



AGENDA

GENERAL GOVERNMENT COMMITTEE

General Government Committee: September 29, 2025 at 5:30 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

A. Call to Order

B. Approval of Minutes

1. Draft Meeting Minutes - August 8, 2025

C. Public Comment

D. New Business

1. Western Springs Park District – Requests for Special Events Liquor License and Temporary Use Permit for Halloween Bash Chili Cook-Off 2025
2. Village Manager's Office Preliminary Budget for FY2026
3. 2025/2026 Strategic Plan - Draft

E. Other Business

F. Schedule Next Committee Meeting

G. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

**GENERAL GOVERNMENT COMMITTEE
August 8, 2025, Meeting Minutes
Village Hall
740 Hillgrove Avenue, Board Room
Western Springs, IL 60558
7:00 p.m.**

Present

Chair Chen, Member Nawrocki, President Rudolph (Ex-Officio Member), Village Manager Ellen Baer, Deputy Village Manager Biernacki, Director Heather Valone, Nimesh Patel (Taco Maya)

Electronic Participation: None.

Call to Order

Chair Chen moved to open the committee meeting, seconded by Member Nawrocki. The motion passed on a roll call vote. Voting aye: Chair Chen and Member Nawrocki. The General Government Committee meeting was called to order at 7:00 p.m.

Agenda Items

1. Public Comment

2. Approval of Minutes

No meeting minutes available for approval.

3. Taco Maya, 4700 Gilbert Avenue Unit 44, Taco Maya Springs LLC – Class “A” Liquor License

Director Valone presented the request by a new restaurant, Taco Maya, for a Class “A” liquor license. Director Valone reviewed the new business application submission packet and draft ordinance. Nimesh Patel, owner of Taco Maya, gave a overview of their history, the menu, and details from the submittal.

Chair Chen recommended this request be reviewed by the Liquor Commission and Member Nawrocki seconded.

Voting aye: Chair Chen and Member Nawrocki

4. **Approval of Board of Trustees Closed Meeting Minutes, 2024 Full Year Review, 2025 Mid-Year Review**

Deputy Manager Biernacki presented the mid-year and full year review ordinances for closed meeting minutes of the Board of Trustees. Chair Chen motioned this be approved and moved to the Village Board for consideration. Member Nawrocki seconded the motion.

Voting aye: Chair Chen and Member Nawrocki

5. **Adjourn**

Chair Chen motioned to adjourn the meeting at 7:20 pm. Trustee Nawrocki seconded the motion.

Respectfully submitted,

Deputy Village Manager Biernacki

DRAFT



AGENDA ITEM SUMMARY

GENERAL GOVERNMENT COMMITTEE

General Government Committee: September 29, 2025

AGENDA ITEM D.1.

To: General Government Committee

From: Heather Valone, Director of Community Development

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Kelsey Fawell, Senior Planner, Jill Izzo, Deputy Village Clerk, Michael Jurusik, Village Attorney, Anne Skrodzki, Village Attorney

RE: Western Springs Park District – Requests for Special Events Liquor License and Temporary Use Permit for Halloween Bash Chili Cook-Off 2025

Recommendation

Consider a recommendation to approve the requested Class "I" Liquor License.

Summary

The Western Springs Park District (Park District) has submitted requests for a temporary use permit (TUP) and special event liquor license - class "I" for beer, wine and hard seltzer sales at Spring Rock Park (4400 Central Ave.) on the upper pavilion areas, upper (east) parking lot and general picnic area. The event will be conducted on Saturday, October 25, 2025, from 10:00 am to 2:00 pm. Inflatables, music (DJ) outdoor laser tag, artists (face painter, balloon, and juggler), chili cook off, and other games and activities are proposed during the full hours of the event.

A request letter dated September 16, 2025, has been submitted by Barb Kartzmark, Manager, Community Relationships and Events for the Park District discussing the event and the pertinent details related to the request which are as follows:

- Event will be conducted on Saturday, October 25, 2025, from 10:00 am to 2:00 pm. Activities and entertainment are proposed during the full hours of the event. Liquor service is proposed from 10:00 am to 2:00 pm with "last call" being at 1:00 pm.
- A class "I" special event license is being requested along with a temporary use permit for the event.
- The activities, entertainment, food and liquor service are similar to the previous events

held by the Park District such as Harvest Fest and the Centennial Event.

- All festival activities will be held in upper pavilion areas, upper (east) parking lot and general picnic area. The lower parking will be open for event parking as well as the parking area behind the administrative building, and along Burlington Avenue.
- Food service will be provided by at least three food trucks. Food will include up to 10 restaurant / local food businesses competing in the Chili Cook-Off portion of the event.
- Alcohol will be sold at the event and will include beer, wine and hard seltzer. Patron's wishing to consume alcohol will be required to purchase tickets. All individuals serving liquor will hold a current Basset certificate. There will be three manned exits staffed by Park District staff and / or volunteers to ensure no patrons leave the event area with alcohol.

The Park District has held this event nine prior times, just without liquor service. Although this is the first time this specific event hosted by the Park District with liquor service, it is similar to previous events they have hosted. The Park District has demonstrated over the years that they are capable of managing this type of event. Staff received no complaints from the Harvest Fest that was larger event with liquor service this past September.

Representative(s) from the Park District, Village staff, and the Village Attorney will be present to answer questions. The draft ordinance including the temporary use permit will be provided at the September 29, 2025, committee meeting.

Attachment

1. Application submittals

Financial Impact

None.

Recommended Motion

I move to recommend to the Liquor Control Commission the approval of Class "I" Liquor License

Strategic Plan Alignment

None.

File Attachments

1. Applicant Submittals



September 16, 2025

The Honorable Heidi Rudolph
 President, Village of Western Springs
 740 Hillgrove Avenue
 Western Springs, IL 60558

Dear President Rudolph,

The Western Springs Park District is in the planning stages of its 10th Anniversary Halloween Bash Chili Cook-Off. It is our desire to hold this event on Saturday, October 25, 2025, at Spring Rock Park (4400 Central Avenue). Approximately 500 participants expected.

We respectfully seek the Village of Western Springs' approval of the following items to proceed:

Request for Approval:

1. Special Event Liquor License – for beer and wine sales.
2. Special Permit – to allow food vendors, and activity businesses to participate.

Fees and Costs:

- Patrons wishing to consume beer or wine will purchase tickets on-site.
- A designated wristband tent will be used to check IDs and issue wristbands.
- The alcohol service hours will be:
 - **Saturday:** 10:00 AM – 2:00 PM
- Food and beverage sales will also take place on-site throughout the event.

