

MINUTES OF THE VILLAGE OF WESTERN SPRINGS  
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING  
Monday, January 26, 2026

President Heidi Rudolph, Presiding

Call to Order, 7:00 pm

Jill Izzo, Deputy Village Clerk

Board Members Present:

Amy Avakian

Nicole Chen

Alan Fink

Scott Lewis

Karen Martin

Phil Nawrocki

Board Members Absent:

None.

Village Attorney Present:

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager

Casey Biernacki, Deputy Village Manager

John Mastandona, Director of Finance

Jeff Koza, Director of Engineering

Heather Valone, Director of Community Development

Matt Supert, Director of Municipal Services

Brian Scott, Director of Fire and Emergency Services

Terry Madler, Police Sergeant

Daisy Chavez, Assistant to the Village Manager

Electronic Attendance:

None.

**PLEDGE OF ALLEGIANCE**

President Rudolph led the audience in the Pledge of Allegiance.

**ROLL CALL**

Roll call as noted above.

**PUBLIC COMMENT**

None.

**APPROVAL OF MEETING MINUTES**

The January 12, 2026 President and Board of Trustees meeting minutes were approved as read.

**GENERAL GOVERNMENT COMMITTEE REPORT**

No report.

**FINANCE COMMITTEE REPORT**

No report.

**PLANNING AND ZONING COMMITTEE REPORT**

Trustee Fink reported that the following items were previously discussed and on tonight's Omnibus for approval: a vendor contract with Teska Associates, Inc. for the Village Comprehensive Plan update and text amendments to both Title 9 and Title 6 of the Village code. Trustee Fink further reported that the text amendments related to medial cannabis will be discussed later the agenda under "other business".

**PUBLIC WORKS & WATER COMMITTEE REPORT**

Trustee Lewis reported that the following items were previously discussed and on tonight's Omnibus for approval: a vendor contract with Wigen Water Technologies for the supply and installation of the replacement of reverse osmosis membranes; a vendor contract with Hawkins, Inc. for chemicals used to treat the potable water; a vendor contract with National Power Rodding Corporation for the catch basin and intel cleaning; and a vendor contract with Custom Filtration Solutions.

**PROPERTIES & RECREATION COMMITTEE REPORT**

Trustee Nawrocki reported that the following items were previously discussed and on tonight's Omnibus for approval: an amendment to the annual contribution calculation for the Southeast Association for Special Parks and Recreation (SEASPAR) Joint Agreement; a surplus declaration for two file cabinets located in Village Hall; and a vendor contract with Advanced Tree Care, Inc. for the 2026 tree inventory updates.

## **PUBLIC HEALTH & SAFETY COMMITTEE REPORT**

Trustee Avakian reported that the following item were previously discussed and on tonight's Omnibus for approval: Greenest Region Compact Resolution which sets forth goals to assist municipalities to improve sustainability plans.

Stephanie Nappa, Senior Planner from Epstein gave a presentation on the Safe Routes to School Village-Wide Travel Plan.

## **CONSIDERATION OF AN OMNIBUS VOTE**

Trustee Chen moved that the ordinances, resolutions and motions as contained on the meeting agenda for January 26, 2026, be adopted and/or approved under an Omnibus vote. Trustee Chen read the Omnibus in its entirety.

Omnibus:

A motion to approve the January 12, 2026 meeting minutes as read.

Resolution No. 26-2972

A Resolution approving and authorizing the execution of a vendor contract for goods, supplies and services between the Village of Western Springs and Teska Associates, Inc. for the preparation of an update to the Village of Western Springs Comprehensive Plan

Ordinance No. 26-3307

An Ordinance amending Title 6 (Police Regulations), Chapter 2 (Animals) of the Western Springs Municipal Code related to residential honey beekeeping

Ordinance No. 26-3308

An Ordinance amending Title 10 (Development Control Ordinance), Chapter 2 (Definitions and Rules of Word Usage), Chapter 3 (Administrative Bodies and Procedures), Chapter 4 (Development Standards of General Applicability), Chapter 5 (Zoning Districts), Chapter 7 (Business District Regulations), Chapter 8 (Planned Developments), and Appendix B (Gross Floor Area Supporting Documents) of the Western Springs Municipal Code

Resolution No. 26-2973

A Resolution approving the waiver of the competitive bid process in favor of the solicitation of competitive proposals and accepting and authorizing the execution of an agreement to be entered into between the Village of Western Springs and Wigen Water Technologies of

