

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, September 8, 2025

President Heidi Rudolph, Presiding

Call to Order, 7:00 pm

Edward Tymick, Village Clerk

Board Members Present:

Amy Avakian

Scott Lewis

Karen Martin

Phil Nawrocki

Board Members Absent:

Nicole Chen

Al Fink

Village Attorney Present:

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager

Casey Biernacki, Deputy Village Manager

Daisy Chavez, Asst. to the Village Manager

John Mastandona, Director of Finance

Matthew Supert, Director of Municipal Services

Heather Valone, Director of Community Development

Jill Izzo, Deputy Village Clerk

Electronic Attendance:

None.

PLEDGE OF ALLEGIANCE

President Rudolph led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

PUBLIC COMMENTS

None.

APPROVAL OF MEETING MINUTES

President Rudolph asked the Board if there were any changes or additions to the meeting minutes from the Regular and Special Meetings of August 18, 2025. There were none and President Rudolph stated the minutes will be on tonight's Omnibus for approval.

GENERAL GOVERNMENT COMMITTEE REPORT

Trustee Nawrocki reported on behalf of Trustee Chen that the General Government Committee and the Liquor Commission reviewed and recommends the Taco Maya application for a Class "A" Liquor License. Director Valone gave an overview of the Applicant's request and Village requirements. A representative from Taco Maya also gave a brief summary of their "fast casual" menu items.

Trustee Nawrocki also reported that the Lyons Township Football Pride Club submitted a raffle application to conduct 50/50 raffles at home football games and also requested a waiver of the fee and bond requirement. The Board recommended the item for tonight's omnibus.

FINANCE COMMITTEE REPORT

Trustee Martin reported that the Finance Committee reviewed and recommended the approval of the Thomas Ford Memorial Library's intent to levy .02% Building Maintenance Tax.

PLANNING AND ZONING COMMITTEE REPORT

No report.

PUBLIC WORKS & WATER COMMITTEE REPORT

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommended a contract with Martam Construction, Inc. for the Burlington Avenue Raised Pedestrian Crossing and Concrete Pavement Repairs. Trustee Lewis reported that Martam Construction was the lowest bidder for the various projects outlined.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommends the proposal from V3 Companies for in-depth bridge inspection.

Trustee Lewis reported that a request for proposals submitted by Village staff for water & sewer on-call repair services yielded several independent contractor agreements with the following companies: Calumet City Plumbing Co., Inc., Anchor Heavy Civil, LLC and IHC Construction Companies, LLC. Trustee Lewis indicated that the Village budgets annually for contractual repairs and occasionally outsources repairs when work exceeds Village staff and equipment capabilities.

Trustee Lewis reported that Public Works and Water Committee reviewed and recommends purchasing additional water meter and accessories from Ferguson Enterprises, LLC for water service upgrades for remodeling projects and new single-family home developments. Trustee Lewis reported that the Village previously purchased water meters from Water Resources, Inc. which was acquired by Ferguson Enterprises, LLC.

PROPERTIES & RECREATION COMMITTEE REPORT

Trustee Nawrocki reported that the Independent Contractor Agreement Renewal with Mattix Music Studio has been updated and a one-year renewal is recommended by staff.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

No report.

CONSIDERATION OF AN OMNIBUS VOTE

Trustee Lewis moved that the ordinances, resolutions and motions as contained on the meeting agenda for September 8, 2025, be adopted and/or approved under an omnibus vote. Trustee Lewis read the omnibus in its entirety and motioned it be approved.

Trustee Martin seconded the motion. The motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Lewis, Martin, Nawrocki and President Rudolph

Voting Nay: None.

Absent: Trustees Chen and Fink

NEW BUSINESS

None.

OTHER BUSINESS

Trustee Lewis made a motion to approve a Resolution authorizing and approving the execution of an employment agreement by and between the Village of Western Springs and Ellen J. Baer to continue to serve as Village Manager, seconded by Trustee Martin. The motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Lewis, Martin, Nawrocki

Voting Nay: None.

Absent: Trustees Chen and Fink

President Rudolph thanked Manager Baer for her continued service.

REPORTS

Monthly Financial Report (Trustee Martin)

No report.

Village President Rudolph

No report.

Village Manager Baer

Village manager Baer reported that there is a second survey for the Safe Routes to School available on our website.

Village Attorney Skrodzki

No report.

ADJOURNMENT

Trustee Nawrocki made a motion to adjourn, seconded by Trustee Lewis.

Voting Aye: Trustees Avakian, Lewis, Martin, Nawrocki

Voting Nay: None.

Absent: Trustees Chen and Fink

The regular meeting of the President and Board of Trustees was adjourned at 7:28 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jill Izzo".

Jill Izzo

Deputy Village Clerk