Event Details:

- **Dates/Times:**
 - Saturday, October 25 | 10:00 AM – 1:00 PM
- **Location:** Spring Rock Park, Upper Pavilion area, Upper (east) parking lot, General Picnic Area. (Event layout attached.)

Entertainment

- DJ will perform:
 - **Saturday:** Beginning at 10:00 AM – 2PM
- Various activities such as inflatables, artists (face painter, balloon artist, juggler), outdoor laser tag.
- Games and activities will be provided for both children and adults.

Food Concessions:

- Approximately three (3) food truck vendors will be on-site, offering food for purchase.
- Up to 10 local food businesses competing in a Chili Cook Off.

Alcohol Sales and Age Verification:

- Patrons must be **21 years of age or older** to purchase beer and/or wine tickets.
- Tickets will be provided by the Western Springs Park District.
- Wristband tent operations will ensure ID checks and proper wrist banding for alcohol service.

Chili Cook-Off:

- Up to 8 Western Springs businesses will compete in a chili cook-off at the Upper Pavilion.

Public Safety / Event Security:

- Western Springs Park District staff will coordinate with the Police Chief and Fire Chief to ensure event safety.
- There will be three exit areas, staffed by Park District personnel and/or volunteers to monitor alcohol leaving the premises. "No Alcohol Past This Point" signage will also be posted at the 3 exit areas.

Parking:

- The **Upper Parking Lot** of Spring Rock Park will be closed for event use.
- The **Lower Parking Lot**, other parking areas in Spring Rock, surrounding street parking, will be available for attendees.
- Park District staff will ensure minimal activities are scheduled at Spring Rock Park during the event to minimize parking conflicts.

Good Neighbor Efforts:

- The Park District is committed to being good neighbors to the residents surrounding Spring Rock Park.
- A written notice about the event will be hand-delivered to adjacent homeowners on Central and Elm, who will also be invited to the event.

This letter serves as an initial summary to begin discussion with the Village Board, Liquor Commission, General Government Committee, and Village Staff. We seek your support and approval for the necessary permits and licenses to successfully hold the 10th Anniversary-Halloween Bash and Chili Cook-Off 2025.

We look forward to this 10th Anniversary Halloween Chili Cook-Off event and pledge the full cooperation of the Western Springs Park District in working together with the local businesses participating in the Chili Cook-Off.

Sincerely,



Barb Kartzmark
Manager, Community Relationships and Events
Western Springs Park District

Cc:

Ellen Baer – Village Manager
Heather Valone – Director, Community Development
Walt Knake – Executive Director, Western Springs Park District



Village of Western Springs
Permit Application for Temporary Use

Applicant's Name BARBARA KARTZ MARK
Organization WESTERN SPRINGS PARK DISTRICT
Applicant's Phone 708-295-7008 Mobile# SAME
Email BKARTZMARK@WSPRINGS.COM

Briefly describe the event requiring the temporary use: 10TH ANNIVERSARY HALLOWEEN BASH AND CHILI COOK OFF. WE WILL HAVE VARIOUS ACTIVITIES, BEER + WINE TENT, LOCAL BUSINESSES CHILI COOK OFF CONTEST

Type of Temporary Use

Trailer/Tent/Portable Lavatory/Shed
Christmas Tree Lot
Art, Craft and Book Sales
Sidewalk Sales
Vendor Cart or Food Concession LOCAL BUSINESSES CHILI COOK OFF - BEER/WINE TENT
Other FOOD TRUCKS (3 MAX)

Location

Dates of Use

Comments

Barbara Kartzmark
BARBARA KARTZMARK
Signature of Applicant/ Printed Name

9-16-25
Date

Approved Denied

Permit Number

Signature of Approver

Date



10th ANNIVERSARY HALLOWEEN BASH-CHILI COOK-OFF 2025

Certificate of Coverage

Name and Address of Agency

Park District Risk Management Agency
 2033 Burlington Avenue
 Lisle, IL 60532-1646
 (630) 769-0332

Name and Address of Member

Western Springs Park District
 4400 Central Ave
 Western Springs, IL 60558

Scope of Coverage

The Park District Risk Management Agency (PDRMA) is an intergovernmental self-insurance and risk management pool established under the Constitution and the statutes of the State of Illinois to provide coverage for its members against certain claims and losses. Each member of PDRMA is entitled to the scope and amounts of coverage set forth below. In addition, PDRMA may extend the same scope of coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, and amendments which are applicable to the members.

The above named entity is a member in good standing of the Park District Risk Management Agency. The scope of coverage provided by the Agency may, however, be revised at any time by the actions of PDRMA's governing body. As of the date this certificate is issued, the information set out below accurately reflects the scope of coverage established for the current coverage year.

| Scope of Coverage | Coverage Document | Coverage Dates | Limits Each Occurrence | |
|---|-------------------|----------------------------|---|-------------|
| General Liability x commercial general liability x occurrence x liquor liability | L010125 | 01/01/2025 - 12/31/2025 | Bodily Injury and Property Damage Combined | \$4,000,000 |
| | | | Personal Injury | \$4,000,000 |
| Automobile Liability x any auto | L010125 | 01/01/2025 - 12/31/2025 | Bodily Injury and Property Damage Combined | \$4,000,000 |
| Workers' Compensation | WC010125 | 01/01/2025 - 12/31/2025 | | Statutory |
| Employer's Liability | WC010125 | 01/01/2025 - 12/31/2025 | | \$3,000,000 |
| Property | P0700125 | 01/01/2025 - 12/31/2025 | | |
| Other General Aggregate | | 01/01/2025 - 12/31/2025 | | \$4,000,000 |

Description of Operations/Locations/Vehicles/Special Items

Village of Western Springs, and its officers, appointed and elected officials, president and trustees, employees, attorneys, engineers, volunteers and agents is/are additionally insured for Western Springs Park District's Temporary Use Permit for a Halloween Bash, October 25, 2025.

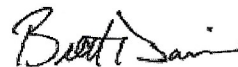
The coverage provided to the Additional Covered Person or Entity shall apply on a primary and noncontributory basis with any insurance or self-insurance on which the Additional Covered Person or Entity is listed as a named insured.

Coverage is for general liability with respect to the operations of the Western Springs Park District. Additional insured coverage shall not apply to any liability resulting from the certificate holder's own negligence or the negligence of its servants, agents or employees.