Chaska, Minnesota for the replacement of reverse osmosis membranes and authorizing the expenditure of Village funds to pay for the services in an amount not to exceed \$266,795.50

Resolution No. 26-2974

A Resolution waiving the competitive bid process in favor of the solicitation of competitive proposals and authorizing the execution of an agreement to be entered into between the Village of Western Springs and Hawkins, Inc. Water Treatment Group of University Park, Illinois for the supply and delivery of chemicals for the treatment of potable water, and authorizing the expenditure of Village funds in an amount not to exceed \$325,000

Resolution No. 26-2975

A Resolution accepting the lowest cost, qualified, responsive bid, authorizing the execution of an agreement to be entered into between the Village of Western Springs and National Power Rodding Corp. of Chicago, Illinois for the 2026 catch basin and inlet cleaning services, and authorizing the expenditure of Village funds to pay for the project in an amount not to exceed \$200,000

Resolution No. 26-2976

A Resolution approving the waiver of the competitive bidding process in lieu of purchase from a sole source provider and authorizing the approval and execution of a vendor contract to be entered into with Custom Filtration Solutions, LLC of Wheaton, Illinois for the supply and delivery of pre-treatment cartridge membranes and authorizing the expenditure of Village funds in an amount of \$40,000

Resolution No. 26-2977

A Resolution approving and authorizing the execution of amendments to the Joint Agreement for the Southeast Association for Special Parks and Recreation (“SEASPAR”)

Resolution No. 26-2978

A Resolution accepting the lowest cost, qualified, responsive bid and authorizing the execution of an agreement to be entered into between the Village of Western Springs and Advanced Tree Care of Lincolnshire, Illinois for the 2026 tree inventory updates and authorizing the expenditure of Village funds to pay for the project in an amount not to exceed \$29,000

Resolution No. 26-2979

A Resolution approving and endorsing the Metropolitan Mayors Caucus' Greenest Region Compact

Trustees Nawrocki seconded the motion. The motion passed on a roll call vote.

Voting Aye: Avakian, Chen, Fink, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None.

Absent: None.

### **Other Business**

Trustee Fink made a motion to approve the following ordinance which was read in its entirety:

Ordinance No. 26-3309

An Ordinance amending Title 10 (Development Control Ordinance), Chapter 2 (Definitions and Rules of Word Usage) and Chapter 7 (Business District Regulations) related to medical cannabis of the Western Springs Municipal Code.

Trustee Martin seconded the motion.

Discussion was had among board members, Director Valone and Village attorney Skrodzki regarding this amendment to the Village code to allow for a medical cannabis only retail establishment which would require a conditional use permit.

Motion passed on a roll call vote.

Voting Aye: Avakian, Chen, Fink, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None.

Absent: None.

Trustee Lewis made a motion to approve the following ordinance which was read in its entirety:

Ordinance No. 26-3311

An Ordinance authorizing the Village of Western Springs, Cook County to borrow funds from the Public Water Supply Loan Program of the Illinois Environmental Protection Agency for the completion of the replacement of forty-two (47) residential lead service lines within the Village of Western Springs.

Trustee Nawrocki seconded to the motion.

Motion passed on a roll call vote.

Voting Aye: Avakian, Chen, Fink, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None.

Absent: None.

## **REPORTS**

### Monthly Financial Report (Trustee Martin)

Trustee Martin and Director Mastandona gave a summary of the November and December financial reports. Trustee Martin made a motion to approve the financial reports as presented, seconded by Trustee Lewis. The motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Martin, Nawrocki

Voting Nay: None

Absent: None.

### Village President Rudolph

No report.

### Village Manager Baer

Manager Baer reported that the mobile emission testing is back in Western Springs this week, and that no appointment is required. Manager Baer also reported that the Police Department has been working to educate residents on phone scams. Sergeant Madler indicated that there has been an increase in phone scams and that their detectives and social workers are providing training to address this issue.

### Village Attorney Skrodzki

Attorney Skrodzki reported that she gave a workshop on contract and municipal procurement to Village staff.

## **ADJOURNMENT**

Trustee Chen made a motion to adjourn, seconded by Trustee Martin. Motion passed on a unanimous voice vote. Meeting adjourned at 7:50 p.m.

Submitted by:



Jill Izzo

Deputy Village Clerk