

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, August 18, 2025

President Heidi Rudolph, Presiding

Call to Order, 7:00 pm

Jill Izzo, Deputy Village Clerk

Board Members Present:

Amy Avakian

Nicole Chen

Alan Fink

Scott Lewis

Karen Martin

Board Members Absent:

Phil Nawrocki

Village Attorney Present:

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager

Casey Biernacki, Deputy Village Manager

Daisy Chavez, Asst. to the Village Manager

John Mastandona, Director of Finance

Matthew Supert, Director of Municipal Services

Brian Scott, Director of Fire and EMS

Kelsey Fawell, Senior Planner

Zach

Jill Izzo, Deputy Village Clerk

Electronic Attendance:

None.

PLEDGE OF ALLEGIANCE

President Rudolph led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

PUBLIC COMMENTS

None.

APPROVAL OF MEETING MINUTES

President Rudolph asked the Board if there were any changes or additions of the meeting minutes from the Regular and Special Meetings of July 21, 2025. There were none and President Rudolph stated the minutes will be on tonight's Omnibus for approval.

GENERAL GOVERNMENT COMMITTEE REPORT

Trustee Chen reported that the General Government Committee reviewed and recommends that the 2024 and 2025 Board of Trustees closed meeting minutes remain confidential and that this item will be on tonight's Omnibus for approval.

Trustee Chen also reported that a liquor license for Taco Maya was discussed by the General Government Committee and that it has been recommended to the Liquor Commission for their consideration.

FINANCE COMMITTEE

Trustee Martin reported that the Finance Committee reviewed and recommends Foxford Station Condominium Association's Tax Increment Finance (TIF) incentive request to reduce the permit fee for their exterior renovation. The Association determined in December of 2024 that the façade is in need of repairs. The Association is seeking a reduction in permit fees to more align with the Village's cost related to the project as opposed to calculations based solely on project cost.

Tom Siwicki of Sikich, LLC gave a presentation summarizing the Annual Comprehensive Financial Report for the period ended 12/31/2024.

Trustee Martin reported that the Finance Committee reviewed and recommends an Agreement with ClearGov for Subscription Services for the next three years.

Trustee Martin reported that the Finance Committee reviewed and recommends authorizing certain expenditures from the Downtown North Tax Increment Financing District to pay for a portion of the 2025 Streetscape and Beautification Project. Trustee

Martin reported that Properties and Recreation will go into more detail on the project, but the Finance Committee believes that this is a good use of funds for this project.

Trustee Martin reported that the Finance Committee reviewed and recommends a budget amendment for the Downtown North TIF District to pay for a portion of the 2025 Streetscape and Beautification Project in the amount of \$40,000.

Trustee Martin reported that the Finance Committee reviewed and recommends a budget amendment for the 53rd St & Flagg Creek Watermain Replacement Project in the amount of \$44,350. This project will be covered further in the Public Works and Water Committee report.

Trustee Martin reported that the Finance Committee reviewed and recommends a budget amendment for the 2025 Illinois Environmental Protection Agency (“IEPA”) Lead Service Line Replacement project. In March 2025, the Village held a bid opening and the lowest bid for the cost of Phase 1 is higher than originally budgeted. Trustee Martin added that the total cost of Phase 1 is funded by a zero-interest loan from the IEPA.

Trustee Martin reported that the Finance Committee reviewed and recommends an ordinance implementing a non-home rule municipal grocery retailers' occupation tax and a non-home rule municipal grocery service occupation tax in the Village of Western Springs.

PLANNING AND ZONING COMMITTEE REPORT

Trustee Fink introduced Community Development intern Zach Perkins who gave a presentation on the Property Improvement Grant Program Request from the Theatre of Western Springs.

Trustee Fink reported that the Planning and Zoning Committee discussed the Western Springs Park District and Western Springs Business Association revised application to add a Fun Run to the Harvest Fest event in 2025. No Board action is needed.

Trustee Fink reported that the Planning and Zoning Committee reviewed and recommended the Western Springs Historical Society's request for a temporary use permit for the Paint the Town Plein Air 2025 Special Event. A representative of the Western Springs Historical Society spoke about the family friendly event that will take place on September 14, 2025 at the Tower Green.

