



AGENDA

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025 at 7:00 PM

Village Board Room 740 Hillgrove Avenue, Western Springs, IL 60558

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Heidi Rudolph , Village President

Amy Avakian, Trustee

Nicole Chen, Trustee

Alan Fink, Trustee

Scott Lewis, Trustee

Phil Nawrocki, Trustee

Karen Martin, Trustee

4. Public Comment

5. Approval of Meeting Minutes

A. May 12, 2025 and May 19, 2025 President and Board of Trustees meeting minutes. (Omnibus Item)

6. Appointments (President Rudolph)

A. Appointment of Jordan Myers to the Economic Development Commission for a three (3) year term. (Omnibus Item)

7. Committee Assignments (President Rudolph)

A. Village Board Committee Assignments (Omnibus Item)

8. General Government Committee Report (Trustee Chen)

A. St. John of the Cross Parish Raffle License Application (Omnibus Item)

B. St. John of the Cross Parish Request for Special Events Liquor License and Temporary Use Permit for Family Fest 2025 (Omnibus Item)

C. Western Springs Park District and Western Springs Business Association – Requests for Special Events Liquor License and Temporary Use Permit for Harvest Fest 2025 (Omnibus Item)

D. IDOT Intergovernmental Agreement - Maintenance of of State Routes (Omnibus Item)

E. Proclamation - June 2025 PRIDE Month

F. Proclamation - Juneteenth

9. Finance Committee Report (Trustee Martin)

- A. Revenue Discussion to Prepare for Strategic Planning Workshop

10. Planning and Zoning Committee Report (Trustee Fink)

- A. 5600 Wolf Road - Heritage Crossing: Agreement with V3 Companies, Ltd. for Public Improvements Inspection and Permit Plan Review Services (Omnibus Item)
- B. Timber Trails Subdivision Supplemental Letter Agreement for Sale and Development of Eleven Finished Lots, Seller / Developer: Timber Trails Development Company, LLC, 1625 N Burling, LLC or Brian Taylor, Buyer / Developer: McNaughton Development, LLC (Omnibus Item)

11. Public Works & Water Committee Report (Trustee Lewis)

- A. Ordinance Amending Title 8 Public Ways and Property (Omnibus Item)
- B. Change Order #1 for Burlington Avenue Water Main and Streetscape Improvements (Omnibus Item)
- C. Phase I & II Engineering Proposal from Baxter & Woodman for Spring Rock Park Combined Sewer Lining (Omnibus Item)
- D. Amendment No. 1 to the Professional Services Agreement for Phase III (Construction Engineering Services) of the Lead Service Line Replacement Project. (Omnibus Item)
- E. Preliminary Engineering and Project Scoping Services Proposal from V3 Companies for 2025 Referendum Projects (Omnibus Item)
- F. Contract with Custom Filtration Solutions LLC (Omnibus Item)

12. Properties & Recreation Committee Report (Trustee Nawrocki)

- A. Right of Way Sale Request: 5150 Woodland Avenue and 5200 Woodland Avenue

13. Public Health & Safety Committee Report (Trustee Avakian)

- A. Vendor Agreement and Services Contract with TimeClock Plus LLC (Omnibus Item)
- B. Memorandum of Agreement with Cook County Department of Emergency Management and Regional Security Authorizing the Use of Everbridge, Inc. provider of the AlertCook notification system. (Omnibus Item)
- C. Presentation of the Department of Fire & EMS 2024 Annual Report
- D. License Plate Reader License Agreement with Western Springs Park District (Omnibus Item)

14. Consideration of and Action on Agenda Items

15. Explanation of Omnibus Voting Procedure

The Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus

vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote. Is there any such request?

16. Consideration of an Omnibus Vote

- A. A motion to approve the May 12, 2025 and May 19, 2025 President and Board of Trustees meeting minutes as read.
- B. A motion to approve the appointment of Jordan Myers to the Economic Development Commission for a three-year term.
- C. A motion to approve the Village Board Committee assignments as presented.
- D. Resolution No. 25-2918
A Resolution approving the issuance of a raffle license under Title 3 (Business Regulations), Chapter 12 (Charitable Games, Raffles, Bingo and Other Games of Chance Regulations) Section 3 (Raffles) of the Western Springs Municipal Code of 1997, as amended, for applicant St. John of the Cross Parish for raffle event (raffle start date: June 17, 2025; raffle end date: August 25, 2025) with a license fee waiver and bond waiver.
- E. Ordinance No. 25-3269
An Ordinance approving the creation of a Class "I" (Special Events on Property Owned or Leased By a Not-For-Profit Organization) liquor license for issuance to St. John of the Cross Parish and approving the related temporary use permit for the 2025 Family Festival event scheduled for August 14 to 17, 2025 at the 5005 Wolf Road property.
- F. Ordinance No. 25-3270
An Ordinance approving the creation of a Class "I" (Special Events on Property Owned or Leased By a Not-For-Profit Organization) liquor license for issuance to the Western Springs Park District for the 2025 Harvest Fest Special Event to be held on Friday, September 5 and Saturday, September 6, 2025 in Spring Rock Park.
- G. A motion to approve the Intergovernmental Agreement with the Illinois Department of Transportation (IDOT) for a ten-year maintenance agreement with the Village to operate and maintain portions of the state highway system with an annual reimbursement to the Village in an amount of \$21,250.00.
- H. A motion to approve a Proclamation recognizing Pride Month in the Village of Western Springs during the month of June 2025.
- I. A motion to approve a Proclamation recognizing June 19, 2025 as Juneteenth in the Village of Western Springs.
- J. Resolution No. 25-2919
A Resolution approving and authorizing the execution of a Professional Services Agreement with V3 Companies, Ltd., for public improvements inspection and permit plan review services for the Heritage Crossing Development at the 5600 South Wolf Road property by developer McNaughton Development, LLC.
- K. Resolution No. 25-2920

A Resolution authorizing the approval and execution of a Supplemental Letter Agreement with Exhibit "A" (Supplemental Lot List and Special Assessment No. 05-01 Release of Lien Amounts), Exhibit "B" (McNaughton Architectural Design Plans for Timber Trails Residential Home Products) and Exhibit "C" (Timber Trails Plan Review Permit Fees and Closing Fees) regarding the sale and development of eleven lots within Unit 2 of the Timber Trails Subdivision (Lots: 103, 135, 136, 137, 138, 139, 140, 141, 142, 143 and 215); (Seller: 1625 North Burling, LLC and Buyer/Developer: McNaughton Development, LLC).

- L. Ordinance No. 25-3271
An Ordinance amending Subsection 8-1-1 (Supervision by Department of Public Works) of Chapter 1 (Streets, Sidewalks, and Public Ways) and Subsection 8-2-8 (b)(3) (Grades and Curbs) of Chapter 2 (Sidewalks and Driveways) of Title 8 (Public Ways and Property) of the Western Springs Municipal Code; adding new Appendix A to Title 8 (Public Ways and Properties) of the Western Springs Municipal Code relative to the adoption of standard details for construction in the right-of-way; and amending Title 8 of the Western Springs Municipal Code generally relative to the duties of the Engineering and Municipal Services Departments.
- M. Resolution No. 25-2921
A Resolution approving and authorizing the execution of deductive Change Order No. 1 to a contract entered into between the Village of Western Springs and H. Linden & Sons Sewer and Water, Inc. for the Burlington Avenue Water Main and Streetscape Project.
- N. Resolution No. 25-2922
A Resolution approving and authorizing the execution of a professional services agreement between the Village of Western Springs and Baxter and Woodman, Inc. of Mokena, Illinois for the Spring Rock Park Combined Sewer Lining Phase 1 and Phase 2 Engineering Services.
- O. Resolution No. 25-2923
A Resolution approving and authorizing the execution of Amendment #1 to the Professional Services Agreement between the Village of Western Springs and HR Green, Inc. for the Phase III (Construction Engineering Services) for the Phase 1 Lead Service Line Replacement Project.
- P. Resolution No. 25-2924
A Resolution approving and authorizing the execution of a Professional Services Agreement between the Village of Western Springs and V3 Companies Ltd. of Woodridge, Illinois for Preliminary Engineering and Project Scoping Services for the 2025 Referendum Projects.
- Q. Resolution No. 25-2925
A Resolution waiving the competitive bid process in lieu of purchase from a sole source provider and authorizing the approval and execution of a Vendor Contract with Custom Filtration Solutions, LLC of Wheaton, Illinois for the purchase of membrane water filters in an amount not to exceed \$26,794.00.
- R. Resolution No. 25-2926
A Resolution approving and authorizing the execution of a Vendor Contract for Goods, Supplies and Services with Timeclock Plus, LLC and its attached Exhibit "A" (TCP Services Agreement) and Exhibit "B" (Rider) for use of Timeclock Plus, LLC's computer software and technology.
- S. Resolution No. 25-2927

A Resolution authorizing and approving the execution of a Memorandum of Agreement between the Village of Western Springs, Illinois and Cook County, Illinois, for participation in the AlertCook notification program.

T. Resolution No. 25-2928

A Resolution approving and authorizing the execution of a License Agreement between the Village of Western Springs and the Western Springs Park District regarding installation and maintenance of license plate reading video cameras and related equipment and a support pole at Northeast Park adjacent to Ogden Avenue.

17. Second to Omnibus Motion/Discussion of Omnibus Motion/Roll Call Vote

18. New Business (Manager Baer)

- A. An Ordinance Amending Title 1 (Administration) Chapter 5 (Board of Trustees) Section 1-5-7 Committees of the Western Springs Municipal Code Relative to the Designation of Standing Committees

Motion to approve.

Second to the Motion.

Roll call vote.

19. Old Business

20. Reports

- A. Monthly Financial Report (Trustee Martin)

Presentation of the April and May 2025 Financial Report.

Motion to approve the financial reports as presented.

Second to the motion.

Roll call vote.

- B. Village President Rudolph

- C. Village Manager Baer

- D. Village Attorney Jurusik

21. Closed Meeting

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)).

22. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations

to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, May 12, 2025

President Heidi Rudolph, Presiding

Call to Order, 7:00 pm

Edward Tymick, Village Clerk

Board Members Present:

Amy Avakian

Nicole Chen

Alan Fink

Scott Lewis

James Tyrrell

Board Members Absent:

Trustee Nawrocki

Michael T. Jurusik, Village Attorney

Anne Skrodzki, Village Attorney

Staff Present:

Ellen Baer, Village Manager

Casey Beirnacki, Deputy Village Manager

Matthew Supert, Director of Municipal Services

Sean Gilhooley, Director of Law Enforcement

Heather Valone, Director of Community Development

Jeff Koza, Director of Engineering

Jill Izzo, Deputy Village Clerk

PLEDGE OF ALLEGIANCE

President Rudolph led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

PUBLIC COMMENTS

None.

APPROVAL OF MEETING MINUTES

President Rudolph asked the Board if there were any changes or additions of the meeting minutes from April 28, 2025 Board of Trustees meetings. There were none and President Rudolph stated the minutes will be on tonight's Omnibus for approval.

GENERAL GOVERNMENT COMMITTEE REPORT

Trustee Tyrrell read the Rugeley Day Proclamation in its entirety. Leslie Walters from the Western Springs Historical Society spoke regarding the Society's research on the history of Western Springs' relationship with Rugeley.

Trustee Tyrrell reported that the General Government Committee reviewed and recommends Guac N Taco's request to amend their Class H liquor license and temporary use permit to allow an increase in the number of seats allowed within their outdoor dining area.

Trustee Tyrrell reported that the General Government Committee reviewed and recommends Hillgrove Tap's request to amend their Class H and B liquor licenses and temporary use permit to allow an increase in the number of seats allowed within their outdoor dining area.

Trustee Tyrrell reported that the General Government Committee reviewed and recommends Salerno's Pizza & R Bar's request to amend their Class H liquor license and temporary use permit to allow an increase in the number of seats allowed within their outdoor dining area.

Trustee Tyrrell reported that the General Government Committee reviewed and recommends a contract with Midwest Computer Products for cable channel and audio visual upgrades in the Village Hall and that the Village has received a grant from the West Central Cable Agency to cover the cost of the upgrades. Trustee Tyrrell indicated that this item will be on tonight's omnibus.

FINANCE COMMITTEE REPORT

Trustee Chen reported that the Finance Committee reviewed and recommended the approval of the June 1, 2025 TIF incentive rebate payment to Hawthorn 45, LLC. Trustee Chen read the memo contained in the agenda packet regarding this item.

Trustee Chen reported that the Finance Committee reviewed and recommended the approval of a resolution titled “Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of One or More Obligations to be Issued by the Village of Western Springs”. Trustee Chen introduced Director Biernacki who explained that as a result of the \$45 million dollar referendum the Village will need to issue bonds to cover the costs of each referendum project. This resolution allows the Village to move forward using existing funds to begin planning for the projects associated with the referendum, before issuing the bonds and incurring debt. Once some of the projects have been designed and are ready for construction, the Village will then issue bonds and be reimbursed for the costs already incurred.

PLANNING AND ZONING COMMITTEE REPORT

Trustee Tyrrell reported in Trustee Nawrocki’s absence that the Planning and Zoning Committee reviewed and recommends the Lyons Township High School’s request to amend their conditional use permit to permit the construction, operation and maintenance of an outdoor video scoreboard and softball field. Trustee Tyrrell indicated this item will be on tonight’s omnibus.

PUBLIC WORKS & WATER COMMITTEE REPORT

Trustee Fink reported that the Public Works and Water Committee reviewed and recommended the Lead Service Line Replacement Cost Share Reimbursement Policy and Permit Program. Trustee Fink indicated that this program would allow resident to replace a service line on their own and receive reimbursement from the Village for up to \$5,000 towards the replacement.

Trustee Fink reported that the Public Works and Water Committee reviewed and recommended rejecting all bids received from the 53rd Street & Flagg Creek Watermain Project. After consultation with the consulting engineers, V3 Companies, it was determined that the project should be rebid with a revised contract that provides additional project details.

Trustee Fink reported that the Public Works and Water Committee reviewed and recommended a professional services agreement with the lowest bidder, Robinson Engineering, Ltd. for construction oversight and management of the 2025 sanitary sewer point repairs.

Trustee Fink reported that the Public Works and Water Committee reviewed and recommended a contract with the lowest bidder, Suburban General Construction for the 2025 sanitary sewer point repairs project.

Trustee Fink reported that the Public Works and Water Committee reviewed and recommended authorizing the use of Motor Fuel Tax Funds for the 2025 Asphalt Street Resurfacing and Skip Patching Program. Trustee Fink stated that this project was included in the 2025 FY budget and funds asphalt resurfacing on 45th Street from Wolf Road to Gilbert Avenue. Trustee Fink stated that this item will be on tonight's omnibus for approval.

Trustee Fink reported that the Public Works and Water Committee reviewed and recommended the lowest bidder, Murphy Construction for the 2025 Asphalt Street Resurfacing and Skip-Patching Program. Trustee Fink reported that this item will be on tonight's omnibus for approval.

Trustee Fink reported the Touch-A-Truck event will be on the Tower Green Saturday, May 17, 2025 from 9:00 a.m. to 12:00 p.m.

Trustee Fink reported that fire hydrant flushing has been completed, and Carollo Engineering will be performing inventory evaluations at the water treatment plant.

PROPERTIES & RECREATION COMMITTEE REPORT

Trustee Avakian reported that the Properties and Recreation Committee reviewed and recommends an agreement with Tria-Architecture for the Space Needs Analysis of the Public Works Facility and Municipal Services and Engineering Departments.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Trustee Lewis reported that the Public Health and Safety Committee reviewed and recommends the Stray Animal Partnership-Based Services Agreement with the Hinsdale Humane Society.

Trustee Lewis introduced Chief Gilhooley who provided a summary of the 2024 Annual Police Report.

Trustee Lewis reported that the Public Health and Safety Committee reviewed and recommends that the Fire Department participate in the Lyons Township Summer Internship Program. Trustee Lewis stated that the Township will pay the intern, but the fire department will supervise the employees. This program requires an intergovernmental agreement with the Township of Lyons.

EXPLANATION OF OMNIBUS VOTING PROCEDURE

President Rudolph stated the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees

on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote.

There were no changes to the Omnibus vote list.

CONSIDERATION OF AN OMNIBUS VOTE

Trustee Tyrrell moved that the ordinances, resolutions and motions as contained on the meeting agenda for May 12, 2025, be adopted and/or approved under an omnibus vote. Trustee Tyrrell read the omnibus in its entirety and motioned it be approved.

Trustee Chen seconded the motion. The motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Tyrrell and President Rudolph

Voting Nay: None

Absent: Trustee Nawrocki

NEW BUSINESS

There was none.

OLD BUSINESS

There was none.

REPORTS

Monthly Financial Report (Trustee Chen)

No report.

Village President Rudolph

President Rudolph reported that she had the privilege of attending the swearing in ceremony of the new President of Hinsdale, Greg Hart.

Village Manager Baer

Manager Baer reported that the Department of Fire and EMS held a memorial for firefighter Willard Christopher. Manager Baer reported that on Thursday, May 15, 2025 at 6:00 p.m. the Department of Law Enforcement Services will be holding a service at the Tower Green for Police Officer Memorial Day. Manager Baer stated that at the upcoming Touch a Truck event there will be information regarding the Village's Safe Routes to School project. Finally, Manager Baer recognized Heather Valone, Director of Community Development, as

Director Valone was awarded the West Suburban Chamber of Commerce 30 under 40 award.

Village Attorney Jurusik

No report.

ADJOUR TO CLOSED MEETING

Trustee Tyrrell made a motion to adjourn to closed meeting for the purpose and discussion of the setting of a price for sale or lease of property owned by the Village pursuant to 5 ILCS 120/2 (c)(6), and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the public body or legal counsel (5 ILCS 120/2(c)(1)), seconded by Trustee Chen. Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Lewis, Fink, Tyrrell

Voting Nay: None.

Absent: Trustee Nawrocki

The regular meeting of the President and Board of Trustees was adjourned to closed meeting at 7:48 p.m.

Respectfully submitted,

Jill Izzo

Deputy Village Clerk

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, May 19, 2025

President Heidi Rudolph, Presiding

Call to Order, 7:00 pm

Edward Tymick, Village Clerk

Board Members Present:

Nicole Chen

Alan Fink

Scott Lewis

Phil Nawrocki

James Tyrrell

Board Members Absent:

Amy Avakian

Michael T. Jurusik, Village Attorney

Staff Present:

Ellen Baer, Village Manager

Casey Beinacki, Deputy Village Manager

Daisy Chavez, Assistant to the Village Manager

Matthew Supert, Director of Municipal Services

Sean Gilhooley, Director of Law Enforcement

Brian Scott, Director of Fire and EMS

John Mastandona, Director of Finance

Heather Valone, Director of Community Development

Jill Izzo, Deputy Village Clerk

PLEDGE OF ALLEGIANCE

President Rudolph led the audience in the Pledge of Allegiance.

ROLL CALL

Roll call as noted above.

PUBLIC COMMENTS

Resident Stephen Baker provided comments regarding the pollinator gardens.

Resident John Griffin provided comments regarding his application to purchase right of way on the west side of the 5200 block of Woodlan Avenue.

GENERAL GOVERNMENT COMMITTEE REPORT

Trustee Tyrrell reported that the three items on the agenda were previously discussed and on tonight's Omnibus for approval.

FINANCE COMMITTEE REPORT

Trustee Chen reported that the two items on the agenda were previously discussed and on tonight's Omnibus for approval.

PLANNING AND ZONING COMMITTEE REPORT

Trustee Nawrocki introduced Director Valone who reported on an application from R&M General Contractors, LLC requesting the vacation of the cul-de-sac at the end of the 5100 block of Johnson Ave., a plat of resubdivision to create five new single-family lots, and re-establish the cul-de-sac and right of way south of the existing cul-de-sac.

PUBLIC WORKS & WATER COMMITTEE REPORT

Trustee Fink reported that the four items on the agenda were previously discussed and on tonight's Omnibus for approval.

PROPERTIES & RECREATION COMMITTEE REPORT

Trustee Fink reported in Trustee Avakian's absent the TRIA Architecture item was previously discussed and on tonight's Omnibus for approval.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Trustee Lewis read the 51st Annual Emergency Medical Services Week Proclamation in its entirety and indicated it is on tonight's Omnibus for approval. Trustee Lewis reported that the remaining two items on the agenda were previously discussed and on tonight's Omnibus for approval.

EXPLANATION OF OMNIBUS VOTING PROCEDURE

President Rudolph stated the Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract,

appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote.

There were no changes to the Omnibus vote list.

CONSIDERATION OF AN OMNIBUS VOTE

Trustee Tyrrell moved that the ordinances, resolutions and motions as contained on the meeting agenda for May 19, 2025, be adopted and/or approved under an omnibus vote. Trustee Tyrrell read the omnibus in its entirety and motioned it be approved.

Trustee Nawrocki seconded the motion. The motion passed on a roll call vote.

Voting Aye: Trustees Chen, Fink, Lewis, Nawrocki, Tyrrell and President Rudolph

Voting Nay: None

Absent: Trustee Avakian

NEW BUSINESS

There was none.

OLD BUSINESS

There was none.

REPORTS

Monthly Financial Report (Trustee Chen)

No report.

Village President Rudolph

President Rudolph reported that Village Manager Baer was awarded the Illinois City/County Managers Association (ILCMA) Special Service Award for Leslie “Les” T. Allen Service to the Community.

Village Manager Baer

Manager Baer expressed appreciation for her ILCMA award. Manager Baer reminded residents that June 7, 2025 is Household Clean-up Day. Manager Baer reported that the Village continues to look for feedback on the Safe Routes to School survey.

Village Attorney Jurusik

Attorney Jurusik congratulated Village Manager Baer on her well-deserved award also expressed his gratitude for Trustee Tyrrell's work on the Village Board.

PRESENTATION TO OUTGOING BOARD MEMBER TRUSTEE TYRRELL

President Rudolph expressed her appreciation to Trustee Tyrrell for his 19 years of exceptional service to the Village of Western Springs. Trustee Tyrrell expressed his gratitude for his time spent with the Village.

INAUGURATION OF ELECTED OFFICERS

Village Clerk Edward Tymick, Trustee Scott Lewis and newly elected Trustee Karen Martin and President Heidi Rudolph were sworn in.

ADDITIONAL REPORT

President Rudolph reported on the new committee assignments to be effective May 19, 2025.

ADJOURMENT

Trustee Chen made a motion to adjourn, seconded by Trustee Nawrocki. Motion passed on a voice vote.

Voting Aye: Trustees Chen, Fink, Lewis, Nawrocki, and President Rudolph

Voting Nay: None

Absent: Trustee Avakian

The regular meeting of the President and Board of Trustees was adjourned at 7:48 p.m.

Respectfully submitted,

Jill Izzo

Deputy Village Clerk



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 7.A.

To: Board of Trustees

From: Heidi Rudolph, Village President

CC: Ellen Baer, Village Manager

RE: Village Board Committee Assignments (Omnibus Item)

Recommendation

Consider a recommendation to approve Committee assignments as presented.

Summary

Pursuant to Village Code Section 1-5-7A (Committees: Standing Committees) standing committees shall be appointed by the President from the members of the Board of Trustees, by and with the advice and consent of the Board at or before the second regular meeting after a municipal election, or as soon thereafter as may be practical.

The following assignments are offered for approval by the Village Board of Trustees:

1. General Government Committee - Chair Nicole Chen, Member Philip Nawrocki;
2. Properties and Recreation Committee - Chair Philip Nawrocki;
3. Planning and Zoning Committee - Chair Alan Fink, Member Amy Avakian;
4. Public Health and Safety Committee - Chair Amy Avakian, Member Alan Fink;
5. Public Works and Water Committee - Chair Scott Lewis, Member Karen Martin; and
6. Finance Committee - Chair Karen Martin, Member Scott Lewis.

Financial Impact

None.

Recommended Motion

I move to approve and ratify Committee assignments as announced by President Rudolph on May 19, 2025.

Strategic Plan Alignment

File Attachments

None



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 8.A.

To: Board of Trustees

From: Jill Izzo, Village Clerk

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager

RE: St. John of the Cross Parish Raffle License Application (Omnibus Item)

Recommendation

The General Government Committee reviewed this item at their meeting on June 5, 2025 and recommended the approval of the St. John of the Cross application for a raffle license and waiver of license fee and bond requirement.

Summary

The Village received an application from St. John of the Cross to conduct a raffle in conjunction with the St. John of the Cross Family Fest to be held on August 25, 2025.

On March 28, 2011, the Board approved Ordinance No. 11-2623 which amended Title 3 of the Village code by adding Chapter 12 "Charitable Games, Raffles, Bingo and Other Games of Chance Regulations". Chapter 12 also established a license fee and bond requirement, bringing Village code in compliance with State law.

St. John of the Cross Parish has requested a waiver of the \$25 raffle license application fee and the requirement to post bond. Pursuant to 3-12-3 of the Village code, the corporate authorities, only by unanimous vote, may waive the license fee and bond requirement. St. John of the Cross has stated in its application that their fee waiver request is based on the fact that they are a non-profit religious organization raising money to offset the cost of the Family Festival and raise funds for their Parish and that the Raffle Manager is a volunteer, non-paid position. St. John of Cross will be required to submit a Post Raffle Report to the Village as required by Village code.

Staff recommends approval of their application and waiver of license fee and bond.

Financial Impact

None.

Recommended Motion

I move to approve the St. John of the Cross raffle license application and waiver of the license fee and bond requirement.

Strategic Plan Alignment

None.

File Attachments

1. SJC Application
2. Resolution No. 2025-_____ re Approval of the Issuance of a Raffle License (SJC Family Fun Fest) - (BOT Appr. June 16, 2025)



VILLAGE OF WESTERN SPRINGS APPLICATION FOR LICENSE TO CONDUCT RAFFLE

1. Name of Organization: St. John of the Cross Parish
2. Address: 5005 Wolf Road, Western Springs, IL 60558
3. Mailing Address, if Different From Above: _____
4. Type of Organization (CIRCLE below and attach corporate mission statement and evidence of corporate and charitable status):

☒ A. Religious	☐ B. Charitable	☐ C. Labor	☐ D. Business
☐ E. Fraternal	☐ F. Educational	☐ G. Veterans	
5. Length of Time Organization Has Been in Existence: Over 60 years
6. Place and Date of Incorporation: Established by Archdiocese of ChicGO - 1960
7. Number of Members in Good Standing: Approximately 4,000 families
8. President/Chairperson: Reverend Don Einar Cambe, Pastor

<u>5005 Wolf Road, Western Springs, IL 60558</u>	Name	<u>(708) 246-4404</u>
Address	Telephone	
<u>880-63-7516</u>		<u>04/15/80</u>
Social Security Number	Date of Birth	
9. Raffle Manager: Michael Francis

<u>4928 Woodland Ave, Western Springs, IL 60558</u>	Name	<u>(312) 953-2187</u>
Address	Telephone	
<u>N/A</u>		<u>04/21/1972</u>
Social Security Number	Date of Birth	
10. Designate Organization Member(s) Who Will Be Responsible for Conduct and Operation of Raffle(s) (attach additional sheet if necessary):
Michael Francis

<u>4928 Woodland Ave, Western Springs, IL 60558</u>	Name	
Address	Telephone	
Social Security Number	Date of Birth	
11. Date(s) For Raffle Ticket Sales (max. 180 days): June 17
May 24, 2025-August 25, 2025

12. Location(s) of Raffle Ticket Sales (e.g., "sold generally within the Village" or "sold at XYZ event"; a raffle license applies only to sales within the Village of Western Springs):
Generally within the Village with most sales at 5005 Wolf Road

13. Date(s) and Time(s) of Raffle(s) (date(s) for determining winners):
June 17
May 18, 2025-August 24, 2025

14. Location(s) for Determining Raffle Winners (if location is a rented premises, the organization from which the premises is rented must also be licensed pursuant to the Western Springs Municipal Code (Section 3-12-3 (F)(4)) and State law (230 ILCS 15/4(a)(4))):

St. John of the Cross Parish

Location

5005 Wolf Road, Western Springs, IL 60558

(708) 246-4404

Address

Telephone

15. Total Retail Value of ALL Prizes Awarded in Raffle (max. \$200,000): \$ 10,000

16. Maximum Retail Value of EACH Prize Awarded in Raffle (max. \$100,000): \$ 5,000

17. Maximum Price Charged for Each Chance Sold (max. \$500): \$ 20.00

18. Request to Reduce/Waiver of License Fee (\$25 fee; state reason):

St. John of the Cross Parish is a non-profit religious organization. Proceeds of the raffle are used to offset the cost of the Family Festival and raise funds for the Parish

19. Request to Reduce/Waiver of Bond for Raffle Manager (See, Section 3-12-3(G); state reason): Raffle manager is an unpaid, volunteer position.

20. ATTESTATION:

The undersigned attests, under penalty of perjury, that the above-named organization is bona fide religious, charitable, labor, business, fraternal, educational or veterans organization that operates without profit to their members and which has been in existence continuously for a period of 5 years immediately before making application for a license and which has had during that entire 5 year period a bona fide membership engaged in carrying out their objectives, or a non-profit fundraising organization that is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster. The undersigned further states, under penalty of perjury, that all statements in the foregoing application are true and correct, and that the officers, operators and workers of the raffle are all bona fide members of the sponsoring organization, are of good moral character, have not been convicted of a felony, and are otherwise eligible to receive a license pursuant to Section 3-12-3(E) of the Western Springs Municipal Code and the laws of the State of Illinois. If a license is granted hereunder, the undersigned will be responsible for the conduct of the raffles in accordance with the applicable provisions of the laws of the State of Illinois, including the Raffles Act (230 ILCS 15/0.01 *et seq.*) and the Western Springs Municipal Code.

St. John of the Cross Parish

Name of Organization

Presiding Officer

Secretary

FOR VILLAGE USE ONLY:

License approved by the Village Board on (date): _____

License issued to: _____

Authorized areas in which chances may be sold or issued: _____

Authorized time period during which chances may be sold or issued: _____

Authorized time and place of Raffle(s) (at which winning chance(s) is/are to be determined): _____

Reduction / Waiver of License Fee: _____

Reduction / Waiver of Bond for Raffle Manager: _____

Submittal of Post Raffle Report to Village of gross receipts, expenses and net proceeds from raffle, and itemized distribution of net proceeds itemized as required by Section 3-12-3(H) of the Western Springs Municipal Code: _____

Draft 6.6.25
RESOLUTION NO.

VOTE:

Voting aye:

Voting nay:

ABSTAIN:

ABSENT:

DATE: June 16, 2025

OTHER: Published in pamphlet form

APPROVING THE ISSUANCE OF A RAFFLE
LICENSE UNDER TITLE 3 (BUSINESS
REGULATIONS), CHAPTER 12 (CHARITABLE
GAMES, RAFFLES, BINGO AND OTHER GAMES
OF CHANCE REGULATIONS) SECTION 3-12-3
(RAFFLES) OF THE WESTERN SPRINGS
MUNICIPAL CODE OF 1997, AS AMENDED, FOR
APPLICANT ST. JOHN OF THE CROSS PARISH
FOR RAFFLE EVENT (RAFFLE START DATE: JUNE
17, 2025; RAFFLE END DATE: AUGUST 25, 2025
WITH A LICENSE FEE WAIVER AND BOND
WAIVER

WHEREAS, St. John of the Cross Parish (“Applicant”) has filed an application with the Village of Western Springs (the “Village”) for a Village business license to conduct a raffle in accordance with the regulations set forth in Title 3 (Business Regulations), Chapter 12 (Charitable Games, Raffles, Bingo And Other Games Of Chance Regulations), Section 3-12-3 (Raffles) of the Western Springs Municipal Code of 1997, as amended, (the “Code”) and the Illinois Raffles Act (230 ILCS 15/1 *et seq.*). In its application, the Applicant has requested a waiver of the \$25.00 business license fee and a waiver of the bond requirement; and

WHEREAS, the Applicant is an organization that is eligible to hold a raffle license under the Code and desires to conduct the raffle as follows: Dates of Raffle: June 17, 2025 and August 25, 2025; Location of Raffle: St. John of the Cross Parish, 5005 S. Wolf Road, Western Springs; Dates of Sale of Chances/Tickets: June 17, 2024 – August 25, 2025 (Drawings on June 17, 2025 and August 25, 2025); and Location of Chances/Ticket Sales: To be sold generally within the Village limits with most sales at 5005 S. Wolf Road; and

WHEREAS, pursuant to the Code and only upon a unanimous vote, the President and Board of Trustees of the Village of Western Springs have the authority to waive or reduce the \$25.00 raffle license fee (Section 3-12-3(C)(2)) and waive or reduce the bond requirement (Section 3-12-3(G)) for a raffle; and

WHEREAS, at an open public meeting held on June 5, 2025, the General Government Committee (the “Committee”) reviewed the Applicant’s application and received input from the Village staff as well as provided the opportunity for public input on this matter, and then the Committee voted unanimously to recommend that the Village Board approve the issuance of the raffle license and the waiver of the business license fee and bond requirement; and

WHEREAS, the Board of Trustees of the Village considered the Applicant’s application at a public meeting held on June 16, 2025, at which the opportunity for public input was provided, and considered the Committee’s recommendation, and voted to recommend approval of the issuance of a Village business license to allow the Applicant to conduct the raffle and also recommended approval of the waiver of the \$25.00 license fee and the waiver of the bond requirement due to the small size of the raffle being conducted and the desire of the Applicant to have the maximum amount of the raffle proceeds used for charitable purposes; and

WHEREAS, in accordance with the Village’s general statutory police powers and authority granted by Title 3 (Business Regulations), Chapter 12 (Charitable Games, Raffles, Bingo And Other Games Of Chance Regulations), Section 3-12-3 (Raffles) of the Western Springs Municipal Code of 1997, as amended, and the Illinois Raffles Act (230 ILCS 15/1 *et seq.*), the President and Board of Trustees of the Village of Western Springs find that it is in the best interests of the Village to approve the Applicant’s application for a raffle license as set forth below.

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The above recitals are incorporated by reference into Section 1 of this Resolution as material terms and provisions.

SECTION 2: The President and Board of Trustees of the Village of Western Springs approve the application for a business license filed by St. John of the Cross Parish (the “Applicant”) and authorize the issuance of a Village raffle license to the Applicant for the raffle identified in the application, subject to the following conditions:

- A. Waiver of the \$25.00 raffle license fee set forth in Section 3-12-3(C)(2)) of the Code.
- B. Waiver of the bond requirement set forth in Section 3-12-3(G)) of the Code for the raffle.
- C. The Applicant’s compliance with the other regulations set forth in Section 3-12-3 of the Code and the Illinois Raffles Act (230 ILCS 15/1 *et seq.*).

SECTION 3: This Resolution shall be in full force and effect from and after its passage, approval and publication as provided by State law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois on a roll call vote at a Regular Meeting thereof held on the 16th day of June, 2025, and approved by me as Village President, and attested by the Village Clerk on the same day.

Village President Heidi Rudolph

ATTEST:

Village Clerk Edward Tymick

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Edward Tymick, the Village Clerk of the Village of Western Springs, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. 25-

APPROVING THE ISSUANCE OF A RAFFLE LICENSE UNDER TITLE 3 (BUSINESS REGULATIONS), CHAPTER 12 (CHARITABLE GAMES, RAFFLES, BINGO AND OTHER GAMES OF CHANCE REGULATIONS) SECTION 3-12-3 (RAFFLES) OF THE WESTERN SPRINGS MUNICIPAL CODE OF 1997, AS AMENDED, FOR APPLICANT ST. JOHN OF THE CROSS PARISH FOR RAFFLE EVENT ON EVENT (RAFFLE START DATE: JUNE 17, 2025; RAFFLE END DATE: AUGUST 25, 2025) WITH A LICENSE FEE WAIVER AND BOND WAIVER

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Village Board Meeting on the 16th day of June 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Western Springs was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES:

NAYS:

ABSENT:

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this 16th day of June 2025

Edward Tymick, Village Clerk

[SEAL]



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 8.B.

To: Board of Trustees

From: Heather Valone, Director of Community Development

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk, Michael Jurusik, Village Attorney, Anne Skrodzki, Village Attorney

RE: St. John of the Cross Parish Request for Special Events Liquor License and Temporary Use Permit for Family Fest 2025 (Omnibus Item)

Recommendation

The General Government Committee reviewed this item at their meeting on June 5, 2025, and recommended the approval of the Class I Liquor License and temporary use permit.

Summary

St. John of the Cross (SJC) has submitted their 2025 requests for a temporary use permit (TUP) and special event liquor license - class "I" for beer, wine and hard seltzer sales at the SJC campus on the east side of Wolf Road between Courtland Circle and 51st Street.

A request letter dated May 2, 2025 has been submitted by Reverend Don Einar Cambe, Pastor of St. John of the Cross discussing the event and the pertinent details related to the SJC request which are as follows:

- Event will be conducted from Thursday, August 14 through Sunday, August 17. The carnival will operate from open to close and the proposed hours of operation, entertainment and last call have been identified in the attached cover letter.
- A class "I" special event license is being requested along with a temporary use permit for the carnival.
- The activities, carnival, entertainment, food and liquor service are similar to previous Family Fest events.
- All festival activities will be held in the large parking lot in the middle of the SJC campus. Carnival rides and midway games will be in the west portion of the parking lot along Wolf Road.
- An 80'x 100' tent will be installed on the east end of the lot between the Parish Center and the school building (labeled Music Hall Tent) on the accompanying map. This tent will serve as the main entertainment venue.
- Food Service will be provided through a combination of food trucks, food stands and a scaled back menu of items prepared and served by parish volunteers.

Alcohol will be sold at the event and will include beer, wine and hard seltzer. Sale of alcohol will stop one half-hour prior to close of event each day. A wristband will be given out to anyone 21 years of age or older if they purchase tickets for alcohol. The Parish is again requesting that alcoholic beverages be permitted throughout the church parking lot within the footprint of the Fest. The Parish has a security team that will staff three (3) checkpoints to ensure that the beverages remain on property (and within the footprint of the fest).

This is the 14th annual Family Fest event and the SJC event is operated by a team of church volunteers with the assistance of the Police and Fire Departments. Their team has demonstrated over the years that they are capable of managing this type of large-scale event.

A raffle license has also been submitted. The raffle event will be conducted in advance of the fest with the final drawing being conducted at the August event.

Recommendation

The General Government Committee reviewed the Class I Liquor License and temporary use permit at their meeting on June 5, 2025, and recommended approval to the full Village Board.

Attachment

1. Ordinance- An Ordinance Approving the Creation of a Class "I" (Special Events on Property Owned or Leased by a Not-For-Profit Organization) Liquor License for Issuance to St. John of the Cross Parish for the 2025 Family Festival Event Scheduled for August 14 to 17, 2024 at the 5005 Wolf Road Property.

Financial Impact

None.

Recommended Motion

I move to approve the Class I Liquor License and temporary use permit under the items contained in the omnibus.

Strategic Plan Alignment

None.

File Attachments

1. Ordinance

Attachment 1

ORDINANCE NO. 25-_____

VOTE:

AYES:

NAYS:

ABSENT:

ABSTAIN:

DATE: June 16, 2025.

OTHER: None.

AN ORDINANCE APPROVING THE CREATION OF A CLASS "I" (SPECIAL EVENTS ON PROPERTY OWNED OR LEASED BY A NOT-FOR-PROFIT ORGANIZATION) LIQUOR LICENSE FOR ISSUANCE TO ST. JOHN OF THE CROSS PARISH AND APPROVING THE RELATED TEMPORARY USE PERMIT FOR THE 2025 FAMILY FESTIVAL EVENT SCHEDULED FOR AUGUST 14 to 17, 2025 AT THE 5005 WOLF ROAD PROPERTY.

WHEREAS, St. John of the Cross Parish (the "Applicant") filed a liquor license application with the Village Clerk for a Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License for a special event to be conducted at the 5005 Wolf Road property ("Special Event Location"); and

WHEREAS, within the Application, there is a "2025 Family Festival Event Site Plan" (a diagram that shows the proposed size, internal set-up and location of a tent for use as an "indoor alcoholic beverage sales/consumption area" and the proposed size, internal set-up and location of an "outdoor alcoholic consumption area" during the special event as well as other details regarding the location of bingo and bake sale activities, kids activities, food vendors, carnival rides, outdoor bathrooms, a smoking area, emergency vehicle lanes and on-site parking) and narrative of the Special Event (the "Application"). The outdoor alcoholic consumption area will consist of: (1) the outdoor area adjacent to the entrance of the tent that holds the indoor alcoholic beverage sales/consumption area (designated as the "Outdoor Beer and Wine Garden Area"); (2) the outdoor carnival ride area located in the on-site parking lot (designated as the "Carnival Ride Area"); and (3) the indoor alcoholic beverage sales/consumption area (designated as the "Music Hall Tent and Alcohol Sales Tent"); all as shown on the diagram included with the Application (collectively referred to as the "Alcoholic Beverage Sales/Consumption Areas" or the "Licensed Premises"). **The special event, including the retail sale and consumption of alcoholic beverages, will be conducted on Thursday, August 14, 2025 (between the hours of 5:00 P.M. and 10:30 P.M.), Friday, August 15, 2025 (between the hours of 5:00 P.M. and 12:00 A.M.), Saturday, August 16, 2025 (between the hours of 2:00 P.M. and 12:00 A.M.), and Sunday, August 17, 2024 (between the hours of 12:00 P.M. and 7:30 P.M.) (the "Special Event").** The requested alternate "Rain Dates" are: To be determined by the Local Liquor Control Commissioner. The Application and its attachments are incorporated by reference into this Ordinance; and

WHEREAS, the Applicant has contracted with carnival operator All Around Amusements, Inc. of Lockport, Illinois ("AAA") to operate the Special Event, subject to the conditions set forth in the Temporary Use Permit. AAA shall, as a condition of its operation of the Special Event, include the Village as an additional insured on its Certificates of Insurance; and

WHEREAS, because this Special Event is a repeat of the same Special Event conducted by the Applicant, without incident, since year 2010, the Local Liquor Control Commission (the "Commission") was not required to hold a meeting in regard to the Application; and

WHEREAS, the President and Board of Trustees of the Village of Western Springs (the “Village”) make the following findings in regard to the Application and the Applicant:

- A. The Applicant is the owner of the 5005 Wolf Road property on which the Alcoholic Beverage Sales/Consumption Areas will be constructed and maintained during the Special Event;
- B. The Applicant will engage one or more restaurants, who will serve food (the “Participating Restaurants”). To participate in this Special Event, the Participating Restaurants will be required to provide written proof to the Village that they hold current licenses from the Cook County Department of Health (or other applicable governmental regulatory agency) in regard to food service to the public;
- C. The Applicant qualifies as a “Special Event Retailer” and a “qualified not-for-profit organization” as defined by Title 4 (Liquor Control), Chapter 1 (Alcoholic Liquor), Section 4-1-3 (Definitions) of the Western Springs Municipal Code;
- D. Each year, the Applicant has received a Class “I” (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License from the Village starting in year 2010, but does not hold any other Village Liquor Licenses;
- E. The Applicant and its representatives were found to be in compliance with all of the applicable sections of the Village’s Municipal Code, the provisions of the Illinois Liquor Control Act of 1934 and the Village’s Liquor Control Ordinance; and
- F. The Applicant is eligible to receive a Class “I” (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License for the purpose of allowing the retail sale, service and outdoor consumption of alcoholic beverages at the Special Event.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Approval of Liquor License for Issuance by Local Liquor Control Commissioner to Applicant. Pursuant to Title 4 (Liquor Control), Chapter 1 (Alcoholic Liquor), Section 4-1-9 (Classifications of Licenses), Subsection 4-1-9(I) (Class “I” License - Special Events On Property Owned Or Leased By A Not-For-Profit Organization) of the Western Springs Village Code, the President and Board of Trustees of the Village of Western Springs approve the creation of a Class “I” Liquor License for issuance by the Local Liquor Control Commissioner to St. John of the Cross Parish (the “Applicant”) for the purpose of allowing the Applicant to sell at retail and serve alcoholic beverages at the Special Event (August 15 to 18, 2024, or such other alternate dates in 2024 as determined by the Local Liquor Control Commissioner), and to sell at retail and serve alcoholic beverages as part of the Special Event, **SUBJECT TO THE CONDITIONS SET FORTH BELOW IN SECTION 2.**

SECTION 2: Conditions of Liquor License. The President and Board of Trustees of the Village of Western Springs authorize the Local Liquor Control Commissioner to issue a Class “I” (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License created under Section 1 of this Ordinance to the Applicant, subject to the following conditions:

- A. The representatives of St. John of the Cross Parish agree to meet periodically with the Local Liquor Control Commissioner, at the Commissioner’s request, to discuss the retail sale, service

and consumption of beer and wine in conjunction with the Special Event and shall provide the Commissioner with information relative to its operation upon request.

B. The President and Board of Trustees of the Village of Western Springs approve the following regulations relating to the Special Event:

- (1) Approved Site Plan. The Special Event Site Plan that contains the diagram of the size, internal set up and locations of the indoor alcoholic beverage sales/consumption areas and the outdoor alcoholic beverage consumption area to be operated during the Special Event is APPROVED AS SUBMITTED.
- (2) Amendments to Approved Site Plan. The Applicant shall comply with the final Village-approved Special Event Site Plan, as amended, and all related regulations, including the **recommendations set forth in the Heather Valone Memorandum dated _____, 2025 ("Village Staff Memo")**. A copy of the Liquor License Application, which includes the approved Special Event Site Plan with related regulations, is attached hereto as **Group Exhibit "A."** After its approval by the Village Board, the Village-approved Special Event Site Plan may be altered or amended at any time at the direction of the Local Liquor Control Commissioner or the Village Manager in the interest of public safety.
- (3) Approved Signage. Signage as recommended in the Village Staff Memo, or additional signage as otherwise required by the Village Manager or the Local Liquor Control Commissioner, shall be posted prior to or during the Special Event.
- (4) Safety Requirements. The Applicant, at its cost, shall also comply with any modifications to or other safety-related requirements pertaining to the Licensed Premises that are required by the Village Manager, the Village's Chief Code Officer, the Fire Inspector, the Village Engineer and/or the Local Liquor Control Commissioner from time to time for the Special Event. After the approval date of this Ordinance, any such modifications or other safety-related requirements issued by the Village Manager, the Village Engineer, the Village's Chief Code Officer, the Fire Inspector and/or the Local Liquor Control Commissioner shall be incorporated into this Ordinance by reference and made a part hereof for enforcement purposes by the Village and the Local Liquor Control Commissioner.
- (5) Notice of Special Event to Residents. At least fifteen (15) calendar days prior to the Special Event, the Applicant shall provide written notice of the final Village-approved Special Event Site Plan and the hours of operation for the Special Event to the property owners who live immediately adjacent to or across from the 5005 Wolf Road property.
- (6) Special Event Hours. All sales, service and consumption of alcoholic beverages shall be limited to the Licensed Premises in accordance with the permitted hours of operation set forth in the Village's Liquor Control Ordinance for the Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor Licenses, except

that sales and service of alcoholic beverages shall stop fifteen (15) minutes prior to the latest permitted hour of operation (also known as “last call” deadline).

- (7) Hours for Set-Up, Take-Down; Bathrooms. The hours for the set-up and take-down activities associated with the Special Event shall be: 7:00 A.M. to 11:00 P.M. for the days prior to, on and after the Special Event, except that the take-down activities conducted immediately following the conclusion of the Special Event shall cease at 12:00 A.M. The Applicant, at its cost, shall provide, set-up, take-down and remove tables, chairs, a stage, additional waste refuse containers and at least fourteen (14) portable bathrooms for the Licensed Premises for the Special Event. The Applicant’s indoor bathroom facilities shall not be open to the public during the Special Event.
- (8) Lighting; Electricity. If the Applicant desires to install temporary electric lighting for the Licensed Premises, the Director of Community Development, in his discretion, shall approve a lighting plan that shows the type of lighting standards, the location of the lighting standards and the orientation of the lighting standards, including the hoods or covers to the lighting standards, so that the light is focused within the Licensed Premises and not at surrounding properties. The lighting plan shall be part of the Village-approved Special Event Site Plan. The Applicant, at its cost, shall be allowed to locate and operate power generators in the Licensed Premises to supply electrical power to the Special Event.
- (9) Water Usage. Not Applicable.
- (10) Noise; Music. The noise from the operation of and patrons of the Licensed Premises shall be monitored by the Applicant so as not to become a nuisance to surrounding property owners. Live music is allowed in the Licensed Premises during the approved hours of operation, provided that the decibel level of the music is not a nuisance to surrounding property owners.
- (11) On-Site Manager. There shall be an on-site manager, who is qualified to serve in such capacity under the Village’s Liquor Control Ordinance, physically present at the Licensed Premises at all times that alcoholic beverages are being sold or served.
- (12) Compliance with Regulations of Sales and Service of Alcohol and Food. The Applicant and all of its members or agents who serve or sell alcoholic beverages at the Special Event shall comply with all of the applicable provisions of federal, state and county laws and regulations and the Western Springs Municipal Code including, without limitation, the regulations of Title 4 (Liquor Control Ordinance) as well as the regulations of a Class “I” (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License set forth at Subsection 4-1-9(l), the applicable provisions of the Illinois Liquor Control Act of 1934, including the state laws governing retail sales and service of alcoholic beverages and food, and any other conditions or regulations imposed from time-to-time by the Village Board or the Local Liquor Control Commissioner. The Applicant may sell and serve alcoholic beverages in plastic bottles or cups only within the indoor alcoholic beverage sales/consumption area.

There shall be no sales or service of alcoholic beverages within the outdoor alcoholic beverage consumption area.

- (13) BASSET/TIPS-Trained Wait Staff. Alcoholic beverages shall be sold and served by the BASSET/TIPS-trained wait staff who are at least twenty-one (21) years old. The wait staff shall sell and serve alcoholic beverages only to patrons who are twenty-one (22) years old or older and who are located within the Licensed Premises.
- (14) Dram Shop Insurance. The Applicant shall provide to the Village Manager written proof from an insurer that the required Dram Shop Insurance (minimum \$1,000,000 coverage limits per Section 4-1-20) has been purchased for the Special Event that covers the retail sale and service of alcoholic beverages by the Applicant.
- (15) Security - Alcoholic Beverage Sales/Consumption Areas and Festival Area. The Licensed Premises shall have designated entrance and exit points for the public. During the hours of alcoholic beverage sales, an adult employed by or working at the direction of the Applicant shall be posted at each designated entrance and exit point to check state or government issued identification of patrons and issue color wrist bands only to each patron entering the Licensed Premises who is twenty-one (21) years or older and who provides proof of age via identification. The color wrist bands shall be worn by all persons who possess and consume alcoholic beverages in the Licensed Premises. The Applicant will use its own security personnel during the Special Event. **In addition, commencing on Thursday, August 14, 2025, during the daytime, two (2) Western Springs Police Officers will patrol the Licensed Premises and Festival Area during the Special Event. During the evening, three (3) Western Springs Police Officers will patrol the Licensed Premises and Festival Area during the Special Event. During late evening and early morning hours, one (1) Western Springs Police Officer will patrol the Licensed Premises and Festival Area during the Special Event.** The Applicant shall reimburse the Village for the hourly wages and benefits (including overtime hourly rate, if applicable) for the Western Springs Police Officers who will work the Special Event.
- (16) Reimbursement of Village for Special Costs. Beyond the charges for the Western Springs Police Officers, the Village reserves the right to charge the Applicant for special municipal services, such as police, fire, emergency medical services, and public works personnel and services that are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event, or to clean up and dispose of any debris, litter or waste caused by the Special Event in the case where the Applicant fails to perform its obligations under this Ordinance. Upon acceptance of the Class "I" Liquor License, the Applicant agrees to pay for such special municipal services provided by the Village which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event. The charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village.

- (17) Temporary Use Permit. Pursuant to Section 10-4-5 (F) (Outdoor Cafes) of the Village Code, the corporate authorities of the Village approve a Temporary Use Permit ("TUP") for the Applicant to conduct the Special Event as set forth above in this Ordinance. The Applicant shall comply with the applicable terms, conditions and provisions contained in the TUP as well as the applicable provisions of the Village Code, including the Section 10-4-5 (F) (Outdoor Cafes). A copy of the fully executed TUP is attached to this Ordinance as **Exhibit "B"** and made a part hereof.
- (18) Certificates of Insurance. In order for a carnival to operate at the Special Event, the Applicant shall be responsible for ensuring that All Around Amusements, Inc., obtains the required general liability insurance policy (minimum \$2,000,000 coverage limits) plus an umbrella policy (minimum \$4,000,000 per occurrence coverage limits) and returns the signed Agreement and insurance certificates, with premiums paid in full, to the Village Manager prior to being allowed to sell or serve any alcoholic liquor at the Special Event. The insurance certificate and policy shall name as additional insureds the following entity and individuals: the Village of Western Springs and its former, current and future officers, appointed and elected officials, president and trustees, employees, volunteers, attorneys, engineers and agents.
- (19) Additional Regulations. The President and Board of Trustees of the Village of Western Springs or the Local Liquor Control Commissioner shall have the right to impose additional regulations and conditions on the Applicant relative to its retail sale and service of alcoholic beverages any time prior to or during the Special Event.
- (20) On-Street Parking Regulations. During the Special Event, to ensure local vehicle traffic flow and public safety vehicle access, there shall be on-street parking on only one side of each street that is immediately adjacent to the Applicant's 5005 Wolf Road property (excluding Wolf Road) in accordance with temporary parking regulation signage that will be installed by the Village's Department of Law Enforcement Services.
- (21) Conduct of Charitable Games, Games of Chance and Raffle. Pursuant to Section 4-1-28 (PROHIBITED TRANSACTIONS AND MISCELLANEOUS REGULATIONS FOR LICENSED PREMISES) of the Western Springs Municipal Code, the Applicant may apply to the Village and the State of Illinois to operate charitable games and any other games of chance regulated by the Illinois Raffles Act (230 ILCS 15/), the Illinois Pull Tabs and Jar Games Act (230 ILCS 20/), the Illinois Bingo License and Tax Act (230 ILCS 25/) and the Illinois Charitable Games Act (230 ILCS 30/) during the Special Event. If the required license and permit applications are filed, fees are paid and approvals are granted by the Village Board and the State of Illinois, the Applicant will be allowed to conduct charitable games, games of chance and raffles during the Special Event.

SECTION 3: Severability. Each section, paragraph, clause and provision of this Ordinance is separable, and if any portion of this Ordinance is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by State law.

PASSED by a roll call vote of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Special Village Board Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President, and attested by the Village Clerk, on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Published by me in pamphlet form on the 16th day of June, 2025.

Edward Tymick, Village Clerk

**ACKNOWLEDGEMENT BY LIQUOR LICENSE APPLICANT FOR
A CLASS "I" SPECIAL EVENT LIQUOR LICENSE**

I, the undersigned, on behalf of St. John of the Cross Parish (the Applicant), agree to comply with and fulfill each and every term, condition and obligation set forth above in the Ordinance granting a Class "I" Liquor License to St. John of the Cross Parish, including each of the conditions set forth in **Section 2 above**. I understand and agree that the Village has the right to charge St. John of the Cross Parish for special municipal services, such as police, fire and public works personnel and services that are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event, or to clean up and dispose of any debris, litter or waste caused by the Special Event in the case where the Applicant fails to perform its obligations under this Ordinance. By accepting the issuance of the Class "I" Liquor License, St. John of the Cross Parish agrees to pay for such special municipal services provided by the Village, which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event. I understand and agree that the charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village and shall not object to the payment of such costs.

**Liquor License Applicant:
St. John of the Cross Parish**

By: _____
Name: _____
Title: _____
(Authorized Representative)

Date: _____, 2025

Exhibit "A"

Liquor License Application, which includes the Special Event Site Plan, As Approved

(attached)

ALL APPLICATIONS MUST BE TYPEWRITTEN. NO HANDWRITTEN FORMS WILL BE ACCEPTED.
THE FURNISHING OF ANY INACCURATE INFORMATION SHALL BE CAUSE FOR LICENSE REVOCATION.

MUST BE FILED IN DUPLICATE WITH THE OFFICE OF THE VILLAGE MANAGER

**VILLAGE OF WESTERN SPRINGS
COOK COUNTY, ILLINOIS
LOCAL LIQUOR CONTROL COMMISSION
APPLICATION FOR RETAIL LIQUOR LICENSE**

**NEW/RENEWAL: Class J _____ Liquor License
(Non-Refundable Application Fee for
Issuance of new Liquor License; One-Time Only Fee)**

DATE: May 2, 2025

Honorable Presiding Village President and Local Liquor Control Commissioner
Village of Western Springs, Illinois

Reference in this Application to an owner shall mean any person who is an owner of more than five percent (5%) of the corporation, a partner in a partnership or a member of a limited liability company, which is applying for the license. All questions must be answered completely. **QUESTIONS ARE TO BE ANSWERED ACCURATELY. IF QUESTIONS ARE NOT ANSWERED ACCURATELY, THE LICENSE WILL BE SUBJECT TO REVOCATION. IT WILL NOT BE A DEFENSE THAT ANSWERS WERE GIVEN TO THE BEST OF THE ANSWERER'S KNOWLEDGE. IT IS YOUR RESPONSIBILITY TO ASCERTAIN THE ACCURACY OF YOUR RESPONSE. IF MORE SPACE IS NEEDED TO FULLY RESPOND, ATTACH A SEPARATE PAGE(S).**

The undersigned (an owner), Don Einar Cambe (name), Reverend
(title) of Pastor d/b/a _____ (business name and assumed name) makes application for a Class J _____ liquor
license, at the address of 5005 WoH Rd' Western Springs, IL for the perocj ending March 31, 2⁰²⁶, and tenders the sum of
\$22222, the prescribed fee as set forth in the following:

SCHEDULE OF ANNUAL FEES FOR THE VARIOUS CLASSES OF RETAIL LIQUOR LICENSES (SECTIONS 3-3-2 and 4-1-9):		Application Fee	Annual Fee
CLASS A:	Full Service Restaurant with a Service Bar	\$1,000.00	\$ 2,000.00
CLASS B:	Full Service Restaurant with a Patron Bar	1,000.00	2,000.00
CLASS C:	Full Service Restaurant; Beer and Wine Only	1,000.00	1,000.00
CLASS D:	Limited-Service Restaurant License; Beer and Wine Only; No Patron or Service Bar	1,000.00	1,000.00
CLASS E:	Supermarket License	1,000.00	3,000.00
CLASS F:	Culinary School License	1,000.00	500.00
CLASS G:	Fine Wine, premium spirits and beer, gourmet food store	1,000.00	1,000.00
CLASS H:	Outdoor Liquor Cafe	500.00	150.00
CLASS I:	Special Event (Not-For-Profit Organization Owned or Leased Property)	400.00*	100.00**
CLASS J:	Special Event (Village-Owned Property (Beer And Wine Only)	400.00*	100.00**
CLASS K:	BYOB - Corkage License (Beer and Wine Only)	250.00	200.00
CLASS L:	Limited Special Event License; Tastings Of Beer And Wine And Beer And Wine Package Sales Only	345.00	357.00
CLASS M:	Theatre license	250.00	100.00
CLASS N:	Caterer's License	200.00	100.00
CLASS O:	Craft Beer, Wine, And Spirits Establishment License (On-Site Consumption And Packaged Sales)	1,000.00	1,000.00
CLASS Q:	Wine Establishment License (Wine Tasting And Retail Wine Sales By The Bottle; On-Site Consumption)	1,000.00	1,000.00

* There is no special event license application fee for the holder of an existing Village-issued liquor license.

** The above \$100 fee is a "renewal application fee" payable by an applicant in subsequent years to renew a special event license. For each special event license (5 or fewer events in one calendar year), there is a \$25 per event fee, and for each additional event after the 5th event in one calendar year, there is a \$15 per event fee.

*** Class "N" fees are higher for those entities not currently holding a liquor license issued by the Village of Western Springs. Consult the Village Code for current fees.

AN OWNER MUST COMPLETE THIS APPLICATION. IF A MANAGER IS TO BE EMPLOYED BY THE OWNER, THE MANAGER WILL ALSO HAVE TO COMPLETE AND SUBMIT AN APPLICATION, WHICH WILL BE MARKED AS A "SUPPLEMENTAL APPLICATION/ NO FEE WILL BE CHARGED TO PROCESS THE SUPPLEMENTAL APPLICATION. EACH LICENSE TERMINATES ON THE 31st DAY OF MARCH.

THE INFORMATION PROVIDED IN NOS. 1(A)-(S) MUST BE PROVIDED FOR EACH INDIVIDUAL WHO WILL AT ANY PARTICULAR TIME BE THE PERSON ON THE PREMISES WHO HAS SUPERVISORY OR MANAGEMENT RESPONSIBILITY OVER THE OTHER EMPLOYEES. PLEASE PROVIDE SUCH INFORMATION ON SEPARATE SHEETS OF PAPER. EACH SUCH MANAGEMENT PERSON MUST BE FINGERPRINTED BY THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES. APPOINTMENTS FOR FINGERPRINTING MUST BE MADE 72 HOURS IN ADVANCE. NO FINGERPRINTING WILL BE DONE WITHOUT SUCH AN APPOINTMENT.

SPECIAL EVENT LICENSE APPLICANTS MUST COMPLETE THE ATTACHED "SPECIAL EVENT RIDER."

1. **INFORMATION ON APPLICANT AND PERSON COMPLETING THIS APPLICATION.** Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, please provide the following information.

- A. Name: Reverend Don Einar Camber ☒ Male ☐ Female:
- B. Mailing Address: 5005 Wolf Road, Western Springs, IL 60558
- C. Address at Residence: Same
- D. Home Phone No.: [REDACTED] Cell: _____
- E. Work Phone No.: _____ Pager: _____
- F. Citizenship Status: [REDACTED]
- G. If naturalized citizen, time and place of naturalization: _____
- H. Place of Birth: [REDACTED]
- I. Driver's License Number: [REDACTED]
- J. Height: [REDACTED]
- K. Weight: [REDACTED]
- L. Color of eyes: [REDACTED]
- M. Color of hair: [REDACTED]
- N. Social Security number: [REDACTED]
- O. Vehicles owned with registration numbers: _____
- P. Other home addresses within the last 5 years:

Street Address	City, State, ZIP	Dates	
		From	To
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

- Q. Businesses owned or operated within the last 5 years that required a liquor license, stating: (a) Name of business; (b) State and municipal liquor license numbers; (c) Address; and (d) Phone number.

Business Name: St. John of The Cross Parish

Address: 5005 Wolf Rd, Western Springs, IL Phone Number: (708) 246-4404

Dates owned: From: _____ To: _____

Describe any liquor license incident requiring police intervention:

None

State liquor license #: 4A-0101217 Date of license: 6/13/2018

Municipal liquor license #: 4A-0101217 Date of license: 5/31/2019

Name, address and telephone number of municipality issuing liquor license: Village of Western Springs

R. Has any of the Applicant's liquor licenses ever been suspended or revoked? If so, explain: No

S. State your relationship to the business for which the license is sought. Pastor

2. Description of the premises at which business will be operated. Additionally, attach a floor plan or site plan

Total square feet: _____ Bar area Sq. Ft.: _____ Kitchen area Sq. Ft.: _____

No. of tables: _____ Type of food served: _____

No. of parking spaces: See accompanying cover letter to President Rudolph dated May 2, 2025

3. If this is a new license application, what kind of business was previously conducted in the space where you intend to operate your business? N/A

4. Name of corporation to which license is to be issued. St. John of The Cross Parish

5. Name, address and phone number under which the licensed business will be operated.

Business Name: St. John of The Cross Parish

Address: 5005 Wolf Rd, Western Springs, IL Phone Number: (708) 246-4404

6. Does the Applicant own the building or the space in which the business is located? ☐ Yes ☐ No

[Attach/include proof of ownership (e.g., a deed) to this Application].

7. Does the Applicant lease the building or the space in which the business is located? ☐ Yes ☒ No

The expiration date of the Lease is: _____ *[Attach a certified copy of Lease to this Application].*

8. Is the nearest part of any church building used for worship services or educational programs within 100 feet of the nearest part of the proposed licensed premises? ☐ Yes ☒ No

9. Is any school (other than an institution of higher learning), hospital, home for the aged or indigent persons or for veterans, their spouses, or children within 100 feet of the center of the proposed licensed premises?

☐ Yes ☒ No

10. Do you have or intend to have a manager or a management contract with another entity or person, who is not a bona fide employee, to manage the licensed business for you? ☐ Yes ☒ No

11. If the answer to Question Number 10 is "Yes," state the name, age, address and telephone number of the manager, or for a management company state the same information, as applicable, for the company and for any assigned representative of the company who will serve as the on-site manager.

Name: N/A Age: _____
Address: _____ Phone Number: _____

(The manager or management company must complete and submit an Application, which will be marked as a "Supplemental Application.")

12. How long has the Applicant been in the business of the retail sale of alcohol and describe the nature of its business experiences? N/A

13. Date of incorporation or organization of your company: N/A

(As applicable, attach a copy of the Articles of Incorporation, Articles of Organization, Shareholders Agreement, Operating Agreement and Partnership Agreement).

14. If the Applicant is a corporation or a limited liability company, has it ever been dissolved, either voluntarily or involuntarily? ☐ Yes ☒ No

If so, state the date of reinstatement: N/A

15. If the Applicant is incorporated or organized in a state other than the State of Illinois, you must attach the document pursuant to which the company is qualified under Illinois law to transact business in Illinois.

16. List the names, addresses, dates of birth, telephone numbers and social security numbers of all Officers and Directors.

Name: N/A Address: _____ Office Held: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

Name: _____ Address: _____ Office Held: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

Name: _____ Address: _____ Office Held: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

17. List the names, addresses, dates of birth and social security numbers of all partners (if a partnership), members (if a limited liability company), or shareholders who own in the aggregate more than 5% of the stock of the corporation.

Name: _____ Address: _____ % of Stock: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

Name: _____ Address: _____ % of Stock: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

18. **Is the Applicant a subsidiary of a parent corporation?** ☐ Yes ☒ No
If so, state the name, address and telephone number of the parent corporation. *(The Local Liquor Control Commission has the right to require that the parent company complete and submit this Application).*
Name: _____ Address: _____ Phone No: _____
19. **Is the Applicant obligated to pay a percentage of profits to any person or entity not listed in Question Numbers 17 and 18?** ☐ Yes ☒ No
If so, explain and identify the name, address and telephone number of such persons or entities: _____

Name: _____ Address: _____ Phone No: _____
Name: _____ Address: _____ Phone No: _____
20. **Has the Applicant or any person listed in Questions Numbers 17 or 18 or any of your managers ever held another liquor license in the United States?** ☐ Yes ☒ No
If so, state the dates, city and state of each license:
License Holder: _____ Date: _____
City and State: _____
License Holder: _____ Date: _____
City and State: _____
21. **Has the Applicant or any person listed in Question Numbers 17 or 18 or any of your managers ever been denied a liquor license from any jurisdiction?** ☐ Yes ☒ No
If so, state the date of particulars: _____

22. **Has the Applicant or any person listed in Question Numbers 17 or 18 or any of your managers ever had a previous liquor license (whether wholesale or retail) revoked by the Federal Government or by any state, county or local government?** ☐ Yes ☒ No
If so, explain: _____

23. **Other than when making an initial application for a license, has the Applicant or any predecessor to or subsidiary or corporate parent entity of the Applicant ever been subject to charges, hearing violations, or citations of the "State Liquor Control Act of 1934" and any local liquor ordinance with respect to a liquor license?** ☐ Yes ☒ No
If yes, please state the following:
Previous Licensor: _____ Licensee Name(s): _____
Licensee(s) Address: _____
Address of Licensed Premises: _____
Names of the licensed establishment and the date or dates of such revocation or suspension: _____

24. If the answer to either Question Numbers 22 or 23 is "Yes," **describe on a separate page** for each and every charge, violation, or citation: a) the date of the charge; b) the final disposition of the charge; and c) name, address and telephone number of the municipality or other jurisdiction bringing the charge.

If no charges were involved, state the reason for the investigation or hearing: N/A

25. Has the Applicant or any person listed in Question Numbers 17 and 18 or any of your managers ever been found guilty of a felony or a misdemeanor, including but not limited to any gambling offense, concerning the sale or use of illegal drugs or any alcohol related traffic offense? ☐ Yes ☐ No

If so, explain the charge, the date, the city and state where the charge was brought, and the disposition. This must include all findings of guilty, whether subsequently vacated or not and shall specifically include any orders of court supervision, whether satisfactorily completed or not.

Name of Person: N/A Charge: _____

Date: _____ City and State: _____

Disposition: _____

Name of Person: _____ Charge: _____

Date: _____ City and State: _____

Disposition: _____

26. Please attach a verified financial statement showing the assets and liabilities of the Applicant dated no later than thirty (30) days prior to date of the Application. Additionally, a verified financial statement must be submitted for all persons who will share in the profits or losses of a limited liability company or a partnership, which seeks a liquor license, as well as for shareholders owning more than five percent (5%) of a corporation which applies for a license.

27. The Applicant's Retailer Occupational Tax Registration (ROT) Number: N/A

The Applicant's Federal Employer Identification Number (FEIN): 36-2471550

28. Is the Applicant delinquent in the payment of the Retailer's Occupational Tax (sales tax)? ☐ Yes ☐ No

If the answer is "Yes," explain: _____

29. Is any person listed in Question Numbers 17 and 18 or any of your managers an elected public official?

☐ Yes ☒ No

If yes, state the office and unit of government: _____

30. Is any other person directly or indirectly connected with the operation, ownership or management of the Applicant's place of business or the premises to be licensed an elected public official? ☐ Yes ☒ No

If yes, state the particulars: _____

31. Does any person listed in Question Numbers 17 or 18 or any of your managers hold any law enforcement office?
☐ Yes ☒ No
If yes, name the person, title and agency:
Person: N/A Title: _____
Agency: _____

(When answering Question Numbers 32 through 39, the term "person" shall include any partnership in which the person was a partner, any limited liability company in which the person was a member, or any corporation in which the person was or is more than a 5% shareholder).

32. In the past two years, has any person listed in Question Numbers 17 or 18 or have any of your managers made any political contributions to any member of the Western Springs Board of Trustees or to any member of the Illinois State Liquor Commission? ☐ Yes ☒ No

33. If the answer to question number 32 is "Yes," identify each contribution and the amount:
Contribution: N/A Amount: _____
Contribution: _____ Amount: _____
Contribution: _____ Amount: _____

34. Does any person listed in Question Numbers 17 and 18 or any of your managers possess a current Federal Wagering or Gambling Device Stamp? ☐ Yes ☒ No
If yes, state the reasons _____

35. State the value of goods, wares and merchandise to be used in the business that are purchased and on hand at this time: _____

36. If this is a renewal application, has the ownership or management changed in any manner since the prior application? ☐ Yes ☒ No
If yes, please explain the nature of the change(s): _____

37. Does the business that is proposed to be licensed currently carry Dram Shop Insurance coverage for the premises or have a binder for Dram Shop Insurance coverage to be issued upon approval of the liquor license?
☐ Yes ☒ No
If yes, attach a copy of the insurance certificate or binder. The Applicant should provide the Village Manager with at least a binder during the application review process in order to expedite the consideration of the application. A certificate of insurance meeting the requirements of Title 4, Chapter 1, Section 20 of the Western Springs Municipal Code must be provided to the Village Manager following license approval in order for a liquor license to be issued.

38. Pursuant to Title 4, Chapter 1, Section 15 of the Western Springs Municipal Code, no license shall be issued if any of the below statements cannot be answered in the affirmative by the Applicant. By signing this Application, the Applicant affirmatively states that the Applicant is:
- A. A person who is a resident of the Village (unless Subsections J, K or L apply).
 - B. A person of good character and reputation in the community in which he or she resides.
 - C. A person who is a citizen of the United States.
 - D. A person who has not been convicted of a felony under any federal or state law, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.
 - E. A person who has not been convicted of being the keeper of or is not keeping a house of ill fame.
 - F. A person who has not been convicted of pandering, sexual molestation or other crime or misdemeanor opposed to decency and morality.
 - G. A person whose license to sell alcoholic liquor, whether issued under this Chapter or by any other governmental entity, has not been revoked for cause.
 - H. A person who at the time of application for renewal of license issued hereunder would be eligible for such license upon a first application.
 - I. A partnership, and all of the partners of such partnership qualified to obtain a license as individuals except for reason of residency.
 - J. A copartnership, if any general partnership thereof, or any limited partnership thereof, owning more than 5% of the aggregate limited partner interest in such copartnership would not be eligible to receive a license hereunder for any reason other than residence within the Village.
 - K. A corporation where:
 - (i.) No officer, manager or director thereof, or any stockholder or stockholders owning in the aggregate more than five percent (5%) of the stock of such corporation, is ineligible to receive a license hereunder for any reason other than citizenship and residency; and
 - (ii.) It is incorporated in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign corporation which is qualified under the Illinois Business Corporation Act to transact business in Illinois, it is in good standing under the state of incorporation.
 - L. A limited liability company where:
 - (i.) No officer, manager or director owning more than 5% of the aggregate ownership interest in such company is ineligible to receive a license hereunder for any reason hereunder other than citizenship and residency; and
 - (ii.) It is organized in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign limited liability company which is qualified under Illinois law to transact business in Illinois, it is in good standing under the state of organization.
 - M. A person whose place of business is conducted and physically controlled and operated by a manager or agent and such manager or agent possesses the same qualifications required of an individual licensee hereunder.
 - N. A person who has not been convicted of a violation of any federal or state law concerning the sale or use of illegal drugs, or the manufacture, possession or sale of alcoholic liquor, or has not forfeited his bond to appear in court to answer charges of any such violation, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.
 - O. A person who either owns the premises (or the beneficial interest in a land trust owning the premises) for which a license is sought, or has a lease thereon for the full period for which the license is to be issued.

- P. A person who is a beneficial owner of the business to be operated by the licensee.
- Q. A person who is not a law enforcing public official, the village president, member of the board of trustees, member of the local liquor control commission or any other elected public official, unless said applicant is a member of the board of trustees (except for the village president who serves as the local liquor commissioner) who seeks a license in relation to premises that are located within the Village, provided (i) the sale of alcoholic liquor pursuant to the license is incidental to the selling of food, (ii) the issuance of the license is approved by the State Commission, (iii) the issuance of the license is in accordance with all applicable local ordinances in effect where the premises are located, and (iv) the official granted a license does not vote on alcoholic liquor issues pending before the Village Board.
- R. A person or entity to whom a federal wagering stamp has not been issued by the federal government for the current tax period unless the person or entity is eligible to be issued a license under the Raffles Act or the Illinois Pull Tabs and Jar Games Act.
- S. A person who has not been convicted of a gambling offense as proscribed by any of subsections (a) (3) through (a) (11) of Section 28-1 of, or as proscribed by Section 28-1.1 or 28-3 of, the Criminal Code of 1961, or as proscribed by a statute replaced by any of the aforesaid statutory provisions.
- T. A person who is twenty-one (21) years of age or older.

39. Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, by signing this Application, the Applicant affirmatively states that:

- A. The Applicant has not been convicted of a felony or any other offenses prohibited under Title 4 of the Western Springs Municipal Code.
- B. The Applicant will not violate any of the laws of the Village, the State or of the United States in the conduct or operation of the place of business to be licensed.

40. The Applicant shall complete and submit with this Application an Authorization for Release of Information Relative to Application for Retail Liquor License on a form approved by the Village.

IF A NEW MANAGER HAS BEEN OR IS ADDED TO THE BUSINESS, THAT PERSON MUST CONTACT THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES, (708) 246-1800, TO SET UP AN APPOINTMENT TO BE FINGERPRINTED AND MUST SUBMIT A SUPPLEMENTAL APPLICATION. THE APPOINTMENT SHOULD BE MADE MONDAY THROUGH FRIDAY FROM 9:00 A.M. TO 5:00 P.M.

A LIQUOR LICENSE IS NOT TRANSFERABLE. IF YOU ANTICIPATE A SALE OF THE BUSINESS, OR A CHANGE IN OWNERSHIP OR MANAGEMENT, IT IS YOUR SOLE RESPONSIBILITY TO ASSURE THAT THE REQUIRED NOTIFICATION AND/OR REAPPLICATION PROCESS IS STARTED AT LEAST 120 DAYS PRIOR TO THE CHANGE. ALL INVESTIGATIONS BY THE LOCAL AUTHORITIES MUST BE COMPLETED BEFORE THE LOCAL LIQUOR CONTROL COMMISSIONER AND LOCAL LIQUOR CONTROL COMMISSION WILL CONSIDER THE APPLICATION.

SPECIAL EVENT RIDER

THE APPLICANT SHALL COMPLETE THIS SPECIAL EVENT RIDER AS PART OF THE APPLICATION FOR A SPECIAL EVENT LICENSE.

1. Pre-Application Review:

- A. Did you request a Pre-Application Review? ☐ Yes ☐ No
- B. Did you submit a pre-application letter (as well as other documents) to the Local Liquor Control Commissioner?
☐ Yes ☐ No

If yes, attach a copy of the submittal to this Rider.

- C. Did you meet with the Local Liquor Control Commissioner as part of the Pre-Application Review? ☐ Yes ☐ No
- D. Did you receive any correspondence from the Local Liquor Control Commissioner or any Village personnel regarding the Pre-Application Review? ☐ Yes ☐ No

If yes, attach a copy of the correspondence to this Rider.

- 2. Location:** Attach a diagram or site plan for the special event location, including the locations of any alcoholic beverage tents, individual retail sales/tasting booths or an alcoholic beverage sales/consumption areas, the size, internal set up, fence requirements and designated security entrance and exit points for patrons and minors.

- 3. Security for Outdoor Alcoholic Beverage Tent and Alcoholic Beverage Sales/Consumption Area:** Describe the security measures to be employed in regard to the operation of the alcoholic beverage tent and/or alcoholic beverage sales/consumption area with respect to minors and adults who enter these areas:

See accompanying letter to President Rudolph dated May 2, 2025

- 4. Music:** Are you planning to have amplified music or live music or other forms of music entertainment at an outdoor special event? ☒ Yes ☐ No

If yes, describe the sound system, the type of music (live, amplified, other) and location of the musicians and sound equipment:

See explanation of musical entertainment in accompanying cover letter

- 5. Signage:** Are you planning to post any advertising signs that relate to the sale of beer, wine or other alcoholic liquor within the alcoholic beverage tent or alcoholic beverage sales/consumption area? If so, please attach copies of the proposed signs.

- 6. Number of Events:** Identify the number of special events you plan to conduct in the current calendar year, specify the dates of each event and state the name of each event.

One: SJC Family Festival August 14-17, 2025

- 7. State and Village Licenses:** Attach proof of application for or receipt of all other required Village and State licenses, including a State special event liquor license or similar approval.

- 8. Insurance:** Attach an insurance certificate or binder for the required insurance coverage as required by Section 4-1-20 of the Liquor Control Ordinance.

- 9. License and Indemnification Agreement:** Attach a signed and dated License and Indemnification Agreement (Village-approved form).

- 10. Additional Municipal Services:** Identify any municipal services, such as police, fire, emergency medical services and public works personnel and services that are requested for the special event.

Three off duty uniformed police officers during peak hours for which St. John of the Cross will pay.

SIGNATORY PAGE

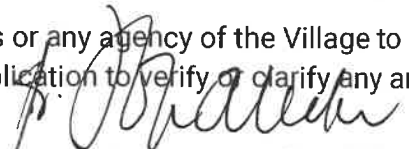
Corporate Seal
(If applicant is corporation)

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

The undersigned, Reverend Don Einar Cambe, first being duly sworn, under oath deposes and says that _he_ is/are the Applicant(s) for the license requested in the foregoing Application; that _he_ is/are of good repute, character and standing and that answers to the questions asked in the foregoing Application are true and correct in every detail. I further state that I have read and understand the Code provisions of the Western Springs Municipal Code that govern the sale and delivery of alcoholic beverages. I further agree not to violate any of the laws of the State of Illinois, the United States of America or any of the ordinances of the Village of Western Springs in the conduct of my place of business.

I ALSO UNDERSTAND THAT AN UNTRUE, INCORRECT OR MISLEADING ANSWER GIVEN IN THIS APPLICATION IS SUFFICIENT CAUSE FOR THE REFUSAL TO GRANT OR THE REVOCATION OF ANY LICENSE GRANTED PURSUANT TO THIS APPLICATION.

I further give my permission to the Village of Western Springs or any agency of the Village to check with any agency or individual named or referred to in this Application to verify or clarify any answer that I have given.


REV. DON EINAR CAMBE

APPLICANT

Subscribed and Sworn to before me this 12 day of May, 2025





NOTARY PUBLIC

APPLICATION APPROVED:

Local Liquor Control Commissioner

Date: _____

May 2, 2025

The Honorable Heidi Rudolph
Village President and Liquor Commissioner
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558

Dear President Rudolph:

St. John of the Cross Parish is very pleased to submit and request the Village of Western Springs' approval of the following items for its 2025 Family Festival:

- A temporary use permit for a carnival (Section 10-4-5: TEMPORARY USES of the Development Control Ordinance) and
- A Class "I" special event liquor license application for a non-profit on land owned by the non-profit (Section 4-1-9 of the Liquor Code).

The Parish proposes hosting SJC Fest 2025 August 14th -17th. This will be our twelfth festival since 2011. We are anxious to hold the Fest and provide a community-building event not only for members of the Parish, but for other residents of the Village and surrounding communities as well.

As you know from the past, our Family Festivals feature carnival rides, food and beverage service, concerts and other entertainment, and a fundraising raffle and silent auction. We are conducting the raffle and intend to follow through with all other elements again this year. The following is a summary of what we propose:

Proposed Hours

<u>Date</u>	<u>Open</u>	<u>Close</u>	<u>Entertainment</u>	<u>Last Call</u>
Thursday, August 14 th	5:00 p.m.	10:30 p.m.	6:00 - 10:00 p.m.	10:00p.m.
Friday, August 15 th	5:00 p.m.	12:00 a.m.	6:00- 11:00 p.m.	11:30p.m.
Saturday, August 16 th	2:00 p.m.	12:00 a.m.	2:00- 11:30 p.m.	11:30p.m.
Sunday, August 17 th	12:00 p.m.	7:30 p.m.	1:00 - 7:30 p.m.	7:00 p.m.

The carnival will operate from open to close. Live entertainment will end one half-hour before close on Thursday, one hour before close Friday, a half-hour before close Saturday night and at closing on Sunday. Beer, wine, and hard lemonade sales will stop one half-hour prior to close.

Hand Sanitizing: We want to ensure our guests will have many more convenient options to wash their hands with greater priority given to areas in the carnival midway as they exit rides and when they enter and leave the food and beverage service areas, the entertainment tent, and the beer garden.

Carnival Operator

All Around Amusements, Inc. (AAA) will once again be the carnival operator. This will be the third year the Parish has chosen to use this carnival operator.

AAA is located at 21342 West Division Street, Lockport, Illinois 60441. Their office telephone number is (815) 725-2323. Their general email address is AAARAAGS@aol.com . The president of the company is

President Rudolph

May 2, 2025

Page 2

Carnival Operator (cont.)

Robert Salerno. The day to day contact and the person who will be the primary contact for the Village is Juanita Salerno. Her cell phone number is (630) 417-6361 .

As in past years, the carnival operator will provide contact information on all its employees to the Western Springs Police Department in advance of the festival. Its employees will be housed offsite during the duration of the Fest.

If the Village approves our applications for SJC Fest 2024, the carnival operator will arrive to begin set up on Monday, August 11th . Tear down of the carnival will be completed by Monday, August 18th .

Proposed Family Festival Site Plan

Accompanying this letter is a large print of the site plan for the festival. All festival activities will be held in the large parking lot in the middle of the S.JC campus. As in the past, carnival rides and midway games will be in the west portion of the parking lot along Wolf Road.

An 80 x 100' tent will be installed in the east end of the lot between the Parish Center and the school building. It is labeled on the layout as the "Music Hall Tent" . It will serve as the main entertainment venue. As noted earlier, all tables in the entertainment tent will be set up six feet apart. No more than 10 guests will be allowed per table.

Our current plan calls for a smaller tent 30-feet west of the Music Hall Tent. It shows this tent as being 80' x 60'. It will house a secured serving area for alcoholic beverages, a soft drink station and the food service area. The size of the tent may change, however, depending on the number of food trucks and/or food stands we may have. Further details on this can be found in the Food Service section of this letter.

In addition to the above tents, we will create two areas with tables and umbrellas in the east end of the parking lot where people can enjoy their food and drinks. The first will be in the 30-foot gap between the two tents. The 30 feet will be measured between the stakes of the tents.

The second dining area will be just west of the Food/Beverage Tent. Two smaller tents will also be pitched in this area. One will be used for the redemption of mega-pass carnival ride wristbands and food and beverage ticket sales, the other for a gift card pull and volunteer check-in.

Tables in both above dining areas will be spaced six feet apart. The number of guests at each table will be limited to 10.

The multi-purpose room in the school building will be the only indoor space used for the general public during the festival. It will house a first-aid station. It will also serve as a shelter in the event of inclement weather.

A fire lane will be maintained to ensure easy access to all areas of the Fest for emergency equipment. It will run from the northern most entrance of the church parking lot on Wolf Road, between the carnival and the food and beverage service area, along the school building, and then out the parking lot drive on 51st St.

Food Service

The Food will be provided through a combination of food trucks, stands and a scaled back menu of items prepared and served by parish volunteers.

Beverage Service

As noted in the Layout section, The Parish proposes to locate the secured service area for alcoholic beverages and a soft drink station in the 80' x 60' tent in the east end of the parking lot. The tent may be downsized depending on the decision on whether to hire food trucks and stands.

The beverage areas will be operated by Parish volunteers. The individuals serving alcoholic beverages will be BASSET-trained and licensed. All beverage servers will follow all food sanitation and public health regulations.

We plan to purchase our beer, wine, and hard lemonade from Burke Beverage of McCook again this year. The soft drinks will be donated by an anonymous parishioner. All drinks will be dispensed and served in individual waxed-paper cups or plastic glasses.

A ticket system will be used to purchase beverages. We have used it successfully at previous Fests. There will be separate tickets for alcoholic beverages and soft drinks. The alcoholic beverage tickets will be \$7.00 each. One alcoholic beverage ticket can be exchanged for one cup of beer, wine, or hard lemonade. Any guests wishing to purchase tickets for beer, wine, or hard lemonade will be carded. Those individuals 21 years of age or older will be given wristbands. Our BASSET certified servers will only serve beer, wine, or hard lemonade to those guests wearing wrist bands.

Soft drinks will be \$3.00 each. The tickets used to purchase them will be different than those used for alcohol purchases. Guests can neither use alcoholic beverage tickets to purchase soft drinks nor use food tickets to purchase alcoholic beverages.

Beverage Consumption Area

Five years ago, the Village gave St. John's permission to expand the area in which alcoholic beverages can be consumed to include the entire footprint of the Fest. This has proven to be popular especially for those guests who wish to carry their drinks while watching their children in the carnival area.

The Parish again requests that alcoholic beverages be allowed in the church parking lot within the footprint of the Fest. Our security team will staff three checkpoints to ensure that they beverages remain within the footprint. The checkpoints are noted on the accompanying layout. One will be in the fire lane in front of the Parish Center. Another will be at the west end of the path created between the Parish Center and the fence surrounding the tents. The third checkpoint will be in the fire lane in front of the school building about 100 feet from the parking lot entrance on 51st Street. Please note that the checkpoints in the fire lanes will be movable to accommodate any emergency vehicle movement which might be required during the Fest.

In addition to the checkpoints proposed above, we will have security personnel patrol crowds throughout the Fest to ensure that no one without a wrist band is in possession of or drinking beer, wine, or hard lemonade. Our security team will work with the Western Springs Police Department on the best method to handle underage drinkers.

Proposed Entertainment

We are working to book several bands and other forms of family entertainment which will perform during the Fest's operating hours. All entertainment will occur in the large Music Hall Tent.

The following headline performers have been confirmed:

<u>Date</u>	<u>Performance Time</u>	<u>Performers</u>
Thursday, August 14 th	8:00 - 10:00 p.m.	Billy Elton
Friday, August 15 th	6:00 – 8:00 p.m.	Toxic Crayon
	9:00 - 11:00 p.m.	Sixteen Candles
Saturday, August 16 th	6:00 - 8:00 p.m.	Rhythm Method
	9:00 – 11:00 p.m.	Cirrus Falcon
Sunday, August 17 th	3:00 – 5:00 p.m.	Inversion
	5:30 – 7:30 p.m.	San Fazio Quartet

Gift Card Pull

A gift card pull will be conducted during the festival to raise funds for the Parish. The donated gift cards will be on display during the Fest in a smaller tent west of the Food/Beverage Tent. Fest goers will be able to place bids on various gift cards during the four-day run of the event. Winners will be able to pick up their gift cards at designated times during and after the Fest. The total retail value of the donated gift cards will be approximately \$10,000.

Public Safety

St. John of the Cross is fortunate that one of its parishioners is a police chief in another suburban community. He will once again head up our security efforts for SJC Fest 2024. He will meet with representatives of the Village of Western Springs' Police and Fire Departments to coordinate the final security and public safety details for the Fest.

As we have done in the past, the Parish will hire off-duty, uniformed Western Springs police officers to be on site during the peak operating hours. In addition, one uniformed officer will be on site overnight each night of the Fest. Our intent is to cooperate with the Police and Fire Departments during our planning as well as during the festival itself to ensure that public safety is maintained.

President Rudolph

May 2, 2025

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Parking

The Parish will work with its neighboring churches on Wolf Road to use their parking lots during Fest hours. Vehicles will also park on streets in the Springdale and Forest Hills neighborhoods. Handicapped parking will be available on the Parish campus near the Parish Center and in the designated paved lot north of the church building.

In addition, it should be noted that all but one weekend Mass will be held in the church building during the festival. The 11:00 a.m. Sunday Mass will be held in the Fest entertainment tent. Parking will be allowed on the grass at the north end of the Parish's property during the Masses and will be limited to people attending Mass. This area will not be used for festival parking.

Good Neighbor

As we have been in the past, St. John of the Cross wishes to be a good neighbor to the residents in the neighborhoods which surround the Parish. We will mail a written notice to all adjacent homeowners two weeks prior to the Fest so they know what to expect. We will also provide them with a dedicated phone number so they can communicate with the Parish and Fest staff if any issues or questions arise during the Fest which require immediate attention.

Cleanup of the Parish grounds will occur throughout each day as needed. A more thorough cleanup will occur each night at the close of the Fest. Parish volunteers will also police the Springdale and Forest Hills neighborhoods from time to time throughout each day and then again at the end of each night to collect any litter that may have been left by festival goers. We hope to minimize this situation by proactively posting signs at all exits asking festival patrons to respect the neighborhoods and churches where they have parked.

We believe this letter provides a good start for our discussion with the Village Board, its General Government Committee, the Liquor Commission, and Village Staff on the issues that need to be addressed to gain approval of the permits and licenses needed for SJC Fest 2024. An application for a liquor license is enclosed.

We cannot begin to tell you how excited we are to meet with you to discuss the opportunity to operate our Annual Family Fest foster community spirit.

Please contact Ann-Marie Hickey at (708) 207-0738, ahickey@coldwellhomes.com with any questions. We look forward to the dialogue and pledge the Parish's cooperation.

Sincerely,



Rev. Don Eincer Cambe
Pastor

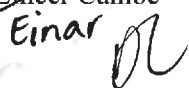


Exhibit "B"
Temporary Use Permit
(attached)

VILLAGE OF WESTERN SPRINGS

Temporary Use Permit for: Carnival (August 14, 2025 to August 17, 2025)
During the 2025 St. John of the Cross Parish
Family Festival

Date of Village Board Approval: June 16, 2025

Applicant/Permittee: St. John of the Cross Parish

Carnival Operator: All Around Amusements, Inc.

Location: 5005 South Wolf Road,
Western Springs, Illinois 60558

At the Village of Western Springs Regular Board Meeting held on June 16, 2025, the President and Village Trustees of the Village of Western Springs (the "Village") voted to approve and issue a Temporary Use Permit ("TUP") to St. John of the Cross Parish ("SJC") to allow SJC to operate a Carnival from August 14 to August 17, 2025 as part of SJC's 2025 Family Festival ("Family Festival"), SUBJECT TO THE CONDITIONS BELOW:

Permit for Carnival

Location: The **Permittee's Application dated May 2, 2025** and its attached Site Plan are approved by the Village under this TUP. The Narrative and its Site Plan are attached hereto as **Exhibit "A"** and made a part hereof. The Permittee and Carnival Operator shall locate, construct, maintain and operate the Carnival in accordance with the Narrative and its attached Site Plan, subject to the conditions set forth below. The Permittee shall operate its Family Festival in accordance with the Permittee's Narrative and its attached Site Plan, which are approved by the Village under this TUP. A Temporary Use Permit is required in order to conduct the Special Event. The Temporary Use regulations are set forth at Section 10-4-5 (Temporary Uses) of the Western Springs Municipal Code.

Conditions:

1. The **hours of operation** of the Carnival shall be:
 - Thursday, August 14, 2025: between the hours of five o'clock (5:00) P.M. and ten-thirty o'clock (10:30) P.M.
 - Friday, August 15, 2025: between the hours of five o'clock (5:00) P.M. and twelve o'clock (12:00) A.M.
 - Saturday, August 16, 2025: between the hours of two o'clock (2:00) P.M. and twelve o'clock (12:00) A.M.

- Sunday, August 17, 2025: between the hours of twelve o'clock (12:00) P.M. and seven-thirty o'clock (7:30) P.M.

The Carnival Operator shall commence set up of the Carnival rides, booths and equipment on Monday, August 11, 2025 and shall take down the Carnival rides, booths and equipment on Monday, August 18, 2025. All such activities shall be conducted during normal Village business hours.

2. **Access by Public:** Prior to the opening times and after the closing times listed above, the general public will not be allowed to occupy the Carnival area.
3. **Compliance with Code Regulations:** The Permittee and Carnival Operator shall locate, construct, maintain and operate the Carnival in accordance with the below-listed regulations, which are set forth in Section 10-4-5(E)(1) (Temporary Uses And Structures Subject To Approval By The Village Board; Carnivals) of the Western Springs Municipal Code:
 - A. No carnival shall be set up, run, operated or conducted within the limits of the Village unless a written permit from the Village Board has been issued, setting forth the conditions under which such carnival shall be operated. The permit shall be granted upon the condition that there shall not be set up or operated any gambling device, lottery, number or paddle wheel, number board, punchboard, or other game of chance, or any lewd, lascivious or indecent show or attraction making an indecent exposure of the person or suggesting lewdness or immorality.
 - B. The operator shall comply with the provisions of Division 54.1 (Carnivals) of the Illinois Municipal Code (65 ILCS 5/11-54.1), as amended, and the Carnival and Amusement Rides Safety Act (430 ILCS 85), as amended, as a condition of approval of a Village permit to operate a carnival. Division 54.1 (Carnivals) of the Illinois Municipal Code and the Carnival and Amusement Rides Safety Act are incorporated herein by reference as if fully set forth in this section.
 - C. The general penalty provisions of this permit as well as the penalty provisions of Division 54.1 (Carnivals) of the Illinois Municipal Code and the Carnival and Amusement Rides Safety Act shall apply to any violations of this section.
 - D. Trailers and other equipment do not block driveways or other points of emergency vehicular access to any property.
 - E. Trailers and other equipment do not block a public street, alley or sidewalk.
 - F. The operation will be located entirely within the private or public property designated for the event.
4. **Noise; Music:** The noise from the operation of and patrons of the Carnival shall be monitored by the Permittee so as to not become a nuisance to surrounding property owners.

5. **On-Site Manager:** There shall be an on-site manager for the Permittee and an on-site manager for the Carnival Operator physically present at the Property during the hours of operation of the Carnival.

Other Conditions that Apply to Both the Carnival and Family Festival:

1. **Notice to Residents:** At least fifteen (15) calendar days prior to the Carnival and Family Festival, the Permittee shall provide written notice of the final Village-approved Carnival and Family Festival Site Plans and the hours of operation for the Carnival and Family Festival to the property owners who live immediately adjacent to or across from the 5005 Wolf Road property.
2. **Insurance.** During the term of this Temporary Use Permit, the Permittee and Carnival Operator agree to have the Village and its officers, appointed and elected officials, president and trustees, employees, attorneys, engineers, volunteers and agents named as additional insureds on their insurance policies related to the activities allowed under this Temporary Use Permit, including the operation of the Carnival and Family Festival for the purposes stated herein. Permittee and Carnival Operator shall provide separate insurance policies for the following types of insurance, written on the comprehensive form and as an “occurrence” policy, in not less than the following amounts:
 - A. Comprehensive General Liability – \$1,000,000 per occurrence and \$2,000,000 general aggregate
 - B. Umbrella coverage – \$4,000,000 per occurrence
 - C. Property Damage – \$500,000 per occurrence
 - D. Workers’ Compensation – Statutory

Permittee and Carnival Operator shall provide the Village with satisfactory proof of the above insurance requirements in the form of a certificate executed by an insurer with no less than an A rating by the most recent “AM Best Insurance Rating Guide.” Said certificates shall list the Village and its officers, appointed and elected officials, president and trustees, employees, attorneys, engineers, volunteers and agents as additional insureds on all required insurance policies. The insurance coverage of Permittee and Carnival Operator shall be primary to the Village’s own insurance. The Certificate shall provide for a thirty (30) calendar day written notice to the Village in the event of cancellation or material change of coverage.

3. **Safety Requirements:** After the approval of this TUP by the Village Board, the Village-approved Carnival and Family Festival Site Plans may be altered or amended at any time at the direction of the Village President, the Village Manager, the Director of Law Enforcement Services, the Director of Fire and EMS Services, or the Director of Community Development in the interest of public safety. The Permittee, at its cost, shall also comply with any modifications to or other safety-related requirements pertaining to the Village-approved Carnival and Family Festival Site Plans that are required by the Village President, the Village Manager, the Director of Law Enforcement Services, the Director of Fire and EMS Services, or the Director of Community Development.

4. **Reimbursement of Village for Special Costs:** The Village reserves the right to charge the Permittee for special municipal services, such as police, fire, emergency medical services, and public works personnel and services, that are necessary to protect the health, welfare and safety of the public and those individuals who attend the Carnival or Family Festival or to clean up and dispose of any debris, litter or waste caused by the Carnival or Family Festival, in the case where the Permittee fails to perform its obligations that regard. Upon execution of this TUP, the Permittee agrees to pay for such special municipal services provided by the Village which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Carnival or Family Festival. The charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village.
5. **Compliance with Applicable Laws and Regulations.** All of the improvements and activities at the Property shall comply with the applicable provisions of federal, state, county and local laws and regulations, including the Western Springs Municipal Code and all accessibility regulations (i.e., the ADA, Illinois Accessibility Code, etc.).

IN WITNESS WHEREOF, the Parties hereto have executed this Temporary Use Permit as of the dates set forth below.

VILLAGE OF WESTERN SPRINGS

ST. JOHN OF THE CROSS PARISH

By: _____

By: _____

Name: Heidi Rudolph

Name: _____

Title: Village President

Title: _____

Authorized Agent

Date: _____, 2025

Date: _____, 2025

Date of Permit Issuance: _____, 2025

By: _____

Heather Valone

Director of Community Development

Exhibit "A"

Carnival and Family Festival

Application dated May 2, 2025 and its attached Site Plan

(attached)

ALL APPLICATIONS MUST BE TYPEWRITTEN. NO HANDWRITTEN FORMS WILL BE ACCEPTED.
THE FURNISHING OF ANY INACCURATE INFORMATION SHALL BE CAUSE FOR LICENSE REVOCATION.

MUST BE FILED IN DUPLICATE WITH THE OFFICE OF THE VILLAGE MANAGER

**VILLAGE OF WESTERN SPRINGS
COOK COUNTY, ILLINOIS
LOCAL LIQUOR CONTROL COMMISSION
APPLICATION FOR RETAIL LIQUOR LICENSE**

NEW/RENEWAL: Class 1 Liquor License
(Non-Refundable Application Fee for
Issuance of new Liquor License; One-Time Only Fee)

DATE: May 2, 2025

Honorable Presiding Village President and Local Liquor Control Commissioner
Village of Western Springs, Illinois

Reference in this Application to an owner shall mean any person who is an owner of more than five percent (5%) of the corporation, a partner in a partnership or a member of a limited liability company, which is applying for the license. All questions must be answered completely. **QUESTIONS ARE TO BE ANSWERED ACCURATELY. IF QUESTIONS ARE NOT ANSWERED ACCURATELY, THE LICENSE WILL BE SUBJECT TO REVOCATION. IT WILL NOT BE A DEFENSE THAT ANSWERS WERE GIVEN TO THE BEST OF THE ANSWERER'S KNOWLEDGE. IT IS YOUR RESPONSIBILITY TO ASCERTAIN THE ACCURACY OF YOUR RESPONSE. IF MORE SPACE IS NEEDED TO FULLY RESPOND, ATTACH A SEPARATE PAGE(S).**

The undersigned (an owner), Don Einar Cambe (name), Reverend
(title) of Pastor d/b/a _____ (business name and assumed name) makes application for a Class 1 liquor
license, at the address of 5005 Wolf Rd, Western Springs, IL for the period ending March 31, 2026, and tenders the sum of
\$ 100.00, the prescribed fee as set forth in the following:

SCHEDULE OF ANNUAL FEES FOR THE VARIOUS CLASSES OF RETAIL LIQUOR LICENSES (SECTIONS 3-3-2 and 4-1-9):		Application Fee	Annual Fee
CLASS A:	Full Service Restaurant with a Service Bar	\$ 1,000.00	\$ 2,000.00
CLASS B:	Full Service Restaurant with a Patron Bar	1,000.00	2,000.00
CLASS C:	Full Service Restaurant; Beer and Wine Only	1,000.00	1,000.00
CLASS D:	Limited-Service Restaurant License; Beer and Wine Only; No Patron or Service Bar	1,000.00	1,000.00
CLASS E:	Supermarket License	1,000.00	3,000.00
CLASS F:	Culinary School License	1,000.00	500.00
CLASS G:	Fine Wine, premium spirits and beer, gourmet food store	1,000.00	1,000.00
CLASS H:	Outdoor Liquor Café	500.00	150.00
CLASS I:	Special Event (Not-For-Profit Organization Owned or Leased Property)	400.00*	100.00**
CLASS J:	Special Event (Village-Owned Property (Beer And Wine Only)	400.00*	100.00**
CLASS K:	BYOB - Corkage License (Beer and Wine Only)	250.00	200.00
CLASS L:	Limited Special Event License; Tastings Of Beer And Wine And Beer And Wine Package Sales Only	345.00	357.00
CLASS M:	Theatre license	250.00	100.00
CLASS N:	Caterer's License	200.00	100.00
CLASS O:	Craft Beer, Wine, And Spirits Establishment License (On-Site Consumption And Packaged Sales)	1,000.00	1,000.00
CLASS Q:	Wine Establishment License (Wine Tasting And Retail Wine Sales By The Bottle; On-Site Consumption)	1,000.00	1,000.00

* There is no special event license application fee for the holder of an existing Village-issued liquor license.

** The above \$100 fee is a "renewal application fee" payable by an applicant in subsequent years to renew a special event license. For each special event license (5 or fewer events in one calendar year), there is a \$25 per event fee, and for each additional event after the 5th event in one calendar year, there is a \$15 per event fee.

*** Class "N" fees are higher for those entities not currently holding a liquor license issued by the Village of Western Springs. Consult the Village Code for current fees.

AN OWNER MUST COMPLETE THIS APPLICATION. IF A MANAGER IS TO BE EMPLOYED BY THE OWNER, THE MANAGER WILL ALSO HAVE TO COMPLETE AND SUBMIT AN APPLICATION, WHICH WILL BE MARKED AS A "SUPPLEMENTAL APPLICATION." NO FEE WILL BE CHARGED TO PROCESS THE SUPPLEMENTAL APPLICATION. EACH LICENSE TERMINATES ON THE 31st DAY OF MARCH.

THE INFORMATION PROVIDED IN NOS. 1(A)-(S) MUST BE PROVIDED FOR EACH INDIVIDUAL WHO WILL AT ANY PARTICULAR TIME BE THE PERSON ON THE PREMISES WHO HAS SUPERVISORY OR MANAGEMENT RESPONSIBILITY OVER THE OTHER EMPLOYEES. PLEASE PROVIDE SUCH INFORMATION ON SEPARATE SHEETS OF PAPER. EACH SUCH MANAGEMENT PERSON MUST BE FINGERPRINTED BY THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES. APPOINTMENTS FOR FINGERPRINTING MUST BE MADE 72 HOURS IN ADVANCE. NO FINGERPRINTING WILL BE DONE WITHOUT SUCH AN APPOINTMENT.

SPECIAL EVENT LICENSE APPLICANTS MUST COMPLETE THE ATTACHED "SPECIAL EVENT RIDER."

1. **INFORMATION ON APPLICANT AND PERSON COMPLETING THIS APPLICATION.** Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, please provide the following information.

- A. Name: Reverend Don Einar Camber ☒ Male ☐ Female:
- B. Mailing Address: 5005 Wolf Road, Western Springs, IL 60558
- C. Address at Residence: Same
- D. Home Phone No.: [REDACTED] Cell: _____
- E. Work Phone No.: _____ Pager: _____
- F. Citizenship Status: [REDACTED]
- G. If naturalized citizen, time and place of naturalization: _____
- H. Place of Birth: [REDACTED]
- I. Driver's License Number: [REDACTED]
- J. Height: [REDACTED]
- K. Weight: [REDACTED]
- L. Color of eyes: [REDACTED]
- M. Color of hair: [REDACTED]
- N. Social Security number: [REDACTED]
- O. Vehicles owned with registration numbers: _____
- P. Other home addresses within the last 5 years:

Street Address	City, State, ZIP	Dates	
		From	To
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

- Q. Businesses owned or operated within the last 5 years that required a liquor license, stating: (a) Name of business; (b) State and municipal liquor license numbers; (c) Address; and (d) Phone number.

Business Name: St. John of The Cross Parish

Address: 5005 Wolf Rd, Western Springs, IL Phone Number: (708) 246-4404

Dates owned: From: _____ To: _____

Describe any liquor license incident requiring police intervention:

None

State liquor license #: 4A-0101217 Date of license: 6/13/2018

Municipal liquor license #: 4A-0101217 Date of license: 5/31/2019

Name, address and telephone number of municipality issuing liquor license: Village of Western Springs

R. Has any of the Applicant's liquor licenses ever been suspended or revoked? If so, explain: No

S. State your relationship to the business for which the license is sought. Pastor

2. Description of the premises at which business will be operated. Additionally, attach a floor plan or site plan

Total square feet: _____ Bar area Sq. Ft.: _____ Kitchen area Sq. Ft.: _____

No. of tables: _____ Type of food served: _____

No. of parking spaces: See accompanying cover letter to President Rudolph dated May 2, 2025

3. If this is a new license application, what kind of business was previously conducted in the space where you intend to operate your business? N/A

4. Name of corporation to which license is to be issued. St. John of The Cross Parish

5. Name, address and phone number under which the licensed business will be operated.

Business Name: St. John of The Cross Parish

Address: 5005 Wolf Rd, Western Springs, IL Phone Number: (708) 246-4404

6. Does the Applicant own the building or the space in which the business is located? ☐ Yes ☐ No
[Attach/include proof of ownership (e.g., a deed) to this Application].

7. Does the Applicant lease the building or the space in which the business is located? ☐ Yes ☒ No
The expiration date of the Lease is: _____ [Attach a certified copy of Lease to this Application].

8. Is the nearest part of any church building used for worship services or educational programs within 100 feet of the nearest part of the proposed licensed premises? ☐ Yes ☒ No

9. Is any school (other than an institution of higher learning), hospital, home for the aged or indigent persons or for veterans, their spouses, or children within 100 feet of the center of the proposed licensed premises?
☐ Yes ☒ No

10. Do you have or intend to have a manager or a management contract with another entity or person, who is not a bona fide employee, to manage the licensed business for you? ☐ Yes ☒ No

11. If the answer to Question Number 10 is "Yes," state the name, age, address and telephone number of the manager, or for a management company state the same information, as applicable, for the company and for any assigned representative of the company who will serve as the on-site manager.

Name: N/A Age: _____
Address: _____ Phone Number: _____

(The manager or management company must complete and submit an Application, which will be marked as a "Supplemental Application.")

