a 3-year agreement with Tennis Titans LLC to provide tennis instruction and program oversight for the 2026 tennis season.

Summary

For the upcoming 2026 tennis season, the Recreation Department staff recommend contracting with Tennis Titans, LLC to provide instruction and oversight of both youth and adult programs. Please see the proposal and program overview of Tennis Titans, LLC.

Since 2017, Tennis Titans has built a model for growing tennis programs at all levels and ages. If approved, they will bring a high level of expertise, consistent lesson planning, pathways from beginner classes to competitive levels, all while maintaining the local feel of the program. Tennis staff will be hired by Tennis Titans directly and Western Springs applicants and staff will be encouraged to apply as part of the coaching staff. Amanda Hanlon's resume is attached. She will provide a pre-recorded video presentation for the Properties and Recreation Committee meeting on March 30, 2026.

Staff recommends a 3-year agreement to allow for program establishment, with both parties (the Village and Tennis Titans LLC) having the ability to terminate if desired with appropriate notice given.

We currently budget \$91,525 for staff salaries, \$5,800 for supplies and \$9,590 for fees to the Western Springs Park District.

Financial Impact

Account Prior year funds were included in Salaries, Supplies, and Fees.
Fund Recreation Fund

Participant fees will be set to fund the program. A budget amendment will be proposed to show the off-setting revenue funding the total cost of the program if needed. The estimated total

cost of Tennis Titans would be \$93,472 based on 366 youth participants and 286 adult participants. Fees will be set with a 70%/30% split, Tennis Titans will receive 70% and the Recreation Fund Revenue will receive 30% of the fees.

Recommended Motion

I move to recommend to the Village Board the approval of a 3-year agreement with Tennis Titans LLC to provide tennis programming for FY2026.

Strategic Plan Alignment

Community Engagement

File Attachments

1. Amanda Hanlon Resume (1)
2. Tennis_Titans_Western_Springs_Deck.pptx (1)

AMANDA HANLON

Sports Programming Director

+630-650-5603

anmh052905@gmail.com

B.S. Organizational Management

www.tennistitans.net

WORK EXPERIENCE

TITANS SPORTS TRAINING, LLC

Owner & Program Director - 09/2017 - Current

- Built Titans Sports Training from the ground up and grew tennis and fitness programs at multiple locations for kids and adults.
- Develops a unique tennis experience for kids of all physical abilities, and from all social and geographical backgrounds, in a safe environment.
- Fosters strong relationships with school principals, program directors, park districts, and the community families we serve.
- Creates and coordinates Jr. Team Tennis programs in our area with support from the Chicago District Tennis Association.
- Designed two websites and launched digital campaigns that included both social media and email to grow programs.

GLOBE UNION INDUSTRIAL GROUP

Marketing Communications Manager - 10/2014-08/2017

Marketing Services & Design Manager - 11/2012-10/2014

Marketing Coordinator - 02/2012 11/2012

- Managed corporate marketing calendar and multi-channel communication strategies for two brands including retail and wholesale programs, SEO & PPC plans, PR, social media, brand building activities, merchandising, and promotions.
- Identified opportunities and collaborated with product development teams to create launch kits with print and digital campaigns contributing to new product sales.
- Capitalized on unmet market needs by performing ongoing customer/market research and demographic profiling.
- Managed regular training sessions for 450+ sales representatives and B2B/B2C customers.

DRF TRUSTED PROPERTY SOLUTIONS

Marketing Coordinator 06/2008 – 12/2011

- Designed marketing collateral materials (both print and electronic) on schedule and on budget.
- Worked with customers in developing case studies, references, and testimonials.
- Managed online marketing campaigns and published write ups on blogs and social networking websites.