PUBLIC WORKS & WATER COMMITTEE REPORT

Trustee Lewis reported the Public Works and Water Committee reviewed and recommends a bid waiver and contract with Concentric Integration for water system security improvements.

Trustee Lewis reported the Public Works and Water Committee reviewed and recommends a contract with Mauro Sewer Construction, Inc. for an amount not to exceed \$344,350 for the 53rd St & Flagg Creek Watermain Project. President Rudolph asked when this project would start and Director Supert indicated that it would begin in one to two weeks with work completed before winter.

Trustee Lewis reported the Public Works and Water Committee reviewed and recommends a proposal from Robinson Engineering for cured-in-place pipelining rehabilitation for a pipeline that runs along 51st Street through Forest Hills for an amount not to exceed \$23,390.

Trustee Lewis reported the Public Works and Water Committee reviewed and recommends the Springdale Drainage Improvements Project Change Orders #1, #2, and #3. The first change order relates to the need to excavate more dirt to ensure the detention basin will work properly, the second change order relates to adding a small berm, and the third change order relates to demolishing the pavilion in Springdale Park to allow for more workspace for construction. Trustee Lewis stated that the Western Springs Park District recently announced that they received a grant to build a new pavilion.

PROPERTIES & RECREATION COMMITTEE REPORT

Trustee Chen reported on behalf of Trustee Nawrocki that the Properties and Recreation reviewed and recommended a contract with Go Painters, Inc. for the 2025 Streetlight Painting and the supplies purchase of bike racks, garbage cans and for the 2025 Streetscape and Beautification Project.

Trustee Chen also that the Properties and Recreation reviewed and recommended the Public Works Entrance Gate Deductive Change Order No. 1. A change in vendor for the previously approved new Public Works entrance gate resulted in the decrease in costs from \$122,150.98 to \$106,498.08.

Trustee Chen reported that the right of way sales of 5150 Woodland Avenue and 5200 Woodland Avenue would be on tonight's omnibus for approval.

EXPLANATION OF OMNIBUS VOTING PROCEDURE

President Rudolph stated the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote. There were no changes to the Omnibus vote list.

CONSIDERATION OF AN OMNIBUS VOTE

Trustee Chen moved that the ordinances, resolutions and motions as contained on the meeting agenda for August 18, 2025, be adopted and/or approved under an omnibus vote. Trustee Chen read the omnibus in its entirety and motioned it be approved. Trustee Martin seconded the motion. The motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Chen, Martin and President Rudolph

Voting Nay: None

Absent: Trustee Nawrocki

NEW BUSINESS

There was none.

OLD BUSINESS

Village Attorney Skrodzki gave a summary of the dispute between the Ridgewood Oaks Homeowners Association and the Village and the settlement reached between them.

Trustee Lewis made a motion to approve an ordinance authorizing the execution of Ridgewood Oaks settlement documents, seconded by Trustee Chen.

Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Martin, President Rudolph

Voting Nay: None.

Absent: Trustee Nawrocki

REPORTS

Monthly Financial Report (Trustee Martin)

There was none.

Village President Rudolph

President Rudolph stated that she is pleased with all of the items on the omnibus as it reflects all the great work being done in Village.

Village Manager Baer

Village Manager Baer stated that Chief Gilhooley and Chief Scott are offering a conversation with the Chiefs on Wednesday, August 20 at 7:00 p.m. Manager Baer also thanked our Public Works department as they have been very busy handling the aftermath of recent storms.

Village Attorney Skrodzki

No report.

ADJOURNMENT

Trustee Avakian made a motion to adjourn, seconded by Trustee Martin.

Voting Aye: Trustees Avakian, Chen, Lewis, Fink, Martin

Voting Nay: None.

Absent: Trustee Nawrocki

The regular meeting of the President and Board of Trustees was adjourned to closed meeting at 7:54 p.m.

Respectfully submitted,

Jill Izzo

Deputy Village Clerk