12. How long has the Applicant been in the business of the retail sale of alcohol and describe the nature of its business experiences? N/A

13. Date of incorporation or organization of your company: N/A

(As applicable, attach a copy of the Articles of Incorporation, Articles of Organization, Shareholders Agreement, Operating Agreement and Partnership Agreement).

14. If the Applicant is a corporation or a limited liability company, has it ever been dissolved, either voluntarily or involuntarily? ☐ Yes ☐ No

If so, state the date of reinstatement: N/A

15. If the Applicant is incorporated or organized in a state other than the State of Illinois, you must attach the document pursuant to which the company is qualified under Illinois law to transact business in Illinois.

16. List the names, addresses, dates of birth, telephone numbers and social security numbers of all Officers and Directors.

Name: N/A Address: _____ Office Held: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

Name: _____ Address: _____ Office Held: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

Name: _____ Address: _____ Office Held: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

17. List the names, addresses, dates of birth and social security numbers of all partners (if a partnership), members (if a limited liability company), or shareholders who own in the aggregate more than 5% of the stock of the corporation.

Name: _____ Address: _____ % of Stock: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

Name: _____ Address: _____ % of Stock: _____
Date of Birth: _____ SS#: _____ Phone No.: _____

18. **Is the Applicant a subsidiary of a parent corporation?** ☐ Yes ☒ No
If so, state the name, address and telephone number of the parent corporation. *(The Local Liquor Control Commission has the right to require that the parent company complete and submit this Application).*
Name: _____ Address: _____ Phone No: _____
19. **Is the Applicant obligated to pay a percentage of profits to any person or entity not listed in Question Numbers 17 and 18?** ☐ Yes ☒ No
If so, explain and identify the name, address and telephone number of such persons or entities: _____

Name: _____ Address: _____ Phone No: _____
Name: _____ Address: _____ Phone No: _____
20. **Has the Applicant or any person listed in Questions Numbers 17 or 18 or any of your managers ever held another liquor license in the United States?** ☐ Yes ☒ No
If so, state the dates, city and state of each license:
License Holder: _____ Date: _____
City and State: _____
License Holder: _____ Date: _____
City and State: _____
21. **Has the Applicant or any person listed in Question Numbers 17 or 18 or any of your managers ever been denied a liquor license from any jurisdiction?** ☐ Yes ☒ No
If so, state the date of particulars: _____

22. **Has the Applicant or any person listed in Question Numbers 17 or 18 or any of your managers ever had a previous liquor license (whether wholesale or retail) revoked by the Federal Government or by any state, county or local government?** ☐ Yes ☒ No
If so, explain: _____

23. **Other than when making an initial application for a license, has the Applicant or any predecessor to or subsidiary or corporate parent entity of the Applicant ever been subject to charges, hearing violations, or citations of the "State Liquor Control Act of 1934" and any local liquor ordinance with respect to a liquor license?** ☐ Yes ☒ No
If yes, please state the following:
Previous Licensor: _____ Licensee Name(s): _____
Licensee(s) Address: _____
Address of Licensed Premises: _____
Names of the licensed establishment and the date or dates of such revocation or suspension: _____

24. If the answer to either Question Numbers 22 or 23 is "Yes," **describe on a separate page** for each and every charge, violation, or citation: a) the date of the charge; b) the final disposition of the charge; and c) name, address and telephone number of the municipality or other jurisdiction bringing the charge.

If no charges were involved, state the reason for the investigation or hearing: N/A

25. Has the Applicant or any person listed in Question Numbers 17 and 18 or any of your managers ever been found guilty of a felony or a misdemeanor, including but not limited to any gambling offense, concerning the sale or use of illegal drugs or any alcohol related traffic offense? ☐ Yes ☐ No

If so, explain the charge, the date, the city and state where the charge was brought, and the disposition. This must include all findings of guilty, whether subsequently vacated or not and shall specifically include any orders of court supervision, whether satisfactorily completed or not.

Name of Person: N/A Charge: _____

Date: _____ City and State: _____

Disposition: _____

Name of Person: _____ Charge: _____

Date: _____ City and State: _____

Disposition: _____

26. Please attach a verified financial statement showing the assets and liabilities of the Applicant dated no later than thirty (30) days prior to date of the Application. Additionally, a verified financial statement must be submitted for all persons who will share in the profits or losses of a limited liability company or a partnership, which seeks a liquor license, as well as for shareholders owning more than five percent (5%) of a corporation which applies for a license.

27. The Applicant's Retailer Occupational Tax Registration (ROT) Number: N/A

The Applicant's Federal Employer Identification Number (FEIN): 36-2471550

28. Is the Applicant delinquent in the payment of the Retailer's Occupational Tax (sales tax)? ☐ Yes ☐ No

If the answer is "Yes," explain: _____

29. Is any person listed in Question Numbers 17 and 18 or any of your managers an elected public official?

☐ Yes ☒ No

If yes, state the office and unit of government: _____

30. Is any other person directly or indirectly connected with the operation, ownership or management of the Applicant's place of business or the premises to be licensed an elected public official? ☐ Yes ☒ No

If yes, state the particulars: _____

31. Does any person listed in Question Numbers 17 or 18 or any of your managers hold any law enforcement office?
☐ Yes ☒ No

If yes, name the person, title and agency:

Person: N/A Title: _____

Agency: _____

(When answering Question Numbers 32 through 39, the term "person" shall include any partnership in which the person was a partner, any limited liability company in which the person was a member, or any corporation in which the person was or is more than a 5% shareholder).

32. In the past two years, has any person listed in Question Numbers 17 or 18 or have any of your managers made any political contributions to any member of the Western Springs Board of Trustees or to any member of the Illinois State Liquor Commission? ☐ Yes ☒ No

33. If the answer to question number 32 is "Yes," identify each contribution and the amount:

Contribution: N/A Amount: _____

Contribution: _____ Amount: _____

Contribution: _____ Amount: _____

34. Does any person listed in Question Numbers 17 and 18 or any of your managers possess a current Federal Wagering or Gambling Device Stamp? ☐ Yes ☒ No

If yes, state the reasons _____

35. State the value of goods, wares and merchandise to be used in the business that are purchased and on hand at this time: _____

36. If this is a renewal application, has the ownership or management changed in any manner since the prior application? ☐ Yes ☒ No

If yes, please explain the nature of the change(s): _____

37. Does the business that is proposed to be licensed currently carry Dram Shop Insurance coverage for the premises or have a binder for Dram Shop Insurance coverage to be issued upon approval of the liquor license?

☐ Yes ☒ No

If yes, attach a copy of the insurance certificate or binder. The Applicant should provide the Village Manager with at least a binder during the application review process in order to expedite the consideration of the application. A certificate of insurance meeting the requirements of Title 4, Chapter 1, Section 20 of the Western Springs Municipal Code must be provided to the Village Manager following license approval in order for a liquor license to be issued.

38. Pursuant to Title 4, Chapter 1, Section 15 of the Western Springs Municipal Code, no license shall be issued if any of the below statements cannot be answered in the affirmative by the Applicant. By signing this Application, the Applicant affirmatively states that the Applicant is:
- A. A person who is a resident of the Village (unless Subsections J, K or L apply).
 - B. A person of good character and reputation in the community in which he or she resides.
 - C. A person who is a citizen of the United States.
 - D. A person who has not been convicted of a felony under any federal or state law, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.
 - E. A person who has not been convicted of being the keeper of or is not keeping a house of ill fame.
 - F. A person who has not been convicted of pandering, sexual molestation or other crime or misdemeanor opposed to decency and morality.
 - G. A person whose license to sell alcoholic liquor, whether issued under this Chapter or by any other governmental entity, has not been revoked for cause.
 - H. A person who at the time of application for renewal of license issued hereunder would be eligible for such license upon a first application.
 - I. A partnership, and all of the partners of such partnership qualified to obtain a license as individuals except for reason of residency.
 - J. A copartnership, if any general partnership thereof, or any limited partnership thereof, owning more than 5% of the aggregate limited partner interest in such copartnership would not be eligible to receive a license hereunder for any reason other than residence within the Village.
 - K. A corporation where:
 - (i.) No officer, manager or director thereof, or any stockholder or stockholders owning in the aggregate more than five percent (5%) of the stock of such corporation, is ineligible to receive a license hereunder for any reason other than citizenship and residency; and
 - (ii.) It is incorporated in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign corporation which is qualified under the Illinois Business Corporation Act to transact business in Illinois, it is in good standing under the state of incorporation.
 - L. A limited liability company where:
 - (i.) No officer, manager or director owning more than 5% of the aggregate ownership interest in such company is ineligible to receive a license hereunder for any reason hereunder other than citizenship and residency; and
 - (ii.) It is organized in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign limited liability company which is qualified under Illinois law to transact business in Illinois, it is in good standing under the state of organization.
 - M. A person whose place of business is conducted and physically controlled and operated by a manager or agent and such manager or agent possesses the same qualifications required of an individual licensee hereunder.
 - N. A person who has not been convicted of a violation of any federal or state law concerning the sale or use of illegal drugs, or the manufacture, possession or sale of alcoholic liquor, or has not forfeited his bond to appear in court to answer charges of any such violation, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.
 - O. A person who either owns the premises (or the beneficial interest in a land trust owning the premises) for which a license is sought, or has a lease thereon for the full period for which the license is to be issued.

- P. A person who is a beneficial owner of the business to be operated by the licensee.
- Q. A person who is not a law enforcing public official, the village president, member of the board of trustees, member of the local liquor control commission or any other elected public official, unless said applicant is a member of the board of trustees (except for the village president who serves as the local liquor commissioner) who seeks a license in relation to premises that are located within the Village, provided (i) the sale of alcoholic liquor pursuant to the license is incidental to the selling of food, (ii) the issuance of the license is approved by the State Commission, (iii) the issuance of the license is in accordance with all applicable local ordinances in effect where the premises are located, and (iv) the official granted a license does not vote on alcoholic liquor issues pending before the Village Board.
- R. A person or entity to whom a federal wagering stamp has not been issued by the federal government for the current tax period unless the person or entity is eligible to be issued a license under the Raffles Act or the Illinois Pull Tabs and Jar Games Act.
- S. A person who has not been convicted of a gambling offense as proscribed by any of subsections (a) (3) through (a) (11) of Section 28-1 of, or as proscribed by Section 28-1.1 or 28-3 of, the Criminal Code of 1961, or as proscribed by a statute replaced by any of the aforesaid statutory provisions.
- T. A person who is twenty-one (21) years of age or older.

39. Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, by signing this Application, the Applicant affirmatively states that:

- A. The Applicant has not been convicted of a felony or any other offenses prohibited under Title 4 of the Western Springs Municipal Code.
- B. The Applicant will not violate any of the laws of the Village, the State or of the United States in the conduct or operation of the place of business to be licensed.

40. The Applicant shall complete and submit with this Application an Authorization for Release of Information Relative to Application for Retail Liquor License on a form approved by the Village.

IF A NEW MANAGER HAS BEEN OR IS ADDED TO THE BUSINESS, THAT PERSON MUST CONTACT THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES, (708) 246-1800, TO SET UP AN APPOINTMENT TO BE FINGERPRINTED AND MUST SUBMIT A SUPPLEMENTAL APPLICATION. THE APPOINTMENT SHOULD BE MADE MONDAY THROUGH FRIDAY FROM 9:00 A.M. TO 5:00 P.M.

A LIQUOR LICENSE IS NOT TRANSFERABLE. IF YOU ANTICIPATE A SALE OF THE BUSINESS, OR A CHANGE IN OWNERSHIP OR MANAGEMENT, IT IS YOUR SOLE RESPONSIBILITY TO ASSURE THAT THE REQUIRED NOTIFICATION AND/OR REAPPLICATION PROCESS IS STARTED AT LEAST 120 DAYS PRIOR TO THE CHANGE. ALL INVESTIGATIONS BY THE LOCAL AUTHORITIES MUST BE COMPLETED BEFORE THE LOCAL LIQUOR CONTROL COMMISSIONER AND LOCAL LIQUOR CONTROL COMMISSION WILL CONSIDER THE APPLICATION.

SPECIAL EVENT RIDER

THE APPLICANT SHALL COMPLETE THIS SPECIAL EVENT RIDER AS PART OF THE APPLICATION FOR A SPECIAL EVENT LICENSE.

1. Pre-Application Review:

- A. Did you request a Pre-Application Review? ☐ Yes ☐ No
- B. Did you submit a pre-application letter (as well as other documents) to the Local Liquor Control Commissioner?
☐ Yes ☐ No

If yes, attach a copy of the submittal to this Rider.

- C. Did you meet with the Local Liquor Control Commissioner as part of the Pre-Application Review? ☐ Yes ☐ No
- D. Did you receive any correspondence from the Local Liquor Control Commissioner or any Village personnel regarding the Pre-Application Review? ☐ Yes ☐ No

If yes, attach a copy of the correspondence to this Rider.

- 2. Location:** Attach a diagram or site plan for the special event location, including the locations of any alcoholic beverage tents, individual retail sales/tasting booths or an alcoholic beverage sales/consumption areas, the size, internal set up, fence requirements and designated security entrance and exit points for patrons and minors.

- 3. Security for Outdoor Alcoholic Beverage Tent and Alcoholic Beverage Sales/Consumption Area:** Describe the security measures to be employed in regard to the operation of the alcoholic beverage tent and/or alcoholic beverage sales/consumption area with respect to minors and adults who enter these areas:

See accompanying letter to President Rudolph dated May 2, 2025

- 4. Music:** Are you planning to have amplified music or live music or other forms of music entertainment at an outdoor special event? ☒ Yes ☐ No

If yes, describe the sound system, the type of music (live, amplified, other) and location of the musicians and sound equipment:

See explanation of musical entertainment in accompanying cover letter

- 5. Signage:** Are you planning to post any advertising signs that relate to the sale of beer, wine or other alcoholic liquor within the alcoholic beverage tent or alcoholic beverage sales/consumption area? If so, please attach copies of the proposed signs.

- 6. Number of Events:** Identify the number of special events you plan to conduct in the current calendar year, specify the dates of each event and state the name of each event.

One: SJC Family Festival August 14-17, 2025

- 7. State and Village Licenses:** Attach proof of application for or receipt of all other required Village and State licenses, including a State special event liquor license or similar approval.

- 8. Insurance:** Attach an insurance certificate or binder for the required insurance coverage as required by Section 4-1-20 of the Liquor Control Ordinance.

- 9. License and Indemnification Agreement:** Attach a signed and dated License and Indemnification Agreement (Village-approved form).

- 10. Additional Municipal Services:** Identify any municipal services, such as police, fire, emergency medical services and public works personnel and services that are requested for the special event.

Three off duty uniformed police officers during peak hours for which St. John of the Cross will pay.

SIGNATORY PAGE

Corporate Seal
(If applicant is corporation)

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

The undersigned, Reverend Don Einar Cambe, first being duly sworn, under oath deposes and says that _he_ is/are the Applicant(s) for the license requested in the foregoing Application; that _he_ is/are of good repute, character and standing and that answers to the questions asked in the foregoing Application are true and correct in every detail. I further state that I have read and understand the Code provisions of the Western Springs Municipal Code that govern the sale and delivery of alcoholic beverages. I further agree not to violate any of the laws of the State of Illinois, the United States of America or any of the ordinances of the Village of Western Springs in the conduct of my place of business.

I ALSO UNDERSTAND THAT AN UNTRUE, INCORRECT OR MISLEADING ANSWER GIVEN IN THIS APPLICATION IS SUFFICIENT CAUSE FOR THE REFUSAL TO GRANT OR THE REVOCATION OF ANY LICENSE GRANTED PURSUANT TO THIS APPLICATION.

I further give my permission to the Village of Western Springs or any agency of the Village to check with any agency or individual named or referred to in this Application to verify or clarify any answer that I have given.

REV DON EINAR CAMBE

APPLICANT

Subscribed and Sworn to before me this 12 day of May, 2025



Laura J Nemecek

NOTARY PUBLIC

APPLICATION APPROVED:

Local Liquor Control Commissioner

Date: _____

May 2, 2025

The Honorable Heidi Rudolph
Village President and Liquor Commissioner
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558

Dear President Rudolph:

St. John of the Cross Parish is very pleased to submit and request the Village of Western Springs' approval of the following items for its 2025 Family Festival:

- A temporary use permit for a carnival (Section 10-4-5: TEMPORARY USES of the Development Control Ordinance) and
- A Class "I" special event liquor license application for a non-profit on land owned by the non-profit (Section 4-1-9 of the Liquor Code).

The Parish proposes hosting SJC Fest 2025 August 14th -17th. This will be our twelfth festival since 2011. We are anxious to hold the Fest and provide a community-building event not only for members of the Parish, but for other residents of the Village and surrounding communities as well.

As you know from the past, our Family Festivals feature carnival rides, food and beverage service, concerts and other entertainment, and a fundraising raffle and silent auction. We are conducting the raffle and intend to follow through with all other elements again this year. The following is a summary of what we propose:

Proposed Hours

<u>Date</u>	<u>Open</u>	<u>Close</u>	<u>Entertainment</u>	<u>Last Call</u>
Thursday, August 14 th	5:00 p.m.	10:30 p.m.	6:00 - 10:00 p.m.	10:00p.m.
Friday, August 15 th	5:00 p.m.	12:00 a.m.	6:00- 11:00 p.m.	11:30p.m.
Saturday, August 16 th	2:00 p.m.	12:00 a.m.	2:00- 11:30 p.m.	11:30p.m.
Sunday, August 17 th	12:00 p.m.	7:30 p.m.	1:00 - 7:30 p.m.	7:00 p.m.

The carnival will operate from open to close. Live entertainment will end one half-hour before close on Thursday, one hour before close Friday, a half-hour before close Saturday night and at closing on Sunday. Beer, wine, and hard lemonade sales will stop one half-hour prior to close.

Hand Sanitizing: We want to ensure our guests will have many more convenient options to wash their hands with greater priority given to areas in the carnival midway as they exit rides and when they enter and leave the food and beverage service areas, the entertainment tent, and the beer garden.

Carnival Operator

All Around Amusements, Inc. (AAA) will once again be the carnival operator. This will be the third year the Parish has chosen to use this carnival operator.

AAA is located at 21342 West Division Street, Lockport, Illinois 60441. Their office telephone number is (815) 725-2323. Their general email address is AAARAAGS@aol.com . The president of the company is

President Rudolph

May 2, 2025

Page 2

Carnival Operator (cont.)

Robert Salerno. The day to day contact and the person who will be the primary contact for the Village is Juanita Salerno. Her cell phone number is (630) 417-6361 .

As in past years, the carnival operator will provide contact information on all its employees to the Western Springs Police Department in advance of the festival. Its employees will be housed offsite during the duration of the Fest.

If the Village approves our applications for SJC Fest 2024, the carnival operator will arrive to begin set up on Monday, August 11th . Tear down of the carnival will be completed by Monday, August 18th .

Proposed Family Festival Site Plan

Accompanying this letter is a large print of the site plan for the festival. All festival activities will be held in the large parking lot in the middle of the S.JC campus. As in the past, carnival rides and midway games will be in the west portion of the parking lot along Wolf Road.

An 80 x 100' tent will be installed in the east end of the lot between the Parish Center and the school building. It is labeled on the layout as the "Music Hall Tent" . It will serve as the main entertainment venue. As noted earlier, all tables in the entertainment tent will be set up six feet apart. No more than 10 guests will be allowed per table.

Our current plan calls for a smaller tent 30-feet west of the Music Hall Tent. It shows this tent as being 80' x 60'. It will house a secured serving area for alcoholic beverages, a soft drink station and the food service area. The size of the tent may change, however, depending on the number of food trucks and/or food stands we may have. Further details on this can be found in the Food Service section of this letter.

In addition to the above tents, we will create two areas with tables and umbrellas in the east end of the parking lot where people can enjoy their food and drinks. The first will be in the 30-foot gap between the two tents. The 30 feet will be measured between the stakes of the tents.

The second dining area will be just west of the Food/Beverage Tent. Two smaller tents will also be pitched in this area. One will be used for the redemption of mega-pass carnival ride wristbands and food and beverage ticket sales, the other for a gift card pull and volunteer check-in.

Tables in both above dining areas will be spaced six feet apart. The number of guests at each table will be limited to 10.

The multi-purpose room in the school building will be the only indoor space used for the general public during the festival. It will house a first-aid station. It will also serve as a shelter in the event of inclement weather.

A fire lane will be maintained to ensure easy access to all areas of the Fest for emergency equipment. It will run from the northern most entrance of the church parking lot on Wolf Road, between the carnival and the food and beverage service area, along the school building, and then out the parking lot drive on 51st St.

Food Service

The Food will be provided through a combination of food trucks, stands and a scaled back menu of items prepared and served by parish volunteers.

Beverage Service

As noted in the Layout section, The Parish proposes to locate the secured service area for alcoholic beverages and a soft drink station in the 80' x 60' tent in the east end of the parking lot. The tent may be downsized depending on the decision on whether to hire food trucks and stands.

The beverage areas will be operated by Parish volunteers. The individuals serving alcoholic beverages will be BASSET-trained and licensed. All beverage servers will follow all food sanitation and public health regulations.

We plan to purchase our beer, wine, and hard lemonade from Burke Beverage of McCook again this year. The soft drinks will be donated by an anonymous parishioner. All drinks will be dispensed and served in individual waxed-paper cups or plastic glasses.

A ticket system will be used to purchase beverages. We have used it successfully at previous Fests. There will be separate tickets for alcoholic beverages and soft drinks. The alcoholic beverage tickets will be \$7.00 each. One alcoholic beverage ticket can be exchanged for one cup of beer, wine, or hard lemonade. Any guests wishing to purchase tickets for beer, wine, or hard lemonade will be carded. Those individuals 21 years of age or older will be given wristbands. Our BASSET certified servers will only serve beer, wine, or hard lemonade to those guests wearing wrist bands.

Soft drinks will be \$3.00 each. The tickets used to purchase them will be different than those used for alcohol purchases. Guests can neither use alcoholic beverage tickets to purchase soft drinks nor use food tickets to purchase alcoholic beverages.

Beverage Consumption Area

Five years ago, the Village gave St. John's permission to expand the area in which alcoholic beverages can be consumed to include the entire footprint of the Fest. This has proven to be popular especially for those guests who wish to carry their drinks while watching their children in the carnival area.

The Parish again requests that alcoholic beverages be allowed in the church parking lot within the footprint of the Fest. Our security team will staff three checkpoints to ensure that they beverages remain within the footprint. The checkpoints are noted on the accompanying layout. One will be in the fire lane in front of the Parish Center. Another will be at the west end of the path created between the Parish Center and the fence surrounding the tents. The third checkpoint will be in the fire lane in front of the school building about 100 feet from the parking lot entrance on 51st Street. Please note that the checkpoints in the fire lanes will be movable to accommodate any emergency vehicle movement which might be required during the Fest.

In addition to the checkpoints proposed above, we will have security personnel patrol crowds throughout the Fest to ensure that no one without a wrist band is in possession of or drinking beer, wine, or hard lemonade. Our security team will work with the Western Springs Police Department on the best method to handle underage drinkers.

Proposed Entertainment

We are working to book several bands and other forms of family entertainment which will perform during the Fest's operating hours. All entertainment will occur in the large Music Hall Tent.

The following headline performers have been confirmed:

<u>Date</u>	<u>Performance Time</u>	<u>Performers</u>
Thursday, August 14 th	8:00 - 10:00 p.m.	Billy Elton
Friday, August 15 th	6:00 – 8:00 p.m. 9:00 - 11:00 p.m.	Toxic Crayon Sixteen Candles
Saturday, August 16 th	6:00 - 8:00 p.m. 9:00 – 11:00 p.m.	Rhythm Method Cirrus Falcon
Sunday, August 17 th	3:00 – 5:00 p.m. 5:30 – 7:30 p.m.	Inversion San Fazio Quartet

Gift Card Pull

A gift card pull will be conducted during the festival to raise funds for the Parish. The donated gift cards will be on display during the Fest in a smaller tent west of the Food/Beverage Tent. Fest goers will be able to place bids on various gift cards during the four-day run of the event. Winners will be able to pick up their gift cards at designated times during and after the Fest. The total retail value of the donated gift cards will be approximately \$10,000.

Public Safety

St. John of the Cross is fortunate that one of its parishioners is a police chief in another suburban community. He will once again head up our security efforts for SJC Fest 2024. He will meet with representatives of the Village of Western Springs' Police and Fire Departments to coordinate the final security and public safety details for the Fest.

As we have done in the past, the Parish will hire off-duty, uniformed Western Springs police officers to be on site during the peak operating hours. In addition, one uniformed officer will be on site overnight each night of the Fest. Our intent is to cooperate with the Police and Fire Departments during our planning as well as during the festival itself to ensure that public safety is maintained.

President Rudolph

May 2, 2025

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Parking

The Parish will work with its neighboring churches on Wolf Road to use their parking lots during Fest hours. Vehicles will also park on streets in the Springdale and Forest Hills neighborhoods. Handicapped parking will be available on the Parish campus near the Parish Center and in the designated paved lot north of the church building.

In addition, it should be noted that all but one weekend Mass will be held in the church building during the festival. The 11:00 a.m. Sunday Mass will be held in the Fest entertainment tent. Parking will be allowed on the grass at the north end of the Parish's property during the Masses and will be limited to people attending Mass. This area will not be used for festival parking.

Good Neighbor

As we have been in the past, St. John of the Cross wishes to be a good neighbor to the residents in the neighborhoods which surround the Parish. We will mail a written notice to all adjacent homeowners two weeks prior to the Fest so they know what to expect. We will also provide them with a dedicated phone number so they can communicate with the Parish and Fest staff if any issues or questions arise during the Fest which require immediate attention.

Cleanup of the Parish grounds will occur throughout each day as needed. A more thorough cleanup will occur each night at the close of the Fest. Parish volunteers will also police the Springdale and Forest Hills neighborhoods from time to time throughout each day and then again at the end of each night to collect any litter that may have been left by festival goers. We hope to minimize this situation by proactively posting signs at all exits asking festival patrons to respect the neighborhoods and churches where they have parked.

We believe this letter provides a good start for our discussion with the Village Board, its General Government Committee, the Liquor Commission, and Village Staff on the issues that need to be addressed to gain approval of the permits and licenses needed for SJC Fest 2024. An application for a liquor license is enclosed.

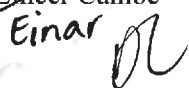
We cannot begin to tell you how excited we are to meet with you to discuss the opportunity to operate our Annual Family Fest foster community spirit.

Please contact Ann-Marie Hickey at (708) 207-0738, ahickey@coldwellhomes.com with any questions. We look forward to the dialogue and pledge the Parish's cooperation.

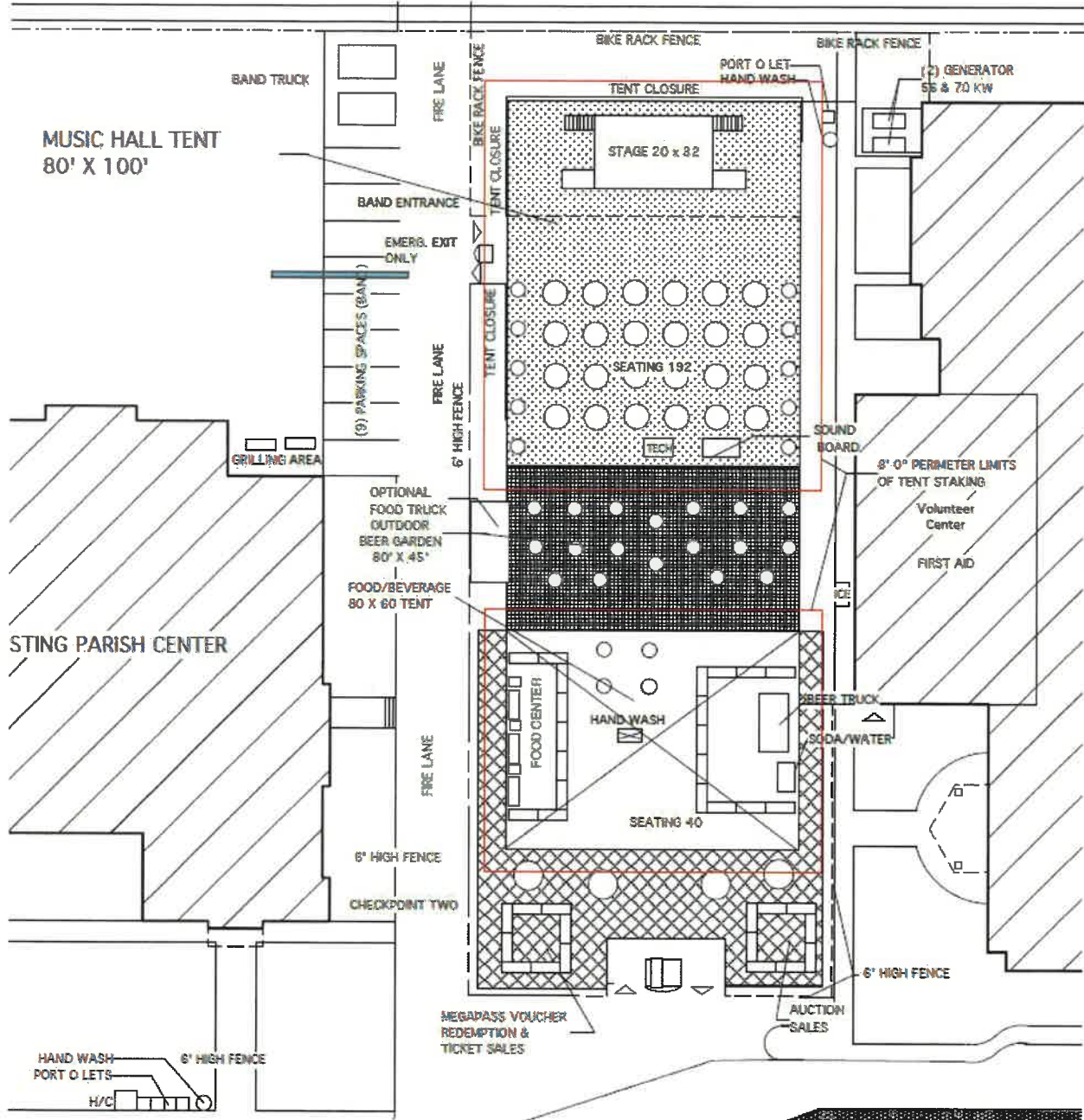
Sincerely,

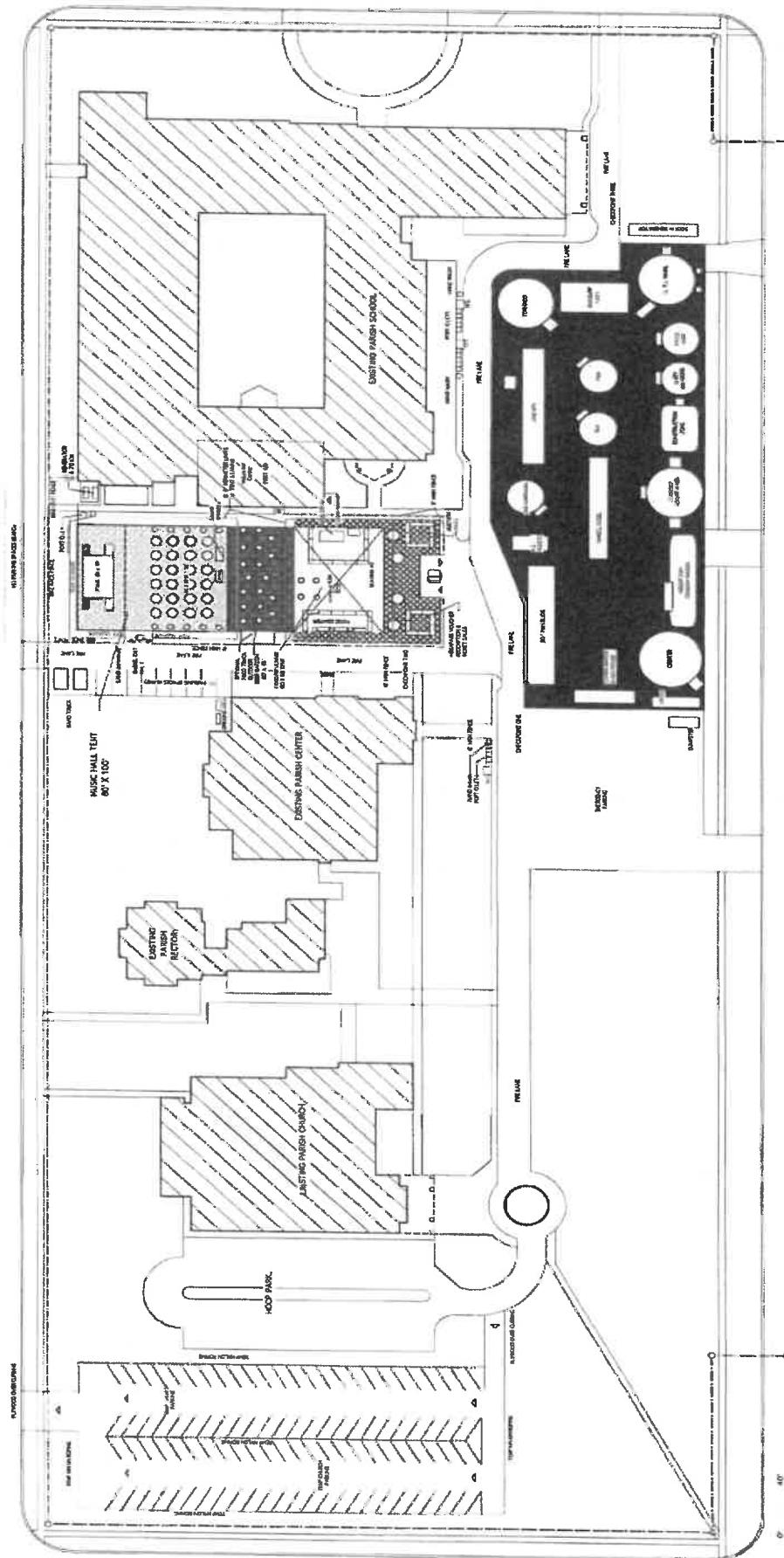


Rev. Don Eincer Cambe
Pastor



2025 Family Festival Event Site Plan





DANIEL HUSSEY, ARCHITECTS
WILLOWBROOK, IL

St. John of the Cross Family Festival August 14th - 17th 2025

SEATING CAPACITY:	132
ENTERTAINMENT/STAGE AREA:	132
STANDS UP TABLE (60" X 120")	40
(110) 30" ROUND @ 4 EA.	80
OUTDOOR BEER GARDEN:	40
(22) 30" ROUND @ 4 EA.	40
OUTSIDE:	40
ROUND TABLES	40
(1) 60" ROUND @ 4 EA.	40
TOTAL SEATING:	540

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Edward Tymick, Village Clerk of the Village of Western Springs, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my office, entitled:

ORDINANCE NO. 25-_____

AN ORDINANCE APPROVING THE CREATION OF A CLASS "I" (SPECIAL EVENTS ON PROPERTY OWNED OR LEASED BY A NOT-FOR-PROFIT ORGANIZATION) LIQUOR LICENSE FOR ISSUANCE TO ST. JOHN OF THE CROSS PARISH AND APPROVING THE RELATED TEMPORARY USE PERMIT FOR THE 2025 FAMILY FESTIVAL EVENT SCHEDULED FOR AUGUST 14 TO 17, 2025 AT THE 5005 WOLF ROAD PROPERTY

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Village Board Meeting on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Western Springs was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____
NAYS: _____
ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this 16th day of June, 2025.

[SEAL]

Edward Tymick, Village Clerk



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 8.C.

To: Board of Trustees

From: Heather Valone, Director of Community Development

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk, Michael Jurusik, Village Attorney, Anne Skrodzki, Village Attorney

RE: Western Springs Park District and Western Springs Business Association – Requests for Special Events Liquor License and Temporary Use Permit for Harvest Fest 2025 (Omnibus Item)

Recommendation

The General Government Committee reviewed this item at their meeting on June 5, 2025, and recommended the approval of the Class I Liquor License and temporary use permit.

Summary

The Western Springs Park District (Park District) and Western Springs Business Association (WSBA) have as submitted requests for a temporary use permit (TUP) and special event liquor license - class "I" for beer, wine and hard seltzer sales at Spring Rock Park (4400 Central Ave.) on the fields north and west of the lower parking lot and the lower parking lot. Event will be conducted on Friday, September 5, 2025, from 5:00 pm to 10:00 pm, and Saturday, September 6, 2025, from 12:00 pm to 10:00 pm. Activities, entertainment, and alcohol service is proposed during the full hours of the event.

A request letter dated April 25, 2025 has been submitted by Walt Kanke, Executive Director for the Park District, and Jeff Dulla, President of WSBA, discussing the event and the pertinent details related to the request which are as follows:

- Event will be conducted on Friday, September 5, 2025, from 5:00 pm to 1:00pm and Saturday, September 6, 2025, from 2:00 pm to 10:00 pm. Activities, entertainment, and alcohol service is proposed during the full hours of the event. Note that WSBA's participation in the event is only Saturday, September 6, 2025.
- A class "I" special event license is being requested along with a temporary use permit for the event.

- The activities, entertainment, food and liquor service are similar to the previous Harvest Fest in 2024. Fireworks are proposed as part of the event on Saturday.
- All festival activities will be held in the fields north and west of the lower parking area. The lower parking will be closed for the event as it will be used for the event. Alternative parking for the event has been identified in the upper lot and within the neighborhood.
- Food Service will be provided through at least eight food trucks.

Alcohol will be sold at the event and will include beer, wine and hard seltzer. Patron's looking to consume alcohol will be required to purchase tickets. All individuals serving liquor will hold a current Basset certificate. There will be four manned exits staffed by Park District staff and / or volunteers to ensure no patrons leave the event area with alcohol.

Although this is the second time this specific event hosted by the Park District and WSBA, it is similar to previous events they have hosted individually in the fall. Both organizations have demonstrated over the years that they are capable of managing this type of event. Staff received no complaints about the 2024 event.

Recommendation

The General Government Committee reviewed the Class I Liquor License and temporary use permit at their meeting on June 5, 2025, and recommended approval to the full Village Board.

Attachment

-
1. Ordinance - An Ordinance Approving the Creation of a Class "I" (Special Events on Property Owned or Leased By A Not-For-Profit Organization) Liquor License for Issuance to the Western Springs Park District for the 2025 Harvest Fest Special Event to be Held on Friday, September 5 and Saturday, September 6, 2025 in Spring Rock Park.

Financial Impact

None.

Recommended Motion

I move to approve the Class I Liquor License and temporary use permit under the items contained in the omnibus.

Strategic Plan Alignment

None.

File Attachments

1. Ordinance

Attachment 1

ORDINANCE NO. 25-____

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

DATE: June 16, 2025.

OTHER: None.

AN ORDINANCE APPROVING THE CREATION OF A CLASS "I" (SPECIAL EVENTS ON PROPERTY OWNED OR LEASED BY A NOT-FOR-PROFIT ORGANIZATION) LIQUOR LICENSE FOR ISSUANCE TO THE WESTERN SPRINGS PARK DISTRICT FOR THE 2025 HARVEST FEST SPECIAL EVENT TO BE HELD ON FRIDAY, SEPTEMBER 5 AND SATURDAY, SEPTEMBER 6, 2025 IN SPRING ROCK PARK.

WHEREAS, the Western Springs Park District (the "Applicant") and the Co-Applicant Western Springs Business Association ("WSBA" or "Co-Applicant") filed a liquor license application dated April 25, 2025 with the Village Clerk for a Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License for the Harvest Fest Special Event to be held on **Friday September 5, and Saturday September 6, 2025** (the "Special Event"), within Spring Rock Park ("Special Event Location"). Within the application, there is a Site Plan for the Special Event that shows the proposed layout of tents / tables and activity areas for the Special Event activities, consisting of sports clinics, carnival-type games, food vendor(s), music bands and performance stage, fireworks display, children play area, petting zoo, restrooms, and tents/tables for the alcohol beverage vendors within the Special Event Location, which will be designated as an "outdoor alcoholic beverage sales / consumption area", and a two-page narrative dated April 25, 2025, prepared by Park District Executive Director Walt Knake and WSBA President Jeff Dulla that describes the proposed activities and offerings that will be part of the Special Event (the "Application"). The Application is incorporated herein by reference as Exhibit "A"; and

WHEREAS, the Special Event will be conducted on **Friday September 5, 2025 between the hours of 5:00 P.M. and 10:00 P.M.** and **Saturday, September 6, 2025, between the hours of 12:00 P.M. and 10:00 P.M.** Music bands will play between 5:00 P.M. and 10:00 P.M. on Friday September 5, 2025 and between 12:00 P.M. and 10:00 P.M. during the Special Event. A fireworks display will occur at approximately 8:00 P.M. on Saturday September 6, 2025. The Applicant will use its Center Parking Lot and surrounding fields for the Special Event and will also use its North Side Parking Lot and East Side Parking Lot and adjacent on-street parking for Special Event volunteer and patron parking, and make available its existing bathrooms in Spring Rock Park and will provide additional portable bathrooms for patron use. The Applicant is not authorized to permit the retail package sale of beer or other alcoholic beverages. **The retail sale, service and consumption of alcoholic liquor is permitted within the outdoor alcoholic beverage sales/consumption area during the Special Event, as follows: retail sales and service of alcoholic liquor shall be permitted on Friday, September 5, 2025 from 5:00 P.M. to 9:00 P.M. and Saturday, September 6, 2025, between the hours of 12:00 P.M. and 9:00 P.M. with 9:00 P.M. being the time for a "last call" deadline for retail sales and service of alcoholic liquor, and consumption of alcoholic liquor shall be permitted on Friday September 5, 2025, between the hours of 5:00 P.M. and 10:00 P.M. and Saturday, September 6, 2025, between the hours of 12:00 P.M. and 10:00 P.M.** The outdoor alcoholic beverage sales/consumption area shall also be referred to in this Ordinance as the "Licensed Premises." Under the Village-issued Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License, the Applicant may select one or more local restaurants, who hold current Village liquor licenses or current liquor licenses issued by other Illinois municipalities, or

a current State-licensed alcohol distributor, to assist with the sale at retail and service of alcoholic liquor during the Special Event. The Applicant will engage one or more local area restaurants and food trucks, who will serve food (the "Participating Restaurants"). To participate in this Special Event, the Participating Restaurants will be required to provide written proof to the Village that they hold current licenses from the Cook County Department of Health (or other applicable governmental regulatory agency) in regard to food service to the public. The requested alternate "rain date" is: To be determined by the Local Liquor Control Commissioner; and

WHEREAS, because the Special Event is similar to other special events conducted by the Applicant in prior years, it was not necessary for the Local Liquor Control Commission to consider this Application; and

WHEREAS, in regard to this Application, the President and Board of Trustees of the Village of Western Springs (the "Village") make the following findings:

- A. The Applicant is the owner of Spring Rock Park, the real property on which an outdoor alcoholic beverage sales/consumption area will be constructed and operated during the Special Event;
- B. The Applicant qualifies as a "Special Event Retailer" and a "qualified not-for-profit organization" as defined by Title 4 (Liquor Control), Chapter 1 (Alcoholic Liquor), Section 4-1-3 (Definitions) of the Western Springs Municipal Code;
- C. The Applicant has received a Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License from the Village in the past and operated its prior special events in a responsible manner;
- D. The Applicant and its representatives are found to be in compliance with all of the applicable sections of federal, State and county laws and regulations, and with the Village's Municipal Code, the provisions of the Illinois Liquor Control Act of 1934 and the Village's Liquor Control Ordinance;
- E. The BASSET-trained personnel provided by or retained by the Applicant will manage the retail sale and service of alcoholic liquor during the Special Event and will handle age ID checks, issue wrist bands to age-eligible individuals who desire to purchase and consume alcoholic liquor, and will monitor access into and out of the outdoor alcoholic beverage sales/consumption area; and
- F. The Applicant is eligible to receive a Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License for the purpose of allowing the retail sale, service and consumption of alcoholic beverages at the Special Event.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Pursuant to Title 4 (Liquor Control), Chapter 1 (Alcoholic Liquor), Section 4-1-9 (Classifications of Licenses), Subsection 4-1-9(I) (Class "I" License - Special Events On Property Owned Or Leased By A Not-For-Profit Organization) of the Western Springs Village Code, the President and Board of Trustees of the Village of Western Springs approve the creation of a Class "I" Liquor License for issuance by the Local Liquor Control Commissioner to the Western Springs Park District (the "Applicant") for the purpose of allowing the Applicant to sell at retail and serve alcoholic beverages, and also allowing the outdoor possession and consumption of alcoholic liquor within the Licensed Premises at the Special Event

on its proposed date and time, or such other alternate date and time in 2025 as determined by the Local Liquor Control Commissioner, SUBJECT TO THE CONDITIONS SET FORTH BELOW IN SECTION 2.

SECTION 2: The President and Board of Trustees of the Village of Western Springs authorize the Local Liquor Control Commissioner to issue a Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License created under Section 1 of this Ordinance to the Applicant, subject to the following conditions:

- A. The representatives of Western Springs Park District agree to meet periodically with the Local Liquor Control Commissioner, at the Commissioner's request, to discuss the retail sale, service, and outdoor possession and consumption of alcoholic liquor, in conjunction with the Special Event, and shall provide the Commissioner with information relative to its operation upon request.
- B. The President and Board of Trustees of the Village of Western Springs approve the following regulations relating to the Special Event:
 - (1) Approved Site Plan. The Special Event Site Plan that contains the diagram of the size, internal set up and location of the outdoor alcoholic beverage sales/consumption area to be operated during the Special Event is APPROVED AS SUBMITTED.
 - (2) Amendments to Approved Site Plan. The Applicant shall comply with the final Village-approved Special Event Site Plan, as amended, and all related regulations, including the recommendations set forth in any Village staff report issued relative to this Special Event. After its approval by the Village Board, the Village-approved Special Event Site Plan may be altered or amended at any time at the direction of the Local Liquor Control Commissioner or the Village Manager, in the interest of public safety.
 - (3) Approved Signage. Signage, as recommended by Village staff, or additional signage as otherwise required by the Village Manager or the Local Liquor Control Commissioner, shall be posted prior to or during the Special Event.
 - (4) Safety Requirements. The Applicant, at its cost, shall also comply with any modifications to, or other safety-related requirements pertaining to, the Licensed Premises that are required by the Village Manager, the Village's Chief Code Officer, the Fire Inspector, the Village Engineer and/or the Local Liquor Control Commissioner from time to time for the Special Event. This shall include, but not be limited to, parking limitations on one side of Elm Street (specific side TBD) during the Special Event to accommodate emergency vehicles. After the approval date of this Ordinance, any such modifications or other safety-related requirements issued by the Village Manager, the Village Engineer, the Village's Chief Code Officer, the Fire Inspector and/or the Local Liquor Control Commissioner shall be incorporated into this Ordinance by reference and made a part hereof for enforcement purposes by the Village and the Local Liquor Control Commissioner.
 - (5) Notice of Special Event to Residents. **At least fifteen (15) calendar days prior to the Special Event**, the Applicant shall provide written notice of the final Village-approved Special Event Site Plan and the hours of operation for the Special Event to the Central Avenue property owners who live across from the Lower Parking Lot of Spring Rock Park between 47th Street and Burlington Avenue.

- (6) Special Event Alcoholic Sales/Service/Consumption Hours. All sales, service and consumption of alcoholic beverages shall be limited to the Licensed Premises in accordance with the regulations set forth in the Village's Liquor Control Ordinance for the Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License, **except that retail sales, service and consumption of alcoholic beverages shall be permitted within the outdoor alcoholic beverage sales/consumption area during the Special Event, as follows: retail sales and service of alcoholic liquor shall be permitted on Friday September 5, 2025, between the hours of 5:00 P.M. and 9:00 P.M. and Saturday, September 6, 2025, between the hours of 12:00 P.M. and 9:00 P.M. with 9:00 P.M. being the time for a "last call" deadline for retail sales and service of alcoholic liquor, and consumption of alcoholic liquor shall be permitted on Friday September 5, 2025 between the hours of 5:00 P.M. and 10:00 P.M. and Saturday, September 6, 2025, between the hours of 12:00 P.M. and 10:00 P.M.**
- (7) Dates and Hours for Set-Up, Take-Down; Bathrooms. The dates and hours for the set-up and take-down activities associated with the Special Event shall be scheduled by the Applicant. The Applicant's bathroom facilities in Spring Rock Park shall be open for use during the Special Event, and additional portable bathrooms shall be provided by the Applicant.
- (8) Lighting; Electricity. If the Applicant desires to install temporary electric lighting for the Licensed Premises, the Director of Community Development, in their discretion, shall approve a lighting plan that shows the type of lighting standards, the location of the lighting standards and the orientation of the lighting standards, including the hoods or covers to the lighting standards, so that the light is focused within the Licensed Premises and not at surrounding properties. The lighting plan shall be part of the Village-approved Special Event Site Plan. The Applicant, at its cost, shall be allowed to locate and operate power generators in the Licensed Premises to supply electrical power to the Special Event.
- (9) Water Usage. Not Applicable.
- (10) Noise; Music. The noise from the operation of and patrons of the Licensed Premises shall be monitored by the Applicant so as to not become a nuisance to surrounding property owners. Live music is allowed in the Licensed Premises during the above approved hours of operation of the Special Event, provided that the decibel level of the music is not a nuisance to surrounding property owners.
- (11) On-Site Manager. There shall be an on-site manager, who is qualified to serve in such capacity under the Village's Liquor Control Ordinance, physically present at the Licensed Premises at all times that alcoholic beverages are being sold, served and consumed.
- (12) Compliance with Regulations of Sales and Service of Alcohol and Food. The Applicant and all of its members or agents who serve or sell alcoholic beverages at the Special Event shall comply with all of the applicable provisions of federal, State and county laws and regulations and the Western Springs Municipal Code, including, without limitation, the regulations of Title 4 (Liquor Control Ordinance) as well as the regulations of a Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization)

Liquor License set forth at Subsection 4-1-9(I), the applicable provisions of the Illinois Liquor Control Act of 1934, including the State laws governing retail sales and service of alcoholic beverages and food, and any other conditions or regulations imposed from time-to-time by the Village Board or the Local Liquor Control Commissioner. The Applicant shall sell and serve alcoholic beverages only in plastic or paper cups from the Village-approved alcoholic liquor service tent / table for consumption within the outdoor alcoholic beverage sales/consumption area.

- (13) BASSET/TIPS-Trained Wait Staff. Alcoholic beverages shall be sold and served by the BASSET/TIPS-trained wait staff who are at least twenty-one (21) years old. The wait staff shall sell and serve alcoholic beverages only to patrons who are twenty-one (21) years old or older, and who have a color wrist band issued by one of the Special Event security personnel, and who are located within the Licensed Premises.
- (14) Dram Shop Insurance. The Applicant shall provide to the Village Manager written proof from an insurer that the required Dram Shop Insurance (minimum \$1,000,000 coverage limits per Section 4-1-20 of the Municipal Code) has been purchased for the Special Event that covers the retail sale and service of alcoholic beverages by the Applicant.
- (15) Security - Alcoholic Beverage Sales/Consumption Areas and Special Event Area. The Licensed Premises shall have designated entrance and exit points for the public. During the hours of alcoholic beverage sales, BASSET/TIPS-trained adults employed by or working at the direction of the Applicant shall be posted at each designated entrance and exit point to check state or government issued identification of patrons and issue color wrist bands only to each patron entering the Licensed Premises who is twenty-one (21) years or older and who provides proof of age via identification. The color wrist bands shall be worn by all persons who possess and consume alcoholic beverages within the Licensed Premises. The Applicant will use its own security personnel during the Special Event. At the request of the Applicant, or if deemed necessary by the Director of Law Enforcement Services, or their designee, one or more Western Springs Police Officers will be assigned to work and patrol the Licensed Premises during the Special Event. The Applicant shall reimburse the Village for the hourly wages and benefits (including overtime hourly rate, if applicable) for the Western Springs Police Officer(s) who will work the Special Event.
- (16) Reimbursement of Village for Special Costs. Beyond the charges for the Western Springs Police Officer(s), the Village reserves the right to charge the Applicant for special municipal services, such as police, fire, emergency medical services, and public works personnel and services that are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event, or to clean up and dispose of any debris, litter or waste caused by the Special Event in the case where the Applicant fails to perform its obligations under this Ordinance. Upon acceptance of the Class "I" Liquor License, the Applicant agrees to pay for such special municipal services provided by the Village which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event. The charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village.

- (17) Additional Regulations. The President and Board of Trustees of the Village of Western Springs or the Local Liquor Control Commissioner shall have the right to impose additional regulations and conditions on the Applicant relative to its retail sale and service of alcoholic beverages any time prior to or during the Special Event.
- (18) On-Street Parking Regulations. During the Special Event, to ensure local vehicle traffic flow and public safety vehicle access, there shall be on-street parking on only one side of Central Avenue immediately adjacent to Spring Rock Park, and only on one side of Elm Street adjacent to Spring Rock Park, and other on-street temporary parking regulation signage will be authorized by the Department of Law Enforcement Services Director, in their sole discretion, and installed by the Village's Department of Law Enforcement Services.
- (19) Temporary Use Permit. Pursuant to Section 10-4-5 (F) (Outdoor Cafes) of the Village Code, the corporate authorities of the Village approve a Temporary Use Permit ("TUP") for the Applicant to conduct the Special Events as set forth above in this Ordinance. The Applicant shall comply with the applicable terms, conditions and provisions contained in the TUP as well as the applicable provisions of the Village Code, including the Section 10-4-5 (F) (Outdoor Cafes). A copy of the fully executed TUP is attached to this Ordinance as **Exhibit "B"** and made a part hereof

SECTION 3: Each section, paragraph, clause and provision of this Ordinance is separable, and if any portion of this Ordinance is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. Any Ordinance or portion thereof in conflict herewith is repealed to the extent of such conflict. Except as to any amendments heretofore mentioned, all Chapters and Sections of the Municipal Code of the Village of Western Springs shall remain in full force and effect.

SECTION 4: This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by State law.

PASSED by a roll call vote of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Special Village Board Meeting thereof, held on June 16, 2025 and approved by me as Village President, and attested by the Village Clerk, on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Published by me in pamphlet form on the 16th day of June, 2025.

Edward Tymick, Village Clerk

Exhibit "A"

The Special Event Application

(attached)

**ALL APPLICATIONS MUST BE TYPEWRITTEN. NO HANDWRITTEN FORMS WILL BE ACCEPTED.
THE FURNISHING OF ANY INACCURATE INFORMATION SHALL BE CAUSE FOR LICENSE REVOCATION.**

MUST BE FILED IN DUPLICATE WITH THE OFFICE OF THE VILLAGE MANAGER

**VILLAGE OF WESTERN SPRINGS
COOK COUNTY, ILLINOIS
LOCAL LIQUOR CONTROL COMMISSION
APPLICATION FOR SUPPLEMENTAL APPLICATION/MANAGER**

DATE: May 13, 2025

Honorable Presiding Village President and Local Liquor Control Commissioner
Village of Western Springs, Illinois

Reference in this Application to an owner shall mean any person who is an owner of more than five percent (5%) of the corporation, a partner in a partnership or a member of a limited liability company, which is applying for the license. All questions must be answered completely. **QUESTIONS ARE TO BE ANSWERED ACCURATELY. IF QUESTIONS ARE NOT ANSWERED ACCURATELY, THE LICENSE WILL BE SUBJECT TO REVOCATION. IT WILL NOT BE A DEFENSE THAT ANSWERS WERE GIVEN TO THE BEST OF THE ANSWERER'S KNOWLEDGE. IT IS YOUR RESPONSIBILITY TO ASCERTAIN THE ACCURACY OF YOUR RESPONSE. IF MORE SPACE IS NEEDED TO FULLY RESPOND, ATTACH A SEPARATE PAGE(S).**

The undersigned (a MANAGER), Walt Knake (name) of Western Springs Park District
d/b/a Western Springs Park District (business name and assumed name) makes application
for a Class I liquor license, at the address of 4400 Central Avenue

SCHEDULE OF VARIOUS CLASSES OF RETAIL LIQUOR LICENSES (SECTIONS 3-3-2 and 4-1-9):

CLASS A:	Full Service Restaurant with a Service Bar
CLASS B:	Full Service Restaurant with a Patron Bar
CLASS C:	Full Service Restaurant; Beer and Wine Only
CLASS D:	Limited-Service Restaurant License; Beer and Wine Only; No Patron or Service Bar
CLASS E:	Supermarket License
CLASS F:	Culinary School License
CLASS G:	Fine Wine, premium spirits and beer, gourmet food store
CLASS H:	Outdoor Liquor Café
CLASS I:	Special Event (Not-For-Profit Organization Owned or Leased Property)
CLASS J:	Special Event (Village-Owned Property (Beer And Wine Only)
CLASS K:	BYOB - Corkage License (Beer and Wine Only)
CLASS L:	Limited Special Event License; Tastings Of Beer And Wine And Beer And Wine Package Sales Only
CLASS O:	Craft Beer, Wine, And Spirits Establishment License (On-Site Consumption And Packaged Sales)
CLASS Q:	Wine Establishment License (Wine Tasting And Retail Wine Sales By The Bottle; On-Site Consumption)

IF A MANAGER IS TO BE EMPLOYED BY THE OWNER, THE MANAGER MUST COMPLETE AND SUBMIT AN APPLICATION, WHICH WILL BE MARKED AS A "SUPPLEMENTAL APPLICATION." THE INFORMATION PROVIDED IN THE QUESTIONS BELOW MUST BE PROVIDED FOR EACH INDIVIDUAL WHO WILL AT ANY PARTICULAR TIME BE THE PERSON ON THE PREMISES WHO HAS SUPERVISORY OR MANAGEMENT RESPONSIBILITY OVER THE OTHER EMPLOYEES. PLEASE PROVIDE SUCH INFORMATION ON SEPARATE SHEETS OF PAPER. EACH SUCH MANAGEMENT PERSON MUST BE FINGERPRINTED BY THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES. APPOINTMENTS FOR FINGERPRINTING MUST BE MADE 72 HOURS IN ADVANCE. NO FINGERPRINTING WILL BE DONE WITHOUT SUCH AN APPOINTMENT.

1. INFORMATION ON APPLICANT AND PERSON COMPLETING THIS APPLICATION. Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, please provide the following information.

- A. Name: Walt Knake ☒ Male ☐ Female:
- B. Mailing Address: 4400 Central Ave
- C. Address at Residence: [REDACTED]
- D. Home Phone No.: [REDACTED] Cell: [REDACTED]
Work Phone No.: 708-246-4225 Pager: [REDACTED]
- E. Citizenship Status: [REDACTED]
If naturalized citizen, time and place of naturalization: [REDACTED]
Place of Birth: [REDACTED]
- F. Driver's License Number: [REDACTED]
- G. Height: [REDACTED]
- H. Weight: [REDACTED]
- I. Color of eyes: [REDACTED]
- J. Color of hair: [REDACTED]
- K. Social Security number: [REDACTED]
- L. Vehicles owned with registration numbers: N/A
- M. Other home addresses within the last 5 years:

Street Address	City, State, ZIP	Dates	
		From	To
N/A			

- N. Businesses owned or operated within the last 5 years that required a liquor license, stating: (a) Name of business; (b) State and municipal liquor license numbers; (c) Address; and (d) Phone number.

Business Name: None

Address: [REDACTED] Phone Number: [REDACTED]

Dates owned: From: [REDACTED] To: [REDACTED]

Describe any liquor license incident requiring police intervention:

State liquor license #: [REDACTED] Date of license: [REDACTED]

Municipal liquor license #: [REDACTED] Date of license: [REDACTED]

Name, address and telephone number of municipality issuing liquor license:

2. Has any of the Applicant's liquor licenses ever been suspended or revoked? If so, explain:

No

3. How long has the Applicant been in the business of the retail sale of alcohol? _____

Describe the nature of its business experiences:

N/A

4. Has the Applicant ever held another liquor license in the United States? ☐ Yes ☒ No

If yes, state the dates, city and state of each license:

License Holder: _____ Date: _____

City and State: _____

License Holder: _____ Date: _____

City and State: _____

5. Has the Applicant ever been denied a liquor license from any jurisdiction? ☐ Yes ☒ No

If yes, state the date of particulars: _____

6. Has the Applicant ever had a previous liquor license (whether wholesale or retail) revoked by the Federal Government or by any state, county or local government? ☐ Yes ☒ No

If yes, explain: _____

7. Other than when making an initial application for a license, has the Applicant or any predecessor to or subsidiary or corporate parent entity of the Applicant ever been subject to charges, hearing or investigation by any jurisdiction with respect to a liquor license? ☐ Yes ☒ No

If yes, please state the following:

Previous Licensor: _____ Licensee Name(s): _____

Licensee(s) Address(es): _____

Address of Licensed Premises: _____

Names of the licensed establishment and the date or dates of such revocation or suspension: _____

If no charges were involved, state the reason for the investigation or hearing: _____

8. Has the Applicant ever been found guilty of a felony or a misdemeanor, including but not limited to any gambling offense, concerning the sale or use of illegal drugs or any alcohol related traffic offense? ☐ Yes ☒ No

If yes, explain the charge, the date, the city and state where the charge was brought, and the disposition. This must include all findings of guilty, whether subsequently vacated or not and shall specifically include any orders of court supervision, whether satisfactorily completed or not.

Name of Person: _____ Charge: _____

Date: _____ City and State: _____

Disposition: _____

Name of Person: _____ Charge: _____

Date: _____ City and State: _____

Disposition: _____

9. Is the Applicant an elected public official? ☐ Yes ☒ No

If yes, state the office and unit of government: _____

10. Does Applicant hold any law enforcement office? ☐ Yes ☒ No

If yes, name the person, title and agency:

Person: _____ Title: _____

Agency: _____

11. In the past two years, has the Applicant made any political contributions to any member of the Western Springs Board of Trustees or to any member of the Illinois State Liquor Commission? ☐ Yes ☒ No

If the answer is "Yes", identify each contribution and the amount:

Contribution: _____ Amount: _____

Contribution: _____ Amount: _____

Contribution: _____ Amount: _____

12. Does the Applicant possess a current Federal Wagering or Gambling Device Stamp? ☐ Yes ☒ No

If yes, state the reasons _____

13. Pursuant to Title 4, Chapter 1, Section 15 of the Western Springs Municipal Code, no license shall be issued if any of the below statements cannot be answered in the affirmative by the Applicant. By signing this Application, the Applicant affirmatively states that the Applicant is:
- A. A person who is a resident of the Village (unless Subsections J, K or L apply).
 - B. A person of good character and reputation in the community in which he or she resides.
 - C. A person who is a citizen of the United States.
 - D. A person who has not been convicted of a felony under any federal or state law, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.
 - E. A person who has not been convicted of being the keeper of or is not keeping a house of ill fame.
 - F. A person who has not been convicted of pandering, sexual molestation or other crime or misdemeanor opposed to decency and morality.
 - G. A person whose license to sell alcoholic liquor, whether issued under this Chapter or by any other governmental entity, has not been revoked for cause.
 - H. A person who at the time of application for renewal of license issued hereunder would be eligible for such license upon a first application.
 - I. A partnership, and all of the partners of such partnership qualified to obtain a license as individuals except for reason of residency.
 - J. A copartnership, if any general partnership thereof, or any limited partnership thereof, owning more than 5% of the aggregate limited partner interest in such copartnership would not be eligible to receive a license hereunder for any reason other than residence within the Village.
 - K. A corporation where:
 - (i.) No officer, manager or director thereof, or any stockholder or stockholders owning in the aggregate more than five percent (5%) of the stock of such corporation, is ineligible to receive a license hereunder for any reason other than citizenship and residency; and
 - (ii.) It is incorporated in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign corporation which is qualified under the Illinois Business Corporation Act to transact business in Illinois, it is in good standing under the state of incorporation.
 - L. A limited liability company where:
 - (i.) No officer, manager or director owning more than 5% of the aggregate ownership interest in such company is ineligible to receive a license hereunder for any reason hereunder other than citizenship and residency; and
 - (ii.) It is organized in Illinois and is in good standing under the laws of Illinois, or if an out of state or foreign limited liability company which is qualified under Illinois law to transact business in Illinois, it is in good standing under the state of organization.
 - M. A person whose place of business is conducted and physically controlled and operated by a manager or agent and such manager or agent possesses the same qualifications required of an individual licensee hereunder.
 - N. A person who has not been convicted of a violation of any federal or state law concerning the sale or use of illegal drugs, or the manufacture, possession or sale of alcoholic liquor, or has not forfeited his bond to appear in court to answer charges of any such violation, unless the Local Liquor Control Commissioner determines, after investigation, that such person has been sufficiently rehabilitated to warrant the public trust after considering matters set forth in such person's application and the Commission's investigation. The burden of proof of sufficient rehabilitation shall be on the applicant.

- O. A person who either owns the premises (or the beneficial interest in a land trust owning the premises) for which a license is sought, or has a lease thereon for the full period for which the license is to be issued.
- P. A person who is a beneficial owner of the business to be operated by the licensee.
- Q. A person who is not a law enforcing public official, the village president, member of the board of trustees, member of the local liquor control commission or any other elected public official, unless said applicant is a member of the board of trustees (except for the village president who serves as the local liquor commissioner) who seeks a license in relation to premises that are located within the Village, provided (i) the sale of alcoholic liquor pursuant to the license is incidental to the selling of food, (ii) the issuance of the license is approved by the State Commission, (iii) the issuance of the license is in accordance with all applicable local ordinances in effect where the premises are located, and (iv) the official granted a license does not vote on alcoholic liquor issues pending before the Village Board.
- R. A person or entity to whom a federal wagering stamp has not been issued by the federal government for the current tax period unless the person or entity is eligible to be issued a license under the Raffles Act or the Illinois Pull Tabs and Jar Games Act.
- S. A person who has not been convicted of a gambling offense as proscribed by any of subsections (a) (3) through (a) (11) of Section 28-1 of, or as proscribed by Section 28-1.1 or 28-3 of, the Criminal Code of 1961, or as proscribed by a statute replaced by any of the aforesaid statutory provisions.
- T. A person who is twenty-one (21) years of age or older.

14. Pursuant to Title 4, Chapter 1, Section 16 of the Western Springs Municipal Code, by signing this Application, the Applicant affirmatively states that:

- A. The Applicant has not been convicted of a felony or any other offenses prohibited under Title 4 of the Western Springs Municipal Code.
- B. The Applicant will not violate any of the laws of the Village, the State or of the United States in the conduct or operation of the place of business to be licensed.

15. The Applicant shall complete and submit with this Application an Authorization for Release of Information Relative to Application for Retail Liquor License on a form approved by the Village.

IF A NEW MANAGER HAS BEEN OR IS ADDED TO THE BUSINESS, THAT PERSON MUST CONTACT THE WESTERN SPRINGS DEPARTMENT OF LAW ENFORCEMENT SERVICES, (708) 246-1800, TO SET UP AN APPOINTMENT TO BE FINGERPRINTED AND MUST SUBMIT A SUPPLEMENTAL APPLICATION. THE APPOINTMENT SHOULD BE MADE MONDAY THROUGH FRIDAY FROM 9:00 A.M. TO 5:00 P.M.

A LIQUOR LICENSE IS NOT TRANSFERABLE. IF YOU ANTICIPATE A SALE OF THE BUSINESS, OR A CHANGE IN OWNERSHIP OR MANAGEMENT, IT IS YOUR SOLE RESPONSIBILITY TO ASSURE THAT THE REQUIRED NOTIFICATION AND/OR REAPPLICATION PROCESS IS STARTED AT LEAST 120 DAYS PRIOR TO THE CHANGE. ALL INVESTIGATIONS BY THE LOCAL AUTHORITIES MUST BE COMPLETED BEFORE THE LOCAL LIQUOR CONTROL COMMISSIONER AND LOCAL LIQUOR CONTROL COMMISSION WILL CONSIDER THE APPLICATION.

SIGNATORY PAGE

Corporate Seal
(If applicant is corporation)

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

Walt Knake

The undersigned, _____, first being duly sworn, under oath deposes and says that _he_ is/are the Applicant(s) for the license requested in the foregoing Application; that _he_ is/are of good repute, character and standing and that answers to the questions asked in the foregoing Application are true and correct in every detail. I further state that I have read and understand the Code provisions of the Western Springs Municipal Code that govern the sale and delivery of alcoholic beverages. I further agree not to violate any of the laws of the State of Illinois, the United States of America or any of the ordinances of the Village of Western Springs in the conduct of my place of business.

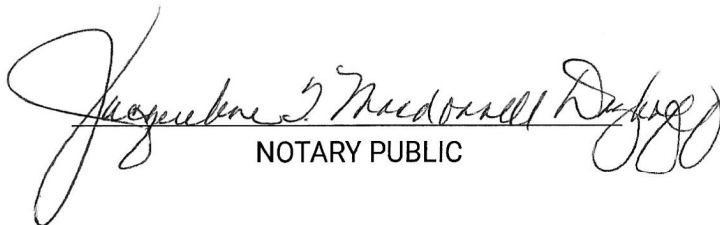
I ALSO UNDERSTAND THAT AN UNTRUE, INCORRECT OR MISLEADING ANSWER GIVEN IN THIS APPLICATION IS SUFFICIENT CAUSE FOR THE REFUSAL TO GRANT OR THE REVOCATION OF ANY LICENSE GRANTED PURSUANT TO THIS APPLICATION.

I further give my permission to the Village of Western Springs or any agency of the Village to check with any agency or individual named or referred to in this Application to verify or clarify any answer that I have given.

Walt Knake

APPLICANT

Subscribed and Sworn to before me this 13th day of May, 2025


NOTARY PUBLIC

APPLICATION APPROVED:

Local Liquor Control Commissioner

Date: _____





April 25, 2025

The Honorable Heidi Rudolph
President, Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

Dear President Rudolph,

The Western Springs Park District, in partnership with the Western Springs Business Association and with support from the Recreation Department, is in the planning stages of Harvest Fest 2025. It is our desire to hold this event on Friday, September 5, and Saturday, September 6, 2025, at Spring Rock Park (4400 Central Avenue).

We respectfully seek the Village of Western Springs' approval of the following items to proceed:

Request for Approval:

1. Special Event Liquor License – for beer and wine sales.
2. Special Permit – to allow fireworks, food vendors, and activity businesses to participate.

Fees and Costs:

- Patrons wishing to consume beer or wine will purchase tickets on-site.
- A designated wristband tent will be used to check IDs and issue wristbands.
- The alcohol service hours will be:
 - **Friday:** 5:00 PM – 9:00 PM
 - **Saturday:** 12:00 PM – 9:00 PM
- Food and beverage sales will also take place on-site throughout the festival.

Event Details:

- **Dates/Times:**
 - Friday, September 5 | 5:00 PM – 10:00 PM
 - Saturday, September 6 | 12:00 PM – 10:00 PM
- **Location:** Spring Rock Park, primarily west of the Park. (Event layout attached.)

Entertainment:

- Live bands will perform:
 - **Friday:** Beginning at 5:00 PM
 - **Saturday:** Beginning at 12:00 PM
- A 15-minute fireworks display is planned for Saturday at 8:00 PM (permit to be secured by Pyrotecnico FX).
- Music will continue after the fireworks until 10:00 PM.
- Games and activities will be provided for both children and adults.

Food Concessions:

- Approximately eight (8) food truck vendors will be on-site, offering food for purchase.

Alcohol Sales and Age Verification:

- Patrons must be **21 years of age or older** to purchase beer and/or wine tickets.
- Tickets will be provided by the Western Springs Park District and Business Association.
- Wristband tent operations will ensure ID checks and proper wrist banding for alcohol service.

Public Safety / Event Security:

- Western Springs Park District staff will coordinate with the Police Chief and Fire Chief to ensure event safety.
- There will be four emergency exits, staffed by Park District personnel and/or volunteers to monitor alcohol leaving the premises.

Parking:

- The **Lower Parking Lot** and west side of Spring Rock Park will be closed for event use.
- The **Upper Parking Lot**, surrounding street parking, and the Service Pool parking lot will be available for attendees.
- Park District staff will ensure no other activities are scheduled at Spring Rock Park during the event to minimize parking conflicts.

Good Neighbor Efforts:

- The Park District and Business Association are committed to being good neighbors to the residents surrounding Spring Rock Park.
- A written notice about the event will be hand-delivered to adjacent homeowners, who will also be offered a discount on ticket price.

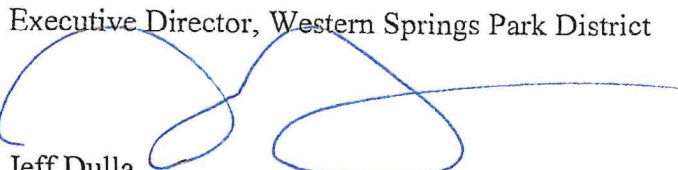
This letter serves as an initial summary to begin discussion with the Village Board, Liquor Commission, General Government Committee, and Village Staff. We seek your support and approval for the necessary permits and licenses to successfully hold Harvest Fest 2025.

We look forward to continuing collaboration and pledge the full cooperation of the Western Springs Park District in working together on this community event.

Sincerely,



Walt Knake
Executive Director, Western Springs Park District



Jeff Dulla
President, Western Springs Business Association

Cc:
Ellen Baer – Village Manager
Heather Valone – Director, Community Development ✓

HARVEST FEST 2025



- | | | | | |
|----------------------|--------------------------------|------------------------------------|--------------------------|---------------------|
| 1 Vendor Tables | 6 Welcome Tent | 11 WS Rec Games | 16 Band Convenience Tent | 21 VIP Sponsor Tent |
| 2 Batting Clinics | 7 Prime Time Racing | 12 Reptile & Bugs Show | 17 Fire Works | 22 Guest Tent |
| 3 Vendor Tables | 8 Speed Pitch | 13 I.D. Check Wristbands Beer/Wine | 18 Food Trucks | 23 Protest Area |
| 4 Tennis Clinics | 9 Inflatables | 14 Band Parking | 19 Picnic Table Area | |
| 5 Basketball Clinics | 10 Balloon Artist Face Painter | 15 Band Stage | 20 Activities | |



Exhibit "B"

Temporary Use Permit

(attached)

**VILLAGE OF WESTERN SPRINGS
TEMPORARY USE PERMIT**

For: 2025 Harvest Fest Special Event to be Held on
Friday September 5, 2025 and Saturday, September 6, 2025
Approval: June 16, 2025
Co-Applicant/Permittees: Western Springs Park District and
Western Springs Business Association
Location: Spring Rock Park

At a Village of Western Springs Board Meeting held on **Monday, June 16, 2025**, the President and Board of Trustees of the Village of Western Springs (the "Village") voted to approve and issue a Temporary Use Permit ("TUP") to the Western Springs Park District and the Western Springs Business Association (collectively the "Permittees") to allow the Permittees to operate a **Special Event to be held on Friday September 5, 2025 and Saturday, September 6, 2025**, SUBJECT TO THE CONDITIONS BELOW:

Permit for Special Event

Location: The Permittees' filed an application consisting of: a Cover Letter dated April 25, 2025 and its attached Site Plan; a Special Event Liquor License Application dated May 13, 2025 and executed on May 13, 2025; and a Fireworks Application dated _____, 2025 (collectively, the "Application"). The Application is approved by the Village under this TUP. The Application and its Site Plan are attached hereto as **Group Exhibit "A"** and made a part hereof. The Permittees shall locate, construct, maintain and operate the Special Event within Spring Rock Park (the "Property") in accordance with the attached Application and Site Plan, subject to the conditions set forth below. A TUP is required in order to conduct the Special Event. The Temporary Use regulations are set forth at Section 10-4-5 (Temporary Uses) of the Western Springs Municipal Code.

Conditions:

1. The **hours of operation** of the **Special Event** shall be:
 - General Special Event Activities: Friday September 5, 2025, between the hours of 5:00 P.M. and 10:00 P.M. and Saturday, September 6, 2025, between the hours of 12:00 P.M. and 10:00 P.M. and
 - Music bands will play during the Special Event, between the hours of 5:00 P.M. and 9:30 P.M. on Friday September 5, 2025, Saturday, September 6, 2025, between the hours of 12:00 P.M. and 10:00 P.M. and
 - On Saturday, September 6, 202, a fireworks display will occur at approximately 8:00 P.M.
 - Retail sales, service and consumption of alcoholic liquor is permitted within the outdoor alcoholic beverage sales/consumption area during the Special Event, as follows: retail sales and service of alcoholic liquor shall be permitted on Friday September 5, 2025 between the hours of 5:00

P.M. and 9:00 pm and Saturday, September 6, 2025, between the hours of 12:00 P.M. and 9:00 P.M. with 9:00 P.M. being the time for a “last call” deadline for retail sales and service of alcoholic liquor, and consumption of alcoholic liquor shall be permitted on Friday September 5, 2-25, between the hours of 5:00 P.M. and 10:00 P.M. and Saturday, September 6, 2025 between the hours of 12:00 P.M. and 10:00 P.M. The outdoor alcoholic beverage sales/consumption area shall be approved by the Village Special Event Liquor License Ordinance.

2. **Access by Public:** Prior to the opening time and after the closing time listed above, from the time that the Special Event equipment set-up commences to the time that the Special Event equipment is taken down, the public shall not be allowed to occupy the Special Event Area.
3. **Compliance with Code Regulations:** The Permittees shall locate, construct, maintain and operate the Special Event in accordance with the applicable laws and regulations, including the provisions of the Western Springs Municipal Code (“WSMC”), including but not limited to the TUP regulations set forth in Section 10-4-5 (Temporary Uses) of the WSMC.
 - a. The operation of the Special Event will be located entirely within the private or public property designated for the Special Event.
 - b. There shall be no parking on one side of Elm Street (specific side TBD) to facilitate police and emergency vehicle access.
 - c. Trailers and other equipment must not block a public street, alley or sidewalk or a point of ingress or egress for emergency vehicles.
4. **Noise; Music:** The noise from the operation of and patrons of the Special Event shall be monitored by the Permittees so as to not become a nuisance to surrounding property owners.
5. **On-Site Manager:** There shall be an on-site manager for the Permittees physically present at the Property during the hours of operation of the Special Event.
6. **Special Event Alcoholic Sales/Service/Consumption Hours:** All sales, service and consumption of alcoholic beverages shall be limited to the Licensed Premises in accordance with the regulations set forth in the Village’s Liquor Control Ordinance for the Class “I” (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License, including the requirement that the Permittees issue wrist bands to age-eligible individuals who desire to purchase and consume alcoholic liquor, except that retail sales, service and consumption of alcoholic beverages shall be regulated as set forth above under Condition No. 1.
7. **Notice to Residents:** At least fifteen (15) calendar days prior to the Special Event, the Permittees shall provide written notice of the final Village-approved Site Plan and the

hours of operation for the Special Event to the Central Avenue property owners who live across from Spring Rock Park between 47th Street and Burlington Avenue.

8. **Release, Hold Harmless and Indemnification Agreement:** By executing this TUP, the Permittees agree as follows:
- A. Release Of Claims: The Permittees agree to waive and relinquish any and all claims, demands or causes of action of any kind, including, but not limited to personal injuries, illness or death, damages, or economic and non-economic damages or losses, that it or its members, officers, employees, volunteers, patrons and agents may have against the Village and its officers, appointed and elected officials, president and trustees, employees, agents, attorneys, engineers and volunteers arising out of, connected with, or in any way associated with the Special Event or the approval, existence, use or operation of this TUP.
 - B. Risk Of Injury: The Permittees assume the full risk of injuries, illness, death, damages or losses of any kind, which it or its employees, patrons or members of the public may sustain in any way in, on or about the Property or as part of attending the Special Event.
 - C. Indemnity and Defense: The Permittees agree to protect, indemnify, save and hold forever harmless and defend the Village and its officers, appointed and elected officials, president and trustees, employees, agents, attorneys, engineers, and volunteers from and against any and all liabilities, obligations, claims, injuries, illness, death, damages or losses of any kind, penalties, causes of action, costs and expenses brought by any person, including the Permittees and their members, officers, officials, employees, contractors, subcontractors, volunteers, patrons and agents, arising out of, connected with, or in any way associated with the Special Event or the approval, existence, use or operation of this TUP.
9. **Insurance:** During the term of this TUP, the Permittees agree to have the Village and its officers, appointed and elected officials, president and trustees, employees, attorneys, engineers, volunteers and agents named as additional insureds on its insurance policies related to the Special Event and the TUP for the hold harmless, defense and indemnification purposes stated herein. The Permittees shall provide the following types of insurance, written on the comprehensive form and as an “occurrence” policy, in not less than the following amounts:
- a. Comprehensive General Liability — \$1,000,000 per occurrence and \$2,000,000 general aggregate
 - b. Umbrella coverage – \$4,000,000 per occurrence
 - c. Property Damages -- \$500,000 per occurrence
 - d. Workers’ Compensation – Statutory
 - e. Dram Shop Coverage - Statutory

The Permittees shall provide the Village with satisfactory proof of the above insurance requirements. Said certificates shall list the Village and its officers, appointed and elected officials, president and trustees, employees, attorneys, engineers, volunteers and agents

as additional insureds on all required insurance policies. The insurance coverage of the Permittees shall be primary to the Village's own insurance. The Certificate shall provide for a thirty (30) calendar day written notice to the Village in the event of cancellation or material change of coverage.

10. **Safety Requirements:** After the approval of this TUP by the Village Board, the Village-approved Site Plan may be altered or amended at any time at the direction of the Village President, the Village Manager, the Director of Law Enforcement Services, the Director of Fire and EMS Services, or the Director of Community Development in the interest of public safety. The Permittees, at their cost, shall also comply with any modifications to or other safety-related requirements pertaining to the Village-approved Site Plan that are required by the Village President, the Village Manager, the Director of Law Enforcement Services, the Director of Fire and EMS Services, or the Director of Community Development, including the restriction of parking on one side of Elm Street (specific side TBD) to accommodate emergency vehicles.
11. **Reimbursement of Village for Special Costs:** The Village reserves the right to charge the Permittees for special municipal services, such as police, fire, emergency medical services, and public works personnel and services, that are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event or to clean up and dispose of any debris, litter or waste caused by the Special Event, in the case where the Permittees fail to perform their obligations in that regard. Upon execution of this TUP, the Permittees agree to pay for such special municipal services provided by the Village which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event. The charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village.
12. **Compliance with Applicable Laws and Regulations.** All of the improvements and activities at the Property shall comply with the applicable provisions of federal, state, county and local laws and regulations, including the Western Springs Municipal Code and all accessibility regulations (i.e., the ADA, Illinois Accessibility Code, etc.).

IN WITNESS WHEREOF, the Parties hereto have executed this Temporary Use Permit as of the dates set forth below.

VILLAGE OF WESTERN SPRINGS

By: _____
Name: Heidi Rudolph
Village President

Date: _____, 2025.

WESTERN SPRINGS PARK DISTRICT

By: _____
Name: Brian Perkovich
President

Date: _____, 2025.

Date of Permit Issuance: _____, 2025

By: _____

Heather Valone

Director of Community Development

Group Exhibit "A"

**Cover Letter issued by the Western Springs Park District and the Western Springs Business Association
dated April 25, 2025 and its attached Site Plan**

(attached)

and

Special Event Liquor License Application dated May 13, 2025 and executed on May 13, 2025

(incorporated herein by reference)

and

Fireworks Application dated _____, 2025

(attached)

(collectively, the "Application")



April 25, 2025

The Honorable Heidi Rudolph
President, Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

Dear President Rudolph,

The Western Springs Park District, in partnership with the Western Springs Business Association and with support from the Recreation Department, is in the planning stages of Harvest Fest 2025. It is our desire to hold this event on Friday, September 5, and Saturday, September 6, 2025, at Spring Rock Park (4400 Central Avenue).

We respectfully seek the Village of Western Springs' approval of the following items to proceed:

Request for Approval:

1. Special Event Liquor License – for beer and wine sales.
2. Special Permit – to allow fireworks, food vendors, and activity businesses to participate.

Fees and Costs:

- Patrons wishing to consume beer or wine will purchase tickets on-site.
- A designated wristband tent will be used to check IDs and issue wristbands.
- The alcohol service hours will be:
 - **Friday:** 5:00 PM – 9:00 PM
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- Food and beverage sales will also take place on-site throughout the festival.

Event Details:

- **Dates/Times:**
 - Friday, September 5 | 5:00 PM – 10:00 PM
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- **Location:** Spring Rock Park, primarily west of the Park. (Event layout attached.)

Entertainment:

- Live bands will perform:
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- Music will continue after the fireworks until 10:00 PM.
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Food Concessions:

- Approximately eight (8) food truck vendors will be on-site, offering food for purchase.

Alcohol Sales and Age Verification:

- Patrons must be **21 years of age or older** to purchase beer and/or wine tickets.
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Public Safety / Event Security:

- Western Springs Park District staff will coordinate with the Police Chief and Fire Chief to ensure event safety.
- There will be four emergency exits, staffed by Park District personnel and/or volunteers to monitor alcohol leaving the premises.

Parking:

- The **Lower Parking Lot** and west side of Spring Rock Park will be closed for event use.
- The **Upper Parking Lot**, surrounding street parking, and the Service Pool parking lot will be available for attendees.
- Park District staff will ensure no other activities are scheduled at Spring Rock Park during the event to minimize parking conflicts.

Good Neighbor Efforts:

- The Park District and Business Association are committed to being good neighbors to the residents surrounding Spring Rock Park.
- A written notice about the event will be hand-delivered to adjacent homeowners, who will also be offered a discount on ticket price.

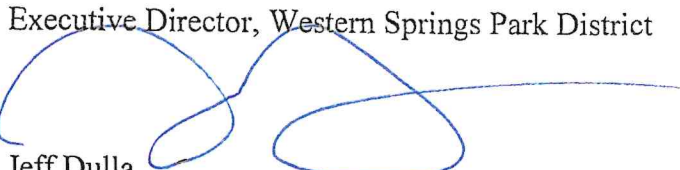
This letter serves as an initial summary to begin discussion with the Village Board, Liquor Commission, General Government Committee, and Village Staff. We seek your support and approval for the necessary permits and licenses to successfully hold Harvest Fest 2025.

We look forward to continuing collaboration and pledge the full cooperation of the Western Springs Park District in working together on this community event.

Sincerely,



Walt Knake
Executive Director, Western Springs Park District



Jeff Dulla
President, Western Springs Business Association

Cc:

Ellen Baer – Village Manager

Heather Valone – Director, Community Development ✓

HARVEST FEST 2025



- | | | | | |
|----------------------|--------------------------------|------------------------------------|--------------------------|---------------------|
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| 4 Tennis Clinics | 9 Inflatables | 14 Band Parking | 19 Picnic Table Area | |
| 5 Basketball Clinics | 10 Balloon Artist Face Painter | 15 Band Stage | 20 Activities | |



ACKNOWLEDGEMENT BY LIQUOR LICENSE APPLICANT FOR A CLASS "I"
(Special Events On Property Owned Or Leased By A Not-For-Profit Organization)
SPECIAL EVENT LIQUOR LICENSE

I, the undersigned, on behalf of the Western Springs Park District (the Applicant), agree to comply with and fulfill each and every term, condition and obligation set forth above in the Ordinance granting a Class "I" (Special Events On Property Owned Or Leased By A Not-For-Profit Organization) Liquor License to the Western Springs Park District, including each of the conditions set forth in Section 2 of the Ordinance. I understand and agree that the Village of Western Springs has the right to charge the Western Springs Park District for special municipal services, such as police, fire and public works personnel and services, that are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event, or to clean up and dispose of any debris, litter or waste caused by the Special Event in the case where the Applicant fails to perform its obligations under this Ordinance. By accepting the issuance of the Class "I" Liquor License, Western Springs Park District agrees to pay for such special municipal services provided by the Village of Western Springs which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event. I understand and agree that the charges for such special municipal services, if provided, will be based on the actual out-of-pocket costs incurred by the Village of Western Springs and I shall not object to the payment of such costs.

Liquor License Applicant:
Western Springs Park District

By: _____

Name: _____

Title: _____

Authorized Representative

Date: _____, 2025

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Edward Tymick, Clerk of the Village of Western Springs, in the County of Cook and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my office, entitled:

ORDINANCE NO. 25-_____

AN ORDINANCE APPROVING THE CREATION OF A CLASS "I" (SPECIAL EVENTS ON PROPERTY OWNED OR LEASED BY A NOT-FOR-PROFIT ORGANIZATION) LIQUOR LICENSE FOR ISSUANCE TO THE WESTERN SPRINGS PARK DISTRICT FOR THE 2024 HARVEST FEST SPECIAL EVENT TO BE HELD ON FRIDAY, SEPTEMBER 5 AND SATURDAY, SEPTEMBER 6, 2025 IN SPRING ROCK PARK.

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Village Board Meeting on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Western Springs was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this 16th day of June, 2025.

[SEAL]

Edward Tymick, Village Clerk



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 8.D.

To: Board of Trustees

From: Matthew Supert, Director of Municipal Services

CC: Ellen Baer, Village Manager

RE: IDOT Intergovernmental Agreement - Maintenance of of State Routes (Omnibus Item)

Recommendation

The General Government Committee reviewed this item at their meeting on June 5, 2025 and recommended the approval of an Intergovernmental Agreement with the Illinois Department of Transportation (IDOT) for ten-year maintenance agreement for the Village to operate and maintain portions of the state highway system with an annual reimbursement to the Village in an amount of \$21,250.00.

Summary

Attached is an Intergovernmental Agreement (IGA) from IDOT District 1 for the maintenance of 47th Street within the Village of Western Springs. The IGA is a ten-year maintenance agreement for the Village to operate and maintain portions of the state highway system. The Village has entered into at least two previous ten-year maintenance agreements.

The scope of the maintenance requirements is as follows:

- Routine surface maintenance and pothole repair
- Ice and snow control
- Street Sweeping
- Removal and Disposal of Litter
- Mowing and landscaping maintenance, including tree trimming

IDOT will pay the Village \$21,250.00 annually for the maintenance activities. This represents an increase of 1.60% from the previous agreement.

Financial Impact

None.

Recommended Motion

I move to approve the Intergovernmental Agreement with the Illinois Department of Transportation (IDOT) for a ten-year maintenance agreement with the Village to operate and

maintain portions of the state highway system with an annual reimbursement to the Village in an amount of \$21,250.00.

Strategic Plan Alignment

None.

File Attachments

1. IDOT Cover Letter - 05272025
2. BoBS 2804 - Intergovernmental Agreement - 05272025
3. IDOT Computation Sheet - 05272025



Illinois Department of Transportation

Office of Highways Project Implementation / Region 1 / District 1
201 West Center Court / Schaumburg, Illinois 60196-1096

May 7, 2025

CORRECTED LETTER

Ms. Ellen Baer
Village Manager
Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

Dear Ms. Baer:

The Illinois Department of Transportation, on behalf of the State of Illinois, intends to enter into an Intergovernmental Agreement ("Agreement") for Maintenance of Municipal Streets with your municipality. The scope of work, including the roadways covered in this Agreement, is listed in Part 5. This will replace our previous ten-year Agreement which expires on June 30, 2025.

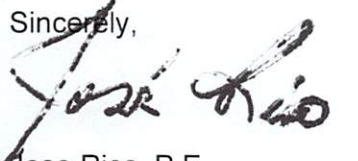
Part 5 includes a clause to allow modifications to the location listing as appropriate and as mutually agreed to by both parties. Any modifications shall be in writing and must be approved by the Regional Engineer or his or her designee on behalf of IDOT and by the PUBLIC WORKS DIRECTOR on behalf of the Governmental Body authorized to approve these modifications.

Updated Computation Sheets for the period of July 1, 2025, to June 30, 2026, are included with the contract. The adjustment factor used to determine the rates is based on the 1.60% increase published by the Engineering News Record. **The annual payment for your city will be \$21,250.00.**

Please review and sign the attached two copies of the Agreement, and return to Jacek Ejmont, D1 Maintenance Contracts Engineer, Illinois Department of Transportation, 201 W. Center Court, Schaumburg, IL 60196. In order to execute the contract by July 1, 2025, please return it no later than **May 30, 2025**. One original of the executed agreement will be sent back to you once all parties have signed it.

If you have any questions or need additional information, please contact Jacek Ejmont, D1 Maintenance Contracts Engineer, at (847) 705-4641.

Sincerely,


Jose Rios, P.E.
Region One Engineer 

Attachment



Governmental Body Name

Village of Western Springs

Agreement Number

Address

740 Hillgrove Avenue

City

Western Springs,

State

IL

Zip Code

60558

Remittance Address (if different from above)

City

State

Zip Code

Phone

Unique Entity Identifier (UEI)

FEIN/TIN

30-0009210-40

Brief Description of Service (full description specified in Part 5)

Routine Maintenance of State Routes

Compensation Method (full details specified in Part 6)

Lump Sum

Total Compensation Amount

\$212,500.00 (Estimate)

Advance Pay

☐ Yes ☒ No

Start Date

07/01/25

Agreement Term

Expiration Date

06/30/35

REQUIRED SIGNATURES

By signing below, the GOVERNMENTAL BODY and the DEPARTMENT agree to comply with and abide by all provisions set forth in Parts 1-8 herein and any Appendices thereto.

FOR THE **GOVERNMENTAL BODY**:

Signature

Date

Name

Title

FOR THE **DEPARTMENT**:

Signature

Date

Omer Osman, P.E., Secretary of Transportation

Date

Delegate Name

Printed Name

Printed Title

Signature

Date

Vicki L. Wilson, Chief Fiscal Officer

Date

Michael Prater, Chief Counsel

Date

(Approved as to form)

**INTERGOVERNMENTAL AGREEMENT
FOR
ROUTINE MAINTENANCE OF STATE ROUTES**

This Agreement is by and between

Please type or print legibly the GOVERNMENTAL BODY'S legal name and address

Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

Attention

Ms. Ellen Baer

Email

referred to as the GOVERNMENTAL BODY, and the State of Illinois, acting by and through its Department of Transportation, referred to as the DEPARTMENT individually referred to as a PARTY, and collectively referred to as the PARTIES.

Part 1	Scope/Compensation/Term
Part 2	General Provisions
Part 3	Federally Funded Agreements
Part 4	Specific Provisions
Part 5	Scope of Services/Responsibilities
Part 6	Compensation for Services
Part 7	Certification Regarding Lobbying
Part 8	Agreement Award Notification

Part 1

SCOPE / COMPENSATION / TERM

- A. **Scope of Services and Responsibilities** The DEPARTMENT and the GOVERNMENTAL BODY agree as specified in Part 5.
- B. **Compensation** Compensation (if any) shall be as specified in Part 6.
- C. **Term of Agreement** This Agreement will start 07/01/25 and will expire 06/30/35
- D. **Amendments** All changes to this Agreement must be mutually agreed upon by the DEPARTMENT and the GOVERNMENTAL BODY and be incorporated by written amendment, signed by the parties.
- ☒ E. **Renewal** This Agreement may not be renewed.

Part 2 GENERAL PROVISIONS

- A. Changes** If any circumstances or condition in this Agreement changes, the GOVERNMENTAL BODY must notify the DEPARTMENT in writing within seven (7) days.
- B. Compliance/Governing Law** The terms of this Agreement shall be construed in accordance with the laws of the State of Illinois. Any obligations and services performed under this Agreement shall be performed in compliance with all applicable state and federal laws. The Parties hereby enter into this Intergovernmental Agreement pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.
- C. Availability of Appropriation** This Agreement is contingent upon and subject to the availability of funds. The DEPARTMENT, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (2) the Governor decreases the DEPARTMENT's funding by reserving some or all of the DEPARTMENT's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the DEPARTMENT determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. GOVERNMENTAL BODY will be notified in writing of the failure of appropriation or of a reduction or decrease.
- D. Records Inspection** The DEPARTMENT or a designated representative shall have access to the GOVERNMENTAL BODY's work and applicable records whenever it is in preparation or progress, and the GOVERNMENTAL BODY shall provide for such access and inspection.
- E. Records Preservation** The GOVERNMENTAL BODY, shall maintain for a minimum of six (6) years after the completion of the Agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the Agreement.
- F. Cost Category Transfer Request** For all transfers between or among appropriated and allocated cost categories, DEPARTMENT approval is required. To secure approval, the GOVERNMENTAL BODY must submit a written request to the DEPARTMENT detailing the amount of transfer, the cost categories from and to which the transfer is to be made, and rationale of the transfer.
- G. Subcontracting/Procurement Procedures/Employment of DEPARTMENT Personnel**
1. Subcontracting-Subcontracting, assignment or transfer of all or part of the interests of the GOVERNMENTAL BODY concerning any of the obligations covered by this Agreement is prohibited without prior written consent of the DEPARTMENT.
 2. Procurement of Goods or Services - Federal Funds For purchases of products or services with any Federal funds that cost more than \$3,000.00 but less than the simplified acquisition threshold fixed at 41 U.S.C. 134, (currently set at \$250,000.00) the GOVERNMENTAL BODY shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any Federal funds for \$250,000 or more will require the GOVERNMENTAL BODY to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the GOVERNMENTAL BODY, the procedures of the DEPARTMENT will be used, provided that the procurement procedures conform to the provisions in Part 3(K) below. The GOVERNMENTAL BODY may only procure products or services from one source with any Federal funds if: (1) the products or services are available only from a single source; or (2) the DEPARTMENT authorizes such a procedure; or, (3) the DEPARTMENT determines competition is inadequate after solicitation from a number of sources.
 3. Procurement of Goods or Services - State Funds For purchases of products or services with any State of Illinois funds that cost more than \$20,000.00, (\$10,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, currently set to not exceed \$100,000 for professional and artistic services, (See 30 ILCS 500/20-20(a) and 44 Ill. Admin Code 6.100) the GOVERNMENTAL BODY shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any State of Illinois funds not exceeding \$100,000 for goods and services or more for professional and artistic services will require the GOVERNMENTAL BODY to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the GOVERNMENTAL BODY, the procedures of the DEPARTMENT will be used. The GOVERNMENTAL BODY may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the DEPARTMENT authorizes such a procedure; or, (3) the DEPARTMENT determines competition is inadequate after solicitation from a number of sources.

The GOVERNMENTAL BODY shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.
 4. EMPLOYMENT OF DEPARTMENT PERSONNEL The GOVERNMENTAL BODY will not employ any person or persons currently employed by the DEPARTMENT for any work required by the terms of this Agreement.

Part 3

☒ **FEDERALLY FUNDED AGREEMENTS**

[Not applicable to this Agreement]

PART 4
SPECIFIC PROVISIONS

- A. Invoices** Invoices submitted by the GOVERNMENTAL BODY will be for costs that have been incurred to complete the Part 5, Scope of Services. If the GOVERNMENTAL BODY's invoices are deemed by the DEPARTMENT or auditors to not be sufficiently documented for work completed, the DEPARTMENT may require further records and supporting documents to verify the amounts, recipients and users of all funds invoiced pursuant to this Agreement. Furthermore, if any of the deliverables in Part 5 are not satisfactorily completed, GOVERNMENTAL BODY will refund payments made under this agreement to the extent that such payments were made for any such incomplete or unsatisfactory deliverable.

Any invoices/bills issued by the GOVERNMENTAL BODY to the DEPARTMENT pursuant to this Agreement shall be sent to the following address:

Illinois Department of Transportation

Attention

District 1, Operations Supervisor

Address

4160 May St.

City

Hillside,

State

IL

Zip Code

60162

All invoices shall be signed by an authorized representative of the GOVERNMENTAL BODY.

- B. Billing and Payment** All invoices for services performed and costs incurred by the GOVERNMENTAL BODY prior to July 1st of each year must be presented to the DEPARTMENT no later than July 31st of that same year for payment under this Agreement. Notwithstanding any other provision of this Agreement, the DEPARTMENT shall not be obligated to make payment to the GOVERNMENTAL BODY on invoices presented after said date. Failure by the GOVERNMENTAL BODY to present such invoices prior to said date may require the GOVERNMENTAL BODY to seek payment of such invoices through the Illinois Court of Claims and the Illinois General Assembly. No payments will be made for services performed prior to the effective date of this Agreement. The DEPARTMENT will direct all payments to the GOVERNMENTAL BODY's remittance address listed in this Agreement.
- C. Termination** This Agreement may be terminated by either party by giving thirty (30) calendar days written notice. If the DEPARTMENT is dissatisfied with the GOVERNMENTAL BODY's performance or believes that there has been a substantial decrease in the GOVERNMENTAL BODY's performance, the DEPARTMENT may give written notice that remedial action shall be taken by the GOVERNMENTAL BODY within seven (7) calendar days. If such action is not taken within the time afforded, the DEPARTMENT may terminate the Agreement by giving seven (7) calendar days written notice to the GOVERNMENTAL BODY. In either instance, the GOVERNMENTAL BODY shall be paid for the value of all authorized and acceptable work performed prior to the date of termination, including non-cancelable obligations made prior to receipt of notice of termination and for which work will be completed within thirty (30) days of receipt of notice of termination, based upon the payment terms set forth in the Agreement.
- D. Location of Service** Service to be performed by the GOVERNMENTAL BODY shall be performed as described in Part 5.
- E. Ownership of Documents/Title to Work** All documents, data and records produced by the GOVERNMENTAL BODY in carrying out the GOVERNMENTAL BODY's obligations and services hereunder, without limitation and whether preliminary or final, shall become and remain the property of the DEPARTMENT. The DEPARTMENT shall have the right to use all such documents, data and records without restriction or limitation and without additional compensation to the GOVERNMENTAL BODY. All documents, data and records utilized in performing research shall be available for examination by the DEPARTMENT upon request. Upon completion of the services hereunder or at the termination of this Agreement, all such documents, data and records shall, at the option of the DEPARTMENT, be appropriately arranged, indexed and delivered to the DEPARTMENT by the GOVERNMENTAL BODY.
- F. Software** All software and related computer programs produced and developed by the GOVERNMENTAL BODY (or authorized contractor or subcontractor thereof) in carrying out the GOVERNMENTAL BODY's obligation hereunder, without limitation and whether preliminary or final, shall become and remain the property of both the DEPARTMENT and the GOVERNMENTAL BODY. The DEPARTMENT shall be free to sell, give, offer or otherwise provide said software and related computer programs to any other agency, department, commission, or board of the State of Illinois, as well as any other agency, department, commission, board, or other governmental entity of any country, state, county, municipality, or any other unit of local government, or to any entity consisting of representatives of any unit of government, for official use by said entity. Additionally, the DEPARTMENT shall be free to offer or otherwise provide said software and related computer programs to any current or future contractor.
- The DEPARTMENT agrees that any entity to whom the software and related computer programs will be given, sold or otherwise offered shall be granted only a use license, limited to use for official or authorized purposes, and said entity shall otherwise be prohibited from selling, giving or otherwise offering said software and related computer programs without the written consent of both the DEPARTMENT and the GOVERNMENTAL BODY.

- G. **Confidentiality Clause** Any documents, data, records, or other information given to or prepared by the GOVERNMENTAL BODY pursuant to this Agreement shall not be made available to any individual or organization without prior written approval by the DEPARTMENT. All information secured by the GOVERNMENTAL BODY from the DEPARTMENT in connection with the performance of services pursuant to this Agreement shall be kept confidential unless disclosure of such information is approved in writing by the DEPARTMENT.
- H. **Compliance with Freedom of Information Act.** Upon request, GOVERNMENTAL BODY shall make available to DEPARTMENT all documents in its possession that DEPARTMENT deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).
- I. **Reporting/Consultation** The GOVERNMENTAL BODY shall consult with and keep the DEPARTMENT fully informed as to the progress of all matters covered by this Agreement.
- J. **Travel Expenses** Expenses for travel, lodging, or per diem is NOT allowed pursuant to this Agreement.
- K. **Indemnification** Unless prohibited by State law, the GOVERNMENTAL BODY agrees to hold harmless and indemnify the DEPARTMENT, and its officials, employees, and agents, from any and all losses, expenses, damages (including loss of use), suits, demands and claims, and shall defend any suit or action, whether at law or in equity, based on a alleged injury or damage of any type arising from the actions or inactions of the GOVERNMENTAL BODY and/or the GOVERNMENTAL BODY's employees, officials, agents, contractors and subcontractors, and shall pay all damages, judgments, costs, expenses, and fees, including attorney's fees, incurred by the DEPARTMENT and its officials, employees and agents in connection therewith.
- GOVERNMENTAL BODY shall defend, indemnify and hold the DEPARTMENT harmless against a third-party action, suit or proceeding ("Claim") against the DEPARTMENT to the extent such Claim is based upon an allegation that a Product, as of its delivery date under this Agreement, infringes a valid United States patent or copyright or misappropriates a third party's trade secret.
- L. **Equal Employment Practice** The GOVERNMENTAL BODY must comply with the "Equal Employment Opportunity Clause" required by the Illinois Department of Human Rights. The GOVERNMENTAL BODY must include a requirement in all contracts with third parties (contractor or consultant) to comply with the requirements of this clause. The Equal Employment Opportunity Clause reads as follows:

In the event that the GOVERNMENTAL BODY, its contractor or consultant fails to comply with any provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act Rules and Regulations of the Illinois Department of Human Rights ("IDHR"), the GOVERNMENTAL BODY, its contractor or consultant may be declared ineligible for future contracts or subcontracts with the state of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the GOVERNMENTAL BODY agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization;
2. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with IDHR's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service;
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organizations or representative of the contractor's obligations under the Illinois Human Rights Act and IDHR's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly notify IDHR and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder;
5. That it will submit reports as required by IDHR's Rules and Regulations, furnish all relevant information as may from time to time be requested by IDHR or the contracting agency, and in all respects comply with the Illinois Human Rights Act and IDHR's Rules and Regulations;

6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and IDHR for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and IDHR's Rules and Regulations;
7. That it will include verbatim or by reference the provisions of this Clause in every contract and subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this Agreement, the GOVERNMENTAL BODY, its contractor or consultant will be liable for compliance with applicable provisions of this clause; and further it will promptly notify the contracting agency and the Department in the event any of its contractor or subcontractor fails or refuses to comply therewith. In addition, the GOVERNMENTAL BODY will not utilize any contractor or subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the state of Illinois or any of its political subdivisions or municipal corporations;
8. The GOVERNMENTAL BODY must have written sexual harassment policies that include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment, under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. A copy of the policies must be provided to the DEPARTMENT upon request; and

In addition, the GOVERNMENTAL BODY is subject to the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., which prohibits discrimination in connection with the availability of public accommodations.

M. Tax Identification Number GOVERNMENTAL BODY certifies that:

1. The number shown on this form is a correct taxpayer identification number (or it is waiting for a number to be issued), and
2. It is not subject to backup withholding because: (a) it is exempt from backup withholding, or (b) has not been notified by the Internal Revenue Service (IRS) that it is subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified the GOVERNMENTAL BODY that it is no longer subject to backup withholding, and
3. It is a U.S. entity (including a U.S. resident alien).

NAME OF GOVERNMENTAL BODY: Village of Western Springs

Taxpayer Identification Number: 30-0009210-40

Legal Status (check one):

☐ Tax-exempt ☒ Government ☐ Other

N. International Boycott The GOVERNMENTAL BODY certifies that neither GOVERNMENTAL BODY nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to contracts that exceed \$10,000 (30 ILCS 582).

O. Forced Labor The GOVERNMENTAL BODY certifies it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the DEPARTMENT under this Agreement have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

P. Equipment The DEPARTMENT and the GOVERNMENTAL BODY agree to the following:

1. The GOVERNMENTAL BODY must obtain the DEPARTMENT's written approval prior to purchasing any equipment with funds acquired under this Agreement;
2. The GOVERNMENTAL BODY acknowledges that the DEPARTMENT is under no obligation to approve, and the DEPARTMENT may, if it approves, subject that approval to additional terms and conditions as the DEPARTMENT may require;
3. The GOVERNMENTAL BODY acknowledges that any equipment purchased under this Agreement must remain the property of the DEPARTMENT;
4. The GOVERNMENTAL BODY must use the equipment for the authorized purpose under Part 5 (Scope of Service/Responsibilities) and Part 6 (Compensation) during the period of performance or the equipment's entire useful life;
5. The GOVERNMENTAL BODY must not sell, transfer, encumber, or otherwise dispose of any equipment that is acquired under this Agreement without prior DEPARTMENT's written approval;
6. In cases where the GOVERNMENTAL BODY fails to dispose of any equipment properly, as determined by the DEPARTMENT, the GOVERNMENTAL BODY may be required to reimburse the DEPARTMENT for the cost of the equipment; and
7. For purposes of this provision, "equipment" includes any tangible or intangible product, having a useful life of two years or more, an acquisition cost of at least \$100, and used solely in GOVERNMENTAL BODY's performance under this Agreement.