Certificate Holder

Village of Western Springs
 740 Hillgrove
 Western Springs, IL 60558

Date Issued: 9/17/2025



Authorized Representative

**ALL APPLICATIONS MUST BE TYPEWRITTEN. NO HANDWRITTEN FORMS WILL BE ACCEPTED.
THE FURNISHING OF ANY INACCURATE INFORMATION SHALL BE CAUSE FOR LICENSE REVOCATION.**

MUST BE FILED IN DUPLICATE WITH THE OFFICE OF THE VILLAGE MANAGER

**VILLAGE OF WESTERN SPRINGS
COOK COUNTY, ILLINOIS
LOCAL LIQUOR CONTROL COMMISSION
APPLICATION FOR SUPPLEMENTAL APPLICATION/MANAGER**

DATE: May 13, 2025

Honorable Presiding Village President and Local Liquor Control Commissioner
Village of Western Springs, Illinois

Reference in this Application to an owner shall mean any person who is an owner of more than five percent (5%) of the corporation, a partner in a partnership or a member of a limited liability company, which is applying for the license. All questions must be answered completely. **QUESTIONS ARE TO BE ANSWERED ACCURATELY. IF QUESTIONS ARE NOT ANSWERED ACCURATELY, THE LICENSE WILL BE SUBJECT TO REVOCATION. IT WILL NOT BE A DEFENSE THAT ANSWERS WERE GIVEN TO THE BEST OF THE ANSWERER'S KNOWLEDGE. IT IS YOUR RESPONSIBILITY TO ASCERTAIN THE ACCURACY OF YOUR RESPONSE. IF MORE SPACE IS NEEDED TO FULLY RESPOND, ATTACH A SEPARATE PAGE(S).**

The undersigned (a MANAGER), Walt Knake (name) of Western Springs Park District
d/b/a Western Springs Park District (business name and assumed name) makes application
for a Class I liquor license, at the address of 4400 Central Avenue

SCHEDULE OF VARIOUS CLASSES OF RETAIL LIQUOR LICENSES (SECTIONS 3-3-2 and 4-1-9):

| | |
|-----------------|--|
| CLASS A: | Full Service Restaurant with a Service Bar |
| CLASS B: | Full Service Restaurant with a Patron Bar |
| CLASS C: | Full Service Restaurant; Beer and Wine Only |
| CLASS D: | Limited-Service Restaurant License; Beer and Wine Only; No Patron or Service Bar |
| CLASS E: | Supermarket License |
| CLASS F: | Culinary School License |
| CLASS G: | Fine Wine, premium spirits and beer, gourmet food store |
| CLASS H: | Outdoor Liquor Café |
| CLASS I: | Special Event (Not-For-Profit Organization Owned or Leased Property) |
| CLASS J: | Special Event (Village-Owned Property (Beer And Wine Only) |
| CLASS K: | BYOB - Corkage License (Beer and Wine Only) |
| CLASS L: | Limited Special Event License; Tastings Of Beer And Wine And Beer And Wine Package Sales Only |
| CLASS O: | Craft Beer, Wine, And Spirits Establishment License (On-Site Consumption And Packaged Sales) |
| CLASS Q: | Wine Establishment License (Wine Tasting And Retail Wine Sales By The Bottle; On-Site Consumption) |

IF A MANAGER IS TO BE EMPLOYED BY THE OWNER, THE MANAGER MUST COMPLETE AND SUBMIT AN APPLICATION, WHICH WILL BE MARKED AS A "SUPPLEMENTAL APPLICATION." THE INFORMATION PROVIDED IN THE QUESTIONS BELOW MUST BE PROVIDED FOR EACH INDIVIDUAL WHO WILL AT ANY PARTICULAR TIME BE THE PERSON ON THE PREMISES WHO HAS SUPERVISORY OR MANAGEMENT RESPONSIBILITY OVER THE OTHER EMPLOYEES. PLEASE PROVIDE SUCH INFORMATION ON SEPARATE SHEETS OF PAPER. EACH SUCH MANAGEMENT PERSON MUST BE FINGERPRINTED BY THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES. APPOINTMENTS FOR FINGERPRINTING MUST BE MADE 72 HOURS IN ADVANCE. NO FINGERPRINTING WILL BE DONE WITHOUT SUCH AN APPOINTMENT.

1. INFORMATION ON APPLICANT AND PERSON COMPLETING THIS APPLICATION. Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, please provide the following information.

- A. Name: Walt Knake Male Female:
- B. Mailing Address: 4400 Central Ave
- C. Address at Residence: 4400 Central Ave
- D. Home Phone No.: _____ Cell: [REDACTED]
- Work Phone No.: 708-246-4225 Pager: _____
- E. Citizenship Status: [REDACTED]
- If naturalized citizen, time and place of naturalization: _____
- Place of Birth: [REDACTED]
- F. Driver's License Number: [REDACTED]
- G. Height: [REDACTED]
- H. Weight: [REDACTED]
- I. Color of eyes: [REDACTED]
- J. Color of hair: [REDACTED]
- K. Social Security number: [REDACTED]
- L. Vehicles owned with registration numbers: N/A
- M. Other home addresses within the last 5 years:

| Street Address | City, State, ZIP | Dates | |
|----------------|------------------|-------|----|
| | | From | To |
| N/A | | | |
| | | | |

- N. Businesses owned or operated within the last 5 years that required a liquor license, stating: (a) Name of business; (b) State and municipal liquor license numbers; (c) Address; and (d) Phone number.

Business Name: None

Address: _____ Phone Number: _____

Dates owned: From: _____ To: _____

Describe any liquor license incident requiring police intervention:

State liquor license #: _____ Date of license: _____

Municipal liquor license #: _____ Date of license: _____

Name, address and telephone number of municipality issuing liquor license:

2. Has any of the Applicant's liquor licenses ever been suspended or revoked? If so, explain:
No

3. How long has the Applicant been in the business of the retail sale of alcohol? _____
Describe the nature of its business experiences:

N/A

4. Has the Applicant ever held another liquor license in the United States? Yes No
If yes, state the dates, city and state of each license:
License Holder: _____ Date: _____
City and State: _____
License Holder: _____ Date: _____
City and State: _____

5. Has the Applicant ever been denied a liquor license from any jurisdiction? Yes No
If yes, state the date of particulars: _____

6. Has the Applicant ever had a previous liquor license (whether wholesale or retail) revoked by the Federal Government or by any state, county or local government? Yes No
If yes, explain: _____

7. Other than when making an initial application for a license, has the Applicant or any predecessor to or subsidiary or corporate parent entity of the Applicant ever been subject to charges, hearing or investigation by any jurisdiction with respect to a liquor license? Yes No
If yes, please state the following:
Previous Licensor: _____ Licensee Name(s): _____
Licensee(s) Address(es): _____
Address of Licensed Premises: _____
Names of the licensed establishment and the date or dates of such revocation or suspension: _____

If no charges were involved, state the reason for the investigation or hearing: _____

8. Has the Applicant ever been found guilty of a felony or a misdemeanor, including but not limited to any gambling offense, concerning the sale or use of illegal drugs or any alcohol related traffic offense? Yes No

If yes, explain the charge, the date, the city and state where the charge was brought, and the disposition. This must include all findings of guilty, whether subsequently vacated or not and shall specifically include any orders of court supervision, whether satisfactorily completed or not.

