

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, June 16, 2025

President Heidi Rudolph, Presiding

Call to Order, 7:00 pm

Edward Tymick, Village Clerk

Board Members Present:

Amy Avakian

Nicole Chen

Alan Fink

Scott Lewis

Karen Martin

Philip Nawrocki

Board Members Absent:

None

Village Attorney Present:

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager

Casey Biernacki, Deputy Village Manager

Daisy Chavez, Asst. to the Village Manager

John Mastandona, Director of Finance

Matthew Supert, Director of Municipal Services

Brian Scott, Director of Fire and EMS

Heather Valone, Director of Community Development

Inga Cebelis, Staff Engineer

Jill Izzo, Deputy Village Clerk

Electronic Attendance:

None.

PLEDGE OF ALLEGIANCE

President Rudolph led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

PUBLIC COMMENTS

None.

APPOINTMENTS

President Rudolph stated that Jordan Myers will be appointed to the Economic Development Commission for a three-year term.

COMMITTEE ASSIGNMENTS

President Rudolph announced the new Village committee assignments.

APPROVAL OF MEETING MINUTES

President Rudolph asked the Board if there were any changes or additions of the meeting minutes from May 12, 2025 and May 19, 2025 Board of Trustees meetings. There were none and President Rudolph stated the minutes will be on tonight's Omnibus for approval.

GENERAL GOVERNMENT COMMITTEE REPORT

Trustee Chen reported that the General Government Committee reviewed and recommended requests from St. John of the Cross for a raffle license, special events liquor license and temporary use permit for their annual Family Fest being held on August 25, 2025.

Trustee Chen further reported that the General Government Committee reviewed and recommended the Western Springs Park District and Western Springs Business Association Requests for special events liquor license and temporary use permit for Harvest Fest taking place on September 5 and 6, 2025. Harvest Fest will have live music, food trucks and fireworks. President Rudolph inquired as to who the liquor license applicant was, and Director Valone indicated that the Western Springs Park District is the holder of the liquor license both from the Village and State of Illinois for the event.

Trustee Chen reported that the General Government Committee reviewed and recommended the Illinois Department of Transportation (IDOT) Intergovernmental Agreement (IGA). Trustee Chen reported that this IGA allows the Village to maintain 47th Street within its boundaries for a 10-year period which includes snow removal and pothole

repair. Trustee Chen indicated that the Village has entered into two previous agreements with IDOT and receives an annual payment from IDOT for this maintenance. Trustee Chen stated that this latest agreement includes a 1.6% increase in the payment from the previous years.

Trustee Chen read in full the June 2025 PRIDE Month Proclamation and the Juneteenth Proclamation.

FINANCE COMMITTEE REPORT

Trustee Martin reported that the Finance Committee met and discussed current and potential revenues issues with the Village in preparation for the Strategic Planning Workshop.

PLANNING AND ZONING COMMITTEE REPORT

Trustee Fink reported that the Planning and Zoning Committee reviewed and recommended the Heritage Crossing Development agreement with V3 Companies, Ltd. for public improvements inspection and permit plan review services.

Trustee Fink reported that the Planning and Zoning Committee reviewed and recommended Timber Trails Subdivision Supplemental Letter Agreement for the sale and development of 11 finished Lots to McNaughton Development.

PUBLIC WORKS & WATER COMMITTEE REPORT

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommended updates to Title 8 of the Village of Western Springs Municipal Code to add newly developed construction standard details to work in the Village right of way. The details were developed by Engineering Services in conjunction with other Village departments.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommended a deductive Change Order #1 for Burlington Avenue Water Main and Streetscape project resulting in savings in the amount of \$384,161.41. Trustee Fink reported that the savings were primarily the result of value engineering of the electrical system and lower than anticipated costs for labor and materials.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommended the Phase I & II Engineering Proposal from Baxter & Woodman for Spring Rock Park Combined Sewer Lining. Trustee Lewis reported that the sewer is about 100

years old and serves a large part of the Village and is also part of the Village's capital improvement plan and will utilize a portion of the referendum dollars.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommended Amendment No. 1 to the Professional Services Agreement for Phase III of the Lead Service Line Replacement Project to include the IEPA's requested language regarding documentation and record retention.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommended Preliminary Engineering and Project Scoping Services Proposal from V3 Companies for 2025 Referendum Projects.