PART 5
SCOPE OF SERVICE/RESPONSIBILITIES

A.) The GOVERNMENTAL BODY agrees to operate and maintain specific portions of the State Highway system that are currently under the DEPARTMENT'S jurisdiction, specifically the portions of that system located within the GOVERNMENTAL BODY's boundary as shown in Attachment A.

This maintenance location listing may be modified as appropriate and mutually agreed to by both parties. Such modification shall be in writing and must be approved by the Regional Engineer or his or her designee on behalf of IDOT and by the PUBLIC WORKS DIRECTOR on behalf of the Governmental Body. It is understood these modifications may result in a modification to the total payments under this agreement. The parties hereby agree that a formal amendment to the agreement is not necessary to modify the locations nor is a formal amendment necessary to modify a change in cost associated with the change in locations, provided the change in amount of total payments is less than 10%.

B.) Maintenance Requirements. The GOVERNMENTAL BODY hereby agrees to maintain the roadway in a serviceable condition at all times. The GOVERNMENTAL BODY's maintenance responsibilities include, but are not limited to the following:

- routine surface and pothole repairs
- temporary full depth patching;
- removing expansion bumps on bituminous surfaces;
- sealing cracks and joints;
- controlling snow and ice;
- cleaning;
- sweeping;
- picking up and disposal of litter;
- mowing, maintenance up to and including removal and/or trimming of trees, shrubs, landscape beds and turf or other landscaping that is located within, obstructs or overhangs the right of way (including weeding, replenishing mulch, mowing, etc.);
- Inspection and maintenance of pavement markings limited to stop bars, symbols, special pavement treatments and crosswalks. Replace as necessary to ensure proper road user guidance. All markings should be in accordance with the latest edition of the Manual on Uniform Traffic Control Devices.
- all other routine operational services to maintain the roadway in a serviceable condition.

Note: Median maintenance, when applicable, includes the following:

- sweeping;
- picking up and disposal of litter;
- mowing, and maintenance up to and including removal and/or trimming of trees, shrubs, landscape beds and turf or other landscaping that is located within, obstructs or overhangs the right of way (including weeding, replenishing mulch, mowing, etc.); and
- repairing surface.

C.) Responsibilities. The GOVERNMENTAL BODY agrees to the following:

- must obtain written approval from the DEPARTMENT before cutting or opening the curb or the pavement of any highway, which is covered in this AGREEMENT;
- must undertake all measures, including notifying the DEPARTMENT of the need for legal action, to require utility owners or permit holders to adjust, maintain, repair, and restore all pavement cuts, curb openings, utility frames, municipal frames, grates, and covers that are disturbed by settlement, construction, or repair;
- must notify the DEPARTMENT of the need to inform utility owners or permit holders to pay all costs of adjustment, maintenance, repair and restoration;
- must ensure that the work adheres to all applicable laws, rules and regulations, as well as the DEPARTMENT's standards (the most recent edition of Standard Specifications for Road and Bridge Construction, and subsequent updates); and

- Must obtain written approval from the Department before adding any new or supplemental pavement marking along the state highway.
- must request and obtain written approval from the DEPARTMENT's Regional Engineer or his designee before doing any extra work not specifically identified in this AGREEMENT.

**PART 6
COMPENSATION FOR SERVICES**

Funding

State Funds (Appropriation Code: 011-49405-4472-0200)	(Estimate)	\$212,500.00	100%
Subtotal		\$212,500.00	100%
Local Match Provided Through the GOVERNMENTAL BODY		\$0.00	
GRAND TOTAL		\$212,500.00	

Funding Breakdown

Terms and Conditions:

- 1.) GOVERNMENTAL BODY agrees that total payment for each fiscal year from _2026 through 2035_ must not exceed the previous year's total payment plus cost adjustment. [Cost adjustment means the previous year's total payment x % change of the Construction Cost Index, which is published in the Engineering News Record (January edition for each year)]. Payment for the cost of approved extra work will be added to the total funding as provided in Part 5, last paragraph;
- 2.) The DEPARTMENT will calculate the compensation for services according to the DEPARTMENT'S Bureau of Operations Maintenance Policy Manual, Section 11-800.2.4 Rate of Compensation; and Section 11-800.2.5 Empirical Formula - Municipal Maintenance of State Highways, and send an annual letter to the GOVERNMENTAL BODY notifying it of the new annual Lump Sum approved amount according to the attached Computation Sheet - Municipal Maintenance (Attachment A) under the conditions stated in Section B above;
- 3.) The GOVERNMENTAL BODY must submit an invoice voucher every 3 months (quarterly), based on the approved annual Lump Sum amount; and
- 4.) The DEPARTMENT will pay the GOVERNMENTAL BODY's quarterly invoice vouchers on or about September 30, December 31, March 31, and June 30 of each fiscal year, subject to the DEPARTMENT's inspection for satisfactory operation and maintenance of covered streets.

Budget

--

PART 7

CERTIFICATION REGARDING LOBBYING

(49 CFR PART 20)

☒ **[NOT APPLICABLE TO THIS AGREEMENT]**

PART 8
AGREEMENT AWARD NOTIFICATION

REQUIRED FOR ALL PROJECTS

Does this project receive Federal funds? ☐ Yes ☒ No

Amount of Federal funds

Name of Project

\$0.00

State Routes Maintenance Agreement

Federal Project Number

N/A

Assistance Listing Number*, Federal Agency, Program Title

N/A

*For Assistance Listing Number, refer to original Federal Award/Grant Agreement.

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ANNUAL CERTIFICATION FOR SINGLE AUDIT COMPLIANCE

NOTICE

- The certification applies ONLY to governmental agencies, local units of government and non-profit agencies expending federal funds for this project. It does not apply to for-profit public or private entities.
- If 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements applies to your organization, submit the certification or a copy of your single audit to the DEPARTMENT at the end of your fiscal year for any fiscal year in which you expended any federal funds related to this contract.

NOTE: ANNUAL COMPLIANCE WITH THIS REQUIREMENT IS MANDATORY FOR EVERY YEAR IN WHICH FEDERAL FUNDS ARE EXPENDED FOR THIS PROJECT BY ANY STATES, LOCAL GOVERNMENTS OR NONPROFIT ORGANIZATIONS. FAILURE TO COMPLY WITH THE ANNUAL CERTIFICATION TO THE DEPARTMENT WILL RESULT IN SUSPENSION OF PAYMENTS TO REIMBURSE PROJECT COSTS.

In accordance with 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements, non-federal entities that expended at least the threshold amount as set out in 2 CFR 200.501(a) in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The DEPARTMENT is required by federal law to obtain and review the single audit of all entities that had any federally participating funds pass through it, irrespective of the amount provided by the DEPARTMENT. It is the responsibility of the agencies expending Federal funds to comply with the requirements and determine whether they are required to have a single audit performed.

In order to comply with the requirements, your agency must provide the following information to the DEPARTMENT on an annual basis for every year in which you expended funds for costs associated with this project:

1. If your agency expended at least the threshold amount as set out in 2 CFR 200.501(a) or more in Federal awards from all sources, including other agencies, in a year, you are required to have a single audit performed, and submit a copy of the report to the DEPARTMENT within the earlier of 30 days after completion of the single audit or no more than nine months after the end of your fiscal year end.
2. If your agency expended less than the threshold amount as set out in 2 CFR 200.501(a) in Federal awards from all sources, including other agencies, in any fiscal year for which you expended funds for project costs, and were not required to conduct a single audit, **you must complete and return the certification statement.**
3. If your agency receives multiple awards from the DEPARTMENT, only one annual submittal of this information is required.

Please submit a copy of your single audit or the Single Audit Not Required Certification to:

Illinois Department of Transportation
Financial Review & Investigation Section, Rm. 126
2300 South Dirksen Parkway
Springfield, IL 62764
DOT.AuditReview@illinois.gov

The single audit must be comprised of four parts. You have the option of including the four parts in one report or a combination of reports. The four parts are commonly known as:

1. Comprehensive Annual Financial Report (Financial Statements).
2. Schedule of Expenditures of Federal Awards and Independent Auditor's Report thereon.
3. Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other matters based on an Audit of Financial Statements performed in accordance with Government Auditing Standards.
4. Independent Auditor's Report on Compliance with Requirements Applicable to each Major Program and on Internal Control over Compliance in accordance with 2 CFR Part 200.

Additional information which should be submitted:

1. Corrective Action Plan(s), if applicable,
2. Management Letter, if applicable, and
3. Status of Prior Year Findings, if applicable.

For your convenience, you may also submit the information via email to DOT.AuditReview@illinois.gov or via fax at 217/782-5634. If you have any questions, please contact the Audit Coordination Section at 217/782-6041.

NOTICE

Do not submit this certification to the DEPARTMENT with your signed contract.

- The certification applies ONLY to governmental agencies, local units of government and non-profit agencies expending Federal funds for this project. It does not apply to for-profit public or private entities.
- If 2 CFR Part 200, Subpart F, Section 200.501, Audit Requirements applies to your organization, submit the certification or a copy of your single audit to the DEPARTMENT at the end of your fiscal year for any fiscal year in which you expended any Federal funds related to this contract.

Single Audit Not Required Certification

I certify that _____ expended less than the threshold amount as set out in 2 CFR 200.501(a) or more in Federal awards from all sources in Federal awards in our fiscal year _____, and was not required to have a single audit conducted.

Signature

Date

Title

Subrecipient Contact Information

Subrecipient

Contact Person

Title

Address

City

State

Zip Code

Phone

Fiscal Year End

E-mail

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION - District No. 1
Village of Western Springs
COMPUTATION SHEET - MUNICIPAL MAINTENANCE
For the Period beginning July 1, 2025, ending June 30, 2026

LINE NO.	ROUTE	INTERSECTING STREETS						PORTIONS UNDER AGREEMENT								MAINT. ALLOWANCE			
		SECTION	STREET NAME	FROM	TO	TOTAL WIDTH	BUILT BY	WIDTH	NO. LANES	LOCATION	LENGTH IN FEET	LANE MILES	ADT/ LANE	SOURCE	RATE/ LN. MI.	ADJ. FACTOR	ROUTE TOTALS	SUB-TOTALS	
1	SA 165	0102	47th	Springlake	Willow Springs	44'	C	44'	4	Full Roadway	6500	4.92	3563	C-'94	528	8.18	21249.68		
												TOTALS	4.92	Lane Miles					\$21,250.00



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 8.E.

To: Board of Trustees

From:

CC:

RE: Proclamation - June 2025 PRIDE Month (Omnibus Item)

Recommendation

Summary

Financial Impact

Recommended Motion

I move to approve a Proclamation recognizing Pride Month in the Village of Western Springs during the month of June 2025.

Strategic Plan Alignment

File Attachments

1. PRIDE MONTH PROCLAMATION 2025

PRIDE MONTH PROCLAMATION

June 2025

WHEREAS, the Village Board of Trustees of the Village of Western Springs recognizes and proclaims the month of June 2025 as “LGBTQ+ Pride Month” throughout the Village of Western Springs; and

WHEREAS, the Village of Western Springs observes Pride Month with a statement of Pride to honor the history of the LGBTQ+ liberation movement and to support the rights of all citizens to experience equality and freedom from discrimination; and

WHEREAS, all human beings are born free and equal in dignity and rights. LGBTQ+ individuals have had immeasurable impact to the cultural, civic, and economic successes of our country; and

WHEREAS, the Village of Western Springs is committed to supporting visibility, dignity and equality for LGBTQ+ people in our diverse community; and

WHEREAS, while society at large increasingly supports LGBTQ+ equality, it is essential to acknowledge that the need for education and awareness remains vital to end discrimination and prejudice; and

WHEREAS, this nation was founded on the principle that every individual has infinite dignity and worth, and the Village of Western Springs calls upon the people of this municipality to embrace this principle and work to eliminate prejudice everywhere it exists; and

WHEREAS, celebrating Pride Month influences awareness and provides support and advocacy for the LGBTQ+ community, and is an opportunity to take action and engage in dialogue to strengthen alliances, build acceptance and advance equal rights.

NOW, THEREFORE BE IT RESOLVED that the Village of Western Springs hereby proclaims the month of June 2024 as Pride Month in support of the LGBTQ+ community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Western Springs, Cook County, Illinois to be affixed this 16th day of June, 2025.

ATTEST:

Village President Heidi Rudolph

Village Clerk Edward Tymick



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 8.F.

To: Board of Trustees

From:

CC:

RE: Proclamation - Juneteenth(Omnibus Item)

Recommendation

Proclamation in recognition of Juneteenth

Summary

Financial Impact

Recommended Motion

I move to approve a Proclamation recognizing June 19, 2025 as Juneteenth in the Village of Western Springs.

Strategic Plan Alignment

File Attachments

1. Juneteenth Proc June 19, 2025

PROCLAMATION

Juneteenth – June 19, 2025

WHEREAS, United State President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, ordering the freedom of all enslaved African Americans in territory held by the Confederacy; and

WHEREAS, over 250,000 enslaved Black Americans remained in bondage in the State of Texas, as the war raged on and over 150000 enslaved African Americans were forced into Texas as slave owners attempted to him them from the Union, and

WHEREAS, on June 19, 1865, in Galveston, Texas, Union Major General Gordon Granger announced to Texans the end of the Civil War and the signing of the Emancipation Proclamation, legally freeing the last of the Confederacy’s enslaved people; and

WHEREAS, June 19, or Juneteenth, also known as Emancipation Day or Freedom Day, commemorates the Galveston announcement and has become a celebration of the freedom of our Black brothers and sisters and the social, economic, and cultural contributions they have made to these United States of America and Illinois, and

WHEREAS, the decades of systemic racism that have permeated many aspects of our national history should be actively dismantled pairing protest and policy – through sustained economic investment in Black communities, genuine criminal justice reform, and a fundamentally reimaged vision of policy; and

NOW, THEREFORE, we, the members of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, acting by and through the Village President, do hereby proclaim June 19, 2024 as Juneteenth in Western Springs, and urge all residents to reflect on our history, our future and the actions we can take, individually and collectively, to truly build ourselves into the equitable nation of our ideals – a land of freedom and opportunity for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Western Springs, Cook County, Illinois to be affixed this 16th day of June, 2025.

Village President Heidi Rudolph

ATTEST:

Village Clerk Edward Tymick



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 9.A.

To: Board of Trustees

From: John Mastandona, Director of Finance

CC: Ellen Baer, Village Manager

RE: Revenue Discussion to Prepare for Strategic Planning Workshop

Recommendation

Discussion at Strategic Planning Workshop

Summary

The Finance Committee discussed current and potential revenue issues of the Village and explored potential revenue changes in preparation for the Village Board Strategic Planning workshop on June 16.

Financial Impact

Recommended Motion

Strategic Plan Alignment

File Attachments

None



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 10.A.

To: Board of Trustees

From: Heather Valone, Director of Community Development , Jeff Koza, Director of Engineering Services

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk, Michael Jurusik, Village Attorney, John Mastandona, Director of Finance, Anne Skrodzki, Village Attorney

RE: 5600 Wolf Road - Heritage Crossing: Agreement with V3 Companies, Ltd. for Public Improvements Inspection and Permit Plan Review Services (Omnibus Item)

Recommendation

The Planning and Zoning Committee reviewed this item at their meeting on June 10, 2025, and recommended the approval of the agreement with V3 Companies, Ltd. for public improvements inspection and plan review services.

Summary

On February 10, 2025, the Village Board approved Ordinance No. 25-3240 allowing the redevelopment of the property addressed 5600 Wolf Road with 29 townhomes, stormwater management facilities, sidewalks, a private street, and other site development related improvements. The Village Board also approved Resolution No. 25-2879 authorizing the execution of a redevelopment and maintenance agreement between the Village and the developer McNaughton Development, LLC. (the "Developer").

The Village utilized a consultant, Baxter & Woodman Consulting Engineers, to complete the review of the engineering plans as part of the zoning entitlement process. The project has progressed and the demolition permit for the building and parking lots. The developer has already submitted their site development permit for review. Work under the site development permit will consist of grading the site, installation of sidewalks, installation of the private street, expansion of the detention pond, water main, sanitary and storm sewers, and other site development improvements. Village staff recommends that V3 Companies, Ltd. ("V3") be engaged to perform the construction observations and inspections on behalf of the Village during the site development phase of the development. V3 is currently performing the construction observations and inspections for the Village related to the Timber Trails subdivision, Burlington Avenue resurfacing project, Hampton Avenue project, and Woodland Avenue project.

The agreement would also include plan review for the individual townhome lots as part of the

building permit process. Each lot would receive a minimum of three plan reviews for the site plan, spot / foundation survey, and the as-built survey. The as-build will consist of both plan review and inspection. V3 is completing similar reviews for the Timber Trails Subdivision.

The Village will initially pay V3 for services completed, but all costs incurred by the Village are then billed by the Village to the Developer per redevelopment agreement. The Planning and Zoning Committee reviewed this item at their meeting on June 10, 2025, and recommended approval of the agreement to the full Village Board.

Attachment

1. Resolution – A Resolution Approving and Authorizing the Execution of a Professional Services Agreement with V3 Companies, Ltd., for Public Improvements Inspection and Permit Plan Review Services for the Heritage Crossing Development at the 5600 South Wolf Road Property by Developer McNaughton Development, LLC.

Financial Impact

The costs related to this agreement are passed through to the developer of the Heritage Crossing, McNaughton Development, LLC, as indicated in the redevelopment agreement.

Recommended Motion

I move to approve the agreement with V3 Companies, Ltd. for public improvements inspection and plan review services under the items contained in the omnibus.

Strategic Plan Alignment

Financial Stability.

File Attachments

1. Resolution

RESOLUTION NO. 25-
VOTE:
VOTING AYE:
VOTING NAY:
ABSENT:
ABSTAIN:
DATE: June 16, 2025
OTHER:

**A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT WITH V3 COMPANIES, LTD., FOR
PUBLIC IMPROVEMENTS INSPECTION AND
PERMIT PLAN REVIEW SERVICES FOR THE
HERITAGE CROSSING DEVELOPMENT AT THE
5600 SOUTH WOLF ROAD PROPERTY BY
DEVELOPER MCNAUGHTON DEVELOPMENT, LLC.**

WHEREAS, the President and Board of Trustees of the Village of Western Springs (the “Village Board”) and V3 Companies, LTD. (the “Consultant”) desire to enter into an agreement entitled “Heritage Crossing Development – 5600 Wolf Road Public Improvements Inspection and Permit Plan Review Services” for the performance of construction observations and inspections and permit plan review and for the Heritage Crossing Development at the 5600 South Wolf Road Property (the “Services”), a copy of which are attached hereto as **Exhibit “A”** and made a part hereof (the “Agreement”); and

WHEREAS, the Services to be performed under the Agreement relate to the development of the 5600 South Wolf Road Property by McNaughton Development, LLC (the “Developer”), who was granted a conditional use permit for a planned development, a rezoning, plats of consolidation and resubdivision, and a partial vacation of Village-owned Lawn Avenue right-of-way in order to construct 29 three-story townhome units known as the “Heritage Crossing Development” (the “Project”) in February of 2025 via Ordinance No. 25-3240; and

WHEREAS, the Services will be performed relative to construction observation and inspection related to the Heritage Crossing Subdivision, which requires the hiring of the Consultant to assist the Village Engineer with monitoring construction and the installation of the public infrastructure part of the Project.. The Consultant’s scope of work will include monitoring construction activity and ensuring that the public infrastructure are constructed to Village approved plans and specifications. The Services are set forth in more detail in Exhibit A; and

WHEREAS, the Services will be also performed relative to permit plan review related to the Heritage Crossing Subdivision, which requires the hiring of the Consultant to assist the Village Engineer in reviewing the engineering plans for the individual townhome lots site plan, spot / foundational survey, and as-built plan. The Consultant’s scope of work will continue any inspections needed related to the plan review. The Services are set forth in more detail in Exhibit A; and

WHEREAS, the Consultant’s fees to perform the Services are based on as-needed hourly billing and are set forth in the Exhibit A. The hourly rates and fees set forth in the Exhibit A pertain to Services to be performed in 2025 and 2026 and it is anticipated that the annual fee under this Agreement will exceed \$10,000.00. However, the actual expenditure will be on an hourly basis and will depend on the construction activities occurring in the Heritage Crossing Subdivision. All invoices will be reviewed by staff. The Consultant’s fees will be paid from the Village’s General Fund and/or monies from other lawful sources, subject to reimbursement from the Developer’s Security and Plan Review Fees as required by the Redevelopment Agreement approved via Resolution No. 25-2879; and

WHEREAS, at an open public meeting held on June 10, 2025, the Planning and Zoning Committee (the “Committee”) reviewed the terms of the attached Agreement and received input from the Village staff and provided an opportunity for public input on the matter, and then the Committee recommended that the Village Board review and approve the Agreement; and

WHEREAS, at an open public meeting held on June 16, 2025, the President and Board of Trustees of the Village reviewed and discussed the Project, the Agreement and the Committee’s recommendation and received input from the Village staff and provided an opportunity for public input on the matter. At its June 16, 2025, meeting, the President and Board of Trustees of the Village of Western Springs accepted the Committee’s recommendation to approve and enter into the Agreement; and

WHEREAS, the President and Board of Trustees of the Village of Western Springs are authorized, under the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation), as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), of the Constitution of the State of Illinois of 1970 and the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7) and the Local Government Professional Services Selection Act (50 ILCS 510), to approve and enter into the attached Agreement, and find that it is protective of the health safety and welfare of and in the best interests of the Village, its residents, property owners, local businesses and the public to approve and enter into the attached Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2. Approval and Execution of Agreement and Other Related Documents. The President and Board of Trustees of the Village of Western Springs approve and authorize the execution of the “Heritage Crossing Development – 5600 Wolf Road Public Improvements Inspection and Permit Plan Review Services” Agreement for the performance of the Services, substantially in the form attached hereto as **Exhibit “A”, which may contain certain non-substantive and non-financial modifications approved by the Village Attorney,** and made a part hereof (the “Agreement”). In addition, the Village Board authorizes and directs the President and Clerk, or their designees, to execute the final version of the Agreement and such other documents as are necessary to fulfill the Village’s obligations under the Agreement.

SECTION 3. Approval of Related Expenses. The President and Board of Trustees further approve and authorize the expenditure of Village funds and/or other available funds to pay for the Village’s financial obligations under the Agreement, and also authorize and direct the Village Manager, the Village Engineer, and the Village Attorney, or their designees, to take all necessary actions to comply with the Village of Western Springs’ obligations under the attached Agreement.

SECTION 4. Delivery of Signed Documents. After approval and execution of this Resolution and the Agreement and the Rider by the Village President and Village Clerk, or their designees, the Village

Clerk's Office shall arrange for the delivery of certified copies of this Resolution and executed versions of the attached Agreement and the Rider to the Consultant for record retention purposes.

SECTION 5. Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Special Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President on the same day, and attested by the Village Clerk on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

SEAL

Exhibit "A"

**Professional Services Agreement
"Heritage Crossing Development – 5600 Wolf Road Public
Improvements Inspection and Permit Plan Review Services"**

(attached)



May 27, 2025

Heather Valone, AICP
Director of Community Development
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558

**RE: Heritage Crossing Development – 5600 Wolf Road
Public Improvements Inspection and Permit Plan Review Services**

Dear Ms. Valone:

In association with the pending construction of the Heritage Crossing townhome development, V3 Companies, Ltd. is pleased to submit this proposal to the Village of Western Springs for inspection services related to the public improvements to be constructed by the development. The proposal also outlines professional services related to the review of individual lot permit/plan submittals for the development.

If you find this proposal to be acceptable, the executed copies of this letter will constitute the entire agreement between the Village of Western Springs (CLIENT) and V3 Companies, Ltd. (V3) for services on this PROJECT.

PROJECT UNDERSTANDING

On February 10, 2025 McNaughton Development, LLC received village board approval to develop the 2.75-acre property at 5600 Wolf Road into a nine building, 29-unit residential townhome development. The development is anticipated to break ground in spring of 2025 with demolition of the existing buildings, and site development related improvements to follow immediately.

The village is seeking assistance to provide daily, as needed inspections of the public improvements, which will include earthwork for stormwater management facilities, subgrade preparations for roadways and parking areas, storm sewer and water main related improvements, structural retaining walls, lighting, paving and erosion control. Oversight of sanitary sewer related construction activities will be performed by the LaGrange Highlands Sanitary District. All construction activities and improvements are to be in accordance with the applicable development codes of Western Springs and applicable standards from the Cook County Highway Department in relation to improvements on Wolf Road.

We anticipate all public improvements will be constructed entirely in 2025, with the exception of the final surface course on the roadway pavement. Construction of at least one townhome building is also anticipated this year. A total of nine townhome buildings will be constructed, requiring review and approval of the permit plats, spot surveys, and as-built final grading surveys, utilizing the village's Munis reporting system.

SCOPE OF SERVICES

The general extent of services V3 will provide is expected to include, but may not be limited to the following:

General Development Inspection

These inspections will involve daily monitoring of construction activities with email updates to village staff being provided. Inspections will be performed in accordance with Section 10 of the Village Code, on an as-needed basis for activities such as erosion control measures, perimeter site fencing, traffic control, parking, roadway pavement components, sidewalks, street lighting, signage and hardscape landscape related improvements. It is our understanding demolition activities will start the week of June 2, 2025. V3 will check on the site one day a week as this process is on-going. We will verify erosion control measures are in place and the off-site stormwater has not been affected.

A full-time site presence will be made for all activities related to underground utilities for storm sewer and water main installations, earthwork operations that involve the stormwater management facilities and embankment placements for the roadway improvements. The construction of the five (5) separate segmental block retaining walls, the storm sewer box culvert facilities, and entrance modifications at Wolf Road will be monitored at all times.

V3 will coordinate scheduling and testing of suitable earth subgrade materials with the village's retained materials testing firm. Water system flushing, pressure testing, and chlorination of the new water mains will be coordinated with village staff. A log of daily activities, including representative photographs and field book information, will be kept as record for those days present onsite.

Inspection of the sanitary sewer main and services will be performed by representatives of the LaGrange Highlands Sanitary District.

Lot Permit/Plan Review and Inspection

V3 will provide three reviews per building permit, based on data provided by the developer, upon notice to proceed from the village. Comments will be provided on the plans and returned to the submitter. V3 will respond to resubmittals. V3 is not responsible for the as built information. The information should be provided and verified by the developer/builder as necessary. The review stages and review periods are proposed as follows:

- Site Plan – Plan will be reviewed and compared to available engineering plans and adjacent lot data provided by developer, 10 business days (max).
- Spot Review/Foundation – Plans checked against approved plans and site plan, setbacks will be checked, 2-5 business days.
- As-built – Data provided by developer will be reviewed against lot plans, 10 business days (max).

V3 will invoice twice for each lot review:

- Site plan and spot/foundation review.
- As-built review and approval.

V3 will input the data into the Village's Munis tracking system as directed by the Village.

COMPENSATION

Upon notice to proceed from CLIENT, V3 will provide our services on an hourly basis, for those employees engaged directly on the project; a fee based on the actual hours expended multiplied by V3's billing rates attached for each employee classification.

While the actual costs will depend upon the actual need and pace of development, an estimate of those services is provided as follows:

Task	Detail	Estimated Budget
Weekly General Development Inspection (hourly estimate)	4 hours/day; 20 days/month @ 6 months: 480 hours	\$ 79,200
Stormwater Management Facilities Oversight	40 hours/week; 4 weeks: 160 hours	\$26,400
	Vehicles (5 visits/week @ 24 weeks); 120 EA @ \$65	\$7,800
	Estimated budget	\$113,400
Lot Permit/Plan Review and Inspection	Site Plan and Spot/Foundation Review	\$ 1,500/lot
Note: Permit/Plan Review and Inspection Services to be paid on a Lump Sum Basis per lot.	As-Built Review	\$ 750/lot
	Anticipate 9 lots:	\$ 20,250
	Total Engineering Services	\$133,650

This fee does not include reimbursable expenses such as mileage, printing, postage, messenger service, and other similar project-related items. V3 shall be compensated 110% of reimbursable expenses. If Additional Services are required, they will be subject to a separate agreement. No additional services will be performed without prior written approval from the Village.

If the terms of this agreement are found to be satisfactory, please sign in the space provided below and return one copy to our office. V3 will initiate its services promptly upon the receipt of CLIENT's written acceptance of this proposal.

We appreciate the opportunity to present this proposal and look forward to working with Western Springs on this project.

Sincerely,
V3 COMPANIES, LTD.



Richard P. Kipp, P.E.
Senior Project Manager

Accepted For:
Village of Western Springs

By: _____

Title: _____

Date: _____



Heidi E. Voirol, P.E., LEED AP DB+C
Senior Project Manager



Kurt Corrigan, P.E.
Vice President of Municipal Services

**Rider to
Professional Services Agreement
Between The Village Of Western Springs And V3 Companies, LLC
For Construction Management and Oversight and Plan Review Services for the Heritage Crossing Subdivision**

The Terms and Conditions of the Professional Services Agreement ("PSA" or "Agreement") are supplemented by this Rider to PSA. This Rider is attached to and incorporated by reference into and made a part of the PSA as Exhibit "1". In the event of a conflict or inconsistency between any term or provision of this Rider and any term or provision of the PSA, the terms and provisions of this Rider shall control.

A. THE ENGINEER AGREES:

1. The ENGINEER shall procure and maintain, for the duration of its Agreement and for three (3) years thereafter insurance against errors and omissions and claims for injuries to its employees which may arise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees or subcontractors.

a. Minimum Scope of Insurance --

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 04/13);
- (2) Insurance Services Office form number CA 0001 (Ed. 10/13) covering Automobile Liability, symbol 01 "any auto";
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

b. Minimum Limits of Insurance --

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$1,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$100,000 per accident.

c. Deductibles and Self-Insured Retentions --

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions --

The policies are to contain, or be endorsed to contain, the following provisions:

(1) General Liability and Automobile Liability Coverages --

- (a) The VILLAGE, its appointed and elected officials, agents, attorneys, employees and volunteers (the "Village Affiliates") are to be covered as additional insureds under policies issued on the ISO CG 20 10 form regarding: liability caused in whole or in part by the acts or omissions by or on behalf of the ENGINEER for all aspects of the Services and the Project for both ongoing and completed operations;

or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE and the Village Affiliates.

- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE and the Village Affiliates shall be in excess of ENGINEER's insurance and shall not contribute with it relative to the payment or settlement of any claims or lawsuits filed regarding the Services or the Project.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the VILLAGE and the Village Affiliates.
- (d) The ENGINEER'S insurance shall contain a severability of interests clause or language stating that ENGINEER'S insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages --

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided or canceled or reduced in coverage or in limits by the insurer, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

- (3) Reporting. In the event of a claim, demand, lawsuit or other action filed against the ENGINEER and/or its owners, officers, employees, agents and subcontractors arising out of the Services or the Project or relating to any matter covered by the Agreement, the ENGINEER shall immediately notify, in writing, the VILLAGE'S and the ENGINEER'S insurer(s) so that they can notify their insurers of such claim, demand, lawsuit or other action. Any failure to comply with reporting provisions of any policy by a party shall not affect coverage and the indemnification and defense obligations under the Agreement.

e. Acceptability of Insurers --

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of A according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage --

The ENGINEER shall furnish the VILLAGE with certificates of insurance and policies and with copies of endorsements affecting coverage with premiums paid in full. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to issue certificates of insurance. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

- 2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE and the Village Affiliates against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE and the Village Affiliates, caused by the negligent or willful performance of the Services by the ENGINEER, its owners, officers, employees, agents and/or subcontractors, except that arising out of the negligence or willful act of the VILLAGE and the Village Affiliates. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE and the Village Affiliates for their own negligent acts or omissions.
- 3. Any insurance policies required by the Agreement, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE and the Village Affiliates as herein provided.
- 4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE, and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while performing the Services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments regarding the performance of the Services; and the ENGINEER and the VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.
6. The VILLAGE may, at any time, by written order to the ENGINEER (Suspension of Services Order), require the ENGINEER to stop all, or any part, of the Services required by the Agreement. Upon receipt of such an order, the ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the Services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the Services upon expiration of the Suspension of Services Order.
7. The Agreement may be terminated by the VILLAGE by removal of the ENGINEER from the office of VILLAGE Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that, should the Agreement be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed through the termination date. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor VILLAGE Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of VILLAGE Engineer.
8. The Agreement may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:
 - a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency.
 - b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
 - c. If ENGINEER makes a general assignment for the benefit of creditors.
 - d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors.
 - e. If ENGINEER admits in writing an inability to pay its debts generally as they become due.
9. Upon termination, the ENGINEER shall deliver to the VILLAGE copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE with the condition that the VILLAGE shall not have the right to use such plans or specifications on any other project or for extensions of this Project without the express written consent of the ENGINEER, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, the ENGINEER shall maintain all rights to reuse standard details and other design features on other projects. The VILLAGE agrees the ownership rights it acquires in such plans and specifications will not be transferred to any other person or party. The ENGINEER shall be paid for all actual, documented, completed Services and any expense sustained, less all costs incurred by the VILLAGE to have the Services performed which were to have been performed by the ENGINEER. The VILLAGE agrees to waive any claim against the ENGINEER and to indemnify and hold the ENGINEER harmless from any claim or loss arising or allegedly arising out of the unauthorized re-use of the documents.
10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the Project and sufficient, properly trained and experienced personnel will be retained to perform the services enumerated herein.
11. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure the Agreement; and he has not paid or agreed to pay any company or

person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of the Agreement. For breach or violation of this warranty, the VILLAGE shall have the right to annul the Agreement without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

12. The ENGINEER, during the period commencing upon the execution of the Agreement and concluding one year following the completion of the Project, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.
13. The Agreement shall be deemed to be exclusive between the VILLAGE and the ENGINEER. The Agreement shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.
14. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in the performance of these services under the Agreement (the "Services") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.
15. The ENGINEER assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Services, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. The ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Services in the VILLAGE's name. The ENGINEER shall give the VILLAGE or any person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under the Agreement and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. The ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the completed Services, with the condition that the VILLAGE shall not have the right to use such plans or specifications on any other project or for extensions of this Project without the express written consent of the ENGINEER, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, the Engineer shall maintain all rights to reuse standard details and other design features on other projects. The VILLAGE agrees the ownership rights it acquires in such plans and specifications will not be transferred to any other person or party. The ENGINEER shall not use the Services for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Services or other termination of the Agreement, the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to the Agreement.
16. Subject to the terms of Number 15 above, the drawings, specifications, reports, and any other Project documents prepared by the ENGINEER in connection with any or all of the Services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all Project documents and drawings for its files. Furthermore, it is understood and agreed that the Project documents such as, but not limited to, reports, calculations, drawings and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project. Any reuse of Project documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and the ENGINEER is not responsible for accuracy, completeness nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for Project construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the Project, including photographs of the exterior and interior,

among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

17. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE, except as expressly authorized by the VILLAGE. The ENGINEER shall treat such information at all times as confidential. The ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:
 - a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases which are not otherwise known to the public.
 - b. All information relating to the Engineering Services being performed by the ENGINEER under the Agreement, regardless of its type or form and which are not otherwise known to the public.
 - c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by the ENGINEER under the Agreement which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.
 - d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

18. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by the ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. The ENGINEER shall immediately return said items to the VILLAGE upon termination of the ENGINEER's engagement or earlier at the VILLAGE's request at any time.
19. The ENGINEER's opinions of probable Project construction cost (if provided herein) are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.
20. The VILLAGE, for and in consideration of the rendering of the Services enumerated herein, shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:
 - a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within thirty (30) days after approval by the VILLAGE.
 - b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).
21. The Agreement may be terminated by the ENGINEER by resignation from the office of VILLAGE Engineer, upon thirty (30) days' written notice to the VILLAGE, should the VILLAGE fail substantially to perform in accordance with the terms of the Agreement through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

22. The ENGINEER is an independent contractor in the performance all Services provided for under the Agreement, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the employee or the agent of the VILLAGE. Nothing contained in the Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or the ENGINEER.
23. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:
 - a. If to the VILLAGE:
Village of Western Springs
740 West Hillgrove Avenue
Western Springs, Illinois 60558
Attn: Ellen Baer, Village Manager
 - b. If to the ENGINEER:
Current Business Address and Contact Information
Directed to the President or Project Engineer of the Engineering Firm
 - c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever the Agreement requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.
24. The Agreement represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. The Agreement may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.
25. The terms of the Agreement shall be binding upon and inure to the benefit of the parties and their respective successors.
26. The waiver of one party of any breach of the Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of the Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
27. If any term, covenant or condition of the Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term, covenant or condition of the Agreement shall be valid and shall be enforced to the fullest extent permitted by law.
28. The Agreement shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of the Agreement shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. CERTIFICATION OF ENGINEER

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a. Not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.
 - b. Not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4).
 - c. Not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1.

- d. In compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*).
- e. In compliance with equal employment opportunities and, during the performance of the Agreement, the ENGINEER shall:
 - (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2) If it hires additional employees in order to perform the Agreement or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 - (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
 - (4) Send to each labor organization or representative of workers, with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
 - (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin because of habit, local custom or otherwise.
- f. In compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. In agreement that, in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and the Agreement may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. In compliance with 30 ILCS 580/1 *et seq.* (Drug Free Workplace Act) by providing a drug-free workplace by:
 - (1) Publishing a statement:
 - (a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER'S workplace.
 - (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on such Agreement, the employee will:
 - (i) abide by the terms of the statement; and

- (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 - (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in the workplace;
 - (b) the ENGINEER's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance program; and
 - (d) the penalties that may be imposed upon employees for drug violations.
 - (3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) above to each employee engaged in the performance of the Agreement, and to post the statement in a prominent place in the workplace.
 - (4) Notifying the VILLAGE within ten (10) days after receiving notice under subparagraph B.1.h.(1)(c)(ii) above from any employee or otherwise receiving actual notice of such conviction.
 - (5) Imposing a sanction on, or requiring the satisfactory participation in, a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
 - (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required, and indicating that a trained referral team is in place.
 - (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and the ENGINEER is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
 - j. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the VILLAGE. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the VILLAGE on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin.
 - k. Patriot Act Compliance. Neither the ENGINEER nor any of its principals, shareholders, members, partners or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the ENGINEER and its principals, shareholders, members, partners or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by the Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and the VILLAGE Affiliates from and against any and all claims, damages, losses, risks, liabilities and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.
 - l. Compliance with Laws. The ENGINEER, and its owners, officers, agents, employees, subconsultants and subcontractors, shall comply with any and all applicable laws, regulations and rules promulgated by any Federal, State, County, local, or other governmental authority or regulatory body pertaining to all aspects of the Services now in effect, or which may become in effect during the performance of the Services. The scope of the laws, regulations and rules referred to in this paragraph includes, but is in no way limited to, the Occupational Safety and Health Act standards, the Illinois Human Rights Act, the Illinois Equal Pay Act of 2003, along with the standards and regulations promulgated pursuant thereto (including but not limited to those safety requirements involving work on elevated platforms), all forms of traffic regulations, public utility, Interstate and Intrastate Commerce Commission regulations, Workers' Compensation Laws, the Substance Abuse Prevention on Public Works Projects Act, Prevailing Wage Laws, the Smoke Free Illinois Act, the USA Security Act, the Federal Social Security Act (and any of its titles), and any other law, rule or regulation of the Illinois Department of Labor, Illinois Department of Transportation, Illinois Environmental Protection Act, Illinois Department of Human Rights, Human Rights Commission, EEOC, Metropolitan Water Reclamation

District of Greater Chicago and the Village of Western Springs. In the event that the ENGINEER, or its owners, officers, agents, employees, subconsultants and subcontractors, in performing the Services are found to have not complied with any of the applicable laws and regulations as required by the Agreement, then the ENGINEER shall indemnify and hold the VILLAGE harmless, and pay all amounts determined to be due from the VILLAGE for such non-compliance by the ENGINEER, including, but not limited to, fines, costs, attorneys' fees and penalties.

- m. Employment of Illinois Workers on Public Works Act Compliance. To the extent required by law, the ENGINEER agrees to comply with the provisions of the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 *et seq.*).
 - n. No Collusion. The ENGINEER represents that the only persons, firms or corporations interested in the Agreement as principals are those disclosed to the VILLAGE prior to the execution of the Agreement, and that the Agreement is made without collusion with any other person, firm or corporation. If at any time it shall be found that the ENGINEER has, in procuring the Agreement, colluded with any other person, firm or corporation, then the ENGINEER shall be liable to the VILLAGE for any loss or damage that the VILLAGE may suffer, and the Agreement shall, at VILLAGE'S option, be null and void.
 - o. Conflict of Interest. The ENGINEER represents and certifies that, to the best of its knowledge: (1) no VILLAGE employee or agent is interested in the business of the ENGINEER or the Agreement; (2) as of the date of the Agreement, neither the ENGINEER nor any person employed or associated with the ENGINEER has any interest that would conflict in any manner or degree with the performance of the obligations under the Agreement; and (3) neither the ENGINEER nor any person employed by or associated with the ENGINEER shall at any time during the term of the Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under the Agreement.
 - p. Compliance with Laws, Grant Regulations. All Services must be provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations, and with applicable statutes, ordinances, rules and regulations. The ENGINEER also must comply with applicable conditions of any federal, state or local grant received by the VILLAGE with respect to the Agreement. The ENGINEER will be solely responsible for any fines or penalties that may be imposed or incurred by a governmental agency with jurisdiction over the Services as a result of the ENGINEER's improper performance of, or failure to properly perform, any Services.
2. The Parties to the Agreement shall further comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of the Agreement, including the following:
- (1) Certification. Each Party and its officers, corporate authorities, employees and agents certify that they are not barred from entering into the Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or 5/33E-6 (interference with contract submission and award by public official) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act) or as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue or any fee required by any unit of local government or the State, unless the Party is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or the fee, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.* Each Party and its officers, corporate authorities, employees and agents further certify by signing the Agreement that the Party and its officers, corporate authorities, employees and agents have not been convicted of or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and have not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity. Nor has any of the Parties and their officers, corporate authorities, employees and agents made admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent or employee of the Parties been so convicted nor made such an admission.
 - (2) Non-Discrimination. Each Party and its officers, corporate authorities, employees and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations. Each Party maintains a written Sexual Harassment Policy in compliance with Section 2-105 of the

Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)). Each Party certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights ("IDHR") Equal Opportunity Employment clause as required by the IDHR's Regulations (44 Ill. Adm. Code, Part 750, Appendix A). As required by Illinois law and IDHR Regulation, the Equal Opportunity Employment clause is incorporated by reference in its entirety as though fully set forth herein. Each Party certifies that it agrees to comply with the Prohibition of Segregated Facilities clause, which is incorporated by reference in its entirety as though fully set forth herein. See, Illinois Human Rights Act (775 ILCS 5/2-105). See also, Illinois Department of Human Rights Rules and Regulations, Title 44, Part 750. Administrative Code, Title 44: Government Contracts, Procurement and Property Management, Subtitle B: Supplemental Procurement Rules, Chapter X: Department of Human Rights, Part 750: Procedures Applicable to All Agencies, Section 750.160: Segregated Facilities (44 Ill. Adm. Code 750.160)

- (3) Illinois Freedom of Information Act. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 *et seq.*) and the Freedom of Information Act (5 ILCS 140/1 *et seq.*) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the VILLAGE. The ENGINEER shall cooperate with the VILLAGE: (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 *et seq.*); (b) with any request for public records made pursuant to any audit; and (c) by providing full access to and copying of all relevant books and records within a time period which allows the VILLAGE to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq.*). To facilitate a response by the VILLAGE to any FOIA request, the ENGINEER agrees to provide all requested public records within five (5) business days of a request being made by the VILLAGE. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and the VILLAGE Affiliates, and agrees to pay all reasonable costs connected therewith (including, but not limited to, reasonable attorney and witness fees, filing fees and any other expenses) for the VILLAGE to defend any and all causes, actions, causes of action, disputes, prosecutions or conflicts arising from the ENGINEER's actual or alleged violation of the FOIA or the ENGINEER's failure to furnish all public records as requested by the VILLAGE. Furthermore, should the ENGINEER request that the VILLAGE utilize a lawful exemption under FOIA in relation to any FOIA request thereby denying that request, the ENGINEER agrees to pay all costs connected therewith (such as reasonable attorney and witness fees, filing fees and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and Village Affiliates and agrees to pay all costs incurred by the VILLAGE connected therewith (such as reasonable attorney and witness fees, filing fees, penalties, fines, and any other expenses) to defend any denial of a FOIA request pursuant to the ENGINEER's request to utilize a lawful exemption.

3. Means, Methods and Safety. The ENGINEER will neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the construction of the Project, unless one or more of those tasks or activities are specifically agreed to by the VILLAGE and the ENGINEER in the Agreement or an addendum to the Agreement.

Dated: June, 2025

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH V3 COMPANIES, LTD., FOR PUBLIC IMPROVEMENTS INSPECTION AND PERMIT PLAN REVIEW SERVICES FOR THE HERITAGE CROSSING DEVELOPMENT AT THE 5600 SOUTH WOLF ROAD PROPERTY BY DEVELOPER MCNAUGHTON DEVELOPMENT, LLC

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this ____ day of June, 2025.

Edward Tymick, Village Clerk

SEAL



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 10.B.

To: Board of Trustees

From: Heather Valone, Director of Community Development

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Michael Jurusik, Village Attorney, Anne Skrodzki, Village Attorney, Kelsey Fawell, Senior Planner

RE: Timber Trails Subdivision Supplemental Letter Agreement for Sale and Development of Eleven Finished Lots, Seller / Developer: Timber Trails Development Company, LLC, 1625 N Burling, LLC or Brian Taylor, Buyer / Developer: McNaughton Development, LLC (Omnibus Item)

Recommendation

The Planning and Zoning Committee reviewed this item at their meeting on June 10, 2025, and recommended the approval of the Supplemental Letter Agreement with McNaughton Development, LLC.

Summary

On March 21, 2005, the Village Board entered into an annexation agreement with the developer of the Timber Trails subdivision. Under the terms of the annexation agreement, the developer was permitted to sell undeveloped lots to other home builders contingent that the purchaser was also bound by the terms of the annexation agreement. Under Section 35 of the Timber Trails Subdivision annexation agreement the Developer (i.e. Timber Trails Development Company, LLC 1625 N Burling, LLC and Brian Taylor, who are collectively referred to as "TTDC") may sell any of the platted residential lots within the Timber Trails Subdivision for the purpose of development in accordance with the Annexation Agreement, and upon each sale, the purchaser shall be bound by the obligations and entitled to the benefits of the Agreement.

On April 26, 2021, the Village Board approved Resolution No. 21-2611 approving an agreement for the sale of 20 lots to McNaughton Development, LLC. The Lots that were sold in 2021 are identified as: Unit 1: Lots 56 and 57; and Unit 2: Lots 80, 81, 82, 83, 84, 85, 106, 123 through 133. The agreement also outlined the required special assessment provisions, approved architecture for the lots, and fees. On August 14, 2023, the Village Board of Trustees approved Resolution No. 23-2745 approving a second agreement for the sale of seven additional lots to McNaughton Development, LLC and included the same provisions as the original agreement. The lots are identified as: Unit 1 Lots 54, 59, 79 and Unit 2 Lots 101, 102, 107, and 108. On October 28, 2024, the Village Board of Trustees approved Resolution No. 24-2846 approving a third agreement for the sale of an additional lot (Lot 78) to McNaughton Development, LLC and including the same provisions as the original agreement.

On February 17, 2025, the Village received a request from McNaughton Development for the

sale of an additional 11 lots (Lots 103, 135, 136, 137, 138, 139, 140, 141, 142, 143, and 215) located in Unit 2. On April 21, 2025 the Village received the corresponding letter from TTDC related to the requested sale. The Planning and Zoning Committee reviewed this item at their meeting on June 10, 2025, and recommended approval of the agreement to the full Village Board.

Attachment

1. Resolution - A Resolution Authorizing The Approval And Execution Of A Supplemental Letter Agreement With Exhibit "A" (Supplemental Lot List And Special Assessment No. 05-01 Release Of Lien Amounts), Exhibit "B" (McNaughton Architectural Design Plans For Timber Trails Residential Home Products) And Exhibit "C" (Timber Trails Plan Review Permit Fees And Closing Fees) Regarding The Sale And Development Of Eleven Lots Within Unit 2 Of The Timber Trails Subdivision (Lots: 103, 135, 136, 137, 138, 139, 140, 141, 142, 143, and 215); (Seller: 1625 North Burling, LLC And Buyer/Developer: McNaughton Development, LLC).

Financial Impact

None.

Recommended Motion

I move to approve the supplemental Letter Agreement with McNaughton Development LLC.

Strategic Plan Alignment

Economic Development.

File Attachments

1. Resolution

RESOLUTION NO. 25-____
 VOTE
 AYES:
 NAYS:
 ABSENT:
 ABSTAIN:
 DATE: June 16, 2025.
 OTHER: None.

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A SUPPLEMENTAL LETTER AGREEMENT WITH EXHIBIT "A" (SUPPLEMENTAL LOT LIST AND SPECIAL ASSESSMENT NO. 05-01 RELEASE OF LIEN AMOUNTS), EXHIBIT "B" (MCNAUGHTON ARCHITECTURAL DESIGN PLANS FOR TIMBER TRAILS RESIDENTIAL HOME PRODUCTS) AND EXHIBIT "C" (TIMBER TRAILS PLAN REVIEW PERMIT FEES AND CLOSING FEES) REGARDING THE SALE AND DEVELOPMENT OF ELEVEN LOTS WITHIN UNIT 2 OF THE TIMBER TRAILS SUBDIVISION (LOTS: 103, 135, 136, 137, 138, 139, 140, 141, 142, 143 and 215); (Seller: 1625 North Burling, LLC and Buyer/Developer: McNaughton Development, LLC).

WHEREAS, on March 21, 2005, the President and Board of Trustees of the Village of Western Springs (the "Village Board" or the "Village") and Western Springs One, L.L.C., an Illinois Limited Liability Company (the "Original Owner / Developer") entered into an "Annexation Agreement" relative to the Village's annexation of the Timber Trails Country Club Property (the "Property") and its development with 338 single-family residential dwelling units consisting of a mixed-use development of single-family lots and townhouses with amenities including open space, tree conservation areas, a 5.0 acre park site, tennis courts, tot lots, a pedestrian circulation system, and storm water detention facilities in accordance with development plans approved by the Village (the "Timber Trails Subdivision" or the "Development"). The Annexation Agreement was approved by Resolution Number 05-1858. The annexation of the Property was approved by passed Ordinance Number 05-2335; and

WHEREAS, on July 11, 2005, under Ordinance No. 05-2352, the Village Board granted final approval of the Timber Trails Subdivision and approved a Conditional Use for a Planned Development for the Development. As part of the approval of the Annexation Agreement and the Conditional Use for a Planned Development, the Village Board also approved the Preliminary Architecture Plans for the Development; and

WHEREAS, Section 35 (Continuity of Obligations) of the Annexation Agreement provides, in relevant part, as follows (underlined text for emphasis):

35. Continuity of Obligations. *** The Developer may sell or convey all or any part of the Subject Property for the purposes of development in accordance with this Agreement, and upon each such sale or conveyance, the purchaser shall be bound by the obligations and entitled to the benefits of this Agreement with respect to the part of the Subject Property purchased or conveyed. After written notice of the sale or conveyance to the Village, the Village shall release the Developer from its obligations and these covenants but only as to the property sold or conveyed and only if (1) the Developer is not in default regarding any provision or obligation contained in this Agreement and (2) the purchaser(s) have assumed in writing the obligations and

covenants set forth in this Agreement. ***

In the event of any sale or conveyance by the Developer of the Subject Property or any portion thereof, the Developer shall notify the Village in writing at least thirty (30) days or more prior to the anticipated closing date and shall also notify the Village in writing within ten (10) business days after the closing of such sale or conveyance, of any and all successors in title to all or any portion of the Subject Property. *** Upon the sale and transfer of any portion of the Subject Property, the Developer shall be released from the obligation secured by its Security instrument for public improvements provided that the Village approves and accepts alternative security from the successor in interest to Developer.

Nothing contained in this Agreement shall be construed to restrict or limit the right of the Developer to sell or convey all or any portion of the Subject Property, whether improved or unimproved, except as otherwise specifically set forth herein.

; and

WHEREAS, with the passage of Resolution No. 21-2611 on April 26, 2021 the Village Board approved the sale and conveyance of the following twenty (20) lots within Unit 1 and Unit 2 of the Development to McNaughton Development, LLC, an Illinois limited liability company ("McNaughton"), for the purpose of McNaughton constructing twenty (20) residential homes: Unit 1: Lots 56, and 57; and Unit 2: Lots 80, 81, 82, 83, 84, 85, 106, 123 through 133 ("McNaughton Project - Phase 1"). With the passage of Resolution No. 23-2745 on August 14, 2023, the Village Board approved the sale of the following seven (7) additional lots by the Developer to McNaughton for the construction of seven (7) residential homes: Unit 1 Lots 54, 59 and 79; and Unit 2 Lots 101, 102, 107, and 108 ("McNaughton Project - Phase 2"). With the passage of Resolution No. 24-2846 on October 28, 2024, the Village Board approved the sale of an additional lot by the Developer to McNaughton for the construction a residential house: Lot 78 within Unit 1 ("McNaughton Project - Phase 3"); and

WHEREAS, pursuant to Section 35 (Continuity of Obligations) of the Annexation Agreement, the Timber Trails Development Company, LLC 1625 N Burling, LLC and Brian Taylor (collectively "TTDC") are the real estate owners of the remaining undeveloped lots in the Timber Trails Subdivision, and TTDC has submitted **written notice dated April 21, 2025** to the Village of its intent to sell an additional eleven (11) lots within Unit 2 of the Development to McNaughton, for the purpose of McNaughton constructing residential houses on the lots (the "Supplemental Letter Agreement"). The Lots to be sold are identified as: Unit 2: Lots 103, 135, 136, 137, 138, 139, 140, 141, 142, 143, and 215 ("McNaughton Project - Phase 4"). The Supplemental Letter Agreement contains the following Exhibits: Exhibit "A" (Supplemental Lot List And Special Assessment No. 05-01 Release Of Lien Amounts), Exhibit "B" (McNaughton Architectural Design Plans For Timber Trails Residential Home Products); and Exhibit "C" (Timber Trails Plan Review Permit Fees And Closing Fees). A copy of the Supplemental Letter Agreement and its Exhibits are attached hereto as **Exhibit "1"** and made a part hereof. Brian Taylor is the owner / member of Timber Trails Development Company, LLC and 1625 N Burling, LLC; and

WHEREAS, under the Supplemental Letter Agreement, after acquiring title and ownership to the lots, McNaughton agrees to comply with the terms of the Annexation Agreement and the additional conditions set forth in the Supplemental Letter Agreement regarding its construction of residential houses on the lots ("McNaughton Lots") as part of McNaughton Project - Phase 4; and

WHEREAS, at the closing on the sale and conveyance of each of the McNaughton Lots, TTDC will arrange for the payoff and release of each Special Assessment No. 05-01 Lien as provided for in the Supplemental Letter Agreement and its **Exhibit “A”** (Lot List And Special Assessment No. 05-01 Release Of Lien Amounts); and

WHEREAS, pursuant to Section 31 (Building Architecture) of the Annexation Agreement, TTDC and McNaughton have submitted for Village approval a set of updated architectural design plans for the residential home products that McNaughton intends to construct on the McNaughton Lots, which are referenced as **Exhibit “B”** (McNaughton Architectural Design Plans For Timber Trails Residential Home Products) to the Supplemental Letter Agreement; and

WHEREAS, in order to receive Village building permits for the McNaughton Lots, McNaughton is required to participate in the building plan review process and pay all related development and plan review fees as provided for in the Supplemental Letter Agreement and its **Exhibit “C”** (Timber Trails Plan Review Permit Fees And Closing Fees); and

WHEREAS, the Village Board makes the following findings relative to the proposed sale of the lot by TTDC to McNaughton:

- A. TTDC is in compliance with the terms of the Annexation Agreement and the Village-approved Conditional Use for a Planned Development for the Development, except for the posting of adequate security as required by Section 11 of the Annexation Agreement and Section 10-10-19(B)(2) of the Western Springs Village Code.
- B. Per Section 31 (Building Architecture) of the Annexation Agreement, the McNaughton Architectural Design Plans For Timber Trails Residential Home Products (**Exhibit “B”**) are in substantial conformance with the Village-approved Final Architecture Plan or are consistent with the style of elevation in the Village-approved Preliminary Architecture Plan for Development or are proposed “alternative building elevations” that are approved by the Village Board.
- C. The McNaughton Architectural Design Plans For Timber Trails Residential Home Products (**Exhibit “B”**) comply with the requirements of Section 32 (Exterior Building Materials) of the Annexation Agreement (“The single-family detached units and townhome buildings shall be constructed primarily of brick, stone and cedar (or a cedar substitute product like Hardies cedarboard product). Aluminum and vinyl siding shall not be permitted. Dry-vit may be used as an architectural feature combined with the above approved exterior building materials products.”).
- D. The requirements of Section 35 (Continuity of Obligations) of the Annexation Agreement have been met by TTDC and McNaughton based on the terms set forth in the Supplemental Letter Agreement and its Exhibits, except for the requirement of posting of additional Security by TTDC, which will be contested in Cook County Circuit Court if TTDC and the Village do not reach an accord on the matter. Upon the sale and transfer of the McNaughton Lots, TTDC is not released from the obligation to post additional Security with the Village and the obligations secured by its current Security instrument posted with the Village to ensure completion of the Public Improvements until TTDC completes the unfinished Public Improvements.

; and

WHEREAS, at an open public meeting held on June 10, 2025, the Village’s Planning and Zoning

Committee ("Committee") reviewed and discussed the Supplemental Letter Agreement and its Exhibits and received input from the Village staff and provided an opportunity for public input on the matter, and the Committee voted to recommend that the Village Board approve the Supplemental Letter Agreement and its Exhibits; and

WHEREAS, at an open public meeting held on June 16, 2025, the Village Board of the Village reviewed and discussed the Supplemental Letter Agreement and its Exhibits, and the Committee's recommendation, and received input from the Village staff and provided an opportunity for public input on the matter. At its June 16, 2025, Village Board Meeting, the Village Board accepted the Committee's recommendation to approve and enter into the Supplemental Letter Agreement and its Exhibits; and

WHEREAS, in accordance with the authority set forth in Section 35 of the Annexation Agreement and the applicable provisions of the Illinois Municipal Code (65 ILCS 5/), the contracting powers set forth at Article VII (Local Government), Section 6 (Local Government) and Section 7 (Counties And Municipalities Other Than Home Rule Units) of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), the Village President and Board of Trustees of the Village of Western Springs approve the attached Supplemental Letter Agreement and its Exhibits.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement and Other Related Documents. The Village President and Board of Trustees of the Village of Western Springs approve and authorize the execution of the attached "Supplemental Letter Agreement" dated June 16, 2025 and its **Exhibit "A"** (Lot List And Special Assessment No. 05-01 Release Of Lien Amounts), **Exhibit "B"** (McNaughton Architectural Design Plans For Timber Trails Residential Home Products) and **Exhibit "C"** (Timber Trails Plan Review Permit Fees And Closing Fees) for the purposes set forth above in this Resolution. The Village Board authorizes and directs the Village President and Village Clerk, or their designees, to execute and submit the final version of the Supplemental Letter Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and such other documents as are necessary to fulfill the Village's obligations under the Supplemental Letter Agreement.

SECTION 3: Delivery of Certified Copy of Resolution, Executed Agreement and Other Signed Documents. After approval of this Resolution, certified copies of this Resolution and fully executed copies of the attached Supplemental Letter Agreement and its Exhibits shall be delivered to 1625 North Burling, LLC and McNaughton Development, LLC by the Village Clerk's Office, or their designee, for purposes of record retention and compliance with the terms of the Supplemental Letter Agreement.

SECTION 4: Effective Date. This Resolution shall take effect from and after its adoption and approval.

PASSED by the Village President and Board of Trustees of the Village of Western Springs, Cook County, Illinois, on a roll call vote at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President, and attested by the Village Clerk on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

EXHIBIT "1"

**Supplemental Letter Agreement dated June 16, 2025 With
Exhibit "A" (Lot List And Special Assessment No. 05-01 Release Of Lien Amounts),
Exhibit "B" (McNaughton Architectural Design Plans For Timber Trails Residential Home Products)
And Exhibit "C" (Timber Trails Plan Review Permit Fees And Closing Fees)**

**(Seller: 1625 North Burling, LLC and
Buyer/Developer: McNaughton Development, LLC)**

(attached)

June 16, 2025

Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558
Attn: Village President and Board of Trustees

Re: Timber Trails Subdivision

Supplemental Letter Agreement for Sale and Development of a Finished Lots: 103, 135, 136, 137, 138, 139, 140, 141, 142, 143, and 215

Seller / Developer: Timber Trails Development Company, LLC, 1625 N Burling, LLC or Brian Taylor

Buyer / Developer: McNaughton Development, LLC

Dear President and Board of Trustees:

The purpose of this letter ("Supplemental Letter Agreement") is to set forth and memorialize the agreements among the Village of Western Springs, Illinois (the "Village"), Timber Trails Development Company, LLC, 1625 N Burling, LLC and Brian Taylor (collectively "TTDC") are the real estate owners of the remaining undeveloped lots in Timber Trails Subdivision, and TTDC is the developer and builder of the Timber Trails Subdivision, and McNaughton Development, LLC, an Illinois limited liability company ("McNaughton"), with respect to the sale and development of Lots 103, 135, 136, 137, 138, 139, 140, 141, 142, 143, and 215 ("McNaughton Lots" or "McNaughton Project – Phase 4") by TTDC to McNaughton listed on Exhibit "A" (Lot List And Special Assessment No. 05-01 Release Of Lien Amounts) attached hereto. Brian Taylor is the owner / member of Timber Trails Development Company, LLC and 1625 N Burling, LLC.

TTDC and McNaughton have advised the Village that they have entered into a contract (the "TTDC/McNaughton Contract") for the sale of the McNaughton Lots from TTDC to McNaughton, which TTDC/McNaughton Contract and the obligation of McNaughton to close its purchase of the McNaughton Lots thereunder are contingent upon receipt of architectural and other approvals from the Village. Upon acquisition, McNaughton intends on constructing eleven (11) residential homes on the McNaughton Lots in accordance with the provisions of the Timber Trails Annexation Agreement and attached Exhibit "B", which consists of the McNaughton Architectural Design Plans For Timber Trails Residential Home Products. TTDC and McNaughton have worked with Village staff and the Village Attorney with respect to such approvals. Since the proposed sale involves lots that have been improved with the required On-Site and Off-Site Public Improvements (as defined in the Annexation Agreement) and all necessary utilities, TTDC's existing development security, which is currently inadequate under the Annexation Agreement and Western Springs Village Code, held by the Village will not be adjusted for these particular Lots. TTDC will remain responsible for its existing obligations under the Village-approved Timber Trails Conditional Use for a Planned Development Ordinance and the Timber Trails Annexation Agreement. The Parties have further agreed: (i) that an amendment to the Timber Trails Annexation Agreement is not required or necessary to approve the sale of and development of the McNaughton Lots; and (ii) to set forth the mutual agreements of the Village, TTDC and McNaughton regarding the sale and development of the McNaughton Lots in a "Supplemental Letter Agreement" to be executed by the Village, TTDC and McNaughton. This Supplemental Letter Agreement is contemplated by and authorized by Section 35 (Continuity of Obligations) of the Annexation Agreement, except for the requirement of posting of additional Security by TTDC, which will be contested in Cook County Circuit Court if TTDC and the Village do not reach an accord on the matter. Upon the sale and

transfer of the McNaughton Lots, TTDC is not released from the obligation to post additional Security with the Village or the obligations secured by its current Security instrument that is posted with the Village to ensure completion of the Public Improvements until TTDC completes the unfinished Public Improvements.

At the Village Board meeting on June 16, 2025, the Village Board approved by Resolution (the “TTDC/McNaughton Resolution”), among other things: (i) approved the conveyance of and construction by McNaughton of eleven (11) residential houses on the McNaughton Lots using one or more of the fourteen (14) architectural designs plans/elevations listed in Exhibit “B” attached hereto (the “McNaughton Architectural Design Plans For Timber Trails Residential Home Products”), subject to submittal of final architectural design plans/elevations, final building and engineering plans, payment of required permit and plan review fees, and compliance with all other provisions of the Annexation Agreement and the Village-approved Timber Trails Conditional Use for a Planned Development; and (ii) approved this Supplemental Letter Agreement and its Exhibits, and authorized its execution and delivery by the appropriate officers of the Village. The Parties also agree that the following provisions apply to the development of the McNaughton Lots:

1. Architectural Plans; Anti-Monotony. McNaughton will initially market, sale and construct single-story ranch homes and first floor master bedroom two-story homes on the McNaughton Lots. McNaughton submitted the fourteen (14) plans/elevations that comprise the McNaughton Architectural Design Plans For Timber Trails Residential Home Products to TTDC and the Village for approval. TTDC, as Declarant under the Timber Trails Community Declaration, has approved the McNaughton Architectural Design Plans For Timber Trails Residential Home Products for construction in Timber Trails. Pursuant to the provisions of the TTDC/McNaughton Resolution, the Village does also approve McNaughton’s sale and construction of the McNaughton Architectural Design Plans For Timber Trails Residential Home Products on the McNaughton Lots that it will acquire in Timber Trails. McNaughton agrees to comply with each provision of the Annexation Agreement that applies to the McNaughton Lots, except as stated herein, and, in particular, McNaughton acknowledges its obligation to comply with the provisions of Section 31 (Building Architecture), Section 32 (Exterior Building Materials), Section 33 (Anti-Monotony and Non-Barracks Design; Building Pad Placement) and Section 36 (Defense and Indemnification of Village/Insurance) of the Annexation Agreement relative only to its development activities.

2. Subdivision Security: The “Security” (as defined in the Annexation Agreement) posted by TTDC with the Village under Section 11 (On-Site and Off-Site Public Improvements – Security and Acceptance) of the Annexation Agreement shall be available at all times to secure the completion of any On-Site and Off-Site Public Improvements, any other covered improvements and site development work, including but not limited to any repairs to On-Site and Off-Site Public Improvements (as defined in the Annexation Agreement) damaged by McNaughton’s work and any site restoration work that relates to the development of the McNaughton Lots. As part of the issuance of a building permit or site development permit, and in lieu of posting a cash site management bond per Section 9-13-11 (Site Management Bond) of the Western Springs Village Code, McNaughton agrees to provide the Village with one (1) performance bond and payment bond in the amount of \$100,000.00 USD to secure compliance by McNaughton with the Village’s development ordinances and building and mechanical codes and regulations relative to the home construction on the McNaughton Lots and to secure the completion of any repairs to the On-Site and Off-Site Public Improvements damaged by McNaughton’s work and any site restoration work that relates to the development of the McNaughton Lots. The Village will inspect the work at the McNaughton Lots on a periodic basis and issue a punch list for any corrective work that needs to be completed by McNaughton. The performance bond and payment bond shall be released and returned to McNaughton by the Village after the

completion of the punch list items as part of the issuance of the final occupancy permit for the last McNaughton Lots to be developed.

3. Public Improvements. Each of the McNaughton Lots are being sold as “finished Lot”. Accordingly, McNaughton shall have no obligation to complete any On-Site and Off-Site Public Improvements, as defined in the Annexation Agreement. However, McNaughton and TTDC shall each be and remain responsible to repair any damage to the On-Site and Off-Site Public Improvements within Timber Trails caused by such builder and/or its contractors as noted in Section 2 (Subdivision Security) above.

4. On-Lot Site Work and Drainage. McNaughton shall be responsible for all remaining On-Lot site development work on the McNaughton Lots, including, but not limited to, all grading, the spreading or removal of any topsoil, curb cuts, the installation of street trees and landscaping, the extension of water lines from the b-boxes located in each parkway to the building pad, and the extension of sanitary sewer and any other utility lines from the perimeter of the McNaughton Lots to the building pad. For the McNaughton Lots, McNaughton shall also be responsible for individual stormwater pollution prevention plans and the installation of: (i) street trees and not less than the Village required minimum landscaping package; and (ii) paver driveways and paver service walks. These improvements shall be made in accordance with the Village-approved Final Landscape Plans for the Timber Trails Subdivision.

5. Village Fees. McNaughton shall be responsible for all fees, charges and out-of-pocket costs of and/or incurred by the Village in connection with the review, document preparation and approval of this Supplemental Letter Agreement, the McNaughton Architectural Design Plans For Timber Trails Residential Home Products, the sale of the McNaughton Lots by TTDC to McNaughton and the TTDC/McNaughton Resolution, including, without limitation, the fees and expenses of the Village Engineering and the Village Attorney. McNaughton shall be responsible for securing all permits and paying the cost of any applicable impact and/or permit fees required in connection with the On-Lot site work described above and the construction of single family residence on the McNaughton Lots, including customary architectural plan review, building permit, connection permit, inspection, occupancy permit, transportation, land/cash, school impact, park impact, and other fees, donations and costs payable in connection with and at the time a building permit and/or occupancy permit is issued. McNaughton acknowledges and agrees to the Village’s existing plan review permit fees and closing fees for the Timber Trails Subdivision and the Western Springs Special Assessment No. 05-1, a copy of which is attached to and made a part of this Supplemental Letter Agreement as Exhibit C (Timber Trails Plan Review Permit Fees And Closing Fees).

6. Village of Western Springs – Special Assessment No. 05-01. At the time of initial closing(s) (TTDC to McNaughton), McNaughton and TTDC shall pay to Amalgamated Bank of Chicago (or such other authorized payee) the applicable dollar amount to secure the release of the Special Assessment No. 05-01 Lien filed against title to the McNaughton Lots acquired by McNaughton. The Village shall prepare a Release of Special Assessment No. 05-01 Lien and a “Special Assessment No. 05-01 Lien Payoff Letter” issued by the Village Finance Director for the closing. The applicable release price for the McNaughton Lots is set forth on the “Supplemental Lot List And Special Assessment No. 05-01 Release Of Lien Amounts” attached hereto as Exhibit “A.” The closing on the McNaughton Lots is scheduled to take place on June 30, 2025.

7. Stormwater Facility Maintenance Agreement. At the time of the end-closing (McNaughton to Homebuyer), McNaughton will cause each of its homebuyers of the McNaughton Lots to execute and deliver the customary Village Stormwater Facility Maintenance Agreement, on the Village prepared form, to

the Village for filing with the Cook County Clerk's Office, Recording Department ("CCCORD") after the end-closing is completed. Not later than ten (10) calendar days prior to such end-closing, McNaughton will notify the Village Attorney of the McNaughton Lots end-closing and provide the following information:

- A. Property Address
- B. PIN(s)
- C. Buyer(s) name(s) / Beneficial Owners (if in a land trust)
- D. Lot # / Townhome Unit # and legal description
- E. Special Assessment Lien Amount for the Lot # / Townhome Unit #.

If requested by the Village Attorney, McNaughton shall also promptly provide such other information as may be required by such attorney to prepare the Village Stormwater Facility Maintenance Agreement. Since the Special Assessment No. 05-01 Liens will have been fully paid and released at the applicable McNaughton Lots initial closing between TTDC and McNaughton, no additional release should be necessary for the end-closing. The Village will, however, provide McNaughton with the customary form of \$0.00 balance Special Assessment No. 05-01 Lien Payoff Letter for the end-closing. McNaughton shall be responsible for the Village Attorney fees and CCCORD filing charges for the Village Stormwater Facility Maintenance Agreement.

8. Violation Notices – Notice Addresses. In the event that the Village elects to issue a notice, stop work order and/or other written communication to McNaughton ("McNaughton Violation Notice") regarding a breach by McNaughton of this Supplemental Letter Agreement or violation of any law, rule, code or regulation of the Village which relates to the McNaughton Lots or arises from the activities of McNaughton and/or any of its agents, employees, contractors and/or subcontractors in Timber Trails, the Village shall simultaneously provide TTDC with a copy of such McNaughton Violation Notice. Any McNaughton Violation Notice, other notice or other communication to be given or served upon any in connection with this Supplemental Letter Agreement must be in writing and delivered to the Party: (i) in person; (ii) by electronic transmission (with a copy following in the United States mail or by other means of delivery permitted herein); (iii) by overnight delivery service (including FedEx); or (iv) by certified mail, return receipt requested. If such notice is given in person or via electronic transmission, such notice will be deemed to have been given when received. If such notice is sent by overnight delivery service, such notice is deemed received at the time of first attempted delivery of such notice. If such notice is sent by certified mail, such notice will be deemed received three (3) days after a certified letter containing such notice, properly addressed with postage prepaid, is deposited in the United States mail. Any notice, however delivered, that is confirmed or acknowledged (excluding any automatically generated electronic acknowledgement) by a party below to have been received by such party is effective notice. Notices or other communication will be sent to the Parties at the following addresses:

If to TTDC:	Timber Trails Development Company, LLC 6114 Burr Oak Drive Western Springs, Illinois 60558 Attn: Brian Taylor Email: brianataylor083@gmail.com
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If to McNaughton:	McNaughton Development, Inc. 11S220 Jackson Street Burr Ridge, Illinois 60527
-------------------	---

Attn: Paul McNaughton
Email: pmcnaughton83@yahoo.com

If to the Village:

Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558
Attn: Village Clerk
Email: jill.izzo@wsprings.com

9. Conflict. Strictly as between TTDC and McNaughton, in the event of any conflict between the provisions of this Supplemental Letter Agreement and the provisions of the TTDC/McNaughton Contract, the provisions of the TTDC/McNaughton Contract shall govern and control. This conflict provision shall not govern or affect the obligations of TTDC or McNaughton in regard to the Village as set forth in this Supplemental Letter Agreement, which shall continue in full force and effect and shall be binding on the Parties as set forth herein, notwithstanding any conflict with the provisions of the TTDC/McNaughton Contract. Any conflict between the TTDC/McNaughton Contract and this Supplemental Letter Agreement or the TTDC/McNaughton Contract and the Annexation Agreement that involve the Village shall be resolved by the following order of priority among the documents: First Priority: the Supplemental Letter Agreement; Second Priority: the Annexation Agreement; and Third Priority: the TTDC/McNaughton Contract.

10. Miscellaneous. This Supplemental Letter Agreement may be executed and delivered in one or more counterparts, each of which shall be deemed an original and taken together, shall constitute one and the same agreement. Executed signature pages hereof may be delivered by the Parties by electronic means as a .PDF with the same force and effect as if original signature pages had been delivered to each of the Parties hereto. This Supplemental Letter Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. This Supplemental Letter Agreement cannot be changed, modified or amended unless such change, modification or amendment is in writing and executed by the Parties hereto.

SIGNATURE PAGE TO FOLLOW

SIGNATURE PAGE

This Supplemental Letter Agreement has been acknowledged and agreed to by McNaughton. If this Supplemental Letter Agreement accurately sets forth the agreements among and between the Parties regarding the McNaughton Lots, please so indicate by executing this letter in the signature block below.

Very truly yours,

TIMBER TRAILS DEVELOPMENT COMPANY, LLC:
By: Western Springs Development, LP,
its Manager

1625 N BURLING, LLC
By: Its Manager

By: _____
Brian Taylor, its General Partner

By: _____
Brian Taylor, its Member

Enclosures

cc: Ellen Baer, Village Manager (via email)
Casey Biernacki, Deputy Manager (via email)
John Mastandona, Director of Finance/Treasurer (via email)
Heather Valone, Director of Community Development (via email)
Jeff Koza, Village Engineer (via email)
Michael T. Jurusik, Village Attorney (via email)

ACKNOWLEDGED AND AGREED
this ____ day of June, 2025:

VILLAGE OF WESTERN SPRINGS,
an Illinois municipal corporation

By: _____
Name: Heidi Rudolph
Its: Village President

ACKNOWLEDGED AND AGREED
this ____ day of June, 2025:

MCNAUGHTON DEVELOPMENT, LLC,
an Illinois limited liability company

By: _____
Name: Paul McNaughton
Title: Member

Attest: _____
Name: Edward Tymick
Its: Village Clerk

EXHIBIT "A"

SUPPLEMENTAL LOT LIST AND SPECIAL ASSESSMENT NO. 05-01 RELEASE OF LIEN AMOUNTS

103	18-18-410-035	1113 Pin Oak Dr.
135	18-18-415-001	1119 Hawthorne Ln.
136	18-18-415-002	1117 Hawthorne Ln.
137	18-18-415-003	1115 Hawthorne Ln.
138	18-18-415-004	1113 Hawthorne Ln.
139	18-18-415-005	1111 Hawthorne Ln.
140	18-18-415-006	1109 Hawthorne Ln.
141	18-18-415-007	6100 Burr Oak Dr.
142	18-18-415-008	6102 Burr Oak Dr.
143	18-18-415-009	6104 Burr Oak Dr.
215	18-18-416-013	6107 Burr Oak Dr.

(attached)

EXHIBIT "A"
SUPPLEMENTAL LOT LIST AND SA 05-01 RELEASE AMOUNTS

FIFTH CLOSING

LOTS 103, 135 THROUGH 143, AND 215 IN TIMBER TRAILS SUBDIVISION UNIT 2, BEING A RESUBDIVISION OF OUTLOT N IN TIMBER TRAILS SUBDIVISION UNIT 1, A SUBDIVISION OF PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ALONG WITH PART OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID TIMBER TRAILS SUBDIVISION UNIT 2, RECORDED FEBRUARY 22, 2007 AS DOCUMENT 0705315075, ALL IN COOK COUNTY, ILLINOIS.

<u>Lot No.</u>	<u>PIN</u>	<u>Address</u>	<u>SA 05-01 Release Amount</u>
103	18-18-410-035	1113 Pin Oak Dr.	\$257,876.24
135	18-18-415-001	1119 Hawthorne Ln.	\$257,876.24
136	18-18-415-002	1117 Hawthorne Ln.	\$257,876.24
137	18-18-415-003	1115 Hawthorne Ln.	\$257,876.24
138	18-18-415-004	1113 Hawthorne Ln.	\$257,876.24
139	18-18-415-005	1111 Hawthorne Ln.	\$257,876.24
140	18-18-415-006	1109 Hawthorne Ln.	\$257,876.24
141	18-18-415-007	6100 Burr Oak Dr.	\$257,876.24
142	18-18-415-008	6102 Burr Oak Dr.	\$257,876.24
143	18-18-415-009	6104 Burr Oak Dr.	\$257,876.24
215	18-18-416-013	6107 Burr Oak Dr.	\$257,876.24

EXHIBIT "B"

MCNAUGHTON ARCHITECTURAL DESIGN PLANS FOR
TIMBER TRAILS RESIDENTIAL HOME PRODUCTS

(attached)



Conceptual Plans For

TIMBER TRAILS

of WESTERN SPRINGS



CONCEPTUAL CHARACTER ELEVATION

FERGON
ARCHITECTS LLC
434 North Dover Avenue
La Grange Park, Illinois 60526
PHONE: 630.325.3400
FAX: 630.325.3402

McNAUGHTON
DEVELOPMENT
11529 JACKSON STREET
BURN RIDGE, IL 60527
PHONE: 630.325.3400
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**TIMBER TRAILS,
WESTERN SPRINGS**



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**TIMBER TRAILS,
WESTERN SPRINGS**



ASHFORD – ELEVATION A
RANCH

CONCEPTUAL PLAN

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708.352.3446 fax

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**TIMBER TRAILS,
WESTERN SPRINGS**



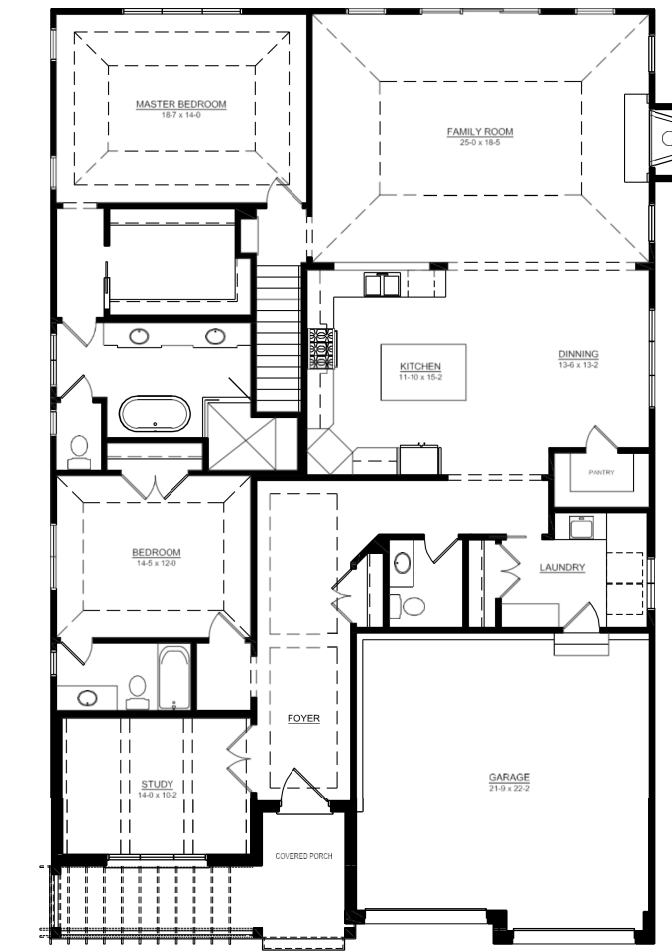
ASHFORD – ELEVATION B
RANCH

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**TIMBER TRAILS,
WESTERN SPRINGS**



FIRST FLOOR PLAN

CONCEPTUAL FLOOR PLAN – ASHFORD: RANCH



434 North Dover Avenue
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708.352.3446 phone

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**TIMBER TRAILS,
WESTERN SPRINGS**



BRUNSWICK – ELEVATION A
RANCH

CONCEPTUAL PLAN

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ARCHITECTS LLC
434 North Dover Avenue
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**TIMBER TRAILS,
WESTERN SPRINGS**



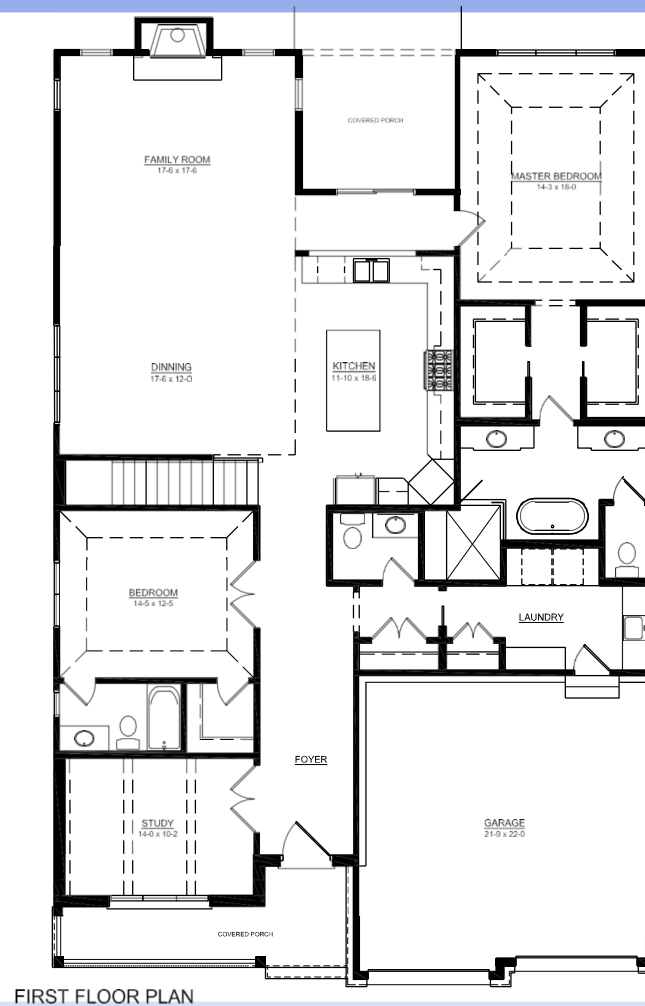
BRUNSWICK – ELEVATION B
RANCH

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**TIMBER TRAILS,
WESTERN SPRINGS**



CONCEPTUAL FLOOR PLAN – BRUNSWICK: RANCH

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**TIMBER TRAILS,
WESTERN SPRINGS**



ESSEX – ELEVATION A
RANCH

CONCEPTUAL PLAN

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WESTERN SPRINGS**



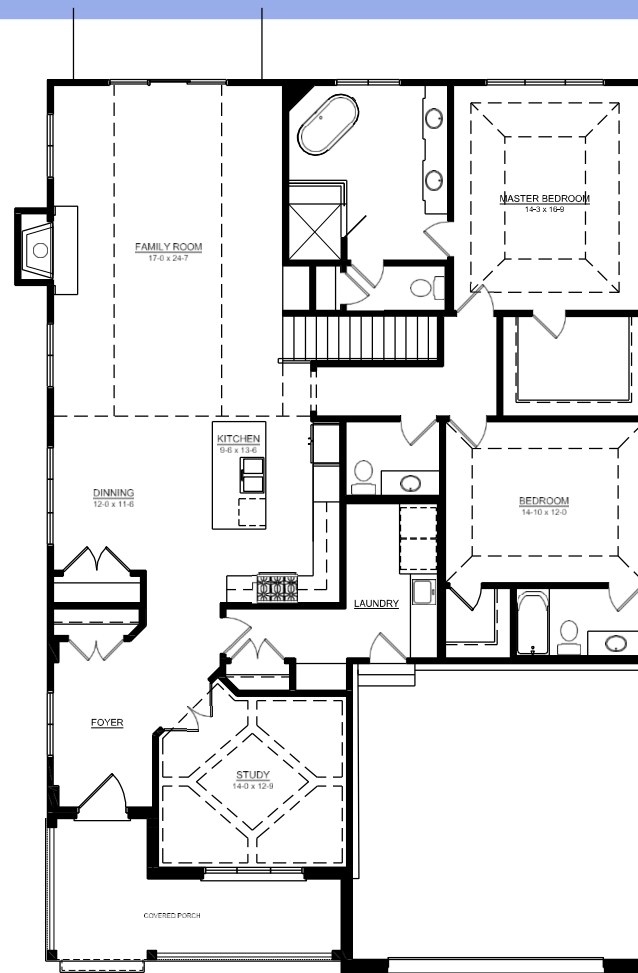
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RANCH

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**TIMBER TRAILS,
WESTERN SPRINGS**



FIRST FLOOR PLAN

CONCEPTUAL FLOOR PLAN – ESSEX: RANCH



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**TIMBER TRAILS,
WESTERN SPRINGS**



FENWICK – ELEVATION B
RANCH

CONCEPTUAL PLAN

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**TIMBER TRAILS,
WESTERN SPRINGS**



FENWICK— ELEVATION B
RANCH

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**TIMBER TRAILS,
WESTERN SPRINGS**



FIRST FLOOR PLAN

CONCEPTUAL FLOOR PLAN – FENWICK: RANCH



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708.352.3446 fax

McNAUGHTON
DEVELOPMENT

11522 JACOBSON STREET
BURNING WOOD, IL 60027
PHONE: 630.325.3400
FAX: 630.325.3402

**TIMBER TRAILS,
WESTERN SPRINGS**



ASTORIA – ELEVATION A
1ST FLOOR MASTER

CONCEPTUAL PLAN

FERGON
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434 North Dover Avenue
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**TIMBER TRAILS,
WESTERN SPRINGS**



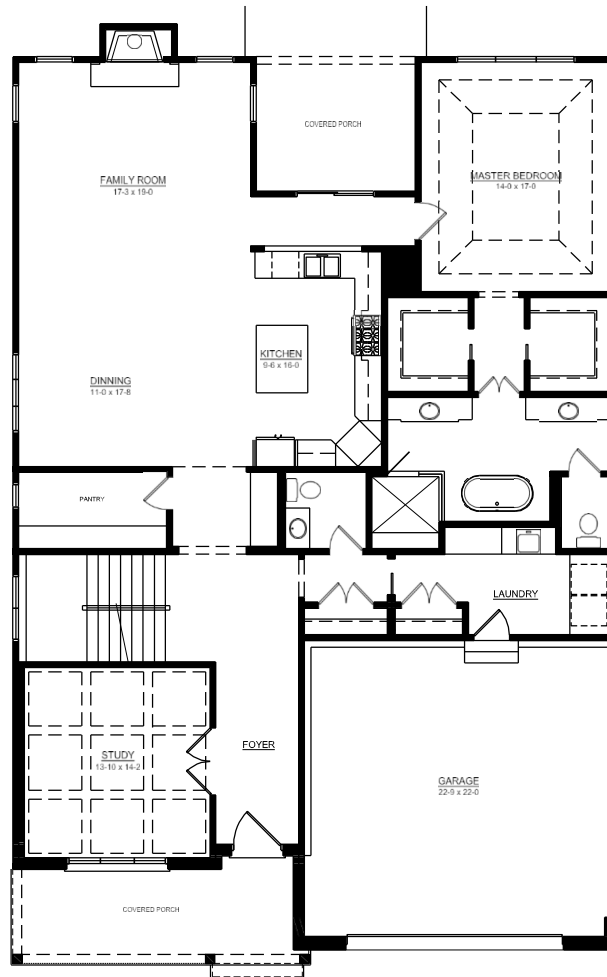
ASTORIA – ELEVATION B
1ST FLOOR MASTER

CONCEPTUAL PLAN

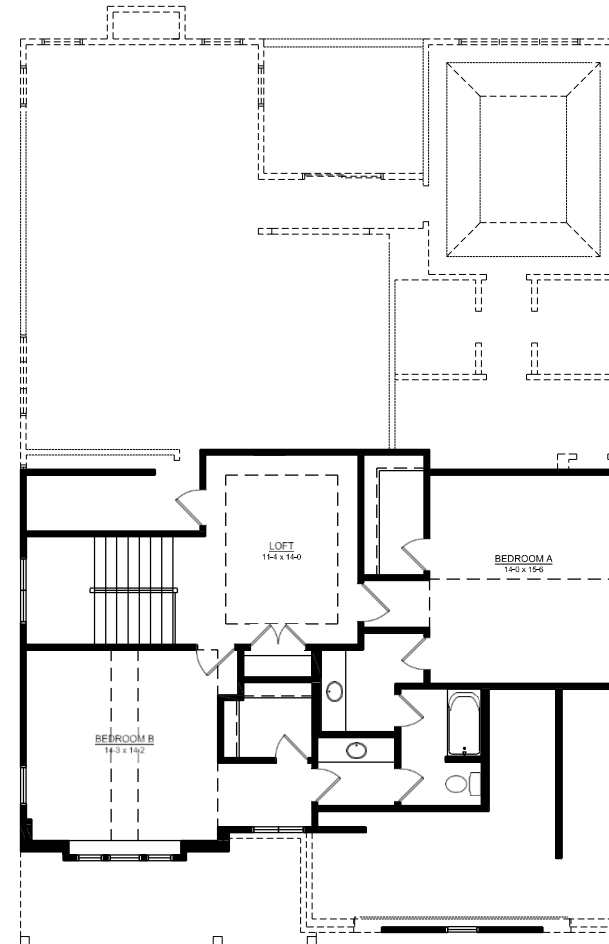
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**TIMBER TRAILS,
WESTERN SPRINGS**



FIRST FLOOR PLAN



SECOND FLOOR PLAN

CONCEPTUAL FLOOR PLAN – ASTORIA: 1ST FLOOR MASTER



434 North Dover Avenue
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ARCHITECTS LLC

**McNAUGHTON
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**TIMBER TRAILS,
WESTERN SPRINGS**



BOSTONIAN – ELEVATION A
1ST FLOOR MASTER

CONCEPTUAL PLAN

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ARCHITECTS LLC
434 North Dover Avenue
La Grange Park, Illinois 60526
708.352.3446 phone
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**TIMBER TRAILS,
WESTERN SPRINGS**



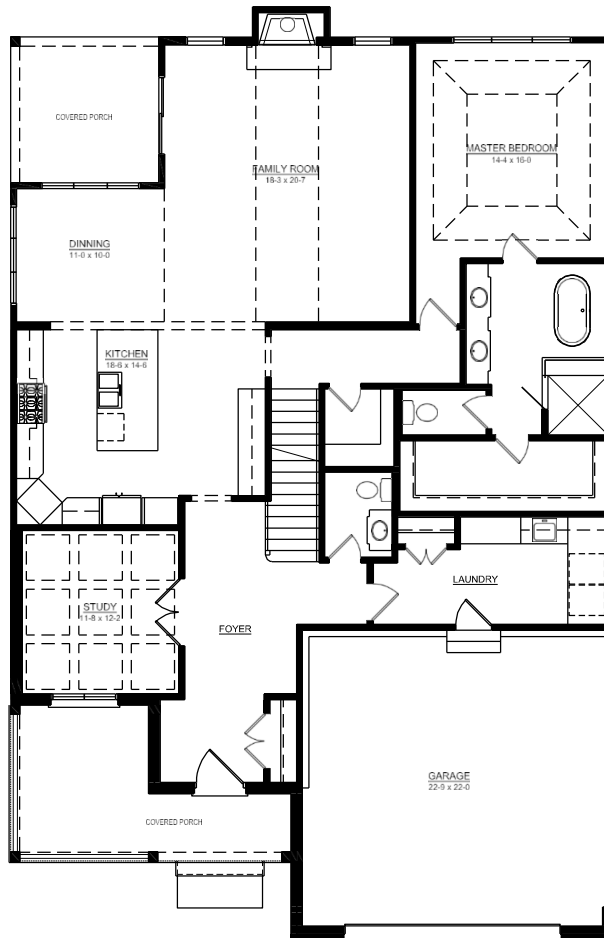
BOSTONIAN – ELEVATION B
1ST FLOOR MASTER

CONCEPTUAL PLAN

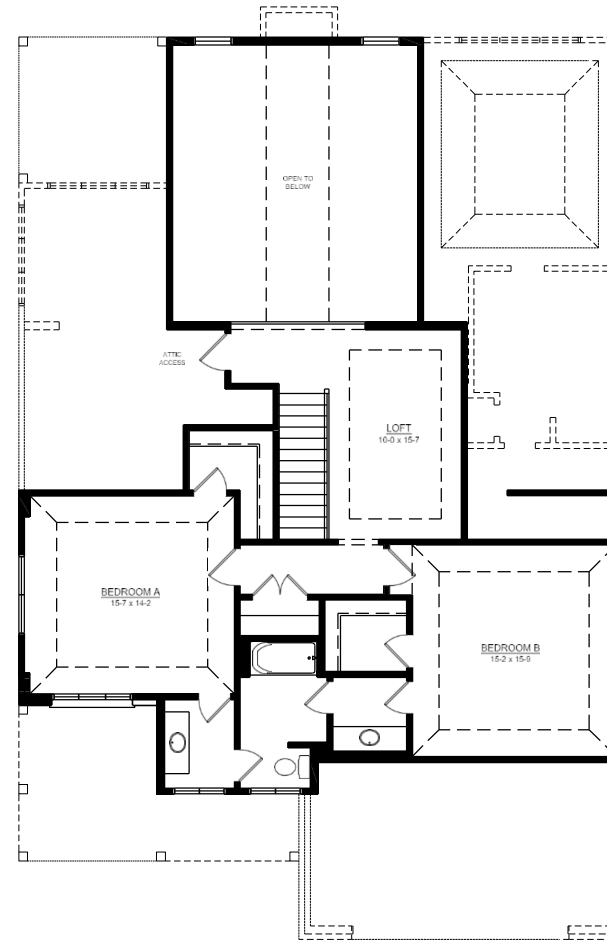
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**TIMBER TRAILS,
WESTERN SPRINGS**



FIRST FLOOR PLAN



SECOND FLOOR PLAN

CONCEPTUAL FLOOR PLAN – BOSTONIAN: 1ST FLOOR MASTER



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708.352.3446 phone

**McNAUGHTON
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**TIMBER TRAILS,
WESTERN SPRINGS**



CARLISLE – ELEVATION A
1ST FLOOR MASTER

CONCEPTUAL PLAN

FERGON
ARCHITECTS LLC
434 North Dover Avenue
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**TIMBER TRAILS,
WESTERN SPRINGS**



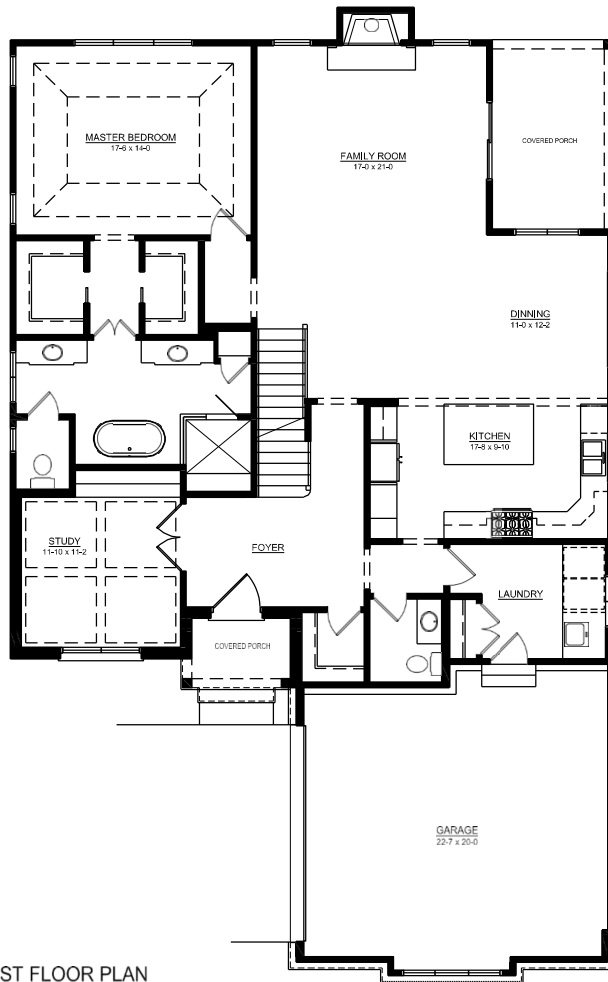
CARLISLE – ELEVATION B
1ST FLOOR MASTER

CONCEPTUAL PLAN

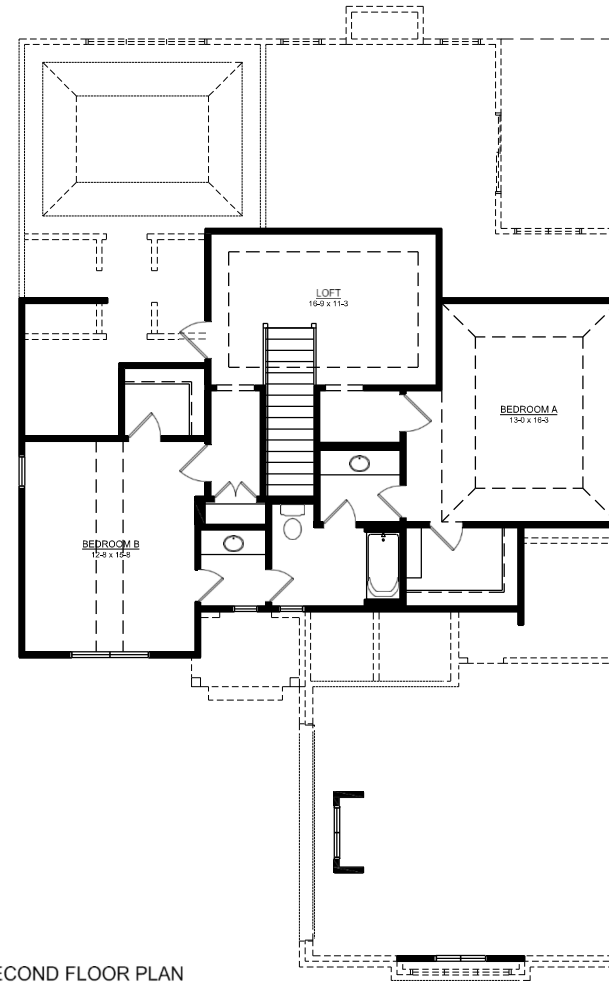
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**TIMBER TRAILS,
WESTERN SPRINGS**



FIRST FLOOR PLAN



SECOND FLOOR PLAN

CONCEPTUAL FLOOR PLAN - CARLISLE: 1ST FLOOR MASTER

FERGON
ARCHITECTS LLC
434 North Dover Avenue
La Grange Park, Illinois 60526
708.352.3446 phone
708.352.3440 fax

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11529 JACKSON STREET
BURN RIDGE, IL 60527
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FAX: 630.325.3402

**TIMBER TRAILS,
WESTERN SPRINGS**

EXHIBIT "C"

TIMBER TRAILS PLAN REVIEW PERMIT FEES AND CLOSING FEES

(attached)

REVIEW FEES - TIMBER TRAILS

Sept 14, 2007 Village Letter to Dartmoor
Sept 24, 2007 Addendum to Annexation Agreement
Executed by Pat Taylor on 9-18-07
Prepared 5-9-13: Updated: 5-10-13 by JZ
Updated again: 5-9-24
Updated again: 12/12/2024

Prepared 5-9-13: Updated: 5-10-13 by JZ Updated again: 5-9-24 Updated again: 12/12/2024										TOWN HOME (4 Unit) FEE ANALYSIS									
										1 Lot, 4 Units per Ltr. Agmnt		4 Lots, 4 Units ^ Consult only		4 Lots, 4 Units ^ All Fee's					
										T. H. Fee Per Unit	Total T.H. Per Unit. Basis	T. H. Fee Per Unit	Total T.H. Per Build. Basis	T. H. Fee Per Unit					
	JJB		UFM		KTJ		Village Single Family		Village Town Home	S. Family Permit Fee per unit	Town Home Permit Fee per unit								
Gone	Year	Amount	Escallator	Amount	Escallator	Amount	Escallator	Amount	Escallator										
	2007/08	\$1,300.00		\$800.00		\$200.00		\$8,000.00		\$7,000.00		\$10,300.00		\$9,300.00	\$2,325.00	\$16,200.00	\$4,050.00	\$37,200.00	\$9,300.00
		\$65.00	5%	\$40.00	5%	\$10.00	5%	\$400.00	5%	\$350.00	5%								
Gone	2009 /10	\$1,365.00		\$840.00		\$210.00		\$8,400.00		\$7,350.00		\$10,815.00		\$9,765.00	\$2,441.25	\$17,010.00	\$4,252.50	\$39,060.00	\$9,765.00
		\$68.25	5%	\$42.00	5%	\$10.50	5%	\$420.00	5%	\$367.50	5%								
Gone	2011/12	\$1,433.25		\$882.00		\$220.50		\$8,820.00		\$7,717.50		\$11,355.75		\$10,253.25	\$2,563.31	\$17,860.50	\$4,465.13	\$41,013.00	\$10,253.25
		\$71.66	5%	\$44.10	5%	\$11.03	5%	\$441.00	5%	\$385.88	5%								
Current	2013/14	\$1,504.91		\$926.10		\$231.53		\$9,261.00		\$8,103.38		\$11,923.54		\$10,765.91	\$2,691.48	\$18,753.53	\$4,688.38	\$43,063.65	\$10,765.91
		\$75.25	5%	\$46.31	5%	\$11.58	5%	\$463.05	5%	\$405.17	5%								
	2015/16	\$1,580.16		\$972.41		\$243.10		\$9,724.05		\$8,508.54		\$12,519.71		\$11,304.21	\$2,826.05	\$19,691.20	\$4,922.80	\$45,216.83	\$11,304.21
		\$79.01	5%	\$48.62	5%	\$12.16	5%	\$486.20	5%	\$425.43	5%								
	2017/18	\$1,659.17		\$1,021.03		\$255.26		\$10,210.25		\$8,933.97		\$13,145.70		\$11,869.42	\$2,967.35	\$20,675.76	\$5,168.94	\$47,477.67	\$11,869.42
		\$82.96	5%	\$51.05	5%	\$12.76	5%	\$510.51	5%	\$446.70	5%								
	2019/20	\$1,742.12		\$1,072.08		\$268.02		\$10,720.77		\$9,380.67		\$13,802.99		\$12,462.89	\$3,115.72	\$21,709.55	\$5,427.39	\$49,851.56	\$12,462.89
		\$87.11	5%	\$53.60	5%	\$13.40	5%	\$536.04	5%	\$469.03	5%								
	2021/22	\$1,829.23		\$1,125.68		\$281.42		\$11,256.80		\$9,849.70		\$14,493.13		\$13,086.03	\$3,271.51	\$22,795.03	\$5,698.76	\$52,344.14	\$13,086.03
		\$91.46	5%	\$56.28	5%	\$14.07	5%	\$562.84	5%	\$492.49	5%								
	2023/24	\$1,920.69		\$1,181.96		\$295.49		\$11,819.64		\$10,342.19		\$15,217.79		\$13,740.34	\$3,435.08	\$23,934.78	\$5,983.69	\$54,961.34	\$13,740.34
		\$96.03	5%	\$59.10	5%	\$14.77	5%	\$590.98	5%	\$517.11	5%								
	2025/26	\$2,016.73		\$1,241.06		\$310.27		\$12,410.63		\$10,859.30		\$15,978.68		\$14,427.35	\$3,606.84	\$25,131.52	\$6,282.88	\$57,709.41	\$14,427.35

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A SUPPLEMENTAL LETTER AGREEMENT WITH EXHIBIT "A" (SUPPLEMENTAL LOT LIST AND SPECIAL ASSESSMENT NO. 05-01 RELEASE OF LIEN AMOUNTS), EXHIBIT "B" (MCNAUGHTON ARCHITECTURAL DESIGN PLANS FOR TIMBER TRAILS RESIDENTIAL HOME PRODUCTS) AND EXHIBIT "C" (TIMBER TRAILS PLAN REVIEW PERMIT FEES AND CLOSING FEES) REGARDING THE SALE AND DEVELOPMENT OF ELEVEN LOTS WITHIN UNIT 2 OF THE TIMBER TRAILS SUBDIVISION (LOTS: 103, 135, 136, 137, 138, 139, 140, 141, 142, 143 and 215); (Seller: 1625 North Burling, LLC and Buyer/Developer: McNaughton Development, LLC).

which was passed by a roll call vote of the Village President and Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the Village President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the Resolution by the Village President and Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Village President and Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs this 16th day of June, 2025.

Edward Tymick, Village Clerk



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 11.A.

To: Board of Trustees

From: Inga Cebelis, Staff Engineer, Jeff Koza, Director of Engineering Services

CC: Ellen Baer, Village Manager

RE: Ordinance Amending Title 8 Public Ways and Property (Omnibus Item)

Recommendation

The Public Works and Water Committee reviewed this item at their meeting on June 10, 2025 and recommended the approval of an Ordinance amending Title 8 (Public Ways and Property) including the adoption of new standard details for construction in Village right of way.

Summary

Almost everyday there is construction work being done in Village right of way. It is important to ensure the work is being constructed to a standard that is acceptable to the Village. The Village currently has a limited number of standard details that are not incorporated into the code. They are also over 20 years old. The Engineering Services Department (ES) has developed new construction standard details that detail what work is required for various types of improvements that are being constructed in the Village right of way. ES developed the standards with the assistance and input from Municipal Services and Community Development Departments. Details have been created for water and sewer service taps, pavement patching, concrete curb and gutter replacement, tree protection as well as several other items have been created.

Staff is recommending the details be added as an appendix to Title 8 (Public Ways and Property) section of the Village Code (Code). Adding the details to the Code will help ensure enforcement is possible if needed to gain compliance.

There are several minor Code amendments in Title 8 that are needed to make sure there are no conflicts between the written Code and the new details. A majority of the code revisions proposed are updating the Code to refer to the Municipal Services Department instead of the Public Works Department. The new details and the proposed code amendments are provided in the agenda packet for this item.

Financial Impact

No Financial Impact.