Name of Person: _____ Charge: _____

Date: _____ City and State: _____

Disposition: _____

Name of Person: _____ Charge: _____

Date: _____ City and State: _____

Disposition: _____

9. Is the Applicant an elected public official? Yes No

If yes, state the office and unit of government: _____

10. Does Applicant hold any law enforcement office? Yes No

If yes, name the person, title and agency:

Person: _____ Title: _____

Agency: _____

11. In the past two years, has the Applicant made any political contributions to any member of the Western Springs Board of Trustees or to any member of the Illinois State Liquor Commission? Yes No

If the answer is "Yes", identify each contribution and the amount:

Contribution: _____ Amount: _____

Contribution: _____ Amount: _____

Contribution: _____ Amount: _____

12. Does the Applicant possess a current Federal Wagering or Gambling Device Stamp? Yes No

If yes, state the reasons _____

13. Pursuant to Title 4, Chapter 1, Section 15 of the Western Springs Municipal Code, no license shall be issued if any of the below statements cannot be answered in the affirmative by the Applicant. By signing this Application, the Applicant affirmatively states that the Applicant is:
- A. A person who is a resident of the Village (unless Subsections J, K or L apply).
 - B. A person of good character and reputation in the community in which he or she resides.
 - C. A person who is a citizen of the United States.
 - D. A person who has not been convicted of a felony under any federal or state law, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.
 - E. A person who has not been convicted of being the keeper of or is not keeping a house of ill fame.
 - F. A person who has not been convicted of pandering, sexual molestation or other crime or misdemeanor opposed to decency and morality.
 - G. A person whose license to sell alcoholic liquor, whether issued under this Chapter or by any other governmental entity, has not been revoked for cause.
 - H. A person who at the time of application for renewal of license issued hereunder would be eligible for such license upon a first application.
 - I. A partnership, and all of the partners of such partnership qualified to obtain a license as individuals except for reason of residency.
 - J. A copartnership, if any general partnership thereof, or any limited partnership thereof, owning more than 5% of the aggregate limited partner interest in such copartnership would not be eligible to receive a license hereunder for any reason other than residence within the Village.
 - K. A corporation where:
 - (i.) No officer, manager or director thereof, or any stockholder or stockholders owning in the aggregate more than five percent (5%) of the stock of such corporation, is ineligible to receive a license hereunder for any reason other than citizenship and residency; and
 - (ii.) It is incorporated in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign corporation which is qualified under the Illinois Business Corporation Act to transact business in Illinois, it is in good standing under the state of incorporation.
 - L. A limited liability company where:
 - (i.) No officer, manager or director owning more than 5% of the aggregate ownership interest in such company is ineligible to receive a license hereunder for any reason hereunder other than citizenship and residency; and
 - (ii.) It is organized in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign limited liability company which is qualified under Illinois law to transact business in Illinois, it is in good standing under the state of organization.
 - M. A person whose place of business is conducted and physically controlled and operated by a manager or agent and such manager or agent possesses the same qualifications required of an individual licensee hereunder.
 - N. A person who has not been convicted of a violation of any federal or state law concerning the sale or use of illegal drugs, or the manufacture, possession or sale of alcoholic liquor, or has not forfeited his bond to appear in court to answer charges of any such violation, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.

- O. A person who either owns the premises (or the beneficial interest in a land trust owning the premises) for which a license is sought, or has a lease thereon for the full period for which the license is to be issued.
- P. A person who is a beneficial owner of the business to be operated by the licensee.
- Q. A person who is not a law enforcing public official, the village president, member of the board of trustees, member of the local liquor control commission or any other elected public official, unless said applicant is a member of the board of trustees (except for the village president who serves as the local liquor commissioner) who seeks a license in relation to premises that are located within the Village, provided (i) the sale of alcoholic liquor pursuant to the license is incidental to the selling of food, (ii) the issuance of the license is approved by the State Commission, (iii) the issuance of the license is in accordance with all applicable local ordinances in effect where the premises are located, and (iv) the official granted a license does not vote on alcoholic liquor issues pending before the Village Board.
- R. A person or entity to whom a federal wagering stamp has not been issued by the federal government for the current tax period unless the person or entity is eligible to be issued a license under the Raffles Act or the Illinois Pull Tabs and Jar Games Act.
- S. A person who has not been convicted of a gambling offense as proscribed by any of subsections (a) (3) through (a) (11) of Section 28-1 of, or as proscribed by Section 28-1.1 or 28-3 of, the Criminal Code of 1961, or as proscribed by a statute replaced by any of the aforesaid statutory provisions.
- T. A person who is twenty-one (21) years of age or older.

14. Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, by signing this Application, the Applicant affirmatively states that:

- A. The Applicant has not been convicted of a felony or any other offenses prohibited under Title 4 of the Western Springs Municipal Code.
- B. The Applicant will not violate any of the laws of the Village, the State or of the United States in the conduct or operation of the place of business to be licensed.

15. The Applicant shall complete and submit with this Application an Authorization for Release of Information Relative to Application for Retail Liquor License on a form approved by the Village.

IF A NEW MANAGER HAS BEEN OR IS ADDED TO THE BUSINESS, THAT PERSON MUST CONTACT THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES, (708) 246-1800, TO SET UP AN APPOINTMENT TO BE FINGERPRINTED AND MUST SUBMIT A SUPPLEMENTAL APPLICATION. THE APPOINTMENT SHOULD BE MADE MONDAY THROUGH FRIDAY FROM 9:00 A.M. TO 5:00 P.M.

A LIQUOR LICENSE IS NOT TRANSFERABLE. IF YOU ANTICIPATE A SALE OF THE BUSINESS, OR A CHANGE IN OWNERSHIP OR MANAGEMENT, IT IS YOUR SOLE RESPONSIBILITY TO ASSURE THAT THE REQUIRED NOTIFICATION AND/OR REAPPLICATION PROCESS IS STARTED AT LEAST 120 DAYS PRIOR TO THE CHANGE. ALL INVESTIGATIONS BY THE LOCAL AUTHORITIES MUST BE COMPLETED BEFORE THE LOCAL LIQUOR CONTROL COMMISSIONER AND LOCAL LIQUOR CONTROL COMMISSION WILL CONSIDER THE APPLICATION.

