

Planning and Zoning Committee
Village Board Room
August 12th, 2025, 7:15 p.m.

Present: Al Fink, Trustee (Chairman)
Amy Avakian, Trustee
Heidi Rudolph, Village President
Ellen Baer, Village Manager
Heather Valone, Director of Community Development
Kelsey Fawell, Senior Planner
Chris Cone, Western Springs Historical Society
Jon Mills, Theatre of Western Springs

Call to Order: Chairman Fink called the meeting to order at 7:00 p.m. Chairman Fink and Trustee Avakian were both in attendance.

Approval of Minutes: Chairman Fink made a motion to approve the meeting minutes for June 10, 2025. Trustee Avakian seconded the motion to approve. A voice vote was conducted, and the minutes were approved with both Trustees voting aye.

Public Comment: Chairman Fink asked if there were any members of the public in attendance that wanted to speak or provide comments. No member of the audience responded.

Property Improvement Grant Program Request: 4384 Hampton Avenue, Fire Suppression and Alarm Upgrades: Director Valone provided a brief summary of the application and the recommendation from the Economic Development Commission.

Chairman Fink indicated that this request would be a good use of the program. Chairman Fink asked if there were any questions. Hearing none, Chairman Fink made a motion to recommend this agenda item to the President and Board of Trustees for their meeting on September 8, 2025. Trustee Avakian seconded the motion to approve. A voice vote was conducted and the motion was approved with both Trustees voting aye.

Western Springs Park District and Western Springs Business Association – Requests for Special Event Liquor License and Temporary Use Permit for Harvest Fest 2025 – Revised

Application: Director Valone provided an update on the Harvest Fest special event. The Western Springs Park District has partnered with local schools to include a fun run and expand the activities taking place as part of Harvest Fest. No action is needed; this is just an update. Director Valone asked if there were any questions.

Western Springs Historical Society – Request for a Temporary Use Permit for the Paint the

Town Plein Air 2025 Special Event: Director Valone provided a brief summary of the application and history of the event. Director Valone asked if there were any questions.

Chairman Fink and Trustee Avakian agreed that this was a great event. Chairman Fink made a motion to recommend this agenda item to the President and Board of Trustees for their meeting on September 8, 2025. Trustee Avakian seconded the motion to approve. A voice vote was conducted and the motion was approved with both Trustees voting aye.

New Business: Director Valone confirmed that there was no new business to discuss.

Other Business: Director Valone confirmed that there was no other business to discuss, other than related to scheduling the next meeting was had. Village staff would follow-up with the Committee members related to scheduling the next meeting.

Adjournment: Chairman Fink made a motion to adjourn the meeting. Trustee Avakian seconded the motion. A voice vote was conducted with both Trustees voting aye. Meeting is adjourned at 7:29 p.m.