Recommended Motion

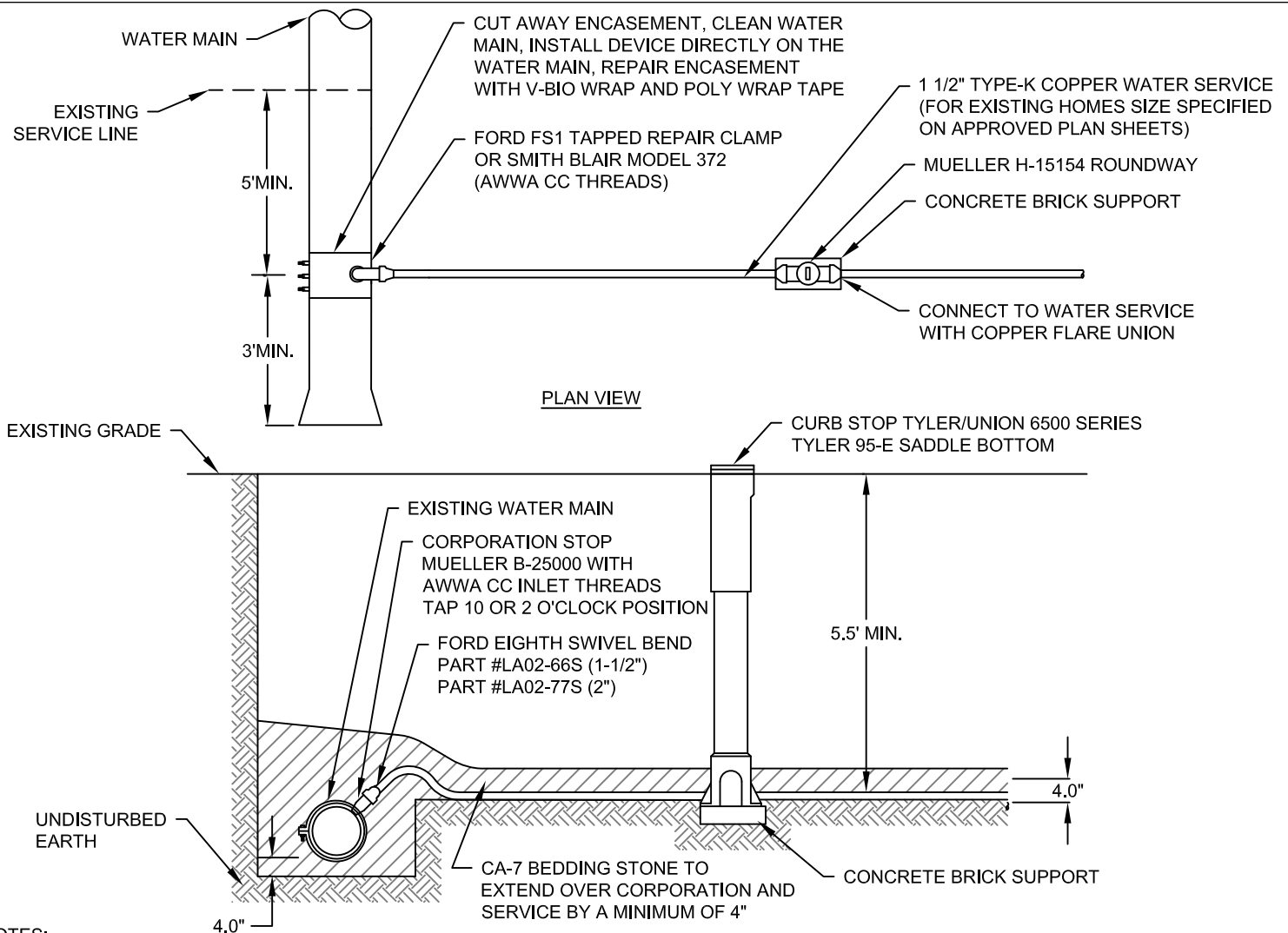
I move to approve an Ordinance amending Title 8 (Public Ways and Property) including the adoption of new standard details for construction in Village right of way.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. Details 06162025-Final
2. Ordinance No. 25-_____ re Code Amendments to Title 8 (Public Ways and Property), Chapter 1 (Streets, Sidewalks, and Public Ways)



NOTES:

1. WATER SERVICE TAPS ON VILLAGE OWNED WATER MAIN MUST BE MADE THROUGH A TAPPING DEVICE AS SPECIFIED ABOVE UNLESS OTHERWISE DIRECTED BY VILLAGE.
2. NO TRENCHING FOR THE WATER SERVICE LINE INSTALLATION IN THE PARKWAY WITHIN THE PARKWAY TREE PROTECTION ZONE, AS DEFINED IN A DETAIL T-1. ALL PARKWAY TREE ROOTS CONFLICTING WITH THE PROPOSED WATER SERVICE INSTALLATION SHALL BE ROOT PRUNED IF EXCAVATED IN THE PARKWAY WITH A CLEAN CUT. THE WATER SERVICE MUST BE RELOCATED ACCORDINGLY IF VILLAGE FORESTER DETERMINES THAT EXCAVATION WILL THREATEN THE HEALTH OF EXISTING PARKWAY TREES.
3. INSTALLATION OF A NEW CURB STOP SHALL BE PLACED IN A GRASSY AREA OF THE RIGHT-OF-WAY UNLESS OTHERWISE APPROVED BY THE VILLAGE.
4. WHEN USING A BRICK FOR SUPPORT OF THE ROUNDWAY, THE CONTRACTOR SHALL PLACE A SUPPORTIVE BRICK APPROPRIATE TO THE WIDTH OF THE SADDLE SUPPORT TO PROVIDE PROTECTION FROM DEBRIS AND MATERIALS ENTERING THE CURB STOP BARREL. FOR GUIDANCE, SEE AWWA M44 INSTALLATION INSTRUCTIONS.
5. BACKFILL TO BE PLACED IN 8-INCH LOOSE LIFTS AND COMPACTED WITH A MECHANICAL COMPACTOR AND IS SUBJECT TO THE APPROVAL OF THE VILLAGE ENGINEER OR THEIR DESIGNEE.
6. CONTRACTOR SHALL SCHEDULE AN INSPECTION FOR SERVICE CONNECTION AND DISCONNECTION OF EXISTING SERVICE WITH COMMUNITY DEVELOPMENT DEPARTMENT 48 HOURS IN ADVANCE AT INSPECTIONS@WSPRINGS.COM.
7. PARKWAY SHALL BE RESTORED WITH 4-INCH PULVERIZED TOPSOIL AND SOD.
8. ANY PROPOSED SUBSTITUTIONS OR DEVIATIONS SHALL BE APPROVED BY THE VILLAGE ENGINEER OR THEIR DESIGNEE.
9. ALL STREET EXCAVATIONS SHALL BE BACKFILLED WITH COMPACTED AGGREGATE AND TOPPED WITH 2-INCHES BITUMINOUS COLD PATCH BY THE END OF THE DAY. PERMANENT PATCH SHALL BE INSTALLED WITHIN 30 DAYS

DISCONNECTION NOTES:

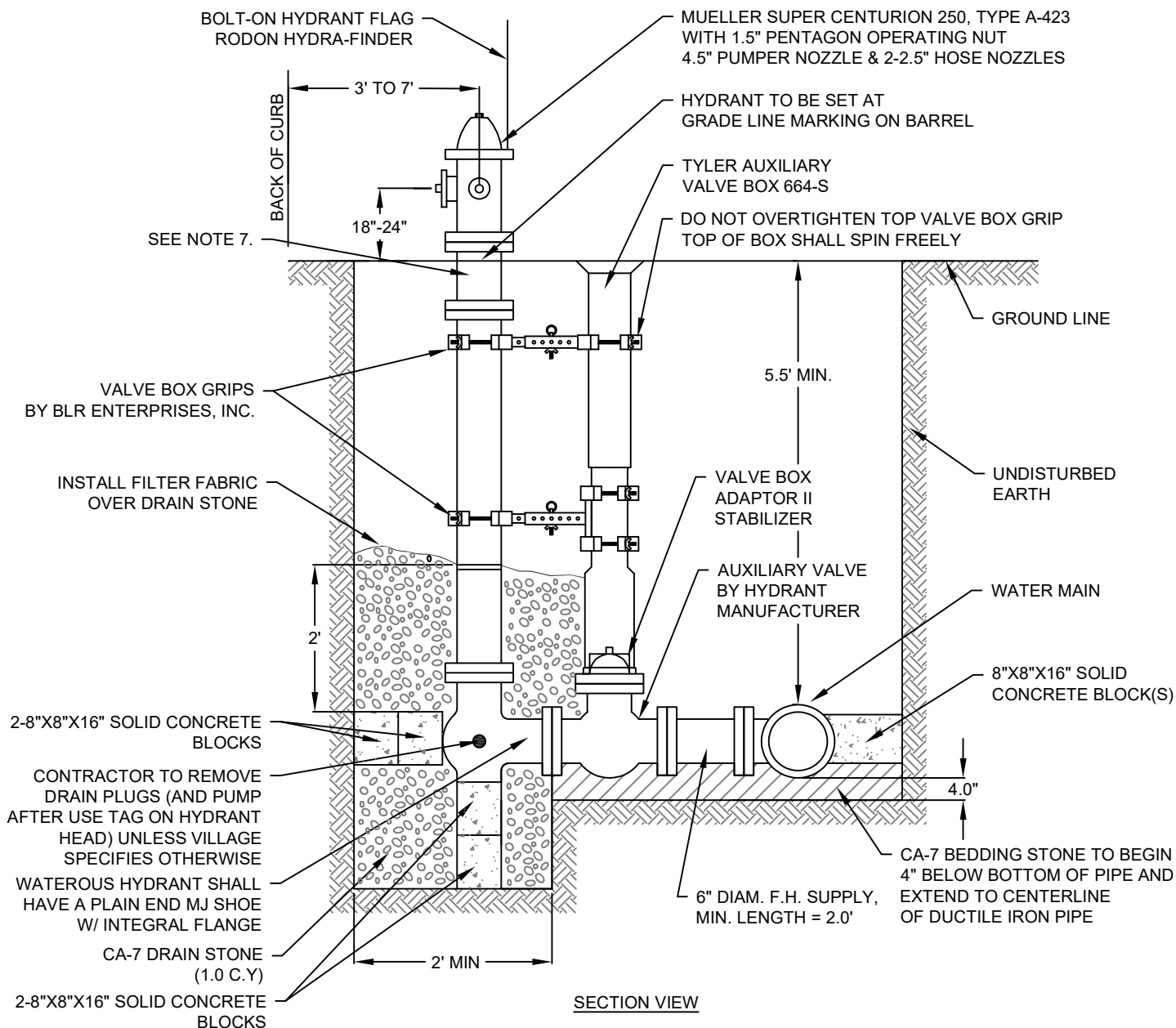
10. THE ENTIRE EXISTING CURB STOP SHALL BE REMOVED. IF AN EXISTING CURB STOP IS LOCATED NEAR THE PARKWAY TREE, THE CONTRACTOR SHALL BREAK OFF THE TOP OF CURB STOP APPROXIMATELY 18-INCHES BELOW GRADE AND BACKFILL REMAINING CURB STOP WITH CONCRETE. THE CONTRACTOR SHALL CONSULT VILLAGE FORESTER PRIOR TO START OF CURB STOP ABANDONMENT.
11. ABANDONMENT OF EXISTING WATER SERVICE REQUIRES PLACEMENT OF STAINLESS STEEL ENCAPSULATED REPAIR SLEEVE (FORD FACC STYLE OR VILLAGE APPROVED EQUAL) OVER THE CORPORATION STOP.



Village of Western Springs

STANDARD DETAILS WATER SERVICE DETAIL W-1

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



NOTES:

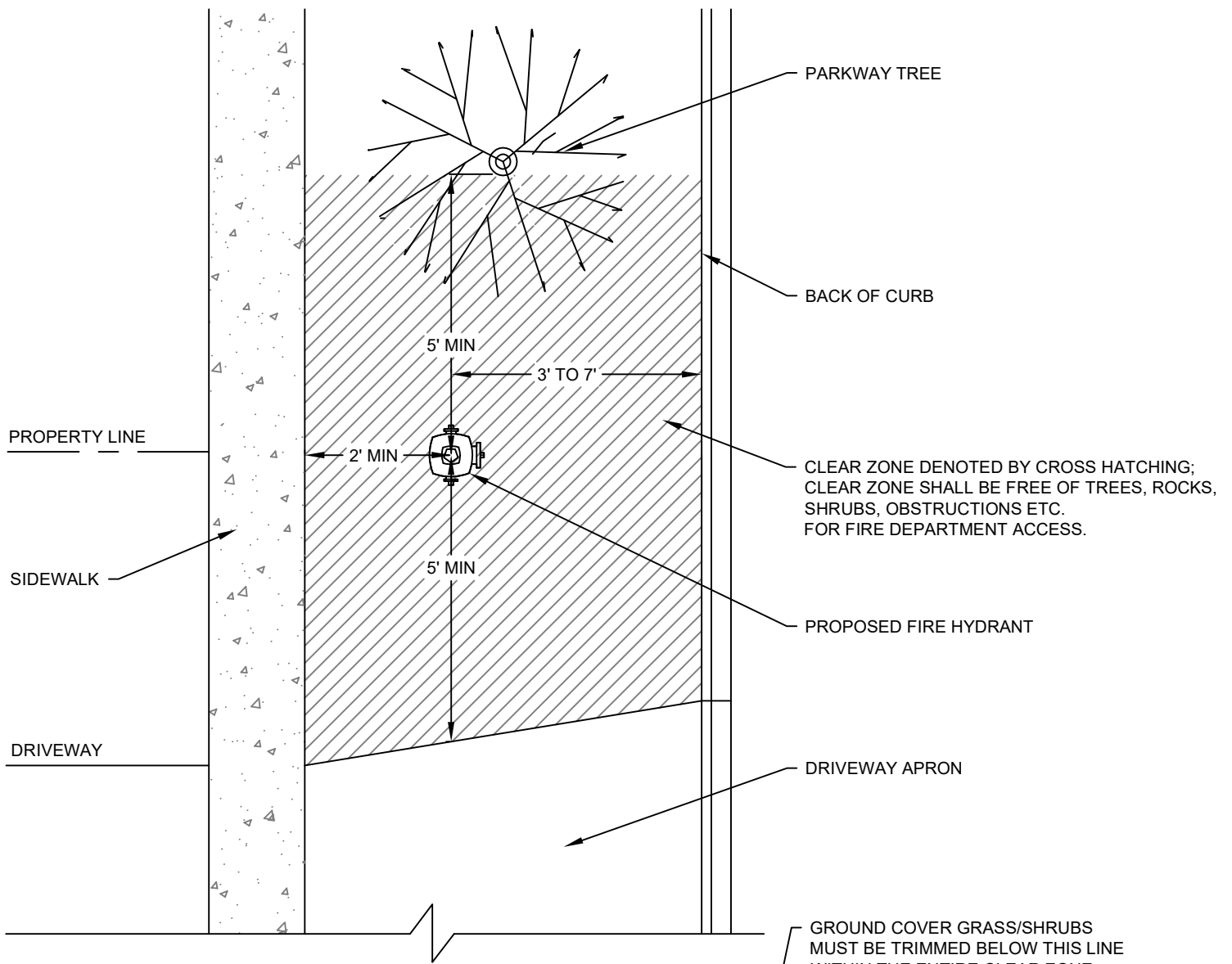
1. ALL BELOW GRADE FASTENERS TO BE STAINLESS STEEL:
 - A. BOLTS & THREADED RODS - GRADE #304
 - B. NUTS & WASHERS - GRADE #316
 - C. NO FASTENERS TO BE SMALLER THAN 5/8" IN DIAMETER
2. HYDRANT TO BE FACTORY PAINTED "RUST OLEUM V7400 SAFETY YELLOW".
3. ALL DRAIN HOLES TO BE EQUIPPED WITH BRASS BUSHING.
4. VENT CAP REQUIRED ON 2.5-INCHES HOSE NOZZLES.
5. ALL HYDRANTS TO BE TRAFFIC MODELS WITH BREAK-AWAY FLANGES.
6. HYDRANT MUST BE DATED NO MORE THAN ONE YEAR PRIOR TO DATE OF INSTALLATION.
7. MAX 36-INCHES ADJUSTMENT KIT; ONE (1) KIT ONLY.
8. SECURITY CHAINS ON NOZZLE CAPS.
9. ENCASE FIRE HYDRANT STANDPIPE, AUXILIARY VALVE AND LEAD PIPE WITH POLYETHYLENE V-BIO WRAP. WHEN PROPOSED FIRE HYDRANT LOCATION DOES NOT ALLOW FOR THE INSTALLATION OF A MINIMUM 2-FOOT LONG HYDRANT LEAD PERPENDICULAR TO THE WATER MAIN. CONTACT MUNICIPAL SERVICE DEPARTMENT AT 708-246-1800 EXT. 200 FOR DIRECTIONS PRIOR TO THE HYDRANT INSTALLATION.



Village of Western Springs

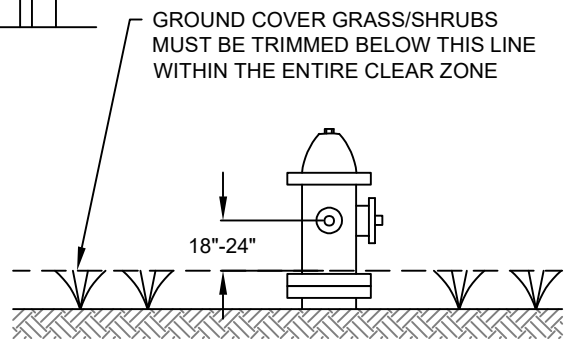
STANDARD DETAILS FIRE HYDRANT DETAIL W-2

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



PLAN VIEW

NOTE:
DESIRABLE LOCATION OF FIRE HYDRANT SHALL BE AT COMMON PROPERTY LINE, 5 FEET MINIMUM AWAY FROM DRIVEWAYS OR TREES, A MINIMUM OF 2 FEET FROM SIDEWALKS, OR APPROVED BY THE VILLAGE ENGINEER. THE AUXILIARY VALVE SHALL NOT BE LOCATED WITHIN THE SIDEWALK.



ELEVATION VIEW



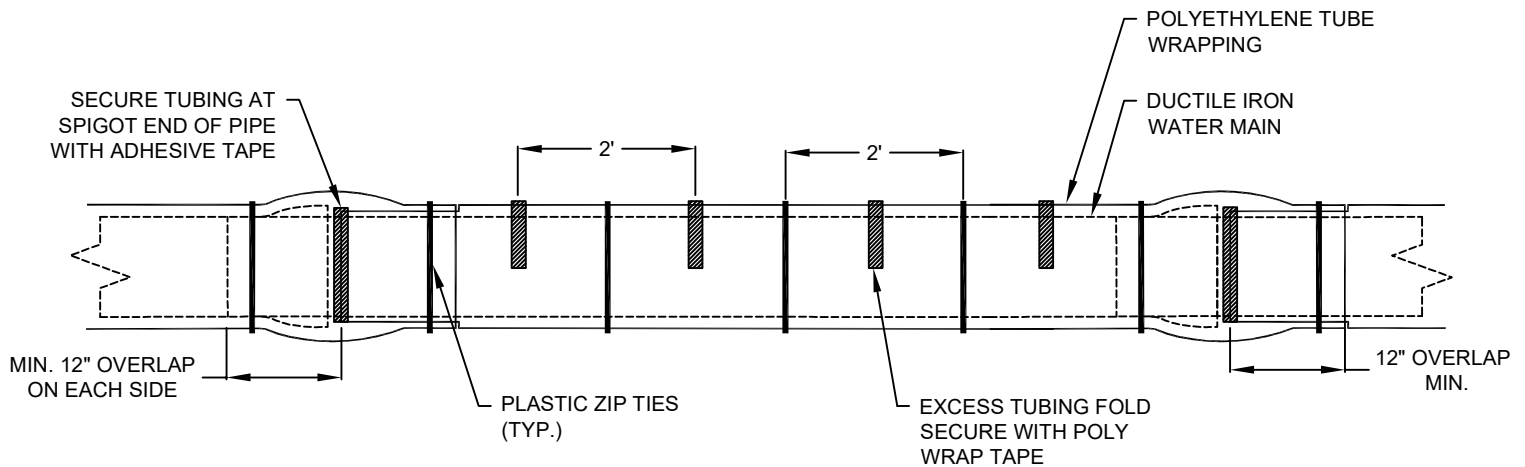
Village of Western Springs

STANDARD DETAILS

FIRE HYDRANT CLEARANCE DETAIL

W-3

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



SECTION VIEW

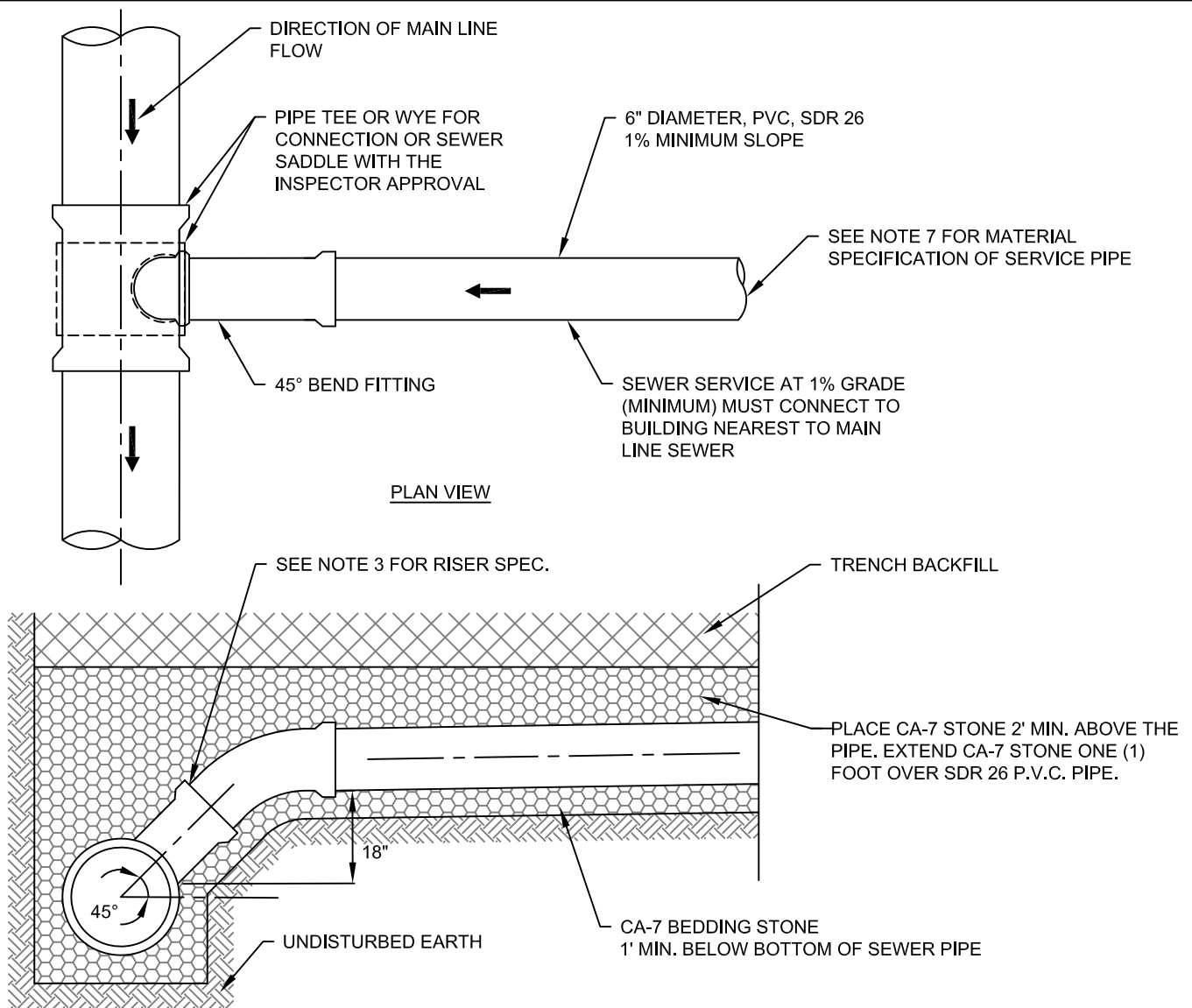
NOTES:

1. DUCTILE IRON WATER MAINS SHALL BE ZINC-COATED DUCTILE IRON PIPE CONFORMING TO AWWA C151 (ASA STD. - A21.51) WITH CEMENT MORTAR LINING FOR DUCTILE IRON PIPE AND FITTINGS AS PER AWWA SPECIFICATIONS C104 (ASA STD. - A21.4). CEMENT MORTAR LINING SHALL BE APPLIED AND CURED IN A MANUFACTURING UNIT CONTIGUOUS TO THE PIPE CASTING UNIT. PIPES SHALL HAVE PUSH-ON JOINTS OR FLEX-RING (AMERICAN DUCTILE IRON PIPE) RESTRAINED JOINTS (OR APPROVED EQUAL) OR TR FLEX RING (UNITED STATES PIPE COMPANY) RESTRAINED JOINTS (OR APPROVED EQUAL) AND FITTINGS SHALL HAVE MECHANICAL JOINTS AS PER AWWA SPECIFICATION C110 (ASA STD. - A21.10) OR C153 (ASA STD. - A21.53). PIPES AND FITTINGS SHALL HAVE RUBBER-GASKET JOINTS PER AWWA SPECIFICATION C111 (ASA STD. - A21.11). DUCTILE IRON WATER MAIN SHALL BE CLASS 52 MINIMUM.
2. DUCTILE IRON PIPE SHALL BE ENCASED BY V-BIO POLYETHYLENE TUBING.
3. THE TUBE MUST BE VIRGIN MATERIAL, V-BIO, CONSISTING OF THREE (3) CO-EXTRUDED LAMINATIONS OF LINEAR LOW DENSITY POLYETHYLENE (LLDPE), FUSED INTO A SINGLE THICKNESS NOT LESS THAN EIGHT (8) MILS. THE INSIDE SURFACE OF THE V-BIO WRAP IN CONTACT WITH THE PIPE EXTERIOR SHALL BE INFUSED WITH A BLEND OF AN ANTIMICROBIAL BIOCIDES TO MITIGATE MICROBIOLOGICALLY INFLUENCED CORROSION AND A VOLATILE CORROSION INHIBITOR TO CONTROL GALVANIC CORROSION. THE MIDDLE LAMINATION SHALL BE OF A THICK IMPERMEABLE MATERIAL DESIGNED TO PROTECT AND ENHANCE THE INNER LAMINATION. THE OUTER LAMINATION SHALL BE OF A LIGHT COLOR.
4. THE POLYETHYLENE ENCASEMENT MUST MEET ALL THE REQUIREMENTS OF AMERICAN NATIONAL STANDARD INSTITUTE (ANSI) A21.5 (AWWA C105).
5. INSTALLATION OF TUBING SHALL BE PER DUCTILE IRON PIPE RESEARCH ASSOCIATION (DIPRA) - MODIFIED METHOD A.
6. THIS STANDARD APPLIES TO ALL DUCTILE IRON PIPE INSTALLATION METHODS INCLUDING OPEN CUT, DIRECTIONAL DRILLING AND PLACEMENT IN A CASING.
7. PIPE TO BE HANDLED WITH STRAPS OR SLINGS TO AVOID DAMAGING THE ZINC COATING OR V-BIO POLYETHYLENE WRAPPING. THE VILLAGE SHALL REJECT PIPE WITH SCRATCHES OR DAMAGE TO ZINC COATING OR V-BIO POLYETHYLENE WRAPPING.



Village of Western Springs
STANDARD DETAILS
DUCTILE IRON WATER MAIN WITH
V-BIO WRAPPING
W-4

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



NOTES:

1. TRENCH BACKFILL FOR PAVED AREAS:
CA-7 BEDDING STONE. TRENCH BACKFILL REQUIRED TWO (2) FEET BEYOND ANY PAVED SURFACE.
 2. TRENCH BACKFILL FOR NON-PAVED AREAS:
FINE MATERIAL FOR BACKFILL AND BEDDING SHALL BE GRAVEL, CRUSHED STONE MEETING THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (LATEST EDITION) FOR COURSE AGGREGATE OF THE GRADATION SPECIFIED. NO RECYCLED CONCRETE SHALL BE ALLOWED.
 3. RISER REQUIRED MAX SLOPE 1:1.
 4. INSTALL DUCTILE IRON PIPE SERVICE LINE MINIMUM 18-INCH RISE FROM FOUNDATION WALL TO THE OUTSIDE OF BUILDING OVER DIG, OR 5 L.F. MIN. AND INSTALL CLEAN-OUT AT THIS LOCATION. CLEANOUT SHALL NOT BE PLACED IN THE VILLAGE RIGHT-OF WAY.
 5. NEW P.V.C. CONNECTIONS TO EXISTING MAIN SHALL BE INSTALLED WITH TWO (2) NON-SHEAR COUPLINGS, ONE ON EACH SIDE OF THE CONNECTION.
 6. LMT(TM) LINED MAIN TAP SADDLE INSTALLATION SYSTEM OR PRE-APPROVED EQUIVALENT MAY BE USED WHEN TAPPING LINED SANITARY MAIN. REMOVE HOST CLAY PIPE AS NECESSARY.
 7. WATER MAIN QUALITY PIPE REQUIRED, FOR ALL CROSSINGS OVER AND UNDER WATER LINES IN ACCORDANCE WITH "STANDARD SPECIFICATIONS FOR WATER AND SEWER CONSTRUCTION IN ILLINOIS" LATEST EDITION.
 8. SERVICE LINE CONNECTION TO THE SEWER MANHOLE IS NOT PERMITTED.
- ALL STREET EXCAVATIONS SHALL BE BACKFILLED WITH COMPACTED AGGREGATE AND TOPPED WITH 2-INCHES BITUMINOUS COLD PATCH BY THE END OF THE DAY. PERMANENT PATCH SHALL BE INSTALLED WITHIN 30 DAYS, WHILE HOT-MIX ASPHALT IS AVAILABLE.

DISCONNECTION NOTES:

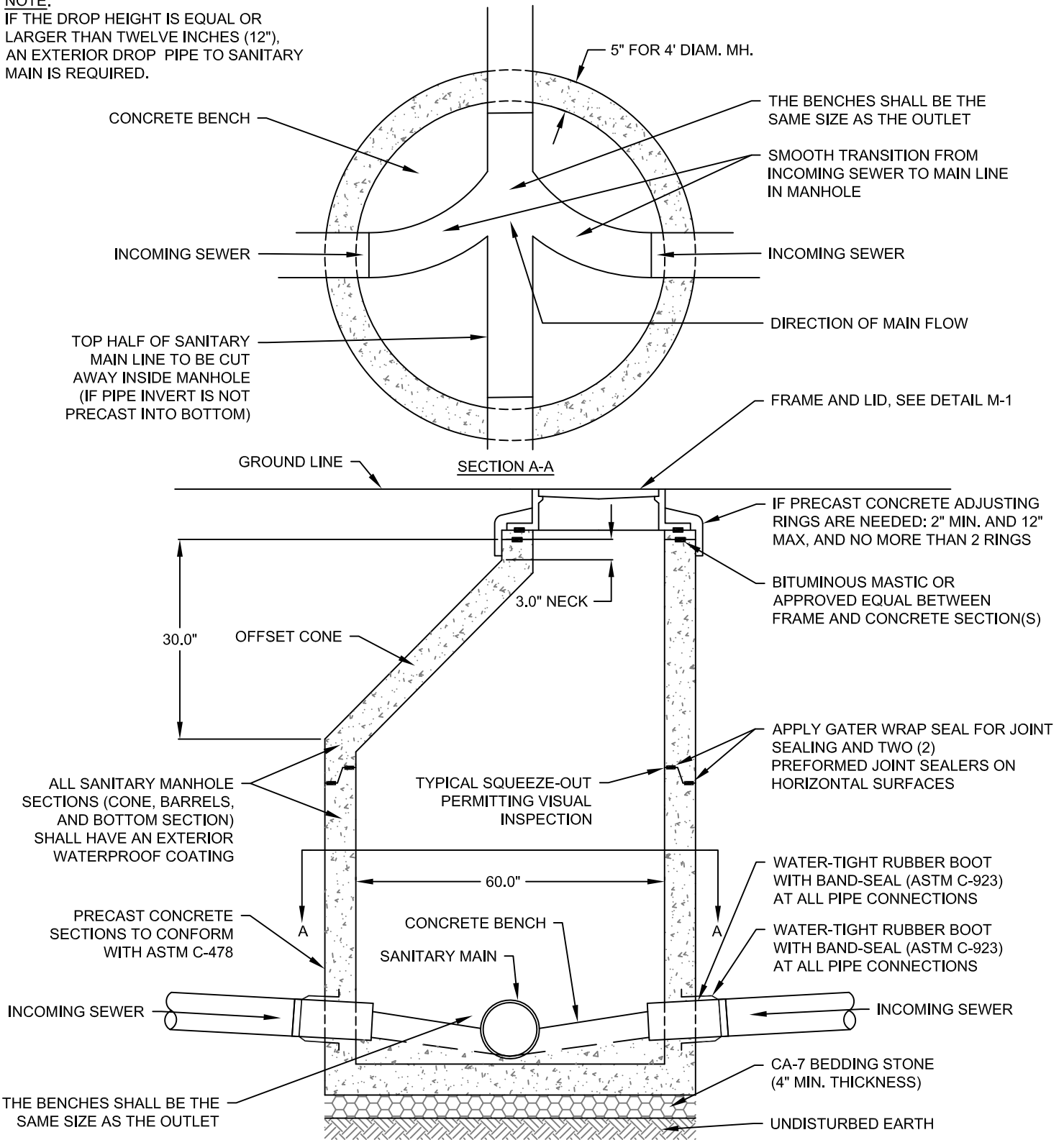
9. THE EXISTING SERVICE LINE SHALL BE DISCONNECTED AT ITS CONNECTION POINT TO THE MAIN SEWER. THE SEWER MAIN SHALL BE REPAIRED USING PVC SDR-26 PIPE WITH FACTORY TEE. ALL CONNECTIONS SHALL BE MADE USING NON-SHEAR FLEXIBLE COUPLINGS.



Village of Western Springs
STANDARD DETAIL
SANITARY SEWER SERVICE DETAIL
SS-1

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025

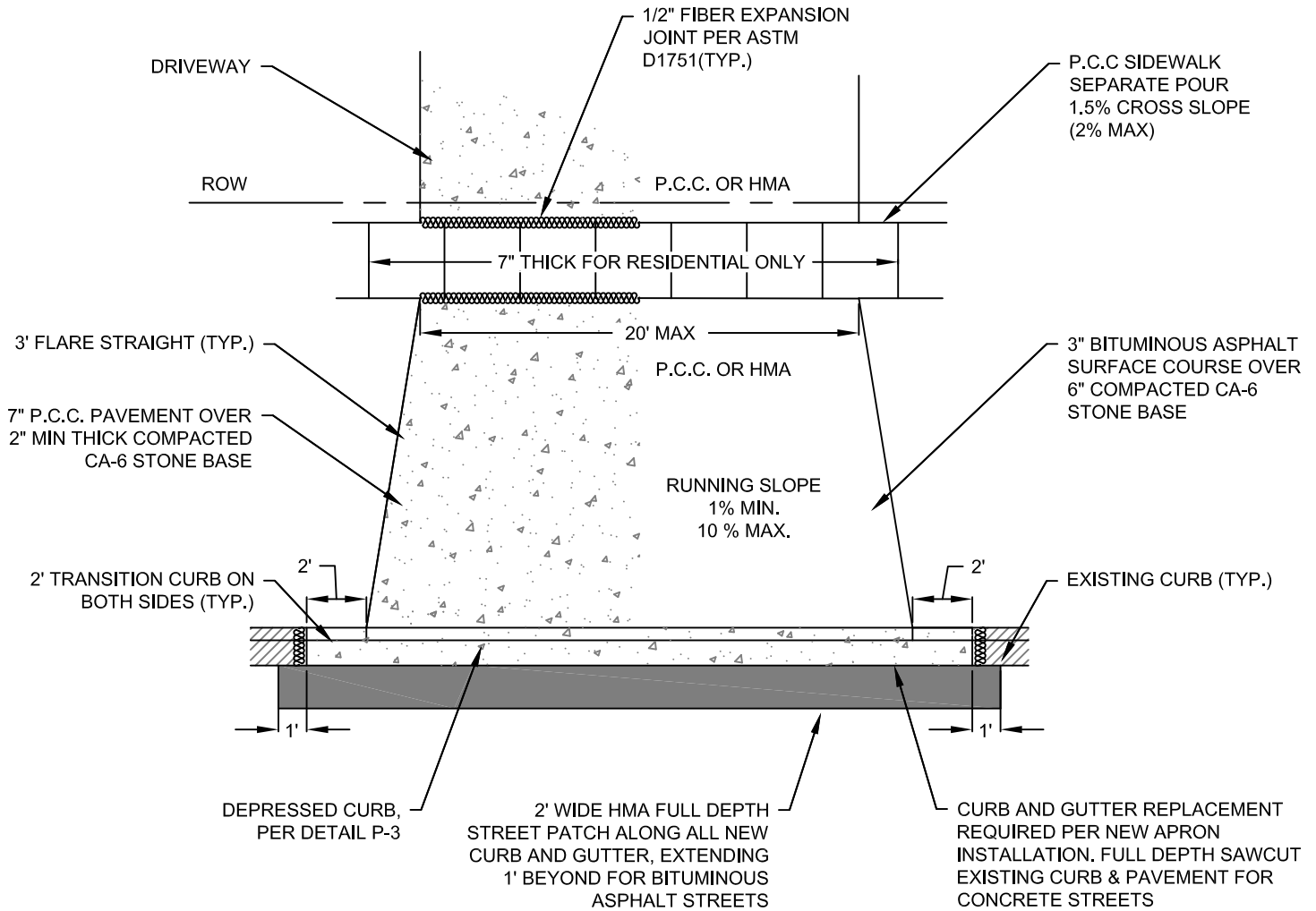
NOTE:
IF THE DROP HEIGHT IS EQUAL OR
LARGER THAN TWELVE INCHES (12"),
AN EXTERIOR DROP PIPE TO SANITARY
MAIN IS REQUIRED.



Village of Western Springs

STANDARD DETAIL SANITARY MANHOLE DETAIL SS-2

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



PLAN VIEW

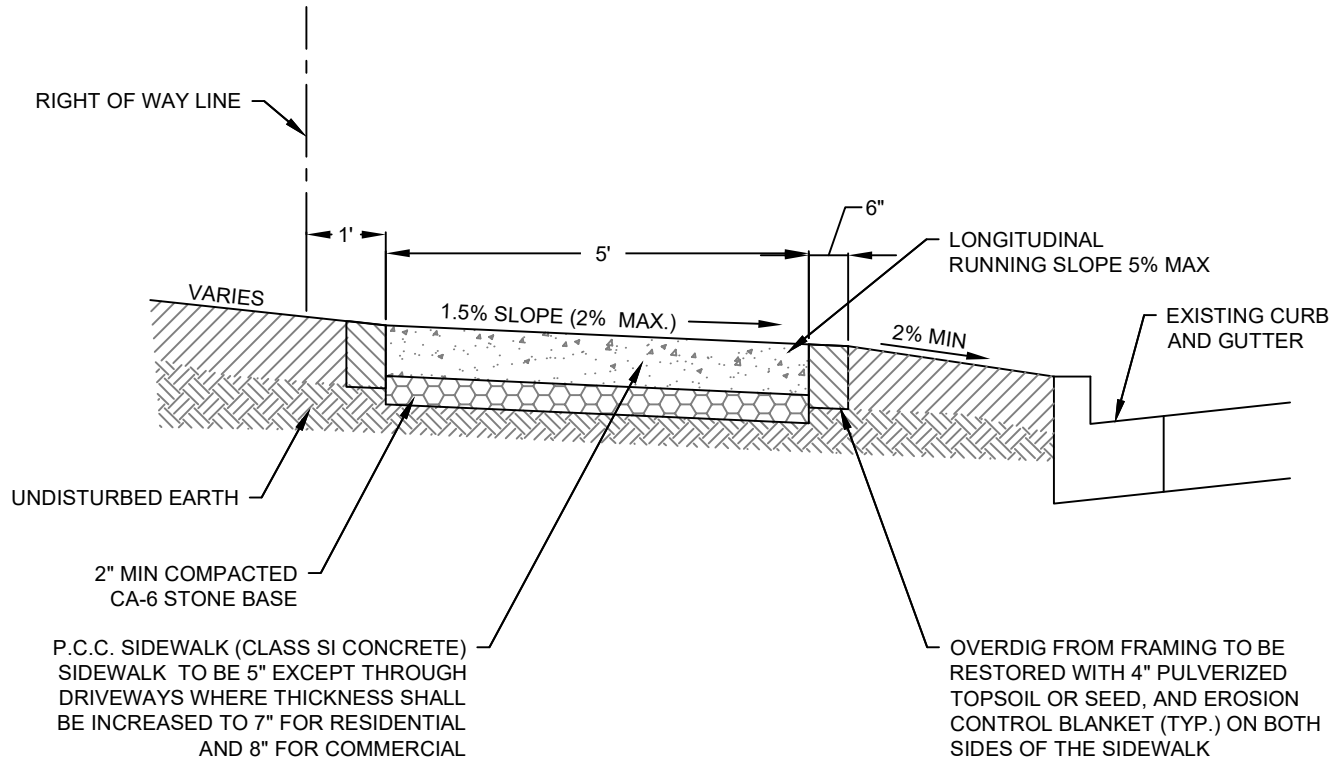
NOTE:

1. CONCRETE FOR APRON AND SIDEWALK SHALL BE IDOT CLASS SI.
2. THE CONTRACTOR IS RESPONSIBLE FOR VIBRATING THE CONCRETE DURING PLACEMENT.
3. CONCRETE APRON SHALL CONSIST OF A MINIMUM OF FOUR (4) PANELS.
4. CONCRETE PLACEMENT SHALL NOT OCCUR DURING ADVERSE WEATHER CONDITIONS, INCLUDING FREEZING TEMPERATURES, UNLESS PROPER COLD-WEATHER PROTECTION MEASURES ARE IN PLACE.
5. WIRE MESH SHALL NOT BE USED IN THE DRIVEWAY APRON.
6. A WHITE CURING COMPOUND, PER IDOT SECTION 1022.01(C), SHALL BE UNIFORMLY APPLIED TO CONCRETE IMMEDIATELY AFTER IT HAS BEEN FINISHED OR AS RECOMMENDED BY THE MANUFACTURER.
7. ALL AGGREGATE BASE SHALL BE MECHANICALLY COMPACTED.
8. A FULL-DEPTH FRONT FORM FOR THE EDGE OF GUTTER SHALL BE PROVIDED FOR NEW CURB AND GUTTER PLACED ADJACENT TO ASPHALT STREETS.
9. THE APRON SHALL MAINTAIN PROPER DRAINAGE TO PREVENT WATER PONDING AND ENSURE POSITIVE WATER FLOW.
10. NEW CONCRETE APRON SHALL BE FINISHED TO MATCH PRIVATE CONCRETE DRIVEWAY STYLE.



Village of Western Springs
STANDARD DETAIL
RESIDENTIAL DRIVEWAY APRON DETAIL
P-1

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



SECTION VIEW

NOTE:

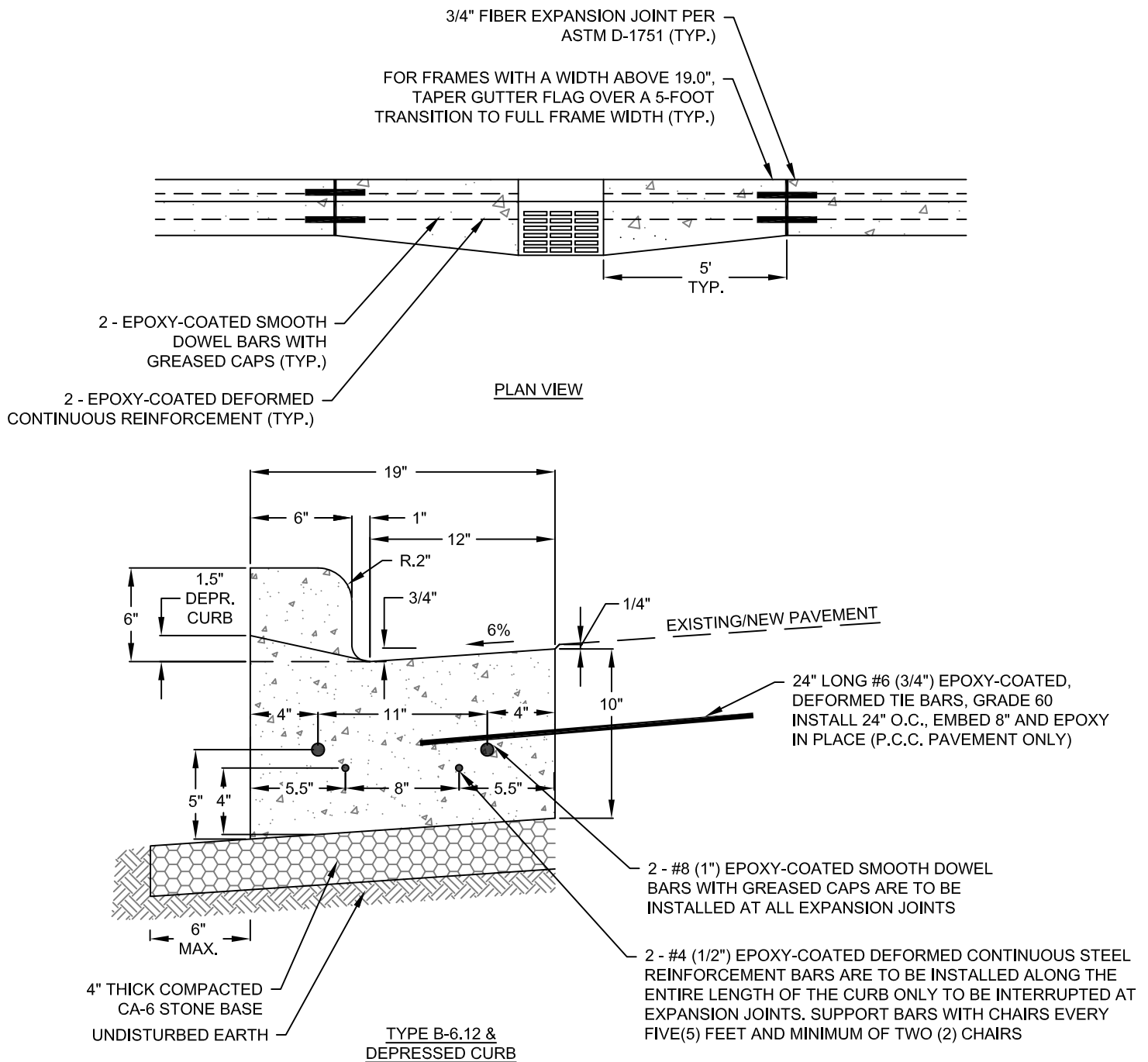
1. THE SIDEWALK THE RAMPS AT INTERSECTIONS SHALL COMPLY WITH ADA REQUIREMENTS AND MEET IDOT STANDARDS. DETECTABLE WARNING PLATES SHALL BE BRICK RED IN COLOR AND INSTALLED AT A CROSSWALKS. REFER TO IDOT HIGHWAY STANDARDS 424001 THROUGH 424031 FOR GUIDANCE ON SIDEWALK RAMP AND DETECTABLE WARNING PLATE PLACEMENT.
2. A 1/2-INCH THICK FIBER EXPANSION JOINT, PER ASTM D-1751, SHALL BE INSTALLED EVERY 50 FEET.
3. THE SIDEWALK SURFACE SHALL BE BROOM FINISHED.
4. ALL SIDEWALK WORK MUST CONFORM TO APPLICABLE VILLAGE CODES AND IDOT SPECIFICATIONS.
5. SIDEWALK CONSTRUCTION SHALL NOT PROCEED IN FREEZING TEMPERATURES UNLESS PROPER COLD-WEATHER PROTECTION MEASURES ARE IMPLEMENTED PER IDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, SECTION 1020.13.
6. CONTRACTORS MUST PROTECT NEWLY POURED SIDEWALK PANELS FROM PEDESTRIAN TRAFFIC, VANDALISM, AND PREMATURE LOADING. IF SIDEWALK PANELS DAMAGED, THE CONTRACTOR SHALL REPLACE THEM AT IT'S OWN EXPENSE.
7. IF DURING VILLAGE INSPECTION THE SIDEWALK PANELS DOES NOT MEET THE SLOPE REQUIREMENTS, THE PANELS SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE.
8. ANY MODIFICATIONS OR DEVIATIONS FROM THESE REQUIREMENTS REQUIRE PRIOR APPROVAL FROM THE VILLAGE ENGINEER.



Village of Western Springs

STANDARD DETAIL P.C.C. SIDEWALK DETAIL P-2

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



NOTE:

1. EXPANSION JOINTS ARE TO BE CONSTRUCTED AT 50-FOOT INTERVALS AND AT ADDITIONAL LOCATIONS AS SPECIFIED BY THE VILLAGE ENGINEER OR THEIR DESIGNEE.
2. CONSTRUCTION JOINTS ARE TO BE CONSTRUCTED AT 15-FOOT INTERVALS AND AT ADDITIONAL LOCATIONS AS SPECIFIED BY THE VILLAGE ENGINEER OR THEIR DESIGNEE.
3. THE CONTRACTOR SHALL REMOVE AND REPLACE 2-FEET OF EXISTING FULL DEPTH ASPHALT PAVEMENT ALONG THE NEW CURB. PAVEMENT REPAIR SHALL MATCH EXISTING PAVEMENT THICKNESS AND SHALL USE IDOT HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N50 FOR TOP 2-INCH THICKNESS.
4. THE CONTRACTOR SHALL USE A FULL DEPTH CONSTRUCTION FORM ALONG EDGE OF GUTTER.
5. WHERE NEW CURB AND GUTTER MATCHES EXISTING, THE CONTRACTOR SHALL INSTALL 2 - #8 (1") EPOXY-COATED SMOOTH DOWEL BARS TO TIE INTO THE EXISTING CURB AND GUTTER.
6. NEW CURB AND GUTTER SHALL MATCH THE EXISTING CURB AND GUTTER. ANY CHANGES TO THE CURB AND GUTTER TYPE SHALL BE APPROVED BY THE VILLAGE ENGINEER OR THEIR DESIGNEE.



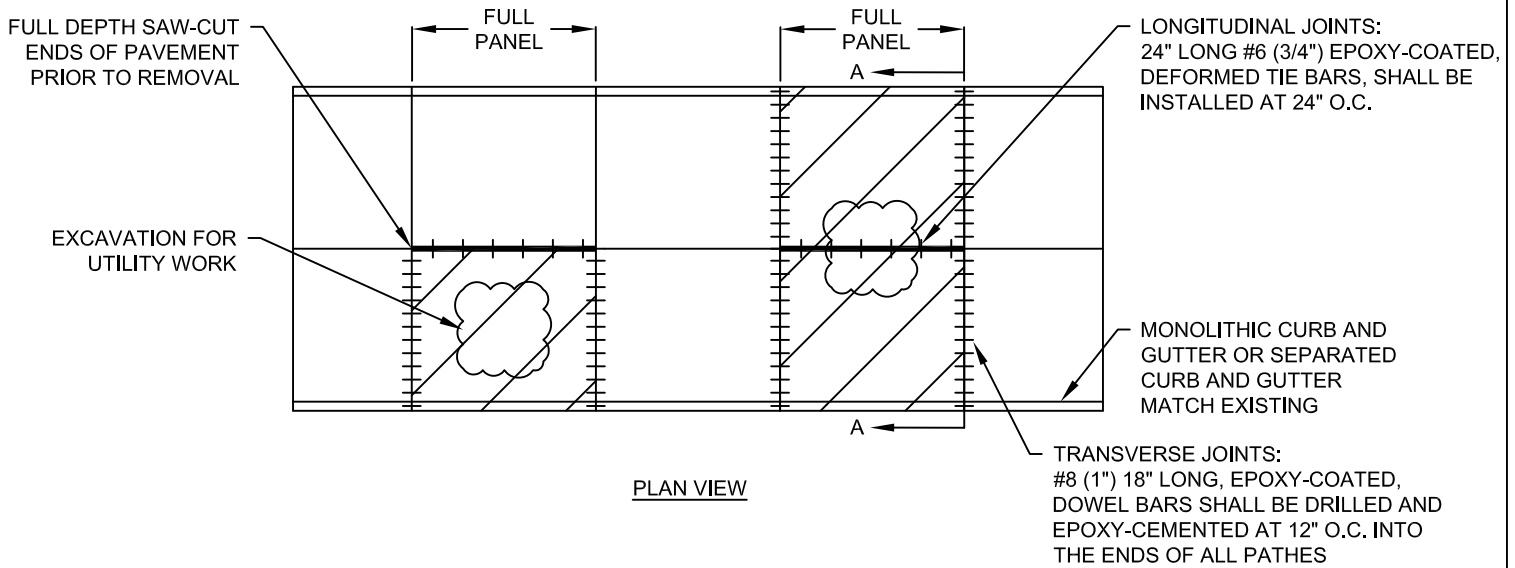
Village of Western Springs

STANDARD DETAIL

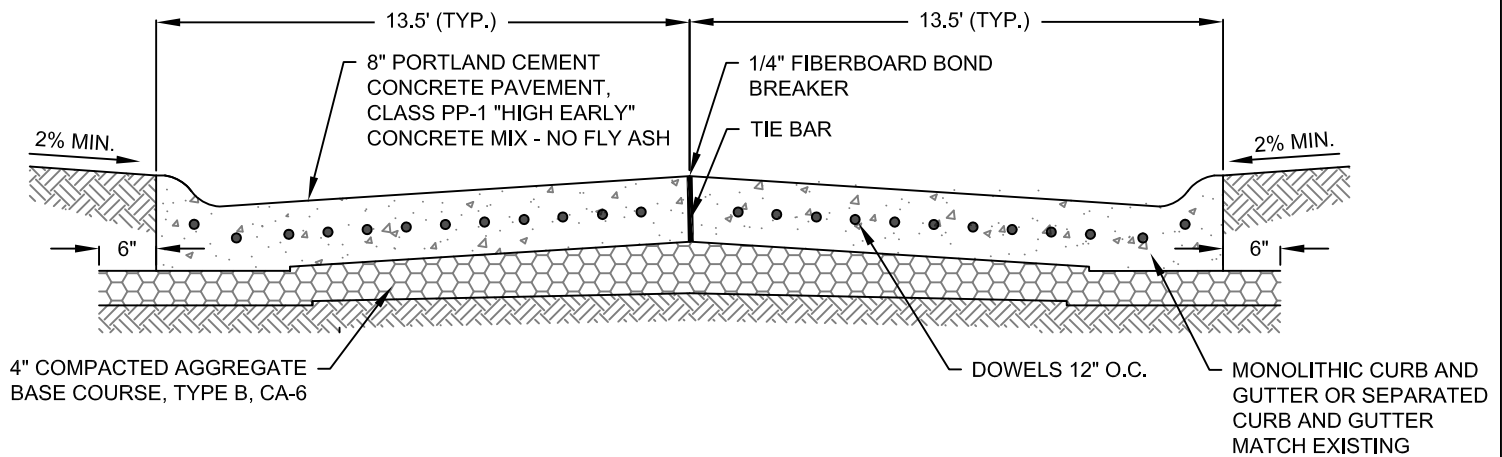
COMBINATION CURB AND GUTTER DETAIL

P-3

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



PLAN VIEW



CROSS SECTION A-A

NOTES:

1. ALL CONTRACTION JOINTS SHALL BE SAW-CUT TO A DEPTH OF 2-INCHES AS SOON AS PERMISSIBLE AND NO LATER THAN FOUR (4) HOURS AFTER CONCRETE PLACEMENT, UNLESS OTHERWISE APPROVED BY THE VILLAGE ENGINEER.
2. CONTRACTOR IS RESPONSIBLE FOR REMOVAL AND REPLACEMENT OF PANELS THAT DEVELOP SHRINKAGE CRACKS THAT ARE NOT LOCATED AT THE SAWED CONTRACTION JOINT.
3. WHITE CURING COMPOUND, PER IDOT SECTION 1022.01(C), SHALL BE UNIFORMLY APPLIED TO THE CONCRETE IMMEDIATELY THE AFTER IT HAS BEEN FINISHED PER MANUFACTURER'S RECOMMENDATIONS.
4. CONCRETE PATCHES SHALL BE FULL CONCRETE PANEL REPLACEMENT, HALF STREET AT THE TIME TO MAINTAIN TRAFFIC.
5. DELIVERY TICKET REQUIRED FOR ALL P.C.C. TRUCKS. CONCRETE WILL BE REJECTED IF DELIVERY TIME EXCEEDS 90 MINUTES.
6. FRESH CONCRETE PANELS SHALL BE CLOSED TO TRAFFIC FOR MINIMUM OF THREE (3) DAYS FOR CURING.
7. ALL STREET EXCAVATIONS SHALL BE BACKFILLED WITH COMPACTED AGGREGATE AND TOPPED WITH 2-INCHES BITUMINOUS COLD PATCH BY THE END OF THE DAY. PERMANENT PATCH SHALL BE INSTALLED WITHIN 30 DAYS.



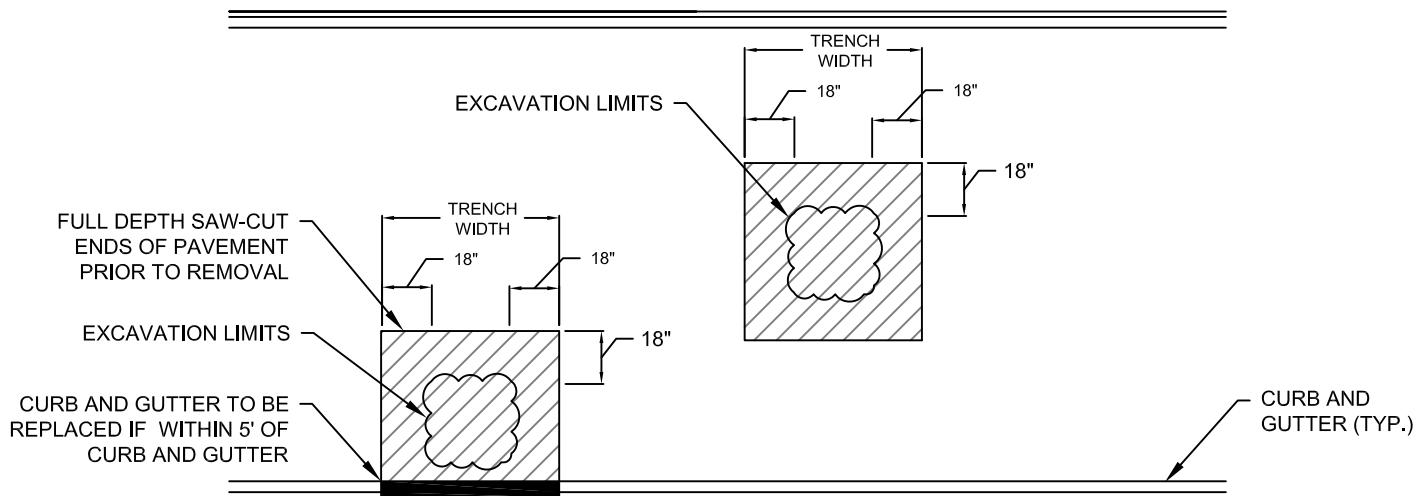
Village of Western Springs

STANDARD DETAIL

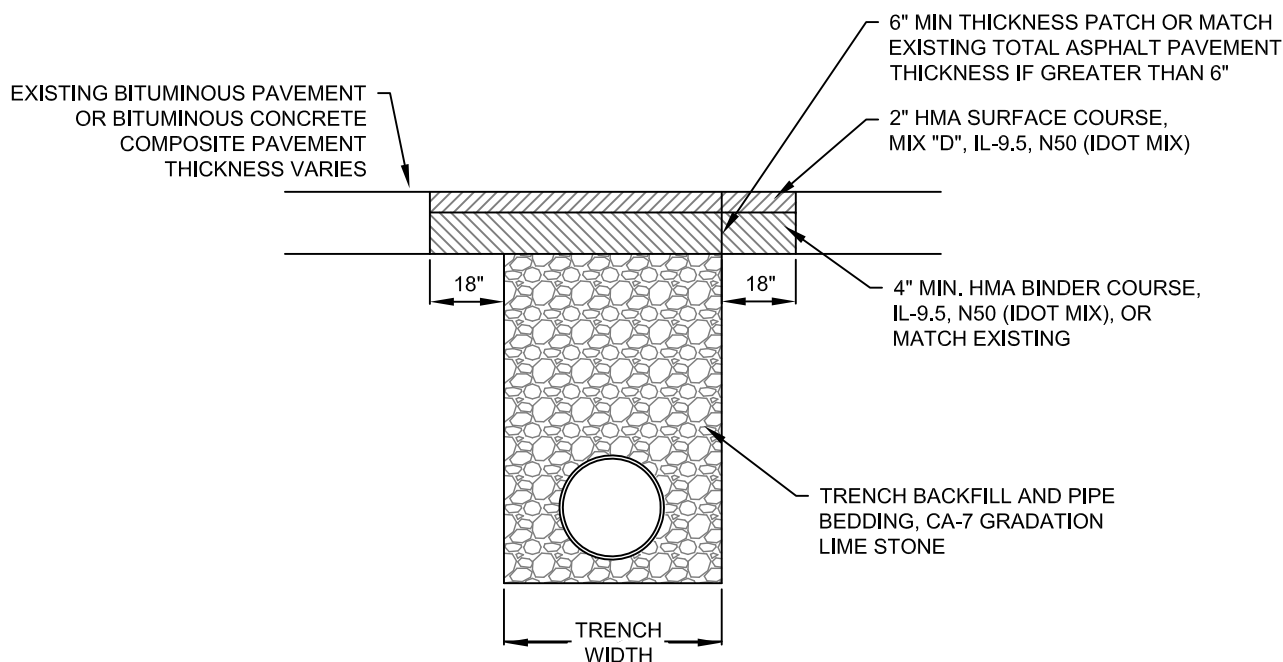
CONCRETE STREET PATCHING DETAIL

P-4

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



PLAN VIEW



SECTION VIEW

NOTES:

1. ALL BITUMINOUS STREET PATCHES SHALL BE BACKFILLED WITH COMPACTED AGGREGATE AND TOPPED WITH 2-INCH BITUMINOUS COLD PATCH AT THE END OF THE DAY. PERMANENT PATCH SHALL BE INSTALLED WITHIN 30 DAYS WHILE HOT-MIX ASPHALT IS AVAILABLE.
2. ALL BITUMINOUS STREET PATCHES SHALL BE FULL DEPTH AND RECTANGULAR IN SHAPE.
3. TRENCH BACKFILL TO BE MECHANICALLY COMPACTED IN 12-INCH LOOSE LIFTS.
4. IF BITUMINOUS STREET PATCH LIMITS ARE WITHIN 5-FEET OF EDGE OF PAVEMENT, THE PATCH SHALL EXTEND TO EDGE OF PAVEMENT.



Village of Western Springs
STANDARD DETAIL
BITUMINOUS STREET PATCHING DETAIL
P-5

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025

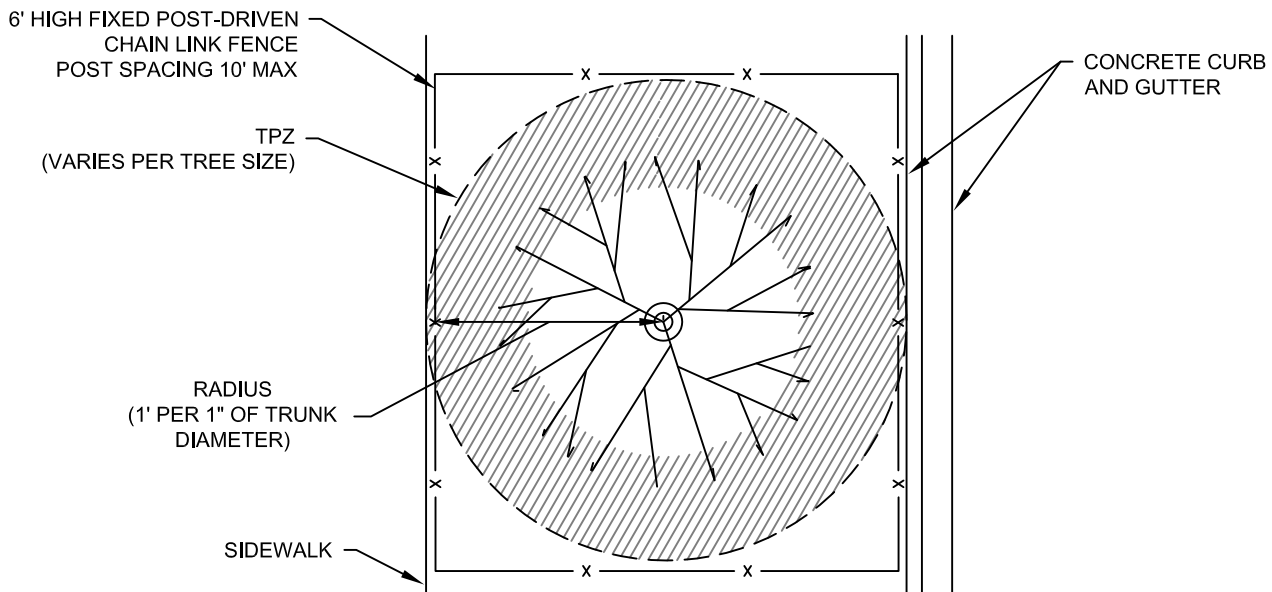
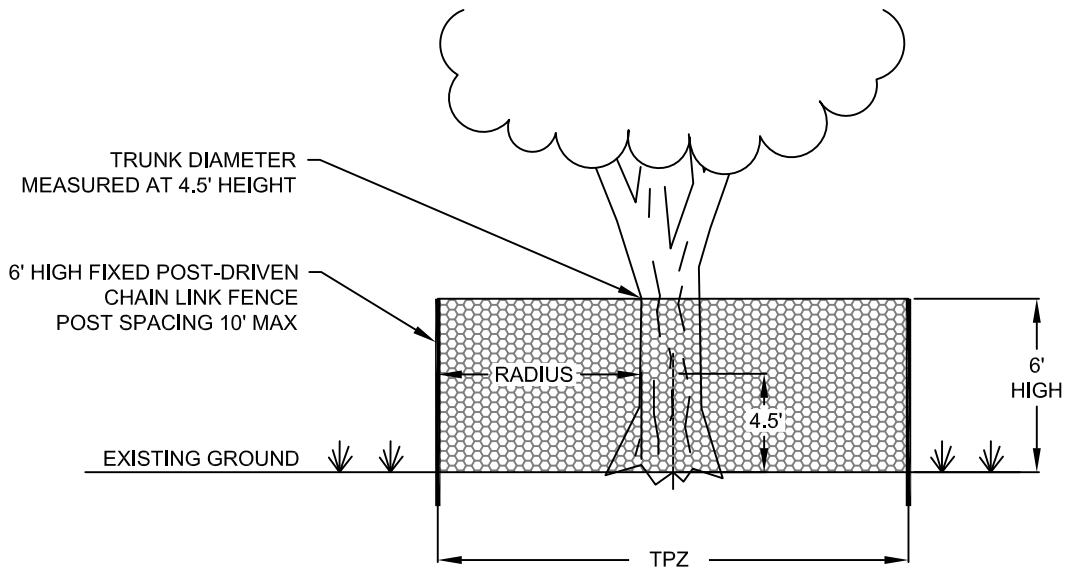
#	FRAME AND GRATE	COMPARABLE IDOT TYPE	DESCRIPTION	OPTIONS
1	NEENAH R-1713	1	FLAT, ROUND, CLOSED LID	"SANITARY" LETTERING IMPRINTED ON UNBOLTED COVER. LID SHALL HAVE WATERTIGHT GASKET AND CONCEALED PICKHOLE.
				"STORM" LETTERING IMPRINTED ON COVER
				"WATER" LETTERING IMPRINTED ON COVER. LID SHALL HAVE CONCEALED PICKHOLE
2	NEENAH R-1713	1	FLAT, ROUND, OPEN TYPE D GRATE	N/A
3	NEENAH R-3275	3	COMBO INLET FRAME AND GRATE CURB BOX (NO CHURCH WINDOWS)	N/A
4	NEENAH R-3501-P	N/A	INLET FRAME FOR ROLL-TYPE CURB, RECTANGULAR, OPEN GRATE	N/A
5	NEENAH R-4342		BEEHIVE TYPE INLET, ROUND, OPEN GRATE FOR LAWN AREAS	N/A



Village of Western Springs

STANDARD DETAIL
FRAME AND GRATE STANDARD
M-1

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025



NOTE:

TREE PROTECTION ZONE (TPZ) BARRIER/FENCING IS EXPECTED TO BE ESTABLISHED AROUND THE PARKWAY TREES BY THE OWNER/DEVELOPER WITH SIGNS INDICATING THAT THE AREA IS A TREE PROTECTIVE ZONE.

IN ADDITION TO FINES AND CITATIONS THAT MAY BE ASSESSED FOR VIOLATIONS PER TITLE 5, CHAPTER 5 OF THE WESTERN SPRINGS VILLAGE CODE, VIOLATORS MAY BE SUBJECT TO THE FOLLOWING PROVISIONS:

- ISSUANCE OF AN INVOICE FOR THE MONETARY LOSS IN TREE VALUE OR PARTIAL VALUE DUE TO DAMAGE TO EITHER THE ABOVE GROUND OR BELOW GROUND PORTIONS OF THE PARKWAY TREE, OR UNAUTHORIZED TREE REMOVAL.
- FORFEITURE OF BONDS ISSUED FOR THE WORK SHOULD FUNDS BE SUFFICIENT TO COVER TREE VALUES AND FINES.
- COSTS OF REPAIRS, SUCH AS PRUNING OR CABLING, OR COSTS FOR REMOVAL OF THE DAMAGED PARKWAY TREE ALONG WITH THE STUMP IF THE TREE CANNOT REMAIN IN THE RIGHT-OF-WAY.
- FINES FOR NON-COMPLIANCE ASSESSED PER CURRENT ADOPTED VILLAGE CODE.
- EACH DAY DURING WHICH A VIOLATION CONTINUES SHALL BE CONSTRUED AS A SEPARATE AND DISTINCT OFFENSE.

FOR MORE INFORMATION, CONTACT THE VILLAGE FORESTER AT 708-246-1800, EXT. 213. DO NOT CONTACT THE FORESTER TO SCHEDULE INSPECTIONS. ALL INSPECTION REQUESTS TO BE SUBMITTED TO INSPECTIONS@WSPRINGS.COM.



Village of Western Springs

STANDARD DETAIL PARKWAY TREE PROTECTION FENCE DETAIL T-1

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025

CONSTRUCTION AND TREE PRESERVATION AND PROTECTION SPECIFICATIONS FOR PARKWAY TREES

TO BE INCORPORATED INTO ALL CONSTRUCTION DOCUMENTS FOR APPROVED AND PERMITTED PROJECTS

THE FOLLOWING SPECIFICATIONS ARE GUIDELINES TO ENSURE THAT THE PARKWAY TREES ARE PROTECTED AND NOT DAMAGED DURING THE PROPOSED CONSTRUCTION. ALL INFORMATION BELOW IS NOT INCLUSIVE OF ALL APPLICABLE REQUIREMENTS, PERMITTEE IS RESPONSIBLE FOR ADHERENCE TO ALL SUPPLEMENTAL DOCUMENTATION, TO INCLUDE VILLAGE FORESTER'S ASSESSMENT, PARKWAY TREE PRESERVATION GUIDELINES AND PROTECTION MEASURES.

AS WITH ALL GUIDELINES, IT WILL BE IN THE CONTRACTOR'S BEST INTEREST, TO SCHEDULE A MEETING PRIOR TO CONSTRUCTION TO ENSURE THAT ALL QUESTIONS REGARDING PROPOSED WORK AND TREE IMPACTS ARE DISCUSSED AND AGREEMENT REACHED WITH THE VILLAGE FORESTER OR THEIR DESIGNEE.

PROXIMITY TO TREES

- ANY NEW SIDEWALK OR SIMILAR EXCAVATION TO BE MADE WILL REQUIRE PRIOR APPROVAL BY THE VILLAGE FORESTER.
- PRIOR TO PLACEMENT OF TREE PROTECTION FENCING, SITE MARKINGS INDICATING LIMITS OF REQUIRED PLACEMENT OF FENCING SHALL BE PROVIDED BY THE VILLAGE FORESTER AND INSPECTED ONCE INSTALLED.
- ANY PROPOSED WORK WITHIN 10-FEET OF THE TRUNK REQUIRES THE APPROVAL OF VILLAGE FORESTER OR THEIR DESIGNEE.
- IF THE PROPOSED IMPROVEMENT IS WITHIN 10-FEET OR LESS OF THE TREE TRUNK, THE TREE MAY BE REQUIRED TO BE REMOVED, AS DIRECTED BY THE VILLAGE FORESTER OR THEIR DESIGNEE.

TREE PRESERVATION FENCING

- A 6-FOOT HIGH POST-DRIVEN CHAIN LINK FENCE WITH METAL POSTS SPACED NO FURTHER THAN 10-FOOT APART WILL NEED TO BE ERCTED AS PER VILLAGE TREE PROTECTION DETAIL OR DIRECTED BY THE VILLAGE FORESTER. ANY EXCEPTIONS TO THE FENCE DIMENSIONS SHALL BE APPROVED BY THE VILLAGE FORESTER OR THEIR DESIGNEE.
- ENCLOSED TREE PROTECTION DETAIL SHALL BE PART OF THE CONSTRUCTION DOCUMENTS.
- TEMPORARY REMOVAL OR MODIFICATION OF REQUIRED PROTECTION FENCING NOT PERMITTED WITHOUT VILLAGE FORESTER'S APPROVAL.
- TREE PROTECTION SHALL BE REMOVED AFTER ALL CONSTRUCTION IS COMPLETE OR AS APPROVED BY THE VILLAGE FORESTER OR THEIR DESIGNEE.

TREE ROOT PRUNING

- ROOT PRUNING SHALL BE PERFORMED ON ANY TREE THAT IS MORE THAN 10-FEET FROM THE ADJACENT AREA OF CONSTRUCTION.
- ROOT PRUNING ON ANY TREE THAT IS LESS THAN 10-FEET AWAY FROM THE ADJACENT AREA OF CONSTRUCTION SHALL BE APPROVED BY THE VILLAGE FORESTER.
- ROOT PRUNING EQUIPMENT MUST BE APPROVED BY THE VILLAGE FORESTER PRIOR TO USE.
- HAND ROOT PRUNING WILL NOT BE PERMITTED UNLESS APPROVED BY THE VILLAGE FORESTER.

TREE CANOPY PRUNING

- TREE BRANCHES HANGING INTO THE TREE PROTECTION ZONE MAY BE PRUNED BY, OR UNDER THE SUPERVISION OF, A CERTIFIED TREE WORKER. DO NOT PRUNE MORE THAN 25% OF THE TREE'S CROWN OUT.
- ALL PRUNING CUTS MUST MEET ANSI A300-2001 STANDARDS.
- AMERICAN ELMS OR OAKS OF ANY KIND SHALL BE PRUNED ONLY DURING THE DORMANT SEASON AND REQUIRE WRITTEN PERMISSION AND INSTRUCTIONS FROM THE VILLAGE FORESTER.

TREE REMOVAL

- ALL PARKWAY TREE REMOVALS REQUIRE A WRITTEN APPROVAL FROM THE VILLAGE FORESTER PRIOR TO REMOVAL.
- APPROVED TREE REMOVALS MAY REQUIRE THE REIMBURSEMENT TO THE VILLAGE OF THE TREE VALUE AS DETERMINED BY THE VILLAGE FORESTER OR THEIR DESIGNEE. ADDITIONAL REQUIREMENTS CAN BE MANDATED BY THE VILLAGE FORESTER RELATED TO TREE REMOVAL AND PARKWAY RESTORATION.

DAMAGE TO TREES

- FAILURE TO FOLLOW THESE SPECIFICATIONS WILL RESULT IN THE CONTRACTOR REQUIRING TO POST A CASH BOND, EQUIVALENT TO THE VALUE OF EACH DAMAGED TREE, FOR A PERIOD NOT TO EXCEED 3 YEARS.
- BOND VALUE WILL BE DETERMINED BY THE VILLAGE FORESTER OR THEIR DESIGNEE.
- THE VILLAGE STAFF RESERVES THE RIGHT TO STOP THE JOB FOR ANY WORK THAT IS DETERMINED TO BE CAUSING, OR DETERMINED TO HAVE CAUSED, IRREPARABLE DAMAGE TO ANY PARKWAY TREE.



Village of Western Springs

STANDARD DETAIL PARKWAY TREE PRESERVATION SPECS T-2

NO.	DESCRIPTION	DATE
1.	VILLAGE ISSUED	06/16/2025

Note: New text is underlined and
deleted text is shown as stricken text.

Draft 6.12.2025

ORDINANCE NO. 25 -????

VOTE: Passed by an omnibus vote.

Voting Aye:

Voting Nay:

Abstain:

Absent:

DATE: June 16, 2025.

OTHER: Published in pamphlet form.

ORDINANCE AMENDING SUBSECTION 8-1-1
(SUPERVISION BY DEPARTMENT OF PUBLIC
WORKS) OF CHAPTER 1 (STREETS, SIDEWALKS,
AND PUBLIC WAYS) AND SUBSECTION 8-2-8
(B)(3) (GRADES AND CURBS) OF CHAPTER 2
(SIDEWALKS AND DRIVEWAYS) OF TITLE 8
(PUBLIC WAYS AND PROPERTY) OF THE
WESTERN SPRINGS MUNICIPAL CODE; ADDING
NEW APPENDIX A TO TITLE 8 (PUBLIC WAYS
AND PROPERTIES) OF THE WESTERN SPRINGS
MUNICIPAL CODE RELATIVE TO THE ADOPTION
OF STANDARD DETAILS FOR CONSTRUCTION IN
THE RIGHT-OF-WAY; AND AMENDING TITLE 8
OF THE WESTERN SPRINGS MUNICIPAL CODE
GENERALLY RELATIVE TO THE DUTIES OF THE
ENGINEERING AND MUNICIPAL SERVICES
DEPARTMENTS.

WHEREAS, the President and Board of Trustees of the Village of Western Springs (the “Village Board”) desire to amend the Western Springs Municipal Code to update certain provisions of Chapters 1 (Streets, Sidewalks, and Public Ways) and 2 (Sidewalks and Driveways) of Title 8 (Public Ways and Property) as well as to adopt an Appendix “A” to Title 8 (Public Ways and Property) (attached hereto as **Exhibit “A”** and incorporated herein) to adopt standard details for the construction of improvements in the right of way as well as updating references throughout these chapters to the Engineering and Municipal Services Departments rather than the Public Works Department (the “Code Amendments”); and

WHEREAS, during an open public meeting held on June 10, 2025, the Public Works and Water Committee (the “Committee”) reviewed documents submitted to the Committee by the Village of Western Springs (“Village”) staff regarding the below Code Amendments, received input from Village staff and provided an opportunity for input from the public relative to the Code Amendments, and then considered the Code Amendments, the Village staff’s recommendation and input from the public, and at its June 10, 2025 meeting, the Committee favorably recommended the Code Amendments to the Village Board; and

WHEREAS, during an open public meeting held on June 16, 2025, the Village Board reviewed and discussed the proposed Code Amendments and the Committee’s recommendation and the Village staff’s recommendation and provided an opportunity for input from the public relative to the Code Amendments. At its June 16, 2025 Regular Village Board Meeting, the Village Board accepted the Committee’s favorable recommendation to approve the Code Amendments; and

WHEREAS, the Village Board finds and determines that it is in the best interests of and protective of the health, welfare and safety of the Village, its residents, property owners, local businesses and the general public to enact the Code Amendments as set forth below; and

WHEREAS, in accordance with the authority granted by the applicable provisions set forth in

Division 2 (Ordinances) of the Illinois Municipal Code (65 ILCS 5/1-2) and Division 80 (General Powers Over Streets And Public Ways of the Illinois Municipal Code (65 ILCS 5/11-80-1 *et seq.*) including Sections 11-80-7 (65 ILCS 5/11-80-7), 65 ILCS 5/11-80-11 (65 ILCS 11-80-11) and 11-80-13 (65 ILCS 5/11-80-13), the President and Board of Trustees of the Village of Western Springs approve the Code Amendments, as set forth below.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. Incorporation. The above recitals are incorporated by reference into Section 1 of this Ordinance as material terms and provisions.

SECTION 2. Code Amendments. Title 8 (Public Ways and Property), Chapter 1 (Streets, Sidewalks, and Public Ways), Section 8-1-1 (Supervision by Department of Public Works) of the Western Springs Municipal Code shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

"8-1-1 SUPERVISION BY ~~DEPARTMENT OF PUBLIC WORKS~~ MUNICIPAL SERVICES AND ENGINEERING SERVICES DEPARTMENTS:

The Municipal Services and Engineering Services Departments ~~Department of Public Works~~ shall have charge and supervision of all streets, alleys, highways, Village grounds, walks, crosswalks, parks and buildings within and belonging to the Village and of the construction, care, repair, and maintenance thereof. This shall include the proposal and promulgation of standard details for the construction of improvements in rights-of-way, which shall be found at Appendix A of this Title."

SECTION 3. Code Amendments. Title 8 (Public Ways and Property), Chapter 1 (Streets, Sidewalks and Public Ways), Section 8-1-7: (Buildings and Structures Encroaching on Public Ways), Subsection 8-1-7 (B)(2) (Abatement Procedures) of the Western Springs Municipal Code shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

"8-1-7: BUILDINGS AND STRUCTURES ENCROACHING ON PUBLIC WAYS:

B. Nuisance Declared; Abatement

2. Abatement Procedures: If the owner, after notice from the Department of Community Development ~~Code Enforcement~~, shall fail to remove such building, porch, steps, fence or other structure in violation of this Code from such street, sidewalk, alley or public ground, the Municipal Services ~~Department of Public Works~~ shall cause the same to be removed or taken

down, at the expense of such owner. Every person who shall obstruct or hinder any officers in effecting such removal shall be guilty of a misdemeanor.”

SECTION 4. Code Amendments. Title 8 (Public Ways and Property), Chapter 1 (Streets, Sidewalks and Public Ways), Section 8-1-8: (Street Obstructions) of the Western Springs Municipal Code shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

“8-1-8: STREET OBSTRUCTIONS:

A. Building Materials: No person shall obstruct any street, alley or other public place in the Village, or cause the same to be done, by placing any building materials, refuse or other articles of any kind therein or thereon without having first obtained a written permit from the Municipal Services Department ~~of Public Works~~.

B. Refuse Containers: No person shall obstruct any street, alley, parkway or other public place in the Village, or cause the same to be done, by placing any refuse container of any type thereon including but not limited to containers more commonly referred to as garbage cans, dumpsters and roll-off boxes. Where physical circumstances preclude the delivery of such refuse containers on private property, the Municipal Services Department ~~of Public Works~~ may, at its discretion, issue a permit for the temporary placement of refuse containers on public property for a period not to exceed seven (7) days. In the case of the issuance of such permits, the permittee shall be required to execute a hold harmless agreement in a form prescribed by the Village Attorney and/or provide a certificate of insurance in an amount prescribed by the Village Attorney naming the Village as an additional insured.

C. Removal Requirements: The Municipal Services Department ~~of Public Works~~ is hereby authorized to order any building material, other materials, other articles or refuse containers which encumber or obstruct any street, alley or other public place in the Village to be removed. If the owner of such materials, articles or containers fails to remove the same immediately after notice to do so or forthwith, if the owner cannot be found in the Village, the Municipal Services Department ~~of Public Works~~ shall cause the same to be removed to some suitable place, at the expense of said owner.”

SECTION 5. Code Amendments. Title 8 (Public Ways and Property), Chapter 1 (Streets, Sidewalks and Public Ways), Section 8-1-9: (Excavations), Subsections 8-1-9 (C) (Refilling Excavations) and 8-1-9 (E) (Replacing Pavement) of the Western Springs Municipal Code shall be amended to read in their entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

“8-1-9: EXCAVATIONS:

C. Refilling Excavations: The permittee, upon completion of the work for which excavation was made, shall immediately refill such opening or excavation. Under the direction of the Municipal Services Department ~~of Public Works~~, any refilled excavation awaiting paving shall be appropriately barricaded as determined by the Municipal Services Department ~~of Public Works~~ for the purpose of excluding traffic until the street shall be fit for passage. Such refill shall be kept in position until the paving thereon has been replaced.

E. Replacing Pavement: The permittee, when such excavation in any street, alley or other public place has been refilled, shall restore and replace the paving thereon as soon as practical, but no later than thirty (30) days thereafter. The pavement shall be constructed to match the adjacent pavement cross-section and shall be as approved by the Municipal Services Department of ~~Public Works~~.”

SECTION 6. Code Amendments. Title 8 (Public Ways and Property), Chapter 1 (Streets, Sidewalks and Public Ways), Section 8-1-10: (Restricted and Prohibited Acts and Conditions), Subsections 8-1-10 (C) (Disturbing Barriers) and 8-1-10 (D) (Landscaping Materials in Public Ways) of the Western Springs Municipal Code shall be amended to read in their entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

“8-1-10: RESTRICTED AND PROHIBITED ACTS AND CONDITIONS

C. Disturbing Barriers: No person shall disturb, displace or remove any warning barrier in any public right of way or cause any vehicle to pass upon any public right of way which has been barricaded off without the written consent of the Municipal Services ~~D~~department of ~~public works~~.

D. Landscaping Materials In Public Ways: No landscaping materials, including dirt, sod, stone, sand or other such material, shall be placed or stored in the public right of way, except as provided for in chapter 11 of this title. Such materials may be removed by the Municipal Services ~~public works~~ ~~d~~Department at the violators expense.

SECTION 7. Code Amendments. Title 8 (Public Ways and Property), Chapter 1 (Streets, Sidewalks and Public Ways), Section 8-1-11: (Block Parties) of the Western Springs Municipal Code shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

Permits to close a street for the purpose of a block party may be issued by the Municipal Services ~~D~~department of ~~public works~~ upon fulfillment of the requirements established by that department. A sufficient number of barricades/cones for such block parties as determined by the Municipal Services ~~D~~department of public works shall be provided upon issuance of the permit and a fifty dollar (\$50.00) deposit. The deposit will be refunded to the permittee upon return of the barricades/cones to the Municipal Services ~~D~~department of ~~public works~~. If the barricades/cones are not returned within seven (7) days, the deposit shall become the property of the village.”

SECTION 8. Code Amendments. Title 8 (Public Ways and Property), Chapter 2 (Sidewalks and Driveways), Section 8-2-3: (Sidewalk Specifications) of the Western Springs Municipal Code shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

“8-2-3: SIDEWALK SPECIFICATIONS:

A. Grades: The grades or elevations of all sidewalks shall be reviewed and approved by the Municipal Services or Engineering Services Departments ~~fixed by the department of public works.~~

B. Width And Slope: New sidewalks shall be five feet (5') in width (unless connecting sidewalks are wider, then new sidewalks shall be the same width as existing and connecting walks) and the upper surface thereof, when completed, shall have a slope of one-fourth ($\frac{1}{4}$) of an inch to the foot toward the center of the street or way on which such sidewalk is laid. The Engineering Services or Municipal Services Departments ~~of public works~~ may grant a permit for extending sidewalks to the curb line in front of business property wherever, in the department's judgment, such extension is desirable or necessary.

C. Surface Height: The surface of the inside edge of the sidewalk, nearest the lot line, shall, when completed, be at least six inches (6") above the grade of the curb, if any, or if there is no curb, six inches (6") above the established grade of the centerline of the street. This provision may be modified on a case by case basis as determined by the Engineering Services or Municipal Services Departments ~~of public works.~~

D. Distance From Lot Line: The inside edge of every sidewalk, when completed, shall be at a distance of two feet (2') from the line of the lot or lots in front of or alongside of the lot or lots which it is constructed, except where a different line shall be established by the Municipal Services or Engineering Services Departments ~~of public works.~~

E. Foundation; Subgrade: Before laying a sidewalk, a subgrade foundation shall first be prepared by cutting down or filling up the surface of the ground to a grade which shall be five inches (5") below the final sidewalk grade. For squares intersecting or crossing driveways, the subgrade foundation shall be cut to a depth of seven inches (7") below the final sidewalk grade. The excavated cut shall be no wider than the width of the sidewalk. Only steel forms shall be used to frame the sidewalk unless obstructions preclude their use, in which case, the excavation cut may be made such that wooden forms may be used. Soft and spongy places, if any, shall be dug out and filled with proper material. Filling shall be composed of earth, free from animal or vegetable matter or stones measuring no more than four inches (4") in any dimension. Gravel, crushed stone or similar material, with a suitable binder, may also be used. The subgrade foundation shall in all cases be thoroughly compacted by wetting and rolling with a self-propelled roller weighing at least three (3) tons or ramming until solid and unyielding. After excavation of sidewalks, barricades shall be placed around the hole.

F. Workmanship: All the work described herein shall be performed in a good and workmanlike manner and under the direction and supervision of the Engineering Services or Municipal Services Department ~~of public works.~~ Work that is deemed to be poor quality may be rejected by the Village and will require removal and replacement at no additional cost to the Village.

G. Width Of Walks And Parkways: No person shall extend or build any sidewalk beyond the established width. On all streets where parkways or open spaces are allowed for planting trees or for grass plots, the same shall not be covered with the sidewalk, except such parts and portions of said space as may be allowed for passageways to the curbing and carriage walks which can be installed without damaging public trees or other public appurtenances. Passageways and carriage walks constructed of

concrete, brick, stone or other approved materials may be allowed after obtaining a permit from the Municipal Services or Engineering Services Department of public works."

SECTION 9. Code Amendments. Title 8 (Public Ways and Property), Chapter 2 (Sidewalks and Driveways), Section 8-2-6: (Nonconforming Sidewalks) of the Western Springs Municipal Code shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

"If any person shall construct or cause to be constructed a sidewalk or curb which fails to comply with the provisions of this Chapter, whether as to location, grade or construction, such sidewalk shall be rebuilt or repaired in compliance with the provisions of this Chapter, pursuant to an order from the Engineering Services or Municipal Services ~~Departments of Public Works~~. If such order be not obeyed, the Department, without prejudice to the penalties hereinafter provided, may cause the necessary work to be done at the expense of the person so in default."

SECTION 10. Code Amendments. Title 8 (Public Ways and Property), Chapter 2 (Sidewalks and Driveways), Section 8-2-7: (Restricted and Prohibited Acts and Conditions), Subsections 8-2-7 (G) (Damaging Sidewalks; Repair) and 8-2-7 (H) (Violations) of the Western Springs Municipal Code shall be amended to read in their entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

"8-2-7: RESTRICTED AND PROHIBITED ACTS AND CONDITIONS:

G. Damaging Sidewalks; Repair: No person shall damage any public sidewalk. In case of damage, said person shall, within ten (10) days and at his own expense, cause the same to be repaired, to the satisfaction of the Municipal Services ~~Department of Public Works~~.

H. Violations: The Municipal Services ~~Department of Public Works~~ or any police officer, in case of violation of subsection C or D of this Section, may cause such merchandise or other obstruction to be removed at the expense of the offender."

SECTION 11. Code Amendments. Title 8 (Public Ways and Property), Chapter 2 (Sidewalks and Driveways), Section 8-2-8 (B)(3): (Grades and Curbs) of the Western Springs Municipal Code shall be amended to read in its entirety as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

"8-2-8: DRIVEWAY APRONS:

B. Construction Requirements and Specifications

3. Grades And Curbs: Driveway aprons shall conform to the existing sidewalk grade. Where it is necessary to break the existing curb for the driveway apron, the curb and gutter shall be completely removed and a new section constructed or machine cut as approved by the Engineering Services or Municipal Services Department ~~department of public works~~. Each such driveway apron shall be constructed and maintained so as to permit free and unobstructed passage on, over or across the same and in such manner as not to interfere with the proper drainage and safe grading of streets. Gradual approaches to the regular sidewalk grade shall be made from the grade of the driveway. ~~The driveway apron entrance shall be one inch (1") above the gutter slab. The slope of any driveway apron and the approaches thereto shall not exceed two inches (2") to the foot in any direction.~~ Each such driveway apron shall be so constructed and maintained that its surface at the point of crossing any sidewalk pavement shall be flush with the adjoining sections of such sidewalk. The driveway apron shall conform to the current Standard Residential Driveway Apron Detail found in Appendix A to this Title.

SECTION 12. Code Amendments. Title 8 (Public Ways and Property) of the Western Springs Municipal Code shall be amended to add a new Appendix A, entitled "Standard Details." The content of Appendix A is affixed hereto as **Exhibit "A"** and incorporated fully herein.

SECTION 13. Codifier to Make All Necessary Internal Amendments. To the extent necessary, all tables of contents, indexes, headings, and internal references or cross-references to sections and other text contained in the Western Springs Municipal Code shall be amended by the Village's codifier so as to be consistent with the amendments set forth in this Ordinance.

SECTION 14. Repeal of Conflicting Legislation; Severability; Validity of Non-Conflicting Legislation. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Except as to the Code Amendments set forth above in this Ordinance, all Chapters and Sections of the Western Springs Municipal Code shall remain in full force and effect. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 15. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by State law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as President on the same day.

Heidi Rudolph, Village President

ATTEST:

2055336_1

Edward Tymick, Village Clerk

This Ordinance was published by me in pamphlet form on the ____ day of June, 2025

Edward Tymick, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Edward Tymick, Clerk of the Village of Western Springs, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of the Ordinance now on file in my office, entitled:

ORDINANCE AMENDING SUBSECTION 8-1-1 (SUPERVISION BY DEPARTMENT OF PUBLIC WORKS)
OF CHAPTER 1 (STREETS, SIDEWALKS, AND PUBLIC WAYS)
AND SUBSECTION 8-2-8 (B)(3) (GRADES AND CURBS)
OF CHAPTER 2 (SIDEWALKS AND DRIVEWAYS)
OF TITLE 8 (PUBLIC WAYS AND PROPERTY) OF THE WESTERN SPRINGS MUNICIPAL CODE;
ADDING NEW APPENDIX A TO TITLE 8 (PUBLIC WAYS AND PROPERTIES)
OF THE WESTERN SPRINGS MUNICIPAL CODE RELATIVE TO THE
ADOPTION OF STANDARD DETAILS FOR CONSTRUCTION IN THE RIGHT-OF-WAY;
AND AMENDING TITLE 8 OF THE WESTERN SPRINGS MUNICIPAL CODE
GENERALLY RELATIVE TO THE DUTIES OF THE
ENGINEERING AND MUNICIPAL SERVICES DEPARTMENTS.

which Ordinance was passed by a roll call vote the Board of Trustees of the Village of Western Springs at a Regular Village Board Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Western Springs was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this 16th day of June, 2025.

Edward Tymick, Village Clerk

[SEAL]

Exhibit “A”

APPENDIX A: STANDARD DETAILS

(Attached)



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 11.B.

To: Board of Trustees

From: Jeff Koza, Director of Engineering Services

CC: Ellen Baer, Village Manager

RE: Change Order #1 for Burlington Avenue Water Main and Streetscape Improvements (Omnibus Item)

Recommendation

The Public Works and Water Committee reviewed this item at their meeting on June 10, 2025 and recommended the approval of Change Order #1 for the Burlington Avenue Water Main and Streetscape Improvements Project.

Summary

Staff recommends approval of Change Order #1 for the Burlington Avenue Water Main and Streetscape project. This deductive change order reflects a significant reduction in the final project cost relative to the original contract amount. The original contract with H. Linden and Sons Sewer and Water was \$1,623,349.00. The final contract value is \$1,239,187.59 which is a reduction to the contract of \$384,161.41 which represents a 23.7% reduction in contract value.

The cost savings are primarily due to value engineering of the electrical system for the planter beds, which was a collaborative effort between the Public Works Superintendent Chris Breakey, V3 (our engineering consultant), and the electrical subcontractor Utility Dynamics Corporation. Additionally, several other contract work items required less material or labor than initially anticipated, further reducing overall project expenses.

Approval of Change Order #1 will formally close out the contract and document the final project cost. The Contractor has agreed to final quantities and has signed off on the proposed change order. V3 companies, the Village's consultant for the construction engineering phase of the project, prepared and signed off on the change order.

Financial Impact

The overall cost reduction will result in savings to both the water fund and the TIF fund which were utilized to pay for the project.

Recommended Motion

I move to approve Change Order #1 for the Burlington Avenue Water Main and Streetscape Improvements Project.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. Change order 1 - Burlington Avenue Water Main and Streetscape Improvements
2. Resolution No. ____ re Final Deductive Change Order for Burlington Water Main and Streetscape Improvements Project (BOT Appr. 6.
3. Exhibit A to Resolution 25-_____ re_ Approval of Final Deductive Change Order w for Burlington Water Main and Streetscape Impr

CHANGE ORDER FORM

PROJECT:	<u>Burlington Ave. Water Main & Streetscape Improvements</u>	DATE OF ISSUANCE:	<u>5-20-25</u>
OWNER:	<u>Village of Western Springs</u>	ENGINEER:	<u>Ryan Christoffel (V3)</u>
CONTRACTOR:	<u>H. Linden & Sons</u>	ENGINEER's Project No.	<u>001</u>

You are directed to make the following changes in the Contract Documents:

Description: Final balancing of contract line items

Purpose of Change Order: Final Balancing

Attachments: Pay Item Balance Sheet

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$1,623,349.00

Previous Change Orders:
No. - to No. -

\$

Current Contract Price: \$1,623,349.00

Net increase/decrease of this Change Order: FINAL BALANCING \$ (384,161.41)

Contract Price with this Change Order:
FINAL CONSTRUCTION COST \$ 1,239,187.59

CHANGE IN CONTRACT TIME:

Original Contract Time:
Substantial Completion:
Completion:

Change from previous Change Orders:

Current Contract Time:
Substantial Completion:
Completion:

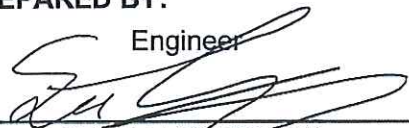
Net increase/decrease of this Change Order:

Contract Time with this Change Order:
Substantial Completion:
Completion:

NOTE: USE ANYTIME THE CHANGE ORDER EXCEEDS \$10,000 ± OR 30 DAYS EXTENSION.

Pursuant to 720 ILCS 5/33E-9, (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, (2) the change is germane to the original contract as signed, and (3) the change order is in the best interest of the Village of Municipality Name, Illinois.