SIGNATORY PAGE

Corporate Seal
(If applicant is corporation)

STATE OF ILLINOIS)
) ss.
COUNTY OF C O O K)

Walt Knake

The undersigned, _____, first being duly sworn, under oath deposes and says that _he_ is/are the Applicant(s) for the license requested in the foregoing Application; that _he_ is/are of good repute, character and standing and that answers to the questions asked in the foregoing Application are true and correct in every detail. I further state that I have read and understand the Code provisions of the Western Springs Municipal Code that govern the sale and delivery of alcoholic beverages. I further agree not to violate any of the laws of the State of Illinois, the United States of America or any of the ordinances of the Village of Western Springs in the conduct of my place of business.

I ALSO UNDERSTAND THAT AN UNTRUE, INCORRECT OR MISLEADING ANSWER GIVEN IN THIS APPLICATION IS SUFFICIENT CAUSE FOR THE REFUSAL TO GRANT OR THE REVOCATION OF ANY LICENSE GRANTED PURSUANT TO THIS APPLICATION.

I further give my permission to the Village of Western Springs or any agency of the Village to check with any agency or individual named or referred to in this Application to verify or clarify any answer that I have given.

Walt Knake

APPLICANT

Subscribed and Sworn to before me this 13th day of May, 2025

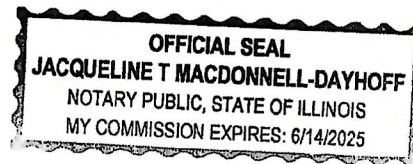
Jacqueline T Macdonnell-Dayhoff

NOTARY PUBLIC

APPLICATION APPROVED:

Local Liquor Control Commissioner

Date: _____





AGENDA ITEM SUMMARY

GENERAL GOVERNMENT COMMITTEE

General Government Committee: September 29, 2025

AGENDA ITEM D.2.

To: General Government Committee

From: Casey Biernacki, Deputy Village Manager

CC: Ellen Baer, Village Manager

RE: Village Manager's Office Preliminary Budget for FY2026

Recommendation

None.

Summary

The preliminary budgets for the Village Manager's Office (VMO) and the Elected Officials are under review by the Budget Team and are expected to be refined in November. The list below consists of new or significant items that are proposed for consideration and discussion.

The VMO budget is comprised of several cost centers covering operating funds for administration, human resources/risk management, communications, and information technology. The Village Manager's Budget includes operating expenditures for the VMO, but also general expenditures for the organization. The Communications and IT Budgets are also managing organization-wide expenses.

The Village Board of Trustees is one cost center that includes items such as memberships to organizations, special event funding, and improvements related to the Board Room.

Board of Trustees (Operating Budget 110100/Capital Budget 1101310)

- **Special Event Promotional Items (Special Events 1101100 55035)** – Staff recommends maintaining this line item at \$3,500 to enhance communications and promotional items at the Gathering on the Green, Touch-a-Truck, Harvest Festival, and other community events that the Village sponsors or participates in. (Departments such as Police, Fire, and Municipal Services also budget for these types of department specific items)
- **IML Conference Training (Training/Conferences 1101100 50400)** Each year we recommend budgeting to cover the expense of the IML Conference for elected officials who wish to attend this statewide conference.

Village Manager's Office (Operating Budget 1201100)

- **IRMA Contribution and Deductible (IRMA Annual Contribution 1201100 51710)** - Staff expects this item to remain close to the \$317,000 budgeted in 2025. A final budget number will be provided by IRMA in the fall. The Contributions are primarily calculated by reviewing a five-year average of annual revenues and the Village experience rating based on actual claims.

Legal (1202100)

- **Local Adjudication (Village Prosecutor 1202100 50220)** - In 2025, the Village implemented a local adjudication process. The e costs for that process was included in the Community Development budget in 2025 and will be moved to the Legal budget in 2026. The move to local adjudication provides for small cases to be managed locally, instead of at Bridgeview Courthouse in Cook County Court. There are also offsetting revenues with this change as the Village will collect all proceeds instead of paying fees to Cook County on these cases. Larger cases will still be handled with the Village Prosecutor at Cook County and will remain budgeted to cover those fees.

IT Management Services (Operating Budget 1203100)

- **Software Centralization and Updates (Software 1203100 55123)** - The software budget is expected to increase from \$170,000 to \$250,500. This is partly due to the centralization of software from other funds to the IT budget. One large addition is the potential migration of our enterprise resource planning (ERP) software from on-premise hosting to cloud services. Staff expects to issue a Request for Proposals for ERP options in early 2026. There are also additional increases due to Microsoft 365 license cost increases and proposed plan review software.

IT Management Services (Capital Budget 1203310)

- **Backup Server and Network Switch (Furniture and Equipment 1203310 60035)** – The proposed budget for FY2026 includes the replacement of a backup server and network switch, totaling \$13,500.

Communications (Operation Budget 1204100)

- **Infrastructure Educational Video (Professional Services 1204100 50100)** - Staff recommends increasing this line item from \$5,000 to \$10,000 to create educational videos to update the community on completed, on-going, and planned capital infrastructure projects for FY2026/2027.
- **Civic Plus ADA Upgrade (Internet Services/Hosting 1204100 51922)** - Staff recommends increasing this line item by \$5,500 to implement and maintain a new American's with

Disabilities Act (ADA) tool for the Village website. The tool will automatically ensure that the web pages and new documents/content are ADA compliant.

FY2026 Employee Benefits/Insurance Renewal

- Proposed updates to the benefits/insurance will be presented at the November General Government Committee meeting. A significant increase in costs is anticipated as the market trend appears to show this could be the case nationally, however the Village broker is continuing to negotiate with our carriers on our behalf.

Pay Plan Update and Wage Increases

- Proposed updates to the pay plan and wage increases will be presented at the November General Government meeting.

Financial Impact

The proposed budget will be reviewed by the Budget Team and financial impacts will be presented with the final proposed FY2026 budget.

Recommended Motion

None.

Strategic Plan Alignment

- Financial Stability

File Attachments

None



AGENDA ITEM SUMMARY

GENERAL GOVERNMENT COMMITTEE

General Government Committee: September 29, 2025

AGENDA ITEM D.3.

To: General Government Committee
From: Ellen Baer, Village Manager
CC: Casey Biernacki, Deputy Village Manager
RE: 2025/2026 Strategic Plan - Draft

Recommendation

Summary

A municipal strategic plan is essential because it defines the short and long-term focus for the municipality's future. It aligns goals, resources, and programs and reflects the shared vision of the elected body.