AREA OF EXPERTISE

- Youth Sports Program Development & Management
- The ADM Principles (long-term athletic development principles)
- USTA Youth and Adult Tournaments
- Marketing Management
- Digital and Print Media
- Social Media
- Brand Communications
- B2B & B2C Marketing Program Development

VOLUNTEER EXPERIENCE

- President, Event Coordinator Chicago Hawks Hockey Club
- Board of Directors, Serenity Family Outreach
- Team Captain USTA Women's Tennis
- Tournament Director Cookiesforkidscancer.org
- Senior Care Volunteer Tabor Hills

AWARDS

Chicago District Tennis Association

2022 Ace Award

Tournament Director of the Year

EDUCATION

Trinity Christian College

B.S. Organizational Management

Professional Tennis Registry

Certified Tennis Coach

PARTNERSHIP PROPOSAL

Tennis Titans

A complete community tennis program for Western Springs Recreation Department



Established 2017

Building players, pathways, and year-round participation.

Prepared for Western Springs Recreation Department



What Tennis Titans brings to the community

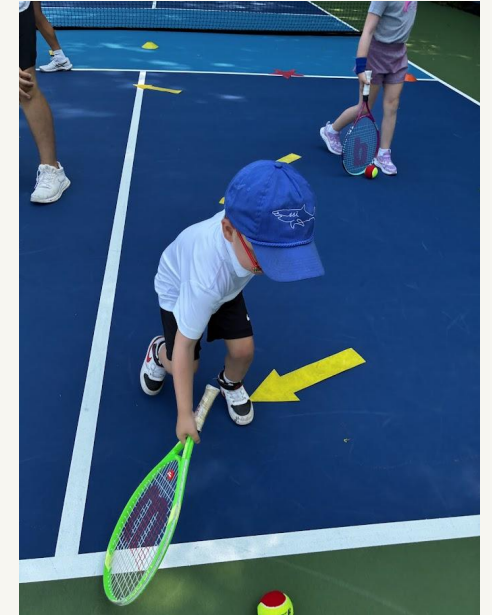
Since 2017, Tennis Titans has built a repeatable model for launching and growing tennis programs that are fun for beginners, organized for families, and developmentally sound for players who want to progress.



A recreation department partner — not just an instructor

What we manage

- Staffing** Recruit, hire, schedule, and train coaches
- Curriculum** Deliver level-based lesson plans and class progression. Reliable class quality across beginner, development, and
- Experience** Create beginner-friendly classes with clear player movement
- Growth** Support team play, match play, tournaments, and club transition



Western Springs gets a program that is easier to manage, more consistent to deliver, and better positioned to retain players over time.

Recommended program menu for Western Springs

A flexible ladder of offerings lets Western Springs serve brand-new players, returning families, and more advanced juniors in one system.

Program	Who it serves	Recommended format
Beginner Intro	New players and first-time families	4–8 week session · 45–60 min · high-engagement small groups
Development Classes	Players progressing through age/ball-level pathways	Level-based curriculum with clear advancement markers
Junior Team Tennis	Players ready for team-based competition	Weekly practice + team match opportunities
Match Play / Competitive Prep	More advanced juniors seeking live play	Supervised match formats, scoring, and tactics
Winter Indoor Program	Players needing year-round continuity	Gym-based delivery when outdoor courts are unavailable



Coach quality, safety, and consistency



SAFETY STANDARD

All coaches over the age of 18 are SafeSport trained.

- Recruiting**
Coaches are selected for energy, reliability, and ability to teach youth players.
- Training**
Every coach is trained in Tennis Titans class flow, expectations, and teaching standards.
- Lesson Plans**
Comprehensive lesson plans ensure each level is organized, repeatable, and age-appropriate.
- Consistency**
Families experience a clear, professional standard across sessions and locations.

Result: a safer program with stronger instruction and easier oversight for the department.

Outdoor seasons plus indoor gym options



OUTDOOR SEASON

Western Springs can offer tennis beyond the outdoor season by moving programming into gyms when weather or court availability changes.
Keeps players engaged year-round and protects momentum between sessions.

INDOOR GYM PROGRAM

More than lessons: match play, tournaments, and next-step guidance



Players who want more can keep growing inside the Tennis Titans system.

Junior Team Tennis

A fun bridge into organized competition and team camaraderie.

Match Play

Supervised live play that builds confidence, scoring knowledge, and tactical decision-making.

USTA + Club Guidance

Support for tournament pathways and assistance with club transition when a player is ready for the next environment.