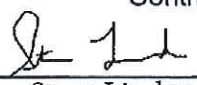
PREPARED BY:

Engineer
By 
Name SEAN LUDWIG (V3)
Title Construction Project Manager

APPROVED:

Municipality
By _____
Name _____
Title _____

ACCEPTED:

Contractor
By 
Name Steve Linden
Title Secretary/Treasurer

RECOMMENDED BY:

By _____
Name _____
Client Manager

ITEMS ADDED TO CONTRACT

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT UNIT PRICE	AS-BID		COMPLETED TO DATE		BALANCE
				# OF UNITS	EXTENSION	# OF UNITS	EXTENSION	ADDITIONS / DEDUCTIONS
00000001	PRECONSTRUCTION VIDEO RECORDING	LSUM	\$ 1,800.00	1	\$ 1,800.00	1.00	\$ 1,800.00	\$ -
00000002	TRAFFIC CONTROL AND PROTECTION (SPECIAL)	LSUM	\$ 82,000.00	1	\$ 82,000.00	1.00	\$ 82,000.00	\$ -
00000003	CONSTRUCTION STAKING AND RECORD DRAWINGS	LSUM	\$ 10,000.00	1	\$ 10,000.00	1.00	\$ 10,000.00	\$ -
00000004	MOBILIZATION	LSUM	\$ 10,000.00	1	\$ 10,000.00	1.00	\$ 10,000.00	\$ -
00000005	INLET FILTERS	EACH	\$ 180.00	14	\$ 2,520.00	10.00	\$ 1,800.00	\$ (720.00)
00000006	CHANGEABLE MESSAGE SIGN	CAL DA	\$ 41.00	248	\$ 10,168.00	170.00	\$ 6,970.00	\$ (3,198.00)
00000007	TEMPORARY INFORMATION SIGNING	SQFT	\$ 20.00	52	\$ 1,040.00	52.00	\$ 1,040.00	\$ -
00000008	TRENCH UNDERCUT	CUYD	\$ 48.00	30	\$ 1,440.00	0.00	\$ -	\$ (1,440.00)
00000009	DUCTILE IRON WATER MAIN, 8-INCH RJT, OPEN CUT	FOOT	\$ 170.00	89	\$ 15,130.00	82.00	\$ 13,940.00	\$ (1,190.00)
00000010	DUCTILE IRON WATER MAIN, 8-INCH, OPEN CUT	FOOT	\$ 180.00	526	\$ 94,680.00	516.00	\$ 92,880.00	\$ (1,800.00)
00000011	DUCTILE IRON WATER MAIN, 8-INCH RJT, OPEN CUT	FOOT	\$ 200.00	405	\$ 81,000.00	433.00	\$ 86,600.00	\$ 5,600.00
00000012	GATE VALVE, 6-INCH	EACH	\$ 3,000.00	1	\$ 3,000.00	1.00	\$ 3,000.00	\$ -
00000013	GATE VALVE, 8-INCH	EACH	\$ 3,000.00	5	\$ 15,000.00	5.00	\$ 15,000.00	\$ -
00000014	VALVE BOX, 6-INCH	EACH	\$ 300.00	1	\$ 300.00	2.00	\$ 600.00	\$ 300.00
00000015	VALVE BOX, 8-INCH	EACH	\$ 300.00	5	\$ 1,500.00	5.00	\$ 1,500.00	\$ -
00000016	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	\$ 9,000.00	2	\$ 18,000.00	2.00	\$ 18,000.00	\$ -
00000017	FIRE HYDRANT BARREL EXTENSION	VFT	\$ 1,000.00	3	\$ 3,000.00	1.00	\$ 1,000.00	\$ (2,000.00)
00000018	ADDITIONAL WATER MAIN FITTINGS	POUND	\$ 1.00	500	\$ 500.00	125.60	\$ 125.60	\$ (374.40)
00000019	WATER MAIN CONNECTION (NON-PRESSURE) 6-INCH	EACH	\$ 4,000.00	4	\$ 16,000.00	3.00	\$ 12,000.00	\$ (4,000.00)
00000020	WATER MAIN CONNECTION (NON-PRESSURE) 8-INCH	EACH	\$ 5,000.00	1	\$ 5,000.00	2.00	\$ 10,000.00	\$ 5,000.00
00000021	WATER SERVICE REPLACEMENT, PUBLIC, SHORT SIDE, 2-INCH	EACH	\$ 5,000.00	1	\$ 5,000.00	1.00	\$ 5,000.00	\$ -
00000022	WATER SERVICE REPLACEMENT, PUBLIC, LONG SIDE, 1.5-INCH	EACH	\$ 5,000.00	17	\$ 85,000.00	9.00	\$ 45,000.00	\$ (40,000.00)
00000023	WATER SERVICE REPLACEMENT, PUBLIC, LONG SIDE, 2-INCH	EACH	\$ 7,000.00	2	\$ 14,000.00	2.00	\$ 14,000.00	\$ -
00000024	RECONNECT EXISTING SERVICE TO WATER MAIN AND CORP STOP, 3/4-INCH	EACH	\$ 2,000.00	1	\$ 2,000.00	1.00	\$ 2,000.00	\$ -
00000025	RECONNECT EXISTING SERVICE TO WATER MAIN AND CORP STOP, 1-INCH	EACH	\$ 3,000.00	1	\$ 3,000.00	1.00	\$ 3,000.00	\$ -
00000026	PRIVATE LEAD WATER SERVICE PIPE REPLACEMENT - CURB STOP TO WATER METER, 1.5-INCH	EACH	\$ 6,000.00	5	\$ 30,000.00	3.00	\$ 18,000.00	\$ (12,000.00)
00000027	PRIVATE LEAD WATER SERVICE PIPE REPLACEMENT - CURB STOP TO WATER METER, 2-INCH	EACH	\$ 9,000.00	1	\$ 9,000.00	0.00	\$ -	\$ (9,000.00)
00000028	WATER SERVICE POTHOLES	EACH	\$ 500.00	6	\$ 3,000.00	13.00	\$ 6,500.00	\$ 3,500.00
00000029	TEMPORARY LINE STOP, 6-INCH	EACH	\$ 8,000.00	3	\$ 24,000.00	1.00	\$ 8,000.00	\$ (16,000.00)
00000030	TEMPORARY LINE STOP, 8-INCH	EACH	\$ 8,500.00	1	\$ 8,500.00	0.00	\$ -	\$ (8,500.00)
00000031	ABANDONMENT OF EXISTING WATER MAIN AND APPURTENANCES, REMOVE FIRE HYDRANT	EACH	\$ 750.00	1	\$ 750.00	1.00	\$ 750.00	\$ -
00000032	ABANDONMENT OF EXISTING WATER MAIN AND APPURTENANCES, FILLING VALVE VAULTS	EACH	\$ 1,000.00	6	\$ 6,000.00	6.00	\$ 6,000.00	\$ -
00000033	SANITARY SEWER REMOVAL AND INSTALLATION, WMQ, 8-INCH	FOOT	\$ 500.00	32	\$ 16,000.00	80.30	\$ 40,150.00	\$ 24,150.00
00000034	SANITARY SEWER REMOVAL AND INSTALLATION, WMQ, 10-INCH	FOOT	\$ 600.00	21	\$ 12,600.00	0.00	\$ -	\$ (12,600.00)
00000035	STORM SEWER REMOVAL AND INSTALLATION, WMQ, 8-INCH	FOOT	\$ 200.00	37	\$ 7,400.00	10.00	\$ 2,000.00	\$ (5,400.00)
00000036	STORM SEWER REMOVAL AND INSTALLATION, WMQ, 12-INCH	FOOT	\$ 148.00	102	\$ 15,096.00	8.50	\$ 1,258.00	\$ (13,838.00)
00000037	SANITARY SERVICE LINE RELOCATION	EACH	\$ 8,000.00	2	\$ 16,000.00	1.00	\$ 8,000.00	\$ (8,000.00)
00000038	CLASS B PATCHES, 8 INCH	SQYD	\$ 178.00	40	\$ 7,120.00	27.40	\$ 4,877.20	\$ (2,242.80)
00000039	CLASS D PATCHES, 9 INCH	SQYD	\$ 91.00	1,300	\$ 118,300.00	1,063.90	\$ 96,814.90	\$ (21,485.10)
00000040	TEMPORARY PATCHING	SQYD	\$ 40.00	40	\$ 1,600.00	259.90	\$ 10,396.00	\$ 8,796.00
00000041	REMOVE AND REINSTALL BRICK PAVER	SQFT	\$ 100.00	25	\$ 2,500.00	25.00	\$ 2,500.00	\$ -
00000042	PCG SIDEWALK REMOVAL AND REPLACEMENT	SQFT	\$ 16.00	5,400	\$ 86,400.00	1,689.70	\$ 27,035.20	\$ (59,364.80)

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT UNIT PRICE	AS-BID		COMPLETED TO DATE		BALANCE ADDITIONS / DEDUCTIONS
				# OF UNITS	EXTENSION	# OF UNITS	EXTENSION	
00000043	EXPOSED AGGREGATE SIDEWALK REMOVAL AND REPLACEMENT	SQFT	\$ 39.00	90	\$ 3,510.00	84.10	\$ 3,279.90	\$ (230.10)
00000044	CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT, TYPE B-6.12	FOOT	\$ 61.00	350	\$ 21,350.00	251.00	\$ 15,311.00	\$ (6,039.00)
00000045	SHORT TERM PAVEMENT MARKING	FOOT	\$ 3.00	785	\$ 2,355.00	746.20	\$ 2,238.60	\$ (116.40)
00000046	SHORT TERM PAVEMENT MARKING REMOVAL	SQFT	\$ 8.00	393	\$ 3,144.00	0.00	\$ -	\$ (3,144.00)
00000047	REMOVAL AND REINSTALLATION OF SIGNS	EACH	\$ 1,000.00	3	\$ 3,000.00	0.00	\$ -	\$ (3,000.00)
00000048	SOIL TESTS FOR CONTAMINANTS	EACH	\$ 1,000.00	3	\$ 3,000.00	5.00	\$ 5,000.00	\$ 2,000.00
00000049	CONTAMINATED WASTE DISPOSAL	CUYD	\$ 94.00	30	\$ 2,820.00	30.00	\$ 2,820.00	\$ -
00000050	ELECTRIC SERVICE INSTALLATION	EACH	\$ 3,025.00	1	\$ 3,025.00	1.00	\$ 3,025.00	\$ -
00000051	ELECTRIC UTILITY SERVICE CONNECTION	L SUM	\$ 5,100.00	1	\$ 5,100.00	1.00	\$ 5,100.00	\$ -
00000052	UNDERGROUND CONDUIT, GALVANIZED STEEL, 3" DIA.	FOOT	\$ 73.00	220	\$ 16,060.00	0.00	\$ -	\$ (16,060.00)
00000053	UNIT DUCT, 600V 2-1C NO.2, 1/C NO.6 GROUND, (XLP-TYPE USE), 1 1/2" DIA. POLYETHYLENE	FOOT	\$ 30.00	3,120	\$ 93,600.00	0.00	\$ -	\$ (93,600.00)
00000053A	UNIT DUCT, 600V 2-1C NO.2, 1/C NO.8 GROUND, (XLP-TYPE USE), 1 1/4" DIA. POLYETHYLENE	FOOT	\$ 28.00			767.00	\$ 21,476.00	\$ 21,476.00
00000054	UNIT DUCT, 600V 2-1C NO.8, 1/C NO.8 GROUND, (XLP-TYPE USE), 1 1/4" DIA. POLYETHYLENE	FOOT	\$ 24.00	970	\$ 23,280.00	0.00	\$ -	\$ (23,280.00)
00000054A	Underground Conduit, CNC, 1-1/4" Dia. Poly	FOOT	\$ 18.00			779.00	\$ 14,022.00	\$ 14,022.00
00000054B	Electric Cable In Conduit, 600V (XLP-TYPE USE) 2-1C No.8, 1/C No. 8 Ground	FOOT	\$ 5.00			788.00	\$ 3,940.00	\$ 3,940.00
00000055	LIGHTING CONTROLLER, BASE MOUNTED, 240VOLT, 200AMP	EACH	\$ 21,980.00	1	\$ 21,980.00	0.00	\$ -	\$ (21,980.00)
00000055A	Lighting Controller, 240V, 100A	EACH	\$ 15,000.00			1.00	\$ 15,000.00	\$ 15,000.00
00000056	MAINTAIN EXISTING LIGHTING SYSTEM	L SUM	\$ 7,680.00	1	\$ 7,680.00	1.00	\$ 7,680.00	\$ -
00000057	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 2-1/C NO. 2, 1/C NO. 6 GROUND	FOOT	\$ 50.00	80	\$ 4,000.00	0.00	\$ -	\$ (4,000.00)
00000057A	Electric Cable in Conduit, 600V (XLP-TYPE USE) 2-1C No. 6, 1/C No. 8 Ground	FOOT	\$ 10.00			180.00	\$ 1,800.00	\$ 1,800.00
00000058	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 3-1/C NO. 3/0, 1/C NO. 4 GROUND	FOOT	\$ 75.00	80	\$ 6,000.00	0.00	\$ -	\$ (6,000.00)
00000058A	Electric Cable in Conduit, 600V (XLP-TYPE USE) 3-1C No. 2	FOOT	\$ 15.00			510.00	\$ 7,650.00	\$ 7,650.00
00000059	COMBINED TREE ACCENT LIGHT & GFCI OUTLET	EACH	\$ 5,500.00	18	\$ 99,000.00	0.00	\$ -	\$ (99,000.00)
00000059A	Combined Tree Accent Light & GFCI Outlet	EACH	\$ 4,000.00			15.00	\$ 60,000.00	\$ 60,000.00
00000059B	Flush Mount GFCI Outlet	EACH	\$ 2,000.00			4.00	\$ 8,000.00	\$ 8,000.00
00000060	METAL HELIX FOUNDATION, COMBINED TREE ACCENT LIGHT & GFCI OUTLET	EACH	\$ 2,400.00	18	\$ 43,200.00	0.00	\$ -	\$ (43,200.00)
00000061	REPAIR EXISTING LIGHT POLE FOUNDATION	EACH	\$ 3,200.00	7	\$ 22,400.00	2.00	\$ 6,400.00	\$ (16,000.00)
00000062	PAINT EXISTING LIGHT POLE UNIT AND CLEAN EXISTING LIGHTING FIXTURE	EACH	\$ 3,200.00	7	\$ 22,400.00	0.00	\$ -	\$ (22,400.00)
00000062A	Remove & Reinstall Lighting Unit With New Cable & Fuse Kits	EACH	\$ 2,000.00			7.00	\$ 14,000.00	\$ 14,000.00
00000063	HANDHOLE TO BE ADJUSTED	EACH	\$ 2,500.00	2	\$ 5,000.00	1.00	\$ 2,500.00	\$ (2,500.00)
00000063A	2" Poly Service Conduit	FOOT	\$ 27.60			145.00	\$ 4,002.00	\$ 4,002.00
00000063B	HANDHOLE COMP CONC 6X8X6	EACH	\$ 1,000.00			2.00	\$ 2,000.00	\$ 2,000.00
00000063C	HANDHOLE COMP CONC 11X18X18	EACH	\$ 1,200.00			2.00	\$ 2,400.00	\$ 2,400.00
00000063D	RECEPTACLE OUTLETS	EACH	\$ 2,200.00			1.00	\$ 2,200.00	\$ 2,200.00
00000064	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	\$ 25.00	22	\$ 550.00	94.00	\$ 2,350.00	\$ 1,800.00
00000065	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	\$ 35.00	77	\$ 2,695.00	0.00	\$ -	\$ (2,695.00)
00000066	RAISED PLANTER BED REMOVAL	EACH	\$ 1,500.00	13	\$ 19,500.00	13.00	\$ 19,500.00	\$ -
00000067	TOPSOIL FURNISH AND PLACE, 24" (SPECIAL)	SQ YD	\$ 24.00	133	\$ 3,192.00	97.90	\$ 2,349.60	\$ (842.40)
00000068	REMOVING INLETS	EACH	\$ 50.00	1	\$ 50.00	1.00	\$ 50.00	\$ -
00000069	STORM SEWER REMOVAL 8"	FOOT	\$ 5.00	6	\$ 30.00	4.00	\$ 20.00	\$ (10.00)
00000070	STORM SEWER (WATER MAIN REQUIREMENTS) 8 INCH	FOOT	\$ 100.00	6	\$ 600.00	0.00	\$ -	\$ (600.00)
00000071	STORM SEWER (WATER MAIN REQUIREMENTS) 10 INCH	FOOT	\$ 124.00	70	\$ 8,680.00	94.00	\$ 11,656.00	\$ 2,976.00
00000072	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	\$ 4,000.00	1	\$ 4,000.00	1.00	\$ 4,000.00	\$ -
00000073	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	\$ 3,000.00	1	\$ 3,000.00	1.00	\$ 3,000.00	\$ -
00000074	INLETS, TYPE A, TYPE 1 FRAME, OPEN LID	EACH	\$ 3,000.00	1	\$ 3,000.00	2.00	\$ 6,000.00	\$ 3,000.00

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT UNIT PRICE	AS-BID		COMPLETED TO DATE		BALANCE
				# OF UNITS	EXTENSION	# OF UNITS	EXTENSION	ADDITIONS / DEDUCTIONS
00000075	CONNECTION TO EXISTING SEWER	EACH	\$ 2,000.00	3	\$ 6,000.00	3.00	\$ 6,000.00	\$ -
00000076	INLETS TO BE ADJUSTED WITH NEW TYPE 3 FRAME AND GRATE	EACH	\$ 500.00	1	\$ 500.00	0.00	\$ -	\$ (500.00)
00000077	TRENCH DRAIN	FOOT	\$ 500.00	10	\$ 5,000.00	10.00	\$ 5,000.00	\$ -
00000078	AGGREGATE BASE COURSE, TYPE B	TON	\$ 31.00	50	\$ 1,550.00	53.00	\$ 1,643.00	\$ 93.00
00000079	SIDEWALK REMOVAL	SQ FT	\$ 5.00	685	\$ 3,425.00	447.80	\$ 2,239.00	\$ (1,186.00)
00000080	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	\$ 16.00	2,426	\$ 38,816.00	1,914.40	\$ 30,630.40	\$ (8,185.60)
00000081	PORTLAND CEMENT CONCRETE PAVEMENT 8"	SQ YD	\$ 175.00	60	\$ 10,500.00	53.80	\$ 9,415.00	\$ (1,085.00)
00000082	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	\$ 74.00	285	\$ 21,090.00	248.00	\$ 18,352.00	\$ (2,738.00)
00000083	BOLLARD, 6" DIA	EACH	\$ 2,500.00	12	\$ 30,000.00	29.00	\$ 72,500.00	\$ 42,500.00
00000084	BOLLARD, 8" DIA WITH TRENCH FOUNDATION	EACH	\$ 4,000.00	17	\$ 68,000.00	0.00	\$ -	\$ (68,000.00)
00000085	DETECTABLE WARNINGS	SQ FT	\$ 42.00	50	\$ 2,100.00	60.00	\$ 2,520.00	\$ 420.00
00000086	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	\$ 48.00	140	\$ 6,720.00	138.10	\$ 6,628.80	\$ (91.20)
00000087	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	\$ 91.00	13	\$ 1,183.00	11.50	\$ 1,046.50	\$ (136.50)
00000088	PAINT PAVEMENT MARKING - LETTERS AND SYMBOLS	SQ FT	\$ 30.00	43	\$ 1,290.00	3.10	\$ 93.00	\$ (1,197.00)
00000089	PAINT PAVEMENT MARKING - LINE 4"	FOOT	\$ 10.00	350	\$ 3,500.00	948.00	\$ 9,480.00	\$ 5,980.00
00000090	PAINT PAVEMENT MARKING - LINE 6"	FOOT	\$ 12.00	100	\$ 1,200.00	0.00	\$ -	\$ (1,200.00)
00000091	PAINT PAVEMENT MARKING - LINE 12"	FOOT	\$ 15.00	135	\$ 2,025.00	114.20	\$ 1,713.00	\$ (312.00)
00000092	PAINT PAVEMENT MARKING - LINE 24"	FOOT	\$ 30.00	30	\$ 900.00	14.50	\$ 435.00	\$ (465.00)
00000093	MODIFIED URETHANE PAVEMENT MARKING - LINE 12"	FOOT	\$ 52.00	78	\$ 4,056.00	80.00	\$ 4,160.00	\$ 104.00
00000094	SIGN PANEL - TYPE 1	SQ FT	\$ 15.00	65	\$ 975.00	43.00	\$ 645.00	\$ (330.00)
00000095	TELESCOPING STEEL SIGN SUPPORT	FOOT	\$ 21.00	94	\$ 1,974.00	0.00	\$ -	\$ (1,974.00)
00000096	DECORATIVE SITTING WALL WITH STONE VENEER FINISH	FOOT	\$ 3,000.00	15	\$ 45,000.00	0.00	\$ -	\$ (45,000.00)
00000096A	SITTING WALL FOOTING	DOLLAR	\$ 12,000.00			1.00	\$ 12,000.00	\$ 12,000.00
00000097	PLANT CONTAINER	EACH	\$ 10,000.00	2	\$ 20,000.00	2.00	\$ 20,000.00	\$ -
00000098	STONE BENCH	EACH	\$ 15,000.00	3	\$ 45,000.00	3.00	\$ 45,000.00	\$ -
00000099	6" INSERT VALVE	EACH	\$ 11,000.00			1.00	\$ 11,000.00	\$ 11,000.00
00000100	GRAND AVE. BUMPOUT	DOLLAR	\$ 1.00		\$ -	36,568.04	\$ 36,568.04	\$ 36,568.04
00000101	EX WATER MAIN REPAIR	DOLLAR	\$ 1.00		\$ -	4,611.73	\$ 4,611.73	\$ 4,611.73
00000102	ADDITIONAL SOILS TEST & DISPOSAL	DOLLAR	\$ 1.00		\$ -	9,200.12	\$ 9,200.12	\$ 9,200.12
				\$ 1,623,349.00 AWARDED		\$ 1,239,187.59 FINAL		\$ (384,161.41) CHANGES

DRAFT 6.10.2025

RESOLUTION NO. 25-????

VOTE: _____

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

DATE: June 16, 2025

OTHER: _____.

**A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF DEDUCTIVE CHANGE ORDER
NO. 1 TO CONTRACT ENTERED INTO BETWEEN
THE VILLAGE OF WESTERN SPRINGS AND H.
LINDEN & SONS SEWER AND WATER INC. FOR
THE BURLINGTON AVENUE WATER MAIN AND
STREETSCAPE PROJECT.**

WHEREAS, the President and Board of Trustees of the Village of Western Springs (“Corporate Authorities” or “Village”) previously approved a contract with H. Linden & Sons Sewer and Water Inc. (“Contractor”) to perform work relating to the Burlington Avenue Water Main and Streetscape Improvements Project (“Project”). The Project included improvements to the water main as well as the construction of bump-outs and additional streetscape improvements along Burlington Avenue. The original amount of the Project Contract, approved by the Village with the passage of Ordinance No. 24-3209, was equal to \$1,623,349.00 (“Project Contract Price”). The Project was completed in the spring of 2025; and

WHEREAS, the final contract cost of the Project is \$1,239,187.59 (“Amended Project Contract Price”), which is a decrease of the Project Contract Price by approximately 24%. Whenever the original contract price of a public works project contract increases or decreases in excess of \$10,000.00, a change order must be approved by the Corporate Authorities of the Village. For this Project, the Corporate Authorities of the Village are required to approve a deductive Change Order in the amount of \$384,161.41 (“Change Order No. 1”). A copy of Change Order No. 1 is attached hereto as **Exhibit “A”** and made a part hereof; and

WHEREAS, at an open, public meeting held on June 10, 2025, the Public Works and Water Committee (“Committee”) reviewed the terms of the attached deductive Change Order No. 1 and received input from the Village staff and provided the public with an opportunity for input, and then the Committee favorably recommended that the Village Board approve deductive Change Order No. 1; and

WHEREAS, based on the recommendation of Village Staff, the Corporate Authorities of the Village make the following findings and determinations in accordance with 720 ILCS 5/33E-9 (Criminal Code; Change Order Statute) regarding changes to the Project Contract:

1. Change Order No. 1 (or a series of change orders) decreases the Project Contract Price by \$10,000.00 or more.
2. Change Order No. 1 does not increase or decrease the Project Contract time by thirty (30) days or more.
3. Change Order No. 1 (or a series of change orders): (a) is made necessary by circumstances not foreseeable at the time the Project Contract was signed; (b) is germane to the Project Contract as originally signed; and (c) is in the best interests of the Village.

In addition, the Corporate Authorities of the Village make the following finding and

determination pursuant to Section 5 of the Public Works Contract Change Order Act (50 ILCS 525/5): the amount of Change Order No. 1 (or a series of change orders) does not increase the original Project Contract Price by 50% or more, and thus the Village is not obligated to re-bid any additional work under Change Order No. 1; and

WHEREAS, the Corporate Authorities of the Village of Western Springs, pursuant to their powers as provided by 720 ILCS 5/33E-9, have the authority to approve Change Order No. 1 because it relates to a public project and is for a public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Change Order No. 1 and Related Documents and Instruments. The Corporate Authorities of the Village of Western Springs approve deductive Change Order No. 1 to the Project Contract Price in an amount equal to \$384,161.41, reducing the Project Contract Price to \$1,239,187.59 (the "Amended Project Contract Price"), which is payable to the Contractor. A copy of deductive Change Order Number 1 is attached hereto as **Exhibit "A"**. The Corporate Authorities of the Village of Western Springs further direct the Village President, Village Clerk and Project Engineer, or their designees, to execute Change Order No. 1 and any other necessary documents to implement Change Order No. 1. The Corporate Authorities of the Village authorize and direct the Village President, the Village Clerk, the Village Treasurer, the Village Manager and the Village Engineer, or their designees, to execute, process and deliver the necessary checks, wire transactions, change order documents and such other instruments necessary to comply with the authorization and direction set forth in this Resolution.

SECTION 3: Effective Date. This Resolution shall be in full force and effect from and after its approval and adoption in the manner provided by law.

PASSED by a roll call vote of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President on the same day, and attested by the Village Clerk on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Exhibit "A"

Change Order No. 1

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

**A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF DEDUCTIVE CHANGE ORDER NO. 1
TO CONTRACT ENTERED INTO BETWEEN THE VILLAGE OF WESTERN SPRINGS
AND H. LINDEN & SONS SEWER AND WATER, INC.
FOR THE BURLINGTON WATER MAIN AND STREETSCAPES IMPROVEMENTS**

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this _____ day of June, 2025.

Edward Tymick, Village Clerk

SEAL



May 15, 2025

Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

Dear Mr. Jeff Koza,

V3 Companies has completed its review of H. Linden & Sons' Pay Estimate #4 for the Burlington Avenue Water Main and Streetscape Improvements contract. V3 concurs with the requested amount of \$74,854.69, releasing 2.5% in retainage. Additionally, V3 has reviewed the submittal lien waivers.

Total work completed to date\$1,239,187.59
Less Previous payment\$1,164,332.90
Balance due this estimate.....\$74,854.69

Sincerely,
V3 Companies

Ryan Christoffel
Senior Construction Technician, Construction Engineering

CHANGE ORDER FORM

PROJECT: Burlington Ave. Water Main & Streetscape Improvements **DATE OF ISSUANCE:** 5-20-25
OWNER: Village of Western Springs **ENGINEER:** Ryan Christoffel (V3)
CONTRACTOR: H. Linden & Sons **ENGINEER's Project No.** 001

You are directed to make the following changes in the Contract Documents:

Description: Final balancing of contract line items

Purpose of Change Order: Final Balancing

Attachments: Pay Item Balance Sheet

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$1,623,349.00

Previous Change Orders:
No. - to No. -

Current Contract Price: \$1,623,349.00

Net increase/decrease of this Change Order: FINAL BALANCING \$ (384,161.41)

Contract Price with this Change Order:
FINAL CONSTRUCTION COST \$1,239,187.59

CHANGE IN CONTRACT TIME:

Original Contract Time:
Substantial Completion:
Completion:

Change from previous Change Orders:

Current Contract Time:
Substantial Completion:
Completion:

Net increase/decrease of this Change Order:

Contract Time with this Change Order:
Substantial Completion:
Completion:

NOTE: USE ANYTIME THE CHANGE ORDER EXCEEDS \$10,000 ± OR 30 DAYS EXTENSION.

Pursuant to 720 ILCS 5/33E-9, (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, (2) the change is germane to the original contract as signed, and (3) the change order is in the best interest of the Village of Municipality Name, Illinois.

PREPARED BY:

Engineer
By [Signature]
Name SEAN LUDWIG (V3)
Title Construction Project Manager

APPROVED:

Municipality
By _____
Name _____
Title _____

ACCEPTED:

Contractor
By [Signature]
Name Steve Linden
Title Secretary/Treasurer

RECOMMENDED BY:

By _____
Name _____
Client Manager

ITEMS ADDED TO CONTRACT

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT UNIT PRICE	AS-BID		COMPLETED TO DATE		BALANCE ADDITIONS / DEDUCTIONS
				# OF UNITS	EXTENSION	# OF UNITS	EXTENSION	
00000001	PRECONSTRUCTION VIDEO RECORDING	LSUM	\$ 1,800.00	1	\$ 1,800.00	1.00	\$ 1,800.00	\$ -
00000002	TRAFFIC CONTROL AND PROTECTION (SPECIAL)	LSUM	\$ 82,000.00	1	\$ 82,000.00	1.00	\$ 82,000.00	\$ -
00000003	CONSTRUCTION STAKING AND RECORD DRAWINGS	LSUM	\$ 10,000.00	1	\$ 10,000.00	1.00	\$ 10,000.00	\$ -
00000004	MOBILIZATION	LSUM	\$ 10,000.00	1	\$ 10,000.00	1.00	\$ 10,000.00	\$ -
00000005	INLET FILTERS	EACH	\$ 180.00	14	\$ 2,520.00	10.00	\$ 1,800.00	\$ (720.00)
00000006	CHANGEABLE MESSAGE SIGN	CAL DA	\$ 41.00	248	\$ 10,168.00	170.00	\$ 6,970.00	\$ (3,198.00)
00000007	TEMPORARY INFORMATION SIGNING	SOFT	\$ 20.00	52	\$ 1,040.00	52.00	\$ 1,040.00	\$ -
00000008	TRENCH UNDERCUT	CUYD	\$ 48.00	30	\$ 1,440.00	0.00	\$ -	\$ (1,440.00)
00000009	DUCTILE IRON WATER MAIN, 6-INCH RJT, OPEN CUT	FOOT	\$ 170.00	89	\$ 15,130.00	82.00	\$ 13,940.00	\$ (1,190.00)
00000010	DUCTILE IRON WATER MAIN, 8-INCH, OPEN CUT	FOOT	\$ 180.00	526	\$ 94,680.00	516.00	\$ 92,880.00	\$ (1,800.00)
00000011	DUCTILE IRON WATER MAIN, 8-INCH RJT, OPEN CUT	FOOT	\$ 200.00	405	\$ 81,000.00	433.00	\$ 86,600.00	\$ 5,600.00
00000012	GATE VALVE, 6-INCH	EACH	\$ 3,000.00	1	\$ 3,000.00	1.00	\$ 3,000.00	\$ -
00000013	GATE VALVE, 8-INCH	EACH	\$ 3,000.00	5	\$ 15,000.00	5.00	\$ 15,000.00	\$ -
00000014	VALVE BOX, 6-INCH	EACH	\$ 300.00	1	\$ 300.00	2.00	\$ 600.00	\$ 300.00
00000015	VALVE BOX, 8-INCH	EACH	\$ 300.00	5	\$ 1,500.00	5.00	\$ 1,500.00	\$ -
00000016	FIRE HYDRANT WITH AUXILIARY VALVE AND VALVE BOX	EACH	\$ 9,000.00	2	\$ 18,000.00	2.00	\$ 18,000.00	\$ -
00000017	FIRE HYDRANT BARREL EXTENSION	VFT	\$ 1,000.00	3	\$ 3,000.00	1.00	\$ 1,000.00	\$ (2,000.00)
00000018	ADDITIONAL WATER MAIN FITTINGS	POUND	\$ 1.00	500	\$ 500.00	125.60	\$ 125.60	\$ (374.40)
00000019	WATER MAIN CONNECTION (NON-PRESSURE) 6-INCH	EACH	\$ 4,000.00	4	\$ 16,000.00	3.00	\$ 12,000.00	\$ (4,000.00)
00000020	WATER MAIN CONNECTION (NON-PRESSURE) 8-INCH	EACH	\$ 5,000.00	1	\$ 5,000.00	2.00	\$ 10,000.00	\$ 5,000.00
00000021	WATER SERVICE REPLACEMENT, PUBLIC, SHORT SIDE, 2-INCH	EACH	\$ 5,000.00	1	\$ 5,000.00	1.00	\$ 5,000.00	\$ -
00000022	WATER SERVICE REPLACEMENT, PUBLIC, LONG SIDE, 1.5-INCH	EACH	\$ 5,000.00	17	\$ 85,000.00	9.00	\$ 45,000.00	\$ (40,000.00)
00000023	WATER SERVICE REPLACEMENT, PUBLIC, LONG SIDE, 2-INCH	EACH	\$ 7,000.00	2	\$ 14,000.00	2.00	\$ 14,000.00	\$ -
00000024	RECONNECT EXISTING SERVICE TO WATER MAIN AND CORP STOP, 3/4-INCH	EACH	\$ 2,000.00	1	\$ 2,000.00	1.00	\$ 2,000.00	\$ -
00000025	RECONNECT EXISTING SERVICE TO WATER MAIN AND CORP STOP, 1-INCH	EACH	\$ 3,000.00	1	\$ 3,000.00	1.00	\$ 3,000.00	\$ -
00000026	PRIVATE LEAD WATER SERVICE PIPE REPLACEMENT - CURB STOP TO WATER METER, 1.5-INCH	EACH	\$ 6,000.00	5	\$ 30,000.00	3.00	\$ 18,000.00	\$ (12,000.00)
00000027	PRIVATE LEAD WATER SERVICE PIPE REPLACEMENT - CURB STOP TO WATER METER, 2-INCH	EACH	\$ 9,000.00	1	\$ 9,000.00	0.00	\$ -	\$ (9,000.00)
00000028	WATER SERVICE POTHOLING	EACH	\$ 500.00	6	\$ 3,000.00	13.00	\$ 6,500.00	\$ 3,500.00
00000029	TEMPORARY LINE STOP, 6-INCH	EACH	\$ 8,000.00	3	\$ 24,000.00	1.00	\$ 8,000.00	\$ (16,000.00)
00000030	TEMPORARY LINE STOP, 8-INCH	EACH	\$ 8,500.00	1	\$ 8,500.00	0.00	\$ -	\$ (8,500.00)
00000031	ABANDONMENT OF EXISTING WATER MAIN AND APPURTENANCES, REMOVE FIRE HYDRANT	EACH	\$ 750.00	1	\$ 750.00	1.00	\$ 750.00	\$ -
00000032	ABANDONMENT OF EXISTING WATER MAIN AND APPURTENANCES, FILLING VALVE VAULTS	EACH	\$ 1,000.00	6	\$ 6,000.00	6.00	\$ 6,000.00	\$ -
00000033	SANITARY SEWER REMOVAL AND INSTALLATION, WMQ, 8-INCH	FOOT	\$ 500.00	32	\$ 16,000.00	80.30	\$ 40,150.00	\$ 24,150.00
00000034	SANITARY SEWER REMOVAL AND INSTALLATION, WMQ, 10-INCH	FOOT	\$ 600.00	21	\$ 12,600.00	0.00	\$ -	\$ (12,600.00)
00000035	STORM SEWER REMOVAL AND INSTALLATION, WMQ, 8-INCH	FOOT	\$ 200.00	37	\$ 7,400.00	10.00	\$ 2,000.00	\$ (5,400.00)
00000036	STORM SEWER REMOVAL AND INSTALLATION, WMQ, 12-INCH	FOOT	\$ 148.00	102	\$ 15,096.00	8.50	\$ 1,258.00	\$ (13,838.00)
00000037	SANITARY SERVICE LINE RELOCATION	EACH	\$ 8,000.00	2	\$ 16,000.00	1.00	\$ 8,000.00	\$ (8,000.00)
00000038	CLASS B PATCHES, 8 INCH	SOYD	\$ 178.00	40	\$ 7,120.00	27.40	\$ 4,877.20	\$ (2,242.80)
00000039	CLASS D PATCHES, 9 INCH	SOYD	\$ 91.00	1,300	\$ 118,300.00	1,063.90	\$ 96,814.90	\$ (21,485.10)
00000040	TEMPORARY PATCHING	SOYD	\$ 40.00	40	\$ 1,600.00	259.90	\$ 10,396.00	\$ 8,796.00
00000041	REMOVE AND REINSTALL BRICK PAVEMENT	SOFT	\$ 100.00	25	\$ 2,500.00	25.00	\$ 2,500.00	\$ -
00000042	PCC SIDEWALK REMOVAL AND REPLACEMENT	SOFT	\$ 16.00	5,400	\$ 86,400.00	1,689.70	\$ 27,035.20	\$ (59,364.80)

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT UNIT PRICE	AS-BID		COMPLETED TO DATE		BALANCE ADDITIONS / DEDUCTIONS
				# OF UNITS	EXTENSION	# OF UNITS	EXTENSION	
00000043	EXPOSED AGGREGATE SIDEWALK REMOVAL AND REPLACEMENT	SQFT	\$ 38.00	90	\$ 3,510.00	84.10	\$ 3,279.90	\$ (230.10)
00000044	CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT, TYPE B-6.12	FOOT	\$ 61.00	350	\$ 21,350.00	251.00	\$ 15,311.00	\$ (6,039.00)
00000045	SHORT TERM PAVEMENT MARKING	FOOT	\$ 3.00	785	\$ 2,355.00	746.20	\$ 2,238.60	\$ (116.40)
00000046	SHORT TERM PAVEMENT MARKING REMOVAL	SQFT	\$ 8.00	393	\$ 3,144.00	0.00	\$ -	\$ (3,144.00)
00000047	REMOVAL AND REINSTALLATION OF SIGNS	EACH	\$ 1,000.00	3	\$ 3,000.00	0.00	\$ -	\$ (3,000.00)
00000048	SOIL TESTS FOR CONTAMINANTS	EACH	\$ 1,000.00	3	\$ 3,000.00	5.00	\$ 5,000.00	\$ 2,000.00
00000049	CONTAMINATED WASTE DISPOSAL	CY/D	\$ 94.00	30	\$ 2,820.00	30.00	\$ 2,820.00	\$ -
00000050	ELECTRIC SERVICE INSTALLATION	EACH	\$ 3,025.00	1	\$ 3,025.00	1.00	\$ 3,025.00	\$ -
00000051	ELECTRIC UTILITY SERVICE CONNECTION	L SUM	\$ 5,100.00	1	\$ 5,100.00	1.00	\$ 5,100.00	\$ -
00000052	UNDERGROUND CONDUIT, GALVANIZED STEEL, 3" DIA.	FOOT	\$ 73.00	220	\$ 16,060.00	0.00	\$ -	\$ (16,060.00)
00000053	UNIT DUCT, 600V 2-1C NO.2, 1/2" NO.8 GROUND, (XLP-TYPE USE), 1 1/2" DIA. POLYETHYLENE	FOOT	\$ 30.00	3,120	\$ 93,600.00	0.00	\$ -	\$ (93,600.00)
00000053A	UNIT DUCT, 600V 2-1C NO.2, 1/2" NO.8 GROUND, (XLP-TYPE USE), 1 1/4" DIA. POLYETHYLENE	FOOT	\$ 28.00			767.00	\$ 21,476.00	\$ 21,476.00
00000054	UNIT DUCT, 600V 2-1C NO.3, 1/2" NO.8 GROUND, (XLP-TYPE USE), 1 1/4" DIA. POLYETHYLENE	FOOT	\$ 24.00	970	\$ 23,280.00	0.00	\$ -	\$ (23,280.00)
00000054A	Underground Conduit, CNC, 1-1/4" Dia. Poly	FOOT	\$ 18.00			779.00	\$ 14,022.00	\$ 14,022.00
00000054B	Electric Cable In Conduit, 600V (XLP-TYPE USE) 2-1C No.8, 1/2" No. 8 Ground	FOOT	\$ 5.00			788.00	\$ 3,940.00	\$ 3,940.00
00000055	LIGHTING CONTROLLER, BASE MOUNTED, 240VOLT, 200AMP	EACH	\$ 21,980.00	1	\$ 21,980.00	0.00	\$ -	\$ (21,980.00)
00000055A	Lighting Controller, 240V, 100A	EACH	\$ 15,000.00			1.00	\$ 15,000.00	\$ 15,000.00
00000055B	MAINTAIN EXISTING LIGHTING SYSTEM	L SUM	\$ 7,680.00	1	\$ 7,680.00	1.00	\$ 7,680.00	\$ -
00000057	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 2-1C NO. 2, 1/2" NO. 8 GROUND	FOOT	\$ 50.00	80	\$ 4,000.00	0.00	\$ -	\$ (4,000.00)
00000057A	Electric Cable In Conduit, 600V (XLP-TYPE USE) 2-1C No. 6, 1/2" No. 8 Ground	FOOT	\$ 10.00			180.00	\$ 1,800.00	\$ 1,800.00
00000058	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 3-1/2" NO. 3/0, 1/2" NO. 4 GROUND	FOOT	\$ 75.00	80	\$ 6,000.00	0.00	\$ -	\$ (6,000.00)
00000058A	Electric Cable In Conduit, 600V (XLP-TYPE USE) 3-1/2" NO. 2	FOOT	\$ 15.00			510.00	\$ 7,650.00	\$ 7,650.00
00000059	COMBINED TREE ACCENT LIGHT & GFCI OUTLET	EACH	\$ 5,900.00	18	\$ 99,000.00	0.00	\$ -	\$ (99,000.00)
00000059A	Combined Tree Accent Light & GFCI Outlet	EACH	\$ 4,000.00			15.00	\$ 60,000.00	\$ 60,000.00
00000059B	Flush Mount GFCI Outlet	EACH	\$ 2,000.00			4.00	\$ 8,000.00	\$ 8,000.00
00000060	METAL HELIX FOUNDATION, COMBINED TREE ACCENT LIGHT & GFCI OUTLET	EACH	\$ 2,400.00	18	\$ 43,200.00	0.00	\$ -	\$ (43,200.00)
00000061	REPAIR EXISTING LIGHT POLE FOUNDATION	EACH	\$ 3,200.00	7	\$ 22,400.00	2.00	\$ 6,400.00	\$ (16,000.00)
00000062	PAINT EXISTING LIGHT POLE UNIT AND CLEAN EXISTING LIGHTING FIXTURE	EACH	\$ 3,200.00	7	\$ 22,400.00	0.00	\$ -	\$ (22,400.00)
00000062A	Remove & Reinstall Lighting Unit With New Cable & Fuse Kits	EACH	\$ 2,000.00			7.00	\$ 14,000.00	\$ 14,000.00
00000063	HANDHOLE TO BE ADJUSTED	EACH	\$ 2,500.00	2	\$ 5,000.00	1.00	\$ 2,500.00	\$ (2,500.00)
00000063A	2" Poly Service Conduit	FOOT	\$ 27.60			145.00	\$ 4,002.00	\$ 4,002.00
00000063B	HANDHOLE COMP CONC 6X8X6	EACH	\$ 1,000.00			2.00	\$ 2,000.00	\$ 2,000.00
00000063C	HANDHOLE COMP CONC 11X18X18	EACH	\$ 1,200.00			2.00	\$ 2,400.00	\$ 2,400.00
00000063D	RECEPTACLE OUTLETS	EACH	\$ 2,200.00			1.00	\$ 2,200.00	\$ 2,200.00
00000064	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	\$ 25.00	22	\$ 550.00	94.00	\$ 2,350.00	\$ 1,800.00
00000065	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	\$ 35.00	77	\$ 2,695.00	0.00	\$ -	\$ (2,695.00)
00000066	RAISED PLANTER BED REMOVAL	EACH	\$ 1,500.00	13	\$ 19,500.00	13.00	\$ 19,500.00	\$ -
00000067	TOPSOIL FURNISH AND PLACE, 24" (SPECIAL)	SQ YD	\$ 24.00	133	\$ 3,192.00	97.90	\$ 2,349.60	\$ (842.40)
00000068	REMOVING INLETS	EACH	\$ 50.00	1	\$ 50.00	1.00	\$ 50.00	\$ -
00000069	STORM SEWER REMOVAL 8"	FOOT	\$ 5.00	6	\$ 30.00	4.00	\$ 20.00	\$ (10.00)
00000070	STORM SEWER (WATER MAIN REQUIREMENTS) 8 INCH	FOOT	\$ 100.00	6	\$ 600.00	0.00	\$ -	\$ (600.00)
00000071	STORM SEWER (WATER MAIN REQUIREMENTS) 10 INCH	FOOT	\$ 124.00	70	\$ 8,680.00	94.00	\$ 11,656.00	\$ 2,976.00
00000072	CATCH BASINS, TYPE A, 4-DIAMETER, TYPE 1 FRAME, OPEN LID	EACH	\$ 4,000.00	1	\$ 4,000.00	1.00	\$ 4,000.00	\$ -
00000073	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	\$ 3,000.00	1	\$ 3,000.00	1.00	\$ 3,000.00	\$ -
00000074	INLETS, TYPE A, TYPE 1 FRAME, OPEN LID	EACH	\$ 3,000.00	1	\$ 3,000.00	2.00	\$ 6,000.00	\$ 3,000.00

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT UNIT PRICE	AS-BID		COMPLETED TO DATE		BALANCE ADDITIONS / DEDUCTIONS
				# OF UNITS	EXTENSION	# OF UNITS	EXTENSION	
00000075	CONNECTION TO EXISTING SEWER	EACH	\$ 2,000.00	3	\$ 6,000.00	3.00	\$ 6,000.00	\$ -
00000076	INLETS TO BE ADJUSTED WITH NEW TYPE 3 FRAME AND GRATE	EACH	\$ 500.00	1	\$ 500.00	0.00	\$ -	\$ (500.00)
00000077	TRENCH DRAIN	FOOT	\$ 500.00	10	\$ 5,000.00	10.00	\$ 5,000.00	\$ -
00000078	AGGREGATE BASE COURSE, TYPE B	TON	\$ 31.00	50	\$ 1,550.00	53.00	\$ 1,643.00	\$ 93.00
00000079	SIDEWALK REMOVAL	SQ FT	\$ 5.00	685	\$ 3,425.00	447.80	\$ 2,239.00	\$ (1,186.00)
00000080	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	\$ 16.00	2,426	\$ 38,816.00	1,914.40	\$ 30,630.40	\$ (8,185.60)
00000081	PORTLAND CEMENT CONCRETE PAVEMENT 8"	SQ YD	\$ 175.00	50	\$ 10,500.00	53.80	\$ 9,415.00	\$ (1,085.00)
00000082	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6,12	FOOT	\$ 74.00	285	\$ 21,090.00	248.00	\$ 18,352.00	\$ (2,738.00)
00000083	BOLLARD, 6" DIA	EACH	\$ 2,500.00	12	\$ 30,000.00	29.00	\$ 72,500.00	\$ 42,500.00
00000084	BOLLARD, 8" DIA WITH TRENCH FOUNDATION	EACH	\$ 4,000.00	17	\$ 68,000.00	0.00	\$ -	\$ (68,000.00)
00000085	DETECTABLE WARNINGS	SQ FT	\$ 42.00	50	\$ 2,100.00	60.00	\$ 2,520.00	\$ 420.00
00000086	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	\$ 48.00	140	\$ 6,720.00	138.10	\$ 6,628.80	\$ (91.20)
00000087	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	\$ 91.00	13	\$ 1,183.00	11.50	\$ 1,046.50	\$ (136.50)
00000088	PAINT PAVEMENT MARKING - LETTERS AND SYMBOLS	SQ FT	\$ 30.00	43	\$ 1,290.00	3.10	\$ 93.00	\$ (1,197.00)
00000089	PAINT PAVEMENT MARKING - LINE 4"	FOOT	\$ 10.00	350	\$ 3,500.00	948.00	\$ 9,480.00	\$ 5,980.00
00000090	PAINT PAVEMENT MARKING - LINE 6"	FOOT	\$ 12.00	100	\$ 1,200.00	0.00	\$ -	\$ (1,200.00)
00000091	PAINT PAVEMENT MARKING - LINE 12"	FOOT	\$ 15.00	135	\$ 2,025.00	114.20	\$ 1,713.00	\$ (312.00)
00000092	PAINT PAVEMENT MARKING - LINE 24"	FOOT	\$ 30.00	30	\$ 900.00	14.50	\$ 435.00	\$ (465.00)
00000093	MODIFIED URETHANE PAVEMENT MARKING - LINE 12"	FOOT	\$ 52.00	78	\$ 4,056.00	80.00	\$ 4,160.00	\$ 104.00
00000094	SIGN PANEL - TYPE 1	SQ FT	\$ 15.00	65	\$ 975.00	43.00	\$ 645.00	\$ (330.00)
00000095	TELESCOPING STEEL SIGN SUPPORT	FOOT	\$ 21.00	94	\$ 1,974.00	0.00	\$ -	\$ (1,974.00)
00000096	DECORATIVE SITTING WALL WITH STONE VENEER FINISH	FOOT	\$ 3,000.00	15	\$ 45,000.00	0.00	\$ -	\$ (45,000.00)
00000096A	SITTING WALL FOOTING	DOLLAR	\$ 12,000.00			1.00	\$ 12,000.00	\$ 12,000.00
00000097	PLANT CONTAINER	EACH	\$ 10,000.00	2	\$ 20,000.00	2.00	\$ 20,000.00	\$ -
00000098	STONE BENCH	EACH	\$ 15,000.00	3	\$ 45,000.00	3.00	\$ 45,000.00	\$ -
00000099	6" INSERT VALVE	EACH	\$ 11,000.00			1.00	\$ 11,000.00	\$ 11,000.00
00000100	GRAND AVE. BUMPOUT	DOLLAR	\$ 1.00		\$ -	36,568.04	\$ 36,568.04	\$ 36,568.04
00000101	EX WATER MAIN REPAIR	DOLLAR	\$ 1.00		\$ -	4,611.73	\$ 4,611.73	\$ 4,611.73
00000102	ADDITIONAL SOILS TEST & DISPOSAL	DOLLAR	\$ 1.00		\$ -	9,200.12	\$ 9,200.12	\$ 9,200.12
				\$ 1,623,349.00 AWARDED		\$ 1,239,187.59 FINAL		\$ (384,161.41) CHANGES

CERTIFICATE OF COMPLETION FORM

ENGINEER'S PROJECT NO.: 001

PROJECT: BURLINGTON AVE. WATER MAIN AND STREETScape IMPROVEMENTS

CONSTRUCTION CONTRACT DATE: 08/21/2024

TO 12/16/2024

AND TO N/A

The undersigned hereby gives notice that the completed work furnished and performed by Contractor under the Contract for the above Project is acceptable expressly subject to the provisions of the Contract and the terms and conditions set forth on the reverse side hereof.

By: _____

Date: ~~20~~ 5/21/25

The Notice on the front side of this paper is expressly made subject to the following terms and conditions:

1. Said Notice is given with the skill and care ordinarily used by members of the Engineering profession practicing under similar conditions at the same time and in the same locality.
2. Said Notice reflects and is an expression of the professional judgment of Engineer.
3. Said Notice is given as to the best of Engineer's knowledge, information and belief.
4. Said Notice is based entirely on the expressly limited scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Work) under Engineer's Agreement with Owner and under the Contract reference on the reverse hereof, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under Engineer's Agreement with Owner and the Contract referenced on the reverse hereof.
5. Said Notice is not a guarantee or warranty of Contractor's performance under the above-referenced Contract referenced on the reverse hereof nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents.

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF Cook

TO WHOM IT MAY CONCERN:

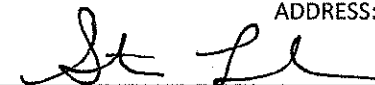
WHEREAS the undersigned has been employed by the Village of Western Springs for the Burlington Avenue Water Main and Streetscape Improvements for the premises known as Burlington Avenue in Western Springs, Illinois of which the Village of Western Springs is the owner.

The undersigned, for and in consideration of Seventy-Four Thousand, Eight Hundred Fifty-Four and 69/100 (\$74,854.69) Dollars, and other good and valuable consideration, the receipt whereof is acknowledged, does hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and in the improvements thereon, and on the material fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS*.

DATE: MAY 7, 2025

COMPANY NAME: H. LINDEN & SONS SEWER & WATER, INC.

ADDRESS: 722 E. SOUTH STREET, UNIT D, PLANO, IL 60545

SIGNATURE AND TITLE: , Secretary/Treasurer

*Extras include but are not limited to change orders, both oral & written, to the contract.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF KENDALL
TO WHOM IT MAY CONCERN:

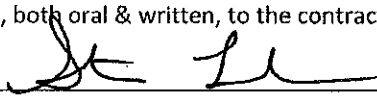
THE undersigned, STEVE LINDEN, being duly sworn, deposes and says that he is TREASURER OF H. LINDEN & SONS SEWER & WATER, INC., who is the contractor for the Burlington Avenue Water Main and Streetscape Improvements for the premises known as Burlington Avenue in Western Springs, Illinois of which the Village of Western Springs is the owner. That the total amount of the contract including extras* to date is \$1,239,187.59 on which H. Linden and Sons Sewer and Water, Inc. has received payment of \$1,953,007.48 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable do defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

Contractor/Subcontractor	What For	Contract Amount	Amount Paid	This Payment	Balance Due
H. Linden & Sons	labor	\$227,291.01	\$197,178.07	\$30,112.94	\$0.00
ARC Logistics	hauling	\$49,996.25	\$49,996.25	\$0.00	\$0.00
Boss Hog Trucking LLC	hauling	\$24,137.82	\$24,137.82	\$0.00	\$0.00
Classic Garden Ornaments, LTD	Planters	\$4,742.00	\$4,742.00	\$0.00	\$0.00
Clean Soils	waste handling	\$9,257.50	\$9,257.50	\$0.00	\$0.00
Core & Main	materials	\$11,276.36	\$11,276.36	\$0.00	\$0.00
Du-Kane Asphalt	asphalt	\$7,000.00	\$7,000.00	\$0.00	\$0.00
Engineering Enterprises	lay out/record drawings	\$6,100.00	\$6,100.00	\$0.00	\$0.00
Halquist Stone	stone benches	\$5,425.00	\$5,425.00	\$0.00	\$0.00
Hard Rock	concrete cutting	\$13,107.00	\$13,107.00	\$0.00	\$0.00
Heidelberg / Hanson	stone, dump fees	\$49,347.16	\$44,035.41	\$5,311.75	\$0.00

High Star Traffic	traffic control	\$19,482.00	\$19,482.00	\$0.00	\$0.00
Holcim	stone, dump fees	\$3,028.96	\$3,028.96	\$0.00	\$0.00
Mid American	materials	\$129,154.82	\$129,154.82	\$0.00	\$0.00
Northern Chlorinating	pressure connections chlorinating	\$1,100.00	\$1,100.00	\$0.00	\$0.00
Precision Paving	pavement markings	\$12,697.00	\$12,697.00	\$0.00	\$0.00
RPH Hauling	excavating	\$162,000.00	\$162,000.00	\$0.00	\$0.00
R. W. Dunteman	asphalt & concrete	\$200,479.17	\$200,479.17	\$0.00	\$0.00
Reliable Materials Lyons	waste handling	\$8,850.00	\$8,850.00	\$0.00	\$0.00
RJ Kuhn Plumbing	water services	\$2,713.00	\$2,713.00	\$0.00	\$0.00
Schubert & Sons Concrete	foundations	\$39,430.00	\$0.00	\$39,430.00	\$0.00
Shamrock Temporary Fence	fencing	\$5,880.00	\$5,880.00	\$0.00	\$0.00
Steve Piper & Sons	tree removal	\$3,506.50	\$3,506.50	\$0.00	\$0.00
Superior Asphalt Materials	patching	\$6,442.64	\$6,442.64	\$0.00	\$0.00
Superior Excavating	excavating	\$11,980.00	\$11,980.00	\$0.00	\$0.00
TAT Enterprises	asphalt	\$0.00	\$0.00	\$0.00	\$0.00
TrafficGuard	bollards	\$51,417.00	\$51,417.00	\$0.00	\$0.00
UDC	electrical	\$152,678.00	\$152,678.00	\$0.00	\$0.00
Vulcan	waste handling & materials	\$18,483.24	\$18,483.24	\$0.00	\$0.00
Waste Management	contaminated soils	\$2,185.16	\$2,185.16	\$0.00	\$0.00
Total Labor and Materials		\$1,239,187.59	\$1,164,332.90	\$74,854.69	\$0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.
 *Extras include but are not limited to change orders, both oral & written, to the contract.

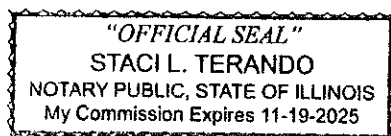
DATE: May 7, 2025

Signature: 

Subscribed and sworn to before me on this 7th day of May, 2025.

Notary Public





Heidelberg Materials
300 E. John Carpenter Fwy#15
Irving, TX 75062
Tel 800-220-1566

FINAL WAIVER

H. LINDEN & SONS SEWER & WATER
722 E. SOUTH STREET, UNIT D
PLANO, IL 60545

The undersigned has been **PAID IN FULL** for all labor, services, equipment or material furnished to **H. LINDEN & SONS SEWER & WATER** the job of **VILLAGE OF WESTERN SPRINGS**.

Said project is commonly known as the

BURLINGTON AVENUE WATER MAIN
BURLINGTON AVENUE
WESTERN SPRINGS, IL
COOK COUNTY

The undersigned does hereby waive and release any right to a mechanic's lien, stop notice or any right against a labor and material bond on the job, except for disputed claims for additional work in the amount of \$ 0.00. **RECEIVED \$5,311.75 PAYMENT IN FULL.**

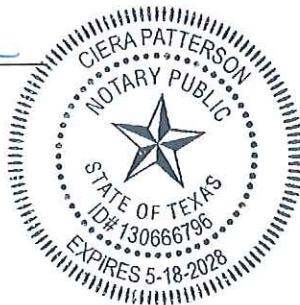
DATED: 05/13/2025

By: 
Laura C. Torres, Lien Dept Administrator
Heidelberg Materials

STATE OF TEXAS
COUNTY OF DALLAS

Subscribed and sworn to (or affirmed) before me on this 13th day of May 2025, by
Laura C. Torres, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Notary 





STATE OF ILLINOIS

COUNTY OF COOK

FINAL WAIVER OF LIEN

Qty #

Escrow #

TO WHOM IT MAY CONCERN:

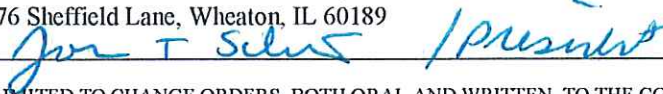
WHEREAS the undersigned has been employed by H LINDEN & SONS
to furnish CONCRETE STRUCTURERS
for the premises known as BURLINGTON AVE WATERMAIN
of which VILLAGE OF WESTERN SPRINGS is the owner.

THE undersigned, for and in consideration of THIRTY NINE THOUSAND FOUR HUNDRED THIRTY and 00/100 (\$39,430.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 5/12/25 COMPANY NAME Schubert and Son Concrete, Inc.

ADDRESS 1976 Sheffield Lane, Wheaton, IL 60189

SIGNATURE AND TITLE



*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF DUPAGE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) John Schubert BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) President OF
(COMPANY NAME) Schubert and Son Concrete, Inc. WHO IS THE
CONTRACTOR FURNISHING CONCRETE STRUCTURES WORK ON THE BUILDING
LOCATED AT BURLINGTON AVE. WESTERN SPRINGS
OWNED BY VILLAGE OF WESTERN SPRINGS.

That the total amount of the contract including extras* is \$39,430.00 on which he or she has received payment of \$-0- prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Schubert and Son Concrete, Inc.	labor, material and equipment	\$39,430.00	\$-0-	\$39,430.00	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$39,430.00	\$-0-	\$39,430.00	\$0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 5-12-25

SIGNATURE: 

SUBSCRIBED AND SWORN TO BEFORE ME THIS DAY OF

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

NOTARY PUBLIC

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO: Village of Western Springs
740 Hillgrove Ave.
Western Springs, IL 60558

Project: Burlington Avenue Water Main and Streetscape Improvements

APPLICATION NO: 4
Application Date: 4/10/25
Distribution To: OWNER

FROM: H. Linden & Sons Sewer and Water, Inc.
722 E. South St., Unit D
Plano, IL 60545

VIA: V3 Companies
7325 Janes Avenue
Woodridge, IL 60517

PERIOD TO: 3/31/25
INVOICE NUMBER: WSBur14
PROJECT NO: 2400458.00
IEPA Loan No.

ARCHITECT
CONTRACTOR

CONTRACT FOR: Village of Western Springs

CONTRACT DATE: 8/12/24

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL	\$0.00	\$0.00
Approved this Month		

Modification		
CO 1	\$229,869.89	\$014,031.30
CO 2		
TOTALS	\$229,869.89	\$014,031.30

Net change by Change Orders: -\$394,161.41

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: H. Linden & Sons Sewer and Water, Inc.

By: *[Signature]* Date: 4/10/2025

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the ENGINEER certifies to the Owner that to the best of the ENGINEER's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$1,523,349.00
2. Net change by Change Orders -\$394,161.41
3. CONTRACT SUM TO DATE \$1,239,187.59
4. TOTAL COMPLETED & STORED TO DATE \$1,239,187.59
(Column G on G703)

5. RETAINAGE:
 - a. 0.0% of Completed Work \$0.00
 - b. 0.0% of Stored Materials \$0.00

Total Retainage (Line 5a + 5b or

6. TOTAL EARNED LESS RETAINAGE \$0.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$1,164,332.90
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$74,854.69
9. BALANCE TO FINISH, PLUS RETAINAGE \$0.00
(Line 3 less Line 6)

State of: Illinois County of Kendall
Subscribed and sworn to before me this 14th day of March, 2025
Notary Public: *[Signature]*
My Commission expires: 1/1/19/2025

AMOUNT CERTIFIED \$74,854.69

(Attach explanation if amount certified differs from the amount applied for.)
ENGINEER V3 Companies

By: *[Signature]* Date: *[Signature]*
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 11.C.

To: Board of Trustees

From: Matthew Supert, Director of Municipal Services

CC: Ellen Baer, Village Manager

RE: Phase I & II Engineering Proposal from Baxter & Woodman for Spring Rock Park Combined Sewer Lining (Omnibus Item)

Recommendation

The Public Works and Water Committee reviewed this item at their meeting on June 10, 2025, and recommended the approval of an engineering services agreement with Baxter & Woodman Consulting Engineers for Phase I (Preliminary) and Phase II (Design) services for the lining of the Village's combined sewer system through Spring Rock Park, from Burlington Avenue to the south end of 47th Street in an amount not to exceed \$66,100.00.

Summary

Attached for the Board's review is an engineering proposal from Baxter & Woodman Consulting Engineers for Phase I (Preliminary) and Phase II (Design) services for the lining of the Village's combined sewer system through Spring Rock Park, from Burlington Avenue to the south end of 47th Street (Exhibit 1).

The Spring Rock Park combined sewer is a priority project identified in the Village's Capital Improvement Plan (CIP). The sewer is approximately 100 years old and is constructed of brick, ranging in diameter from 18" to 36". The sewer serves as the primary combined sewage conveyance for Basin 3 which includes portions of the Old Town North and Old Town South Subdivisions (Exhibit 2). The sewer is also connected to Combined Sewer Overflow #3 and #4 within the Village.

Phase 1 Engineering will comprise of an assessment of the sewer system and manholes, including the televising of all structures within the project area. Baxter & Woodman will serve as project management lead with National Power Rodding (NPR) for the televising and cleaning of the pipe. NPR currently holds the Village's contract for sewer televising and cleaning.

Phase II Engineering will consist of the development of design documents including construction documents, bid forms, and all other necessary contract documents. Baxter & Woodman will also prepare an Engineer's Estimate of Probable Cost (EOPC) for 2026 budget.

The preliminary project schedule is as follows:

- CCTV Review - June/July 2025
- Technical Memo - July 2025
- Phase 2 Design Kick-off Meeting - August 2025
- 60% Design/IEPA Permit - December 2025
- 90 % Design - February 2026
- Bid Advertisement - March 2026

The proposal from Baxter & Woodman is not to exceed \$66,100.00. This project will utilize 2025 referendum funding.

Financial Impact

Account 4402515 50331
Fund Sewer
2025 Budget Pending Referendum Funds
Project Cost \$66,100

Recommended Motion

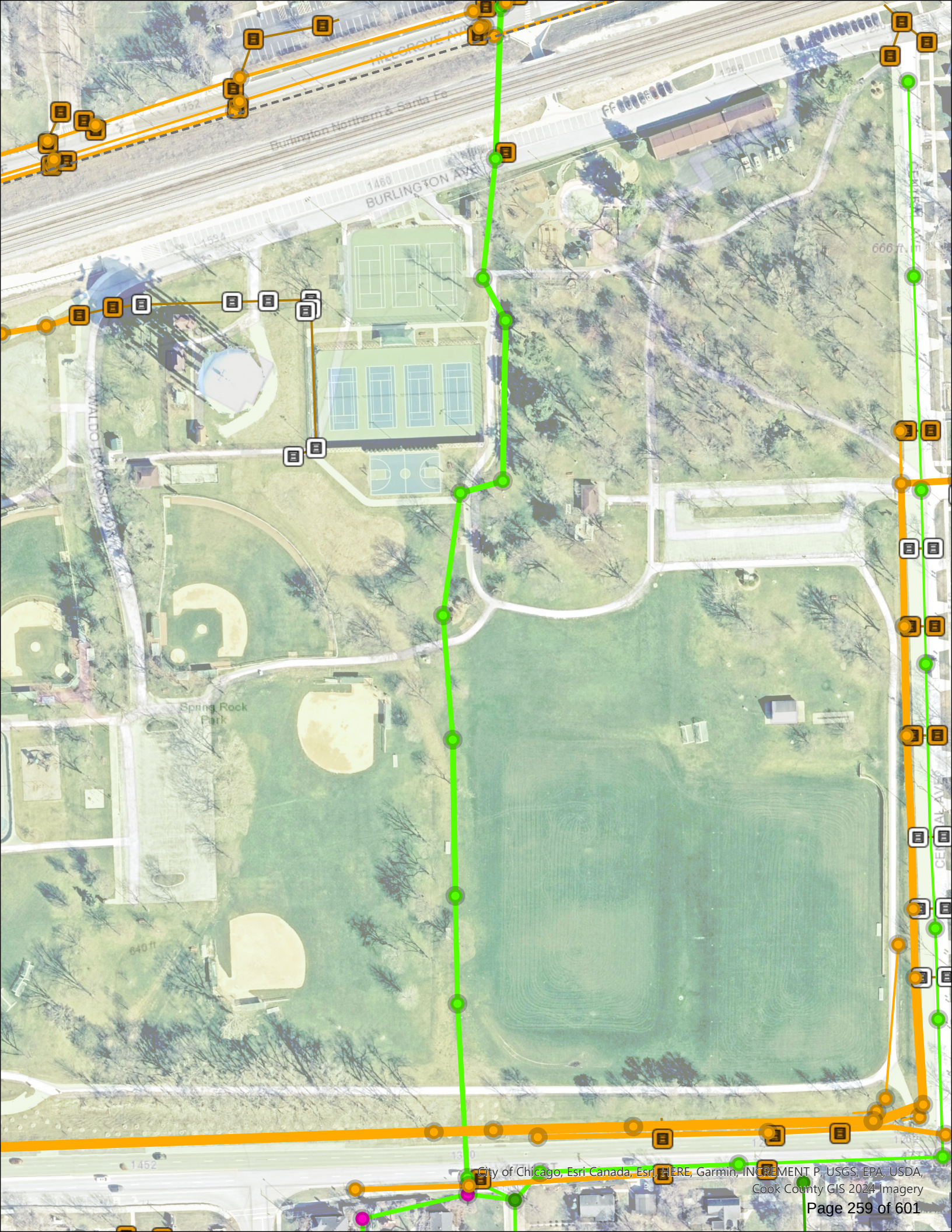
I move to approve an engineering services agreement with Baxter & Woodman Consulting Engineers for Phase I (Preliminary) and Phase II (Design) services for the lining of the Village's combined sewer system through Spring Rock Park, from Burlington Avenue to the south end of 47th Street in an amount not to exceed \$66,100.00.

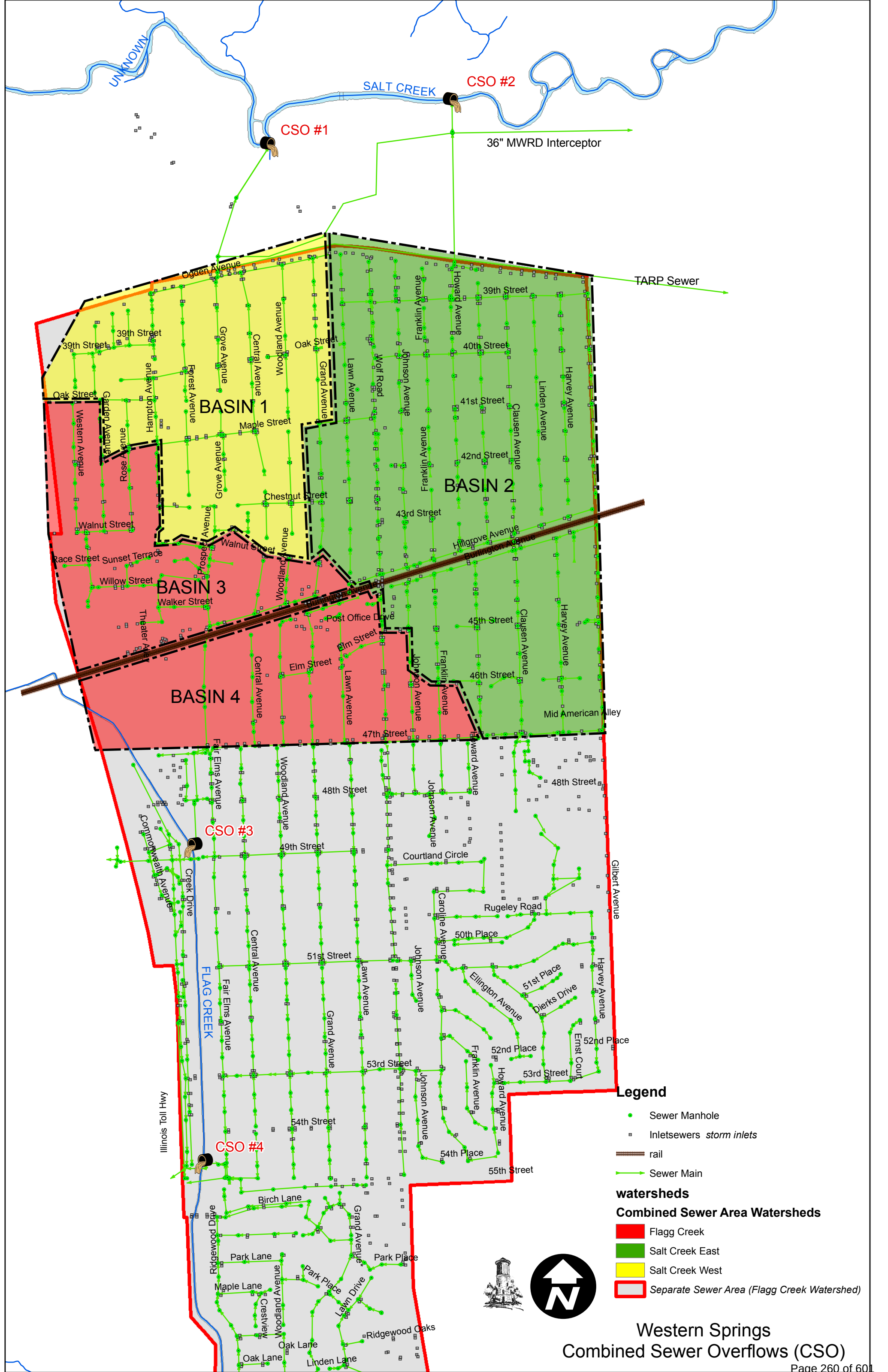
Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. Exhibit 1 - Lining - Pipe Location
2. Exhibit 2 - CSO - Basin Areas
3. Resolution No. 25-____ re PSA with Baxter Woodman for Spring Rock Park Engineering(2055588.1)
4. Group Exhibit A, Part 1 of 2_ PSA with Baxter and Woodman for Phase 1 and Phase 2 Design Engineering Services for Spring Rock Watermain Lining (BOT Ap
5. Group Exhibit A Part 2 of 2 --Rider to PSA with Baxter and Woodman, Inc. for Design Engineering Services for Spring Rock Park Sewer Lining Project (BO





Legend

- Sewer Manhole
- Inletsewers storm inlets
- rail
- Sewer Main

watersheds

Combined Sewer Area Watersheds

- Flagg Creek
- Salt Creek East
- Salt Creek West
- Separate Sewer Area (Flagg Creek Watershed)

**Western Springs
Combined Sewer Overflows (CSO)**

DRAFT 6.10.2025
RESOLUTION NO. 25-????

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

DATE: June 16, 2025

A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT BETWEEN THE VILLAGE OF
WESTERN SPRINGS AND BAXTER AND
WOODMAN, INC. OF MOKENA, ILLINOIS FOR THE
SPRING ROCK PARK COMBINED SEWER LINING
PHASE 1 AND PHASE 2 ENGINEERING SERVICES.

WHEREAS, the President and Board of Trustees of the Village of Western Springs (“Village Board”) and Baxter and Woodman, Inc. of Mokena, Illinois (“Engineer”) desire to enter into a Professional Services Agreement for the Spring Rock Park Combined Sewer Lining Phase 1 and Phase 2 Engineering Services (collectively, the “Services”) and its Exhibit “1” entitled “Rider to Professional Services Agreement Between The Village Of Western Springs and Baxter and Woodman, Inc. in Regard to Professional Services Agreement for the Spring Rock Park Combined Sewer Lining Phase 1 and Phase 2 Engineering”, copies of which are attached hereto as Group Exhibit “A” and made a part hereof (collectively the “PSA”); and

WHEREAS, the Services to be performed for Phase I will include project management, manhole assessment, sanitary sewer CCTV review, and a technical memorandum including cost estimates and are described with additional specificity in the PSA; and

WHEREAS, the Services to be performed for Phase II will include drawings, specifications and preparation of bid documents, site visits, peer and constructability reviews, engineers’ estimate, and bidding assistance and are described with additional specificity in the PSA; and

WHEREAS, the fee to perform the Services is a “not-to-exceed” fee of \$66,100. The Engineer’s fee will be paid from the Sewer Fund using the Referendum Funds; and

WHEREAS, at an open public meeting held on June 10, 2025, the Village’s Public Works and Water Committee (“Committee”) reviewed and discussed the terms of the attached PSA, received input from the Village staff, and provided an opportunity for input from the public, and then the Committee favorably recommended that the Village Board approve the PSA; and

WHEREAS, at an open public meeting held on June 16, 2025, the President and Board of Trustees of the Village reviewed and discussed the Services, the PSA, and the Committee’s recommendation, received input from the Village staff, and provided an opportunity for input from the public. At its June 16, 2025 Regular meeting, the Village Board accepted the Committee’s recommendation to approve and enter into the PSA; and

WHEREAS, the President and Board of Trustees of the Village of Western Springs are authorized, under the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the State of Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7), to approve and enter into the attached PSA, and find that it is protective of the health, welfare and

safety of and in the best interests of the Village, its residents, property owners, businesses and the public to approve and enter into the attached PSA.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

Section 2: Approval and Execution of Agreement and Other Related Documents. The President and Board of Trustees of the Village of Western Springs approve and authorize the execution of the Professional Services Agreement for the Spring Rock Park Combined Sewer Lining Phase 1 and Phase 2 Engineering ("Services") and its Exhibit "1" entitled "Rider to Professional Services Agreement Between The Village Of Western Springs and Baxter and Woodman, Inc. of Mokena, Illinois in Regard to Professional Services Agreement the Spring Rock Park Combined Sewer Lining Phase 1 and Phase 2 Engineering" (collectively the "PSA"), substantially in the form attached hereto as Exhibit "A" and made a part hereof, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney. In addition, the Village Board authorizes and directs the President and Clerk, or their designees, to execute the final version of the PSA and such other documents as may be necessary to fulfill the Village's obligations under the PSA.

Section 3: Approval of Related Expenses. The President and Board of Trustees of the Village of Western Springs also authorize and direct the Village President, the Village Clerk, the Village Manager and the Village Attorney, or their designees, to execute and deliver all other instruments and documents and pay all Village Board-authorized costs that are necessary to fulfill the Village's obligations under the PSA.

Section 4: Delivery of Signed Documents. After approval and execution of this Resolution and the PSA by the Village President and Village Clerk, or their designees, the Village Clerk's Office shall arrange for the delivery of three (3) certified copies of this Resolution and executed versions of the attached PSA to the Clerk's office and to the Engineer.

SECTION 5. Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President, and attested by the Village Clerk, on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Group Exhibit "A"

**Professional Services Agreement
between the Village of Western Springs and Baxter and Woodman, Inc.
for the Performance of Phase 1 and Phase 2 Engineering Services
related to the Spring Rock Park Sewer Lining Project**

and its

Exhibit "1"

**Rider to Professional Services Agreement
between the Village of Western Springs and Baxter and Woodman, Inc.
for the Performance of Phase 1 and Phase 2 Engineering Services
related to the Spring Rock Park Sewer Lining Project**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, the Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

**A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE VILLAGE OF WESTERN SPRINGS AND BAXTER AND WOODMAN, INC. OF MOKENA, ILLINOIS
FOR THE SPRING ROCK PARK COMBINED SEWER LINING
PHASE 1 AND PHASE 2 ENGINEERING SERVICES**

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the Village President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this ___ day of June, 2025.

Edward Tymick, Village Clerk

SEAL

May 16, 2025

Mr. Matthew Supert
Director of Municipal Services
Village of Western Springs
740 Hillgrove Ave
Western Springs, IL 605558

Subject: Spring Rock Park Sanitary Sewer Phase 1 and Phase 2 Engineering

Dear Mr. Supert:

The Spring Rock Park Sewer is a priority project for the Village during the current fiscal year, as the portion of pipe going under the park is nearing the end of its useful life. The 1,300 linear feet of pipe varies from 18 to 36 inches and is comprised of brick and clay pipe. The three manholes associated with this length of pipe are made of brick and will need to be lined as part of the project. Baxter & Woodman, Inc. will complete a Phase 1 assessment of the condition of the sewer and manholes, after National Power Rodding completes the televising as part of a separate contract with the Village, to determine the condition of the pipe and the best course of action to repair the section. Once the Phase 1 is completed, a Phase 2 design will begin on the associated sections after consultation with the Village. Design work will include coordination with the Park District to include a plat of construction easements prepared by Baxter & Woodman.

Baxter & Woodman is pleased to submit the following proposal. This proposal outlines our scope of services and engineering fee.

Scope of Services

1. The Engineer shall serve as the Village's professional engineering consultant in completion of the Project to which this Agreement applies.
2. The Engineer shall perform Phase 1 engineering, the following Engineering Services for the Village:
 - a. PROJECT MANAGEMENT – Plan, schedule, and control the activities that must be performed to complete the Project including, budget, schedule, and scope. Coordinate with Village project team to incorporate goals into the final Project.
 - b. MANHOLE ASSESSMENT – Review of manhole video (prepared by others) to identify the general condition of each component of the manholes and provide repair recommendations for approximately 3 sanitary manholes within the project area.

- c. **SANITARY SEWER CCTV REVIEW-** Review of CCTV video of the sanitary sewer to determine which sections of pipe will be able to be lined and which need to be open cut and replaced. Special consideration will be paid to the section of piping that the Village believes to be back pitched.
 - d. **TECHNICAL MEMORANDUM-** Prepare a technical memorandum to outline the findings from the CCTV review of the Sanitary Sewers and Manholes. This memorandum will outline the findings and recommendations based on the review as well as a cost estimate based on the findings.
3. The Engineer shall perform Phase 2 engineering after discussion with the Village to confirm the design parameters for the pipe sections which will include the following:
- a. **DRAWINGS** – Prepare Design Documents consisting of Drawings showing general scope, extent, and construction work to be furnished and performed by the Contractor.
 - b. **SPECIFICATIONS** – Prepare for review and approval by the Village and its legal counsel the forms of Construction Contract Documents consisting of Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate, for sanitary sewer rehabilitation work. Provide final specifications to Village upon completion of design.
 - c. **SITE VISITS FOR DESIGNERS** – Conduct site visits by designers of sanitary sewer and manhole improvements to clarify discrepancies on the Drawings and confirm installation/rehabilitation methods.
 - d. **PEER AND CONSTRUCTABILITY REVIEWS** – Conduct QA/QC peer reviews of drawings and specifications. Utilize Construction Department personnel to provide a review of drawings and specifications. Make revisions based on comments from both engineering and construction departments.
 - e. **ENGINEER’S OPINION OF PROBABLE COST** – Prepare an opinion of probable construction cost based on the design documents.
 - f. **ASSISTANCE DURING BIDDING** – Assist in solicitation of construction bids from qualified bidders, attend the bid opening and tabulate bid proposals, make an analysis of the bids, and submit recommendations for the award of construction contract. Issue Addenda to plan holders as necessary.

Fee

The Owner shall pay the Engineer for the services performed or furnished, based upon the Engineer’s standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, which in total will not exceed **\$66,100**.

This proposal is valid for 90 days from the date issued.

Schedule

CCTV Review- June 2025
Technical Memo- July 2025
Phase 2 Design Kick-off Meeting- August 2025
60% Design/IEPA Permit- December 2025
90 % Design- February 2026
Bid Advertisement- March 2026

Standard Terms and Conditions

The attached Standard Terms and Conditions apply to this proposal.

Acceptance

If you find this proposal acceptable, please sign and return one copy for our files. If you have any questions or need additional information, please do not hesitate to contact Mark Siefert at 815.444.4482 or msiefert@baxterwoodman.com.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Carolyn A. Grieves, PE
Vice President

Village of Western Springs

ACCEPTED BY: _____

TITLE: _____

DATE: _____

P:\WSPRV\2500812-Spring Rock Park Santuary Sewer Li\Contract\Work\2500812.00_Proposal_SpringRockSanSwrLine.docx

PLEASE READ THESE STANDARD TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. ("Baxter & Woodman"). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE "AGREEMENT".

Owner's Responsibility – Provide Baxter & Woodman with all criteria and full information for the "Project," which is generally otherwise identified in the Letter Proposal. Baxter & Woodman will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards ("Owner Affiliates") without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to Baxter & Woodman. Baxter & Woodman and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services – The agreed upon services shall be completed within a reasonable amount of time. If Baxter & Woodman is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, Baxter & Woodman's work shall be extended and the rates and amounts of Baxter & Woodman's compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments – The fees to perform the proposed scope of services constitutes Baxter & Woodman's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. Baxter & Woodman invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs – Baxter & Woodman's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that Baxter & Woodman has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. Baxter & Woodman cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Baxter & Woodman's opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by Baxter & Woodman will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. Baxter & Woodman makes no warranties, express or implied, in connection with its services; (2) Baxter & Woodman shall be responsible for the technical accuracy of its services and documents; (3) Baxter & Woodman shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) Baxter & Woodman may employ such sub-consultants as Baxter & Woodman deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) Baxter & Woodman shall not supervise, direct, control, or have authority over any contractors' work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) Baxter & Woodman neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents; (7) Baxter & Woodman is not acting as a municipal advisor as defined by the Dodd-Frank Act. Baxter & Woodman shall not provide advice or have any responsibility for municipal financial products or securities; (8) Baxter & Woodman is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by Baxter & Woodman shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e., hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that Baxter & Woodman's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Baxter & Woodman's consideration of a component does not constitute acceptance of the assembled item; (10) Baxter & Woodman's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, Baxter & Woodman will become generally familiar with observable completed work. If Baxter & Woodman observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance – Baxter & Woodman will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker's Compensation:	Statutory Limits	Excess Umbrella Liability:	\$10 million per claim and aggregate
General Liability:	\$1 million per claim	Professional Liability:	\$5 million per claim
	\$2 million aggregate		\$10 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will Baxter & Woodman's collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to Baxter & Woodman

under this Agreement. Any claim against Baxter & Woodman arising out of this Agreement may be asserted by the Owner, but only against the entity and not against Baxter & Woodman's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, Baxter & Woodman shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of Baxter & Woodman; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless Baxter & Woodman and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and Baxter & Woodman waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the Baxter & Woodman and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that Baxter & Woodman is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and Baxter & Woodman agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination – Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay Baxter & Woodman, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents – All Baxter & Woodman documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by Baxter & Woodman to Owner pursuant to this Agreement) are instruments of service and Baxter & Woodman retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by Baxter & Woodman or its consultant. Electronic format of Baxter & Woodman's design documents may differ from the printed version and Baxter & Woodman bears no liability for errors, omissions or discrepancies. Reuse of Baxter & Woodman's design documents is prohibited, and Owner shall defend and indemnify Baxter & Woodman from all claims, damages, losses and expenses, including attorney's fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in Baxter & Woodman's document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Baxter & Woodman to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and Baxter & Woodman and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution – All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and Baxter & Woodman, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

**Rider to
Professional Services Agreement
Between The Village Of Western Springs And Baxter and Woodman, Inc.
For Phase 1 and Phase 2 Design Engineering Services related to the Spring Rock Park Sewer Lining Project**

The Terms and Conditions of the Professional Services Agreement ("PSA" or "Agreement") are supplemented by this Rider to PSA. This Rider is attached to and incorporated by reference into and made a part of the PSA as Exhibit "1". In the event of a conflict or inconsistency between any term or provision of this Rider and any term or provision of the PSA, the terms and provisions of this Rider shall control.

A. THE ENGINEER AGREES:

1. The ENGINEER shall procure and maintain, for the duration of its Agreement and for three (3) years thereafter insurance against errors and omissions and claims for injuries to its employees which may arise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees or subcontractors.
 - a. Minimum Scope of Insurance --
Coverage shall be at least as broad as:
 - (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 04/13);
 - (2) Insurance Services Office form number CA 0001 (Ed. 10/13) covering Automobile Liability, symbol 01 "any auto";
 - (3) Professional Liability/Malpractice Liability policy; and
 - (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.
 - b. Minimum Limits of Insurance --
The ENGINEER shall maintain limits no less than:
 - (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
 - (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
 - (3) Professional Liability: \$1,000,000 single limit for errors and omissions, professional/malpractice liability.
 - (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$100,000 per accident.
 - c. Deductibles and Self-Insured Retentions --
Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.
 - d. Other Insurance Provisions --
The policies are to contain, or be endorsed to contain, the following provisions:
 - (1) General Liability and Automobile Liability Coverages --
 - (a) The VILLAGE, its appointed and elected officials, agents, attorneys, employees and volunteers (the "Village Affiliates") are to be covered as additional insureds under policies issued on the ISO CG 20 10 form regarding: liability caused in whole or in part by the acts or omissions by or on behalf of the ENGINEER for all aspects of the Services and the Project for both ongoing and completed operations;

or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE and the Village Affiliates.

- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE and the Village Affiliates shall be in excess of ENGINEER's insurance and shall not contribute with it relative to the payment or settlement of any claims or lawsuits filed regarding the Services or the Project.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the VILLAGE and the Village Affiliates.
- (d) The ENGINEER'S insurance shall contain a severability of interests clause or language stating that ENGINEER'S insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages --

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided or canceled or reduced in coverage or in limits by the insurer, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

- (3) Reporting. In the event of a claim, demand, lawsuit or other action filed against the ENGINEER and/or its owners, officers, employees, agents and subcontractors arising out of the Services or the Project or relating to any matter covered by the Agreement, the ENGINEER shall immediately notify, in writing, the VILLAGE'S and the ENGINEER'S insurer(s) so that they can notify their insurers of such claim, demand, lawsuit or other action. Any failure to comply with reporting provisions of any policy by a party shall not affect coverage and the indemnification and defense obligations under the Agreement.

e. Acceptability of Insurers --

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of A according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage --

The ENGINEER shall furnish the VILLAGE with certificates of insurance and policies and with copies of endorsements affecting coverage with premiums paid in full. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to issue certificates of insurance. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

- 2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE and the Village Affiliates against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE and the Village Affiliates, caused by the negligent or willful performance of the Services by the ENGINEER, its owners, officers, employees, agents and/or subcontractors, except that arising out of the negligence or willful act of the VILLAGE and the Village Affiliates. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE and the Village Affiliates for their own negligent acts or omissions.
- 3. Any insurance policies required by the Agreement, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE and the Village Affiliates as herein provided.
- 4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE, and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while performing the Services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments regarding the performance of the Services; and the ENGINEER and the VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.
6. The VILLAGE may, at any time, by written order to the ENGINEER (Suspension of Services Order), require the ENGINEER to stop all, or any part, of the Services required by the Agreement. Upon receipt of such an order, the ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the Services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the Services upon expiration of the Suspension of Services Order.
7. The Agreement may be terminated by the VILLAGE by removal of the ENGINEER from the office of VILLAGE Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that, should the Agreement be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed through the termination date. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor VILLAGE Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of VILLAGE Engineer.
8. The Agreement may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:
 - a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency.
 - b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
 - c. If ENGINEER makes a general assignment for the benefit of creditors.
 - d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors.
 - e. If ENGINEER admits in writing an inability to pay its debts generally as they become due.
9. Upon termination, the ENGINEER shall deliver to the VILLAGE copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE with the condition that the VILLAGE shall not have the right to use such plans or specifications on any other project or for extensions of this Project without the express written consent of the ENGINEER, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, the ENGINEER shall maintain all rights to reuse standard details and other design features on other projects. The VILLAGE agrees the ownership rights it acquires in such plans and specifications will not be transferred to any other person or party. The ENGINEER shall be paid for all actual, documented, completed Services and any expense sustained, less all costs incurred by the VILLAGE to have the Services performed which were to have been performed by the ENGINEER. The VILLAGE agrees to waive any claim against the ENGINEER and to indemnify and hold the ENGINEER harmless from any claim or loss arising or allegedly arising out of the unauthorized re-use of the documents.
10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the Project and sufficient, properly trained and experienced personnel will be retained to perform the services enumerated herein.
11. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure the Agreement; and he has not paid or agreed to pay any company or

person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of the Agreement. For breach or violation of this warranty, the VILLAGE shall have the right to annul the Agreement without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

12. The ENGINEER, during the period commencing upon the execution of the Agreement and concluding one year following the completion of the Project, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.
13. The Agreement shall be deemed to be exclusive between the VILLAGE and the ENGINEER. The Agreement shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.
14. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in the performance of these services under the Agreement (the "Services") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.
15. The ENGINEER assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Services, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. The ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Services in the VILLAGE's name. The ENGINEER shall give the VILLAGE or any person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under the Agreement and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. The ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the completed Services, with the condition that the VILLAGE shall not have the right to use such plans or specifications on any other project or for extensions of this Project without the express written consent of the ENGINEER, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, the Engineer shall maintain all rights to reuse standard details and other design features on other projects. The VILLAGE agrees the ownership rights it acquires in such plans and specifications will not be transferred to any other person or party. The ENGINEER shall not use the Services for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Services or other termination of the Agreement, the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to the Agreement.
16. Subject to the terms of Number 15 above, the drawings, specifications, reports, and any other Project documents prepared by the ENGINEER in connection with any or all of the Services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all Project documents and drawings for its files. Furthermore, it is understood and agreed that the Project documents such as, but not limited to, reports, calculations, drawings and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project. Any reuse of Project documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and the ENGINEER is not responsible for accuracy, completeness nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for Project construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the Project, including photographs of the exterior and interior,

among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

17. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE, except as expressly authorized by the VILLAGE. The ENGINEER shall treat such information at all times as confidential. The ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:
 - a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases which are not otherwise known to the public.
 - b. All information relating to the Engineering Services being performed by the ENGINEER under the Agreement, regardless of its type or form and which are not otherwise known to the public.
 - c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by the ENGINEER under the Agreement which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.
 - d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

18. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by the ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. The ENGINEER shall immediately return said items to the VILLAGE upon termination of the ENGINEER's engagement or earlier at the VILLAGE's request at any time.
19. The ENGINEER's opinions of probable Project construction cost (if provided herein) are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.
20. The VILLAGE, for and in consideration of the rendering of the Services enumerated herein, shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:
 - a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within thirty (30) days after approval by the VILLAGE.
 - b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).
21. The Agreement may be terminated by the ENGINEER by resignation from the office of VILLAGE Engineer, upon thirty (30) days' written notice to the VILLAGE, should the VILLAGE fail substantially to perform in accordance with the terms of the Agreement through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

22. The ENGINEER is an independent contractor in the performance all Services provided for under the Agreement, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the employee or the agent of the VILLAGE. Nothing contained in the Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or the ENGINEER.
23. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:
 - a. If to the VILLAGE:
Village of Western Springs
740 West Hillgrove Avenue
Western Springs, Illinois 60558
Attn: Ellen Baer, Village Manager
 - b. If to the ENGINEER:
Current Business Address and Contact Information
Directed to the President or Project Engineer of the Engineering Firm
 - c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever the Agreement requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.
24. The Agreement represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. The Agreement may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.
25. The terms of the Agreement shall be binding upon and inure to the benefit of the parties and their respective successors.
26. The waiver of one party of any breach of the Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of the Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
27. If any term, covenant or condition of the Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term, covenant or condition of the Agreement shall be valid and shall be enforced to the fullest extent permitted by law.
28. The Agreement shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of the Agreement shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. CERTIFICATION OF ENGINEER

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a. Not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.
 - b. Not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4).
 - c. Not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1.

- d. In compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*).
- e. In compliance with equal employment opportunities and, during the performance of the Agreement, the ENGINEER shall:
 - (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2) If it hires additional employees in order to perform the Agreement or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 - (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
 - (4) Send to each labor organization or representative of workers, with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
 - (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin because of habit, local custom or otherwise.
- f. In compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. In agreement that, in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and the Agreement may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. In compliance with 30 ILCS 580/1 *et seq.* (Drug Free Workplace Act) by providing a drug-free workplace by:
 - (1) Publishing a statement:
 - (a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER'S workplace.
 - (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on such Agreement, the employee will:
 - (i) abide by the terms of the statement; and

- (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in the workplace;
 - (b) the ENGINEER's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance program; and
 - (d) the penalties that may be imposed upon employees for drug violations.
- (3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) above to each employee engaged in the performance of the Agreement, and to post the statement in a prominent place in the workplace.
- (4) Notifying the VILLAGE within ten (10) days after receiving notice under subparagraph B.1.h.(1)(c)(ii) above from any employee or otherwise receiving actual notice of such conviction.
- (5) Imposing a sanction on, or requiring the satisfactory participation in, a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
- (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required, and indicating that a trained referral team is in place.
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and the ENGINEER is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
- j. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the VILLAGE. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the VILLAGE on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin.
- k. Patriot Act Compliance. Neither the ENGINEER nor any of its principals, shareholders, members, partners or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the ENGINEER and its principals, shareholders, members, partners or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by the Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and the VILLAGE Affiliates from and against any and all claims, damages, losses, risks, liabilities and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.
- l. Compliance with Laws. The ENGINEER, and its owners, officers, agents, employees, subconsultants and subcontractors, shall comply with any and all applicable laws, regulations and rules promulgated by any Federal, State, County, local, or other governmental authority or regulatory body pertaining to all aspects of the Services now in effect, or which may become in effect during the performance of the Services. The scope of the laws, regulations and rules referred to in this paragraph includes, but is in no way limited to, the Occupational Safety and Health Act standards, the Illinois Human Rights Act, the Illinois Equal Pay Act of 2003, along with the standards and regulations promulgated pursuant thereto (including but not limited to those safety requirements involving work on elevated platforms), all forms of traffic regulations, public utility, Interstate and Intrastate Commerce Commission regulations, Workers' Compensation Laws, the Substance Abuse Prevention on Public Works Projects Act, Prevailing Wage Laws, the Smoke Free Illinois Act, the USA Security Act, the Federal Social Security Act (and any of its titles), and any other law, rule or regulation of the Illinois Department of Labor, Illinois Department of Transportation, Illinois Environmental Protection Act, Illinois Department of Human Rights, Human Rights Commission, EEOC, Metropolitan Water Reclamation

District of Greater Chicago and the Village of Western Springs. In the event that the ENGINEER, or its owners, officers, agents, employees, subconsultants and subcontractors, in performing the Services are found to have not complied with any of the applicable laws and regulations as required by the Agreement, then the ENGINEER shall indemnify and hold the VILLAGE harmless, and pay all amounts determined to be due from the VILLAGE for such non-compliance by the ENGINEER, including, but not limited to, fines, costs, attorneys' fees and penalties.

- m. Employment of Illinois Workers on Public Works Act Compliance. To the extent required by law, the ENGINEER agrees to comply with the provisions of the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 *et seq.*).
 - n. No Collusion. The ENGINEER represents that the only persons, firms or corporations interested in the Agreement as principals are those disclosed to the VILLAGE prior to the execution of the Agreement, and that the Agreement is made without collusion with any other person, firm or corporation. If at any time it shall be found that the ENGINEER has, in procuring the Agreement, colluded with any other person, firm or corporation, then the ENGINEER shall be liable to the VILLAGE for any loss or damage that the VILLAGE may suffer, and the Agreement shall, at VILLAGE'S option, be null and void.
 - o. Conflict of Interest. The ENGINEER represents and certifies that, to the best of its knowledge: (1) no VILLAGE employee or agent is interested in the business of the ENGINEER or the Agreement; (2) as of the date of the Agreement, neither the ENGINEER nor any person employed or associated with the ENGINEER has any interest that would conflict in any manner or degree with the performance of the obligations under the Agreement; and (3) neither the ENGINEER nor any person employed by or associated with the ENGINEER shall at any time during the term of the Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under the Agreement.
 - p. Compliance with Laws, Grant Regulations. All Services must be provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations, and with applicable statutes, ordinances, rules and regulations. The ENGINEER also must comply with applicable conditions of any federal, state or local grant received by the VILLAGE with respect to the Agreement. The ENGINEER will be solely responsible for any fines or penalties that may be imposed or incurred by a governmental agency with jurisdiction over the Services as a result of the ENGINEER's improper performance of, or failure to properly perform, any Services.
2. The Parties to the Agreement shall further comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of the Agreement, including the following:
- (1) Certification. Each Party and its officers, corporate authorities, employees and agents certify that they are not barred from entering into the Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or 5/33E-6 (interference with contract submission and award by public official) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act) or as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue or any fee required by any unit of local government or the State, unless the Party is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or the fee, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.* Each Party and its officers, corporate authorities, employees and agents further certify by signing the Agreement that the Party and its officers, corporate authorities, employees and agents have not been convicted of or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and have not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity. Nor has any of the Parties and their officers, corporate authorities, employees and agents made admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent or employee of the Parties been so convicted nor made such an admission.
 - (2) Non-Discrimination. Each Party and its officers, corporate authorities, employees and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations. Each Party maintains a written Sexual Harassment Policy in compliance with Section 2-105 of the

Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)). Each Party certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights ("IDHR") Equal Opportunity Employment clause as required by the IDHR's Regulations (44 Ill. Adm. Code, Part 750, Appendix A). As required by Illinois law and IDHR Regulation, the Equal Opportunity Employment clause is incorporated by reference in its entirety as though fully set forth herein. Each Party certifies that it agrees to comply with the Prohibition of Segregated Facilities clause, which is incorporated by reference in its entirety as though fully set forth herein. See, Illinois Human Rights Act (775 ILCS 5/2-105). See also, Illinois Department of Human Rights Rules and Regulations, Title 44, Part 750. Administrative Code, Title 44: Government Contracts, Procurement and Property Management, Subtitle B: Supplemental Procurement Rules, Chapter X: Department of Human Rights, Part 750: Procedures Applicable to All Agencies, Section 750.160: Segregated Facilities (44 Ill. Adm. Code 750.160)

- (3) Illinois Freedom of Information Act. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 *et seq.*) and the Freedom of Information Act (5 ILCS 140/1 *et seq.*) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the VILLAGE. The ENGINEER shall cooperate with the VILLAGE: (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 *et seq.*); (b) with any request for public records made pursuant to any audit; and (c) by providing full access to and copying of all relevant books and records within a time period which allows the VILLAGE to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq.*). To facilitate a response by the VILLAGE to any FOIA request, the ENGINEER agrees to provide all requested public records within five (5) business days of a request being made by the VILLAGE. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and the VILLAGE Affiliates, and agrees to pay all reasonable costs connected therewith (including, but not limited to, reasonable attorney and witness fees, filing fees and any other expenses) for the VILLAGE to defend any and all causes, actions, causes of action, disputes, prosecutions or conflicts arising from the ENGINEER's actual or alleged violation of the FOIA or the ENGINEER's failure to furnish all public records as requested by the VILLAGE. Furthermore, should the ENGINEER request that the VILLAGE utilize a lawful exemption under FOIA in relation to any FOIA request thereby denying that request, the ENGINEER agrees to pay all costs connected therewith (such as reasonable attorney and witness fees, filing fees and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and Village Affiliates and agrees to pay all costs incurred by the VILLAGE connected therewith (such as reasonable attorney and witness fees, filing fees, penalties, fines, and any other expenses) to defend any denial of a FOIA request pursuant to the ENGINEER's request to utilize a lawful exemption.

3. Means, Methods and Safety. The ENGINEER will neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the construction of the Project, unless one or more of those tasks or activities are specifically agreed to by the VILLAGE and the ENGINEER in the Agreement or an addendum to the Agreement.

Dated: June, 2025



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 11.D.

To: Board of Trustees

From: Matthew Supert, Director of Municipal Services

CC: Ellen Baer, Village Manager

RE: Amendment No. 1 to the Professional Services Agreement for Phase III (Construction Engineering Services) of the Lead Service Line Replacement Project. (Omnibus Item)

Recommendation

The Public Works and Water Committee reviewed this item at their meeting on June 10, 2025 and recommended the approval of Amendment No. 1 to the Professional Services Agreement (PSA) for the Phase III Lead Service Line Replacement Project, Construction Engineering Services.

Summary

Attached for the Board's review is Amendment No. 1 to the Professional Services Agreement (PSA) for the Phase III Lead Service Line Replacement Project, Construction Engineering Services. The Village Board approved a Professional Services Agreement with HR Green in October 2024 for the Phase I (Year 1) construction supervision and IEPA submittals for the CY24-25 Lead Service Line Replacement Project in an amount of \$77,200.00.

The IEPA has requested the inclusion of language to all contracts participating in the Public Water Supply Loan Program (PWSLP) regarding documentation and records retention. This is a no-cost change order to the contract and the Village approved similar amendments to the Phase I and Phase II Engineering contracts in November 2024.

Financial Impact

None.

Recommended Motion

I move to approve Amendment No. 1 to the Professional Services Agreement for the Phase III Lead Service Line Replacement Project, Construction Engineering Services.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. HR Green PSA LSR Phase I Construction-executed
2. Resolution No. 25-_____ re Amendment #1 to Construction Engineering Agreement with HR Green for the Lead Service Line Replacement Project to add IEP
3. Exhibit 1--Amendment #1 to Construction Engineering Agreement with HR Green for the Lead Service Line Replacement Project to add IEPA Performance Lang



PROFESSIONAL SERVICES AGREEMENT

For

**Western Springs – Lead Service Line Replacement – Phase 1
Construction Observation (Full-Time)**

Mr. Matthew Supert
Village of Western Springs
740 Hillgrove
Western Springs, IL, 60558
708.246.1800

Prepared By:

Kevin J. Berry, P.E.
HR Green, Inc.
2363 Sequoia Drive, Suite 101
Aurora, IL, 60506

HR Green Project Number: 2202505.01

October 15, 2024

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THIS **AGREEMENT** is between VILLAGE OF WESTERN SPRINGS (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

The proposed scope of services, associated fees, and deliverables required are based on the request from Mr. Matthew Supert, Director of Municipal Services to perform construction engineering services for the Phase 1 Lead Service Line Replacement Project located in the Village of Western Springs, IL.

The services required for this project are to include construction observation services (full-time) for replacement of lead service lines for 42 properties in the Village of Western Springs from the watermain to the curb box (public side) and from the curb box to the water meter inside the building (private side), including but not limited to curb box removal or abandonment, curb box installation, lead service line disconnection and abandonment, installation and connection of new water service line, pavement and driveway restoration, sodding, tree protection, tree root pruning, and other work in accordance with the plans and specifications.

As requested by the CLIENT, **Full-Time** Construction Observation services associated with the Village of Western Springs – Lead Service Line Replacement – Phase 1 Project, located in the Village are detailed within this contract/proposal.

Further detail of the COMPANY's services is provided in the Scope of Services section located herein.

1.2 Design Criteria/Assumptions

The project is anticipated to be advertised for construction bids in early 2025 with a start date in the spring of 2025. The project includes 42 lead service replacement locations throughout the village limits. The designer anticipates that the project will take 50 days to complete, unless extenuating circumstances require variation to this proposed schedule, subject to CLIENT approval. The man-hours required for construction observation are included as **Full-Time** observation of the project and it is anticipated that the contractor will complete the project within the 50 Working Days allotted for in the contract. See Section 3.0 Deliverables and Schedule for anticipated project schedule.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

2.1 Construction Observation

A. Project Startup



COMPANY will complete a preconstruction video of the proposed construction locations to document the existing conditions prior to the start of construction. COMPANY will also utilize this time to prepare its filing system to contract documentation standards and incorporate project specific information into construction management software for project tracking and management.

The project startup also allows HR Green design and construction personnel time to review the plans and specification prior to the start of the project, attend preconstruction meeting with the contractor and CLIENT. COMPANY will coordinate and provide notifications with the CLIENT and property owners prior to starting construction. COMPANY will mark, measure and document contract removal payment items prior to the contractor starting work.

B. Construction Observation

COMPANY will provide **Full-time** Construction Observation Services at a Time and Material basis not to exceed the amount listed herein. **Note that the Full-time Construction Observation Services are based on 50 Working Days for the Lead Service Line Replacement – Phase 1 Project.** COMPANY will observe and verify that items being constructed, and materials being utilized are in general conformance with the approved plans and specifications and the Illinois Department of Transportation (IDOT) Standard Specifications for Road and Bridge Construction as applicable.

COMPANY will complete a daily diary, measure and document contract quantities, complete payment estimates, change orders, and weekly reports. Weekly reports will be submitted to the contractor and the CLIENT. COMPANY will verify that all materials incorporated into this project are IDOT approved materials and in accordance with the Special Provisions of this contract. COMPANY shall keep the CLIENT informed of the progress of construction and update the CLIENT on weekly basis.

COMPANY in conjunction with the CLIENT staff will review the condition of the traffic control once daily. Traffic control reviews will be completed for the construction zone.

C. Meetings

COMPANY will attend the preconstruction meeting with the CLIENT, the contractor, and subcontractors.

COMPANY anticipates that there will be construction meetings with the CLIENT, the contractor, subcontractors, and residents during the standard work week. Attendance at these various coordination meetings is included within the allocated 8 hours/day for Full-Time Construction Technician in staffing of the project for the length of the Construction Schedule as estimated above in Section 2.0B. These coordination meetings are anticipated to begin after the start of construction. COMPANY will complete an agenda and meeting notes for the construction meeting. Upon completion of the meeting notes, COMPANY will distribute the meeting minutes to all entities.



D. Administration/Coordination

This task will involve administrative functions which will include the on-going review of the project execution, documentation, schedule and budget, contract file management, and general correspondence between COMPANY, the CLIENT, the contractor, and subcontractors.

E. Project Close Out

Company will coordinate final quantities and project punch lists. COMPANY will add all field notes and construction information accumulated during the construction of the project to the electronic construction files to create a construction notes sheet.

3.0 Deliverables and Schedules Included in this Agreement

Anticipated Project Schedule:

- *Local Bid Opening – January 15, 2025*
- *Construction Start – March 1, 2025*
- *Construction Completion – (50 Working Days) or by May 10, 2025*
- *Project Closeout – May 31, 2025*

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this AGREEMENT:

- A. Permit fees as applicable;
- B. Regulated Substances Monitoring & Reporting*;
- C. Right of way and easement plat preparation*;
- D. Construction staking and layout*;
- E. Record Drawings*, and
- F. GIS Drawings and Files*

*COMPANY can provide services as required with addendum to Agreement.

COMPANY shall not supervise, direct, or have any control over the contractor's work. COMPANY shall not have any responsibility for the construction means, methods, techniques, sequences, or procedures selected by the contractor. Also, COMPANY is not responsible for the contractor's safety precautions or programs in connection with this work. These rights and responsibilities are solely those of the contractor.



COMPANY shall not be responsible for any acts or omissions of the contractor, subcontractor or any entity performing any portion of the work, or any agents or employees of any of them. COMPANY does not guarantee the performance of the contractor and shall not be responsible for the contractor's failure to perform its work in accordance with the contract drawings and documents.

Supplemental services not included in the agreement can be provided by COMPANY under separate agreement, if desired.

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

N/A.

6.0 Client Responsibilities

Information required to be provided by the CLIENT as part of this contract includes:

- A. Attend weekly project construction review/coordination meetings;
- B. Process contractors pay request, after approved by COMPANY

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services will be submitted, on a monthly basis. Invoices will be due and payable upon receipt in accordance with the Illinois Prompt Payment Act 50ILCS 505. If any invoice is not paid within these timelines, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services.

7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.



7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and material basis with a Not to Exceed fee of **\$77,220.**

ITEM	MAN-HOURS	LABOR COST	DIRECT COST (1)	SUB CONSULTING
2.1 Construction Observation				
Construction Observation & Admin, Pre-Con. Mtg.	475	\$ 73,220.00	\$ 4,000.00	
Subtotals:	475	\$ 73,220.00	\$ 4,000.00	
Contract Total:			\$ 77,220.00	

(1) **Direct Costs** - Includes Postage, Mileage for meetings/Field Visits, & Plotting Costs.

Details are available upon request.

(2) **Construction Observation Services** are based on estimated (50 Resident Engineer + 10 Project Manager = 60 Trips) Field Observation Days (50 working days), 10 P.M. visits at progress meetings with contractor, documentation, and coordination efforts per Scope of Services.



8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

8.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

8.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

8.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

8.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

8.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this AGREEMENT.

8.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not



terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

8.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

8.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Illinois without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT or the performance of the services shall be brought in a court of competent jurisdiction in the State of Illinois.

8.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

8.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

8.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following



completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

8.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

8.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other instruments of service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other instruments of service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.

8.18 Opinion of Probable Construction Cost

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

8.19 Design Information in Electronic Form

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30-day inspection period, during



which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the submitted electronic materials shall be subject to separate agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

8.20 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

8.21 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

8.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

8.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide



professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

8.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

8.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$50,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

8.26 Drywells, Underdrains and Other Infiltration Devices

Services provided by COMPANY under this AGREEMENT do NOT include the geotechnical design of drywells, underdrains, injection wells or any other item that may be devised for the purpose of removing water from the CLIENT'S property by infiltration into the ground. Due to the high variability of soil types and conditions such devices will not be reliable in all cases. While for this reason COMPANY does not recommend the use of these devices, in some cases their use may be necessary to obtain an adequate amount of area for development on the CLIENT'S property. Since the use of these devices is intended to enhance the value of the CLIENT'S property and, in some cases, allow development that would otherwise not be possible, the CLIENT will assume all risks inherent in the design and construction of these devices, unless the contractor or a Geotechnical Engineer assumes these risks. Typical risks include but are not limited to:

- Failure to obtain the required release rate;



- Variability of the soils encountered during construction from those encountered in soil borings. (Soils can vary widely over a small change in location, horizontal or vertical, particularly with regards to permeability);
- Failure of the device due to siltation, poor construction or changes in the water table;
- Need to obtain additional soils information (i.e. borings etc.) to evaluate the function of installed devices;
- Reconstruction of failed or inadequate devices;
- Enlargement of detention/ retention facilities to make up for release rates that are lower than those used in the stormwater design, including engineering design and additional land required for such enlargement; and
- Regular maintenance to remove accumulated silt over the device's life span.

If the use of these devices is required COMPANY will advise the CLIENT that a Geotechnical Engineer must be retained to consult on the project. The CLIENT must enter into a separate agreement directly with this consultant. They will not be sub-contracted through COMPANY nor are their fees included as part of this AGREEMENT. COMPANY will work together with this consultant to obtain a final design. Our collaboration may include the use of a common standard detail or the creation of a new standard detail. COMPANY may make suggestions to the Geotechnical Engineer on ways to tailor these devices to meet the needs of the overall site design. The Geotechnical Engineer will evaluate these suggested details and modifications based on his experience and measured soils information to estimate the release rate for each detail considered. COMPANY may use a release rate of these devices as provided by the Geotechnical Engineer for the design of the stormwater system. This rate may be faxed to us, as a draft copy of the Geotechnical Engineers report or as a final copy of that report. In no case will COMPANY accept responsibility for the determination of the expected release rate of these devices.

If certification of the contractor's construction of these devices is required by the municipality or desired by the CLIENT a Geotechnical Engineer must also be obtained for these services. This is highly recommended in order to observe the actual soils where the devices are being constructed and to verify that the construction methods used do not violate any assumptions made by the Geotechnical Engineer during the design and evaluation of the standard detail. If a Geotechnical Engineer is not retained by the CLIENT to provide construction review, the CLIENT shall assume all risks that the devices may fail requiring additional geotechnical investigation or reconstruction and shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom. Any construction observation services provided by COMPANY shall not include these devices.

8.27 Environmental Audits/Site Assessments

Environmental Audit/Site Assessment report(s) are prepared for CLIENT's sole use. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless against all damages, claims, expenses, and losses arising out of or resulting from any reuse of the Environmental Audit/Site Assessment report(s) without the written authorization of COMPANY.

8.28 Construction Observation

COMPANY shall visit the project at appropriate intervals (as described in the scope of services) during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained COMPANY to make detailed inspections or to provide exhaustive or continuous project review and observation services. COMPANY does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

If the CLIENT desires more extensive project observation or full-time project representation, the CLIENT shall request in writing such services be provided by COMPANY as Additional Services in accordance with the terms of the AGREEMENT.

8.29 Soliciting Employment

Neither party to this AGREEMENT will solicit an employee of the other nor hire or make an offer of employment to an employee of the other that is working on this PROJECT, without prior written consent of the other party, during the time this AGREEMENT is in effect.



8.30 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.

Kevin J. Berry, P.E. Project Manager

Approved by:

Printed/Typed Name:

Ravi Jayaraman, PE

Title: Principal

Date:

2-10-2025

VILLAGE OF WESTERN SPRINGS

Accepted by:

Printed/Typed Name:

Heidi Rudolph

Title:

Village President

Date:

2-20-2025

Draft 6.12.2025

RESOLUTION NO. 25-????

VOTE: _____

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

DATE: June 16, 2025

OTHER: None.

**A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF AMENDMENT #1 TO THE
PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE VILLAGE OF WESTERN SPRINGS AND HR
GREEN, INC FOR THE PHASE III (CONSTRUCTION
ENGINEERING SERVICES) FOR THE PHASE 1 LEAD
SERVICE LINE REPLACEMENT PROJECT**

WHEREAS, the President and Board of Trustees of the Village of Western Springs ("Village Board") and HR Green, Inc. ("Engineer") entered into a Professional Services Agreement ("Agreement") for Phase III (Construction Engineering Services) for the Phase 1 Lead Service Line Replacement Project approved on December 2, 2024 by Resolution 24-2856; and

WHEREAS, the President and Board of Trustees of the Village of Western Springs and HR Green, Inc. desire to approve and enter into Amendment #1 to the Agreement to include performance language required by the Illinois Environmental Protection Agency (IEPA). A copy of the Agreement and Amendment #1 is attached hereto as **Group Exhibit "A"** and made a part hereof; and

WHEREAS, at an open public meeting held on June 10, 2025, the Public Works and Water Committee (the "Committee") reviewed the terms of the attached Amendment #1, and received input from the Village staff and provided an opportunity for input from the public, and then the Committee favorably recommended that the Village Board approve the Amendment #1; and

WHEREAS, at an open public meeting held on June 16, 2025, the Village Board reviewed and discussed the Project, Amendment #1 to the Agreement, and the Committee's recommendation, and received input from the Village staff and provided an opportunity for input from the public. At its June 16, 2025, meeting, the Village Board accepted the Committee's recommendation to approve and enter into Amendment #1 to the Agreement; and

WHEREAS, the President and Board of Trustees of the Village of Western Springs are authorized, under the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7), to approve and enter into the attached PSA, and find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, businesses and the public to approve and enter into Amendment #1.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Agreement and Other Documents. The President and Board of Trustees of the Village of Western Springs approve and authorize the execution of Amendment #1 to the Professional Services Agreement for Phase III (Construction Engineering Services) for the Phase 1 Lead Service Line Replacement Project, substantially in the form attached hereto as **Group Exhibit "A"** and made a part hereof, which may contain certain non-substantive and non-financial modifications approved by the Village Attorney.

SECTION 3: Execution of Agreement and Other Documents and Approval of Expenses. The President and Board of Trustees also authorize and direct the Village President, the Village Clerk, the Village Manager and the Village Attorney, or their designees, to execute and deliver all other instruments and documents and pay all Village Board-authorized costs that are necessary to fulfill the Village's obligations under Amendment #1 to the Agreement.

SECTION 4: Effective Date. This Resolution shall be in full force and effect from and after its approval and adoption in the manner provided by law.

PASSED by a roll call vote of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President on the same day, and attested by the Village Clerk on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Group Exhibit "A"

Amendment #1 Phase III (Construction Engineering Services) for the Phase 1 Lead Service Line Replacement Project

And

**Professional Services Agreement between the Village of Western Springs and HR Green, Inc.,
for Phase III (Construction Engineering Services) for the Phase 1 (CY24-25)
Lead Service Line Replacement Project**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, the Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AMENDMENT #1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS AND HR GREEN, INC FOR THE PHASE III (CONSTRUCTION ENGINEERING SERVICES) FOR THE PHASE 1 LEAD SERVICE LINE REPLACEMENT PROJECT

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the Village President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this _____ day of June, 2025.