As a result of the Strategic Plan update workshop meetings held this summer, each of the established pillars of the Village of Western Springs Strategic Plan were reviewed and sub-categories have been updated to reflect the feedback received from Board members collectively. Once finalized, the plan will guide the Village Board and staff to make well-informed decisions regarding budget allocations, community engagement topics, and project and study advancements. This strategic direction will ensure that our initiatives are both focused and effective in addressing the growth and development needs of the community.

The draft document outlines the proposed changes for your consideration. To finalize the 2025/2026 Strategic Plan, the General Government Committee is asked to review the draft which will then be advanced to the Board for consideration as the first steps in the Village budget process.

Financial Impact

Recommended Motion

I move to recommend approval of the Strategic Plan by the Village Board of Trustees.

Strategic Plan Alignment

File Attachments

1. Draft Strategic Plan Updates 2025 and 2026 - Updated

Village of Western Springs

DRAFT STRATEGIC PLAN

2025/2026

2025 Special Meetings

Session 1 - June 16, 2025

- Financial Sustainability

Session 2 - July 21, 2025

- Community Planning and Economic Development

Session 3 - August 18, 2025

- Infrastructure Improvements
- Community Engagement and Public Safety
- Organizational Development



740 Hillgrove Avenue
Western Springs, IL 60558

(708) 246-1800

www.wsprings.com

Table of Contents

| | |
|---|----|
| Village of Western Springs – 2024/2025 Strategic Plan | 3 |
| Village of Western Springs – 2025/2026 Draft Plan | 4 |
| Evaluate and Implement Opportunities for Shared Services and Equipment | 5 |
| Identify and Reduce Village Risk and Liability | 6 |
| Develop Long-Term Financial | 7 |
| Opportunities and Strategies | 7 |
| Advance Staff Training and Development to Support Succession Planning Strategies | 8 |
| Align Technologies with Future Service Demands | 9 |
| Foster Effective Communications to Further Understanding of Village Services and Projects | 10 |
| Implement Training and Exercise Programs to Prepare for Critical Incidents Using Established Emergency Response Plans | 11 |
| Expand Public Safety Initiatives to Engage and Inform the Public | 12 |
| Update Comprehensive Plan and Economic Development Policy | 13 |
| Identify and Implement Green Initiatives for Village Operations | 14 |
| Evaluate Improvements at the Historic Tower and the Downtown Area and Support Expanded Community Events | 15 |
| Actively Foster Redevelopment in the TIF Districts and Attract New Businesses in the Downtown..... | 16 |
| Undertake a Flooding and Stormwater Impact and Mitigation Analysis | 17 |
| Maintain the Long-Term Plan for Addressing Infrastructure and Facility Improvements | 18 |

Village of Western Springs - 2024/2025 Strategic Plan

| Financial Sustainability | Organizational Development | Community Engagement | Economic Development | Infrastructure Improvements |
|--|--|--|---|--|
| Develop Long-Term Financial Plan/Strategies and Explore Revenue - Generating Opportunities | Continue to Explore Succession Planning Strategies | Revise/Update the Capital Outlook Report Improve Community Education | Develop/Implement Comprehensive Community Development Plan | Develop Long-Term Plan for Addressing Infrastructure Improvements |
| Develop Plans to Address Village's Risk and Liability Exposure | Develop Response and Contingency Plans | Enhance Communication and Expand Transactions available at the Village | Continue to Identify Green Initiatives for Village Operations | Undertake a Flooding and Stormwater Impact and Mitigation Analysis |
| Evaluate and Explore Opportunities for Shared Services | Develop Staffing Plan to Explore Strategies to Align Current Services Model with Future Demand | Explore Marketing and Branding | Explore Affordable Housing Options | Conduct a Village-Wide Facilities Needs and Improvement Assessment Study |
| Explore Home Rule Status | | Monitor Tollway Project and Communicate Progress | Study and Evaluate Better Utilization of Tower Green | |

Legend

Short-Term (1-3 Years)

Long-Term (3-5 Years)

Village of Western Springs - 2025/2026 Draft Plan

Financial Sustainability

Evaluate and Implement Opportunities for Shared Services and Equipment

Identify and Reduce Village Risk and Liability

Develop Long-Term Financial Opportunities and Strategies

Organizational Development

Advance Staff Training and Development to Support Succession Planning Strategies

Align Technologies with Future Service Demand

Public Safety and Community Engagement

Foster Effective Communication to Further Understanding of Village Services and Projects

Implement Training and Exercise Programs to Prepare for Critical Incidents Using Established Emergency Response Plans

Expand Public Safety Initiatives to Engage and Inform the Public

Community Planning and Economic Development

Update Comprehensive Plan and Economic Development Policy

Identify and Implement Green Initiatives for Village Operations

Evaluate Improvements at the Historic Tower and Downtown Area and Support Expanded Community Events

Actively Foster Redevelopment in the TIF Districts and Attract New Businesses in the Downtown

Infrastructure Improvements

Undertake a Flooding and Stormwater Impact and Mitigation Analysis

Maintain the Long-Term Plan for Addressing Infrastructure Improvements

Legend

Short-Term (1-3 Years)

Added or Changed for 225/26 Consideration

Long-Term (3-5 Years)

In Progress

- Joint Fire training initiatives with LaGrange, LaGrange Park, Pleasantview and Hinsdale
- Shared mental health services
- Springdale Detention Project with Park District
- LPR Camera Co-Locate with Timber Trails, Park District, and School District 204
- Shared Equipment for Public Works with Village of Willow Springs and City of Darien

Next Steps

- Continued tabletop training for emergency preparedness
- Promotion of Willowbrook Senior Travel program partnership
- Gilbert Avenue resurfacing project including pedestrian crossing at Burlington - grant and cost share with Village of LaGrange

Completed

- Illinois Public Works Mutual Aid Network (IPWMAN)
- Intergovernmental cooperation for small cell
- WSBA event support (Gathering on the Green, Fall Fest, Jammin' in July, Winter Wonderland, etc.)
- Intergovernmental agreement with LTACC for shared IT services
- Hinsdale Humane Society stray services
- WCCA
- Partnership with outside organizations (Countryside) for Recreation Programs
- Explored shared purchase of ladder truck for Fire Department - On hold
- License plate readers (LPRs)

In Progress

- IRMA/Public Works OSHA Training
- IRMA/OSHA policy reviews
- Applied for grant funding for ADA accessibility in Recreation
- Applied for grant funding for Walking Pads for sedentary workers
- Public safety training for community agencies and internal Village departments
- Stormwater management projects
- Training in School Facilities

