

# **Properties and Recreation Committee Meeting Minutes**

**Monday, November 24, 2025, 5:45PM**

**Village Board Room**

**740 Hillgrove Western Springs, IL 60558**

Call to Order: 6:04 pm

**Chair-Trustee Phil Nawrocki Presiding**

**Committee Members Present: Trustee Nicole Chen**

Heidi Rudolph, Village President

## **Staff Present**

Ellen Baer, Village Manager

Casey Biernacki, Deputy Village

Matthew Supert, Director of Municipal Services

Ron Derengowski, Water Plant Superintendent

## **Roll Call**

As noted above.

## **Approval of Minutes:**

Chair Phil Nawrocki motioned to approve the 11/4/2025 Properties and Recreation meeting minutes, second by Trustee Chen. Motion passed unanimously on a voice vote.

## **Public Comment: None**

## **New Business:**

**Bid Opening and Approval of Janitorial Contract** A bid opening was on November 24, 2025, 10:00am for janitorial service at the Village buildings. Bids will be reviewed with the Committee. Recommendation to approve a contract for a qualified responsive bidder for janitorial maintenance services in 2026. \$45,000 requested 2026 requested budget.

Chair Phil Nawrocki motioned to approve the contract and second by Trustee Chen. Motion passed unanimously on a voice vote.

## **Right of use License and Fiber Optic Cable Agreement between the Village and MCIMetro/Verizon Access Transmission Services.**

In 2017 /WOW entered into an asset purchase agreement with MCIMetro Access Transmission Services (Verizon) The Village passed a consent to assignment under Resolution 17-2412 to amend the fiber optic cable agreement. The agreement expires at the end of 2025. The agreement is currently pending due to final review by the Village attorney.

Chair Phil Nawrocki motioned to approve the contract between the Village and the fiber optic cable agreement and second by Trustee Chen. Motion passed unanimously on a voice vote.

**Other Business: None**

**Schedule for the Next Committee Meeting**

The next Properties & Recreation Committee meeting will be held on Monday, December 5, 2025

**Adjourn**

Chair Phil Nawrocki motioned to adjourn the meeting, seconded by Trustee Nicole Chen. Motion passed unanimously on a voice vote.

Meeting adjourned at 6:10 PM

Respectfully Submitted:

Jenny Pesek