Edward Tymick, Village Clerk

SEAL



HR GREEN, INC.
PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 1

THIS AMENDMENT, made this 22 day of May, 2025 by and between, VILLAGE OF WESTERN SPRINGS the CLIENT, and HR GREEN, INC. (hereafter "COMPANY"), for professional services concerning:

Lead Service Lines Replacement – Phase 1 Construction Engineering Services

hereby amends the original Professional Services Agreement dated 10-15-2024 as follows:

The CLIENT and COMPANY agree to amend the Scope of Services of the original Professional Services Agreement and previous amendments as follows:

The below Item is added to the Agreement

Illinois EPA Public Water Supply Loan Program

1. The CLIENT is anticipating the Project to be funded through the Illinois EPA Public Water Supply Loan program (PWSLP) and the COMPANY shall maintain books, records, documents, and other evidence directly pertinent to performance of PWSLP loan work under this Agreement consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The Illinois EPA or any of its authorized representatives shall have access to books, records, documents, and other evidence for the purpose of inspection, audit, and copying. Facilities shall be provided for access and inspection.

Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.

Information and reports resulting from access to records pursuant to this section shall be disclosed to the Illinois EPA. The COMPANY shall have an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report shall include the written comments, if any, of the audited parties.

- Books, records, documents, and other evidence directly pertinent to performance of PWSLP loan work under this Agreement shall be maintained consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The Agency or any of its authorized representatives shall have access to the books, records, documents, and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.
- Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
- Information and reports resulting from access to records pursuant to subsection (1) above shall be disclosed to the Agency. The auditing agency shall afford the COMPANY an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report shall include the written comments, if any, of the audited parties.

Records under this section shall be maintained and made available during performance of project services under this Agreement and for three years after the final loan closing. In addition, those records that related to any dispute pursuant to Section 664.650 of the procedures for issuing loans



from the PWSLP, litigation, the settlement of claims arising out of project performance, costs or items to which an audit exception has been taken shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.

The COMPANY warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the CLIENT shall have the right to annul this Agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

2. The COMPANY agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction, and services in accordance with Loan Rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA, the COMPANY acknowledges that the fair share percentages are 5% for MBEs and 12% for WBEs.
3. The COMPANY shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The COMPANY shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the COMPANY to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

COMPANY Project Number: 2202505.01

The CLIENT and COMPANY agree to amend other provisions of the original Professional Services Agreement and previous amendments as follows:

N/A

In consideration for these services, the CLIENT AGREES to adjust the payment for services performed by COMPANY on the following basis:

☒ N/A

The amendment is a zero-cost change to the original agreement. The total authorized compensation after this Amendment, including the original Professional Services Agreement and all previous Amendments, is Seventy-Seven Thousand Two Hundred and Twenty Dollars (\$77,220)

THIS AMENDMENT is subject to all provisions of the original Professional Services Agreement.



THIS AMENDMENT, together with the original Professional Services Agreement and all previous amendments represents the entire and integrated AGREEMENT between the CLIENT and COMPANY.

THIS AMENDMENT executed the day and year written above.

VILLAGE OF WESTERN SPRINGS

HR GREEN, INC.

By: _____

By: _____

Kenneth J. Berry



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 11.E.

To: Board of Trustees

From: Matthew Supert, Director of Municipal Services, Jeff Koza, Director of Engineering Services

CC: Ellen Baer, Village Manager

RE: Preliminary Engineering and Project Scoping Services Proposal from V3 Companies for 2025 Referendum Projects (Omnibus Item)

Recommendation

The Public Works and Water Committee reviewed this item at their meeting on June 10, 2025, and recommended the approval of a Preliminary Engineering and Project Scoping Services Proposal for 2025 Referendum Projects from V3 Companies for an amount not to exceed \$107,760.00.

Summary

Attached for the Board's review is a proposal from V3 Companies to provide engineering services related to the project task scoping for the 2025 Referendum and Village Capital Improvement Plan. The Village has engaged each of its engineering firms to complete project scoping reports for the projects identified in the 2025 Capital Improvement Plan. The purpose of the scoping proposals is to provide the following general information:

- Evaluate and verify project limits for each project within the plan and to provide updated engineering and construction costs.
- Confirm limits of water, sanitary and storm sewer improvements for each project area.
- Evaluate curb, gutter, and sidewalk replacement needs.
- Perform geotechnical work, including soil and roadway base assessment, and pavement coring to assist with determining the appropriate rehabilitation method.
- Coordinate sewer televising for existing storm and sanitary sewer within project limits.
- Generate a scoping memo outlining expected work on each project area, updating construction costs and Phase II/III Engineering costs.

The proposal from V3 Companies is not to exceed \$107,760.00. This project will utilize 2025 referendum funding.

Financial Impact

Account TBD

Fund Infrastructure (TBD)
2025 Budget Pending Referendum Funds
Project Cost \$107,760.00

Recommended Motion

I move to approve the Preliminary Engineering and Project Scoping Services Proposal for 2025 Referendum Projects from V3 Companies in an amount not to exceed \$107,760.00.

Strategic Plan Alignment

Infrastructure Improvements

File Attachments

1. Resolution No. 25-_____ re Approval and Authorization of a PSA with V3 for Preliminary Engineering and Project Scoping Services (BOT Appr. 6.10.25)(205
2. Group Exhibit A Part 1 of 2_ PSA with V3 for Project Scoping Services (BOT 6.16.25)(2055598.1)
3. Group Exhibit A Part 2 of 2 --Rider to PSA with V3 Companies Ltd for Engineering and Scoping Services Relating to 2025 Referendum Projects (BOT Appr.

DRAFT 6.10.2025
RESOLUTION NO. 25-????

VOTE:

AYES: _____

NAYS: _____

ABSENT:

ABSTAIN: _____

DATE: June 16, 2025

**A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT BETWEEN THE VILLAGE OF
WESTERN SPRINGS AND V3 COMPANIES LTD. OF
WOODRIDGE, ILLINOIS FOR PRELIMINARY
ENGINEERING AND PROJECT SCOPING SERVICES
FOR THE 2025 REFERENDUM PROJECTS.**

WHEREAS, the President and Board of Trustees of the Village of Western Springs (“Village Board”) and V3 Companies Ltd. of Woodridge, Illinois (“Engineer”) desire to enter into a Professional Services Agreement for Preliminary Engineering and Project Scoping Services for the 2025 Referendum Projects (collectively, the “Services”) and its Exhibit “1” entitled “Rider to Professional Services Agreement Between The Village Of Western Springs and V3 Companies Ltd. for Preliminary Engineering and Project Scoping Services for the 2025 Referendum Projects”, copies of which are attached hereto as **Group Exhibit “A”** and made a part hereof (collectively the “PSA”); and

WHEREAS, the Services to be performed will include field verification of water and sewer systems and curb, gutter and sidewalks, geo-technical work, sewer televising, and scoping memo including phase II/III engineering estimations and construction costs; and

WHEREAS, the fee to perform the Services is a “not-to-exceed” fee of \$107,760. The Engineer’s fee will be paid from the Infrastructure Fund using Referendum Funds; and

WHEREAS, at an open public meeting held on June 10, 2025, the Village’s Public Works and Water Committee (“Committee”) reviewed and discussed the terms of the attached PSA, received input from the Village staff, and provided an opportunity for input from the public, and then the Committee favorably recommended that the Village Board approve the PSA; and

WHEREAS, at an open public meeting held on June 16, 2025, the President and Board of Trustees of the Village reviewed and discussed the Services, the PSA, and the Committee’s recommendation, received input from the Village staff, and provided an opportunity for input from the public. At its June 16, 2025 Regular meeting, the Village Board accepted the Committee’s recommendation to approve and enter into the PSA; and

WHEREAS, the President and Board of Trustees of the Village of Western Springs are authorized, under the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the State of Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7), to approve and enter into the attached PSA, and find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, businesses and the public to approve and enter into the attached PSA.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

Section 2: Approval of Agreement and Other Related Documents. The President and Board of Trustees of the Village of Western Springs approve and authorize the execution of the Professional Services Agreement for Preliminary Engineering and Project Scoping Services for the 2025 Referendum Projects ("Services") and its Exhibit "1" entitled "Rider to Professional Services Agreement Between The Village Of Western Springs and V3 Companies Ltd. for Preliminary Engineering and Project Scoping Services for the 2025 Referendum Projects" (collectively the "PSA"), substantially in the form attached hereto as **Group Exhibit "A"** and made a part hereof, which may contain certain non-substantive and non-financial changes that are approved by the Village Attorney. In addition, the Village Board authorizes and directs the President and Clerk, or their designees, to execute the final version of the PSA, and such other related documents as may be necessary to fulfill the Village's obligations under the PSA.

Section 3: Approval of Related Expenses. The President and Board of Trustees of the Village of Western Springs also authorize and direct the Village President, the Village Clerk, the Village Manager and the Village Attorney, or their designees, to execute and deliver all other instruments and documents and pay all Village Board-authorized costs that are necessary to fulfill the Village's obligations under the PSA.

Section 4: Delivery of Signed Documents. After approval and execution of this Resolution and the PSA by the Village President and Village Clerk, or their designees, the Village Clerk's Office shall arrange for the delivery of a certified copy of this Resolution and executed versions of the attached PSA to the Clerk's office and to the Engineer.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President, and attested by the Village Clerk, on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Group Exhibit "A"

**Professional Services Agreement
Between the Village of Western Springs and V3 Companies Ltd.
for Preliminary Engineering and Project Scoping Services
for the 2025 Referendum Projects**

and its

Exhibit "1"

**Rider to Professional Services Agreement
Between The Village Of Western Springs and V3 Companies Ltd.
for Preliminary Engineering and Project Scoping Services
for the 2025 Referendum Projects**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, the Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS
AND V3 COMPANIES LTD. OF WOODRIDGE, ILLINOIS FOR PRELIMINARY ENGINEERING
AND PROJECT SCOPING SERVICES FOR THE 2025 REFERENDUM PROJECTS**

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the Village President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this __ day of June, 2025.

Edward Tymick, Village Clerk

SEAL



June 3, 2025

Matthew A. Supert
Director of Municipal Services
Village of Western Springs
740 Hillgrove
Western Springs, IL 60558

Re: CIP/Referendum Projects Scoping Task Order

Dear Mr. Supert,

Thank you for the opportunity to submit this CIP/Referendum scoping task order. The intent of the task order is to confirm the project limits of each project assigned to V3 (Exhibit 1), expected work to be performed and verify and update engineering and construction costs for each segment assigned.

The following is a list of tasks to be completed for the proposed project scoping assignment:

- Verify limits of each street segment to be completed. Confirm limits of water, sewer and storm sewer improvements.
- Evaluate curb and gutter and sidewalk. If curb and gutter replacement reaches 30-35%, we recommend complete replacement of the curb and gutter.
- Perform geotechnical work (sub-consultant), pavement cores and borings. This information will be utilized to verify the appropriate pavement rehabilitation treatment recommended for each street. Exhibit 1 illustrates the number of pavement cores and borings per segment. Evaluate pavement condition of each segment.
- Coordinate the televising (sub-consultant) of both storm sewer and sanitary sewer pipe within the limits of the projects assigned to V3.
- A scoping memo will be generated highlighting the expected work per street segment and the necessary Phase II/III engineering tasks associated with the work.
- Verification and updating of the anticipated construction costs will be included.
- Phase II and III costs will also be included as part of the scoping memo.

Below are the fees (Fee Breakdown - Exhibit 2) associated with the scoping task:

CIP/Referendum Scoping Work

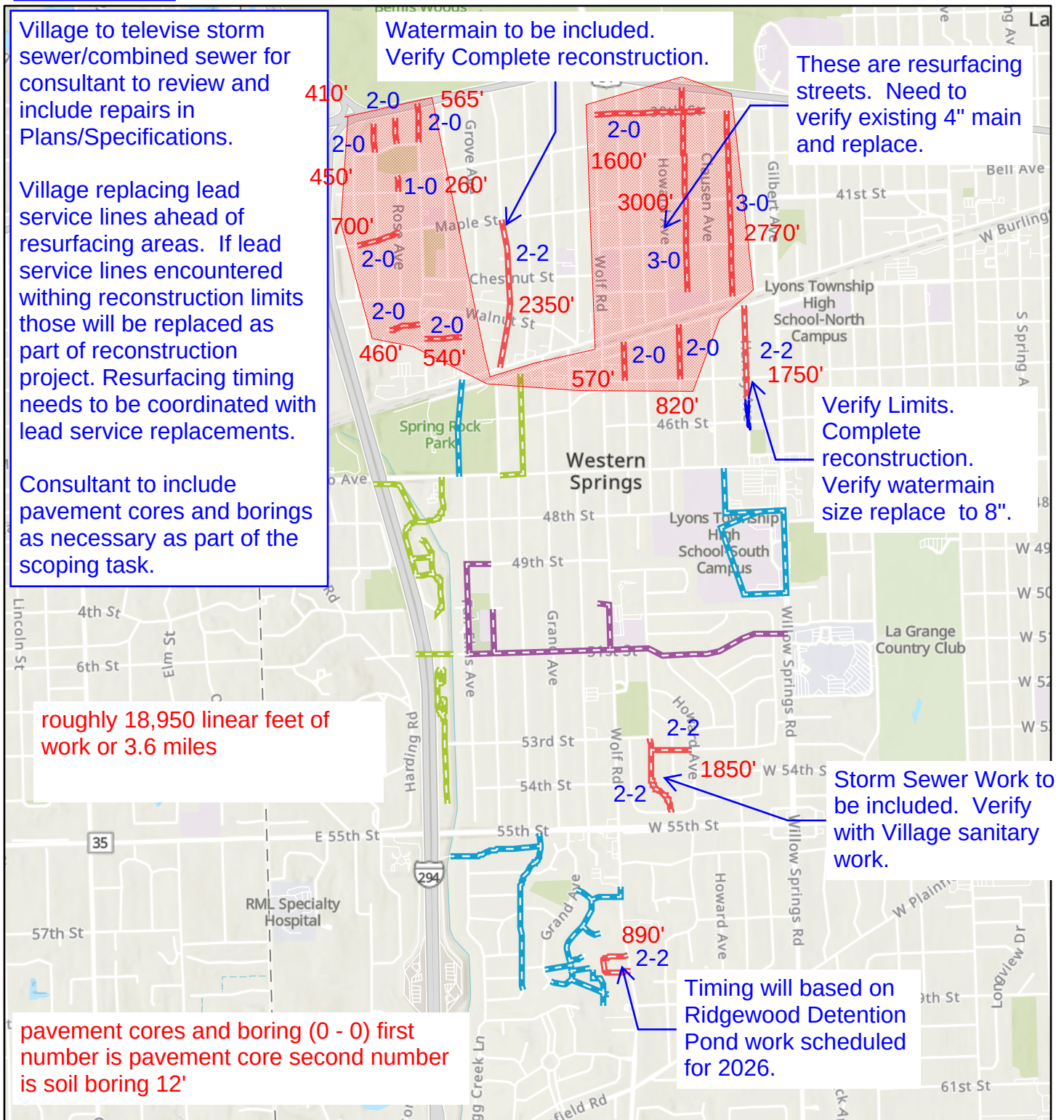
Labor	\$ 17,760.00	
Direct Costs	\$ 25,000.00	Pavement Cores (38) and Borings (10 - 12' Borings)
	\$ 65,000.00	Storm and Sanitary Sewer Televising
Total	\$ 107,760.00	

Our project manager for this work will be Jason Holy, P.E. His contact information is email, jholy@v3co.com, or cell, 630.254.1522. We expect this work to be completed within 2-3 months pending the availability of the televising sub-contractor. Please feel free to contact either one of us to discuss. Thank you again for the opportunity to help deliver the Village's CIP program.

Sincerely,
V3 Companies, Ltd.

Kurt Corrigan, P.E.
Vice President of Municipal Services

Enclosures: Exhibits 1 and 2



4/11/2025

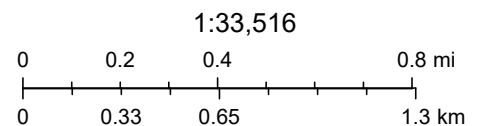
...Sorted by Firm

HR Green

CBBEL

Baxter & Woodman

World_Hillshade



Esri, NASA, NGA, USGS, FEMA, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

CIP_Referendum Roadway and Utility Project
Village of Western Springs
Scoping Task Order

EXHIBIT 2

Date
6/3/2025 12:06

Scoping Task Order		Principal/Director	Senior Project Manager	Project Engineer I	Estimated Level of Effort	Per Task Cost
Task						
Field Verification - Verify limits, water, sewer storm sewer work, C/G and sidewalk evaluation		4	12	40	56	\$ 9,300.00
Scoping Memo		4	8		12	\$ 2,800.00
Phase II/III Estimated scope items and fee		4	8		12	\$ 2,800.00
Update Construction Costs		2	8	4	14	\$ 2,860.00
					0	
					0	
					0	
Total Level of Effort (HOURS)		14	36	44	94	
2025 Hourly Rate (\$/hr) - Includes 2.8 Multiplier		\$ 250.00	\$ 225.00	\$ 140.00		
Labor Costs		\$ 3,500	\$ 8,100	\$ 6,160	\$ 17,760	\$ 17,760
Total Labor Costs		\$ 17,760				
Total Direct Costs - Geotech - Pavement Cores and Borings		\$ 25,000				
Total Direct Costs - Sewer Televising		\$ 65,000				
Project Total		\$ 107,760				

[illegible]

**Rider to
Professional Services Agreement
Between The Village Of Western Springs And V3 Companies, Ltd.
For Engineering and Scoping Services Relating to the 2025 Referendum Projects**

The Terms and Conditions of the Professional Services Agreement ("PSA" or "Agreement") are supplemented by this Rider to PSA. This Rider is attached to and incorporated by reference into and made a part of the PSA as Exhibit "1". In the event of a conflict or inconsistency between any term or provision of this Rider and any term or provision of the PSA, the terms and provisions of this Rider shall control.

A. THE ENGINEER AGREES:

1. The ENGINEER shall procure and maintain, for the duration of its Agreement and for three (3) years thereafter insurance against errors and omissions and claims for injuries to its employees which may arise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees or subcontractors.

a. Minimum Scope of Insurance --

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 04/13);
- (2) Insurance Services Office form number CA 0001 (Ed. 10/13) covering Automobile Liability, symbol 01 "any auto";
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

b. Minimum Limits of Insurance --

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$1,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$100,000 per accident.

c. Deductibles and Self-Insured Retentions --

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions --

The policies are to contain, or be endorsed to contain, the following provisions:

(1) General Liability and Automobile Liability Coverages --

- (a) The VILLAGE, its appointed and elected officials, agents, attorneys, employees and volunteers (the "Village Affiliates") are to be covered as additional insureds under policies issued on the ISO CG 20 10 form regarding: liability caused in whole or in part by the acts or omissions by or on behalf of the ENGINEER for all aspects of the Services and the Project for both ongoing and completed operations;

or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE and the Village Affiliates.

- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE and the Village Affiliates shall be in excess of ENGINEER's insurance and shall not contribute with it relative to the payment or settlement of any claims or lawsuits filed regarding the Services or the Project.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the VILLAGE and the Village Affiliates.
- (d) The ENGINEER'S insurance shall contain a severability of interests clause or language stating that ENGINEER'S insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages --

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided or canceled or reduced in coverage or in limits by the insurer, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

- (3) Reporting. In the event of a claim, demand, lawsuit or other action filed against the ENGINEER and/or its owners, officers, employees, agents and subcontractors arising out of the Services or the Project or relating to any matter covered by the Agreement, the ENGINEER shall immediately notify, in writing, the VILLAGE'S and the ENGINEER'S insurer(s) so that they can notify their insurers of such claim, demand, lawsuit or other action. Any failure to comply with reporting provisions of any policy by a party shall not affect coverage and the indemnification and defense obligations under the Agreement.

e. Acceptability of Insurers --

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of A according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage --

The ENGINEER shall furnish the VILLAGE with certificates of insurance and policies and with copies of endorsements affecting coverage with premiums paid in full. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to issue certificates of insurance. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

- 2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE and the Village Affiliates against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE and the Village Affiliates, caused by the negligent or willful performance of the Services by the ENGINEER, its owners, officers, employees, agents and/or subcontractors, except that arising out of the negligence or willful act of the VILLAGE and the Village Affiliates. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE and the Village Affiliates for their own negligent acts or omissions.
- 3. Any insurance policies required by the Agreement, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE and the Village Affiliates as herein provided.
- 4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE, and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while performing the Services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments regarding the performance of the Services; and the ENGINEER and the VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.
6. The VILLAGE may, at any time, by written order to the ENGINEER (Suspension of Services Order), require the ENGINEER to stop all, or any part, of the Services required by the Agreement. Upon receipt of such an order, the ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the Services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the Services upon expiration of the Suspension of Services Order.
7. The Agreement may be terminated by the VILLAGE by removal of the ENGINEER from the office of VILLAGE Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that, should the Agreement be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed through the termination date. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor VILLAGE Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of VILLAGE Engineer.
8. The Agreement may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:
 - a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency.
 - b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
 - c. If ENGINEER makes a general assignment for the benefit of creditors.
 - d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors.
 - e. If ENGINEER admits in writing an inability to pay its debts generally as they become due.
9. Upon termination, the ENGINEER shall deliver to the VILLAGE copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE with the condition that the VILLAGE shall not have the right to use such plans or specifications on any other project or for extensions of this Project without the express written consent of the ENGINEER, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, the ENGINEER shall maintain all rights to reuse standard details and other design features on other projects. The VILLAGE agrees the ownership rights it acquires in such plans and specifications will not be transferred to any other person or party. The ENGINEER shall be paid for all actual, documented, completed Services and any expense sustained, less all costs incurred by the VILLAGE to have the Services performed which were to have been performed by the ENGINEER. The VILLAGE agrees to waive any claim against the ENGINEER and to indemnify and hold the ENGINEER harmless from any claim or loss arising or allegedly arising out of the unauthorized re-use of the documents.
10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the Project and sufficient, properly trained and experienced personnel will be retained to perform the services enumerated herein.
11. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure the Agreement; and he has not paid or agreed to pay any company or

person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of the Agreement. For breach or violation of this warranty, the VILLAGE shall have the right to annul the Agreement without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

12. The ENGINEER, during the period commencing upon the execution of the Agreement and concluding one year following the completion of the Project, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.
13. The Agreement shall be deemed to be exclusive between the VILLAGE and the ENGINEER. The Agreement shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.
14. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in the performance of these services under the Agreement (the "Services") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.
15. The ENGINEER assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Services, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. The ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Services in the VILLAGE's name. The ENGINEER shall give the VILLAGE or any person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under the Agreement and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. The ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the completed Services, with the condition that the VILLAGE shall not have the right to use such plans or specifications on any other project or for extensions of this Project without the express written consent of the ENGINEER, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, the Engineer shall maintain all rights to reuse standard details and other design features on other projects. The VILLAGE agrees the ownership rights it acquires in such plans and specifications will not be transferred to any other person or party. The ENGINEER shall not use the Services for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Services or other termination of the Agreement, the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to the Agreement.
16. Subject to the terms of Number 15 above, the drawings, specifications, reports, and any other Project documents prepared by the ENGINEER in connection with any or all of the Services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all Project documents and drawings for its files. Furthermore, it is understood and agreed that the Project documents such as, but not limited to, reports, calculations, drawings and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project. Any reuse of Project documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and the ENGINEER is not responsible for accuracy, completeness nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for Project construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the Project, including photographs of the exterior and interior,

among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

17. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE, except as expressly authorized by the VILLAGE. The ENGINEER shall treat such information at all times as confidential. The ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:
 - a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases which are not otherwise known to the public.
 - b. All information relating to the Engineering Services being performed by the ENGINEER under the Agreement, regardless of its type or form and which are not otherwise known to the public.
 - c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by the ENGINEER under the Agreement which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.
 - d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

18. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by the ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. The ENGINEER shall immediately return said items to the VILLAGE upon termination of the ENGINEER's engagement or earlier at the VILLAGE's request at any time.
19. The ENGINEER's opinions of probable Project construction cost (if provided herein) are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.
20. The VILLAGE, for and in consideration of the rendering of the Services enumerated herein, shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:
 - a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within thirty (30) days after approval by the VILLAGE.
 - b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).
21. The Agreement may be terminated by the ENGINEER by resignation from the office of VILLAGE Engineer, upon thirty (30) days' written notice to the VILLAGE, should the VILLAGE fail substantially to perform in accordance with the terms of the Agreement through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

22. The ENGINEER is an independent contractor in the performance all Services provided for under the Agreement, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the employee or the agent of the VILLAGE. Nothing contained in the Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or the ENGINEER.
23. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:
 - a. If to the VILLAGE:
Village of Western Springs
740 West Hillgrove Avenue
Western Springs, Illinois 60558
Attn: Ellen Baer, Village Manager
 - b. If to the ENGINEER:
Current Business Address and Contact Information
Directed to the President or Project Engineer of the Engineering Firm
 - c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever the Agreement requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.
24. The Agreement represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. The Agreement may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.
25. The terms of the Agreement shall be binding upon and inure to the benefit of the parties and their respective successors.
26. The waiver of one party of any breach of the Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of the Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
27. If any term, covenant or condition of the Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term, covenant or condition of the Agreement shall be valid and shall be enforced to the fullest extent permitted by law.
28. The Agreement shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of the Agreement shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. CERTIFICATION OF ENGINEER

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a. Not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.
 - b. Not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4).
 - c. Not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1.

- d. In compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*).
- e. In compliance with equal employment opportunities and, during the performance of the Agreement, the ENGINEER shall:
 - (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2) If it hires additional employees in order to perform the Agreement or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 - (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
 - (4) Send to each labor organization or representative of workers, with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
 - (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin because of habit, local custom or otherwise.
- f. In compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. In agreement that, in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and the Agreement may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. In compliance with 30 ILCS 580/1 *et seq.* (Drug Free Workplace Act) by providing a drug-free workplace by:
 - (1) Publishing a statement:
 - (a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER'S workplace.
 - (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on such Agreement, the employee will:
 - (i) abide by the terms of the statement; and

- (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in the workplace;
 - (b) the ENGINEER's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance program; and
 - (d) the penalties that may be imposed upon employees for drug violations.
- (3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) above to each employee engaged in the performance of the Agreement, and to post the statement in a prominent place in the workplace.
- (4) Notifying the VILLAGE within ten (10) days after receiving notice under subparagraph B.1.h.(1)(c)(ii) above from any employee or otherwise receiving actual notice of such conviction.
- (5) Imposing a sanction on, or requiring the satisfactory participation in, a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
- (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required, and indicating that a trained referral team is in place.
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and the ENGINEER is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
- j. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the VILLAGE. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the VILLAGE on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin.
- k. Patriot Act Compliance. Neither the ENGINEER nor any of its principals, shareholders, members, partners or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the ENGINEER and its principals, shareholders, members, partners or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by the Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and the VILLAGE Affiliates from and against any and all claims, damages, losses, risks, liabilities and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.
- l. Compliance with Laws. The ENGINEER, and its owners, officers, agents, employees, subconsultants and subcontractors, shall comply with any and all applicable laws, regulations and rules promulgated by any Federal, State, County, local, or other governmental authority or regulatory body pertaining to all aspects of the Services now in effect, or which may become in effect during the performance of the Services. The scope of the laws, regulations and rules referred to in this paragraph includes, but is in no way limited to, the Occupational Safety and Health Act standards, the Illinois Human Rights Act, the Illinois Equal Pay Act of 2003, along with the standards and regulations promulgated pursuant thereto (including but not limited to those safety requirements involving work on elevated platforms), all forms of traffic regulations, public utility, Interstate and Intrastate Commerce Commission regulations, Workers' Compensation Laws, the Substance Abuse Prevention on Public Works Projects Act, Prevailing Wage Laws, the Smoke Free Illinois Act, the USA Security Act, the Federal Social Security Act (and any of its titles), and any other law, rule or regulation of the Illinois Department of Labor, Illinois Department of Transportation, Illinois Environmental Protection Act, Illinois Department of Human Rights, Human Rights Commission, EEOC, Metropolitan Water Reclamation

- District of Greater Chicago and the Village of Western Springs. In the event that the ENGINEER, or its owners, officers, agents, employees, subconsultants and subcontractors, in performing the Services are found to have not complied with any of the applicable laws and regulations as required by the Agreement, then the ENGINEER shall indemnify and hold the VILLAGE harmless, and pay all amounts determined to be due from the VILLAGE for such non-compliance by the ENGINEER, including, but not limited to, fines, costs, attorneys' fees and penalties.
- m. Employment of Illinois Workers on Public Works Act Compliance. To the extent required by law, the ENGINEER agrees to comply with the provisions of the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 *et seq.*).
 - n. No Collusion. The ENGINEER represents that the only persons, firms or corporations interested in the Agreement as principals are those disclosed to the VILLAGE prior to the execution of the Agreement, and that the Agreement is made without collusion with any other person, firm or corporation. If at any time it shall be found that the ENGINEER has, in procuring the Agreement, colluded with any other person, firm or corporation, then the ENGINEER shall be liable to the VILLAGE for any loss or damage that the VILLAGE may suffer, and the Agreement shall, at VILLAGE'S option, be null and void.
 - o. Conflict of Interest. The ENGINEER represents and certifies that, to the best of its knowledge: (1) no VILLAGE employee or agent is interested in the business of the ENGINEER or the Agreement; (2) as of the date of the Agreement, neither the ENGINEER nor any person employed or associated with the ENGINEER has any interest that would conflict in any manner or degree with the performance of the obligations under the Agreement; and (3) neither the ENGINEER nor any person employed by or associated with the ENGINEER shall at any time during the term of the Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under the Agreement.
 - p. Compliance with Laws, Grant Regulations. All Services must be provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations, and with applicable statutes, ordinances, rules and regulations. The ENGINEER also must comply with applicable conditions of any federal, state or local grant received by the VILLAGE with respect to the Agreement. The ENGINEER will be solely responsible for any fines or penalties that may be imposed or incurred by a governmental agency with jurisdiction over the Services as a result of the ENGINEER's improper performance of, or failure to properly perform, any Services.
2. The Parties to the Agreement shall further comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of the Agreement, including the following:
 - (1) Certification. Each Party and its officers, corporate authorities, employees and agents certify that they are not barred from entering into the Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or 5/33E-6 (interference with contract submission and award by public official) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act) or as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue or any fee required by any unit of local government or the State, unless the Party is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or the fee, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.* Each Party and its officers, corporate authorities, employees and agents further certify by signing the Agreement that the Party and its officers, corporate authorities, employees and agents have not been convicted of or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and have not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity. Nor has any of the Parties and their officers, corporate authorities, employees and agents made admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent or employee of the Parties been so convicted nor made such an admission.
 - (2) Non-Discrimination. Each Party and its officers, corporate authorities, employees and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations. Each Party maintains a written Sexual Harassment Policy in compliance with Section 2-105 of the

Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)). Each Party certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights ("IDHR") Equal Opportunity Employment clause as required by the IDHR's Regulations (44 Ill. Adm. Code, Part 750, Appendix A). As required by Illinois law and IDHR Regulation, the Equal Opportunity Employment clause is incorporated by reference in its entirety as though fully set forth herein. Each Party certifies that it agrees to comply with the Prohibition of Segregated Facilities clause, which is incorporated by reference in its entirety as though fully set forth herein. See, Illinois Human Rights Act (775 ILCS 5/2-105). See also, Illinois Department of Human Rights Rules and Regulations, Title 44, Part 750. Administrative Code, Title 44: Government Contracts, Procurement and Property Management, Subtitle B: Supplemental Procurement Rules, Chapter X: Department of Human Rights, Part 750: Procedures Applicable to All Agencies, Section 750.160: Segregated Facilities (44 Ill. Adm. Code 750.160)

- (3) Illinois Freedom of Information Act. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 *et seq.*) and the Freedom of Information Act (5 ILCS 140/1 *et seq.*) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the VILLAGE. The ENGINEER shall cooperate with the VILLAGE: (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 *et seq.*); (b) with any request for public records made pursuant to any audit; and (c) by providing full access to and copying of all relevant books and records within a time period which allows the VILLAGE to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq.*). To facilitate a response by the VILLAGE to any FOIA request, the ENGINEER agrees to provide all requested public records within five (5) business days of a request being made by the VILLAGE. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and the VILLAGE Affiliates, and agrees to pay all reasonable costs connected therewith (including, but not limited to, reasonable attorney and witness fees, filing fees and any other expenses) for the VILLAGE to defend any and all causes, actions, causes of action, disputes, prosecutions or conflicts arising from the ENGINEER's actual or alleged violation of the FOIA or the ENGINEER's failure to furnish all public records as requested by the VILLAGE. Furthermore, should the ENGINEER request that the VILLAGE utilize a lawful exemption under FOIA in relation to any FOIA request thereby denying that request, the ENGINEER agrees to pay all costs connected therewith (such as reasonable attorney and witness fees, filing fees and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. The ENGINEER agrees to defend, indemnify and hold harmless the VILLAGE and Village Affiliates and agrees to pay all costs incurred by the VILLAGE connected therewith (such as reasonable attorney and witness fees, filing fees, penalties, fines, and any other expenses) to defend any denial of a FOIA request pursuant to the ENGINEER's request to utilize a lawful exemption.

3. Means, Methods and Safety. The ENGINEER will neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the construction of the Project, unless one or more of those tasks or activities are specifically agreed to by the VILLAGE and the ENGINEER in the Agreement or an addendum to the Agreement.

Dated: June, 2025



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 11.F.

To: Board of Trustees

From: Ronald Derengowski, Water Plant Superintendent

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services

RE: Contract with Custom Filtration Solutions LLC (Omnibus Item)

Recommendation

The Public Works and Water Committee reviewed this item at their meeting on June 10, 2025, and recommended the approval of a vendor contract with Custom Filtration Solutions LLC for the purchase of 1,080 membrane filters at a cost of \$26,784.00.

Summary

In December 2024, Water Plant staff initiated a performance test to determine the efficiency and the costs associated with the membrane cartridge filters that are used in the raw water pre-treatment process. These 1-micron membrane filters are used to capture the remaining iron that passes through the Amiad filters before the water enters the two-stage reverse osmosis system.

The Village has been using the 1-micron membrane cartridge filters distributed by Pargreen for the past couple of years in which costs for these filters have steadily risen. Over a four-month period, staff evaluated the hours that each different filter was able to collect the iron. Staff tested four (4) different membrane cartridges which had the similar characteristics of being 1-micron and 40" inches in length. One of the filters were rated to filter longer and had a higher cost per filter ratio due to the design of having a higher surface area to collect more iron. Results show that that did not happen and the actual filter that performed the best was the CFS-CT-WPS-4001 filter that is produced by Custom Filtration Solutions LLC.

Filter	Filter Cartridge Price	Hours of Filtration
AVS 1M40-TX-N Filter Cartridges (Parker)	\$34.30	158
BE1S9S2B 1 Micron 40"L MB PP 222/Fin Buna	\$20.85	72.25
Gasket/O-Ring (American Melt Blown)		
CRPP0401003 1 Micron Pleated Polypropylene	\$64.00	142.8
40"L 222/Fin Silicone (Membare Solutions)		
CFS-CT-WSP-4001 1 Micron 40" Cartridge Filter (Custom Filtration Solutions)	\$24.80	216

The table above shows that the most efficient filter in the performance test for the removal of

iron is the filter that is produced by Custom Filtration Solutions LLC. This is a local sole source filter manufacturer and distributor, and the purchase of the filters will be made directly with the manufacturer.

The Municipal Services Departments recommends for the Public Works & Water Committee's consideration bringing to the board a vendor contract agreement with Custom Filtration Solutions, Inc. for the purchase of 1,080 membrane cartridge filters at a cost of \$26,794.00. The Village has allocated \$54,000.00 in the 2025 budget for the purchase of the cartridge filters. With the initial trial purchase of \$7,912.84 filters for testing and the purchase of 288 filters to date with our current supplier Pargreen at a cost of \$10,017.33, the Village is expected to save \$9,275.83 in operational costs with the purchase and use of the CFS-CT-WSP-4001 membrane filters for the remainder of the year.

Financial Impact

Account 4302510 55352
Fund Water Production
2025 Budget \$54,000.00
Project Cost \$26,784.00

Recommended Motion

I move to approve a vendor contract with Custom Filtration Solutions LLC for the purchase of 1080 membrane filters at a cost of \$26,784.00.

Strategic Plan Alignment

None.

File Attachments

1. Resolution No. 25-_____ re Bid Waiver and Approving and Authorizing Contract with Custom Filtration Solutions LLC for Water Filtration Membranes- (BOT
2. Exhibit 1 to Resolution 25-_____ re Approval and Authorization of a Sole Source Contract for the Purchase of Water Filtration Membranes-- Contract w

DRAFT 6.13.2025
RESOLUTION NO. 25-????

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

DATE: June 16, 2025.

OTHER: 2/3rds Majority Vote of Trustees
Required.

**A RESOLUTION WAIVING THE COMPETITIVE BID
PROCESS IN LIEU OF PURCHASE FROM A SOLE
SOURCE PROVIDER AND AUTHORIZING THE
APPROVAL AND EXECUTION OF A VENDOR
CONTRACT WITH CUSTOM FILTRATION
SOLUTIONS, LLC OF WHEATON, ILLINOIS FOR THE
PURCHASE OF MEMBRANE WATER FILTERS IN AN
AMOUNT NOT TO EXCEED \$26,794.00.**

WHEREAS, the President and Board of Trustees of the Village of Western Springs ("Village") desire to purchase water filtration membranes (the "Goods") from Custom Filtration Solutions, LLC of Wheaton, Illinois (the "Vendor"). The Village will enter into a Vendor Contract for Goods, Supplies and Services ("Contract"), which is attached hereto as **Exhibit "1"** and made a part hereof. The source of funds to pay for the purchase are those funds available in the Village Water and Sewer Fund; and

WHEREAS, Village staff undertook a four-month testing process to compare membrane filters that are used in the raw water pre-treatment process to remove and filter iron from the water. This testing process evaluated the hours that each filter was able to collect the iron, and compared the actual number of filtration hours to the cost per unit. The testing resulted in a conclusion that the CFS-CT-WPS-4001 filter product produced by the Vendor was the most efficient filter, providing significantly higher hours of filtration at a low cost per filter. The Vendor desires to enter into the Contract and perform the Services set forth in exchange for payment of a total not-to-exceed value of \$26,794.00. If the Village requests additional services beyond the agreed upon scope of work described as the "Services" in the Contract, then those extra services shall be charged at the unit prices set forth in the Contract; and

WHEREAS, at an open public meeting held on June 10, 2025, the Village's Public Works and Water Committee (the "Committee") reviewed and discussed the Contract, and received input and a recommendation from the Village staff to consider waiving the local competitive bidding process and entering into the Contract with the Vendor, and provided an opportunity for public input on the matter. At its June 10, 2025 meeting, the Committee recommended to the Village Board that they follow the Village staff's recommendation to waive the competitive bidding process and approve the Contract with the Vendor; and

WHEREAS, at an open public meeting held on June 16, 2025, the President and Board of Trustees of the Village reviewed and discussed the Committee's recommendation and received input from the Village staff and provided an opportunity for public input on the matter. At its June 16, 2025 Regular Village Board Meeting, the President and Board of Trustees of the Village accepted the Committee's recommendation to waive the bidding process to enter into the Contract with the Vendor; and

WHEREAS, pursuant to Section 1-13-6 (Purchases and Purchasing Agent) of the Village of Western Springs Municipal Code ("Village Code"), all purchase orders or contracts for supplies, materials, equipment or contractual services involving the expenditure of more than \$25,000.00 shall be let to the lowest responsible bidder after advertisement for bids, unless competitive bidding is waived by a vote of

two-thirds (2/3rds) of all of the Trustees elected; and

WHEREAS, pursuant to the applicable provisions of the Illinois Municipal Code (65 ILCS 5/ *et seq.*), and the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970 and the Intergovernmental Cooperation Act (5 ILCS 220), the President and Board of Trustees of the Village of Western Springs are authorized to approve the waiver of the local competitive bidding process and enter into the Contract, and further find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public to enter into the Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Bid Waiver and Approval and Execution of Contract and Other Related Documents. The President and Board of Trustees of the Village of Western Springs approve the waiver of the competitive bidding process and approve and authorize the execution of the Contract, substantially in the form attached hereto as **Exhibit "1"** and made a part hereof, which may contain certain non-substantive and non-financial modifications that are approved by the Village attorney, and authorize and direct the Village President and the Village Clerk, or their designees, to execute the final version of the Contract, and such other instruments and documents that are necessary to fulfill the Village's obligations under the Contract.

SECTION 3: Approval of Financial Obligations and Other Necessary Actions. The President and Board of Trustees of the Village of Western Springs appropriate and authorize the expenditure of funds from the Village Water and Sewer Fund and/or other available funds to pay the Village's financial obligations under the Contract, and also authorize and direct the Village Manager and the Village Attorney, or their designees, to take all necessary actions to comply with the Village of Western Springs' obligations under the Contract.

SECTION 4: Delivery of Signed Documents. After approval and execution of this Resolution and the Contract by the Village President and Village Clerk, or their designees, the Village Clerk's Office shall arrange for the delivery of certified copies of this Resolution and a fully executed version of the attached Contract to the Vendor for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as Village President, and attested by the Village Clerk, on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Exhibit "1"

**VENDOR CONTRACT FOR GOODS, SUPPLIES AND SERVICES WITH
CUSTOM FILTRATION SERVICES, LLC OF WHEATON, ILLINOIS
FOR THE PURCHASE OF WATER FILTRATION MEMBRANES
IN AN AMOUNT NOT TO EXCEED \$26,794.00**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

A RESOLUTION WAIVING THE COMPETITIVE BID PROCESS IN LIEU OF PURCHASE FROM A SOLE SOURCE PROVIDER AND AUTHORIZING THE APPROVAL AND EXECUTION OF A VENDOR CONTRACT WITH CUSTOM FILTRATION SOLUTIONS, LLC OF WHEATON, ILLINOIS FOR THE PURCHASE OF MEMBRANE WATER FILTERS IN AN AMOUNT NOT TO EXCEED \$26,794.00.

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the Village President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this __ day of June, 2025.

Edward Tymick, Village Clerk

SEAL



AGENDA ITEM SUMMARY

PUBLIC WORKS AND WATER COMMITTEE

Public Works and Water Committee: June 10, 2025

AGENDA ITEM D.6.

To: Public Works and Water Committee

From: Ronald Derengowski, Water Plant Superintendent

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services

RE: Contract with Custom Filtration Solutions LLC

Recommendation

Consider a recommendation to approve a vendor contract with Custom Filtration Solutions LLC for the purchase of 1,080 membrane filters at a cost of \$26,784.00.

Summary

In December 2024, Water Plant staff initiated a performance test to determine the efficiency and the costs associated with the membrane cartridge filters that are used in the raw water pre-treatment process. These 1-micron membrane filters are used to capture the remaining iron that passes through the Amiad filters before the water enters the two-stage reverse osmosis system.

The Village has been using the 1-micron membrane cartridge filters distributed by Pargreen for the past couple of years in which costs for these filters have steadily risen. Over a four-month period, staff evaluated the hours that each different filter was able to collect the iron. Staff tested four (4) different membrane cartridges which had the similar characteristics of being 1-micron and 40" inches in length. One of the filters were rated to filter longer and had a higher cost per filter ratio due to the design of having a higher surface area to collect more iron. Results show that that did not happen and the actual filter that performed the best was the CFS-CT-WPS-4001 filter that is produced by Custom Filtration Solutions LLC.

Filter	Filter Cartridge Price	Hours of Filtration
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BE1S9S2B 1 Micron 40"L MB PP 222/Fin Buna Gasket/O-Ring (American Melt Blown)	\$20.85	72.25
CRPP0401003 1 Micron Pleated Polypropylene 40"L 222/Fin Silicone (Membare Solutions)	\$64.00	142.8
CFS-CT-WSP-4001 1 Micron 40" Cartridge Filter (Custom Filtration Solutions)	\$24.80	216

The table above shows that the most efficient filter in the performance test for the removal of iron is the filter that is produced by Custom Filtration Solutions LLC. This is a local sole source

filter manufacturer and distributor, and the purchase of the filters will be made directly with the manufacturer.

The Municipal Services Departments recommends for the Public Works & Water Committee's consideration bringing to the board a vendor contract agreement with Custom Filtration Solutions, Inc. for the purchase of 1,080 membrane cartridge filters at a cost of \$26,794.00. The Village has allocated \$54,000.00 in the 2025 budget for the purchase of the cartridge filters. With the initial trial purchase of \$7,912.84 filters for testing and the purchase of 288 filters to date with our current supplier Pargreen at a cost of \$10,017.33, the Village is expected to save \$9,275.83 in operational costs with the purchase and use of the CFS-CT-WSP-4001 membrane filters for the remainder of the year.

Financial Impact

Water Production Account 4302510 55352 - \$26,784.00

Account 4302510 55352
Fund Water Production
2025 Budget \$54,000.00
Project Cost \$26,784.00

Recommended Motion

I move to recommend to the Village Board the approval of a vendor contract with Custom Filtration Solutions LLC for the purchase of 1080 membrane filters at a cost of \$26,784.00.

Strategic Plan Alignment

None.

File Attachments

1. CFS Filter Supply Agreement (2025)
2. Pargreen Sales Invoice
3. Trial Filter
4. Custom Filtration Solutions, LLC

Custom Filtration Solutions, LLC

PO Box 235
Wheaton, IL 60187

June 4, 2025

Subject: Stocking Agreement – The Village of Western Springs

To Whom It May Concern,

This letter outlines the stocking agreement between **Custom Filtration Solutions LLC** and **The Village of Western Springs**, effective immediately and valid through **December 31, 2025**.

Under this agreement:

1. **Custom Filtration Solutions (CFS)** will produce and hold inventory of the following product specifically for The Village of Western Springs:
 - **Part Number:** CFS-CT-WSP-4001
 - **Description:** 1 Micron 40" Cartridge Filter
 - **Price:** \$24.80 each
 - **Estimated Usage:** 1,080 filters to be taken between the date of this agreement and December 31, 2025
 - **Packaging:** 15 filters per box (bulk packed)
2. Filters will be held in inventory at CFS's facility and made available for release in **full pallet quantities of 360 filters**, packaged in boxes of 15.
3. CFS will maintain a **minimum stocking level of one pallet (360 filters)** at all times throughout the agreement period. Once a pallet is released, CFS will replenish inventory to maintain readiness for the next release.
4. The full quantity of **1,080 filters** must be drawn down by **December 31, 2025**. Any remaining filters in inventory at that time may be invoiced and shipped unless other arrangements have been agreed upon in writing.
5. There are no fixed intervals required for release. Filters may be ordered as needed, with standard lead times honored to ensure timely delivery.



Phone: (331) 215-4119
Email: Chris@customfiltrationsolutions.com

Brand & Supply Statement:

The filters listed in this proposal are produced under the **Custom Filtration Solutions (CFS)** brand name and are available exclusively through CFS. These filters are not offered through other distributors, vendors, or national purchasing groups.

This proposal and stocking agreement reflect our commitment to holding dedicated inventory to support your operations and ensuring timely, consistent supply throughout the agreement period.

We appreciate the opportunity to serve as your filtration partner and look forward to supporting the ongoing needs of **The Village of Western Springs**.

Sincerely,
Chris Glowacki
President
Custom Filtration Solutions LLC

Pargreen Process Technologies
1206 W. Capitol Drive
Addison, IL 60101
Phone No. 630-628-1330
Fax No. 630-628-3050



INVOICE

Page: 1

Invoice Number: 178790
Invoice Date: 5/22/2025

Bill

To: VILLAGE OF WESTERN SPRINGS
740 HILLGROVE AVENUE
WESTERN SPRINGS, IL 60558

Ship

To: VILLAGE OF WESTERN SPRINGS
ERIN DUFFY
WATER TREATMENT PLANT
614 HILLGROVE AVENUE
WESTERN SPRINGS, IL 60558

Ship Via CUSTOM CO
Ship Date 5/22/2025
Due Date 6/21/2025
Terms Net 30 Days

Customer ID 6017
P.O. Number RON DERENGOWSKI EMAIL
P.O. Date 4/2/2025
Our Order No. 774714
SalesPerson Jack Stevens

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
78552 AVS1M40-TX-N FILTER CARTRIDGE	Each	288	288	34.30	9,878.40
Freight - A/R		1	1	138.93	138.93
DELIVERY INSTRUCTIONS - LIFT GATE REQUIRED RECEIVING HOURS : 6AM - 4PM					

Amount Subject to Sales Tax USD 0
Amount Exempt from Sales Tax 10,017.33

Subtotal: 10,017.33
Invoice Discount: 0.00
Total Sales Tax: 0.00

Total USD: 10,017.33

Thank you for your Order



Invoice

INV-02756

Custom Filtration Solutions

PO Box 235
Wheaton, Illinois 60187
331-215-4119
chris@customfiltrationsolutions.com

Balance Due
\$7,912.84

Bill To

Village of Western Springs

614 Hillgrove Ave
Western Springs, IL 60558

Invoice Date : 03 Feb 2025

Terms : Net 30

Due Date : 05 Mar 2025

Ship To

614 Hillgrove Avenue
Western Springs
IL 60558

P.O.# : WT 12172024 - RD

SO : SO-02367

#	Item & Description	Qty	Rate	Amount
Melt Blown PP Option 1				
1	BE1S9S2B 1 Micron 40"L MB PP 222/Fin Buna Gasket/O-Ring 15 or 25/Case	70.00 EACH	20.45	1,431.50
Melt Blown PP Option 2				
2	E-MBPP-H-01\00-40-2FN Melt Blown Cartridge, High Efficiency Grade, 1 micron 40" length, 222 /Fin end caps, EPDM O-rings	70.00 EACH	24.80	1,736.00
Pleated PP Filter Cartridge (Extra Surface Area = Potential for longer service life)				
3	CRPP0401003S 1 Micron Pleated Polypropylene 40"L 222/Fin Silicone	70.00 EACH	64.00	4,480.00
Sub Total				7,647.50
Shipping charge				265.34
Total				\$7,912.84
Balance Due				\$7,912.84

Notes

Thanks for the order!

**VENDOR CONTRACT FOR
GOODS, SUPPLIES AND SERVICES
(Contractor: Custom Filtration Solutions, LLC.)**

This Vendor Contract for Goods, Supplies and Services is entered into between the Village of Western Springs, an Illinois municipal corporation (the "Village"), and **Custom Filtration Solutions, LLC.** (the "Vendor"), and is dated as of May 28, 2025. The Village and the Vendor are at times referred to below individually as a "Party" and collectively as the "Parties".

IN CONSIDERATION of the mutual promises, performance of certain obligations and payment of financial consideration by the Parties, as set forth below and in the attachments to this Contract, the Vendor agrees to provide the goods and supplies and/or perform the services, collectively defined as "Work" below, and the Village agrees to pay for the services as set forth in this Contract.

1. **Contract.** This Contract shall incorporate and include the following exhibits:
 - a. Vendor's Invoice, Purchase Order or Agreement, or similarly titled document, (the "Invoice/Purchase Order/Agreement"), which describes the certain goods, supplies and services to be performed, provided, delivered, supplied and/or installed by the Vendor (the "Work") for the benefit of the Village, which is dated 5/30/25 (Invoice or Purchase Order No. Q191783 or Agreement), and a true and correct copy of said Invoice/Purchase Order/Agreement is attached hereto as **Exhibit "A"**; and
 - b. Rider to Contract (General Provisions), which is attached hereto as **Exhibit "B"** and which contains certain "General Provisions" that constitute additional terms and conditions applicable to this Contract and to the Parties.
2. **Incorporation of Exhibits; Priority of Documents.** The Exhibits attached to this Contract are incorporated herein and made a part of this Contract. Where there is a conflict or inconsistency between the language in this Contract and any Exhibit, the language of this Contract shall supersede and control, but only to the extent that the language in this Contract is more restrictive in that it provides the Village with greater protections and/or benefits. Where there is a conflict or inconsistency between the language in **Exhibit "A"** (Invoice/Purchase Order/Agreement/Agreement) and **Exhibit "B"** (Rider to Contract - General Conditions), the language of **Exhibit "B"** (Rider to Contract - General Conditions) shall supersede and control, but only to the extent that the language therein is more restrictive in that it provides the Village with greater protections and/or benefits.
3. **Provision of the Goods, Supplies, Equipment and/or Services.** The Vendor agrees to perform, provide, deliver, supply and/or install all the goods, supplies and/or services as set forth in the Vendor's Invoice/Purchase Order/Agreement attached hereto as **Exhibit "A"**.
4. **Payment to Vendor.** Provided that the Vendor performs in accordance with the terms and provisions of this Contract, the Village agrees to pay the Vendor for the goods, supplies and/or services at the stated prices and pursuant to the payment schedule (if any) set forth in the Vendor's Invoice/Purchase Order/Agreement attached hereto as **Exhibit "A"** or as set forth below in this Section 4; however, the financial payments and any penalties associated with late payments due under this Contract shall be paid by the Village only in accordance with the Local Government Prompt Payment Act (50 ILCS 505/).

- a. The following **Alternate Payment Schedule** has been agreed to by the Parties:

- i. _____ % payment of the Total Contract Price payable to the Vendor at the time of execution of this Contract or the date of the Notice to Proceed;
- ii. _____ % payment of the Total Contract Price payable to the Vendor upon written proof from the Vendor and Village verification of completion of 50% of the Work;
- iii. _____ % payment of the Total Contract Price upon written proof from the Vendor and Village verification of completion of 75% of the Work; and
- iv. _____ % payment of the Total Contract Price upon written proof from the Vendor and Village verification of completion of 90% of the Work; and
- v. 10% of the Total Contract Price held by the Village as retention and payable to the Vendor upon written proof from the Vendor and Village verification of completion 100% completion of the Work. Depending on the type of Work, partial and final lien waivers may be required by the Village to release payments.

5. **Notice to Proceed with the Work.** The Vendor shall commence the Work under this Contract only upon issuance of written Notice to Proceed from the Village delivered to the Vendor and shall complete the Work within **6 Months (183) calendar days** from the date of the Notice to Proceed or as otherwise stated in the Vendor's Invoice/Purchase Order. (the "Completion Date").

- a. The Vendor shall diligently and continuously work on the Work until the completion of the Work or upon the termination of this Agreement, but in no event later than the Completion Date. The Parties may mutually agree in writing to modify the Completion Date. Delays caused by the Village shall extend the Completion Date in equal proportion to the delay caused by the Village. In the event that the Vendor performs any Work and incurs any expenses in furtherance of the Work prior to receiving a written notice to proceed from the Village in regard to the Work or any phase of the Work, the Work performed and the expenses incurred are at the Vendor's sole risk, and such Work and expenses are not authorized for payment or reimbursement, unless and until a written notice to proceed is issued by the Village. The actual, documented Work performed prior to the issuance of the the Village notice to proceed shall be paid by the Village as part of the "not to exceed" Fee provided by this Agreement.
- b. **Suspension of Work.** The Village, at any time and for any reason, may suspend work on any or all Work by issuing a written work suspension notice to the Vendor. The Vendor must stop the performance of all Work within the scope of the suspension notice until the Village directs the Vendor in writing to resume performance of the Work.
- c. **Phasing of Scope of Work.** The Vendor shall not commence performance of the Work on the initial phase or any subsequent phase of the Scope of Work, unless it first receives a written Notice to Proceed from the Village Representative. In the event that the Village decides not to proceed with the Work or any subsequent phase of the Work for any reason, this Contract shall terminate upon written notice to the Vendor issued by the Village advising of the termination of the Contract. In such case, the Village shall be liable to the Vendor only for payment of all actual, completed, documented Work, based on a prorated value of the contract price or the actual amount of quantities of deliverables or completed work if the contract pricing is based on unit pricing, through the date of termination. The Vendor agrees to waive any and all claims and causes of action for any other damages or losses of any kind that could be brought relative to the termination of this Contract by the Village based on the Village's decision not to proceed with the Work or any phase of the Scope of

Work. The Vendor understands and agrees that funds for payment of each Phase of the Work and the Work related thereto are subject to the availability of an annual or periodic appropriations for this purpose by the appropriate federal or State agencies as part of the _____ Program [INSERT FUNDING SOURCE(S)] or the Village. In the event of non-receipt of funds marked for appropriation for this Work from the appropriate State agencies or non-appropriation of funds by the Village for the work and Work to be provided under this Contract, the Village will either not authorize the Vendor to commence the next Phase of the Work or, if a Phase has been commenced, this Contract shall be terminated, without termination charge or responsibility for or obligation to the Vendor or for damages or other liability beyond the payment of all actual, completed work and Work that conform to the approved plans through the date of termination. If at any time funds are not appropriated for the continuance of this Contract, cancellation shall be accepted by the Vendor on thirty (30) days' prior written notice, but failure to give such notice shall be of no effect and the Village shall not be obligated under this Contract beyond the date of termination. For the purposes of this Contract, the phases for the Work are set forth in **Exhibit "A"**, Q191783 [INSERT PROJECT PHASING DOCUMENT].

- d. Reporting; Delivery Date of Final Report. The Vendor shall regularly, and no less than bi-weekly, provide both written and verbal reports to the Village Manager to the Village and to any other Village staff or officials upon request regarding the progress of the Work. The Village Manager can require more frequent reporting by the Vendor at any time. Upon final completion of the Work, the Vendor shall deliver a final written report addressed to the Village and with copies delivered to the Village Manager that confirms the completion of the Work (the "Final Report"). The Final Report shall be completed and delivered to the Village on or before the Completion Date.
 - e. Electronic Reporting. In addition to providing the Village with paper copies of all reports, data or results and the Final Report, the Vendor (and the Primary Representative) shall, to the extent possible, submit documentation regarding the Work to the Village electronically. The Parties agree to work together to develop a procedure for electronic communication of data that is effective and efficient for all Parties.
 - f. Final Acceptance. The Work, or, if the Work are to be performed in separate phases, each phase of the Work, shall be considered complete on the date of final written acceptance by the Village Manager of the Work or each phase of the Work, as the case may be, which acceptance shall not be unreasonably withheld or delayed.
6. **Independent Contractor Status; Reporting.** The Vendor is an IRS Form 1099 independent contractor and not an employee of the Village. **To comply with the employer reporting requirements of Public Act 103-0343 (amendments to the Illinois Unemployment Insurance Act regarding the Directory of New Hires, 820 ILCS 405/1801.1), upon execution of this Contract, the Village shall submit the Vendor's name and required information to the Illinois Department of Employment Security.**
7. **Effective Date.** After this Contract has been signed by the Vendor, this Contract shall be deemed dated and become effective on the date that the Village President or the Village Manager signs this Contract.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the signatories below, pursuant to properly issued authority, have signed this Contract, which shall become effective on the date that the Village President or Village Manager signs this Contract.

VILLAGE OF WESTERN SPRINGS

By: _____

Name: _____
Village President or Manager

Date: _____, 2025.

ATTEST:

By: _____

Name: _____
Village Clerk

Date: _____, 2025.

VENDOR: Custom Filtration Solutions

By: _____

Name:  _____
Christopher J. Glowacki
Authorized Corporate Officer

Date: May 30, 2025

NOTARY PUBLIC

By: _____

Date: _____, 2025.

SEAL / STAMP

Exhibit "A"

**Vendor's Invoice, Purchase Order or Agreement dated 5/30/25
(Invoice or Purchase Order No. Q191783)**

(attached)

Exhibit "B"

**Rider to
Vendor Contract for Goods, Supplies and Services
(General Provisions)**

1. **Authority.** The Village, as a non-home rule Illinois Municipal Corporation, has the authority to enter into this Contract pursuant to the statutory authority and contracting powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/) and the Illinois Municipal Code (65 ILCS 5/).
2. **Taxes, Benefits and Royalties.** Each payment by the Village to the Vendor includes all applicable Federal, State and local taxes, fees, surcharges, license fees and tariffs of every kind and nature applicable to the Work, as well as all taxes, contributions, premiums, costs, royalties and fees arising from the use of, or the incorporation into, the Work of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty or fee are hereby waived and released by the Vendor.
3. **Compliance With Laws.** The Vendor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities and its performance of this Contract.
4. **Bonds.** If required, Bonds required to guarantee performance and payment for labor and material for the Work shall be in a form acceptable to the Village and shall provide that they shall not terminate upon completion of the Work, but shall be reduced to ten percent (10%) of the Contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Vendor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village. All performance and material bonds provided by Contractor under the terms of this Contract shall include such provisions as will guarantee the faithful performance of the contractor's obligations under this Section and under all applicable Federal, State and local laws concerning prevailing wage rates, including the Illinois Prevailing Wage Act, 820 ILCS 130/. The Contractor and its subcontractors shall comply with the reporting requirements of the Prevailing Wage Act and the Davis Bacon Wage Act throughout the duration of the Contract.
5. **Payment and Liens.** If the rate of progress is satisfactory to the Village, payment requests will be submitted by the Vendor to the Village once a month during the progress of the Work for ninety percent (90%) of the value of the Work done and in place at the date of the preparation of the payment estimate. Payment will be made to the Vendor once all required waivers of lien for material suppliers and subcontractors have been submitted to the Village. The waivers of lien will be for the amount of the current payment estimate, except for the final estimate where the waivers of lien shall be for the total Contract amount. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this Contract the Village demands that the Vendor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by an affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.

6. **Successors/Assigns.** This Contract shall enure to the benefit of and shall be binding upon the transferees, assigns, representatives, owners, insurers, agents, servants, employees, administrators and/or successors in interest of any kind whatsoever of the Parties hereto. This Contract and the obligations it imposes upon the Vendor are not transferable by Vendor without the written consent of the Village, which may or may not be granted in its exclusive discretion.
7. **Severability.** In the event any term or provision of this Contract shall be held illegal, invalid, unenforceable or inoperative as a matter of law, the remaining terms and provisions of this Contract shall not be affected thereby, and each such term and provision shall be valid and shall remain in full force and effect.
8. **Entire Agreement.** This Contract and its Exhibits contain the entire agreement between the Parties hereto and supersedes any and all prior agreements and understandings, whether written or oral, and whether formal or informal. In addition, this Contract embodies and merges the entire understanding between and among the Parties hereto, and any and all prior correspondence, conversations or memoranda relating to the subject matter stated herein are being merged herein and replaced hereby. This Contract may be modified or amended only by the mutual consent of the Parties and any such modification or amendment must be in writing, signed by the Parties and duly executed, otherwise it is void.
9. **Litigation, Venue and Governing Law.** The Parties agree that, for the purpose of any litigation relative to this Contract and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois or the United States District Court located in Chicago, Illinois, and the Parties consent to the jurisdiction of said Courts for any such action or proceeding. This Contract, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois.
10. **Applicable Laws and Regulations.** The Vendor agrees to comply with the following laws and to assist the Village in complying with the following laws: the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and all rules and regulations issued pursuant to the Act. All applicable provisions of Federal, State and local laws, including those regulations in regard to all applicable equal employment opportunity requirements, including without limitation Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101 et seq.). In addition, the Vendor agrees to comply with all applicable Federal laws and State laws and regulations including, but not limited to, the Illinois Prevailing Wage Act and such laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees. The Vendor agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and Federal and State statutes, and the Vendor further agrees to make all required withholdings and deposits therefor. Such requirements shall be included by the Vendor in all its contracts and agreements with any of its subcontractors. The Parties agree that the most recent of such State and Federal requirements will govern the administration of this Contract at any particular time. Likewise, new State and Federal laws, regulations, policies and administrative practices may be established after the date that this Contract has been executed and may apply to this Contract. The Vendor agrees to maintain full compliance with changing government requirements that govern or apply to its operation. Any complaint of such discrimination received by the Vendor shall be immediately forwarded to the Village. Further, the Vendor certifies that:
 - a. The Vendor is the only person/entity interested in the above Contract as the sole principal named herein and that no other person/entity than herein mentioned has any interest in

this Contract to be entered into; that this Contract is made without connection with any other person, company or parties submitting qualification information; and that it is in all respects fair and in good faith without collusion or fraud.

- b. The Vendor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue nor is delinquent in the payment of any money owed to the Village.
- c. The Vendor is not barred from contracting with any unit of the State of Illinois or local government, such as the Village, as a result of violating Section 33E-3 or 33E-4 of the Illinois Criminal Code.
- d. The Vendor complies with the Illinois Drug Free Work Place Act.
- e. The Vendor complies with the Equal Employment Opportunity Clause of the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights.
- f. The Vendor complies with the Americans with Disabilities Act.
- g. The Vendor states that any Work to be performed by it or its contractors on Village-owned property shall be in a good and workmanlike manner and in accordance with all applicable Federal, State and county laws and regulations and the Village codes, ordinances and regulations, including but not limited to all local zoning ordinances and regulations, and other applicable codes.
- h. The Vendor also agrees to require any subcontractor doing Work under this Contract to agree to adhere to the requirements of this Section 10.

11. **Waiver.** The waiver of one Party of any breach of this Contract or the failure of one Party to enforce any provision hereof shall be limited to the particular instance and shall not operate to bar or be deemed a waiver of enforcing against other or future breaches.

12. **Time.** Time is of the essence with the performance of the Work covered by this Contract; however, the Vendor shall perform the Work in accordance with the terms and provisions set forth in the attached **Exhibit "A"**.

13. **Guaranties, Warranties and Representations.** The Vendor warrants and represents as follows:

- a. The prices for the goods, supplies, equipment and/or services are based on the Vendor's standard pricing schedule, are commercially reasonable and competitive prices for the industry, are not artificially inflated, and do not contain any premium or hidden charges, commitments or other undisclosed obligations.
- b. All Work shall be performed in a good workmanship manner consistent with industry standards and in accordance with the manufacturers' specifications and instructions.
- c. It will exercise the due care and diligence generally associated with the delivery and installation of the goods, supplies, equipment and/or services being provided under this Contract. Due care and diligence shall be applied to all phases of the Vendor's Work.
- d. It is authorized to sell and install the goods, supplies, equipment and/or services.
- e. The goods, supplies, equipment and/or services are of a good quality, fit for their intended use and purpose, and all express or implied warranties of any kind, including the warranty of merchantability, are in full force and effect and have not been waived.
- f. It shall transfer all third-party product warranties and guaranties relative to the goods, supplies, equipment and/or services.
- g. In addition to any other third-party warranty or guaranty, the Vendor shall provide a minimum one (1) year guaranty relative to any equipment and its components. In the event the Vendor's Invoice/Purchase Order provides for a longer guaranty, the longer guaranty shall control.

- h. The Vendor shall maintain a current, valid Village business license, and the Vendor shall post with the Village and keep on file and in force for the duration of this Contract a contractor's license bond in the amount required by the Village Code.

14. Insurance.

- a. **Insurance – Village.** The Village will not provide any form of insurance coverage, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability insurance, errors and omissions insurance, or professional liability insurance or other employee benefits for or on behalf of the Vendor relative to its performance of the Work under this Contract.
- b. **Insurance – Vendor.** The Vendor, at its own cost, shall provide all of its own insurance coverages as applicable to the Work being performed, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability and property insurance, errors and omissions insurance or professional liability insurance, employment practices liability insurance or other employee benefits for or on behalf of the Vendor relative to its performance of the Work under this Contract. The insurance coverages shall be written on the comprehensive form and as an "occurrence" policy. The minimum dollar amount of annual coverage for the general liability and property insurance, errors and omissions insurance or professional liability insurance and employment practices liability insurance shall be mutually agreed to by the Village Manager and the Vendor in writing, but in no case shall such dollar amount of coverages be less than:
 - i. Comprehensive General Liability – \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate
 - ii. Umbrella Coverage – \$1,000,000.00
 - iii. Property Damage – \$500,000.00 per occurrence
 - iv. Automobile Coverage - \$1,000,000.00 per occurrence
 - v. Errors and omissions insurance or professional liability: TBD by Village Manager
 - vi. Workers' Compensation – Statutory[adjustments to be made to the insurance coverage amounts based on type of use, in the Village Manager's discretion]

The Vendor shall furnish certificates of insurance, with premiums paid in full, prior to the Effective Date of this Contract, copies of which are incorporated herein and attached hereto as **Exhibit "C"** and made a part hereof. A copy of certificate(s) of insurance, insurance policies and endorsements shall contain the insurer(s) written confirmation that the nature, scope, duration and amount of insurance coverage meets the requirements of this Contract and shall remain in effect for all aspects of the Work for both ongoing and completed operations. The Vendor agrees to have the Village of Western Springs and its officers, appointed and elected officials, President and Board of Trustees, employees, volunteers, attorneys, engineers and agents (the "Village Affiliates") expressly named as additional insureds on its insurance policies, in its endorsements and on its certificates related to the operation of the Special Event for the purposes stated herein. The Village shall have the right to approve the coverage and the carrier, which approval shall not be unreasonably withheld. All Certificate(s) of Insurance shall contain the following endorsement: "Should any of the above-described policies be canceled before the expiration date thereof, the issuing company shall serve thirty (30) calendar days prior written notice to the Village."

The Vendor's policy or policies of insurance shall specifically recognize and cover the indemnification obligations under this Contract. Said insurance shall provide that the insurance provided by the Vendor shall be primary and that any provision of any contract of insurance or other risk protection benefit, or self-insurance policy purchased or in effect or enacted by the

Village and any other insurance or benefit of the Village shall be in excess of the Vendor's insurance. In the event of the cancellation of any insurance policy required herein, or upon the Vendor's failure to procure said insurance, the Village shall have the right to immediately terminate this Contract. The insurance coverage of the Vendor shall be primary to the Village's own insurance. The Vendor and its insurer(s) agree to waive any right of recovery of any kind, including the waiver of subrogation rights, they may have against the Village or its Affiliates because of any financial payments made to any person as a result of the indemnification / hold harmless / defense provision and the additional insured requirement under this Contract. The insurance policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged. Notwithstanding any provision in this Contract to the contrary, the Vendor's obligations in this Section 14 shall survive the termination of this Contract.

15. **Indemnification.** To the fullest extent permitted by Illinois law, the Vendor shall indemnify, defend and hold harmless the Village and each of its officers and officials, agents, attorneys, employees, engineers, volunteers and representatives (collectively, the "Village Affiliates") from all claims, demands, lawsuits, actions, costs (including litigation expenses and Village attorney fees) of any kind, caused by, resulting from, arising out of or occurring in connection with the Vendor's performance of the Work under this Contract, but only to the extent caused by the negligent act, misconduct or omission of the Vendor or anyone or entity directly or indirectly employed by the Vendor for whose acts Vendor may be liable.

Waiver and Assumption of Liability. The Vendor assumes all liability for personal injuries or illness of any kind or death that might occur to itself while acting under this Contract. The Vendor assumes all liability and responsibility for its personal property while performing any Work under this Contract. Notwithstanding any provision in this Contract to the contrary, the Vendor's obligations in this Section 15 shall survive the termination of this Contract.

No Personal Liability. No appointed official, agents, attorneys, employees, volunteers and representatives of the Village or any of its local government members shall be personally liable, in law or in contract, to the Vendor as the result of the execution of this Contract. Notwithstanding any provision in this Contract to the contrary, the operation of this Section 15 shall survive the termination of this Contract.

16. **Default and Termination.** This Contract is subject to termination by the Village or the Vendor upon forty-eight (48) hours prior written notice should the other Party fail to perform its obligations hereunder. The written notice of default shall specify the nature and type of default and shall be delivered to the alleged defaulting Party at the address listed below. The Party in default shall have twenty-four (24) hours within which to cure the default. In the event of any termination by the Village, the Vendor will be paid for all actual services rendered, which are accepted by the Village as being in conformance with this Contract, through the date of termination. In the event of termination of this Contract by the Village for nonperformance by the Vendor, the Village shall not be obligated to pay for any of the equipment or professional services or other related costs and expenses of the Vendor that relate to that portion of this Contract that the Vendor fails, refuses or is unable to perform or complete. In the event of default or termination for nonperformance, the Village reserves all of its legal rights and remedies to seek damages of any kind from the Vendor, and no provision limiting liability or damages found elsewhere in this Contract or in Exhibit "A" shall be valid or enforceable.

17. **Notice.** All notices required to be delivered hereunder shall be in writing and shall be deemed sufficient if: (a) personally delivered, (b) sent by facsimile, (c) sent by a nationally recognized overnight courier, or (d) sent by certified mail, return receipt requested, postage prepaid and addressed to the Parties to this Contract at the addresses set forth below or at such other addresses as may be designated by the Parties in writing. Notices personally delivered and sent by overnight courier shall be deemed delivered on the date of receipt. Notices mailed by certified mail shall be deemed received on the date of receipt or refusal to accept delivery as evidenced by the return receipt. Notices served by facsimile machine shall also require that copies of the notice and proof of transmission be sent by regular mail on the date of transmission, and notice shall be deemed received on the actual date of receipt of the facsimile.

If to Village:

Village Manager
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558

If to Vendor:

President/Authorized Corporate Officer
Current Business Address

18. **Independent Contractor.** The Vendor is retained by the Village only for the purposes and to the extent set forth in this Contract, and the Vendor's relationship to the Village shall, during the term of this Contract and period of its Work hereunder, be that of an independent contractor based on the following: (a) this Contract is a non-exclusive, independent contractor arrangement; (b) the Vendor, in its discretion, is free to set its schedule regarding the performance of the Work, provided such scheduling and performance of the Work results in the timely and efficient delivery of the Work without interruption of the Village's and its employees' ability to perform their functions and duties; (c) the Vendor will utilize a high level of skill necessary to perform the Work; (d) the Vendor shall not be considered as having Village employee status, nor shall the Village make any deductions or withhold any sums for the payment of any and all applicable Federal, State, local and other taxes, income taxes or FICA taxes; (e) the Vendor shall not be entitled to receive or participate in any employee plans, benefit programs, retirement plans or related employee benefit arrangements or distributions by the Village pertaining to or in connection with any pension or retirement plans, or any other benefits for the regular employees of the Village; (f) the Vendor shall file all necessary tax returns (Federal, State, county and local) and to make such required deductions and pay all income tax, social security, and any and all other taxes due as an independent contractor in its profession; (g) the Vendor is ineligible to file a claim for unemployment compensation benefits or for workers compensation benefits against the Village and agrees not to file any such claims in the event this Contract is terminated or if it or any of its employees are injured performing any Work; (h) the Vendor agrees to assume all risk of death, illness and injury relative to performing any Work under this Contract; (i) the Vendor shall provide all of its own equipment required for the performance of the Work under this Contract; (j) the Vendor shall retain the right to perform services for others during the term of this Contract so long as the Work: (A) is not inconsistent or incompatible with the Vendor's obligations under this Contract; or (B) does not violate any provisions of this Contract; (k) the Vendor and its employees shall maintain all applicable certifications, licensure and training as required for its area of expertise and promptly provide copies of such documents upon request by the Village; (l) this Contract shall not render the Vendor, or any its employees, an employee, partner, agent of, or joint venturer with the Village for any purpose; and (m) The Vendor shall comply with the Village's Non-Harassment / Discrimination Policy, a copy of which is incorporated herein by reference.

19. **Inspections By Village.** During the term of this Contract, the Village, or its designee, shall have the right at any time and from time to time to enter upon the Project site for the purpose of conducting such inspections in order to confirm that the Work is being performed in accordance

with the terms of the Contract. In the event that the Village, or its designee, discovers a noncompliance matter or a defect or deficiency in the construction of the, the Project, the Village, or its designee, shall notify the Contractor thereof in writing within five (5) calendar days. Any such inspection by the Village, or its designee, shall not be construed as a representation by the Village, or its designee, that there has been compliance with the Contract Documents, this Contract or that the Project will be or are free of faulty materials or workmanship, or as a waiver of any right that the Village, or its designee, or any other party may have against the Construction, its agents or any subcontractors or any other party for failure to comply with the Contract Documents or the provisions of this Contract.

20. **FOIA Compliance.** Section 7(2) of the Illinois Freedom of Information Act (FOIA) (5 ILCS 120/7(2)) requires certain records that qualify as "public records," which have been prepared by and are in the possession of a party who has contracted with the Village, be turned over to the Village so that a FOIA requestor can inspect and photocopy the non-exempt portions of the public records pursuant to a FOIA request. The Village has a very short period of time from receipt of a FOIA request to comply with the request, and it requires sufficient time to review the records to decide what information is or is not exempt from disclosure. The Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the Contractor's possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The Contractor agrees to indemnify and hold harmless the Village from all claims, costs, penalties, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Contract. The Contractor acknowledges that certified payroll records submitted to a public body under Section 5(a)(2) of the Prevailing Wage Act are public records subject to inspection and copying in accordance with the provisions of this Act (See 5 ILCS 140/2.10).
21. **Open Book Project; Audit.** The Project will be an "open book" project, and the Village and the general contractor (or contractors, if more than one) will ensure access by the Village Superintendent, or their designee, upon request for the purpose of reviewing and auditing the Contractor's or its subcontractors' respective books and records relating to the Project.

Exhibit "C"

Certificates of Insurance

(attached)

ACKNOWLEDGEMENT

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that _____, **President or Authorized Corporate Officer of** _____, [insert name], is personally known to me to be the same person whose name is subscribed to the foregoing Contract, and that she/he appeared before me this day in person and severally acknowledged that she/he signed and delivered the said Contract pursuant to authority given for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this ____ day of _____, 2025.

Commission expires _____, ____.

Notary Public



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 12.A.

To: Board of Trustees

From: Matthew Supert, Director of Municipal Services

CC: Ellen Baer, Village Manager

RE: Right of Way Sale Request: 5150 Woodland Avenue and 5200 Woodland Avenue

Recommendation

The Properties and Recreation Committee reviewed this item at their meeting on June 5, 2025 and recommended advancing to the Village Board for review and consideration the sale of 40'x187' of Village right of way located immediately south of 5150 Woodland Avenue to petitioner John Griffin, and the sale of 6'x187' of Village right of way located immediately north of 5200 Woodland Avenue to petitioner Jason Van Beveren.

Summary

Introduction

On March 17, 2025, John Griffin, the current owner of the property at 5150 Woodland, submitted a request to purchase approximately forty-six feet (46'x187') of the remaining right of way (ROW) located at 5150 Woodland Avenue. Village Staff assessed the initial purchase request and determined that the proposed purchase did not present any utility encumbrances. A preliminary review of the findings was presented to the Village Board on April 14, 2025, and was discussed again during a closed session on May 12, 2025.

Mr. Griffin has provided the Village with his official letter of request to purchase and a deposit check of \$18,494.30.

Pursuant to Section D of the ROW disposal policy (Res 17-2384), the Village provided notice to the adjacent property owner at 5200 Woodland Avenue inviting them to a meeting to discuss the proposed ROW purchase. Mr. Jason Van Beveren subsequently requested to purchase thirteen (13) feet of the remaining right of way, supplementing a previous purchase they completed in 2018 (Ord 18-2935) and bringing their total purchase to thirty-three (33) feet.

Previous versions of the ROW disposal policy provided for a “right of refusal” to the adjacent property owner, allowing an opportunity for the adjacent property to purchase up to one half of the total available right of way. The current version of the ROW disposal policy does not include that language and provides for the Village Board to “vacate the right of way if it serves the public interest”.

Mr. Van Beveren provided the Village with his official letter of request to purchase and a deposit check of \$9,200 on May 9, 2025.

Items for Consideration

Presented to the Committee for review and consideration were exhibits of the proposed ROW purchase requests from each petitioner. The requests overlap and therefore both purchases as requested were not feasible.

Trees

Six publicly owned trees are located on the northern side of the remaining right of way. The trees range from “Fair” to “Good” condition. If the ROW sale is complete, the trees would be privately owned and would be allowed for removal. Previous ROW sales within the Village have not provided any restrictions on the removal of or transference of public trees to private ownership as part of the ROW sale.

Sidewalk

The Village’s ROW disposal policy (Section F) stipulates that the Village Board may require the installation of a sidewalk. It has historically been the practice for many (but not all) of the ROW sales within the Forest Hills subdivision to include the installation of a sidewalk or the provision for a sidewalk/public utility easement for the east-west installation of a sidewalk to maintain walkability within the subdivision. The ROW sale to Mr. Van Beveren in 2018 did not include a sidewalk easement at that time because an existing sidewalk was maintained on the north side of Village ROW. It is anticipated that with the sale of some or all the remaining ROW that the relocation of the northern sidewalk will be necessary.

The preferred relocation for the sidewalk would be to install it down the 33’ “centerline” of the ROW. This would allow for the sidewalk to interface with the existing sidewalk on Central without a jog or bend behind the properties and would provide for an improved line of sight for pedestrians utilizing the sidewalk. However, the Village Board has previously approved ROW sales and sidewalk installations where there is a jog on the sidewalk at the rear property line. Locations include the property immediately to the east at 5145 Woodland/5140 Grand Avenue.

It should be noted that the existing crosswalk on Woodland Avenue is located to the north of the current sidewalk. Due to the driveway configuration on the east side of the street, it is not feasible to relocate the crosswalk to the 33’ centerline even if the remaining sidewalk is moved. Staff’s recommendation is to keep the existing crosswalk at its present location and require the petitioners to make any necessary ADA modifications, striping, and signage to curb ramps as are required by current standards at the time of construction.

The Village is in the process of developing a fully grant-funded Village-wide Safe Routes to School Travel Plan, which will identify improvements to enhance safety for families commuting to area schools. The plan is expected to be completed in the fall of 2025, but preliminary walking audits with Forest Hills School staff and parents have identified that these sidewalk connections were well-used by students and appreciated by the community.

Summary of Committee Review (See Attached Exhibit)

The Properties & Recreation Committee met on June 5, 2025 and both petitioners were present. The Committee recommended a compromise portioning of the right of way for sale with 40' of the right of way for Mr. Griffin at 5150 Woodland Avenue (Purple Hashed Area) and 6' of right of way for Mr. Van Beveren at 5200 Woodland Avenue (Green Hashed Area). The sidewalk would be relocated to a public utility and sidewalk easement to be located on the southern property line of 5150 Woodland and any necessary improvements required to the crosswalk at Woodland Avenue would be established (Orange).

Prior to Village Board approval of the recommended sale, a public hearing will be scheduled to occur during the July 21, 2025 Village Board Meeting for any final public comment. Consideration of final approval of the sale will take place at the July 21, 2025 meeting.

Financial Impact

None.

Recommended Motion

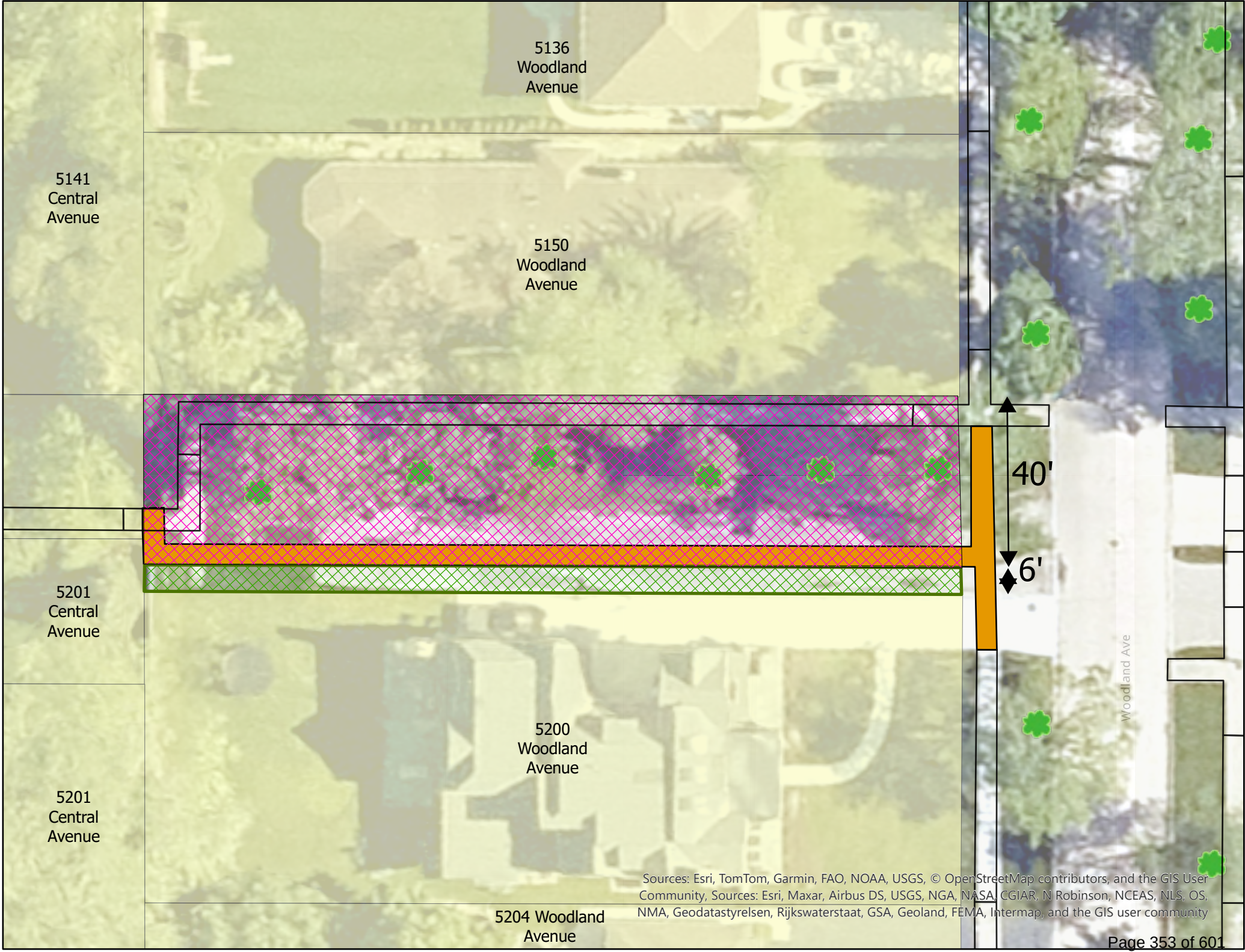
I move to approve sale of 40'x187' of Village right of way located immediately south of 5150 Woodland Avenue to petitioner John Griffin, and the sale of 6'x187' of Village right of way located immediately north of 5200 Woodland Avenue to petitioner Jason Van Beveren and to instruct the Village Attorney and Village staff to schedule a public hearing to occurring at the July 21, 2025 Board of Trustees Meeting.

Strategic Plan Alignment

None.

File Attachments

1. Proposed Sale Layout



5136
Woodland
Avenue

5150
Woodland
Avenue

5200
Woodland
Avenue

5204 Woodland
Avenue

5141
Central
Avenue

5201
Central
Avenue

5201
Central
Avenue

40'

6'

Woodland Ave

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Sources: Esri, Maxar, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap, and the GIS user community



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 13.A.

To: Board of Trustees

From: Brian Scott, Director of Fire and EMS

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk

RE: Vendor Agreement and Services Contract with TimeClock Plus LLC (Omnibus Item)

Recommendation

The Public Health and Safety Committee reviewed this item at their meeting on June 10, 2025 and recommended the approval of a vendor agreement and services contract with TimeClock Plus LLC.

Summary

TCP, LLC provides the Department of Fire & EMS with Aladtec, a specialized cloud-based scheduling system designed for public safety agencies. This platform optimizes personnel scheduling, ensures precise time tracking, and seamlessly integrates with payroll operations to enhance efficiency. The Department has successfully utilized Aladtec since 2022. Under this agreement, services will be contracted for three years, with payments distributed in equal annual installments.

Financial Impact

Annual cost would be \$4,860 per year in 2025, 2026, and 2027.

Recommended Motion

I move to approve a vendor agreement and services contract with TimeClock Plus LLC.

Strategic Plan Alignment

None

File Attachments

1. VillageofWesternSprings_Agreement_05.29.25
2. Resolution No. 25-___ re Vendor Contract for TimeClock Plus, LLC _ ALADTEC & TCP Services Agreement - BOT Appr. 6.16.2025(2048466.1)
3. TimeClock Plus, LLC (TCP) _ ALADTEC - Vendor Contract & TCP Services Agreement - BOT Appr. 6.16.2025(2048416.1)

**VENDOR CONTRACT FOR
GOODS, SUPPLIES AND SERVICES**

This Vendor Contract for Goods, Supplies and Services is entered into between the Village of Western Springs, an Illinois municipal corporation (the "Village"), and TimeClock Plus, LLC (the "Vendor"), and is dated as of May 29, 2025 (the "Contract"). The Village and the Vendor are at times referred to below individually as a "Party" and collectively as the "Parties".

IN CONSIDERATION of the mutual promises, performance of certain obligations and payment of financial consideration by the Parties, as set forth below and in the attachments to this Contract, the Vendor agrees to perform the services, as defined below, and the Village agrees to pay for the services as set forth in this Contract.

1. **Contract.** This Contract shall incorporate and include the following exhibits:
 - a. Vendor's Invoice, Purchase Order or Agreement, or similarly titled document, (the "Vendor's Services Agreement"), which describes the certain goods, supplies and services to be performed, provided, delivered, supplied and/or installed by the Vendor (the "Work") for the benefit of the Village, which is dated 7/26, 2025 (Invoice or Purchase Order No. 45304), and a true and correct copy of said Vendor's Services Agreement is attached hereto as **Exhibit "A"**; and
 - b. Rider to Contract (General Provisions), which is attached hereto as **Exhibit "B"** and which contains certain "General Provisions" that constitute additional terms and conditions applicable to this Contract and to the Parties.
2. **Incorporation of Exhibits; Priority of Documents.** The Exhibits attached to this Contract are incorporated herein and made a part of this Contract. Where there is a conflict or inconsistency between the language in this Contract and any Exhibit, the language of this Contract shall supersede and control, but only to the extent that the language in this Contract is more restrictive in that it provides the Village with greater protections and/or benefits. Where there is a conflict or inconsistency between the language in **Exhibit "A"** (Vendor's Services Agreement) and **Exhibit "B"** (Rider to Contract - General Conditions), the language of **Exhibit "B"** (Rider to Contract - General Conditions) shall supersede and control, but only to the extent that the language therein is more restrictive in that it provides the Village with greater protections and/or benefits.
3. **Provision of the Goods, Supplies, Equipment and/or Services.** The Vendor agrees to perform, provide, deliver, supply and/or install all of the goods, supplies and/or services as set forth in the Vendor's Services Agreement attached as **Exhibit "A"**.
4. **Payment to Vendor.** Provided that the Vendor performs in accordance with the terms and provisions of this Contract, the Village agrees to pay the Vendor for the goods, supplies and/or services at the stated prices and pursuant to the payment schedule (if any) set forth in the Vendor's Services Agreement attached as **Exhibit "A"** or as set forth below in this Section 4; however, the financial payments and any penalties associated with late payments due under the Contract shall be paid by the Village only in accordance with the Local Government Prompt Payment Act (50 ILCS 505/).
5. **Independent Contractor Status; Reporting.** The Vendor is an IRS Form 1099 independent contractor and not an employee of the Village. **To comply with the employer reporting requirements of Public Act 103-0343 (amendments to the Illinois Unemployment Insurance Act regarding the Directory of New Hires, 820 ILCS 405/1801.1), upon execution of this**

Contract, the Village shall submit the Vendor's name and required information to the Illinois Department of Employment Security.

6. **Effective Date.** After this Contract has been signed by the Vendor, this Contract shall be deemed dated and become effective on the date that the Village President or the Village Manager signs this Contract.

IN WITNESS WHEREOF, the signatories below, pursuant to properly issued authority, have signed this Contract, which shall become effective on the date that the Village President or Village Manager signs this Contract.

VILLAGE OF WESTERN SPRINGS

By: _____
Name: _____
Village President or Manager

Date: _____, 2025.

ATTEST:

By: _____
Name: _____
Village Clerk
Date: _____, 2025.

VENDOR: TimeClock Plus, LLC

By: _____
Name: Derek McIntyre
Authorized Corporate Officer

Date: May 29, 2025.

NOTARY PUBLIC

By: _____
Date: May 29, 2025.

SEAL / STAMP

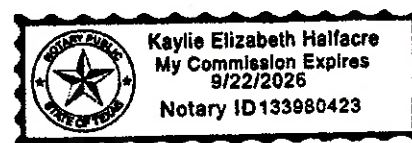


Exhibit "A"

Vendor's Invoice, Purchase Order and Agreement dated _____, 2025
(Invoice or Purchase Order No. _____)



TCP Services Agreement

THIS TCP SERVICES AGREEMENT (the "Agreement") is entered into as of _____ ("Effective Date"), by and between **TimeClock Plus, LLC**, a Delaware limited liability company with its principal office located at 1 Time Clock Drive, San Angelo, TX 76904 ("TCP"), and Village of Western Springs, with its principal office located at 740 Hillgrove Avenue, Western Springs, IL 60558 ("Client").

WHEREAS TCP and Client (the "Parties") desire to enter into this Agreement for the provision of hosted services by TCP to Client, as provided herein.

NOW, THEREFORE, in reliance on the mutual covenants, promises, representations, and agreements set forth herein, the Parties agree as follows:

1. Definitions.

1.1 "Active License" means an Employee or Designated User that has not been marked as either terminated or suspended within TCP Services for whom Client is required to pay a fee under this Agreement.

1.2 "Affiliate" means any parent or subsidiary corporation, and any corporation or other business entity controlling, controlled by, or under common control with a Party.

1.3 "Biometric Data" means any information based on an individual's retina or iris scan, fingerprint, voiceprint, or scan of hand or face geometry, which is used to identify an individual, regardless of how it is captured, converted, stored, or shared.

1.4 "Client Data" means all of Client's data processed or stored by or transmitted to TCP in connection with the TCP Services, including, without limitation, all Personal Data contained therein.

1.5 "Designated User" means an individual Employee who is authorized by Client to access the administrative features of the TCP Services, and whose Personal Data may be processed or stored by or transmitted to TCP in connection with the TCP Services.

1.6 "Employee" means Client's individual employee, manager, administrator, worker, consultant, substitute, or contractor.

1.7 "Hardware Support and Maintenance Agreement" means any agreement that extends services to current TimeClock Plus terminals, clocks, and biometric devices, and maintenance releases for related products purchased or licensed by the Client from TCP or a registered reseller, as applicable.

1.8 "Initial Term" has the meaning set forth in Section 10.

1.9 "Monthly License Fee" means TCP's then current fees applicable for each of Client's Active Licenses based on the aggregated Permissions to access and use the TCP Services measured over the course of each calendar month, as outlined on an invoice or Order Form. This fee may be prorated during the first month of the Initial Term and prorated for the last month of the Initial Term.

1.10 "Order Form" means a written document, including, but not limited to, a TCP issued invoice, a TCP issued order form, or a Client issued purchase order, which has been mutually agreed upon and executed by the Parties for ordering products and/or services, and which expressly incorporates the terms of this Agreement.

1.11 "Permissions" means the permission(s) granted to Client's Employees to access features within TCP Services, as outlined on an invoice or Order Form. Permissions are applied within the TCP Services by Client's Designated Users.

1.12 "Personal Data" means any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular Employee or Designated User.

1.13 "Privacy Policy" means TCP's Global Data Privacy Policy located at <https://www.tcpsoftware.com/legal>, as updated from time to time.

1.14 "Service Level Agreement" means the Service Level Agreement that serves as an addendum to this Agreement. The Service Level Agreement is located at <https://www.tcpsoftware.com/legal>, as updated from time to time.

1.15 "Subprocessor" means any third-party entity that processes Personal Data on behalf of TCP and to which TCP discloses Personal Data for a business purpose pursuant to a written contract, provided that the contract prohibits such entity from retaining, using, or disclosing the Personal Data for any purpose other than for the specific purpose of performing the services identified in such contract.

1.16 "Supported Hardware" means any hardware purchased or leased from TCP that is coverable under a Hardware Support and Maintenance Agreement located at <https://www.tcpsoftware.com/legal>, as updated from time to time.

1.17 "TCP Services" means the TCP software application(s) hosted by TCP in accordance with TCP's then-current hosting environment, any associated documentation, and any ancillary services described in this Agreement or an Order Form.

1.18 "TCP Technology" means the computer hardware, software, and other tangible equipment and intangible computer code contained therein used by TCP in the provision of the TCP Services.

1.19 "Term" has the meaning set forth in Section 10.

1.20 **"Use Fees"** means the fees set forth on the applicable invoice or Order Form, including, but not limited to, Monthly License Fees and Hardware Support and Maintenance Agreement Fees.

2. Delivery of Services.

2.1 **TCP Services.** Subject to the terms and conditions of this Agreement and the Privacy Policy, TCP grants to Client, its Affiliates and their Designated Users a limited, non-transferable (except in compliance with **Section 22**), nonexclusive right and subscription license to access and use the TCP Services during the Term only for the internal business purposes of processing, storing, and maintaining Client Data. TCP shall provide to Client the TCP Services during the Term in accordance with the terms and conditions of this Agreement, the Privacy Policy, the Service Level Agreement, the Hardware Support and Maintenance Agreement (if applicable), and any additional terms outlined in an Order Form.

2.2 **Client Responsibilities.** Client's use of the TCP Services is subject to the terms of this Agreement, the Privacy Policy, the Service Level Agreement, the Hardware Support and Maintenance Agreement (if applicable), and any additional terms outlined in an Order Form. The aforementioned documents are available to view at <http://www.tcpsoftware.com/legal>.

2.2.1 **Access.** Client is responsible for maintaining the confidentiality of Client's account and password and for restricting access to its computer systems, and Client agrees to accept responsibility for all activities that occur under Client's account or password, including but not limited to any acts or omissions by Designated Users. Client shall inform each Designated User of the terms and conditions governing such Designated User's use of the TCP Services as set forth herein and shall cause each Designated User to comply with such terms and conditions.

2.2.2 **Restrictions on Use.** Client acknowledges and agrees that Client will not use the TCP Services for the benefit of any third party. Client agrees not to, not to attempt to, nor allow any third party to: (i) use the TCP Services in any manner that could damage, disable, overburden, or impair TCP's servers or networks or interfere with any other party's use and enjoyment of the TCP Services; (ii) attempt to gain unauthorized access to any services, user accounts, computer systems, or networks through hacking, password mining, or any other means; (iii) copy, distribute, rent, lease, lend, sublicense, transfer the TCP Services, make the TCP Services available to any third party, or use the TCP Services on a service bureau or time sharing basis, (iv) decompile, reverse engineer, or disassemble the TCP Services or otherwise attempt to reconstruct or discover any source code, underlying ideas, algorithms, file formats, or programming interfaces of the TCP Services, (v) create derivative works based on the TCP Services; (vi) modify, remove, or obscure any copyright, trademark, patent, or other notices or legends that appear on the TCP Services or during the use and operation thereof; (vii) publicly disseminate performance information or analysis (including benchmarks) relating to the TCP Services; or (viii) use the TCP Services in a manner which violates or infringes any laws, rules, regulations, third party intellectual property rights, or third party privacy rights. Client may not use any automated means, including agents, robots, scripts, or spiders to access or manage the TCP Services, except solely to the extent as may be specifically

enabled and authorized by TCP in writing. TCP may take any legal and technical measures to prevent the violation of this provision and to enforce this Agreement.

2.3 Third Party Services.

2.3.1 Client may require the TCP Services to interoperate with platforms or other online services operated by third parties ("Third-Party Platforms") pursuant to an agreement between TCP and the operators of such Third-Party Platforms, an agreement between Client and the operators of such Third-Party Platforms, or through application programming interfaces ("APIs") or other means of interoperability which are generally made available by such operators.

2.3.2 As applicable, Client hereby grants TCP the limited right to access such Third-Party Platforms with Client's credentials and on behalf of the Client in connection with the performance of the TCP Services. Client acknowledges and agrees that TCP's agreements with the operators of such Third-Party Platforms and the terms governing the use of APIs may be modified, suspended, or terminated at any time, and TCP shall have no liability with respect to any such modification, suspension, or termination. Client is responsible for ensuring that its use of the TCP Services in connection with any Third-Party Platform, and TCP's access to such Third-Party Platforms on Client's behalf, complies with all agreements and terms applicable to such Third-Party Platform.

2.4 Client Data.

2.4.1 General. Client hereby grants TCP a worldwide, royalty-free, non-exclusive, limited license to use, host, copy, transmit, display, modify, and create derivative works of Client Data for the express purpose of providing the TCP Services. Client acknowledges and agrees that it will determine the means and purposes of processing Client Data and that TCP acts solely as a service provider that processes Client Data on behalf of and at the direction of Client for the sole purpose of performing the TCP Services under this Agreement. Client is responsible for ensuring that all Designated Users who provide instructions to TCP on Client's behalf are authorized. Client shall have sole responsibility for the accuracy, quality, content, legality, and use of Client Data and the means by which any Personal Data is obtained from Designated Users and Employees and transferred to TCP, and Client is solely responsible for any transfer of Personal Data to any third-party data controller or data processor (e.g., human resources or payroll application), and TCP shall have no liability in connection therewith. Client agrees to implement data protection-related procedures that will not be less protective than those imposed on TCP by this Agreement and the Privacy Policy.

2.4.2 Restrictions on TCP's Processing of Client Data. TCP is expressly prohibited from processing any Client Data for any purpose other than for the specific purpose of performing the TCP Services unless requested by Client or required by applicable law. TCP is prohibited from selling Personal Data under any circumstances and for any purpose. No other collection, use, disclosure, or transfer (except to Subprocessors in accordance with Section 22) of Client Data is permitted without Client's express prior written instruction. TCP acknowledges and agrees that it understands and will comply with each of the restrictions and obligations set forth in this Section 2.4.2.

2.4.3 Subprocessors. TCP has appointed Subprocessors for the purpose of providing data hosting and security services. Client acknowledges and agrees that Subprocessors may process Client Data in accordance with the terms of this Agreement, the Privacy Policy and any Order Form. TCP's agreements with its Subprocessors impose data protection-related processing terms on such Subprocessors that are no less protective than the terms imposed on TCP in this Agreement and the Privacy Policy. The Privacy Policy contains an overview of the categories of Subprocessors involved in the performance of the relevant TCP Services. The appointment of a Subprocessor to perform part or all the TCP Services hereunder shall not relieve TCP of any liability under this Agreement.

3. Data Security.

3.1 Security Standards.

3.1.1 TCP shall implement reasonable security procedures consistent with industry standards to protect Client Data from unauthorized access, including without limitation (i) industry-standard encryption of data at rest within TCP's data centers; (ii) web application firewalls; (iii) virus detection and anti-virus software; (iv) authentication techniques, such as user names and passwords, or authorization formats, which limit access to particular TCP personnel; and (v) additional security controls consistent with SOC 2 Type II reporting standards.

3.1.2 The Parties shall implement administrative, technical and physical security procedures consistent with industry standards and applicable data protection laws to protect Client Data from unauthorized access, including by adopting access policies that prevent the internal sharing or inadvertent communication of login credentials.

3.1.3 Client is responsible for reviewing the information made available by TCP relating to data security and making an independent determination as to whether the TCP Services meet Client's requirements and obligations under applicable data protection laws. Client acknowledges that data security measures taken by TCP are subject to technical progress and development and TCP may update or modify such security measures from time to time, provided that such updates and modifications do not result in the degradation of the overall security of the TCP Services.

3.2 Security Breach Notifications. TCP will promptly report to Client any unauthorized access to Client Data within TCP's or its Subprocessors' systems upon discovery and in accordance with applicable data breach notification laws. TCP will use diligent efforts to promptly remedy any breach of security that permitted such unauthorized access. TCP's notification of or response to any security incident under this Section 3.2 shall not be construed as an acknowledgment by TCP of any fault or liability with respect to such security incident.

3.3 Data Backup and Retention. TCP shall undertake commercially reasonable efforts to backup Client Data with a restore point objective of twenty-four (24) hours. Client Data shall be backed up and retained in accordance with TCP's retention policy as set forth in the Privacy Policy.

4. Data Privacy. TCP will process Employee Personal Data in accordance with the terms of this Agreement, the Privacy Policy and all applicable data protection laws. Client must maintain its own data collection, disclosure, retention, and storage policies in compliance with applicable law.

4.1 Biometric Data. To the extent that Client collects, captures, stores, or otherwise uses Biometric Data relating to an individual, Client must (i) first inform the individual from whom Biometric Data will be collected, in writing and prior to collecting his or her Biometric Data, that Biometric Data is being collected, stored, and/or used; (ii) indicate, in writing, the specific purpose(s) (which may not be other than employment-related purposes) and length of time for which Biometric Data is being collected, stored, and/or used; and (iii) receive a written release from the individual (or his or her legally authorized representative) authorizing the Client, TCP, TCP's third-party service providers (who are subject to restrictions no less restrictive than those imposed on TCP herein) to collect, store, and/or use the Biometric Data and authorizing the Client to disclose such Biometric Data to TCP and TCP's third-party service providers

4.2 Requests. Client agrees to adopt a commercially reasonable policy for managing data requests from Designated Users and Employees, which policy shall safeguard the rights of such data subjects and respect the original purpose of such data collection. Client, as the Party which determines the means and purposes for processing Client Data, shall be responsible for receiving, investigating, documenting, and responding to all Designated User and Employee requests for inspection or erasure of Personal Data.

4.3 Assistance. If Client receives a request from a Designated User or Employee to exercise such individual's rights under applicable data protection laws, and Client requires TCP's assistance to respond to such request in accordance with applicable data protection laws, TCP shall assist the Client by providing any necessary information and documentation that is under TCP's control. TCP shall be given reasonable time to assist the Client with such requests in accordance with applicable law.

4.4 Client's Privacy Policy. Where required by law, Client agrees to adopt a privacy policy in alignment with this Agreement and all applicable laws governing the collection, use, transfer and retention of Personal Data. Client agrees to provide TCP, upon reasonable request, Client's adopted privacy policy.

5. Confidential Information.

5.1 Each Party (the "Receiving Party") acknowledges that it will have access to certain confidential information of the other Party (the "Disclosing Party") concerning the Disclosing Party's business, plans, customers, software, technology and products, other information held in confidence by the Disclosing Party, and Personal Data. In addition, a Disclosing Party's confidential information will include (i) all information in tangible or intangible form that is marked or designated as confidential or that, under the circumstances of its disclosure, should be considered confidential, and (ii) the TCP Technology and related algorithms, logic, design, specifications, and coding methodology, and to the extent permitted by law, the terms and conditions of this Agreement, but not its existence (all of the foregoing being referred to as "Confidential Information").

5.2 The Receiving Party agrees that it will not use in any way, for its own account or the account of any third party, except as expressly permitted by, or required to achieve the purposes of, this Agreement, nor disclose to any third party (except as required by law or to that party's attorneys, accountants and other advisors as reasonably necessary), any of the Disclosing Party's Confidential Information, and will take reasonable precautions to protect the confidentiality of such Confidential Information in at least the same manner as is necessary to protect its own Confidential Information and in accordance with applicable data protection laws. To the extent that the Receiving Party is permitted to retransmit any Confidential Information it receives from the Disclosing Party, the mode of retransmission must be at least as secure as the mode by which the Disclosing Party transmitted the Confidential Information to the Receiving Party.

5.3 Information will not be deemed Confidential Information hereunder if such information: (i) is known to the Receiving Party prior to receipt from the Disclosing Party, whether directly or indirectly, from a source other than one having an obligation of confidentiality to the Disclosing Party; (ii) becomes known (independently of disclosure by the Disclosing Party) to the Receiving Party, whether directly or indirectly, from a source other than one having an obligation of confidentiality to the Disclosing Party; (iii) becomes publicly known or otherwise ceases to be secret or confidential, except through a breach of this Agreement by the Receiving Party; or (iv) is independently developed by the Receiving Party without use of or reference to the Confidential Information.

6. Cooperation With Authorities. If either Party is requested to disclose all or any part of any Confidential Information under a subpoena or inquiry issued by a court of competent jurisdiction or by a judicial or administrative agency or legislative body or committee, the Receiving Party shall (i) immediately notify the Disclosing Party of the existence, terms and circumstances surrounding such request; (ii) consult with the Disclosing Party on the advisability of taking legally available steps to resist or narrow such request and cooperate with the Disclosing Party on any such steps it considers advisable; and (iii) if disclosure of the Confidential Information is required or deemed advisable, exercise its best efforts to obtain an order, stipulation or other reasonably acceptable assurance that the Confidential Information or part thereof required to be disclosed shall retain its confidentiality and remain otherwise subject to this Agreement. Although TCP will not systematically monitor the Client Data, TCP reserves the right, upon prior written notice to Client, to remove access to Client Data to comply with applicable law, provided, however, that access to such Client Data will be restored upon a mutual determination of the Parties that such Client Data is in compliance with, or has been modified to be in compliance with, applicable law.

7. Supplemental Services; Master Agreement.

7.1 TCP may provide to Client supplemental services in accordance with a Statement of Work or a separate services agreement.