Trustee Lewis reported that the Public Works and Water Committee reviewed and recommended a contract with Custom Filtration Solutions LLC to purchase 1,080 membrane filters. Custom Filtration Solutions filters outperformed competitors in a 4-month efficiency test performed by the Village.

PROPERTIES & RECREATION COMMITTEE REPORT

Trustee Nawrocki reported that the Properties and Recreation Committee reviewed and recommended a compromise of the right of way sale requests by owners of 5150 Woodland Avenue and 5200 Woodland Avenue. Trustee indicated that a public hearing will occur on July 21, 2025 with a vote by the Board of Trustees to consider approval of the sale to occur after the public hearing.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Trustee Avakian reported that the Public Health and Safety Committee reviewed and recommended a vendor agreement and services contract with TimeClock Plus, LLC which is a specialized cloud-based scheduling system designed for public safety agencies.

Trustee Avakian reported that the Public Health and Safety Committee reviewed and recommended a Memorandum of Agreement with Cook County Department of Emergency Management and Regional Security Authorizing the use of Everbridge, Inc. provider of the AlertCook notification system. Trustee Avakian reported that this is no cost to the Village.

Trustee Avakian introduced Chief Scott who gave a summary of the Department of Fire & EMS 2024 Annual Report.

Trustee Avakian reported that the Public Health and Safety Committee reviewed and recommended a License Plate Reader License Agreement with Western Springs Park District to allow the Village to place license plate reader equipment on Park District property.

EXPLANATION OF OMNIBUS VOTING PROCEDURE

President Rudolph stated the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote. There were no changes to the Omnibus vote list.

CONSIDERATION OF AN OMNIBUS VOTE

Trustee Chen moved that the ordinances, resolutions and motions as contained on the meeting agenda for June 16, 2025, be adopted and/or approved under an omnibus vote. Trustee Chen read the omnibus in its entirety and motioned it be approved. Trustee Nawrocki seconded the motion. The motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Chen, Nawrocki, Martin and President Rudolph
Voting Nay: None

NEW BUSINESS

Manager Baer reported that minor amendments were proposed to Village Code section, Title 1 (Administration) Chapter 5 (Board of Trustees) Section 1-5-7 Committees of the Western Springs Municipal Code Relative to the Designation of Standing Committees. These changes clarify the responsibilities of several committees and make minor typographical improvements.

Trustee Chen made a motion to approve the ordinance, seconded by Trustee Nawrocki. Motion passed on a roll call vote.
Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Nawrocki, and Martin
Voting Nay: None.

OLD BUSINESS

There was none.

REPORTS

Monthly Financial Report (Trustee Martin)

Trustee Martin introduced Director Mastandona to give a brief summary of the April and May 2025 monthly financial report. Trustee Martin motioned the financial reports be approved as presented, seconded by Trustee Lewis.

Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Nawrocki, Martin.

Voting Nay: None.

Village President Rudolph

No report.

Village Manager Baer

Manager Baer reminded residents that the Safe Route to School survey is still open and there is time to provide responses.

Village Attorney Jurusik

No report.

ADJOUR TO CLOSED MEETING

Trustee Chen made a motion to adjourn to closed meeting for the purpose and discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the public body or legal counsel (5 ILCS 120/2(c)(1)), seconded by Trustee Nawrocki, Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Lewis, Fink, Nawrocki, Martin

Voting Nay: None.

The regular meeting of the President and Board of Trustees was adjourned to closed meeting at 8:00 p.m.

Respectfully submitted,

Jill Izzo
Deputy Village Clerk