

GENERAL GOVERNMENT COMMITTEE
June 5, 2025, Meeting Minutes
Village Hall
740 Hillgrove Avenue, Board Room
Western Springs, IL 60558

Call to Order

Chair Chen moved to open the committee meeting, seconded by Member Nawrocki. The motion passed on a roll call vote. Voting aye: Chair Tyrrell and Member Nawrocki. The General Government Committee meeting was called to order at 8:15 a.m.

Present

Chair Chen, Presiding

Member Nawrocki, President Rudolph (Ex-Officio Member)

Staff Present

Director of Community Development Heather Valone

Director of Municipal Service Matthew Supert

Deputy Village Clerk Jill Izzo

Administrative Assistant Jenny Pesek

Absent: None

Other: Village Attorney Michael Jurusik

Electronic Participation:

Village Manager Ellen Baer

Deputy Village Manager Casey Biernacki

Agenda Items

1. Public Comment

None.

2. St. John of the Cross Raffle License

Director Valone reported that St. John of the Cross Parish has applied for a raffle license in conjunction with their annual Family Fest. Director indicated that the applicant also requested a fee waiver and waiver of the bond requirement. Chair Chen made to a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

3. St. John of the Cross Special Events Liquor License and Temporary Use Permit

Director Valone reported that St. John of the Cross Parish submitted requests for a special events liquor license and temporary use permit for their 2025 Family Fest. Chair Chen made a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

4. Western Springs Park District and Western Springs Business Association Harvest Fest Applications

Director Valone reported that the WSPD and WSBA have submitted a request for a special events liquor license and temporary use permit coinciding with their Harvest Fest event taking place on September 5, 2025. Chair Chen made a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

5. Spring Rock Park Easement Agreement with Western Springs Park District

Deputy Manager Biernacki advised the committee that there were recent updates to the easement agreement by counsel for the Western Springs Park District and these updates will have to be reviewed by Village counsel. Deputy Manager Biernacki advised the committee that this item will be back on the agenda once the easement agreement is finalized.

6. IDOT Intergovernmental Agreement, Maintenance of State Routes

Director Supert reported on an Intergovernmental Agreement which outlines a 10 year maintenance agreement between Illinois Department of Transportation (IDOT) and the Village allowing the Village to operate and maintain 47th Street with annual reimbursement from IDOT to the Village in the amount of \$21,250. The Village has entered into two previous 10 year maintenance agreements with IDOT. Chair Chen made a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

7. Schedule Next Committee Meeting

Director Supert proposed the next meeting to be held immediately following the Properties and Recreation Committee on July 15, 2025 at 7:15 p.m. The Committee agreed.

8. Adjourn

Chair Chen motioned to adjourn the meeting at 8:45 a.m. Trustee Nawrocki seconded the motion. Motion passed unanimously on a voice vote.

Respectfully submitted,

Deputy Village Clerk Izzo