7.2 Client may elect to purchase additional products and services via Order Forms from time to time. The Parties agree that this Agreement is a master agreement such that additional transactions, excluding leased hardware, will be governed by the terms and conditions hereof. Pricing for additional transactions shall be in accordance with TCP's then-current pricing schedule. Client agrees that absent TCP's express written acceptance thereof indicated by execution by an officer of TCP, the terms and

conditions contained in any purchase order or other document issued by Client to TCP for the purchase of additional services, shall not be binding on TCP to the extent that such terms and conditions are additional to or inconsistent with those contained in this Agreement.

7.3 Hardware purchased from TCP and incorporated into TCP Services requires the purchase of a Hardware Support and Maintenance Agreement, which shall be renewed for the term of this Agreement.

8. Use Fees.

8.1 In consideration for the performance of the TCP Services, Client shall pay TCP the Use Fees. During the Term, Client will be billed in advance an amount equal to charges as indicated in the applicable invoice or Order Form. All other charges for TCP Services received and expenses incurred during a month will be billed at the end of the month in which the TCP Services were provided. Payment by Client for all Use Fees is due upon receipt of each TCP invoice, and in no event shall such payment be received by TCP later than thirty (30) days after the invoice, except in cases where a Net Terms Agreement has been authorized by TCP. All payments will be made to TCP in U.S. dollars.

8.2 TCP Services charges will be equal to the number of total Active Licenses multiplied by the Monthly License Fee which is based on the aggregated Permissions for each Active License. Client is responsible for Monthly License Fees for the maximum number of Active Licenses during any calendar month. Client may add additional Employees, Designated Users and Permissions as desired each month by paying the Monthly License Fees on the next billing cycle. Client agrees to promptly update the status in the TCP Services for any Active License which has been terminated or suspended.

8.3 Employees and Designated Users added at any time during a calendar month will be charged in full for that billing period. Because Client is billed in advance for TCP Services, if Client increases its Active License count or increases Permissions during a calendar month, Client will receive an invoice reflecting the increased Active License count with overage charges incurred from the previous month and prorated over the number of months remaining in the Term.

8.4 Hardware Support and Maintenance charges will be equal to the percentage set forth in the applicable Hardware Support and Maintenance Agreement multiplied by the total purchase price of the Supported Hardware.

8.5 Except as set forth in Section 8.6 of this Agreement, after the first anniversary of this Agreement, TCP may increase the Use Fees at any time effective thirty (30) days after providing notice to Client; provided, however, that any such increase will not occur more than once in a consecutive twelve (12) month period.

8.6 Client may prepay greater than one (1) year with TCP Services and, in doing so, suspend any increase in Use Fees until expiration of the Initial Term. After the Initial Term, TCP may increase the Use Fees by no more than 10% at any time effective thirty (30) days after providing notice to Client; provided, however, that any such increase will not occur more than once in a consecutive twelve (12) month period.

9. Taxes. As applicable, Client shall, in addition to the other amounts payable under this Agreement, pay all sales, use, value added or other taxes, whether federal, state or local, however named, arising out of the transactions contemplated by this Agreement, except that Client shall not be liable for taxes based on TCP's aggregate income.

10. Term; Guaranteed Payment. This Agreement commences on the Effective Date and, unless terminated earlier in accordance with Section 11, will remain in effect for the term specified in the applicable Order Form ("Initial Term") and then shall automatically renew for subsequent terms consistent with the Initial Term thereafter, unless either Party gives written notice of non-renewal at least thirty (30) days prior to the end of the then current term (the Initial Term and subsequent renewal terms being referred to as the "Term"). For avoidance of doubt, except as otherwise set forth in the terms and conditions of this Agreement, all fees mutually agreed to in an Order Form are committed and non-cancelable.

11. Termination for Cause. A Party may terminate this Agreement for cause if (i) the other Party breaches any material term or condition of this Agreement and fails to cure such breach within thirty (30) days after receipt of written notice of the same, or in the case of failure to pay Use Fees, thirty (30) days; (ii) the other Party becomes the subject of a voluntary petition in bankruptcy or any voluntary proceeding relating to insolvency, receivership, liquidation or composition for the benefit of creditors; or (iii) the other Party becomes the subject of an involuntary petition in bankruptcy or any involuntary proceeding relating to insolvency, receivership, liquidation or composition for the benefit of creditors, and such petition or proceeding is not dismissed within sixty (60) days of filing. Notwithstanding the foregoing, if a material breach by Client, by its nature, cannot be cured, TCP may terminate this Agreement immediately.

12. Effect of Termination. Without prejudice to any right or remedy of a Party with respect to the other Party's breach hereunder, upon the effective date of any termination of this Agreement:

12.1 TCP's obligation to provide the TCP Services shall immediately terminate;

12.2 after such termination and upon Client's reasonable request, no later than thirty (30) days from termination, TCP shall provide Client Data to Client in a SQL database file format; and

12.3 within thirty (30) days of such termination, each Party will destroy or return all additional Confidential Information of the other Party in its possession and will not make or retain any copies of such Confidential Information except as required to comply with any applicable legal or accounting record keeping requirement.

13. Intellectual Property Ownership. Subject to the limited rights expressly granted hereunder, TCP reserves all right, title, and interests in and to the TCP Services and TCP Technology, including all intellectual property rights embodied therein, which shall remain the sole and exclusive property of TCP or its licensors. No rights are granted to Client hereunder other than as expressly set forth herein. This Agreement does not transfer from TCP to Client any ownership interest in the TCP Services or TCP Technology and does not transfer from Client to TCP any ownership interest in Client Data.

14. Client Representations and Warranties.

14.1 Client represents and warrants that (i) it has the legal right to enter into this Agreement and perform its obligations hereunder, and (ii) the performance of Client's obligations and use of the TCP Services by Client, its Designated Users and Employees will not violate any applicable laws, including all applicable domestic and international data protection laws, or cause a breach of duty to any third party, including Employees.

14.2 Client represents and warrants that all Personal Data included in the Client Data has been collected from all Employees and Designated Users and will be transferred to TCP in accordance with all applicable data protection laws, including, but not limited to, the EU General Data Protection Regulation 2016/679 and the Illinois Biometric Information Privacy Act, to the extent applicable. Client acknowledges and agrees that (i) TCP is a service provider and processes Client Data solely on behalf of and at the direction of Client, and exercises no control whatsoever over the content of the Client Data passing through the TCP Services or that is otherwise transferred by Client to TCP, and (ii) it is the sole responsibility of Client to ensure that the Client Data passing through the TCP Services or that is otherwise transferred by Client to TCP complies with all applicable laws and regulations, whether now in existence or hereafter enacted and in force.

14.3 Client represents and warrants that its Affiliates' use of the TCP Services, if any, shall not relieve Client of any liability under this Agreement, and Client shall be responsible and liable for the acts and omissions of its Affiliates hereunder as if performed or omitted by Client.

14.4 In the event of any breach of any of the foregoing representations or warranties in this Section 14, in addition to any other remedies available at law or in equity, TCP will have the right to suspend immediately any TCP Services if deemed reasonably necessary by TCP to prevent any harm to TCP and its business. TCP will provide notice to Client and an opportunity to cure, if practicable, depending on the nature of the breach. Once cured, TCP will promptly restore the TCP Services.

15. TCP Representations and Warranties. TCP represents and warrants that (i) it has the legal right to enter into this Agreement and perform its obligations hereunder, and (ii) the performance of its obligations and delivery of the TCP Services to Client will not violate any applicable laws or regulations of the United States or cause a breach of any agreements between TCP and any third parties.

16. Mutual Representations and Warranties. Each Party represents and warrants that it has implemented a comprehensive written information security program that includes appropriate administrative, technical and physical safeguards to: (i) ensure the safety and confidentiality of Personal Data; (ii) protect against unauthorized access to and use of Personal Data; (iii) protect against anticipated threats or hazards to the security or integrity of Personal Data, and (iv) comply with applicable data protection laws.

17. Limited Warranty. TCP represents and warrants that the TCP Services and related products, as described with this Agreement, will perform in accordance with all TCP published documentation, contract documents, contractor marketing literature, and any other communications attached to or referenced in this Agreement and that the TCP Services will be free of errors and defects that materially affect the performance of the

TCP Services ("Limited Warranty"). Client's sole and exclusive remedy for breach of the Limited Warranty shall be the prompt correction of non-conforming TCP Services at TCP's expense.

18. Warranty Disclaimer. EXCEPT FOR THE EXPRESS LIMITED WARRANTY SET FORTH IN SECTION 17 (LIMITED WARRANTY), THE TCP SERVICES ARE PROVIDED BY TCP ON AN "AS IS" BASIS, AND CLIENT'S USE OF THE TCP SERVICES IS AT CLIENT'S OWN RISK. TCP AND ITS SUPPLIERS DO NOT MAKE, AND HEREBY DISCLAIM, ANY AND ALL OTHER EXPRESS AND/OR IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AGAINST HIDDEN DEFECTS, AND ANY WARRANTIES ARISING FROM A COURSE OF DEALING, USAGE OR TRADE PRACTICE. TCP DOES NOT WARRANT THAT THE TCP SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE. NOTHING STATED OR IMPLIED BY TCP WHETHER THROUGH THE TCP SERVICES OR OTHERWISE SHOULD BE CONSIDERED LEGAL COUNSEL. TCP HAS NO RESPONSIBILITY TO NOTIFY CLIENT OF ANY CHANGES IN THE LAW THAT MAY AFFECT USE OF THE TCP SERVICES. ANY ORAL STATEMENT OR IMPLICATION BY ANY PERSON CONTRADICTING THE FOREGOING IS UNAUTHORIZED AND SHALL NOT BE BINDING ON TCP. CLIENT ACKNOWLEDGES THAT IN ENTERING INTO THIS AGREEMENT, CLIENT HAS RELIED UPON CLIENT'S OWN EXPERIENCE, SKILL AND JUDGMENT TO EVALUATE THE TCP SERVICES AND THAT CLIENT HAS SATISFIED ITSELF AS TO THE SUITABILITY OF SUCH SERVICES TO MEET CLIENT'S BUSINESS AND LEGAL REQUIREMENTS.

19. Indemnification.

19.1 Client hereby acknowledges and agrees that TCP may not be aware of all rights available to Client's Designated Users or Employees under all data protection regimes. Client, to the extent permitted by law, shall indemnify, defend and hold harmless TCP, its Affiliates, Subprocessors, officers, managers, directors, employees, agents, advisors and other representatives (the "TCP Indemnitees") from and against any lawsuit, liability, loss, cost or expense (including reasonable attorneys' fees) actually incurred or suffered by TCP Indemnitees of every kind and nature to the extent caused by or resulting from (i) any breach of a representation or warranty made by Client under this Agreement; or (ii) a third-party claim made against a TCP Indemnitee arising from or related to Client's failure to comply with any applicable domestic or foreign data protection laws or regulations. Client shall have the right to control any defense provided pursuant to this Section 19.1, provided, however, that Client shall not, without TCP's prior written consent, (A) enter into any settlement or compromise or consent to the entry of any judgment that does not include the delivery by the claimant or plaintiff to the applicable TCP Indemnitee of a written release from all liability in respect of such third party claim, or (B) enter into any settlement or compromise with respect to any third party claim that may adversely affect the applicable TCP Indemnitee other than as a result of money damages or other monetary payments that are indemnified hereunder.

19.2 TCP will indemnify, defend and hold harmless Client and its Affiliates (the "Client Indemnitees") from and against any lawsuit, liability, loss, cost or expense actually incurred or suffered by a Client Indemnitee of every kind and nature to the extent caused by or resulting from a third-party claim made against a Client Indemnitee that the TCP Technology infringes on any U.S. intellectual property right of a third party; provided,

however, that TCP is notified in writing of such claim promptly after such claim is made upon Client. TCP shall have the right to control any defense provided pursuant to this Section 19.2. In no event shall Client settle any such claim without TCP's prior written approval. If such a claim is made or if the TCP Technology, in TCP's opinion, is likely to become subject to such a claim, TCP may, at its option and expense, either (i) procure the right to continue using the TCP Technology or portion thereof, or (ii) replace or modify the TCP Technology or portion thereof so that it becomes non-infringing. If TCP determines that neither alternative is reasonably practicable, TCP may terminate this Agreement with respect to the portion of the TCP Technology infringing or alleged to infringe. TCP shall have no liability or obligation under this Section 19.2 if the claim arises from (i) any alteration or modification to the TCP Technology other than by TCP, (ii) any combination of the TCP Technology with other programs or data not furnished by TCP, or (iii) any use of the TCP Technology prohibited by this Agreement or otherwise outside the scope of use for which the TCP Technology is intended.

20. Liability Limitation. Except for claims arising out of Section 19.2 (TCP's Intellectual Property Indemnity) and Section 5 (Confidential Information), in no event shall TCP's aggregate liability, if any, including liability arising out of contract, negligence, strict liability in tort or warranty, or otherwise, exceed the sum of amounts paid by Client to TCP during the twelve (12) months immediately prior to the date of the claim.

21. Notices. Any notice or communication required or permitted to be given hereunder may be delivered by hand, deposited with an overnight courier, sent by email (provided delivery is confirmed), or U.S. Mail (registered or certified only), return receipt requested, to the address set forth on the initial page hereof.

22. Assignment. This Agreement shall not be assigned by either Party without the prior written consent of the other Party, which shall not be unreasonably withheld; provided, however, that either Party may, without the prior consent of the other, assign all of its rights under this Agreement to (i) such Party's parent company or a subsidiary of such Party, (ii) a purchaser of all or substantially all of such Party's assets related to this Agreement, or (iii) a third party participating in a merger, acquisition, sale of assets or other corporate reorganization in which such Party is participating. This Agreement shall bind and inure to the benefit of the Parties and their respective successors and permitted assigns.

23. Continuing Obligations. Those clauses the survival of which is necessary for the interpretation or enforcement of this Agreement shall continue in full force and effect in accordance with their terms notwithstanding the expiration or termination hereof, such clauses to include the following: (i) any and all warranty disclaimers, limitations on or limitations of liability and indemnities granted by either Party herein; (ii) any terms relating to the ownership or protection of intellectual property rights or Confidential Information of either Party, or any remedy for breach thereof; and (iii) the payment of taxes, duties, or any money to either Party hereunder.

24. Marketing. During the Term hereof, Client agrees that TCP may publicly refer to Client, orally and in writing, as a customer of TCP. Any other reference to Client by TCP requires the written consent of Client.

25. Force Majeure. Except for the obligation to make payments, neither Party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, terrorism, acts of God, epidemic, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or complete or partial failure of the Internet (not resulting from the actions or inactions of TCP), provided that the delayed Party: (i) gives the other Party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

26. Dispute Resolution. For any dispute, controversy or claims arising out of or relating to this Agreement or the breach, termination, interpretation or invalidity thereof or any Invoice, or Order Form, the Parties shall endeavor for a period of two (2) weeks to resolve the Dispute by negotiation. This period may be extended by mutual agreement of the Parties. In the event the Dispute is not successfully resolved, the Parties agree to submit the Dispute to litigation in a court of competent jurisdiction.

27. Waiver of Jury Trial. EACH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL ACTION, PROCEEDING, CAUSE OF ACTION, OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, AND APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY. EACH PARTY CERTIFIES AND ACKNOWLEDGES THAT (A) NO REPRESENTATIVE OF THE OTHER PARTY HAS REPRESENTED, EXPRESSLY OR OTHERWISE, THAT THE OTHER PARTY WOULD NOT SEEK TO ENFORCE THE FOREGOING WAIVER IN THE EVENT OF A LEGAL ACTION, (B) IT HAS CONSIDERED THE IMPLICATIONS OF THIS WAIVER, (C) IT MAKES THIS WAIVER KNOWINGLY AND VOLUNTARILY, AND (D) IT HAS BEEN INDUCED TO ENTER INTO THIS AGREEMENT BY, AMONG OTHER THINGS, THE MUTUAL WAIVERS AND CERTIFICATIONS IN THIS SECTION 27.

28. Class Action Waiver. THE PARTIES WAIVE ANY RIGHT TO ASSERT ANY CLAIMS AGAINST THE OTHER PARTY AS A REPRESENTATIVE OR MEMBER IN ANY CLASS OR REPRESENTATIVE ACTION, EXCEPT WHERE SUCH WAIVER IS PROHIBITED BY LAW OR DEEMED BY A COURT OF LAW TO BE AGAINST PUBLIC POLICY. TO THE EXTENT EITHER PARTY IS PERMITTED BY LAW OR COURT OF LAW TO PROCEED WITH A CLASS OR REPRESENTATIVE ACTION AGAINST THE OTHER, THE PARTIES AGREE THAT: (I) THE PREVAILING PARTY SHALL NOT BE ENTITLED TO RECOVER ATTORNEYS' FEES OR COSTS ASSOCIATED WITH PURSUING THE CLASS OR REPRESENTATIVE ACTION (NOT WITHSTANDING ANY OTHER PROVISION IN THIS AGREEMENT); AND (II) THE PARTY WHO INITIATES OR PARTICIPATES AS A MEMBER OF THE CLASS WILL NOT SUBMIT A CLAIM OR OTHERWISE PARTICIPATE IN ANY RECOVERY SECURED THROUGH THE CLASS OR REPRESENTATIVE ACTION.

29. Applicable Law; Jurisdiction; Limitations Period. This Agreement shall be construed under the laws of the State of Illinois, with regard to its principles of conflicts of law. To the extent permitted by law, no action, regardless of form, arising out of this Agreement may be brought by either Party more than one (1) year after the cause of action has arisen.

30. Counterparts; Facsimile Signatures. This Agreement may be executed in multiple counterparts, each of which, when executed and delivered, shall be deemed an original, but all of which shall constitute one and the same instrument. Any signature page of any such counterpart, or any email transmission thereof, may be attached or appended to any other counterpart to complete a fully executed counterpart of this Agreement, and any email transmission of any signature of a Party shall be deemed an original and shall bind such Party.

31. Miscellaneous. This Agreement constitutes the entire understanding of the Parties with respect to the subject matter of this Agreement and merges all prior communications, understandings, and agreements. This Agreement may be modified only by a written agreement signed by the Parties. In the case of any conflict between this Agreement and the Privacy Policy, the Privacy Policy shall control. The failure of either Party to enforce any of the provisions hereof at any time shall not be a waiver of such provision, any other provision, or of the right of such Party thereafter to enforce any provision hereof. If any provision of this Agreement is declared invalid or unenforceable, such provision shall be deemed modified to the extent necessary and possible to render it valid and enforceable. In any event, the unenforceability or invalidity of any provision shall not affect any other provision of this Agreement, and this Agreement shall continue in full force and effect and be construed and enforced as if such provision had not been included or had been modified as above provided.



TIMECLOCK PLUS,
LLC
1 TIMECLOCK DRIVE
SAN ANGELO, TX 76904

QUOTE # : Q045304

CONTRACT START DATE : 07/26/2025

CLIENT INFORMATION

Shipping Method:

Purchased for: Western Springs Fire Department
Bill To: Western Springs Fire Department

Contract Contact Name: Brian Scott

Contract Contact Email: bscott@wsprings.com

Billing Address: 4353 Wolf Rd
Western Springs, IL 60558-1416
United States

Billing Contact Name: Brian Scott

Billing Contact Email: bscott@wsprings.com

Billing Contact Phone: (708) 220-1933

BILLING TERMS

INITIAL TERM	RENEWAL TERM	PAYMENT TERM	PAYMENT METHOD
36 MONTHS	36 MONTHS	NET 30	CHECK

ITEM DESCRIPTION	PRICE PER UNIT	QUANTITY	CHARGE TYPE	ORDER TOTAL
ALADTEC SUBSCRIPTION - ANNUAL*	\$90.00	54	RECURRING	\$4,860.00

QUOTE EXPIRATION DATE : 05/07/2025

SUBTOTAL	\$4,860.00
TAXES	\$0.00
GRAND TOTAL	\$4,860.00
CURRENCY	USD

SPECIAL TERMS: ANNUAL TO 3 YEARS AGREEMENT // JULY 2025 - JULY 2028 // PAID ANNUALLY // UPTO 54 USER
LICENSES // ADDITIONAL USERS TO BE CHARGED AT STANDARD LIST PRICE
2025-26 : \$4,860
2026-27 : \$4,860
2027-28 : \$4,860

billing@tcpsoftware.com

+1 (325) 223-9500
Page 1 of 2

www.tcpsoftware.com

SERVICE TERMS & CONDITIONS

TimeClock Plus, LLC ("TCP"), a Delaware limited liability company, will provide Client and its authorized Employees and Users access to the Services during the Initial Service Term in accordance with the complete terms and conditions (collectively the "Licensing Agreement") found at <https://www.tcpsoftware.com/legal>

TCP reserves the right to modify the Licensing Agreement at TCP's sole discretion provided that changes shall not materially decrease the Services features and functionalities that Client has subscribed to during the then-current term. Should TCP make any modifications to the Licensing Agreement, TCP will post the amended terms on the applicable URL link and will update the "Last Updated Date" within such documents to notify Client of said changes.

This Order Form is entered into as of the Contract Start Date contained herein (the "Effective Date") by and between TimeClock Plus, LLC and the entity named in the Bill To section herein (the "Client"), and is subject to the Licensing Agreement. In the event of any conflict between the Order Form and the Terms and Conditions (as applicable), the terms of the Order Form shall control.

Client shall pay all fees or charges in accordance with those outlined on the Order Form. Except for cases of TCP breach, all fees are committed and non-cancelable during the term of the agreement.

The individuals executing this Agreement on behalf of each Party represent and warrant to the other Party that they are fully authorized and legally capable of executing this Agreement on behalf of such Party and that such execution is binding upon such Party.

Accepted by:

Client

TimeClock Plus, LLC

By: _____ By: _____

Name: _____ Name: _____

Title: _____ Title: _____

Exhibit "B"

**Rider to
Vendor Contract for Goods, Supplies and Services
(General Provisions)**

1. **Authority.** The Village, as a non-home rule Illinois Municipal Corporation, has the authority to enter into this Contract pursuant to the statutory authority and contracting powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/) and the Illinois Municipal Code (65 ILCS 5/).
2. **Taxes, Benefits and Royalties.** Each payment by the Village to the Vendor includes all applicable Federal, State and local taxes, fees, surcharges, license fees and tariffs of every kind and nature applicable to the Work, as well as all taxes, contributions, premiums, costs, royalties and fees arising from the use of, or the incorporation into, the Work of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty or fee are hereby waived and released by the Vendor.
3. **Compliance With Laws.** The Vendor represents and warrants that it will comply with all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. **Bonds.** If required, Bonds required to guarantee performance and payment for labor and material for the Work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the Work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Vendor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
5. **Payment and Liens.** If the rate of progress is satisfactory to the Village, payment requests will be submitted by the Vendor to the Village once a month during the progress of the Work for ninety percent (90%) of the value of the work done and in place at the date of the preparation of the payment estimate. Payment will be made to the Vendor once all required waivers of lien for material suppliers and subcontractors have been submitted to the Village. The waivers of lien will be for the amount of the current payment estimate, except for the final estimate where the waivers of lien shall be for the total contract amount. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this Contract the Village demands that the Vendor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by an affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
6. **Successors/Assigns.** This Contract shall enure to the benefit of and shall be binding upon the transferees, assigns, representatives, owners, insurers, agents, servants, employees, administrators and/or successors in interest of any kind whatsoever of the parties hereto. This Contract and the obligations it imposes upon the Vendor are not transferable by Vendor without the written consent of the Village, which may or may not be granted in its exclusive discretion.
7. **Severability.** In the event any term or provision of this Contract shall be held illegal, invalid, unenforceable or inoperative as a matter of law, the remaining terms and provisions of this Contract shall not be affected thereby, and each such term and provision shall be valid and shall remain in full force and effect.
8. **Entire Agreement.** This Contract and its Exhibits contain the entire agreement between the Parties hereto and supersedes any and all prior agreements and understandings, whether written or oral, and whether

formal or informal. In addition, this Contract embodies and merges the entire understanding between and among the Parties hereto, and any and all prior correspondence, conversations or memoranda relating to the subject matter stated herein are being merged herein and replaced hereby. This Contract may be modified or amended only by the mutual consent of the Parties and any such modification or amendment must be in writing, signed by the Parties and duly executed, otherwise it is void.

9. **Litigation and Venue.** The Parties agree that, for the purpose of any litigation relative to this Contract and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois or the United States District Court located in Chicago, Illinois, and the Parties consent to the jurisdiction of said Courts for any such action or proceeding. This Contract, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois.
10. **Applicable Laws and Regulations.** The Vendor agrees to comply with the following laws and to assist the Village in complying with the following laws: the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and all rules and regulations issued pursuant to the Act. All applicable provisions of Federal, State and local laws, including those regulations in regard to all applicable equal employment opportunity requirements, including without limitation Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101 et seq.). In addition, the Vendor agrees to comply with all applicable Federal laws and State laws and regulations including, but not limited to, the Illinois Prevailing Wage Act and such laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees. The Vendor agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and Federal and State statutes, and the Vendor further agrees to make all required withholdings and deposits therefor. Such requirements shall be included by the Vendor in all its contracts and agreements with any of its subcontractors. The Parties agree that the most recent of such State and Federal requirements will govern the administration of this Contract at any particular time. Likewise, new State and Federal laws, regulations, policies and administrative practices may be established after the date that this Contract has been executed and may apply to this Contract. The Vendor agrees to maintain full compliance with changing government requirements that govern or apply to its operation. Any complaint of such discrimination received by the Vendor shall be immediately forwarded to the Village. Further, the Vendor certifies that:
- a. The Vendor is the only person/entity interested in the above Contract as the sole principal named herein and that no other person/entity than herein mentioned has any interest in the Contract to be entered into; that this Contract is made without connection with any other person, company or parties submitting qualification information; and that it is in all respects fair and in good faith without collusion or fraud.
 - b. The Vendor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue nor is delinquent in the payment of any money owed to the Village.
 - c. The Vendor is not barred from contracting with any unit of the State of Illinois or local government, such as the Village, as a result of violating Section 33E-3 or 33E-4 of the Illinois Criminal Code.
 - d. The Vendor complies with the Illinois Drug Free Work Place Act.
 - e. The Vendor complies with the Equal Employment Opportunity Clause of the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights.
 - f. The Vendor complies with the Americans with Disabilities Act.
 - g. The Vendor states that any work to be performed by it or its contractors on Village-owned property shall be in a good and workmanlike manner and in accordance with all applicable Federal, State and county laws and regulations and the Village codes, ordinances and regulations, including but not limited to all local zoning ordinances and regulations, and other applicable codes.
 - h. The Vendor also agrees to require any subcontractor doing work under this Contract to agree to adhere to the requirements of this Section 10.
11. **Waiver.** The waiver of one Party of any breach of this Contract or the failure of one Party to enforce any provision hereof shall be limited to the particular instance and shall not operate to bar or be deemed a waiver of enforcing against other or future breaches.

12. **Time.** Time is of the essence with the performance of the Work covered by this Contract; however, the Vendor shall perform the Work in accordance with the terms and provisions set forth in the attached **Exhibit "A"**.

13. **Guaranties, Warranties and Representations.** The Vendor warrants and represents as follows:

- a. The prices for the goods, supplies, equipment and/or services are based on the Vendor's standard pricing schedule, are commercially reasonable and competitive prices for the industry, are not artificially inflated, and do not contain any premium or hidden charges, commitments or other undisclosed obligations.
- b. All Work shall be performed in a good workmanship manner consistent with industry standards and in accordance with the manufacturers' specifications and instructions.
- c. It will exercise the due care and diligence generally associated with the delivery and installation of the goods, supplies, equipment and/or services being provided under this Contract. Due care and diligence shall be applied to all phases of the Vendor's Work.
- d. It is authorized to sell and install the goods, supplies, equipment and/or services.
- e. The goods, supplies, equipment and/or services are of a good quality, fit for their intended use and purpose, and all express or implied warranties of any kind, including the warranty of merchantability, are in full force and effect and have not been waived.
- f. It shall transfer all third-party product warranties and guaranties relative to the goods, supplies, equipment and/or services.
- g. In addition to any other third-party warranty or guaranty, the Vendor shall provide a minimum one (1) year guaranty relative to any equipment and its components. In the event the Vendor's Invoice/Purchase Order provides for a longer guaranty, the longer guaranty shall control.
- h. The Vendor shall maintain a current, valid Village business license, and the Vendor shall post with the Village and keep on file and in force for the duration of this Contract a contractor's license bond in the amount required by the Village Code.

14. **Insurance.**

- a. **Insurance – Village.** The Village will not provide any form of insurance coverage, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability insurance, errors and omissions insurance, or professional liability insurance or other employee benefits for or on behalf of the Vendor relative to its performance of the Work under this Contract.
- b. **Insurance – Vendor.** The Vendor, at its own cost, shall provide all of its own insurance coverages as applicable to the Work being performed, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability and property insurance, errors and omissions insurance or professional liability insurance, employment practices liability insurance or other employee benefits for or on behalf of the Vendor relative to its performance of the Work under this Contract. The insurance coverages shall be written on the comprehensive form and as an "occurrence" policy. The minimum dollar amount of annual coverage for the general liability and property insurance, errors and omissions insurance or professional liability insurance and employment practices liability insurance shall be mutually agreed to by the Village Manager and the Vendor in writing, but in no case shall such dollar amount of coverages be less than:
 - i. Comprehensive General Liability – \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate
 - ii. Umbrella Coverage – \$1,000,000.00
 - iii. Property Damage – \$500,000.00 per occurrence
 - iv. Automobile Coverage - \$1,000,000.00 per occurrence
 - v. Errors and omissions insurance or professional liability: TBD by Village Manager
 - vi. Workers' Compensation – Statutory[adjustments to be made to the insurance coverage amounts based on type of use, in the Village Manager's discretion]

The Vendor shall furnish certificates of insurance, with premiums paid in full, prior to the Effective Date of this Contract, copies of which are incorporated herein and attached hereto as **Exhibit "C"** and made a part hereof. A copy of certificate(s) of insurance, insurance policies and endorsements shall contain the insurer(s) written confirmation that the nature, scope, duration and amount of insurance coverage meets

the requirements of this Contract and shall remain in effect for all aspects of the Work for both ongoing and completed operations. The Vendor agrees to have the Village of Western Springs and its officers, appointed and elected officials, President and Board of Trustees, employees, volunteers, attorneys, engineers and agents (the "Village Affiliates") expressly named as additional insureds on its insurance policies, in its endorsements and on its certificates related to the operation of the Special Event for the purposes stated herein. The Village shall have the right to approve the coverage and the carrier, which approval shall not be unreasonably withheld. All Certificate(s) of Insurance shall contain the following endorsement: "Should any of the above-described policies be canceled before the expiration date thereof, the issuing company shall serve thirty (30) calendar days prior written notice to the Village."

The Vendor's policy or policies of insurance shall specifically recognize and cover the indemnification obligations under this Contract. Said insurance shall provide that the insurance provided by the Vendor shall be primary and that any provision of any contract of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the Vendor's insurance. In the event of the cancellation of any insurance policy required herein, or upon the Vendor's failure to procure said insurance, the Village shall have the right to immediately terminate this Contract. The insurance coverage of the Vendor shall be primary to the Village's own insurance. Notwithstanding any provision in this Contract to the contrary, the Vendor's obligations in this Section 14 shall survive the termination of this Contract.

15. **Indemnification.** To the fullest extent permitted by Illinois law, the Vendor shall indemnify, defend and hold harmless the Village and each of its officers and officials, agents, attorneys, employees, engineers, volunteers and representatives (collectively, the "Village Affiliates") from all claims, demands, lawsuits, actions, costs (including litigation expenses and Village attorney fees) of any kind, caused by, resulting from, arising out of or occurring in connection with the Vendor's performance of the Work under this Contract, but only to the extent caused by the negligent act, misconduct or omission of the Vendor or anyone or entity directly or indirectly employed by the Vendor for whose acts Vendor may be liable.

Waiver and Assumption of Liability. The Vendor assumes all liability for personal injuries or illness of any kind or death that might occur to himself/herself/itself while acting under this Contract. The Vendor assumes all liability and responsibility for his/her/its personal property while performing any Work under this Contract. Notwithstanding any provision in this Contract to the contrary, the Vendor's obligations in this Section 15 shall survive the termination of this Contract.

No Personal Liability. No appointed official, agents, attorneys, employees, volunteers and representatives of the Village or any of its local government members shall be personally liable, in law or in contract, to the Vendor as the result of the execution of this Contract. Notwithstanding any provision in this Contract to the contrary, the operation of this Section 15 shall survive the termination of this Contract.

16. **Default and Termination.** This Contract is subject to termination by the Village or the Vendor upon forty-eight (48) hours prior written notice should the other fail to perform its obligations hereunder. The written notice of default shall specify the nature and type of default and shall be delivered to the alleged defaulting Party at the address listed below. The Party in default shall have twenty-four (24) hours within which to cure the default. In the event of any termination by the Village, the Vendor will be paid for all actual services rendered, which are accepted by the Village as being in conformance with this Contract, through the date of termination. In the event of termination of this Contract by the Village for nonperformance by the Vendor, the Village shall not be obligated to pay for any of the equipment or professional services or other related costs and expenses of the Vendor that relate to that portion of this Contract that the Vendor fails, refuses or is unable to perform or complete. In the event of default or termination for nonperformance, the Village reserves all of its legal rights and remedies to seek damages of any kind from the Vendor, and no provision limiting liability or damages found elsewhere in this Contract or in Exhibit "A" shall be valid or enforceable.

17. **Notice.** All notices required to be delivered hereunder shall be in writing and shall be deemed sufficient if: (a) personally delivered, (b) sent by facsimile, (c) sent by a nationally recognized overnight courier, or (d) sent by certified mail, return receipt requested, postage prepaid and addressed to the Parties to this

Contract at the addresses set forth below or at such other addresses as may be designated by the Parties in writing. Notices personally delivered and sent by overnight courier shall be deemed delivered on the date of receipt. Notices mailed by certified mail shall be deemed received on the date of receipt or refusal to accept delivery as evidenced by the return receipt. Notices served by facsimile machine shall also require that copies of the notice and proof of transmission be sent by regular mail on the date of transmission, and notice shall be deemed received on the actual date of receipt of the facsimile.

If to Village:

Village Manager
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558

If to Vendor:

President/Authorized Corporate Officer
Current Business Address

18. Independent Contractor. The Vendor is retained by the Village only for the purposes and to the extent set forth in this Contract, and the Vendor's relationship to the Village shall, during the term of this Contract and period of its Work hereunder, be that of an independent contractor based on the following: (a) this Contract is a non-exclusive, independent contractor arrangement; (b) the Vendor, in its discretion, is free to set its schedule regarding the performance of the Work, provided such scheduling and performance of the Work results in the timely and efficient delivery of the Work without interruption of the Village's and its employees' ability to perform their functions and duties; (c) the Vendor will utilize a high level of skill necessary to perform the Work; (d) the Vendor shall not be considered as having Village employee status, nor shall the Village make any deductions or withhold any sums for the payment of any and all applicable Federal, State, local and other taxes, income taxes or FICA taxes; (e) the Vendor shall not be entitled to receive or participate in any employee plans, benefit programs, retirement plans or related employee benefit arrangements or distributions by the Village pertaining to or in connection with any pension or retirement plans, or any other benefits for the regular employees of the Village; (f) the Vendor shall file all necessary tax returns (Federal, State, county and local) and to make such required deductions and pay all income tax, social security, and any and all other taxes due as an independent contractor in its profession; (g) the Vendor is ineligible to file a claim for unemployment compensation benefits or for workers compensation benefits against the Village and agrees not to file any such claims in the event this Contract is terminated or if it or any of its employees are injured performing any Work; (h) the Vendor agrees to assume all risk of death, illness and injury relative to performing any Work under this Contract; (i) the Vendor shall provide all of its own equipment required for the performance of the Work under this Contract; (j) the Vendor shall retain the right to perform services for others during the term of this Contract so long as the Work: (i) is not inconsistent or incompatible with the Vendor's obligations under this Contract; or (ii) does not violate any provisions of this Contract; (k) the Vendor and its employees shall maintain all applicable certifications, licensure and training as required for its area of expertise and promptly provide copies of such documents upon request by the Village; (l) this Contract shall not render the Vendor, or any its employees, an employee, partner, agent of, or joint venturer with the Village for any purpose; and (m) The Vendor shall comply with the Village's Non-Harassment / Discrimination Policy, a copy of which is incorporated herein by reference.

Exhibit "C"

Certificates of Insurance

(attached)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Higginbotham Insurance Agency, Inc.
500 W. 13th Street
Fort Worth TX 76102

CONTACT NAME: Morayma Gonzalez
PHONE (A/C, No, Ext): 817-336-1197 **FAX (A/C, No):** 817-347-6981
E-MAIL ADDRESS: mgonzalez@higginbotham.com

License#: 2081754
TCPSOFT-01

INSURED
TCP Hawker Holdings, TimeClock Plus, LLC, Aladtec LLC,
Humanity.com LLC, TimeCo Systems LLC,
WhenToWork LLC
1 Time Clock Drive
San Angelo TX 76904

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hartford Fire Insurance Company	19682
INSURER B : Trumbull Insurance Company	27120
INSURER C : Hartford Casualty Insurance Company	29424
INSURER D : Indian Harbor Insurance Company	36940
INSURER E : Crum & Forster Specialty Insurance Company	44520
INSURER F : Twin City Fire Insurance Company	29459

COVERAGES**CERTIFICATE NUMBER:** 738442418**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		46JUNAW9LX6	4/15/2025	4/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		46JENBL0CB0	4/15/2025	4/15/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000		46XHUAUW9P8R	4/15/2025	4/15/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
F	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☒ N/A		46WEAW9LWS	4/15/2025	4/15/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D E	Technology E & O/Cyber EXCESS TECHNOLOGY E&O/CYBER		MTP9046254 02 EOL-241207	4/15/2025 4/15/2025	4/15/2026 4/15/2026	Limit Limit \$5,000,000 \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability and Automobile Liability policies include a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

The General Liability, Automobile Liability and Workers' Compensation policies include a blanket automatic waiver of subrogation endorsement that provides this feature to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such provision.

The General Liability and Automobile Liability policy includes a blanket Primary & Non-Contributory endorsement that applies to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such provision.
See Attached...

CERTIFICATE HOLDER**CANCELLATION**

Village of Western Springs
740 Hillgrove Avenue
Western Springs, IL 60558

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Higginbotham Insurance Agency, Inc.		NAMED INSURED TCP Hawker Holdings, TimeClock Plus, LLC, Aladtec LLC, Humanity.com LLC, TimeCo Systems LLC, WhenToWork LLC 1 Time Clock Drive San Angelo TX 76904
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

The General Liability policy includes a blanket notice of cancellation to certificate holders endorsement that provides for 30 days' advance notice of cancellation of the policy to be provided to the certificate holder by the company other than for nonpayment of premium and 10 days' notice of cancellation of the policy to be provided to the certificate holder by the company after the policy is canceled for nonpayment of premium, in either such case, only when there is a written contract between the named insured and the certificate holder that requires such provision. Notice is sent to certificate holders with mailing addresses on file with the agent or the company. The endorsement does not provide for notice of cancellation if the named insured requests cancellation.

Umbrella is follow-form.

ACKNOWLEDGEMENT

STATE OF TEXAS COUNTY)
) SS
OF TOM GREEN)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Derek McIntyre, **President or Authorized Corporate Officer** of TimeClock Plus, LLC, [insert name], is personally known to me to be the same person whose name is subscribed to the foregoing Contract, and that she/he appeared before me this day in person and severally acknowledged that she/he signed and delivered the said Contract pursuant to authority given for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this 29th day of May, 2025.

Commission expires 09/22, 26.

Kayla Hayzore
Notary Public



RESOLUTION NO. 25-_____

VOTE: _____

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

DATE: June 16, 2025.

OTHER: None.

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A VENDOR CONTRACT FOR GOODS, SUPPLIES AND SERVICES WITH TIMECLOCK PLUS, LLC AND ITS ATTACHED EXHIBIT "A" (TCP SERVICES AGREEMENT) AND EXHIBIT "B" (RIDER) FOR USE OF TIMECLOCK PLUS, LLC'S COMPUTER SOFTWARE AND TECHNOLOGY.

WHEREAS, the President and Board of Trustees of the Village of Western Springs (the "Village") desire to enter into a Vendor Contract for Goods, Supplies and Services (the "Contract") with TimeClock Plus, LLC. of San Angelo, Texas (the "Vendor") for the purpose of performing, providing, delivering, supplying and/or installing certain goods, supplies and services by the Vendor (the "Work") for the benefit of the Village, as set forth in the Contract, which is attached hereto as Exhibit "1" and made a part hereof; and

WHEREAS, the Work is subject to the terms and conditions set forth in the Contract as well as the terms set forth in the Vendor's Services Agreement (the "Services Agreement"), which is dated June 16, 2025, and the terms set forth in the Rider to Contract (General Provisions). The Services Agreement is attached to the Contract as Exhibit "A" and the Rider to Contract is attached to the Contract as Exhibit "B". The Village's approval of the Contract is for a three-year term; and

WHEREAS, the Vendor desires to enter into the Contract and agrees to perform the Work set forth in the attached Contract in exchange for payment of \$4,860.00 yearly, for three (3) years. If the Village requests additional services beyond the agreed upon scope of work described as the "Work" in the Contract, then those extra services shall be charged at the hourly rates or charges set forth in the schedule of rates and charges in the Contract or shall be mutually agreed to in writing by the Village and the Vendor and approved as an addendum to the Contract; and

WHEREAS, at an open, public meeting held on June 10, 2025, the Public Health and Safety Committee (the "Committee") reviewed the terms of the Contract and the Proposal and received input from the Village staff, and provided an opportunity for public input on the matter, and then the Committee favorably recommended that the Village Board approve the Contract; and

WHEREAS, at an open public meeting held on June 16, 2025, the President and Board of Trustees of the Village of Western Springs reviewed and discussed the Contract and the Proposal, and the Committee's recommendation, and received input from the Village staff and provided an opportunity for public input. At its June 16, 2025 meeting, the President and Board of Trustees accepted the Committee's recommendation to approve and enter into the Contract; and

WHEREAS, the President and Board of Trustees of the Village of Western Springs are authorized under the applicable provisions of the Illinois Municipal Code (65 ILCS 5/), and the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10(a) (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970 and the Intergovernmental Cooperation Act (5 ILCS 220), to enter into the Contract, and further find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public to enter into the Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Contract and Other Related Documents. The President and Board of Trustees of the Village of Western Springs approve and authorize the execution of the Contract (**Exhibit "1"**), attached hereto and made a part hereof, and authorize and direct the Village President and Village Clerk of the Village of Western Springs, or their designees, to execute the final version of the Contract, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney. The Board of Trustees further authorize and direct the Village President and the Village Clerk, or their designees, to execute such other documents as are necessary to fulfill the Village's obligations under the Contract.

SECTION 3: Approval of Financial Obligations and Other Necessary Actions. The President and Board of Trustees further approve and authorize the expenditure of Village funds and/or other available funds to pay for the Village's financial obligations under the Contract, and also authorize and direct the Village Manager and the Village Attorney, or their designees, to take all necessary actions to comply with the Village of Western Springs' obligations under the attached Contract.

SECTION 4: Delivery of Signed Documents. The President and Board of Trustees of the Village direct the Village Clerk's Office to forward a certified copy of this Resolution and a fully executed copy of the Contract to the Vendor for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois on a roll call vote at a Special Meeting thereof held on the 16th day of June, 2025, and approved by me as Village President, and attested by the Village Clerk on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Exhibit "1"

**VENDOR CONTRACT FOR GOODS, SUPPLIES AND SERVICES
WITH TIMECLOCK PLUS, LLC FOR THE USE OF COMPUTER SOFTWARE AND TECHNOLOGY**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, the Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A VENDOR CONTRACT FOR GOODS, SUPPLIES AND SERVICES WITH TIMECLOCK PLUS, LLC AND ITS ATTACHED EXHIBIT "A" (TCP SERVICES AGREEMENT) AND EXHIBIT "B" (RIDER) FOR USE OF TIMECLOCK PLUS, LLC'S COMPUTER SOFTWARE AND TECHNOLOGY.

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Special Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this ___ day of June, 2025.

Edward Tymick, Village Clerk

VENDOR CONTRACT FOR GOODS, SUPPLIES AND SERVICES

This Vendor Contract for Goods, Supplies and Services is entered into between the Village of Western Springs, an Illinois municipal corporation (the "Village"), and TimeClock Plus, LLC (the "Vendor"), and is dated as of _____, 2025 (the "Contract"). The Village and the Vendor are at times referred to below individually as a "Party" and collectively as the "Parties".

IN CONSIDERATION of the mutual promises, performance of certain obligations and payment of financial consideration by the Parties, as set forth below and in the attachments to this Contract, the Vendor agrees to perform the services, as defined below, and the Village agrees to pay for the services as set forth in this Contract.

1. **Contract.** This Contract shall incorporate and include the following exhibits:
 - a. Vendor's Invoice, Purchase Order or Agreement, or similarly titled document, (the "Vendor's Services Agreement"), which describes the certain goods, supplies and services to be performed, provided, delivered, supplied and/or installed by the Vendor (the "Work") for the benefit of the Village, which is dated _____, 2025 (Invoice or Purchase Order No. _____), and a true and correct copy of said Vendor's Services Agreement is attached hereto as **Exhibit "A"**; and
 - b. Rider to Contract (General Provisions), which is attached hereto as **Exhibit "B"** and which contains certain "General Provisions" that constitute additional terms and conditions applicable to this Contract and to the Parties.
2. **Incorporation of Exhibits; Priority of Documents.** The Exhibits attached to this Contract are incorporated herein and made a part of this Contract. Where there is a conflict or inconsistency between the language in this Contract and any Exhibit, the language of this Contract shall supersede and control, but only to the extent that the language in this Contract is more restrictive in that it provides the Village with greater protections and/or benefits. Where there is a conflict or inconsistency between the language in **Exhibit "A"** (Vendor's Services Agreement) and **Exhibit "B"** (Rider to Contract - General Conditions), the language of **Exhibit "B"** (Rider to Contract - General Conditions) shall supersede and control, but only to the extent that the language therein is more restrictive in that it provides the Village with greater protections and/or benefits.
3. **Provision of the Goods, Supplies, Equipment and/or Services.** The Vendor agrees to perform, provide, deliver, supply and/or install all of the goods, supplies and/or services as set forth in the Vendor's Services Agreement attached as **Exhibit "A"**.
4. **Payment to Vendor.** Provided that the Vendor performs in accordance with the terms and provisions of this Contract, the Village agrees to pay the Vendor for the goods, supplies and/or services at the stated prices and pursuant to the payment schedule (if any) set forth in the Vendor's Services Agreement attached as **Exhibit "A"** or as set forth below in this Section 4; however, the financial payments and any penalties associated with late payments due under the Contract shall be paid by the Village only in accordance with the Local Government Prompt Payment Act (50 ILCS 505/).

- a. ~~The following **Alternate Payment Schedule** has been agreed to by the Parties:~~
 - i. ~~_____ % payment of the Total Contract Price payable to the Vendor at the time of execution of this Contract or the date of the Notice to Proceed;~~

- ii. _____% payment of the Total Contract Price payable to the Vendor upon written proof from the Vendor and Village verification of completion of 50% of the Work;
- iii. _____% payment of the Total Contract Price upon written proof from the Vendor and Village verification of completion of 75% of the Work; and
- iv. _____% payment of the Total Contract Price upon written proof from the Vendor and Village verification of completion of 90% of the Work; and
- v. 10% of the Total Contract Price held by the Village as retention and payable to the Vendor upon written proof from the Vendor and Village verification of completion 100% completion of the Work. Depending on the type of Work, partial and final lien waivers may be required by the Village in order to release payments.

5. ~~Notice to Proceed With the Work.~~ The Vendor shall commence work under this Contract upon issuance of written Notice to Proceed from the Village delivered to the Vendor and shall complete the Work within _____ (____) calendar days from the date of the Notice to Proceed or as otherwise stated in the Vendor's Invoice/Purchase Order.

6. **Independent Contractor Status; Reporting.** The Vendor is an IRS Form 1099 independent contractor and not an employee of the Village. **To comply with the employer reporting requirements of Public Act 103-0343 (amendments to the Illinois Unemployment Insurance Act regarding the Directory of New Hires, 820 ILCS 405/1801.1), upon execution of this Contract, the Village shall submit the Vendor's name and required information to the Illinois Department of Employment Security.**

7. **Effective Date.** After this Contract has been signed by the Vendor, this Contract shall be deemed dated and become effective on the date that the Village President or the Village Manager signs this Contract.

IN WITNESS WHEREOF, the signatories below, pursuant to properly issued authority, have signed this Contract, which shall become effective on the date that the Village President or Village Manager signs this Contract.

VILLAGE OF WESTERN SPRINGS

By: _____
Name: _____
Village President or Manager

Date: _____, 2025.

ATTEST:

By: _____
Name: _____
Village Clerk

Date: _____, 2025.

VENDOR: _____

By: _____
Name: _____
Authorized Corporate Officer

Date: _____, 2025.

NOTARY PUBLIC

By: _____

Date: _____, 2025.

SEAL / STAMP

Exhibit "A"

Vendor's Invoice, Purchase Order and Agreement dated _____, 2025
(Invoice or Purchase Order No. _____)



TCP Services Agreement

THIS TCP SERVICES AGREEMENT (the "Agreement") is entered into as of _____ ("Effective Date"), by and between **TimeClock Plus, LLC**, a Delaware limited liability company with its principal office located at 1 Time Clock Drive, San Angelo, TX 76904 ("TCP"), and Village of Western Springs, with its principal office located at 740 Hillgrove Avenue, Western Springs, IL 60558 ("Client").

WHEREAS TCP and Client (the "Parties") desire to enter into this Agreement for the provision of hosted services by TCP to Client, as provided herein.

NOW, THEREFORE, in reliance on the mutual covenants, promises, representations, and agreements set forth herein, the Parties agree as follows:

1. Definitions.

1.1 "Active License" means an Employee or Designated User that has not been marked as either terminated or suspended within TCP Services for whom Client is required to pay a fee under this Agreement.

1.2 "Affiliate" means any parent or subsidiary corporation, and any corporation or other business entity controlling, controlled by, or under common control with a Party.

1.3 "Biometric Data" means any information based on an individual's retina or iris scan, fingerprint, voiceprint, or scan of hand or face geometry, which is used to identify an individual, regardless of how it is captured, converted, stored, or shared.

1.4 "Client Data" means all of Client's data processed or stored by or transmitted to TCP in connection with the TCP Services, including, without limitation, all Personal Data contained therein.

1.5 "Designated User" means an individual Employee who is authorized by Client to access the administrative features of the TCP Services, and whose Personal Data may be processed or stored by or transmitted to TCP in connection with the TCP Services.

1.6 "Employee" means Client's individual employee, manager, administrator, worker, consultant, substitute, or contractor.

1.7 "Hardware Support and Maintenance Agreement" means any agreement that extends services to current TimeClock Plus terminals, clocks, and biometric devices, and maintenance releases for related products purchased or licensed by the Client from TCP or a registered reseller, as applicable.

1.8 “Initial Term” has the meaning set forth in Section 10.

1.9 “Monthly License Fee” means TCP’s then current fees applicable for each of Client’s Active Licenses based on the aggregated Permissions to access and use the TCP Services measured over the course of each calendar month, as outlined on an invoice or Order Form. This fee may be prorated during the first month of the Initial Term and prorated for the last month of the Initial Term.

1.10 “Order Form” means a written document, including, but not limited to, a TCP issued invoice, a TCP issued order form, or a Client issued purchase order, which has been mutually agreed upon and executed by the Parties for ordering products and/or services, and which expressly incorporates the terms of this Agreement.

1.11 “Permissions” means the permission(s) granted to Client’s Employees to access features within TCP Services, as outlined on an invoice or Order Form. Permissions are applied within the TCP Services by Client’s Designated Users.

1.12 “Personal Data” means any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular Employee or Designated User.

1.13 “Privacy Policy” means TCP’s Global Data Privacy Policy located at <https://www.tcpsoftware.com/legal>, as updated from time to time.

1.14 “Service Level Agreement” means the Service Level Agreement that serves as an addendum to this Agreement. The Service Level Agreement is located at <https://www.tcpsoftware.com/legal>, as updated from time to time.

1.15 “Subprocessor” means any third-party entity that processes Personal Data on behalf of TCP and to which TCP discloses Personal Data for a business purpose pursuant to a written contract, provided that the contract prohibits such entity from retaining, using, or disclosing the Personal Data for any purpose other than for the specific purpose of performing the services identified in such contract.

1.16 “Supported Hardware” means any hardware purchased or leased from TCP that is coverable under a Hardware Support and Maintenance Agreement located at <https://www.tcpsoftware.com/legal>, as updated from time to time.

1.17 “TCP Services” means the TCP software application(s) hosted by TCP in accordance with TCP’s then-current hosting environment, any associated documentation, and any ancillary services described in this Agreement or an Order Form.

1.18 “TCP Technology” means the computer hardware, software, and other tangible equipment and intangible computer code contained therein used by TCP in the provision of the TCP Services.

1.19 “Term” has the meaning set forth in Section 10.

1.20 “Use Fees” means the fees set forth on the applicable invoice or Order Form, including, but not limited to, Monthly License Fees and Hardware Support and Maintenance Agreement Fees.

2. Delivery of Services.

2.1 TCP Services. Subject to the terms and conditions of this Agreement and the Privacy Policy, TCP grants to Client, its Affiliates and their Designated Users a limited, non-transferable (except in compliance with Section 22), nonexclusive right and subscription license to access and use the TCP Services during the Term only for the internal business purposes of processing, storing, and maintaining Client Data. TCP shall provide to Client the TCP Services during the Term in accordance with the terms and conditions of this Agreement, the Privacy Policy, the Service Level Agreement, the Hardware Support and Maintenance Agreement (if applicable), and any additional terms outlined in an Order Form.

2.2 Client Responsibilities. Client’s use of the TCP Services is subject to the terms of this Agreement, the Privacy Policy, the Service Level Agreement, the Hardware Support and Maintenance Agreement (if applicable), and any additional terms outlined in an Order Form. The aforementioned documents are available to view at <http://www.tcpsoftware.com/legal>.

2.2.1 Access. Client is responsible for maintaining the confidentiality of Client’s account and password and for restricting access to its computer systems, and Client agrees to accept responsibility for all activities that occur under Client’s account or password, including but not limited to any acts or omissions by Designated Users. Client shall inform each Designated User of the terms and conditions governing such Designated User’s use of the TCP Services as set forth herein and shall cause each Designated User to comply with such terms and conditions.

2.2.2 Restrictions on Use. Client acknowledges and agrees that Client will not use the TCP Services for the benefit of any third party. Client agrees not to, not to attempt to, nor allow any third party to: (i) use the TCP Services in any manner that could damage, disable, overburden, or impair TCP’s servers or networks or interfere with any other party’s use and enjoyment of the TCP Services; (ii) attempt to gain unauthorized access to any services, user accounts, computer systems, or networks through hacking, password mining, or any other means; (iii) copy, distribute, rent, lease, lend, sublicense, transfer the TCP Services, make the TCP Services available to any third party, or use the TCP Services on a service bureau or time sharing basis, (iv) decompile, reverse engineer, or disassemble the TCP Services or otherwise attempt to reconstruct or discover any source code, underlying ideas, algorithms, file formats, or programming interfaces of the TCP Services, (v) create derivative works based on the TCP Services; (vi) modify, remove, or obscure any copyright, trademark, patent, or other notices or legends that appear on the TCP Services or during the use and operation thereof; (vii) publicly disseminate performance information or analysis (including benchmarks) relating to the TCP Services; or (viii) use the TCP Services in a manner which violates or infringes any laws, rules, regulations, third party intellectual property rights, or third party privacy rights. Client may not use any automated means, including agents, robots, scripts, or spiders to access or manage the TCP Services, except solely to the extent as may be specifically

enabled and authorized by TCP in writing. TCP may take any legal and technical measures to prevent the violation of this provision and to enforce this Agreement.

2.3 Third Party Services.

2.3.1 Client may require the TCP Services to interoperate with platforms or other online services operated by third parties ("Third-Party Platforms") pursuant to an agreement between TCP and the operators of such Third-Party Platforms, an agreement between Client and the operators of such Third-Party Platforms, or through application programming interfaces ("APIs") or other means of interoperability which are generally made available by such operators.

2.3.2 As applicable, Client hereby grants TCP the limited right to access such Third-Party Platforms with Client's credentials and on behalf of the Client in connection with the performance of the TCP Services. Client acknowledges and agrees that TCP's agreements with the operators of such Third-Party Platforms and the terms governing the use of APIs may be modified, suspended, or terminated at any time, and TCP shall have no liability with respect to any such modification, suspension, or termination. Client is responsible for ensuring that its use of the TCP Services in connection with any Third-Party Platform, and TCP's access to such Third-Party Platforms on Client's behalf, complies with all agreements and terms applicable to such Third-Party Platform.

2.4 Client Data.

2.4.1 General. Client hereby grants TCP a worldwide, royalty-free, non-exclusive, limited license to use, host, copy, transmit, display, modify, and create derivative works of Client Data for the express purpose of providing the TCP Services. Client acknowledges and agrees that it will determine the means and purposes of processing Client Data and that TCP acts solely as a service provider that processes Client Data on behalf of and at the direction of Client for the sole purpose of performing the TCP Services under this Agreement. Client is responsible for ensuring that all Designated Users who provide instructions to TCP on Client's behalf are authorized. Client shall have sole responsibility for the accuracy, quality, content, legality, and use of Client Data and the means by which any Personal Data is obtained from Designated Users and Employees and transferred to TCP, and Client is solely responsible for any transfer of Personal Data to any third-party data controller or data processor (e.g., human resources or payroll application), and TCP shall have no liability in connection therewith. Client agrees to implement data protection-related procedures that will not be less protective than those imposed on TCP by this Agreement and the Privacy Policy.

2.4.2 Restrictions on TCP's Processing of Client Data. TCP is expressly prohibited from processing any Client Data for any purpose other than for the specific purpose of performing the TCP Services unless requested by Client or required by applicable law. TCP is prohibited from selling Personal Data under any circumstances and for any purpose. No other collection, use, disclosure, or transfer (except to Subprocessors in accordance with Section 22) of Client Data is permitted without Client's express prior written instruction. TCP acknowledges and agrees that it understands and will comply with each of the restrictions and obligations set forth in this Section 2.4.2.

2.4.3 Subprocessors. TCP has appointed Subprocessors for the purpose of providing data hosting and security services. Client acknowledges and agrees that Subprocessors may process Client Data in accordance with the terms of this Agreement, the Privacy Policy and any Order Form. TCP's agreements with its Subprocessors impose data protection-related processing terms on such Subprocessors that are no less protective than the terms imposed on TCP in this Agreement and the Privacy Policy. The Privacy Policy contains an overview of the categories of Subprocessors involved in the performance of the relevant TCP Services. The appointment of a Subprocessor to perform part or all the TCP Services hereunder shall not relieve TCP of any liability under this Agreement.

3. Data Security.

3.1 Security Standards.

3.1.1 TCP shall implement reasonable security procedures consistent with industry standards to protect Client Data from unauthorized access, including without limitation (i) industry-standard encryption of data at rest within TCP's data centers; (ii) web application firewalls; (iii) virus detection and anti-virus software; (iv) authentication techniques, such as user names and passwords, or authorization formats, which limit access to particular TCP personnel; and (v) additional security controls consistent with SOC 2 Type II reporting standards.

3.1.2 The Parties shall implement administrative, technical and physical security procedures consistent with industry standards and applicable data protection laws to protect Client Data from unauthorized access, including by adopting access policies that prevent the internal sharing or inadvertent communication of login credentials.

3.1.3 Client is responsible for reviewing the information made available by TCP relating to data security and making an independent determination as to whether the TCP Services meet Client's requirements and obligations under applicable data protection laws. Client acknowledges that data security measures taken by TCP are subject to technical progress and development and TCP may update or modify such security measures from time to time, provided that such updates and modifications do not result in the degradation of the overall security of the TCP Services.

3.2 Security Breach Notifications. TCP will promptly report to Client any unauthorized access to Client Data within TCP's or its Subprocessors' systems upon discovery and in accordance with applicable data breach notification laws. TCP will use diligent efforts to promptly remedy any breach of security that permitted such unauthorized access. TCP's notification of or response to any security incident under this Section 3.2 shall not be construed as an acknowledgment by TCP of any fault or liability with respect to such security incident.

3.3 Data Backup and Retention. TCP shall undertake commercially reasonable efforts to backup Client Data with a restore point objective of twenty-four (24) hours. Client Data shall be backed up and retained in accordance with TCP's retention policy as set forth in the Privacy Policy.

4. Data Privacy. TCP will process Employee Personal Data in accordance with the terms of this Agreement, the Privacy Policy and all applicable data protection laws. Client must maintain its own data collection, disclosure, retention, and storage policies in compliance with applicable law.

4.1 Biometric Data. To the extent that Client collects, captures, stores, or otherwise uses Biometric Data relating to an individual, Client must (i) first inform the individual from whom Biometric Data will be collected, in writing and prior to collecting his or her Biometric Data, that Biometric Data is being collected, stored, and/or used; (ii) indicate, in writing, the specific purpose(s) (which may not be other than employment-related purposes) and length of time for which Biometric Data is being collected, stored, and/or used; and (iii) receive a written release from the individual (or his or her legally authorized representative) authorizing the Client, TCP, TCP's third-party service providers (who are subject to restrictions no less restrictive than those imposed on TCP herein) to collect, store, and/or use the Biometric Data and authorizing the Client to disclose such Biometric Data to TCP and TCP's third-party service providers

4.2 Requests. Client agrees to adopt a commercially reasonable policy for managing data requests from Designated Users and Employees, which policy shall safeguard the rights of such data subjects and respect the original purpose of such data collection. Client, as the Party which determines the means and purposes for processing Client Data, shall be responsible for receiving, investigating, documenting, and responding to all Designated User and Employee requests for inspection or erasure of Personal Data.

4.3 Assistance. If Client receives a request from a Designated User or Employee to exercise such individual's rights under applicable data protection laws, and Client requires TCP's assistance to respond to such request in accordance with applicable data protection laws, TCP shall assist the Client by providing any necessary information and documentation that is under TCP's control. TCP shall be given reasonable time to assist the Client with such requests in accordance with applicable law.

4.4 Client's Privacy Policy. Where required by law, Client agrees to adopt a privacy policy in alignment with this Agreement and all applicable laws governing the collection, use, transfer and retention of Personal Data. Client agrees to provide TCP, upon reasonable request, Client's adopted privacy policy.

5. Confidential Information.

5.1 Each Party (the "Receiving Party") acknowledges that it will have access to certain confidential information of the other Party (the "Disclosing Party") concerning the Disclosing Party's business, plans, customers, software, technology and products, other information held in confidence by the Disclosing Party, and Personal Data. In addition, a Disclosing Party's confidential information will include (i) all information in tangible or intangible form that is marked or designated as confidential or that, under the circumstances of its disclosure, should be considered confidential, and (ii) the TCP Technology and related algorithms, logic, design, specifications, and coding methodology, and to the extent permitted by law, the terms and conditions of this Agreement, but not its existence (all of the foregoing being referred to as "Confidential Information").

5.2 The Receiving Party agrees that it will not use in any way, for its own account or the account of any third party, except as expressly permitted by, or required to achieve the purposes of, this Agreement, nor disclose to any third party (except as required by law or to that party's attorneys, accountants and other advisors as reasonably necessary), any of the Disclosing Party's Confidential Information, and will take reasonable precautions to protect the confidentiality of such Confidential Information in at least the same manner as is necessary to protect its own Confidential Information and in accordance with applicable data protection laws. To the extent that the Receiving Party is permitted to retransmit any Confidential Information it receives from the Disclosing Party, the mode of retransmission must be at least as secure as the mode by which the Disclosing Party transmitted the Confidential Information to the Receiving Party.

5.3 Information will not be deemed Confidential Information hereunder if such information: (i) is known to the Receiving Party prior to receipt from the Disclosing Party, whether directly or indirectly, from a source other than one having an obligation of confidentiality to the Disclosing Party; (ii) becomes known (independently of disclosure by the Disclosing Party) to the Receiving Party, whether directly or indirectly, from a source other than one having an obligation of confidentiality to the Disclosing Party; (iii) becomes publicly known or otherwise ceases to be secret or confidential, except through a breach of this Agreement by the Receiving Party; or (iv) is independently developed by the Receiving Party without use of or reference to the Confidential Information.

6. Cooperation With Authorities. If either Party is requested to disclose all or any part of any Confidential Information under a subpoena or inquiry issued by a court of competent jurisdiction or by a judicial or administrative agency or legislative body or committee, the Receiving Party shall (i) immediately notify the Disclosing Party of the existence, terms and circumstances surrounding such request; (ii) consult with the Disclosing Party on the advisability of taking legally available steps to resist or narrow such request and cooperate with the Disclosing Party on any such steps it considers advisable; and (iii) if disclosure of the Confidential Information is required or deemed advisable, exercise its best efforts to obtain an order, stipulation or other reasonably acceptable assurance that the Confidential Information or part thereof required to be disclosed shall retain its confidentiality and remain otherwise subject to this Agreement. Although TCP will not systematically monitor the Client Data, TCP reserves the right, upon prior written notice to Client, to remove access to Client Data to comply with applicable law, provided, however, that access to such Client Data will be restored upon a mutual determination of the Parties that such Client Data is in compliance with, or has been modified to be in compliance with, applicable law.

7. Supplemental Services; Master Agreement.

7.1 TCP may provide to Client supplemental services in accordance with a Statement of Work or a separate services agreement.

7.2 Client may elect to purchase additional products and services via Order Forms from time to time. The Parties agree that this Agreement is a master agreement such that additional transactions, excluding leased hardware, will be governed by the terms and conditions hereof. Pricing for additional transactions shall be in accordance with TCP's then-current pricing schedule. Client agrees that absent TCP's express written acceptance thereof indicated by execution by an officer of TCP, the terms and

conditions contained in any purchase order or other document issued by Client to TCP for the purchase of additional services, shall not be binding on TCP to the extent that such terms and conditions are additional to or inconsistent with those contained in this Agreement.

7.3 Hardware purchased from TCP and incorporated into TCP Services requires the purchase of a Hardware Support and Maintenance Agreement, which shall be renewed for the term of this Agreement.

8. Use Fees.

8.1 In consideration for the performance of the TCP Services, Client shall pay TCP the Use Fees. During the Term, Client will be billed in advance an amount equal to charges as indicated in the applicable invoice or Order Form. All other charges for TCP Services received and expenses incurred during a month will be billed at the end of the month in which the TCP Services were provided. Payment by Client for all Use Fees is due upon receipt of each TCP invoice, and in no event shall such payment be received by TCP later than thirty (30) days after the invoice, except in cases where a Net Terms Agreement has been authorized by TCP. All payments will be made to TCP in U.S. dollars.

8.2 TCP Services charges will be equal to the number of total Active Licenses multiplied by the Monthly License Fee which is based on the aggregated Permissions for each Active License. Client is responsible for Monthly License Fees for the maximum number of Active Licenses during any calendar month. Client may add additional Employees, Designated Users and Permissions as desired each month by paying the Monthly License Fees on the next billing cycle. Client agrees to promptly update the status in the TCP Services for any Active License which has been terminated or suspended.

8.3 Employees and Designated Users added at any time during a calendar month will be charged in full for that billing period. Because Client is billed in advance for TCP Services, if Client increases its Active License count or increases Permissions during a calendar month, Client will receive an invoice reflecting the increased Active License count with overage charges incurred from the previous month and prorated over the number of months remaining in the Term.

8.4 Hardware Support and Maintenance charges will be equal to the percentage set forth in the applicable Hardware Support and Maintenance Agreement multiplied by the total purchase price of the Supported Hardware.

8.5 Except as set forth in Section 8.6 of this Agreement, after the first anniversary of this Agreement, TCP may increase the Use Fees at any time effective thirty (30) days after providing notice to Client; provided, however, that any such increase will not occur more than once in a consecutive twelve (12) month period.

8.6 Client may prepay greater than one (1) year with TCP Services and, in doing so, suspend any increase in Use Fees until expiration of the Initial Term. After the Initial Term, TCP may increase the Use Fees by no more than 10% at any time effective thirty (30) days after providing notice to Client; provided, however, that any such increase will not occur more than once in a consecutive twelve (12) month period.

9. Taxes. As applicable, Client shall, in addition to the other amounts payable under this Agreement, pay all sales, use, value added or other taxes, whether federal, state or local, however named, arising out of the transactions contemplated by this Agreement, except that Client shall not be liable for taxes based on TCP's aggregate income.

10. Term; Guaranteed Payment. This Agreement commences on the Effective Date and, unless terminated earlier in accordance with Section 11, will remain in effect for the term specified in the applicable Order Form ("Initial Term") and then shall automatically renew for subsequent terms consistent with the Initial Term thereafter, unless either Party gives written notice of non-renewal at least thirty (30) days prior to the end of the then current term (the Initial Term and subsequent renewal terms being referred to as the "Term"). For avoidance of doubt, except as otherwise set forth in the terms and conditions of this Agreement, all fees mutually agreed to in an Order Form are committed and non-cancelable.

11. Termination for Cause. A Party may terminate this Agreement for cause if (i) the other Party breaches any material term or condition of this Agreement and fails to cure such breach within thirty (30) days after receipt of written notice of the same, or in the case of failure to pay Use Fees, thirty (30) days; (ii) the other Party becomes the subject of a voluntary petition in bankruptcy or any voluntary proceeding relating to insolvency, receivership, liquidation or composition for the benefit of creditors; or (iii) the other Party becomes the subject of an involuntary petition in bankruptcy or any involuntary proceeding relating to insolvency, receivership, liquidation or composition for the benefit of creditors, and such petition or proceeding is not dismissed within sixty (60) days of filing. Notwithstanding the foregoing, if a material breach by Client, by its nature, cannot be cured, TCP may terminate this Agreement immediately.

12. Effect of Termination. Without prejudice to any right or remedy of a Party with respect to the other Party's breach hereunder, upon the effective date of any termination of this Agreement:

12.1 TCP's obligation to provide the TCP Services shall immediately terminate;

12.2 after such termination and upon Client's reasonable request, no later than thirty (30) days from termination, TCP shall provide Client Data to Client in a SQL database file format; and

12.3 within thirty (30) days of such termination, each Party will destroy or return all additional Confidential Information of the other Party in its possession and will not make or retain any copies of such Confidential Information except as required to comply with any applicable legal or accounting record keeping requirement.

13. Intellectual Property Ownership. Subject to the limited rights expressly granted hereunder, TCP reserves all right, title, and interests in and to the TCP Services and TCP Technology, including all intellectual property rights embodied therein, which shall remain the sole and exclusive property of TCP or its licensors. No rights are granted to Client hereunder other than as expressly set forth herein. This Agreement does not transfer from TCP to Client any ownership interest in the TCP Services or TCP Technology and does not transfer from Client to TCP any ownership interest in Client Data.

14. Client Representations and Warranties.

14.1 Client represents and warrants that (i) it has the legal right to enter into this Agreement and perform its obligations hereunder, and (ii) the performance of Client's obligations and use of the TCP Services by Client, its Designated Users and Employees will not violate any applicable laws, including all applicable domestic and international data protection laws, or cause a breach of duty to any third party, including Employees.

14.2 Client represents and warrants that all Personal Data included in the Client Data has been collected from all Employees and Designated Users and will be transferred to TCP in accordance with all applicable data protection laws, including, but not limited to, the EU General Data Protection Regulation 2016/679 and the Illinois Biometric Information Privacy Act, to the extent applicable. Client acknowledges and agrees that (i) TCP is a service provider and processes Client Data solely on behalf of and at the direction of Client, and exercises no control whatsoever over the content of the Client Data passing through the TCP Services or that is otherwise transferred by Client to TCP, and (ii) it is the sole responsibility of Client to ensure that the Client Data passing through the TCP Services or that is otherwise transferred by Client to TCP complies with all applicable laws and regulations, whether now in existence or hereafter enacted and in force.

14.3 Client represents and warrants that its Affiliates' use of the TCP Services, if any, shall not relieve Client of any liability under this Agreement, and Client shall be responsible and liable for the acts and omissions of its Affiliates hereunder as if performed or omitted by Client.

14.4 In the event of any breach of any of the foregoing representations or warranties in this Section 14, in addition to any other remedies available at law or in equity, TCP will have the right to suspend immediately any TCP Services if deemed reasonably necessary by TCP to prevent any harm to TCP and its business. TCP will provide notice to Client and an opportunity to cure, if practicable, depending on the nature of the breach. Once cured, TCP will promptly restore the TCP Services.

15. TCP Representations and Warranties. TCP represents and warrants that (i) it has the legal right to enter into this Agreement and perform its obligations hereunder, and (ii) the performance of its obligations and delivery of the TCP Services to Client will not violate any applicable laws or regulations of the United States or cause a breach of any agreements between TCP and any third parties.

16. Mutual Representations and Warranties. Each Party represents and warrants that it has implemented a comprehensive written information security program that includes appropriate administrative, technical and physical safeguards to: (i) ensure the safety and confidentiality of Personal Data; (ii) protect against unauthorized access to and use of Personal Data; (iii) protect against anticipated threats or hazards to the security or integrity of Personal Data, and (iv) comply with applicable data protection laws.

17. Limited Warranty. TCP represents and warrants that the TCP Services and related products, as described with this Agreement, will perform in accordance with all TCP published documentation, contract documents, contractor marketing literature, and any other communications attached to or referenced in this Agreement and that the TCP Services will be free of errors and defects that materially affect the performance of the

TCP Services ("Limited Warranty"). Client's sole and exclusive remedy for breach of the Limited Warranty shall be the prompt correction of non-conforming TCP Services at TCP's expense.

18. Warranty Disclaimer. EXCEPT FOR THE EXPRESS LIMITED WARRANTY SET FORTH IN SECTION 170 (LIMITED WARRANTY), THE TCP SERVICES ARE PROVIDED BY TCP ON AN "AS IS" BASIS, AND CLIENT'S USE OF THE TCP SERVICES IS AT CLIENT'S OWN RISK. TCP AND ITS SUPPLIERS DO NOT MAKE, AND HEREBY DISCLAIM, ANY AND ALL OTHER EXPRESS AND/OR IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AGAINST HIDDEN DEFECTS, AND ANY WARRANTIES ARISING FROM A COURSE OF DEALING, USAGE OR TRADE PRACTICE. TCP DOES NOT WARRANT THAT THE TCP SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE. NOTHING STATED OR IMPLIED BY TCP WHETHER THROUGH THE TCP SERVICES OR OTHERWISE SHOULD BE CONSIDERED LEGAL COUNSEL. TCP HAS NO RESPONSIBILITY TO NOTIFY CLIENT OF ANY CHANGES IN THE LAW THAT MAY AFFECT USE OF THE TCP SERVICES. ANY ORAL STATEMENT OR IMPLICATION BY ANY PERSON CONTRADICTING THE FOREGOING IS UNAUTHORIZED AND SHALL NOT BE BINDING ON TCP. CLIENT ACKNOWLEDGES THAT IN ENTERING INTO THIS AGREEMENT, CLIENT HAS RELIED UPON CLIENT'S OWN EXPERIENCE, SKILL AND JUDGMENT TO EVALUATE THE TCP SERVICES AND THAT CLIENT HAS SATISFIED ITSELF AS TO THE SUITABILITY OF SUCH SERVICES TO MEET CLIENT'S BUSINESS AND LEGAL REQUIREMENTS.

19. Indemnification.

19.1 Client hereby acknowledges and agrees that TCP may not be aware of all rights available to Client's Designated Users or Employees under all data protection regimes. Client, to the extent permitted by law, shall indemnify, defend and hold harmless TCP, its Affiliates, Subprocessors, officers, managers, directors, employees, agents, advisors and other representatives (the "TCP Indemnitees") from and against any lawsuit, liability, loss, cost or expense (including reasonable attorneys' fees) actually incurred or suffered by TCP Indemnitees of every kind and nature to the extent caused by or resulting from (i) any breach of a representation or warranty made by Client under this Agreement; or (ii) a third-party claim made against a TCP Indemnitee arising from or related to Client's failure to comply with any applicable domestic or foreign data protection laws or regulations. Client shall have the right to control any defense provided pursuant to this Section 19.1, provided, however, that Client shall not, without TCP's prior written consent, (A) enter into any settlement or compromise or consent to the entry of any judgment that does not include the delivery by the claimant or plaintiff to the applicable TCP Indemnitee of a written release from all liability in respect of such third party claim, or (B) enter into any settlement or compromise with respect to any third party claim that may adversely affect the applicable TCP Indemnitee other than as a result of money damages or other monetary payments that are indemnified hereunder.

19.2 TCP will indemnify, defend and hold harmless Client and its Affiliates (the "Client Indemnitees") from and against any lawsuit, liability, loss, cost or expense actually incurred or suffered by a Client Indemnitee of every kind and nature to the extent caused by or resulting from a third-party claim made against a Client Indemnitee that the TCP Technology infringes on any U.S. intellectual property right of a third party; provided,

however, that TCP is notified in writing of such claim promptly after such claim is made upon Client. TCP shall have the right to control any defense provided pursuant to this Section 19.2. In no event shall Client settle any such claim without TCP's prior written approval. If such a claim is made or if the TCP Technology, in TCP's opinion, is likely to become subject to such a claim, TCP may, at its option and expense, either (i) procure the right to continue using the TCP Technology or portion thereof, or (ii) replace or modify the TCP Technology or portion thereof so that it becomes non-infringing. If TCP determines that neither alternative is reasonably practicable, TCP may terminate this Agreement with respect to the portion of the TCP Technology infringing or alleged to infringe. TCP shall have no liability or obligation under this Section 19.2 if the claim arises from (i) any alteration or modification to the TCP Technology other than by TCP, (ii) any combination of the TCP Technology with other programs or data not furnished by TCP, or (iii) any use of the TCP Technology prohibited by this Agreement or otherwise outside the scope of use for which the TCP Technology is intended.

20. Liability Limitation. Except for claims arising out of Section 19.2 (TCP's Intellectual Property Indemnity) and Section 5 (Confidential Information), in no event shall TCP's aggregate liability, if any, including liability arising out of contract, negligence, strict liability in tort or warranty, or otherwise, exceed the sum of amounts paid by Client to TCP during the twelve (12) months immediately prior to the date of the claim.

21. Notices. Any notice or communication required or permitted to be given hereunder may be delivered by hand, deposited with an overnight courier, sent by email (provided delivery is confirmed), or U.S. Mail (registered or certified only), return receipt requested, to the address set forth on the initial page hereof.

22. Assignment. This Agreement shall not be assigned by either Party without the prior written consent of the other Party, which shall not be unreasonably withheld; provided, however, that either Party may, without the prior consent of the other, assign all of its rights under this Agreement to (i) such Party's parent company or a subsidiary of such Party, (ii) a purchaser of all or substantially all of such Party's assets related to this Agreement, or (iii) a third party participating in a merger, acquisition, sale of assets or other corporate reorganization in which such Party is participating. This Agreement shall bind and inure to the benefit of the Parties and their respective successors and permitted assigns.

23. Continuing Obligations. Those clauses the survival of which is necessary for the interpretation or enforcement of this Agreement shall continue in full force and effect in accordance with their terms notwithstanding the expiration or termination hereof, such clauses to include the following: (i) any and all warranty disclaimers, limitations on or limitations of liability and indemnities granted by either Party herein; (ii) any terms relating to the ownership or protection of intellectual property rights or Confidential Information of either Party, or any remedy for breach thereof; and (iii) the payment of taxes, duties, or any money to either Party hereunder.

24. Marketing. During the Term hereof, Client agrees that TCP may publicly refer to Client, orally and in writing, as a customer of TCP. Any other reference to Client by TCP requires the written consent of Client.

25. Force Majeure. Except for the obligation to make payments, neither Party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, terrorism, acts of God, epidemic, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or complete or partial failure of the Internet (not resulting from the actions or inactions of TCP), provided that the delayed Party: (i) gives the other Party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

26. Dispute Resolution. For any dispute, controversy or claims arising out of or relating to this Agreement or the breach, termination, interpretation or invalidity thereof or any Invoice, or Order Form, the Parties shall endeavor for a period of two (2) weeks to resolve the Dispute by negotiation. This period may be extended by mutual agreement of the Parties. In the event the Dispute is not successfully resolved, the Parties agree to submit the Dispute to litigation in a court of competent jurisdiction.

27. Waiver of Jury Trial. EACH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL ACTION, PROCEEDING, CAUSE OF ACTION, OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, AND APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY. EACH PARTY CERTIFIES AND ACKNOWLEDGES THAT (A) NO REPRESENTATIVE OF THE OTHER PARTY HAS REPRESENTED, EXPRESSLY OR OTHERWISE, THAT THE OTHER PARTY WOULD NOT SEEK TO ENFORCE THE FOREGOING WAIVER IN THE EVENT OF A LEGAL ACTION, (B) IT HAS CONSIDERED THE IMPLICATIONS OF THIS WAIVER, (C) IT MAKES THIS WAIVER KNOWINGLY AND VOLUNTARILY, AND (D) IT HAS BEEN INDUCED TO ENTER INTO THIS AGREEMENT BY, AMONG OTHER THINGS, THE MUTUAL WAIVERS AND CERTIFICATIONS IN THIS SECTION 27.

28. Class Action Waiver. THE PARTIES WAIVE ANY RIGHT TO ASSERT ANY CLAIMS AGAINST THE OTHER PARTY AS A REPRESENTATIVE OR MEMBER IN ANY CLASS OR REPRESENTATIVE ACTION, EXCEPT WHERE SUCH WAIVER IS PROHIBITED BY LAW OR DEEMED BY A COURT OF LAW TO BE AGAINST PUBLIC POLICY. TO THE EXTENT EITHER PARTY IS PERMITTED BY LAW OR COURT OF LAW TO PROCEED WITH A CLASS OR REPRESENTATIVE ACTION AGAINST THE OTHER, THE PARTIES AGREE THAT: (I) THE PREVAILING PARTY SHALL NOT BE ENTITLED TO RECOVER ATTORNEYS' FEES OR COSTS ASSOCIATED WITH PURSUING THE CLASS OR REPRESENTATIVE ACTION (NOT WITHSTANDING ANY OTHER PROVISION IN THIS AGREEMENT); AND (II) THE PARTY WHO INITIATES OR PARTICIPATES AS A MEMBER OF THE CLASS WILL NOT SUBMIT A CLAIM OR OTHERWISE PARTICIPATE IN ANY RECOVERY SECURED THROUGH THE CLASS OR REPRESENTATIVE ACTION.

29. Applicable Law; Jurisdiction; Limitations Period. This Agreement shall be construed under the laws of the State of Illinois, with regard to its principles of conflicts of law. To the extent permitted by law, no action, regardless of form, arising out of this Agreement may be brought by either Party more than one (1) year after the cause of action has arisen.

30. Counterparts; Facsimile Signatures. This Agreement may be executed in multiple counterparts, each of which, when executed and delivered, shall be deemed an original, but all of which shall constitute one and the same instrument. Any signature page of any such counterpart, or any email transmission thereof, may be attached or appended to any other counterpart to complete a fully executed counterpart of this Agreement, and any email transmission of any signature of a Party shall be deemed an original and shall bind such Party.

31. Miscellaneous. This Agreement constitutes the entire understanding of the Parties with respect to the subject matter of this Agreement and merges all prior communications, understandings, and agreements. This Agreement may be modified only by a written agreement signed by the Parties. In the case of any conflict between this Agreement and the Privacy Policy, the Privacy Policy shall control. The failure of either Party to enforce any of the provisions hereof at any time shall not be a waiver of such provision, any other provision, or of the right of such Party thereafter to enforce any provision hereof. If any provision of this Agreement is declared invalid or unenforceable, such provision shall be deemed modified to the extent necessary and possible to render it valid and enforceable. In any event, the unenforceability or invalidity of any provision shall not affect any other provision of this Agreement, and this Agreement shall continue in full force and effect and be construed and enforced as if such provision had not been included or had been modified as above provided.



TIMECLOCK PLUS,
LLC
1 TIMECLOCK DRIVE
SAN ANGELO, TX 76904

QUOTE # : Q045304

CONTRACT START DATE : 07/26/2025

CLIENT INFORMATION

Shipping Method:

Purchased for: Western Springs Fire Department
Bill To: Western Springs Fire Department

Contract Contact Name: Brian Scott

Billing Address: 4353 Wolf Rd
Western Springs, IL 60558-1416
United States

Contract Contact Email: bscott@wsprings.com

Billing Contact Name: Brian Scott

Billing Contact Email: bscott@wsprings.com

Billing Contact Phone: (708) 220-1933

BILLING TERMS

INITIAL TERM	RENEWAL TERM	PAYMENT TERM	PAYMENT METHOD
36 MONTHS	36 MONTHS	NET 30	CHECK

ITEM DESCRIPTION	PRICE PER UNIT	QUANTITY	CHARGE TYPE	ORDER TOTAL
ALADTEC SUBSCRIPTION - ANNUAL*	\$90.00	54	RECURRING	\$4,860.00

QUOTE EXPIRATION DATE : 05/07/2025

SUBTOTAL	\$4,860.00
TAXES	\$0.00
GRAND TOTAL	\$4,860.00
CURRENCY	USD

SPECIAL TERMS: ANNUAL TO 3 YEARS AGREEMENT // JULY 2025 - JULY 2028 // PAID ANNUALLY // UPTO 54 USER LICENSES // ADDITIONAL USERS TO BE CHARGED AT STANDARD LIST PRICE

2025-26 : \$4,860

2026-27 : \$4,860

2027-28 : \$4,860

billing@tcpsoftware.com

+1 (325) 223-9500

www.tcpsoftware.com

Page 1 of 2

SERVICE TERMS & CONDITIONS

TimeClock Plus, LLC ("TCP"), a Delaware limited liability company, will provide Client and its authorized Employees and Users access to the Services during the Initial Service Term in accordance with the complete terms and conditions (collectively the "Licensing Agreement") found at <https://www.tcpsoftware.com/legal>

TCP reserves the right to modify the Licensing Agreement at TCP's sole discretion provided that changes shall not materially decrease the Services features and functionalities that Client has subscribed to during the then-current term. Should TCP make any modifications to the Licensing Agreement, TCP will post the amended terms on the applicable URL link and will update the "Last Updated Date" within such documents to notify Client of said changes.

This Order Form is entered into as of the Contract Start Date contained herein (the "Effective Date") by and between TimeClock Plus, LLC and the entity named in the Bill To section herein (the "Client"), and is subject to the Licensing Agreement. In the event of any conflict between the Order Form and the Terms and Conditions (as applicable), the terms of the Order Form shall control.

Client shall pay all fees or charges in accordance with those outlined on the Order Form. Except for cases of TCP breach, all fees are committed and non-cancelable during the term of the agreement.

The individuals executing this Agreement on behalf of each Party represent and warrant to the other Party that they are fully authorized and legally capable of executing this Agreement on behalf of such Party and that such execution is binding upon such Party.

Accepted by:

Client TimeClock Plus, LLC

By: By:

Name: Name:

Title: Title:

Exhibit "B"

**Rider to
Vendor Contract for Goods, Supplies and Services
(General Provisions)**

1. **Authority.** The Village, as a non-home rule Illinois Municipal Corporation, has the authority to enter into this Contract pursuant to the statutory authority and contracting powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/) and the Illinois Municipal Code (65 ILCS 5/).
2. **Taxes, Benefits and Royalties.** Each payment by the Village to the Vendor includes all applicable Federal, State and local taxes, fees, surcharges, license fees and tariffs of every kind and nature applicable to the Work, as well as all taxes, contributions, premiums, costs, royalties and fees arising from the use of, or the incorporation into, the Work of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty or fee are hereby waived and released by the Vendor.
3. **Compliance With Laws.** The Vendor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. **Bonds.** If required, Bonds required to guarantee performance and payment for labor and material for the Work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the Work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Vendor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
5. **Payment and Liens.** If the rate of progress is satisfactory to the Village, payment requests will be submitted by the Vendor to the Village once a month during the progress of the Work for ninety percent (90%) of the value of the work done and in place at the date of the preparation of the payment estimate. Payment will be made to the Vendor once all required waivers of lien for material suppliers and subcontractors have been submitted to the Village. The waivers of lien will be for the amount of the current payment estimate, except for the final estimate where the waivers of lien shall be for the total contract amount. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this Contract the Village demands that the Vendor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by an affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
6. **Successors/Assigns.** This Contract shall enure to the benefit of and shall be binding upon the transferees, assigns, representatives, owners, insurers, agents, servants, employees, administrators and/or successors in interest of any kind whatsoever of the parties hereto. This Contract and the obligations it imposes upon the Vendor are not transferable by Vendor without the written consent of the Village, which may or may not be granted in its exclusive discretion.
7. **Severability.** In the event any term or provision of this Contract shall be held illegal, invalid, unenforceable or inoperative as a matter of law, the remaining terms and provisions of this Contract shall not be affected thereby, and each such term and provision shall be valid and shall remain in full force and effect.
8. **Entire Agreement.** This Contract and its Exhibits contain the entire agreement between the Parties hereto and supersedes any and all prior agreements and understandings, whether written or oral, and whether

formal or informal. In addition, this Contract embodies and merges the entire understanding between and among the Parties hereto, and any and all prior correspondence, conversations or memoranda relating to the subject matter stated herein are being merged herein and replaced hereby. This Contract may be modified or amended only by the mutual consent of the Parties and any such modification or amendment must be in writing, signed by the Parties and duly executed, otherwise it is void.

9. **Litigation and Venue.** The Parties agree that, for the purpose of any litigation relative to this Contract and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois or the United States District Court located in Chicago, Illinois, and the Parties consent to the jurisdiction of said Courts for any such action or proceeding. This Contract, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois.
10. **Applicable Laws and Regulations.** The Vendor agrees to comply with the following laws and to assist the Village in complying with the following laws: the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and all rules and regulations issued pursuant to the Act. All applicable provisions of Federal, State and local laws, including those regulations in regard to all applicable equal employment opportunity requirements, including without limitation Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101 et seq.). In addition, the Vendor agrees to comply with all applicable Federal laws and State laws and regulations including, but not limited to, the Illinois Prevailing Wage Act and such laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees. The Vendor agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and Federal and State statutes, and the Vendor further agrees to make all required withholdings and deposits therefor. Such requirements shall be included by the Vendor in all its contracts and agreements with any of its subcontractors. The Parties agree that the most recent of such State and Federal requirements will govern the administration of this Contract at any particular time. Likewise, new State and Federal laws, regulations, policies and administrative practices may be established after the date that this Contract has been executed and may apply to this Contract. The Vendor agrees to maintain full compliance with changing government requirements that govern or apply to its operation. Any complaint of such discrimination received by the Vendor shall be immediately forwarded to the Village. Further, the Vendor certifies that:
 - a. The Vendor is the only person/entity interested in the above Contract as the sole principal named herein and that no other person/entity than herein mentioned has any interest in the Contract to be entered into; that this Contract is made without connection with any other person, company or parties submitting qualification information; and that it is in all respects fair and in good faith without collusion or fraud.
 - b. The Vendor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue nor is delinquent in the payment of any money owed to the Village.
 - c. The Vendor is not barred from contracting with any unit of the State of Illinois or local government, such as the Village, as a result of violating Section 33E-3 or 33E-4 of the Illinois Criminal Code.
 - d. The Vendor complies with the Illinois Drug Free Work Place Act.
 - e. The Vendor complies with the Equal Employment Opportunity Clause of the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights.
 - f. The Vendor complies with the Americans with Disabilities Act.
 - g. The Vendor states that any work to be performed by it or its contractors on Village-owned property shall be in a good and workmanlike manner and in accordance with all applicable Federal, State and county laws and regulations and the Village codes, ordinances and regulations, including but not limited to all local zoning ordinances and regulations, and other applicable codes.
 - h. The Vendor also agrees to require any subcontractor doing work under this Contract to agree to adhere to the requirements of this Section 10.
11. **Waiver.** The waiver of one Party of any breach of this Contract or the failure of one Party to enforce any provision hereof shall be limited to the particular instance and shall not operate to bar or be deemed a waiver of enforcing against other or future breaches.

12. **Time.** Time is of the essence with the performance of the Work covered by this Contract; however, the Vendor shall perform the Work in accordance with the terms and provisions set forth in the attached **Exhibit "A"**.

13. **Guaranties, Warranties and Representations.** The Vendor warrants and represents as follows:

- a. The prices for the goods, supplies, equipment and/or services are based on the Vendor's standard pricing schedule, are commercially reasonable and competitive prices for the industry, are not artificially inflated, and do not contain any premium or hidden charges, commitments or other undisclosed obligations.
- b. All Work shall be performed in a good workmanship manner consistent with industry standards and in accordance with the manufacturers' specifications and instructions.
- c. It will exercise the due care and diligence generally associated with the delivery and installation of the goods, supplies, equipment and/or services being provided under this Contract. Due care and diligence shall be applied to all phases of the Vendor's Work.
- d. It is authorized to sell and install the goods, supplies, equipment and/or services.
- e. The goods, supplies, equipment and/or services are of a good quality, fit for their intended use and purpose, and all express or implied warranties of any kind, including the warranty of merchantability, are in full force and effect and have not been waived.
- f. It shall transfer all third-party product warranties and guaranties relative to the goods, supplies, equipment and/or services.
- g. In addition to any other third-party warranty or guaranty, the Vendor shall provide a minimum one (1) year guaranty relative to any equipment and its components. In the event the Vendor's Invoice/Purchase Order provides for a longer guaranty, the longer guaranty shall control.
- h. The Vendor shall maintain a current, valid Village business license, and the Vendor shall post with the Village and keep on file and in force for the duration of this Contract a contractor's license bond in the amount required by the Village Code.

14. **Insurance.**

- a. **Insurance – Village.** The Village will not provide any form of insurance coverage, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability insurance, errors and omissions insurance, or professional liability insurance or other employee benefits for or on behalf of the Vendor relative to its performance of the Work under this Contract.
- b. **Insurance – Vendor.** The Vendor, at its own cost, shall provide all of its own insurance coverages as applicable to the Work being performed, including but not limited to health insurance, worker's compensation insurance, auto insurance, general liability and property insurance, errors and omissions insurance or professional liability insurance, employment practices liability insurance or other employee benefits for or on behalf of the Vendor relative to its performance of the Work under this Contract. The insurance coverages shall be written on the comprehensive form and as an "occurrence" policy. The minimum dollar amount of annual coverage for the general liability and property insurance, errors and omissions insurance or professional liability insurance and employment practices liability insurance shall be mutually agreed to by the Village Manager and the Vendor in writing, but in no case shall such dollar amount of coverages be less than:
 - i. Comprehensive General Liability – \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate
 - ii. Umbrella Coverage – \$1,000,000.00
 - iii. Property Damage – \$500,000.00 per occurrence
 - iv. Automobile Coverage - \$1,000,000.00 per occurrence
 - v. Errors and omissions insurance or professional liability: TBD by Village Manager
 - vi. Workers' Compensation – Statutory
[adjustments to be made to the insurance coverage amounts based on type of use, in the Village Manager's discretion]

The Vendor shall furnish certificates of insurance, with premiums paid in full, prior to the Effective Date of this Contract, copies of which are incorporated herein and attached hereto as **Exhibit "C"** and made a part hereof. A copy of certificate(s) of insurance, insurance policies and endorsements shall contain the insurer(s) written confirmation that the nature, scope, duration and amount of insurance coverage meets

the requirements of this Contract and shall remain in effect for all aspects of the Work for both ongoing and completed operations. The Vendor agrees to have the Village of Western Springs and its officers, appointed and elected officials, President and Board of Trustees, employees, volunteers, attorneys, engineers and agents (the "Village Affiliates") expressly named as additional insureds on its insurance policies, in its endorsements and on its certificates related to the operation of the Special Event for the purposes stated herein. The Village shall have the right to approve the coverage and the carrier, which approval shall not be unreasonably withheld. All Certificate(s) of Insurance shall contain the following endorsement: "Should any of the above-described policies be canceled before the expiration date thereof, the issuing company shall serve thirty (30) calendar days prior written notice to the Village."

The Vendor's policy or policies of insurance shall specifically recognize and cover the indemnification obligations under this Contract. Said insurance shall provide that the insurance provided by the Vendor shall be primary and that any provision of any contract of insurance or other risk protection benefit or self-insurance policy purchased or in effect or enacted by the Village and any other insurance or benefit of the Village shall be in excess of the Vendor's insurance. In the event of the cancellation of any insurance policy required herein, or upon the Vendor's failure to procure said insurance, the Village shall have the right to immediately terminate this Contract. The insurance coverage of the Vendor shall be primary to the Village's own insurance. Notwithstanding any provision in this Contract to the contrary, the Vendor's obligations in this Section 14 shall survive the termination of this Contract.

15. **Indemnification.** To the fullest extent permitted by Illinois law, the Vendor shall indemnify, defend and hold harmless the Village and each of its officers and officials, agents, attorneys, employees, engineers, volunteers and representatives (collectively, the "Village Affiliates") from all claims, demands, lawsuits, actions, costs (including litigation expenses and Village attorney fees) of any kind, caused by, resulting from, arising out of or occurring in connection with the Vendor's performance of the Work under this Contract, but only to the extent caused by the negligent act, misconduct or omission of the Vendor or anyone or entity directly or indirectly employed by the Vendor for whose acts Vendor may be liable.

Waiver and Assumption of Liability. The Vendor assumes all liability for personal injuries or illness of any kind or death that might occur to himself/herself/itself while acting under this Contract. The Vendor assumes all liability and responsibility for his/her/its personal property while performing any Work under this Contract. Notwithstanding any provision in this Contract to the contrary, the Vendor's obligations in this Section 15 shall survive the termination of this Contract.

No Personal Liability. No appointed official, agents, attorneys, employees, volunteers and representatives of the Village or any of its local government members shall be personally liable, in law or in contract, to the Vendor as the result of the execution of this Contract. Notwithstanding any provision in this Contract to the contrary, the operation of this Section 15 shall survive the termination of this Contract.

16. **Default and Termination.** This Contract is subject to termination by the Village or the Vendor upon forty-eight (48) hours prior written notice should the other fail to perform its obligations hereunder. The written notice of default shall specify the nature and type of default and shall be delivered to the alleged defaulting Party at the address listed below. The Party in default shall have twenty-four (24) hours within which to cure the default. In the event of any termination by the Village, the Vendor will be paid for all actual services rendered, which are accepted by the Village as being in conformance with this Contract, through the date of termination. In the event of termination of this Contract by the Village for nonperformance by the Vendor, the Village shall not be obligated to pay for any of the equipment or professional services or other related costs and expenses of the Vendor that relate to that portion of this Contract that the Vendor fails, refuses or is unable to perform or complete. In the event of default or termination for nonperformance, the Village reserves all of its legal rights and remedies to seek damages of any kind from the Vendor, and no provision limiting liability or damages found elsewhere in this Contract or in Exhibit "A" shall be valid or enforceable.
17. **Notice.** All notices required to be delivered hereunder shall be in writing and shall be deemed sufficient if: (a) personally delivered, (b) sent by facsimile, (c) sent by a nationally recognized overnight courier, or (d) sent by certified mail, return receipt requested, postage prepaid and addressed to the Parties to this

Contract at the addresses set forth below or at such other addresses as may be designated by the Parties in writing. Notices personally delivered and sent by overnight courier shall be deemed delivered on the date of receipt. Notices mailed by certified mail shall be deemed received on the date of receipt or refusal to accept delivery as evidenced by the return receipt. Notices served by facsimile machine shall also require that copies of the notice and proof of transmission be sent by regular mail on the date of transmission, and notice shall be deemed received on the actual date of receipt of the facsimile.

If to Village:

Village Manager
Village of Western Springs
740 Hillgrove Avenue
Western Springs, Illinois 60558

If to Vendor:

President/Authorized Corporate Officer
Current Business Address

18. Independent Contractor. The Vendor is retained by the Village only for the purposes and to the extent set forth in this Contract, and the Vendor's relationship to the Village shall, during the term of this Contract and period of its Work hereunder, be that of an independent contractor based on the following: (a) this Contract is a non-exclusive, independent contractor arrangement; (b) the Vendor, in its discretion, is free to set its schedule regarding the performance of the Work, provided such scheduling and performance of the Work results in the timely and efficient delivery of the Work without interruption of the Village's and its employees' ability to perform their functions and duties; (c) the Vendor will utilize a high level of skill necessary to perform the Work; (d) the Vendor shall not be considered as having Village employee status, nor shall the Village make any deductions or withhold any sums for the payment of any and all applicable Federal, State, local and other taxes, income taxes or FICA taxes; (e) the Vendor shall not be entitled to receive or participate in any employee plans, benefit programs, retirement plans or related employee benefit arrangements or distributions by the Village pertaining to or in connection with any pension or retirement plans, or any other benefits for the regular employees of the Village; (f) the Vendor shall file all necessary tax returns (Federal, State, county and local) and to make such required deductions and pay all income tax, social security, and any and all other taxes due as an independent contractor in its profession; (g) the Vendor is ineligible to file a claim for unemployment compensation benefits or for workers compensation benefits against the Village and agrees not to file any such claims in the event this Contract is terminated or if it or any of its employees are injured performing any Work; (h) the Vendor agrees to assume all risk of death, illness and injury relative to performing any Work under this Contract; (i) the Vendor shall provide all of its own equipment required for the performance of the Work under this Contract; (j) the Vendor shall retain the right to perform services for others during the term of this Contract so long as the Work: (i) is not inconsistent or incompatible with the Vendor's obligations under this Contract; or (ii) does not violate any provisions of this Contract; (k) the Vendor and its employees shall maintain all applicable certifications, licensure and training as required for its area of expertise and promptly provide copies of such documents upon request by the Village; (l) this Contract shall not render the Vendor, or any its employees, an employee, partner, agent of, or joint venturer with the Village for any purpose; and (m) The Vendor shall comply with the Village's Non-Harassment / Discrimination Policy, a copy of which is incorporated herein by reference.

Exhibit "C"

Certificates of Insurance

(attached)

ACKNOWLEDGEMENT

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that _____, **President or Authorized Corporate Officer of** _____, [insert name], is personally known to me to be the same person whose name is subscribed to the foregoing Contract, and that she/he appeared before me this day in person and severally acknowledged that she/he signed and delivered the said Contract pursuant to authority given for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this ____ day of _____, 2025.

Commission expires _____, ____.

Notary Public



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 13.B.

To: Board of Trustees

From: Brian Scott, Director of Fire and EMS

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk

RE: Memorandum of Agreement with Cook County Department of Emergency Management and Regional Security Authorizing the Use of Everbridge, Inc. provider of the AlertCook notification system. (Omnibus Item)

Recommendation

The Public Health and Safety Committee reviewed this item at their meeting on June 10, 2025 and recommended the approval of a Memorandum of Agreement with Everbridge, Inc. provider of the AlertCook notification system to support emergency communication and public safety efforts.

Summary

Everbridge and the accompanying Resident Connection platform, AlertCook, are a cloud-based mass notification system that enhances emergency communications by enabling Village authorities to efficiently reach more residents during severe weather events and critical public safety incidents.

It extends outreach beyond traditional opt-in databases like Rave/Smart911, ensuring vital alerts are delivered to landlines, VoIP, and mobile phones. Authorities can geo-target messages to specific neighborhoods or entire jurisdictions, improving situational awareness and public safety. Additionally, the system integrates with Cook County Emergency Management's mass notification platform, allowing the Village to be seamlessly included in county-wide alerts.

Everbridge also offers a Community Portal, enabling subscribed residents to manage their profiles and stay informed through a streamlined interface. These tools strengthen community resilience by ensuring life-saving information is delivered quickly and efficiently to those who need it most.

Financial Impact

The Village incurs no direct cost for utilizing the Everbridge mass notification system, as Cook County incurs the subscription cost. Additionally, the Resident Connection add-on is covered through an annual subscription paid by the Lyons Township Communications Center (LTACC).

Recommended Motion

I move to approve a Memorandum of Agreement with Everbridge, Inc. provider of the AlertCook notification system to support emergency communication and public safety efforts.

Strategic Plan Alignment

Community Engagement

File Attachments

1. Mass Notification with Resident Connect Datasheet
2. Resolution No. 25-_____ re MOA Agreement with Cook County for Participation in AlertCook Notification Program (BOT Appr. 6.16.25)(2055681.1)
3. Group Exhibit A to Resolution Approving and Authorizing MOA with Cook County for AlertCook Notification Program-- MOA and Everbr

Simplified Communications and Collaboration For Public Safety



**Communicate to
Everyone in Seconds**

Protecting People Before, During, and After Critical Events

Critical events happen every day; severe weather, terror attacks, public protests, power outages, fires, diseases.

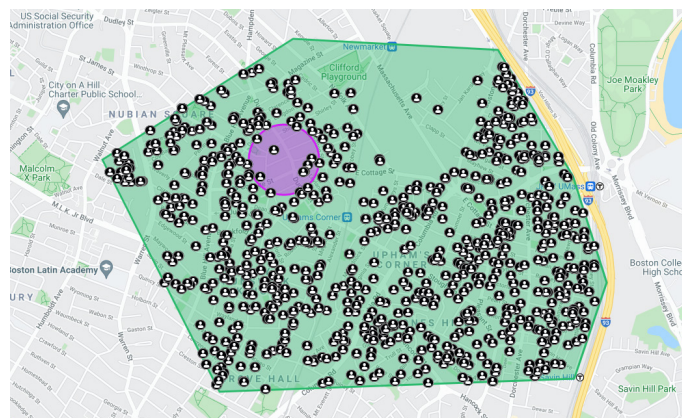
Take a smarter way to keep people safe and build resilience. Through one simple and intuitive platform, manage the complete communications cycle to keep your public and stakeholders informed and prepared to act.

"Everbridge is exactly what we need in a mass notification system. We realized an immediate return on investment in the speed in which we are able to communicate internally as well as with citizens. We know that we can react and respond accurately and efficiently to any event in a moment's notice."

- Michael D. Falkow, City of Ingelwood

RAPIDLY REACH THE RIGHT PEOPLE AT THE RIGHT TIME

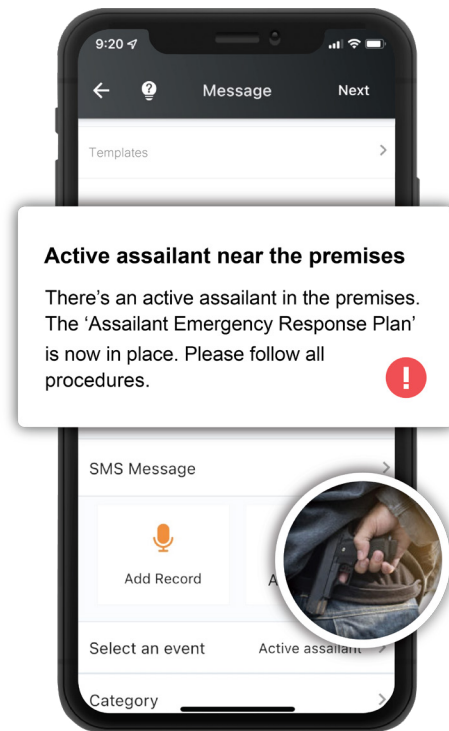
- + Target your communications as far, or precise, as you need by geo-targeting, subscriber opt-ins, customized questionnaires, special needs registries, or boundary shapefiles.
- + Confirm your messages get noticed with over 100+ communications channels, including true SMS texts, voice, email, web, desktop alerts, social media, mobile app, WEA, EAS, NWEM, COG to COG and 100s of IP accessible digital signs, sirens, and speakers. Easy integrations with existing systems.
- + Set virtual boundaries around critical areas using GPS data to trigger automated notifications when a device enters an Incident Zone.



VISIT WWW.EVERBRIDGE.COM
CALL +31 (0)13 532 1001 (Netherlands)

MOBILIZE A COORDINATED RESPONSE WITH A FEW CLICKS

- + Integrate with your CAD, HR, IT Services to keep key stakeholders informed.
- + Monitor risk and weather intelligence, automate threshold alerts.
- + Automate and error-proof communications with message libraries, pre-scripted templates, and processes.
- + Quickly send communications even under pressure with one-screen workflow and one-click send.
- + Secure and private video and messaging with responders and stakeholders with Secure Collaboration.
- + Launch communications anywhere including by smartphone, or tablet.



