



## AGENDA

### PUBLIC HEALTH AND SAFETY COMMITTEE

Public Health and Safety Committee: February 3, 2026 at 6:15 PM  
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

- A. **Call to Order**
- B. **Approval of Minutes**
  - 1. Draft Meeting Minutes - January 7, 2026
- C. **Public Comment**
- D. **New Business**
  - 1. Joint Purchase of Fire Department Self Contained Breathing Appartus (SCBA) from Sole-Source Provider Air One Equipment, Inc.
- E. **Other Business**
- F. **Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, please email [accomodations@wsprings.com](mailto:accomodations@wsprings.com) or contact Jill Izzo at 708-246-1800, extension 127.



**PUBLIC HEALTH AND SAFETY COMMITTEE  
MEETING MINUTES**

**Date: January 7, 2026**

**Time: 5:15 PM**

**Location: Village Hall, Board Room**

**740 Hillgrove Avenue, Western Springs, IL 60558**

**Present:**

Chair Avakian, Member Fink, President Rudolp, Deputy Manager Biernacki, Human Resource Manager Chavez

**1. Call to Order**

Chair Avakian called the meeting to order at 7:55 PM. A motion to open the meeting was made by Chair Avakian and seconded by Member Fink. The motion passed via roll call vote:

**Ayes:** Chair Avakian, Member Fink

**Nays:** None

**2. Approval of Minutes**

Chair Avakian moved to approve the minutes of the October 28, 2025 meeting. The motion was seconded by Member Fink and passed by roll call vote.

**Ayes:** Chair Avakian, Member Fink

**Nays:** None

**3. Public Comment**

No public comments were received.

**4. New Business**

**a. Safe Routes to School Travel Plan Final Report**

Deputy Manager Biernacki informed the Committee that the Safe Routes to School Travel Plan is substantially completed and a presentation from Epstein would occur at the January 19, 2026 Board Meeting. The final report outlined existing conditions, public involvement initiatives, traffic data analysis, and final recommendations on infrastructure improvements and policy considerations. Deputy Manager Biernacki provided highlights from each category and indicated no action was required at this time.

**b. Greenest Region Compact Resolution**

Human Resources Manager Chavez presented a resolution that would adopt the Metropolitan Mayor's Caucus Greenest Region Compact. She explained that staff from each department have worked together to develop a comprehensive framework, focusing on over 40 dedicated goals. The Committee reviewed the concept and

recommended it be moved to the Village Board for consideration of adoption.

**Ayes:** Chair Avakian, Member Fink

**Nays:** None

**6. Adjournment**

Chair Avakian moved to adjourn the meeting 8:10 PM. The motion was seconded by Member Fink and passed unanimously by voice vote.

**Ayes:** Chair Avakian, Member Fink

**Nays:** None

Respectfully Submitted,

Casey Biernacki  
Deputy Village Manager

DRAFT



## AGENDA ITEM SUMMARY

### PUBLIC HEALTH AND SAFETY COMMITTEE

Public Health and Safety Committee: February 3, 2026

#### AGENDA ITEM D.1.

**To:** Public Health and Safety Committee

**From:** Brian Scott, Director of Fire and EMS

**CC:** Casey Biernacki, Deputy Village Manager, Ellen Baer, Village Manager, John Mastandona, Director of Finance

**RE:**

Joint Purchase of Fire Department Self Contained Breathing Apparatus (SCBA) from Sole-Source Provider Air One Equipment, Inc.

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#### **Recommendation**

Consider a recommendation to approve a Letter of Understanding with the Village of Western Springs Foreign Fire Insurance Board (FFIB) for a joint purchase of Self-Contained Breathing Apparatus (SCBA) units and associated components. The equipment will be purchased from sole-source provider, Air One Equipment, Inc. (360 Production Drive, South Elgin, IL 60177), at a total project cost of \$45,150.00.

#### **Summary**

Self-Contained Breathing Apparatus (SCBA) is essential life-safety equipment for all fire suppression and hazardous operations. The Fire Department's current SCBA inventory is fully deployed on frontline apparatus, leaving limited flexibility to support training initiatives or provide reserve units when equipment is out of service for repair, flow testing, or annual certification.

The department conducts a biannual Basic Operations Firefighter Training Academy, along with ongoing live-fire, skills, and air-management training throughout the year. These programs require dedicated SCBA to ensure recruits and incumbent members can train safely without removing units from frontline service. At present, the lack of surplus SCBA can create operational strain and limits training capacity.

#### **The acquisition of additional SCBA will:**

- Provide a dedicated cache to support the Fire Academy and other training initiatives
- Ensure operational continuity by supplying back-up SCBA when frontline units are undergoing repair, hydrostatic testing, or annual functional testing.
- This joint purchase with the Village of Western Springs Foreign Fire Insurance Tax Board creates a cost-effective path to strengthening both operational reliability and training capability.

The Fire Department is grateful for the Foreign Fire Insurance Board's continued commitment and financial support, which makes this collaborative and cost-effective solution possible. Their contribution reflects a shared dedication to firefighter safety, training excellence, and the long-term wellbeing of the community.

### **Financial Impact**

The total cost for six Self-Contained Breathing Apparatus (SCBA) units is \$45,150.00, plus applicable shipping charges. Under the proposed joint-funding arrangement, the Foreign Fire Insurance Board will contribute 50% of the project cost, or \$22,575.00. The Village will fund the remaining \$22,575.00, ensuring an equitable and cost-effective approach to acquiring this essential life-safety equipment.