Next Steps

- Identify funding options to address challenges with pensions
- National Incident Management Systems (NIMS) training
- Tabletop Exercises and
- Addition of "Walk Your Wheels" Banners to augment stickers in downtown

Completed

- National Incident Management Systems (NIMS) training
- Capital Infrastructure Plan
- Building Supervisor coverage at Recreation Center and Grand Avenue
- Increased staff IRMA participation
- KnowBe4 Training Module
- IT Security Training
- Wall padding and basketball hoop improvements at Grand Avenue and Recreation Center
- Body camera program implementation
- License Plate Readers (LPRs)
- "Walk your Wheels" campaign
- Regular Safety Reminders and Updates at Roll Call in Police Department
- Public Works and Fire Department Safety Training

In Progress

- Funding for lead service line replacement
- Review of Non-Home Rule 1% Sales Tax
- Non-Home Rule limitations
- 10-Year Forestry Plan
- Track Legislation RE: Museum Tax and Historic Tower Improvements Plan
- Improve Recreation facility rental process and fee structure
- Evaluate independent contractor agreements in Recreation
- Water Rate Study
- Referendum project scoping for efficiency in project spending
- Consolidation of front desk operations

Next Steps

- Explore Home Rule Authorization (**previously standalone goal**)
- Evaluation of sales tax data to explore existing/new sales tax producers
- Fleet reserve policy
- Revisit cannabis sales issue
- Recreation programming fee analysis
- Additional consolidation of front desk operations

Completed

- Storm Water Utility Fee implementation
- Local Grocery Tax
- Capital Infrastructure Plan
- Establish programs to advance TIF projects
- Advance Development - McNaughton purchase of Timber Trails lots
- Explore Legislative Changes Needed for Non-Home Rule Real Estate Transfer Tax
- Capital Infrastructure Referendum
- Village ROW sales

In Progress

- Paid on-call Firefighter recruitment
- Specialized Police training such as Evidence Technician or Field Training Officers
- Police Officer in Charge leadership training
- Digital sharing of permit review, issuance, inspections
- Expanding role of Deputy Village Clerk and Fiscal Clerk
- Municipal Services Staffing Review
- Recreation Department Training and Reallocation of Duties
- Recruitment of Volunteers for Recreation activities

Next Steps

- Continue monitoring of high turnover positions
- Review of staffing needs with potential retirements
- Expanded duties of the Medical Reserve Corps Volunteers
- Recreation training for certifications

Completed

- Combined front desk operations (Community Development/Finance) and cross trained staff
- Assistant Director of Community Development reclassified as Senior Planner position
- Municipal Services Redevelopment Plan
- Public Works/Water Road Scholar Program
- Sergeant Staff to oversee the Detective Unit
- Deputy Fire Chief Recruitment
- Daytime Firefighter Recruitment
- Training for Building Official
- Training for Staff Engineer to prepare for Professional Engineering credential exam

In Progress

- Maintain paid on-call program
- Research Public Improvement Inspector/Project Manager position/consultant
- Expansion of MUNIS permitting and code enforcement module
- Implement digital application and on-boarding via MUNIS
- Regularly review Village Pay Plan
- MAP 360 Patrol Officers contract
- MAP 456 Sergeants contract
- Door access system update for Municipal facilities

Next Steps

- Continue to evaluate Fire Department staffing plans to address future staffing challenges
- Update Village Pay Plan annually
- Improved transparency with document management/legislative tracking system

Completed

- CivicClerk Online Agenda and Minutes Center
- Community Portal/Mapping App
- RecDesk (Digital Recreation Brochure/Registration)
- Part-Time Social Worker in Police Department
- Maintain Paid on-call program
- MUNIS Field Inspector app for digital permit review
- Public Safety Analyst
- Village Pay Plan
- Expand MUNIS Field Inspector app too all
- Update to Fire Department Pay Plan
- Replacement of phone system

In Progress

- Increased presence at Village and Community Events
- Community Portal/Mapping App
- Increased Police social media presence to humanize the badge
- Police events (i.e. Coffee with the Cop, National Night Out, etc.)
- Recreation Department increased marketing efforts
- Website refresh with CivicPlus
- Coordination of social media content

Next Steps

- Revised permitting guides on Community Development page
- Self service MUNIS building applications
- Comprehensive future land use interactive map
- Updated active building permit lists
- 2025 Infrastructure Referendum - project updates webpage/communications
- Village Financial educational communications
- Cook County Emergency Management and Regional Security for use of wireless emergency activation system
- Community access to citizen CPR
- Assign Patrol Officer as Community Liaison/Crime Prevention Officer
- Updated CD permitting guides

Completed

- 2025 Infrastructure Referendum
 - Open House (4), Special Edition Tower Topics, Marketing Video, Prop Tax Change Calculator
- Lead Service Line Inventory
- Capital Outlook Report
- Storm Water Utility Fee
- Urban Forestry Management Plan/Maps
- Roadway Construction Maps
- Community Development interactive map portal
- Implementation of monthly E-Newsletter
- Public Safety events (i.e. Coffee with the Cop/First Responders/Village President, National Night Out)
- Improved and expanded content in Tower Topics newsletter
- Twitter/Instagram accounts for Recreation
- Electronic message Boards at Recreation Center and Grand Avenue
- Impactful presence at community events to share Village initiatives
- Cable commission shared application for content sharing

Implement Training and Exercise Programs to Prepare for Critical Incidents Using Established Emergency

In Progress

- Improve failover process for servers
- Public safety training for community agencies and internal Village departments
- 2025 Village Emergency Operations Plan (EOP) tabletop exercise
- Contracting for Ever Bridge Emergency Communications with Cook County

Next Steps

- Continuity of Government Plan (COG) - Review and Update
- Recovery Plan (RP) - Review and Finalize
- Active Shooter Tabletop Exercise - December 2025
- NIMS training for new staff

Completed

- Obtained grant, purchased, and trained staff for deployment of barricade system
- Continuity of Operations Plan (COOP)
- Senior Staff Emergency Operations Center (EOC) Training
- Relocation of backup internet connection to off-site location
- Reapproval of Cook County Hazard Mitigation Plan
- Police Department representation on MCAT, NIPAS

In Progress

- Community Policing and Engagement
- Mental Health Crisis Response
- Traffic Safety and Enforcement
- Disaster Preparedness and Resilience
- “Walk your Wheels” school education
- Peer jury program
- E-bike enforcement

Next Steps

- 2026 “Chief for a Day”
- Coffee with First Responders
- Enhanced presence at events
- Summer deployment

