



**PUBLIC HEALTH AND SAFETY COMMITTEE
MEETING MINUTES
Date: July 8, 2025
Time: 6:00 PM
Location: Village Hall, Board Room
740 Hillgrove Avenue, Western Springs, IL 60558**

Present:

Chair Avakian, Member Fink, President Rudolph (via tele-conference), Deputy Village Manager Biernacki and Director Scott.

1. Call to Order

Chair Avakian called the meeting to order at 6:00 PM. A motion to open the meeting was made by Chair Avakian and seconded by Member Fink. The motion passed via roll call vote:

Ayes: Chair Avakian, Member Fink

Nays: None

2. Approval of Minutes

Chair Avakian moved to approve the minutes of the June 10, 2025, meeting. The motion was seconded by Member Fink and passed by roll call vote.

Ayes: Chair Avakian, Member Fink

Nays: None

3. Public Comment

No public comments were received.

4. New Business

a. Purchase of ZOLL X Series Advanced Monitor/Defibrillators

Director Scott presented a recommendation to approve the purchase of two cardiac monitor defibrillators from ZOLL Medical Corporation of Chelmsford, Massachusetts, for the Department of Fire & EMS, at a total cost of \$93,130.68.

He explained that the department had identified the need to replace its aging cardiac monitor/defibrillator units. In response, a specifications committee comprised of the EMS Coordinator and experienced staff paramedics was convened to evaluate top manufacturers. After a comprehensive review of equipment capabilities and departmental needs, the committee selected the ZOLL X Series Advanced monitor/defibrillator as the preferred solution, citing its alignment with the department's operational and clinical requirements.

Member Fink asked for clarification regarding the budget allocation for the equipment purchase. Director Scott responded that \$105,961.00 had been budgeted, confirming that the proposed acquisition falls within budget parameters.

President Rudolph inquired about potential training needs associated with the new equipment. Director Scott noted that while some instruction will be necessary to familiarize staff with the latest technology and enhanced diagnostic features, including telemedicine integration and advanced CPR support, the learning curve is expected to be minimal, as most paramedics are already well acquainted with ZOLL equipment. This training will not incur any additional costs.

The Deputy Village Manager noted that the proposed motion to purchase the equipment includes a waiver of the competitive bidding process. This requested exemption is based on the specialized nature of the equipment and the necessity of ensuring full compatibility with the Village's existing AED devices.

Chair Avakian proposed the motion to recommend to the Village Board the waiver of the competitive bidding process and approval of the purchase of two (2) ZOLL cardiac monitor defibrillators for the Department of Fire & EMS in the amount of \$93,130.68. The motion was seconded by Member Fink and passed unanimously by voice vote.

Ayes: Chair Avakian, Member Fink

Nays: None

5. Other Business

No additional business was discussed.

6. Adjournment

Chair Avakian moved to adjourn the meeting at 6:10 PM. The motion was seconded by Member Fink and passed unanimously by voice vote.

Ayes: Chair Avakian, Member Fink

Nays: None

Respectfully Submitted,

Fire Chief Brian R. Scott

Director of Fire and Emergency Medical Services