This pathway helps the department retain families longer because there is always a clear next step.

Tennis Titans Adult Development Pathways

Tennis Titans offers **dynamic adult programming designed for players of all levels**, whether they are picking up a racquet for the first time or looking for competitive match play. Our goal is to create **fun, social, and development-focused tennis experiences** that help build a strong tennis community.

Beginner Programs

- ✓ Basic strokes and technique
- ✓ Court positioning
- ✓ Serving fundamentals
- ✓ Introductory

Intermediate Programs

- ✓ Rally development
- ✓ Strategy and shot selection
- ✓ Doubles positioning
- ✓ Competitive drills and match play

Advanced Drills

- ✓ Fast-paced live ball drills
- ✓ Point construction
- ✓ Tactical play
- ✓ Advanced doubles and singles strategy

Specialty Adult Programs

Ladies-Only Tennis

- ✓ Social and competitive drills
- ✓ Doubles-focused play
- ✓ League preparation

Men's Drill Sessions

- ✓ Competitive high-energy drills
- ✓ Singles and doubles strategy
- ✓ Match play scenarios

Community Impact

- ✓ Encouraging lifelong physical activity
- ✓ Creating social connections
- ✓ Supporting league and recreational play
- ✓ Introducing new players to the sport

Goal: Build confidence and develop a love for the game.

Let's build a lasting tennis pathway in Western Springs

Tennis Titans gives the department a structured way to introduce new players, develop returning families, and provide clear next steps for juniors who want more.

Key outcomes

- Safer staffing with trained adult coaches
- Consistent lesson plans across levels
- Year-round options with indoor gym programs
- Pathways from beginner classes to competition

Thank you

Tennis Titans · Established 2017



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: March 30, 2026

AGENDA ITEM D.2.

To: Properties and Recreation Committee

From: Diana Puga, Municipal Services Coordinator

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services

RE: Arbor Day Proclamation for Friday, April 24, 2026

Recommendation

Consider a recommendation to proclaim April 24, 2026 as Arbor Day and urge all citizens to support efforts to care for trees and woodlands and to support the community forestry program.

Summary

Founded by the Arbor Day Foundation in 1976, the Tree City USA program provides assistance and recognition to incorporated communities that maintain continuously active tree management programs. In 2025, the Village celebrated its 38th year as a Tree City USA community.

To continue our participation in this program, the Village must approve a Proclamation each Spring in addition to its other active tree management programs.

Financial Impact

No financial impact.

Recommended Motion

I move to recommend to the Village Board to proclaim April 24, 2026 as Arbor Day and urge all citizens to support efforts to care for trees and woodlands and to support the community forestry program.

Strategic Plan Alignment

N/A

File Attachments

1. Flyer - Arbor Day 2026
2. Arbor Day 2026 Proclamation



CELEBRATE ARBOR DAY!

4/24/26 9 AM

Recreation Center
1500 Walker St.,
Western Springs, IL 60558

PROCLAMATION
ARBOR DAY - APRIL 24, 2026

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, the Village of Western Springs has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW, THEREFORE, we, the members of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, acting by and through the Village President, do hereby proclaim April 24, 2026, as Arbor Day and urge all citizens to support efforts to care for our trees and woodlands and to support our village community forestry program; and

FURTHER, we urge all citizens to plant trees to promote the well-being of present and future generations. Gardening makes a world of difference.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Western Springs, Cook County, Illinois to be affixed this _____ day of _____, 2026.

Village President

ATTEST:

Village Clerk



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: March 30, 2026

AGENDA ITEM D.3.

To: Properties and Recreation Committee

From: Nancy Flores, Interim Director of Recreation

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager

RE: Special Events Update

Recommendation

None

Summary

Staff will provide a brief update on the Recreation Special Events. The Teen Flashlight Easter Egg Hunt and the Breakfast with the Easter Bunny Event were held during March. Both events were a big success. Upcoming events include the 49th Annual Tower Trot and the French Market Events among others.

Financial Impact

Recommended Motion

None

Strategic Plan Alignment

Community Engagement

File Attachments

None