Completed

- CALEA Accreditation
- ISO Class 2 Rating
- Fire/Police school tours
- Citizen CPR Program
- Fire Explorers
- File for Life
- Safety Village
- Smoke Detector/Knox Box Program
- Medical Reserve Corps
- 2024 and 2025 “Chief for a Day” program
- E-bike code updates and education
- Police Memorial Day event

In Progress

- Burlington Streetscape (Wolf to Lawn)
- Burlington Streetscape (Lawn to Grand)
- Outdoor dining improvements
- Comprehensive Plan and Downtown Plan updates
- Review and evaluate updates to the Village's Commercial Zoning Districts

Next Steps

- Village Hall Site Plan
- Update the Village's Economic Development Policy (2013)
- Leverage existing incentive options to encourage development/redevelopment
- Develop a marketing strategy for the Village as a destination for commercial uses, for available commercial spaces, and the Western Springs Business Association (WSBA)
- Updates to 2016 Streetscape Plan
- Outdoor dining improvements
- Permanent change of parking spaces into outdoor dining
- Hillgrove Streetscape Plan (Wolf to Lawn)
- Explore affordable housing options

Completed

- Property Improvement Grant Program (PIGP)
- Hillgrove Landscaping Cleanup (Wolf to Lawn)
- Downtown Market Assessment Update

In Progress

- Pollinator Pockets corner garden
- Leaf program operational improvements
- Alternative Fuel Fleet Purchases
- Greenest Region Compact
- Reduction of paper use with digitization
- Participation in the SolSmart program

Next Steps

- Chloride reduction for salt applications
- Additional EV charging stations
- Electric vehicle options for fleet vehicles
- Utilization of MWRD Bio-Solids

Completed

- LED Street Lights
- Pumpkin Smash
- Holiday Light Recycling
- Styrofoam Recycling
- Water bottle filling stations in Village Hall and Recreation Center
- Hybrid fleet vehicle replacement
- No vehicle idling policy
- Leaf disposal procedural change
- No Mow May - delayed weed control enforcement to promote pollinator havens
- Composting improvements and marketing of such through LRS
- Reduced use of paper with digitization, Village-wide
- Public EV charging stations
- Pollinator Gardens permit application, webpage, and educational presentation

In Progress

- Improved landscaping on Burlington and Hillgrove - temporary condition
- Utilize more natural plantings to reduce annual maintenance costs and increase durability
- Stairway Project has been designed for reconstruction
- Review of electrical improvements
- Exploring the replacement of the drinking fountain
- Develop Community Events Guide
- Increase staff involvement and interdepartmental coordination for Village events
- Crosswalk from Underpass to Spring Rock Park

Next Steps

- Signage updates and additions
- Consider Museum Tax, if allowed by the State legislative proposed change
- Formal Evaluation of utility improvements
- Electrical upgrades for special events
- Explore low impact improvement(s) that expand the use of the Tower Green area.
- Improve / enhance pedestrian amenities on / around the Tower Green area.

Completed

- Tree Replacement on Burlington Avenue
- Repaving, bump-outs, crosswalks, and bollards on Burlington Ave
- Electrical upgrades in planters on Burlington Ave
- Enhanced Seasonal Decorations in Downtown during Holiday Seasons
- French Market paired events ("compatible community events")
- Expanded Bistro Seating at Tower Green
- New Fire Engine dedication event
- Touch a Truck event
- Police National Night Out - cooperative event with LTACC communities
- Police Memorial Week Ceremony
- French Market paired events ("compatible community events")

In Progress

- Market / advertise the Village's Property Improvement Grant Program (PIGP).
- Meet with potential property owners, developers, and businesses.
- Develop relationships with property owners and existing businesses.

Next Steps

- Identification of available or pending sites.
- Update of the Comprehensive Plan
- Review / evaluate updates to the Property Improvement Grant Program (PIGP)
- Village Hall Site Plan
- Update the Village's Economic Development Policy (2013)
- Leverage existing incentive options to encourage development/redevelopment
- Develop a marketing strategy for the Village as a destination for commercial uses, for available commercial spaces, and the Western Springs Business Association (WSBA)
- Explore low impact improvement(s) that expand the use of the Tower Green area.
- Improve / enhance pedestrian amenities on / around within the downtown area.
- Install wayfinding signage throughout the downtown.

Completed

- Property Improvement Grant Program (PIGP)
- Downtown Market Assessment Update
- Tree Replacement on Burlington Avenue
- Repaving, bump-outs, crosswalks, and bollards on Burlington Avenue
- Electrical upgrades in planters on Burlington Avenue

In Progress

- Ridgewood Oaks Detention Basin
- Lining Spring Rock Combined Sewer (47th Street)
- Funding options for stormwater projects
- Ridgewood Drive Drainage improvements
- Springdale Drainage Improvements
- MWRD Study of LaGrange Highlands/Ridgewood detention

Next Steps

- Hillgrove Avenue Storm Sewer Separation (LTCP)
- MWRD Community Grants
- Basin 3&4 Combined Sewer Separation (LTCP)

Completed

- Overhead Sewer Cost Share Program
- Flagg Creek Outfall Rehab South of 47th Street
- Forest Hills/Springdale Flagg Creek Outfall Rehab
- Hillgrove Avenue Storm Sewer Separation (LTCP)
- MWRD Community Grants
- Central Avenue Storm Sewer Separation (LTCP)
- Springdale Detention phase II design
- Ridgewood Drive phase II design

In Progress

- Pursue grant funding
- Safe Routes to School Sidewalk Travel Plan
- 2025 Infrastructure Referendum project scoping
- Municipal Services/Public Works Facility Space Needs Assessment
- Water Treatment Plant equipment assessment
- Well, Distribution System, and Emergency Connection Study
- Springdale Sanitary System Point Repairs
- Woodland Avenue Reconstruction
- Spring Rock Park Sewer Lining
- Water Rate Study

Next Steps

- Implement Capital Infrastructure Plan
- Capital infrastructure 5-year funding plan
- Consider recommendations from the Water Rate Study

Completed

- Capital Infrastructure Plan
- Identified Year 1-3 and Year 3+ proposed referendum projects
- Award of grant funding:
 - Congressman Casten Ridgewood Drive Outfalls
 - MWRD Community Partnership Springdale Detention
 - Invest in Cook Grand Avenue Sidewalk
 - Safe Routes to School Sidewalk Travel Plan
 - Senator Suzy Glowiak-Hilton Infrastructure Funding
 - Senator Suzy Glowiak-Hilton Building Improvements
 - WCMC Funding for
 - Hampton Avenue
 - Gilbert Avenue
 - Burlington Avenue
- Public Works entrance gate