### **Recommended Motion**

Consider a recommendation to approve a Letter of Understanding with the Village of Western Springs Foreign Fire Insurance Board (FFIB) for the joint purchase of six Self-Contained Breathing Apparatus (SCBA) units and associated components from sole-source provider Air One Equipment, Inc., in the total amount of \$45,150.00.

### **Strategic Plan Alignment**

Public Safety and Community Engagement

### **File Attachments**

1. WESTERN SPRINGS G1 SCBA 010526
2. LETTER OF UNDERSTANDING VWS and FFIB SCBA Purchase 1.27.26
3. Air One-MSA Distributor-01-05-26





**LETTER OF UNDERSTANDING**  
**Fire Equipment Funding Partnership**  
Between the Village of Western Springs and the  
Village of Western Springs Foreign Fire Insurance Board (FFIB)

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2/3/2026

To: Village of Western Springs Foreign Fire Insurance Board  
Attn: Board President Andrew Lesch

Re: **Letter of Understanding – Joint Purchase of Self-Contained Breathing Apparatus (SCBA)**

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Dear Andrew,

This Letter of Understanding (“Letter”) sets forth the terms and understandings between the Village of Western Springs (“Village”) and the Village of Western Springs Foreign Fire Insurance Board (“FFIB”) regarding a joint funding agreement for the purchase of Self-Contained Breathing Apparatus (SCBA) units and associated components. The FFIB is authorized pursuant to state statute, 65 ILCS 5/11-10-2.

### 1. Purpose

The purpose of this Letter is to establish the terms of a cooperative funding agreement between the Village and the FFIB for the purchase of six (6) Self-Contained Breathing Apparatus (SCBA) units and associated components. These units will enhance operational readiness, support the Fire Department’s biannual Basic Operations Firefighter Training Academy, and provide reserve SCBA capacity when frontline units are undergoing repair, hydrostatic testing, or annual certification.

### 2. Effective Date and Term

This Letter becomes effective on the date of the last signature below (“Effective Date”). The agreement applies solely to the one-time joint purchase described herein and will remain in effect until all obligations of both parties have been fulfilled.

### 3. Equipment

The total cost for six (6) SCBA units and associated components is \$45,150.00, plus applicable shipping charges. The equipment will be purchased from:

**Air One Equipment, Inc.**  
360 Production Drive  
South Elgin, IL 60177

#### 4. Funding

The Village and the FFIB agree to share the project cost equally.

- **FFIB Contribution:** \$22,575.00 (50%)
- **Village Contribution:** \$22,575.00 (50%)

The FFIB agrees to remit its funding contribution to the Village upon execution of this Letter or by a mutually agreed-upon date coordinated with the Village's Finance Department. The Village will process payment to the vendor upon receipt of the FFIB's contribution.

The Fire Department expresses its appreciation for the FFIB's continued support and partnership in enhancing firefighter safety, training capability, and operational reliability.

#### 5. Multiple Counterparts

This Letter may be executed in multiple counterparts, each of which will be deemed an original. All counterparts together will constitute one and the same instrument.

#### 6. General Terms

1. **Amendments.** This Letter may only be amended in writing and signed by both Parties.
  2. **Entire Agreement.** This Letter constitutes the entire agreement between the Parties regarding the subject matter herein and supersedes all prior oral or written understandings.
  3. **Governing Law.** This Letter shall be interpreted and governed in accordance with the laws of the State of Illinois and the Village Code.
  4. **Binding Effect.** This Letter has been fully read and understood by both Parties and shall be binding upon and inure to the benefit of their respective officers, agents, and employees.
  5. **Effective Date.** This Letter is effective as of the date of the last signature below.
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**IN WITNESS WHEREOF, the Parties have executed this Letter of Understanding on the dates indicated below.**

**Village of Western Springs Foreign Fire Insurance Board**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Its: Board President

Date: \_\_\_\_\_

**Village of Western Springs**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Its: Fire Chief

Date: \_\_\_\_\_

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January 5, 2026

**MSA Corporate Center**  
1000 Cranberry Woods Drive  
Cranberry Township, PA 16066  
800.MSA.2222  
www.MSAnet.com

To Whom It May Concern:

This letter is to advise that the only authorized MSA Fire Service Distributor in the Chicago Metropolitan area is:

Air One Equipment Inc  
360 Production Drive  
South Elgin, IL 60177

The area that Air One Equipment Inc solely covers includes the following counties in Illinois:

Boone	Grundy	Menard
Brown	Iroquois	Morgan
Bureau	Kane	Moultrie
Cass	Kankakee	Ogle
Champaign	Kendall	Peoria
Christian	LaSalle	Piatt
Coles	Lake	Putnam
Cook	Lee	Sangamon
DeKalb	Livingston	Schuyler
De Witt	Logan	Tazewell
Douglas	Macon	Vermilion
DuPage	Marshall	Will
Edgar	Mason	Winnebago
Ford	McHenry	Woodford
Fulton	McLean	

As an authorized MSA First Responder Fire Service distributor, Air One Equipment maintains a significant inventory of MSA products, including SCBA, Thermal imaging cameras, and Gas Detection in addition to repair parts for MSA SCBA and Gas Detection equipment.

Should you have any questions, please feel free to contact me.

Sincerely,

Scott McGuire  
North American Sales Channels Specialist  
Phone: 724-742-8028  
Email: scott.mcguire@MSAsafety.com