GAIN A PARTNER YOU CAN RELY ON

Everbridge has been serving government and enterprise customers around the world for **20 years**, creating and leading the critical event management industry, protecting both physical and digital spaces.

- + Trusted by **6000+** organizations, in over **200 countries**, reaching **over 2 billion people** with capabilities of sending **billions** of communications annually.
- + **Unlimited** access to Everbridge University.
- + **Live Customer Support**, every day, at any time.
- + **Dedicated Account Managers** and Technical Account Managers to ensure your success.
- + Secure, reliable platform built with the strictest security standards and highly-available **24/7**.



HIPPA COMPLIANT



SOC 2/3



CUSTOMER SERVICE



CERTIFIED DHS LEVEL 3 TELECOM SERVICE



FedRAMP



Let's Chat

Do you have questions? Would you like to know more about Critical Event Management?

**Get in touch or just call us at
+1-818-230-9700 to learn more.**

ABOUT EVERBRIDGE

Everbridge, Inc. (NASDAQ: EVBG) is the global leader in critical event management and enterprise safety software applications that automate and accelerate an organization's operational response to critical events in order to keep people safe and businesses running. Everbridge is based in Boston and Los Angeles with additional offices in Lansing, San Francisco, Beijing, Kolkata, London, Oslo, Singapore, and Stockholm.



VISIT WWW.EVERBRIDGE.COM
CALL +31 (0)13 532 1001 (Netherlands)

Resident Connection



Extend your Community Lifelines by maximizing the Whole Community approach to emergency communications. When life safety communications matter most, reach your residents and businesses across landline, VoIP, and mobile phone numbers.



Deliver a Whole Community approach to emergency communications

Public safety and emergency management agencies need ways to maximize their reach when delivering life safety messages to their communities.

What is the challenge?

- + Landline emergency telephone databases have lost over 50% of residents due to mobile phone adoption.
- + Jurisdictions may struggle to drive subscriptions to resident notifications or see low opt-in and adoption rates.

Everbridge's **Resident Connection** provides public authorities with direct access to the largest localized database of US residential and business phone numbers for official life safety communications. The solution provides additional contact to your current Everbridge opt-in subscriber database to ensure maximum reach.

Resident Connection utilizes Everbridge's National Life Safety Database, which contains over **265 million** landlines, VoIP, **AND mobile phones** in the United States.

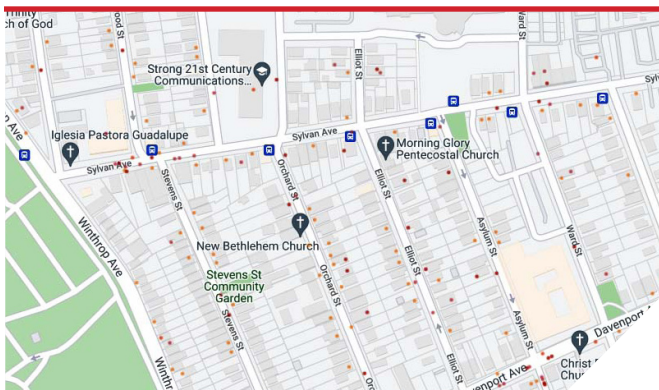
Enhancing your emergency communications by adding Resident Connection to your current opt-in subscriber database creates a more informed and aware community during public safety emergencies.



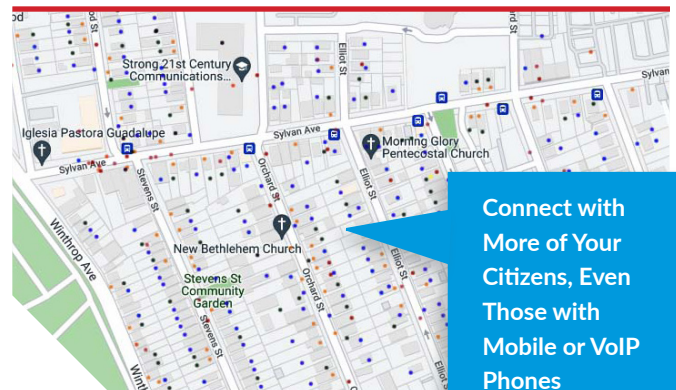
VISIT WWW.EVERBRIDGE.COM
CALL +1-818-230-9700

See How Resident Connection Increases Your Reach:

BEFORE RESIDENT CONNECTION



AFTER RESIDENT CONNECTION



FEATURES AND CAPABILITIES

Expand Your Reach to More Residents and Businesses Instantly:

- + Resident Connection is an automated data feed added to an existing Everbridge account.
- + Geo-target communities for distribution of emergency communications and instantly know who, and how many residents you can notify.

Reach More by Landline, VoIP and Mobile Phones:

- + Reach beyond your opt-in and 911 databases.
- + Notify the right people for both emergency and non-emergency public safety communications
- + Leverage pre-loaded jurisdiction boundaries and POI data

- + Enable inclusions and exclusions area for targeted communications
- + Visualize selected contacts on a map before sending out communications

Get Reliable, Accurate and Secure Information for your Internal Stakeholders:

- + System safeguards built in to prevent non-emergency messages to be sent through channels that are only for "Imminent Threat to Life"
- + Contact database is refreshed monthly, for the most up to date contact information
- + Data is secure, protected and complies with FCC guidelines for usage



Let's Chat

Do you have questions? Would you like to know more about Critical Event Management? Get in touch or just call us at +1-818-230-9700 to learn more.

ABOUT EVERBRIDGE

Everbridge, Inc. (NASDAQ: EVBG) is a global software company that provides enterprise software applications that automate and accelerate organizations' operational response to critical events in order to Keep People Safe and Organizations Running™. Everbridge serves 8 of the 10 largest U.S. cities, 9 of the 10 largest U.S.-based investment banks, 47 of the 50 busiest North American airports, and 9 of the 10 largest U.S.-based health care providers. Everbridge is based in Boston with additional offices in 25 cities around the globe.

For more information visit www.everbridge.com, read the company blog, and follow us on LinkedIn and Twitter.



VISIT WWW.EVERBRIDGE.COM
CALL +1-818-230-9700

DRAFT 6.12.2025
RESOLUTION NO. 25-????

VOTE:

AYE: _____

NAY: _____

ABSENT: _____

ABSTAIN: _____

DATE: June 16, 2025

OTHER: None.

**RESOLUTION AUTHORIZING AND APPROVING THE
EXECUTION OF A MEMORANDUM OF AGREEMENT
BETWEEN THE VILLAGE OF WESTERN SPRINGS,
ILLINOIS AND COOK COUNTY, ILLINOIS, FOR
PARTICIPATION IN THE ALERTCOOK NOTIFICATION
PROGRAM.**

WHEREAS, the Village of Western Springs, an Illinois non-home rule municipal corporation ("Village" or "Western Springs"), and the County of Cook, Illinois ("Cook County"), an Illinois home rule municipal corporation, desire to enter into a Memorandum of Agreement to provide for the participation of the Village in the AlertCook Emergency Notification Program ("Program") which provides participating communities the opportunity to use its technology to provide emergency alerts ("MOA"). A copy of the MOA and the Master Services Agreement between Cook County and Everbridge, Inc., the provider of the AlertCook notification system, is attached to this Resolution as **Group Exhibit "A"** and made a part hereof; and

WHEREAS, the Village plans to apply the AlertCook notification system in order to streamline, enhance and coordinate emergency notification services to Village residents and visitors by transmitting alerts, notifications, and other public safety messaging (the "Project"); and

WHEREAS, at an open public meeting held on June 10, 2025, the Village's Public Health and Safety Committee ("Committee") reviewed and discussed the MOA and received input from the Village staff and provided an opportunity for public input, and then the Committee recommended that the Village Board approve and enter into the MOA; and

WHEREAS, at an open public meeting held on June 10, 2025, the President and Board of Trustees of the Village of Western Springs reviewed and discussed the MOA and the Committee's recommendation, and received input from Village staff and provided an opportunity for public input on the matter. At its June 16, 2025 meeting, the President and Board of Trustees accepted the Committee's recommendation to approve and enter into the MOA; and

WHEREAS, the Village is authorized to approve and enter into the attached MOA pursuant to certain statutory and constitutional powers, including but not limited to the applicable provisions of the Illinois Municipal Code (65 ILCS 5/), and Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the State of Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/); and

WHEREAS, the President and Board of Trustees of the Village of Western Springs find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public to approve and enter into the attached MOA.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2. Approval and Execution of Memorandum of Agreement. The President and Board of Trustees of the Village of Western Springs approve and authorize the execution of the MOA (substantially in the form attached hereto as part of **Group Exhibit "A"**), which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 3. Approval of Village Expenditures and Other Related Documents. The President and Board of Trustees of the Village of Western Springs approve and authorize the expenditure of Village funds to pay for the Village's financial obligations, if necessary, under the MOA. The President and Clerk, or their designees, are further authorized and directed to execute and deliver all other instruments and documents that are necessary to fulfill the Village's obligations under the MOA. Specifically, the President and Board of Trustees of the Village of Western Springs further authorize and direct the Village Manager and the Village Attorney, or their designees, to take all necessary actions to comply with the Village's obligations under the attached MOA.

SECTION 4. Delivery of Signed Documents. The President and Board of Trustees of the Village of Western Springs direct the Village Clerk's Office to forward certified copies of this Resolution and the fully executed MOA to Cook County, and such other persons and governmental agencies with oversight jurisdiction of the MOA, for record retention purposes.

SECTION 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on June 16, 2025, and approved by me as Village President on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Group Exhibit "A"

**MEMORANDUM OF AGREEMENT BETWEEN
THE VILLAGE OF WESTERN SPRINGS, ILLINOIS AND COOK COUNTY, ILLINOIS
REGARDING PARTICIPATION IN THE ALERTCOOK EMERGENCY NOTIFICATION PROGRAM**

And

**MASTER SERVICES AGREEMENT
BETWEEN THE COUNTY OF COOK, ILLINOIS AND EVERBRIDGE, INC.**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

**RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF
A MEMORANDUM OF AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS, ILLINOIS
AND COOK COUNTY, ILLINOIS, FOR PARTICIPATION IN THE ALERTCOOK NOTIFICATION PROGRAM**

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which Meeting a quorum was present, and approved by the Village President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs this ____ day of June, 2025.

Edward Tymick, Village Clerk

SEAL

Exhibit 2 – Sample MOA for AlertCook

MEMORANDUM OF AGREEMENT

BETWEEN

COOK COUNTY

AND

[MUNICIPALITY]

THIS MEMORANDUM OF AGREEMENT (the “Agreement”) is made and entered into by the County of Cook, a body politic and corporate of the State of Illinois (hereinafter referred to as the “County”), by and through its Department of Emergency Management and Regional Security (“DEMRS”), and the _____, an Illinois unit of local government (hereinafter referred to as the “Municipality”), (each a “Party” and collectively the “Parties”).

WHEREAS, the County has established a system of communications and warning to ensure that the county’s population and emergency management agencies are warned of developing emergency situations and can communicate emergency response decisions; and,

WHEREAS, the County has a Master Services Agreement subscription services contract with Everbridge, Inc., attached hereto as Exhibit 1 (hereinafter referred to as the “Contract”) for the provision of Countywide alert and mass notification services in support of its AlertCook Initiative (hereinafter referred to as the “notification system” or “system”); and,

WHEREAS, the County is funding and providing the notification system at no local cost to eligible municipalities during the term of the Contract and any orders, quotes, or renewals entered into thereunder, contingent upon an annual appropriation by Cook County; and,

WHEREAS, emergency management powers and constructs safeguarding the life and property of its citizens are an innate responsibility of the governing political body of each municipality of the County; and,

WHEREAS, the Municipality desires to utilize the notification system provided by the County to transmit alerts, notifications, and other authorized public safety messaging to residents, businesses, and visitors located in or transiting through their municipality, while performing its powers.

NOW, THEREFORE, in consideration of the cooperative effort between the Parties contained herein, the Parties agree as follows:

1. INCORPORATION OF RECITALS

The above recitals are incorporated into this Agreement by reference and made a part hereof.

2. DEFINITIONS

“Account” – the access point to the we-based Everbridge Suite platform. Accounts are segmented into Organizations and are typically segmented further into numerous groups.

“Contact” – individuals who may receive notifications from or through the notification system, including any individual person who provides their personal contact information through an opt-in portal.

“Opt-in” – the process whereby a Contact subscribes to receive notifications through an organization specific web portal, or by sending the Subdivision’s keyword(s) or zip code(s) to an established SMS short code.

“Opt-Out” – Contact and address point data loaded into the Everbridge Platform by a municipality without the intervention of the Contract.

“Organization” and “Org” – In the Everbridge Platform, an organization in the Everbridge Platform contains a Contact database and the capability to send notifications. Each Org has a mapping feature that allows Users to send notifications based on registered locations of Contacts. Orgs can be configured with a variety of settings and Users can view and create numerous reports.

“User” – Individuals assigned roles and granted permission to manage Users, manage Contacts and groups, edit settings, and/or send notifications with the Everbridge Platform.

3. TERM OF AGREEMENT

This Agreement is effective on the date of execution by the last-signing Party and shall remain in effect for the duration of the Contract and will automatically renew with each renewal quote or under thereunder for Everbridge notification system services, unless terminated pursuant to the Agreement.

4. DUTIES AND RESPONSIBILITIES

A. Cook County

The County:

- I. Reserves the right to access the Municipality’s account or organization in the system for purposes of contract management, and to monitor its system activity and usage.
- II. Will limit the number of personnel with high-level administrative access credentials to the system and will take reasonable efforts to prevent the unauthorized disclosure of Contact information.
- III. Reserves the right to launch a countywide notification to all available “opt-in” Contact data in the system resulting from a catastrophic natural or technological disaster, a widespread public health emergency, an imminent or actual attack of a foreign military power, or a similar emergency where a delay to coordinate locally initiated notifications would endanger the health and safety of the County’s population.

- IV. Reserves the right to require certain notification subscription options be set to “mandatory” in a subdivision’s public-facing opt-in portal, including:
 - a. Tornado Warnings
 - b. Flash Flood Warnings

B. Municipality

The Municipality:

- I. Agrees to abide by the applicable terms of the Contract, including sections 3.1 and 3.2, and the Everbridge Acceptable Use Policy, attached hereto as Exhibit 1 and Exhibit 2, respectively.
- II. Agrees to place a “powered by AlertCook” icon that shall encompass no greater or less than 10% of the banner image of the County’s public-facing opt-in portal(s) for continuity with Cook County’s branding.
- III. Agrees to the following items/tasks falling under the categories of on-boarding, maintenance, and user training:
 - a. On-Boarding: Designation of at least one resource (preferably a technical resource) who will be responsible for:
 - i. Providing initial load of municipal employee data in Everbridge format.
 - ii. Working with Everbridge Implementation Specialist team for configuring the two allocated Everbridge Organizations.
 - iii. Ownership of creating and maintaining of Everbridge users.
 - b. Maintenance: Designation of at least one resource (preferably a technical resource) who will be responsible for:
 - i. Ongoing maintenance and refresh of municipal employee data.
 - ii. Ongoing template maintenance/creation as needed.
 - iii. Act as the main point of contact for Everbridge related tasks and initiatives.
 - c. User Training: Designation of at least one resource who will be responsible for organizing user training on a yearly basis.
- IV. Acknowledges the following authorized uses of the system and agrees to limit use of the system to those uses, defined by the County as the following categories of notifications:
 - a. Population protective actions, such as evacuation orders, shelter-in-place warnings, boil water notices, and similar actions;
 - b. Emergency preparedness and response information, such as the availability of sand bag stations for flood-fighting efforts, notification of planned or anticipated disruption of municipal services & municipal or commercial utilities, the establishment of emergency shelters, implementation of curfews and other law enforcement security measures, the designation of security zones around specific planned events, the establishment of keywords for event-specific messaging, and other similar messaging that conveys a change in the Municipality’s steady-state operational posture;

- c. Disaster recovery information, such as the location of disaster recovery centers, availability of voluntary agency or governmental disaster recovery assistance, and updates on debris clearance and the allowance of re-entry into a portion of the Municipality impacted by a disaster.
 - d. Emergency preparedness exercises, including operational tests of notification capability and public notification of functional or full-scale public safety and emergency management exercises occurring within the jurisdiction.
 - e. Law enforcement searches, for a missing person or a manhunt for escaped convicts or suspects evading arrest.
 - f. Automated weather warnings provided by the National Weather Service.
 - g. Notification and recall of Municipality employees, contractors, and other response partners, that support the activation of the Municipality's Emergency Operations Center or supplement the staffing of existing public safety response and recovery functions, including the staffing of specialty response teams.
- V. Acknowledges that access to Integrated Public Alert and Warning System (IPAWS) and Emergency Alert System (EAS) initiation features available in the system is contingent on the County:
- a. Acquiring its Collaborative Operating Group (COG) license from the Federal Emergency Management Agency (FEMA);
- VI. Agrees to develop a written Standard Operating Procedure (SOP) that governs access to and use of the notification system within the Municipality, to include, at minimum, the following topics:
- a. Defining the local organization administrator(s);
 - b. Defining procedures for requesting administrative access within the jurisdiction and the training requirements for granting such access;
 - c. Establishing a message drafting and approval process;
 - d. Discussing the difference between "opt-in" and "opt-out" Contact data, limiting the use of "opt-out" data to imminent or actual life-threatening emergencies, and considering the time of day when initiating notifications that use "opt-out" data; and
 - e. Specifying the responsibility and frequency of periodically reviewing all administrative user accounts within the Municipality's organization(s) to validate the continued relationship and need for access of each current user.

The SOP must be developed within sixty (60) days of the effective date of this Agreement and is subject to review by the County at any time during the Agreement.

- VII. Acknowledges that the Contractor provides additional notification system capabilities and services which are not covered under the County's Contract for the notification system (hereinafter referred to as "non-covered services"). If the Municipality desires to enhance their notification capabilities by adding noncovered services to their organization(s), then the Municipality will be responsible for any additional costs incurred as a result of adding those services, plus any costs arising from technical support of the non-covered services, payable

directly to the Contractor. The Municipality will notify the County of its intent to add noncovered services prior to deployment, and will provide an additional notification after deployment, with the intent of maintaining visibility on the Contractor's provision of support and maintenance on covered features.

5. POINTS OF CONTACT

The Parties shall direct all matters arising in connection with the performance of this Agreement to the attention of the respective contact person(s) named below for resolution or action:

<u>For the County:</u>	<u>For the Municipality:</u>
Amanda Deacon Sr. Operations Information Support Analyst 69 West Washington Street, 26 th Floor Chicago, IL 60602 Telephone: (312) 415-0975 Email: Amanda.Deacon@cookcountyil.gov	

6. TERMINATION OF AGREEMENT

The Parties may terminate this Agreement at any time upon thirty (30) days' written notice to the contact person(s) specified herein.

7. LIABILITY

Each Party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. Nothing contained herein shall constitute a waiver by either Party of its sovereign. Nothing herein shall be construed as consent by either Party to be sued by third parties.

8. EXHIBITS

.

This Agreement has the following exhibits which are incorporated into this Agreement as if fully set forth herein.

- | | |
|-----------|--------------------------------------|
| Exhibit 1 | Everbridge Master Services Agreement |
| Exhibit 2 | Everbridge Authorized Use Policy |

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives on the dates appearing beneath their respective signatures.

On behalf of Cook County

On behalf of [Municipality]

Theodore Berger, Executive Director

Date: _____

Date: _____

SAMPLE

Exhibit 1
Everbridge Master Services Agreement

SAMPLE



Everbridge, Inc. Master Services Agreement

This Master Services Agreement ("**Agreement**") is entered into by and between Everbridge, Inc. ("**Everbridge**") and _____ ("**Client**"), effective on the date of Client's signature below ("**Effective Date**"). Everbridge and Client are each sometimes referred to as a "**Party**" and collectively, the "**Parties**."

1. SERVICES.

1.1 Orders. Everbridge shall provide Client access to its proprietary interactive communication solutions (the "**Solutions**") subject to the terms and conditions set forth in this Agreement and the description of services and pricing provided in the applicable quote or other ordering document (e.g., statement of work) (the "**Quote**") and the applicable Solution documentation (the "**Documentation**"). If applicable, Everbridge shall provide the training and professional services ("**Professional Services**") set forth in the Quote. Collectively, the Solutions and Professional Services are referred to as the "**Services**". Everbridge shall provide Client with login and password information for each User (as defined below) and will configure the Solutions based on the maximum number of Contacts (as defined below) or Users, as applicable depending on the Solutions ordered. Client shall undergo the initial setup and training as set forth in the onboarding Documentation within sixty (60) days of the Effective Date. Unless otherwise provided in the applicable Quote or Documentation, Services are purchased as annual subscriptions.

1.2 Users; Contacts. "**Users**" are individuals who are authorized by Client from time to time to use the Solutions for the purposes of sending notifications, configuring templates, reporting or managing data, serving as system administrators, or performing similar functions, and who have been supplied user identifications and passwords by Client. Users may include employees and contractors of Client or an Included Department. "**Included Department**" means any enterprise department, office, agency, or other entity that receives a majority of its funding from the same general or enterprise fund, as applicable, as the Client. "**Contacts**" are individuals who Client contacts through the Solutions and/or who provides their personal contact information to Everbridge, including through an opt-in portal. If applicable to the particular Solution, the number of Users and/or Contacts that may be authorized by Client is set forth on the Quote.

1.3 Affiliated Entities. Departments, divisions, agencies or governmental entities which are affiliated politically, operationally or otherwise with Client, and which are not an Included Department (each, an "**Affiliated Entity**") may purchase Services to the same extent as Client, provided, that the Affiliated Entity purchases the Services on the same terms and conditions as are contained in this Agreement pursuant to a fully executed Quote agreed to by Everbridge and such Affiliated Entity. Client and the Affiliated Entity shall maintain separate accounts with Everbridge. Solely as to the Agreement between Everbridge and such Affiliated Entity, all terms and references to "Client" shall refer to such Affiliated Entity upon execution of an applicable Quote. By executing a Quote each Affiliated Entity agrees to be bound by all the terms and conditions herein as to such Affiliated Entity. An entity that otherwise qualifies under this definition will be included within the meaning of Affiliated Entity even though it qualifies after the execution of this Agreement.

2. PAYMENT TERMS. Everbridge shall invoice Client annually in advance for all Solutions and Professional Services, and Client

shall pay the fees set forth in the Quote within thirty (30) days from date of invoice. If Client exceeds any role-based numbers, messaging credits or other usage levels specified in the Quote, then Everbridge may invoice Client for any overages at the then applicable rate. All Professional Services must be used within 12 months from date of purchase. Late payments shall accrue interest at a rate of one and one-half percent (1.5%) per month or the highest rate allowed by applicable law, whichever is lower. Such interest shall be in addition to any other rights and remedies of Everbridge. Unless otherwise provided, the fees set forth in the Quote do not include any local, state, federal or foreign taxes, levies or duties of any nature, all of which Client is responsible for paying, except for those relating to Everbridge's net income or property. If Everbridge is legally obligated to collect or pay taxes for which Client is responsible, the appropriate amount shall be invoiced to and paid by Client, unless Client provides a valid tax exemption certificate.

3. RESPONSIBILITIES.

3.1 Client Data. Client shall retain all ownership rights in all Contact data and all electronic data Client transmits to Everbridge to or through the Solutions ("**Client Data**"). Client represents that it has the right to authorize and hereby does authorize Everbridge to collect, store and process Client Data subject to the terms of this Agreement. Client shall maintain a copy of all Contact data it provides to Everbridge.

3.2 Use of Solutions. Client is responsible for all activity occurring under Client's account(s) and shall comply with all applicable Privacy Laws (as defined below) and all other applicable laws and regulations in connection with Client's use of the Services, including its provision of Client Data to Everbridge. Client shall be responsible for ensuring that there is a lawful basis for sending communications through the Solutions to Contacts including, where applicable, obtaining the required consent of Contacts. Client shall use the Service in accordance with Everbridge's then applicable Acceptable Use Policy posted on www.everbridge.com. Client shall promptly notify Everbridge of any unauthorized use of any password or account of which Client becomes aware. Client acknowledges that the Solutions are a passive conduit for the transmission of Client Data, and Everbridge has no obligation to screen, preview or monitor content, and shall have no liability for any errors or omissions or for any defamatory, libelous, offensive or otherwise unlawful content in any Client Data, or for any losses, damages, claims, or other actions arising out of or in connection with any data sent, accessed, posted or otherwise transmitted via the Solutions by Client, Users or Contacts, except to the extent such losses are caused directly by the acts or omissions of Everbridge personnel.

3.3 Data Privacy. Everbridge shall abide by all applicable Privacy Laws in connection with the operation of the Solutions. "**Privacy Laws**" means all U.S. federal and state laws and regulations regarding consumer and data protection and privacy.

3.4 Data Security. Everbridge's IT security and compliance program includes the following standards generally adopted by industry leading SaaS providers: (i) reasonable and appropriate technical, organizational, and security measures against the destruction, loss, unavailability, unauthorized access or alteration of Client Data in the possession or under the control of Everbridge, including measures to ensure the availability of information following interruption to, or failure of, critical business

processes; and (ii) an annual assessment of its security controls performed by an accredited third party audit firm in accordance with the Statement on Standards for Attestation Engagements No. 18 (SSAE 18). Upon request, Everbridge shall provide Client with a copy of its current SSAE 18 SOC 2 report. Everbridge's security framework is based on the security requirements and controls within US National Institute of Standards and Technology (NIST) Special Publication 800-53 – Security and Privacy Controls for Information Systems and Organizations. The NIST 800-53 security requirement standard has direct mapping to other security and data privacy frameworks, including global information security standard ISO 27001, HIPAA-HITECH, and HITRUST. The data security procedures that Everbridge follows when providing the Solutions are included at the following URL: <https://docs.everbridge.com/cdn/legal/Data-Security-Exhibit.pdf>.

4. TERM. The term of this Agreement shall begin on the Effective Date and shall expire when all underlying Quotes with Client or its Affiliates have expired in accordance with the terms of such Quotes, unless terminated earlier as provided herein. Services under an applicable Quote will begin as set forth in such Quote and shall continue for the initial term specified therein ("**Initial Service Term**"). If a Quote contains Services added to an existing subscription, such added Services will be coterminous with the Initial Service Term or applicable renewal Service term ("**Renewal Term**"), unless otherwise agreed to by the Parties. Client shall be notified at least sixty (60) days in advance of any Renewal Term. If at the end of the applicable Quote, Client intends to renew the Agreement, but has not provided a timely executed written renewal prior to the end of such term, then Everbridge, in its sole discretion, shall continue the Service(s) hereunder for thirty (30) days (the "**Grace Period**") in order to secure an executed renewal by Client, provided that Client shall pay to Everbridge the annual fee then in effect divided by twelve (12) (the "**Monthly Holdover Fee**"). The Grace Period is provided to Client as a courtesy so that Services will not be terminated prior to the execution of a renewal. Due to insurance and liability reasons Everbridge can only provide one Grace Period and will charge the Monthly Holdover Fee. The Monthly Holdover Fee is instituted in order to protect Client from termination or suspension of the Services, and to ensure that timely renewals are entered into. Monthly Holdover Fees shall not be returned or refunded to the Client as a credit towards any renewal. Except as set forth in an applicable Quote, or unless this Agreement is terminated as provided herein, upon expiration of the term of any Quote, such Quote shall renew automatically for successive subsequent periods of twelve (12) months unless either party notifies the other party of its intent to terminate at least thirty (30) days prior to the end of the then current term. Everbridge reserves the right to increase its fees in any Renewal Term by three percent (3%).

5. TERMINATION; SUSPENSION.

5.1 Termination by Either Party. Either Party may terminate this Agreement upon the other Party's material breach of the Agreement, provided that (i) the non-breaching Party sends written notice to the breaching Party describing the breach in reasonable detail; (ii) the breaching Party does not cure the breach within thirty (30) days following its receipt of such notice (the "**Notice Period**"); and (iii) following the expiration of the Notice Period, the non-breaching Party sends a second written notice indicating its election to terminate this Agreement. If Client terminates this Agreement due to material breach by Everbridge, Client shall be entitled to a refund of any prepaid unused fees on a pro-rata basis, provided that such refund shall be Client's sole and exclusive remedy.

5.2 Termination or Suspension for Non-Payment. If Client fails to pay any amounts due within thirty (30) days of their due date, Everbridge may terminate this Agreement upon thirty (30) days' prior written notice to Client. Termination for non-payment shall not relieve Client of its outstanding obligations (including payment) under this Agreement. In lieu of termination for non-payment, Everbridge may suspend Client's access to the Solutions upon written notice to Client.

5.3 Suspension. Everbridge may temporarily suspend Client's access to the Solutions or any portion thereof for (i) emergency network repairs, threats to, or actual breach of network security; or (ii) any legal, regulatory, or governmental prohibition affecting the Solution. Everbridge shall use its best efforts to notify Client through its Client Portal and/or via email prior to such suspension and shall reactivate any affected portion of the Solution as soon as possible.

6. PROPRIETARY RIGHTS.

6.1 Grant of License. Subject to the terms and conditions of this Agreement, Everbridge hereby grants to Client, during the term of this Agreement, a limited, non-exclusive, non-transferable, non-sublicensable right to use the Solutions.

6.2 Restrictions. Client shall use the Solution solely for its internal business purposes. In particular, Client's use of the Solutions shall not include service bureau use, outsourcing, renting, reselling, sublicensing, or time-sharing. Client shall not (i) sell, transfer, assign, distribute or otherwise commercially exploit or make the Solution available to any third party except as expressly set forth herein; (ii) modify or make derivative works based upon the Solution; (iii) reverse engineer the Solution; (iv) remove, obscure or alter any proprietary notices or labels on the Solution or any materials made available by Everbridge; (v) use, post, transmit or introduce any device, software or routine (including viruses, worms or other harmful code) which interferes or attempts to interfere with the operation of the Solution; or (vi) defeat or attempt to defeat any security mechanism of any Solution.

6.3 Reservation of Rights. The Solutions (including all associated computer software (whether in source code, object code, or other form), databases, indexing, search, and retrieval methods and routines, HTML, active server pages, intranet pages, and similar materials) and all intellectual property and other rights, title, and interest therein (collectively, "**IP Rights**"), whether conceived by Everbridge alone or in conjunction with others, constitute Confidential Information and the valuable intellectual property, proprietary material, and trade secrets of Everbridge and its licensors and are protected by applicable intellectual property laws of the United States and other countries. Everbridge owns (i) all voluntary feedback regarding the design or operation of the Services (except for the Client Data) provided to Everbridge by Users, Client and Contacts in conjunction with the Services, and (ii) all aggregated and anonymized transactional, performance, derivative data and metadata generated in connection with the Solutions, which are generally used to improve the functionality and performance of the Services. Except for the rights expressly granted to Client in this Agreement, all rights in and to the Solutions and all of the foregoing elements thereof (including the rights to any work product resulting from Professional Services and to any modification, enhancement, configuration or derivative work of the Solutions) are and shall remain solely owned by Everbridge and its respective licensors. Everbridge may use and provide Solutions and Professional Services to others that are similar to those provided to Client hereunder, and Everbridge may use in engagements with others any knowledge, skills, experience,

ideas, concepts, know-how and techniques used or gained in the provision of the Solutions or Professional Services to Client, provided that, in each case, no Client Data or Client Confidential Information is disclosed thereby.

7. CONFIDENTIAL INFORMATION.

7.1 Definition. “**Confidential Information**” means all information of a Party (“**Disclosing Party**”) disclosed to the other Party (“**Receiving Party**”), whether orally, electronically, in writing, or by inspection of tangible objects (including, without limitation, documents or prototypes), that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Confidential Information includes without limitation, all Client Data, the Solutions, and either Party’s business and marketing plans, technology and technical information, product designs, reports and business processes. Confidential Information shall not include any information that: (i) is or becomes generally known to the public without breach of any obligation owed to Disclosing Party; (ii) was known to Receiving Party prior to its disclosure by Disclosing Party without breach of any obligation owed to Disclosing Party; (iii) was independently developed by Receiving Party without breach of any obligation owed to Disclosing Party; or (iv) is received from a third party without breach of any obligation owed to Disclosing Party.

7.2 Protection. Receiving Party shall not disclose or use any Confidential Information of Disclosing Party for any purpose other than performance or enforcement of this Agreement without Disclosing Party’s prior written consent. If Receiving Party is compelled by law to disclose Confidential Information of Disclosing Party, including under the Freedom of Information Act or other public information request (i.e., “state sunshine” laws) it shall provide Disclosing Party with prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at Disclosing Party’s cost, if Disclosing Party wishes to contest the disclosure. Receiving Party shall protect the confidentiality of Disclosing Party’s Confidential Information in the same manner that it protects the confidentiality of its own confidential information of like kind (but in no event using less than reasonable care). Receiving Party shall promptly notify Disclosing Party if it becomes aware of any breach of confidentiality of Disclosing Party’s Confidential Information.

7.3 Upon Termination. Upon any termination of this Agreement, the Receiving Party shall continue to maintain the confidentiality of the Disclosing Party’s Confidential Information and, upon request and to the extent practicable, destroy all materials containing such Confidential Information. Notwithstanding the foregoing, either Party may retain a copy of any Confidential Information if required by applicable law or regulation, in accordance with internal compliance policy, or pursuant to automatic computer archiving and back-up procedures, subject at all times to the continuing applicability of the provisions of this Agreement.

8. WARRANTIES; DISCLAIMER.

8.1 Everbridge Warranty. Everbridge shall provide the Solutions in material compliance with the functionality and specifications set forth on the applicable Solution Documentation. Everbridge shall provide 24X7X365 customer support in accordance with its most recently published Support Services Guide. Professional Services shall be performed in a professional manner consistent with industry standards.

8.2 Disclaimer. THE FOREGOING REPRESENT THE ONLY WARRANTIES MADE BY EVERBRIDGE HEREUNDER,

AND EVERBRIDGE EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. EVERBRIDGE DOES NOT WARRANT THAT THE SOLUTION WILL OPERATE ERROR FREE OR WITHOUT INTERRUPTION. WITHOUT LIMITING THE FOREGOING, IN NO EVENT SHALL EVERBRIDGE HAVE ANY LIABILITY FOR PERSONAL INJURY (INCLUDING DEATH) OR PROPERTY DAMAGE ARISING FROM FAILURE OF THE SOLUTION TO DELIVER AN ELECTRONIC COMMUNICATION, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY, EVEN IF EVERBRIDGE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

8.3 SMS Transmission. CLIENT ACKNOWLEDGES THAT THE USE OF SHORT MESSAGING SERVICES (“SMS”), ALSO KNOWN AS TEXT MESSAGING, AS A MEANS OF SENDING MESSAGES INVOLVES A REASONABLY LIKELY POSSIBILITY FROM TIME TO TIME OF DELAYED, UNDELIVERED, OR INCOMPLETE MESSAGES AND THAT THE PROCESS OF TRANSMITTING SMS MESSAGES CAN BE UNRELIABLE AND INCLUDE MULTIPLE THIRD PARTIES THAT PARTICIPATE IN THE TRANSMISSION PROCESS, INCLUDING MOBILE NETWORK OPERATORS AND INTERMEDIARY TRANSMISSION COMPANIES. ACCORDINGLY, EVERBRIDGE RECOMMENDS THAT SMS MESSAGING NOT BE USED AS THE SOLE MEANS OF COMMUNICATION IN AN EMERGENCY SITUATION.

9. INDEMNIFICATION.

9.1 By Client. Client shall defend, indemnify and hold Everbridge harmless against any loss or damage (including reasonable attorneys’ fees) incurred in connection with any third party claim, suit or proceeding (“**Claim**”) against Everbridge arising out of any data sent, posted or otherwise transmitted via the Solution by Client or Contacts, or any breach by Client of Sections 3 or 6.

9.2 By Everbridge. Everbridge shall defend, indemnify and hold Client harmless from and against any Claim against Client arising out of (i) any breach by Everbridge of applicable Privacy Laws; (ii) any breach by Everbridge of its data security obligations under Section 3.4; or (iii) an allegation that the Solution as contemplated hereunder infringes an issued patent or other IP Right in a country in which the Solution is provided to Client. If (x) any aspect of the Solution is found or, in Everbridge’s reasonable opinion is likely to be found, to infringe upon the IP Right of a third party or (y) the continued use of the Solution is enjoined, then Everbridge will promptly and at its own cost and expense at its option: (i) obtain for Client the right to continue using the Solution; (ii) modify such aspect of the Solution so that it is non-infringing; or (iii) replace such aspect of the Solution with a non-infringing functional equivalent. If, after all commercially reasonable efforts, Everbridge determines in good faith that options (i) - (iii) are not feasible, Everbridge will remove the infringing items from the Solution and refund to Client on a pro-rata basis any prepaid unused fees paid for such infringing element. The remedies set forth in this Section 9.2 are Client’s exclusive remedy for Claims for infringement of an IP Right. Everbridge shall have no obligation or liability for any claim pursuant to this Section to the extent arising from: (i) the combinations, operation, or use of the Solution supplied under this Agreement with any product, device, or software not supplied by Everbridge to the extent the combination creates the infringement; (ii) the unauthorized alteration or modification by Client of the Solution; or (iii) Everbridge’s

compliance with Client's designs, specifications, requests, or instructions pursuant to an engagement for Everbridge Professional Services relating to the Solution to the extent the claim of infringement is based on the foregoing.

9.3 Indemnification Process. The indemnifying party's obligations under this Section 9 are contingent upon the indemnified party (a) promptly giving notice of the Claim to the indemnifying party once the Claim is known; (b) giving the indemnifying party sole control of the defense and settlement of the Claim (provided that the indemnifying party may not settle such Claim unless such settlement unconditionally releases the indemnified party of all liability and does not adversely affect the indemnified party's business or service); and (c) providing the indemnifying party all available information and reasonable assistance.

10. LIABILITY LIMITS. To the maximum extent permitted by law, neither Party shall have any liability to the other Party for any indirect, special, incidental, punitive, or consequential damages, however caused, under any theory of liability, and whether or not the Party has been advised of the possibility of such damage. Except for its indemnification obligations under Section 9.2, notwithstanding anything in this Agreement to the contrary, in no event shall Everbridge's aggregate liability, regardless of whether any action or claim is based on warranty, contract, tort or otherwise, exceed amounts paid or due by Client to Everbridge hereunder during the 12-month period prior to the event giving rise to such liability. The foregoing limitations shall apply even if the non-breaching party's remedies under this Agreement fail their essential purpose.

11. INSURANCE. Everbridge will maintain during the term of this Agreement the following coverages: (i) General Liability insurance, with liability limits of at least \$5,000,000; (ii) Network Technology/Cyber Liability coverage with limits of at least \$5,000,000; and (iii) workers' compensation insurance as required by the state or local law in which the work is performed. Upon request by Client, Everbridge shall provide Client a certificate of insurance evidencing such coverages.

12. MISCELLANEOUS.

12.1 Non-Solicitation. As additional protection for Everbridge's proprietary information, for so long as this Agreement remains in effect, and for one year thereafter, Client agrees that it shall not, directly or indirectly, solicit, hire or attempt to solicit any employees of Everbridge; provided, that a general solicitation to the public for employment is not prohibited under this section.

12.2 Force Majeure; Limitations. Everbridge shall not be responsible for performance under this Agreement to the extent precluded by circumstances beyond Everbridge's reasonable control, including without limitation acts of God, acts of government, flood, fire, earthquakes, civil unrest, acts of terror, labor problems, regional technology interruptions, or denial of service attacks. The Solution delivers information for supported Contact paths to public and private networks and carriers, but Everbridge cannot guarantee delivery of the information to the recipients. Final delivery of information to recipients is dependent on and is the responsibility of the designated public and private networks or carriers.

12.3 Waiver; Severability. The failure of either Party hereto to enforce at any time any of the provisions or terms of this Agreement shall in no way be considered to be a waiver of such provisions. If any provision of this Agreement is found by any court or other authority of competent jurisdiction to be invalid, illegal or unenforceable, that provision shall, to the extent required, be

deemed deleted or revised, and the remaining provisions shall continue in full force and effect to the maximum extent possible so as to give effect to the intent of the Parties.

12.4 Assignment. Neither party may assign this Agreement to any third party except upon the other Party's prior written consent, which consent shall not be unreasonably withheld or delayed; provided, that no such consent shall be required in the event of an assignment to an Affiliated Entity or to a successor-in-interest to the business of the assigning Party resulting from a merger, reorganization, or sale of all or substantially all such Party's assets. Notwithstanding the above, neither Party shall assign this Agreement to any third party which is a competitor of the other Party.

12.5 Governing Law; Attorney's Fees. This Agreement shall be governed and construed in accordance with the laws of the Commonwealth of Massachusetts, without regard to its conflicts of laws rules. The U.N. Convention on Contracts for the International Sale of Goods shall not apply. The prevailing party in any action arising out of this Agreement shall be entitled to its reasonable attorneys' fees and costs.

12.6 Notices. Legal notices (e.g., claimed breach or termination) to be provided under this Agreement shall be delivered in writing (a) in person, (b) by nationally recognized overnight delivery service, or (c) by U.S. certified or first class mail to the other party as set forth on the signature page hereto. All legal notices shall be deemed to have been given upon receipt or, if under (c), three (3) business days after being deposited in the mail. Either party may change its address by giving notice of the new address to the other party pursuant to this Section and identifying the effective date of such change. Everbridge may provide all other notices to Client's billing contact on the Client Registration Form or, with respect to availability, upgrades or maintenance of the Solutions, to the Everbridge Support Center.

12.7 Marketing. Client consents to Everbridge referencing Client's name as an Everbridge Client in Everbridge publications, its website, and other marketing materials.

12.8 Equal Employment Opportunity. Everbridge, Inc. is a government contractor and is subject to the requirements of Executive Order 11246, the Rehabilitation Assistance Act and VEVRAA. Pursuant to these requirements, the Equal Opportunity Clauses found at 41 Code of Federal Regulations sections 60-1.4(a) (1-7), sections 60-250.4(a-m), sections 60-300.5 (1-11) and sections 60-741.5 (a) (1-6) are incorporated herein by reference as though set forth at length, and made an express part of this Agreement.

12.9 Export Compliant. Neither Party shall export, directly or indirectly, any technical data acquired from the other pursuant to this Agreement or any product utilizing any such data to any country for which the U.S. Government or any agency thereof at the time of export requires an export license or other governmental approval without first obtaining such license or approval. Client shall not permit Users to send notifications to a Contact in a U.S. embargoed country or in violation of any U.S. export law or regulation.

12.10 U.S. Government End-Users. The Solutions and related documentation are "commercial items" as defined at 48 C.F.R. 2.101, consisting of "commercial computer software" and "commercial computer software documentation" as such terms are used in 48 C.F.R. 12.212. Consistent with 48 C.F.R. 12.212 and 48 C.F.R. 227.7202-1 through 227.7202-4, U.S. government customers and end-users acquire licenses to the Solutions and related documentation with only those rights set forth herein.

12.11 General. This Agreement, including its Exhibits and any Quote, constitutes the entire agreement between the Parties and supersedes all other agreements and understandings between the Parties, oral or written, with respect to the subject matter hereof, including any confidentiality agreements. This Agreement shall not be modified or amended except by a writing signed by both Parties. ANY NEW TERMS OR CHANGES INTRODUCED IN A PURCHASE ORDER OR OTHER DOCUMENT ARE VOID AND OF NO FORCE OR EFFECT. EVERBRIDGE'S ACKNOWLEDGEMENT OF RECEIPT OF SUCH DOCUMENT OR ACCEPTANCE OF PAYMENT SHALL NOT CONSTITUTE AGREEMENT TO ANY TERMS OTHER THAN THOSE SET FORTH IN THIS AGREEMENT. There are no third party beneficiaries to this Agreement. Any right, obligation or

condition that, by its express terms or nature and context is intended to survive the termination or expiration of this Agreement, shall survive any such termination or expiration hereof. This Agreement, and any other document referencing and governed by this Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but which together shall constitute the same agreement. Each Party agrees to be bound by its digital or electronic signature, whether transmitted by fax machine, in the form of an electronically scanned image (e.g., in .pdf form), by email, or by other means of e-signature technology, and each Party agrees that it shall accept the signature of the other Party transmitted in such a manner.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives.

EVERBRIDGE, INC. By: _____ Print Name: _____ Title: _____ Date: _____ Address: 25 Corporate Drive Burlington, Massachusetts 01803 For legal notice: Attention: Legal Department	CLIENT: By: _____ Print Name: _____ Title: _____ Date: _____ Client's Address: _____ _____ _____ Attn: _____ Address for Legal Notice: _____ _____ _____ Attn: _____
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EXHIBIT A
Additional Business Terms

The following additional business terms are incorporated by reference into the Agreement as applicable based on the particular products and services described on the Quote.

If Client Is Ordering Nixle® Products or Community Engagement:

1. Client grants to Everbridge a non-exclusive, royalty free, worldwide and perpetual right and license (including sublicense) to (a) use, copy, display, disseminate, publish, translate, reformat and create derivative works from communications Client sends through the Solutions for public facing communications to citizens, other public groups and public facing websites, including social media (e.g., Google®, Facebook®) (collectively, “**Public Communications**”), (b) use and display Client's trademarks, service marks and logos, solely as part of the Public Communications to Contacts who have opted in to receive those Communications, and on other websites where Everbridge displays your Public Communications, as applicable, and (c) place a widget on Client's website in order to drive Contact opt-in registrations. Client further acknowledges and agrees that all personal information from individuals registering through such widget is owned expressly by Everbridge and such information will be governed by the applicable Privacy Policy.

If Client Is Ordering Everbridge Suite Products:

1. **Messaging Credits.** The Solutions include units of usage (“**Messaging Credits**”) for communications sent by Client through the Solutions to multiple Contacts via one or more communication paths (“**Notifications**”). No Messaging Credits shall be required to send Notifications by push notification (Everbridge mobile application), by email or by pager. If Client's use of the Solutions exceeds the amount of Messaging Credits allocated to the account or previously purchased, Client shall pay for such overages and charges back to the date they were incurred. Unused Messaging Credits expire at the end of the annual billing period under the applicable Quote and are not refundable. Additional Messaging Credits may be purchased separately.
2. **Usage.** Messaging Credits shall be applied per Notification sent by Client through the Solutions. A single Notification is defined as follows:
 - **SMS Text messages:**
 - i. For messages that contain only GSM characters, each 153 characters or portion thereof.
 - ii. For messages that contain any non-GSM characters, each 67 characters or portion thereof.
 - iii. GSM characters include only characters in the GSM 7-bit default alphabet.
 - iv. Character limits for SMS Text messages are determined by telecommunication providers. Everbridge reserves the right to change the length of a single SMS Text message if telecommunication providers update these amounts.
 - **Voice messages or Conference Voice:** One minute or portion of a minute of the voice message, calculated on a cumulative basis per month, per destination country.
 - **TTY:** One minute per TTY message.
 - **Fax:** Per page transmitted.
3. **Role-based Limits.** If Client exceeds any role-based limits (such as the number of Contacts, Resolvers or authorized users of a Solution) set forth on the applicable Quote, Client shall pay for such additional role-based numbers as of the date that the overage began. Payment shall be at the role-based number rate in the Quote and shall be paid for the duration of the term of such Quote.
4. **Other Usage Limits.** If the applicable Quote sets forth any geographic, departmental, entity-based or other limitation on usage of the Solutions, then Client's use of the Solutions is expressly limited to Contacts who are based in such geographic area, department or entity or who otherwise meet the usage limitation criteria specified in the Quote. Client's use of the Solutions with any Contacts who are not included within such limitations shall constitute a material default under this Agreement and shall subject such Client to additional charges for such unauthorized usage.
5. **Data Feeds.** Client shall not use any automated device, computer program, software, tool, algorithm, bot or similar process to mine or systematically scrape or extract data from any of the products, except as authorized in writing by Everbridge. Notwithstanding anything to the contrary in this Agreement, to the extent that Client has purchased or accesses Data Feeds, the content such feeds are provided solely on an “AS IS” and “AS AVAILABLE” basis and Everbridge disclaims any and all liability of any kind or nature resulting from (a) any inaccuracies or failures with respect to such Data Feeds or (b) any actions taken by Client as a result of its use of the Solutions or its content. All Data Feeds are provided solely as a convenience and do not constitute an endorsement by Everbridge. The sole and exclusive remedy for any failure, defect, or inability to access the content of such Data Feed shall be to terminate the Data Feed with no further payments due. “**Data Feed**” means data content or websites licensed or provided by third parties to Everbridge and supplied to Client in connection with the Solution (e.g., real time weather system information and warnings, 911 data, third party maps, and situational intelligence) or publicly-available information that Client accesses on the Internet while using the Services. Clients purchasing Visual Command Center or Signal products further agree that they will comply with the Data Feed Terms and Conditions found at <https://www.everbridge.com/wp-content/uploads/Data-Feed-Terms-and-Conditions-Oct-2019.pdf>.

6. **Resident Connection Data.** If a Client is purchasing Resident Connection Data, Everbridge provides to Client a limited, non-exclusive, non-transferable, non-sublicensable, right to use mobile, landline and VoIP telephone records ("**Resident Connection Data**") in connection with emergency notifications sent through the Everbridge Solutions. Resident Connection Data is Confidential Information of Everbridge and is subject to the confidentiality obligations in Section 7 and the license restrictions in Section 6.2 of this Agreement. Unless provided herein, Resident Connection Data is owned expressly by Everbridge and rights to use such data terminates upon the termination or expiration of this Agreement.
7. **Incident Management/IT Alerting.** If a Client is purchasing the Incident Management or IT Alerting Solution, (a) Clients may only designate the number of Users set forth on the Quote, and such individuals shall only have the access rights pursuant to such designation and role; (b) "Incident Administrators" are authorized by Client as an administrator for the Incident Management or IT Alerting Solution components and are typically responsible for the configuration of IT Alerting as well as managing and reporting on Incidents ; (c) "Incident Operators" are authorized by Client as an operator of the Incident Management or IT Alerting Solution and are typically responsible for launching/managing Incidents; and (d) "Group Managers" shall have the ability to build, manage and/or participate in on-call schedules to receive IT related notifications. Everbridge may limit or throttle Client's automated use of the Incident Management or IT Alerting Solution in order to protect the stability and security of the Solution.
8. **Secure Messaging.** If a Client is purchasing peer to peer secure messaging solutions ("**Secure Messaging**"), Everbridge shall comply with all applicable privacy laws, including the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**"), the Health Information Technology for Economic and Clinical Health Act ("**HITECH Act**"), the Gramm-Leach-Bliley Act, and the Fair Credit Reporting Act, as applicable based on solution purchased. Our Secured Messaging products for healthcare are subject to our Business Associate Agreement, available at <https://www.everbridge.com/wp-content/uploads/2015/07/Business-Associate-Form-lkd-v1-7.7.15.pdf>, which is incorporated and made a part of this Agreement. Client acknowledges and agrees that Secure Messaging solutions are intended to deliver non-critical, non-emergency messages between users as a convenience to facilitate communications and are not intended for or suitable for use in situations where a failure or time delay of, or errors or inaccuracies in, the content, data or information provided through the services could lead to death, personal injury or property damage.

Non-Emergency Messaging

If Client is using the solution to send non-emergency calls, text messages or emails to consumers, Client expressly agrees to comply with the Telephone Consumer Protection Act of 1991, including its implementing regulations, the CAN-SPAM Act of 2003, and any other similar laws and regulation (collectively, "**Consumer Protection Law**"). Client shall not violate these or others applicable laws and warrants that it shall receive express consent from Contacts if its messages fall within these Consumer Protection Laws. Client shall defend, indemnify and hold Everbridge harmless from any violation by Client of Consumer Protection Law. Client further agrees that any marketing or sales related text messages will comply with the policies and guidelines of the Mobile Marketing Association found at <http://mmaglobal.com/policies/code-of-conduct>.

If Client Is Ordering RedSky:E-911 Anywhere

See Schedule 3 to this Exhibit A

EXHIBIT B
IPAWS- CMAS/WEA Addendum

This addendum is incorporated by reference into the Agreement as applicable based on the particular products and services described on the Quote.

1. **IPAWS Authorization.** Client represents and warrants to Everbridge that any employee, agents, or representatives of Client who access IPAWS-OPEN using Client's credentials provided by FEMA (each, an "IPAWS User"), are authorized by FEMA to use IPAWS-OPEN, have completed all required training, and Client has executed an IPAWS Memorandum of Agreement ("MOA") with FEMA. Client shall contact Everbridge immediately upon any change in Client or any IPAWS User's right to access IPAWS-OPEN. Client shall only access IPAWS-OPEN using its designated credentials and FEMA issued digital certificate ("Digital Certificate"). Client acknowledges and agrees that Everbridge shall not have access to its credentials and that Client assumes full responsibility for maintaining the confidentiality of any credentials issued to it. Client shall be solely responsible for any and all claims, damages, expenses (including attorneys' fees and costs) that arise from any unauthorized use or access to IPAWS-OPEN.
1. **Credentials.** Client shall load and maintain within its Everbridge account Organization, its Digital Certificate, COG ID, and Common Name. Client authorizes and requests Everbridge to use the foregoing stored information to connect Client to IPAWS-OPEN.
2. **Messaging.** Client acknowledges and agrees that: (i) upon submission of messages to IPAWS-OPEN, Everbridge shall have no further liability for the distribution of such message, and that the distribution through IPAWS-OPEN, including, but not limited to, delivery through the Emergency Alert System or the Commercial Mobile Alert System, is in no way guaranteed or controlled by Everbridge; (ii) Everbridge shall not be liable as a result of any failure to receive messages distributed through IPAWS-OPEN; (iii) IPAWS may include additional features not supported through the Everbridge system, and Everbridge shall not be required to provide such additional features to Client; and (iv) Client shall be solely responsible and liable for the content of any and all messages sent through IPAWS-OPEN utilizing its access codes.
3. **Term.** Client acknowledges and agrees that access to IPAWS-OPEN shall be available once Client has provided Everbridge with the Digital Certificate and any other reasonably requested information to verify access to the system. Upon termination of the Agreement access to IPAWS-OPEN shall immediately terminate. In addition, Everbridge may immediately terminate, without liability, access to IPAWS-OPEN, if Client breaches this Addendum, the MOA, or FEMA changes the IPAWS-OPEN system so that it materially change the business terms and/or feasibility for Everbridge to provide such access.

Exhibit 2
Everbridge Acceptable Use Policy

SAMPLE

Acceptable Use Policy

Everbridge has prepared this Acceptable Use Policy (“AUP”) as a guide for its clients to understand the intended and permissible uses of our service. This AUP sets forth guidelines for acceptable use of the applicable Everbridge service(s) (the “Service(s)”) by Client and its users.

The Services must be used in accordance with the guidelines for each Service. The guidelines for each Service product are set forth within the applicable Product Inclusion Sheet and the Support Services Guide.

Prohibited Uses

You may use the Service only for lawful purposes and in accordance with this AUP. You may not:

- Use the Service in any way that violates any applicable federal, state, local or international law or regulation (including, without limitation, any laws regarding the export of data or software to and from the US or other countries)
- Use the Service for the purpose of exploiting, harming or attempting to exploit or harm minors in any way by exposing them to inappropriate content, asking for personally identifiable information, or otherwise
- Use the Service to transmit, or procure the sending of, any advertising or promotional material, including any “junk mail”, “chain letter”, “spam” or any other similar solicitation
- Impersonate or attempt to impersonate Everbridge, an Everbridge employee, another user or any other person or entity, including by utilizing another user’s identification, password, account name or persona without authorization from that user
- Use the Service in any manner that could disrupt, disable, overburden, damage, or impair the Service for you or others (including the ability to send timely notifications through the Service), via various means including overloading, “flooding,” “mailbombing,” “denial of service” attacks, or “crashing”
- Use any robot, spider or other automatic device, process or means to access the Service for any purpose, including monitoring or copying any of the material
- Use any manual process to monitor or copy any of the material made available through the Service or for any other unauthorized purpose without our prior written consent
- Use any device, software or routine, including but not limited to, any viruses, trojan horses, worms, or logic bombs, that interfere with the proper working of the Service or could be technologically harmful.
- Attempt to gain unauthorized access to, interfere with, damage or disrupt any parts of the Service, the server on which the Service is stored, or any server, computer or database connected to the Service.
- Attempt to probe, scan or test the vulnerability of a system or network or to breach security or authentication measures without Everbridge’s express written consent.
- Take any action in order to obtain services to which such client is not entitled
- Attempt any action designed to circumvent or alter any method of measuring or billing for utilization of the Service
- Otherwise attempt to interfere with the proper working of the Service

Everbridge Rights and Remedies

If Client becomes aware of any content or activity that violates this AUP, Client shall take all necessary action to prevent such content from being routed to, passed through, or stored on the Everbridge network and shall promptly notify Everbridge. Client’s failure to comply with this AUP may result in Everbridge taking action anywhere from a warning, to a suspension or termination of Service. Everbridge will endeavor to provide notice to Client prior to any suspension or termination of Service, but may immediately suspend or terminate in instances where continued provision of Service may cause significant harm to Everbridge, the Service or other clients.

Western Springs Department of Fire and EMS



2024 Annual Report





Western Springs Department of Fire and EMS

A Message from the Chief

Village President Rudolph,
Board of Trustees,
Village Manager Baer,

President Rudolph and Board of Trustees:

I am proud to present the 2024 Annual Report for the Western Springs Department of Fire and Emergency Medical Services. This report highlights our Department's achievements and significant events from the past year.

Training and Development

In 2024, we focused on several comprehensive training programs. The Department recorded over 11,000 hours of training, which included a six-month Basic Operations Fire Academy for our 17 new recruits. These recruits will continue to develop their skills in 2025, contributing to the sustainability of the Paid-On-Call (POC) model for fire and emergency medical services in the Village.

Leadership and Incident Command

We also placed a strong emphasis on leadership development and incident command training for our officers, ensuring they are equipped to make decisive, informed decisions in high-pressure situations. Our top priority remained safeguarding all personnel while optimizing emergency response efforts and making the most of available resources at incident scenes.

Notable Achievements

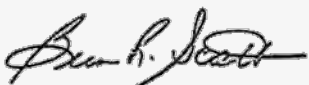
Our Fire Explorer program had an outstanding year. The program's leader, FF/PM Nick Swalec, received the prestigious William H. Spurgeon III Award from the Boy Scouts of America. This award is the highest recognition for individuals who contribute significantly to the Exploring Program and is presented regionally and nationally to those who demonstrate exceptional leadership. We also implemented a cutting-edge integrated pre-incident building survey platform. This technology provides firefighters with timely access to critical building and incident information, enhancing safety and effectiveness during emergencies.

Transitions in Leadership

In 2024, we celebrated the retirement of Fire Chief Mike Kelly, who served our Department with distinction for over nine years. Throughout his tenure, he provided exceptional leadership to our team and the Village. We also welcomed John Giannelli, a respected leader in the fire service, as our new second-day officer. Additionally, we proudly promoted Matt Villicana, a valued veteran of the Department, to the rank of Lieutenant.

I hope this report provides you with valuable insights into our Department's activities and achievements. Serving as the Chief of the Department is both an honor and a privilege, and I take immense pride in the hard work and dedication demonstrated by our members each and every day. Their accomplishments reflect not only their individual talents and efforts but also the spirit of community service that defines our Department and our Mission of **Neighbors Protecting Neighbors**.

Sincerely,



Brian R. Scott
Fire Chief
Director of Fire & Emergency Medical Services



Western Springs Department of Fire and EMS Retirements

Fire Chief Michael Kelly 38 Years of Service



After more than 38 years in the fire service, Fire Chief Mike Kelly officially concluded his tenure with the Western Springs Department of Fire & EMS on Friday, September 20, 2024.

Chief Kelly's career began in 1986, and over the decades, he built a legacy of leadership and unwavering commitment to public safety. He joined Western Springs in 2016 as Fire Marshal, following a

distinguished career with the Hinsdale Fire Department—where he retired as Fire Chief in 2012—and the Bartlett Fire Protection District, where he served as Assistant Chief until 2016.

In Western Springs, Chief Kelly quickly advanced through the ranks and was appointed Fire Chief in 2021. Renowned for his integrity and leadership, he fostered a culture of excellence, mentoring firefighters and skillfully managing operations both on and off the emergency scene.

Under his leadership, the Department made substantial improvements, including acquiring specialized rescue and safety equipment, upgrading fire apparatus, and implementing technological advancements that enhanced firefighters' access to critical information during emergencies.

He also spearheaded recruitment initiatives that significantly strengthened Department staffing through the paid-on-call model, reinforcing the Department's mission: "Neighbors protecting neighbors through the delivery of emergency and non-emergency services."

Village President Heidi Rudolph praised Chief Kelly's contributions, saying, "We wish Chief Kelly the very best in his retirement and thank him for his service to the residents of Western Springs. Mike has truly left his mark on the Department, and we appreciate his efforts in making Western Springs a safe place to live and work."



WESTERN SPIRIT



Western Springs Department of Fire and EMS Retirements

Senior Firefighter Mario Perez 19 Years of Service

On November 19, 2024, Senior Firefighter Mario Perez announced his retirement from the Western Springs Department of Fire & EMS after 19 years of dedicated service to the Village.

Throughout his tenure, Sr. Firefighter Perez made significant contributions to the safety and well-being of both the Department and the wider community. His leadership extended beyond Western Springs, as he played an essential role in Illinois Mutual Aid Box Alarm System (MABAS) Division 10.

In 2007, he spearheaded the launch of the Fire Explorers Post, an initiative that has since produced numerous firefighters serving in Western Springs and beyond. He also served on the MABAS Division 10 Hazardous Materials Response Team, further strengthening emergency response efforts.



Within the Department, Sr. Firefighter Perez took on multiple leadership roles, including Company Officer, Duty Officer, and Hazardous Materials Coordinator. His steadfast support of the Western Springs Fire and Rescue Association further cemented his commitment to the firefighting community.

Sr. Firefighter Perez's positive influence and lasting contributions will be felt for many years to come. His dedication, mentorship, and service leave an enduring legacy within the Department and the Village of Western Springs.





Fire Chief

Brian Scott

Fire Chief Brian Scott was officially sworn in as Director during the Board of Trustees meeting on September 23, 2024 succeeding Chief Michael Kelly, who retired on September 20, 2024.

With more than 31 years of experience in the fire service, Chief Scott has demonstrated exceptional leadership and expertise throughout his career. Since 2021, he has served as Deputy Chief of the Department of Fire & EMS for the Village of Western Springs. He is also a longtime Staff Instructor at the Illinois Fire Service Institute, a nationally recognized leader in training, education, and research.

Chief Scott's career includes many years with the Evanston Fire Department, where he held key positions such as Fire Chief and Deputy Fire Chief. He began his journey in the fire service with the Hinsdale Fire Department.

His wealth of experience and dedication to fire service education and safety make him an invaluable asset to both the department and the community.



Western Springs Department of Fire and EMS Promotions

Lieutenant Matt Villicana

Born and raised in Western Springs, Lt. Matt Villicana graduated from Lyons Township High School before earning both his bachelor's and master's degrees in environmental biology.

Beyond his service with the Western Springs Fire Department, Lt. Villicana works as a federal on-scene coordinator for the Environmental Protection Agency (EPA) Emergency Response Team, where he manages large-scale hazardous materials incidents and coordinates local, state, and federal response efforts.

Since joining the Western Springs Fire Department in 2017, Lt. Villicana has leveraged his expertise as a hazardous materials technician and serves as a valued member of MABAS Division 10's Hazardous Materials Response Team. Committed to continuous learning, he has completed additional specialized coursework, including the prestigious Chemistry for Emergency Responders program at the National Fire Academy in Emmitsburg, Maryland.

Chief Brian Scott praised Lt. Villicana's contributions, stating, "Lt. Villicana's knowledge and experience in firefighting and emergency medical response, along with his dedication to hazardous materials mitigation, make him a great asset to the Department. He will be an outstanding company officer."



Western Springs Department of Fire and EMS History

Emergency Medical Services in Western Springs

Timely medical intervention before a patient reaches the emergency department can be lifesaving. In the Village of Western Springs, the Fire Department pioneered emergency ambulance service in the area, launching its program in 1948 with the acquisition of a Cadillac ambulance funded through community scrap drives.

In 1972, the Department embraced the State Emergency Medical Technician (EMT) program, beginning formal training for personnel. By 1979, Western Springs established its paramedic program—one of the first in the region—thanks to strong community support and a dedicated group of volunteer members trained as paramedics. What was once a groundbreaking initiative has since become the national standard for emergency medical care.

While emergency medicine has evolved significantly since 1948, today's first responders, EMTs, and paramedics continue to draw inspiration from the pioneers who shaped the field. In Western Springs, emergency medical services remain a vital part of public safety, provided by full-time contracted firefighter/paramedics available 24/7, complemented by a dedicated team of paid-on-call firefighters, EMTs, and paramedics. Their unwavering commitment ensures the highest level of care for patients, families, and the community.



Western Springs Department of Fire and EMS

2024 Accomplishments

- Conducted over **11,000 hours** of fire/rescue training for Department members, including quarterly officer development and leadership training for all Department officers.
- Conducted over **290 life safety inspections** including residential fire sprinklers, commercial buildings, and new occupancies.
- Conducted a 6-month **Basic Operations Fire Academy** for all recruits in accordance with all Office of the State Fire Marshal (OSFM) requirements.
- Conducted OSFM-certified **Hazardous Materials Operations and Technical Rescue Awareness** training for all recruits.
- Integrated pre-incident building surveys into **Flow MSP** to allow timely access for responding firefighters to the survey's critical information, through the use of new technology delivery platforms in all fire rescue vehicles.
- Purchased additional sets of **firefighting protective gear**.
- Implemented a **second part-time day FF position**.
- Explored grant funding for various capital items - **\$1,900,000 AFG. New Ladder Truck**.
- Explorer program – **FF/PM Swalec wins the Spurgeon Award**.
- Establishment of the **Foreign Fire Tax Board**.
- Lieutenants and Captains **promotional processes completed**.
- Continued to collaborate with neighboring public safety agencies to enhance public safety including **joint training exercises** on active shooter incident management and the shared purchase and use of specialized confined space rescue equipment.
- Conducted quarterly **officer development** leadership training for all Department officers.



Western Springs Department of Fire and EMS

2025 Initiatives

Leadership, Training, and Accountability

- Hire an outstanding **Deputy Chief** to strengthen our leadership team.
- Maintain and **enhance the Paid-On-Call (POC) model** through aggressive recruitment, training, and retention, with a focus on the 2026 Fire Academy.
- Continue solid **officer mentorship**—especially in the Duty Officer role—to develop future leaders.

Operational Improvements

- Implement **Inspection Reports Online (IROL)** to support the fire prevention bureau in monitoring life safety code compliance, fire inspections, and fire protection systems maintenance.
- Evaluate and recommend Fire Department **vehicle replacements** in alignment with the Village's Fleet Management Policy.
- Assess **firefighter protective gear** and replace it as needed to ensure safety and readiness.
- Purchase and deploy new **cardiac monitors/defibrillators** to enhance emergency medical response capabilities.
- Place an order for a **new ambulance**, scheduled for delivery in 2028.

Programs and Initiatives

- Expand support for the **Fire Department Explorer Program** to foster future firefighters.
- Increase the ranks of the **Honor Guard** to strengthen department representation.
- Schedule an **All-Department photo** for 2025.
- Conduct **Quarterly Officer Training** for ongoing professional development.
- Prioritize **mentoring for younger firefighters** and officers, encouraging active engagement and leadership opportunities.
- Reinforce the importance of **Roll Call and Vector Solutions** for enhanced Department coordination.
- Offer an **EMR Course** to broaden emergency medical training.





Western Springs Department of Fire and EMS Training

11,714 TOTAL TRAINING HOURS IN 2024



The Western Springs Fire Department remains dedicated to training at the highest standards set by the Office of the State Fire Marshal. With a majority of its firefighters serving in a paid-on-call capacity, the Department emphasizes focused and regimented training to ensure the professional skill required for the demands of firefighting and emergency medical treatment.

We have embraced the philosophy of “*Brilliance in the Basics.*” which emphasizes mastering fundamental skills and procedures, ensuring Western Springs firefighters and EMT’s are proficient in the core tasks, which are essential for success on the emergency scene and beyond.

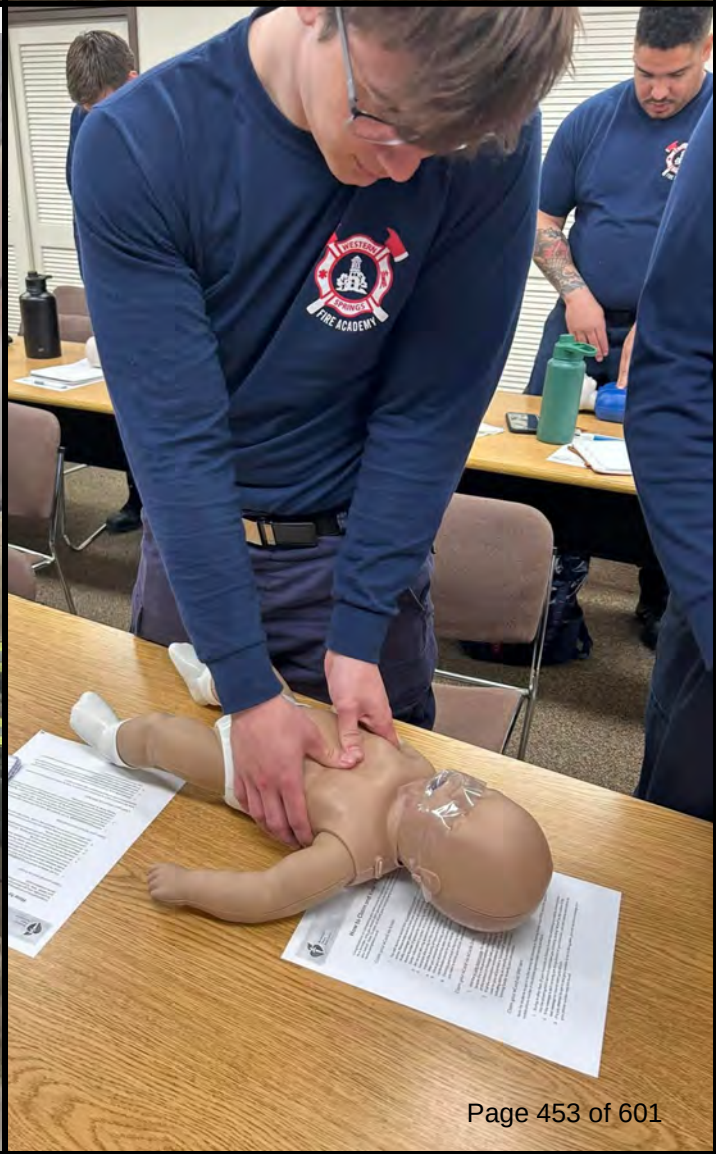
Throughout the year, the Department conducted extensive training in essential firefighting and emergency response skills, including ladders, hose operations, fire suppression, self-contained breathing apparatus (SCBA) use, EMS, driver/operator training, and rescue techniques. This training was further enhanced through the availability of acquired structures generously provided by residents, allowing for more realistic and scenario-based exercises. Additionally, several members participated in MABAS Division 10 live fire training in both the spring and fall of 2024, further strengthening their hands-on experience.

Professional development remained a priority, with department members actively engaging in a range of specialized training. In 2024, members instructed a Fire Apparatus Engineer (FAE) course at Clarendon Hills, where one firefighter completed an intensive 40-hour program to master fire apparatus pump operations. Additional development opportunities included engine company training, Fire Service Safety Officer training, Fire and EMS instructor courses, and various EMS seminars, ensuring continuous advancement in skills and expertise.

The Department also hosted a six-month in-house fire academy, welcoming 10 firefighter candidates into its ranks. Upon graduation, candidates began rigorous training to complete their task books—covering apparatus familiarization, fireground operations, EMS basics, and driving—which is required before they can begin paid-on-call shifts and respond independently to emergencies. Even after completing their task books, candidates continue with intensive training, reinforcing the department’s commitment to achieving Brilliance in the Basics.

Beyond in-house training, the Department remained an active participant in Mutual Aid Box Alarm System (MABAS) Division initiatives, engaging in Fire Investigation training and response, Hazardous Materials Team training and response, the Training and Safety Officers Committee, and the Incident Management Assistance Team (IMAT). The Department also provided mutual aid support to neighboring communities whenever needed.

Thanks to the dedication and service of its members, 2024 was another successful year in training and professional development. As training forms the foundation of any public safety agency, the Western Springs Fire Department continues to progress, strengthen its capabilities, and uphold the highest standards in emergency response.



Western Springs Department of Fire and EMS

2024 Fire Academy

From January to June 2024, the Western Springs Fire Department proudly hosted its in-house Fire Academy—an achievement that remains a rarity in the fire service. The department takes immense pride in this initiative, which ensures recruits receive rigorous and high-quality training tailored to its standards.

Over six months, recruits dedicated more than 250 hours to training required by the Illinois Office of the State Fire Marshal, attending sessions on Tuesday and Thursday nights and full-day training on Saturdays. Throughout the academy, recruits worked to master over 200 essential firefighter skills, including:

- Donning and doffing bunker gear and self-contained breathing apparatus (SCBA)
- Tying various fire service knots
- Vehicle extrication and forcible entry
- Firefighter survival techniques
- Ladders and rescue techniques
- Fire suppression techniques

By the end of the academy, 13 recruits successfully graduated and advanced to candidate status, ready to further refine their skills and serve their community.

Hosting an in-house fire academy is a significant undertaking that requires extensive time, resources, and manpower—a commitment too great for many departments, which often opt to send recruits to external academies or provide only basic-level firefighter training. However, Western Springs remains committed to this model, not only for the cost savings to the Village but also for the assurance that new firefighters meet the Department's high standards for competence, efficiency, and safety.

This effort would not have been possible without the dedication of veteran firefighters, who volunteered their time as instructors, providing both classroom and hands-on training. Their commitment—alongside support from neighboring departments—ensured that the newest class of firefighters would be fully prepared to serve and protect upon graduation.

The Western Springs Fire Department remains proud of its ability to cultivate highly skilled firefighters through its academy, maintaining a tradition of excellence that strengthens both the department and the community.



FIRE DEPARTMENT
2024 Call Breakdown By Incident Type

Total Fire Department Responses	Jan-Mar	Apr-June	July-Sept	Oct-Dec	Total
	330	331	405	362	1428

Fire Responses	Number	Mutual Aid Given	Mutual Aid Received
Fire Calls (all types)	8	1	2
Fire Alarm Activation Calls	176	42	120
Smoke/Fire Reports	22	2	9

Emergency Medical Services Responses	Number	Mutual Aid Given	Mutual Aid Received
General Ambulance Call	706	103	53
Accidents/Rescue/Extrication	61	15	12

Emergency/Service Responses	Number	Mutual Aid Given	Mutual Aid Received
Carbon Monoxide Emergencies	43	1	4
Dispatched/Cancelled En-Route	193	74	2
Electrical Emergencies (Indoor and Outdoor)	24	3	1
Elevator Emergencies	2	0	2
Hazard Investigations	4	0	1
Lock in/Lock out	5	0	0
Public Service Calls	48	1	1
Spills/Leaks (Liquid and Gas)	21	2	0
Specialty Team Calls	0	0	0
Other Emergency/Service Requests	115	55	5
TOTAL	1428	299	210



Western Springs Department of Fire and EMS Operations

Fire suppression and rescue operations include response to and control of emergencies involving fire (structure, automobile, grass/brush, electrical wires, etc.), hazardous materials, vehicle rescue, sub-surface rescue, fire alarm activation/investigation, smoke/odor investigation/mitigation, natural gas emergencies, electrical distribution system emergencies, weather-related emergencies, carbon monoxide alarms/investigations, elevator rescue, home lock-out, vehicle accident wash down, and investigation of alarm system trouble signals.

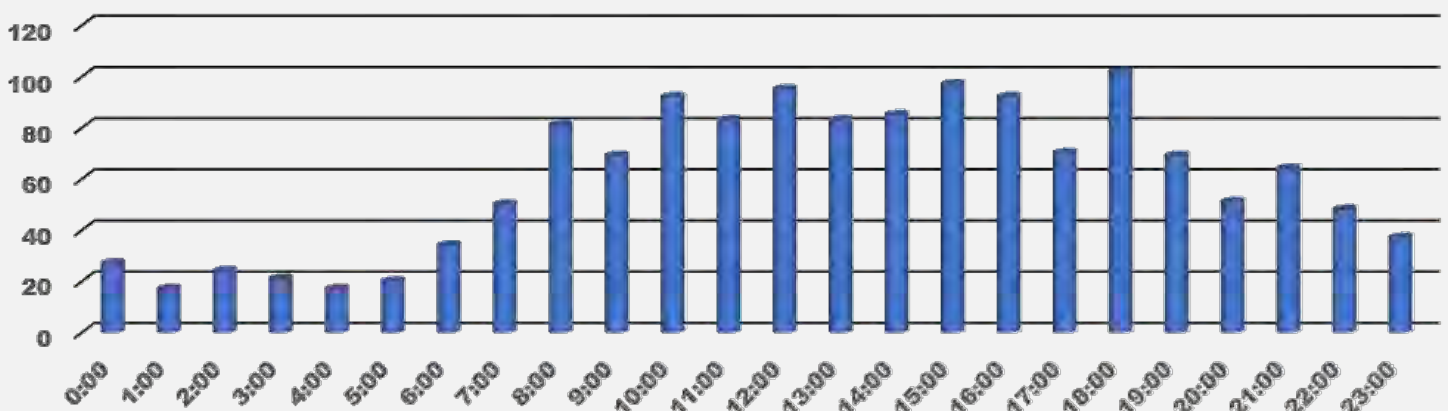
FIRE AND EMS INCIDENTS 2009 - 2024



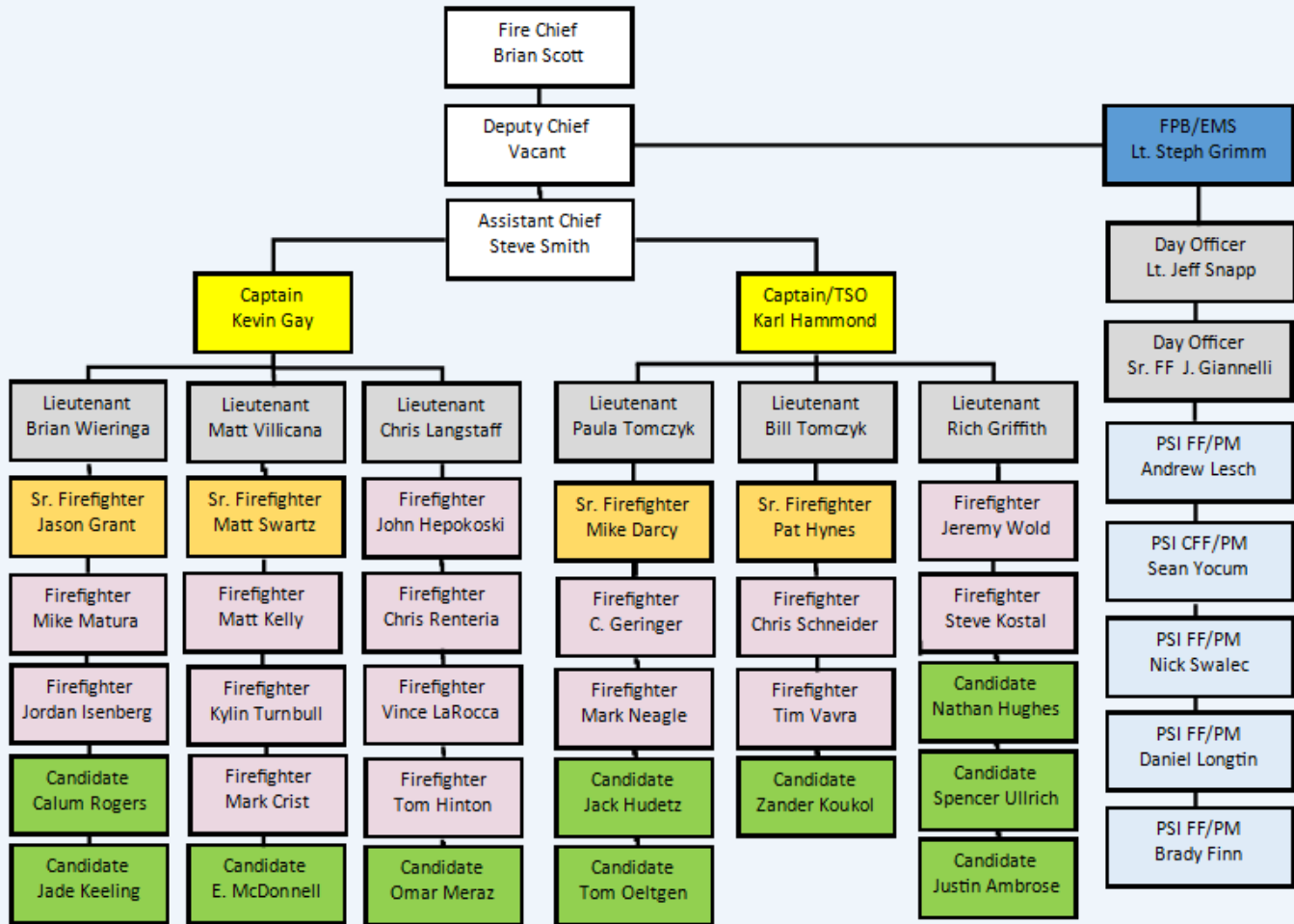
In 2024, the Department responded to **1,428 incidents** with the majority to provide emergency medical services. Mutual aid to and from other fire departments is an important element of operations. In 2024 the Department provided mutual aid for 299 incidents in other towns and Western Springs received mutual aid from other fire departments for 210 incidents in our village. The most common towns and departments for mutual aid response were Hinsdale, La Grange, and Pleasantview.

Incidents can happen in the Village at any time – in 2024 the time of day when a call was most likely to occur was 6-7 pm, but Fire Department members are ready to respond around the clock.

CALLS BY TIME - 2024



Western Springs Department of Fire and EMS Operations



Pastor Dean Monkemeier Department Chaplain

Since 2022, Pastor Dean Monkemeier has been a dedicated member of the Western Springs Fire Department, offering invaluable emotional support to fire personnel. He provides guidance, stress management resources, and a compassionate presence during challenging times. In addition to assisting firefighters, Pastor Dean is also available to support citizens facing crises, ensuring they receive comfort and reassurance when they need it most.

Western Springs Department of Fire and EMS

Public Education

Public education is a cornerstone of the **Western Springs Fire Department**, with a robust initiative that includes **station birthday parties, block parties, station tours, school visits, and Safety Village**. Each department member plays a vital role in engaging and educating the community. Thanks to these ongoing efforts, **structure fires are rare occurrences** in the Village.

Expanding beyond fire safety, the Department has introduced additional **medical and health safety programs**, including the **File for Life initiative** and **Citizen's CPR Classes**, further reinforcing its commitment to public well-being.

The **annual Fire Prevention Week Open House** continues to be a highlight, drawing a strong turnout from residents across the Village. The theme for 2024, **"Smoke Alarms: Make Them Work for You!"**, underscored the importance of **installing and maintaining smoke alarms** in homes and workplaces.

During the event, the Department hosted a variety of interactive stations, including:

- A **firefighter obstacle course**
- A **smoke house** where children learned how to stay low and evacuate safely
- A **CPR station** for hands-on lifesaving techniques
- An **EMS station** with emergency medical demonstrations
- Information booths from **local hospitals and public utilities**
- The fan-favorite **burn simulation**, showcasing the effectiveness of sprinkler systems

Through these initiatives, the **Western Springs Fire Department** continues to foster a **safer, more prepared community**, empowering residents with **critical knowledge and skills** to prevent emergencies and respond effectively when they arise.





Western Springs Department of Fire and EMS

Fire Prevention

The Fire Prevention Bureau for the Village of Western Springs Department of Fire and EMS is involved in a variety of activities with the overall goal of improving the level of fire and life safety in the community to support our mission of, "Neighbors protecting neighbors through the delivery of emergency and non-emergency services". The Western Springs Fire Prevention Bureau as well as Public Education Division are led by Fire Marshal Lt. Stephanie Grimm.

The activities of the Fire Prevention Bureau include:

- Conducting life safety inspections in all commercial properties on an annual basis.
- Conducting pre-occupancy and occupancy inspections for new businesses opening in the Village.
- Conducting inspections of residential fire sprinkler systems in new construction.
- Reviewing plans for new commercial fire alarm and fire sprinkler systems to ensure compliance with the Village's adopted fire codes.
- Reviewing plans for residential fire sprinkler systems as required by the Village ordinance.
- Consulting with building and business owners on issues involving fire and life safety code compliance.
- Witnessing school evacuation drills and working with school officials on their emergency preparedness plans.
- Working with community and business partners on special events to promote fire and life safety.



Western Springs Department of Fire and EMS

Explorers Post 17 - Inspiring Future Firefighters

Now entering its 16th year, the Western Springs Fire Department Explorer Post continues to provide young adults with hands-on experience in fire and Emergency Medical Services (EMS) training. The program, led by Firefighter/Paramedic Nicholas Swalec with the support of Post Advisor Chief Brian Scott, offers invaluable opportunities for participants to gain practical skills and real-world exposure to the fire service.



With twice-monthly training sessions, Explorers develop foundational firefighting and EMS competencies. They also have the chance to attend Cadet Fire Schools in Champaign and Galesburg, where they train in truck and engine operations, search and rescue techniques, vehicle extrication, and live fire exercises. Throughout the year, Explorers take part in additional training programs whenever available to further expand their knowledge.

Beyond training, Explorers actively support community events, lending their assistance at Gathering on the Green, the annual Pancake Breakfast, and Department activities such as severe weather alerts and the Fire Prevention Week open house.

By engaging in rigorous training and meaningful community involvement, the Explorer Post continues to cultivate the next generation of firefighters and EMS professionals, preparing them to serve with skill, dedication, and integrity.

Additionally, on February 25, 2024, Fire Explorer Post 17 Leader FF/PM Nick Swalec was honored with the William T. Spurgeon Award by the Boy Scouts of America Pathway to Adventure Council. This distinguished award is the highest recognition given to individuals and organizations that demonstrate exceptional leadership and dedication to the Exploring Program.



Western Springs Department of Fire and EMS Community Programs

Medical Reserve Corps



The Department established a federally approved Emergency Management Volunteer Team and Medical Reserve Corps (MRC) in 2009.

Medical Reserve Corps is a national project led by the Department of Health and Human Services, Office of the Assistant Secretary of Preparedness and Response. The MRC is comprised of volunteers from the Village and neighboring communities who want to provide assistance in case of an emergency or disaster. The Village currently has 38 MRC volunteers. MRC membership includes physicians, nurses, paramedics, Emergency Medical Technicians, dentists, communications specialists, logistics specialists, and childcare specialists. In collaboration with senior leadership from Hinsdale, La Grange, and Clarendon Hills, we have created a system that will provide MRC coverage to all four towns that maximizes the use of available resources and volunteers. The West Suburban MRC provides structured training programs, regular drills, and improved resource allocation, ensuring that volunteers are well-equipped to assist in emergency situations.

Our commitment is to build a stronger, more resilient network of community volunteer responders who can help safeguard public health and safety with professionalism, dedication, and expertise.



Western Springs Department of Fire and EMS Community Programs

Citizen CPR Training

In 2024, Department CPR instructors conducted multiple training sessions to certify citizens and Village employees in CPR. Led by CPR Program Director Lt. Paula Tomczyk, the training includes classroom lectures, demonstration videos, and hands-on practice. Participants also receive instruction in the use of Automated External Defibrillators (AEDs). All training is conducted by department personnel certified by the American Heart Association, ensuring high-quality instruction.



**American
Heart
Association®**

CPR/AED training and certification were provided to:

- Western Springs Police Officers
- Park District employees
- Village staff
- Community Family Services Employees
- Grand Avenue Pre-School Staff
- First Congregational Church Pre-School Staff
- Western Springs Businesses and Residents



Western Springs Department of Fire and EMS Emergency Management

The Department of Fire and EMS oversees Village emergency management efforts, ensuring preparedness, response, and recovery in the face of major emergencies affecting residents.

While emergency planning traditionally focuses on natural disasters like tornadoes, it also addresses man-made crises, including railroad accidents, major fires, hazardous material incidents, and technological failures such as communication disruptions, acts of terrorism, and global pandemics.



The Director of Fire and Emergency Medical Services serves as the Director of Emergency Management, working alongside other core members of the Crisis Management Team. In a major emergency, this team—joined by representatives from all Village departments—convenes at the Emergency Operations Center (EOC) to coordinate the Village response, ensuring swift and effective crisis management.

Rave Alert System

Rave Alert is an emergency notification service that allows residents and businesses to receive timely and actionable emergency alerts via e-mail, text, or voice message on their cell phones. Using Rave Alert, the community will be more aware and better prepared in the event of an emergency.

Smart911

Smart911 allows individuals to create a Safety Profile, at www.smart911.com, at no cost. This service allows residents to provide information they want 9-1-1 and response team to have in the event of an emergency. When a person makes an emergency call, their Safety Profile is automatically displayed to the dispatcher's screen, saving critical seconds and even minutes in response to the emergency. Smart911 is part of a national service, meaning your Smart911 Safety Profile travels with you and is visible to any participating dispatch centers nationwide.

Outdoor Warning Sirens

LTACC controls activation of the Village tornado sirens, based on a set of established criteria. Sirens are located at:

- *Forest Hills School*, at 5020 Central Avenue
- *Western Springs Fire Department*, at 4353 Wolf Road
- *Shopping area*, at 55th Street and Wolf Road

Western Springs Department of Fire and EMS Apparatus



Engine 1711

2022 Pierce Saber

- 1,500 gpm (gallons per minute) fire pump and 750-gallon water tank
- Two 1 3/4" and one 2 1/2" pre-connected attack fire hose lines
- 1,000 feet of large diameter supply hose
- Hurst eDRAULIC Rescue Tools equipment for vehicle extrications
- Seating capacity for six firefighters

Engine 1721

2017 Pierce Saber

- 1,500 gpm fire pump and 750-gallon water tank
- Two 1 3/4" and one 2 1/2" pre-connected attack fire hose lines
- 1,000 feet of large diameter supply hose
- Hurst Tools eDRAULIC Rescue Equipment for vehicle extrications
- Seating capacity for six firefighters



Truck 1719

1993 Pierce 105' Aerial Ladder Truck

- 105-foot hydraulic aerial ladder and ground ladders
- Rescue, forcible entry, ventilation, salvage, and overhaul tools
- 1,500 gpm fire pump and 300-gallon water tank
- Seating capacity for six firefighters

Ambulance 1714

2018 Ford F-650 Life Line Ambulance

This ambulance company responds to calls for emergency medical services in town and in neighboring communities, when requested. This unit is fully equipped to provide advanced life support treatment and transport to area hospitals. In addition, it is the first unit that responds to carbon monoxide calls to determine whether residents need treatment. Ambulance 1714 is staffed by two paramedics and a EMT/First Responder.



Ambulance 1715

2008 MedTec Ambulance

This ambulance is a back-up unit available when Ambulance 1714 has already responded to an incident or is down for maintenance.

Command 1781

2015 Chevrolet Tahoe

Command 1781 serves as a command vehicle at significant in-town incidents. This unit is staffed daily by the Duty Officer who responds as the incident commander to these incidents as well as EMS calls.



Western Springs Department of Fire and EMS

Fire Department Family

At the Western Springs Fire Department, family is at the heart of our values. Our Department is more than just a team—it's a second family for our firefighters. Equally important, the families of our firefighters are an integral part of the fire department community.

As a primarily paid-on-call fire department, firefighter families make significant sacrifices. Their loved ones often miss family dinners, children's athletic events, holidays, and special moments to respond to emergencies, work 12-hour shifts, or instruct at the academy. These sacrifices do not go unnoticed or unappreciated.

We welcome and encourage families to be part of the firehouse experience. Whether riding on an apparatus in a parade, celebrating at our family Christmas party, or connecting with fellow spouses and significant others at the Spouse's Drill, we strive to give back to our families as a token of appreciation. The support of our families strengthens our Department, reminding us that we are always standing together.



Lieutenant Jeffery Snapp married his fiancée Samantha



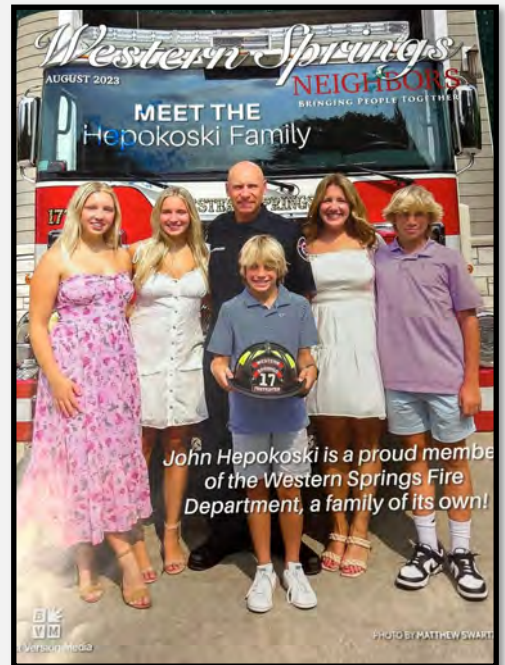
Captain Kevin Gay got engaged to his fiancée, Bree.



Firefighter Chris Renteria and family celebrated the birth of their daughter Clara.



The Department continues to support the family of fallen firefighter, Willard Christopher.







*Neighbors protecting neighbors through the delivery
of emergency and non-emergency services.*



AGENDA ITEM SUMMARY

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025

AGENDA ITEM 13.D.

To: Board of Trustees

From: Sean Gilhooley, Director of Law Enforcement Services, Ashlee Jasutis, Deputy Director of Law Enforcement Services

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk

RE: License Plate Reader License Agreement with Western Springs Park District (Omnibus Item)

Recommendation

The Public Health and Safety Committee reviewed this item at their meeting on June 10, 2025 and recommended the approval of a license agreement with the Western Springs Park District to locate license plate reader equipment and poles on their property.

Summary

This license agreement allows for the location of license plate reader equipment and poles. The agreement with the Western Springs Park District is attached for your review. The agreement allows for the installation of a three-inch by eight-to ten-foot metal pole with license plate reader equipment affixed to it. The Village of Western Springs will continue to hold ownership of the pole and equipment following the installation. Reviewed by Public Health and Safety on Tuesday, June 10, 2025, with recommendation for Village Board Approval.

Financial Impact

None.

Recommended Motion

I move to approve of the license agreement with the Western Springs Park District for License Plate Reader (LPR) equipment and pole location.

Strategic Plan Alignment

Public Safety

File Attachments

1. Park District LPR Agreement
2. Resolution No. 25-___ re Approving License Agreement with WSPD for License Plate Reader Camera and Pole at Northeast Park (BOT A)

Exhibit "1"
**LICENSE AGREEMENT GRANTED TO THE VILLAGE OF WESTERN SPRINGS
TO MAINTAIN LICENSE PLATE READER VIDEOCAMERAS AND RELATED EQUIPMENT
AND A SUPPORT POLE ON THE PROPERTY LOCATED AT
WESTERN SPRINGS PARK DISTRICT, NORTHEAST PARK,
114 39TH STREET, WESTERN SPRINGS, ILLINOIS**

This **LICENSE AGREEMENT GRANTED TO THE VILLAGE OF WESTERN SPRINGS TO MAINTAIN LICENSE PLATE READER VIDEOCAMERAS AND EQUIPMENT AND A SUPPORT POLE ON THE PROPERTY LOCATED AT WESTERN SPRINGS PARK DISTRICT, NORTHEAST PARK, 114 39TH STREET, WESTERN SPRINGS, ILLINOIS** ("Agreement") is made this day of _____, 2025 by and between the Village of Western Springs, 740 Hillgrove Avenue, Western Springs, Illinois 60558 (the "Licensee" or "Village"), and the Western Springs Park District, 4400 Central Ave, Western Springs, Illinois 60558 (the "Licensor" or "Park District"). The Village and Park District are at times referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, both Section 10 (Intergovernmental Cooperation) of Article VII (Local Government) of the Constitution of the State of Illinois of 1970 and the Intergovernmental Cooperation Act (5 ILCS 220/) authorize and encourage intergovernmental cooperation; and

WHEREAS, the Park District and the Village desire to enter into this Agreement in order to place license plate reader videocameras, a support pole and related equipment (collectively the "LPR Equipment") on property owned by the Park District and located within the Village in the northeast corner of Northeast Park, adjacent to Ogden Avenue, with a common address of 114 39th Street, Western Springs, Illinois, to allow the Village's Department of Law Enforcement Services to record video of motor vehicle traffic and other transportation devices and vehicles traveling on Ogden Avenue for law enforcement purposes; and

WHEREAS, the LPR Equipment will be located on that part of Northeast Park that is adjacent to Ogden Avenue, and next to the existing pickleball courts in the Village, within the area as indicated on the Site Map attached hereto as Exhibit "A" (the "Licensed Premises"); and

WHEREAS, pursuant to the applicable provisions of the Illinois Municipal Code (65 ILCS 5/) and the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970, the Corporate Authorities of the Village of Western Springs are authorized to approve and enter into this Agreement, and further find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public to approve and enter into this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual covenants herein contained and the exchange of adequate consideration and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties hereto, intending to be legally bound, agree as follows:

1. **Incorporation.** Each of the Recitals set forth above are incorporated by reference into Section 1 of this Agreement as material provisions.

2. **License; Licensed Premises.** The Licensor grants to the Licensee a license (the "License") to construct, maintain, service and operate the LPR Equipment within the Licensed Premises. The Licensed Premises is part of Northeast Park. The Licensee shall have the right of ingress and egress on and over the Licensed Premises and

Northeast Park as necessary for the specific use of this License. The Licensee may contract with others to construct, maintain, service and operate the LPR Equipment under the License granted under this Agreement. The Licensee shall own all of the video generated by the LPR Equipment and its use shall be for law enforcement purposes only.

3. **License Term.** The term of this License shall be for a period of ten (10) years. However, such License may be terminated by the Licensor or the Licensee at any time by giving twelve (12) months prior written notice to terminate or by mutual written agreement of the Parties, or following default by a Party as provided in Section 12 of this Agreement.

4. **Electrical Utilities.** The Licensee shall have the right to connect the LPR Equipment to any electrical system in Northeast Park and shall not be responsible for payment of any electricity bills.

5. **No Transfer of Ownership.** Nothing contained herein shall be construed in any way as indicating that Licensor has conveyed to Licensee any ownership or property right in the Park District's Property.

1. **Acceptable Use.** The Licensee will use the LPR Equipment solely for the purpose of recording video of motor vehicle traffic and other transportation devices and vehicles traveling on Ogden Avenue for law enforcement purposes and not as a security system for the Licensor or the general public and nothing herein shall be construed as creating any right or liability of the Licensee to the Licensor to provide security or other police services. The Licensee shall at all times use the LPR Equipment in accordance with all applicable law, including, but not limited to, 625 ILCS 5/2-130.

6. **Siting Approval.** The actual location of the LPR Equipment on the Licensed Premise shall be subject to the approval of the Licensor. The LPR Equipment shall not interfere with or obstruct any other use on the Park District's Property.

7. **Maintenance Obligations.** The Licensee shall, at its own cost and expense, install and maintain the LPR Equipment in a safe condition and in good repair. The Licensee shall be responsible for insuring the LPR Equipment.

8. **Damage to Property.** The Licensee shall exercise special precautions to avoid damage to the Park District Property and any personal property of the Licensor and any occupant thereof. The Licensee assumes responsibility for any and all loss resulting from such damage caused by the acts, omissions or facilities of Licensee, its employees, contractors or agents.

9. **Indemnification and Insurance.** The Licensee shall indemnify, hold harmless and defend Licensor, and its officers, employees, directors, trustees, representatives and agents from and against any and all claims, actions, liabilities, demands, damages, liens, losses, costs, expenses (including, but not limited to legal fees), judgments and settlements of any nature whatsoever arising out of or incidental to this Agreement or work performed thereunder unless due to the gross negligence or intentional acts of Licensor, its officers, employees, representatives or agents. In the event any suit, claim or proceeding, whether groundless or not, within the intentment of this provision is brought against Licensor, the Licensee, upon notice from Licensor, shall defend the same at Licensee's own expense. This provision shall survive the termination of this Agreement.

10. **Service Interruption.** The Licensor shall not be liable to Licensee for any interruption of service of the LPR Equipment caused by failure of electrical service or by any other cause of the Licensor.

11. **Default.** If Licensee fails to perform any of the covenants, conditions, terms or provisions of this Agreement and, except where a specified time is provided for the performance of the covenant or condition, when such default is not made good within thirty (30) days after written notice, Licensor may, at its option, upon five (5)

days' notice in writing, terminate this Agreement and the terms hereof.

12. **Removal of LPR Equipment.** If this Agreement is terminated, Licensee shall remove the LPR Equipment and restore any area of the Licensed Premises or the Park District Property, which is disturbed by the removal of the LPR Equipment, within thirty (30) calendar days of the effective date of such termination. If Licensee fails to remove the LPR Equipment within thirty (30) calendar days of termination, the Licensors may remove the LPR Equipment and charge the Licensee with the cost of such removal. If the use of the LPR Equipment for the purposes contemplated by this Agreement is found to be unlawful by a state or federal court with jurisdiction in the State of Illinois, Licensors may find Licensee to be in default and terminate this Agreement upon five (5) days' notice in writing without an opportunity to cure, unless the Licensee advises the Licensors in writing of its intent to file an appeal and does file an appeal of such court decision.

13. **Assignment.** The Licensee shall not assign, transfer, sublet or otherwise encumber this Agreement or any of its rights or responsibilities hereunder without Licensors' express prior written consent, and any such assignment without such consent shall be void.

14. **Entire Agreement and Amendment.** This Agreement constitutes the entire agreement between the Parties and supersedes any prior or contemporaneous offers, proposals, agreements or discussions between the Parties relating to the subject matter hereof. This Agreement may not be modified or amended, nor may any obligation of either Party be changed or modified, except in writing signed by the duly authorized officers or agents of the Parties.

15. **Notice.** Except as otherwise agreed to in writing by the Parties, any written notification to be given under this Agreement shall be effective only if it is in writing and: (i) delivered by hand; (ii) sent postage prepaid, certified mail, return receipt requested; (iii) sent by a nationally recognized courier service providing for overnight delivery, provided the sender shall obtain a written confirmation of delivery; or (iv) sent by e-mail delivery with a confirming hard copy by regular mail.

Notice to the Licensee shall be made to:
Director of Law Enforcement Services
Western Springs Police Department
740 Hillgrove Avenue
Western Springs, Illinois 60558

Notice to the Licensors shall be given to:
Executive Director
Western Springs Park District
4400 Central Avenue
Western Springs, Illinois 60558

16. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

17. **Authorization.** The undersigned signatories for the Licensors and the Licensee represent and warrant that they each have full and complete authority to execute this Agreement on behalf of the respective Party on whose behalf each has signed this Agreement. This representation and warranty is made for the purpose of inducing the Parties to execute this Agreement.

19. **Entire Agreement.** This Agreement contains the entire understanding of the Parties with respect to the matters covered by this Agreement, and no other agreement, statement or promise made by any Party or to any employee, officer or agent of any Party which is not contained in this Agreement shall be binding or valid. Any and all

previous agreements and understandings between and among the Parties, whether written or oral, are superseded by this Agreement.

20. **Waiver; Breach.** No failure by the Licensee or the Licensor to insist upon the strict performance under this Agreement of any covenants, terms or conditions of this Agreement or to exercise any right or remedy consequent upon a breach or of such covenants, terms or conditions shall constitute a waiver of such performance. No waiver of any breach shall affect or alter this Agreement, but each and every covenant, condition and term of this Agreement shall continue in full force and effect with respect to any other then-existing or subsequent breach.

21. **No Third Party Beneficiaries.** The representations, warranties, covenants and agreements contained in this Agreement are for the sole benefit of the Parties hereto, and their legal representatives, successors and assigns, and they shall not be construed as conferring any rights on any other persons.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date set forth below, and the date of the last signatory below shall be inserted on Page 1 of this Agreement, as the Effective Date of this Agreement.

VILLAGE OF WESTERN SPRINGS,
as Licensee

By: _____

Name: Heidi Rudolph

Title: Village President

Date: _____

WESTERN
SPRINGS PARK DISTRICT , as Licensor

By: James J. Cristione

Name: James J. Cristione

Title: President

Date: 5/13/25

DRAFT 6.12.2025
RESOLUTION NO. 25-????
VOTE:
AYE:
NAY:
ABSENT:
ABSTAIN:
DATE: June 16, 2025.
OTHER: None.

A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF A LICENSE AGREEMENT
BETWEEN THE VILLAGE OF WESTERN SPRINGS
AND THE WESTERN SPRINGS PARK DISTRICT
REGARDING INSTALLATION AND MAINTENANCE
OF LICENSE PLATE READING VIDEOCAMERAS
AND RELATED EQUIPMENT AND A SUPPORT
POLE AT NORTHEAST PARK ADJACENT TO OGDEN
AVENUE.

WHEREAS, the President and Board of Trustees of the Village of Western Springs (the "Village Board" or "Village"), and the Western Springs Park District ("Park District") desire to enter into a License Agreement entitled "LICENSE AGREEMENT GRANTED TO THE VILLAGE OF WESTERN SPRINGS TO MAINTAIN LICENSE PLATE READER VIDEOCAMERAS AND RELATED EQUIPMENT AND A SUPPORT POLE ON THE PROPERTY LOCATED AT WESTERN SPRINGS PARK DISTRICT, NORTHEAST PARK, 114 39TH STREET, WESTERN SPRINGS, ILLINOIS (the "Agreement") in order to place license plate reader videocameras, a support pole and related equipment (collectively the "LPR Equipment") on property owned by the Park District and located within the Village adjacent to Ogden Avenue to allow the Village's Department of Law Enforcement Services to record video of motor vehicle traffic and other transportation devices and vehicles traveling on Wolf Road for law enforcement purposes. The Agreement is attached hereto as **Exhibit "1"** and made a part hereof; and

WHEREAS, the LPR Equipment will be located on that part of Northeast Park that is adjacent to Ogden Avenue in the Village, in the northeast corner of the park, within the area as indicated on the Site Map attached to the Agreement as its **Exhibit "A"** (the "Licensed Premises"); and

WHEREAS, at an open public meeting held on June 10, 2025, the Village's Public Health and Safety Committee ("Committee") reviewed and discussed the Agreement and received input from the Village staff and provided an opportunity for public input on the Agreement, and then the Committee recommended that the Village Board approve and enter into the Agreement; and

WHEREAS, at an open public meeting held on June 16, 2025, the President and Board of Trustees of the Village reviewed and discussed the Agreement and the Committee's recommendation, and received input from the Village staff and provided an opportunity for public input on the Agreement. At its June 16, 2025 Regular meeting, the President and Board of Trustees accepted the Committee's recommendation to approve and enter into the Agreement; and

WHEREAS, pursuant to the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7(e) and 65 ILCS 5/11-5.3-1), Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970 and the Intergovernmental Cooperation Act (5 ILCS 220/), the President and Board of Trustees of the Village of Western Springs are authorized to approve and enter into the Agreement, and find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public to approve and enter into the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

2037731_1

SECTION 1. Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2. Approval and Execution of Agreement and Other Related Documents. The President and Board of Trustees of the Village of Western Springs approve and authorize the execution of the attached Agreement, substantially in the form attached hereto as **Exhibit "1"**. In addition, the President and Board of Trustees authorize and direct the President and Clerk, or their designees, to execute the final version of the Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and further authorize and direct the President and Clerk, or their designees, to execute such other documents as are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3. Approval of Financial Obligations and Other Documents. The President and Board of Trustees further approve and authorize the expenditure of Village funds and/or other available funds to pay for the Village's financial obligations under the Agreement, and also authorize and direct the Village Manager, the Director of Law Enforcement Services (Police Chief) and the Village Attorney, or their designees, to take all necessary actions to comply with the Village's obligations under the Agreement.

SECTION 4. Delivery of Certified Copy of Resolution, Executed Agreement and Other Signed Documents. The President and Board of Trustees of the Village direct the Village Clerk's Office to forward a certified copy of this Resolution and a fully executed copy of the Agreement to the Western Springs Park District for record retention purposes.

SECTION 5. Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on 16th day of June, 2025, and approved by me as Village President on the same day, and attested by the Village Clerk on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

Exhibit "1"

**LICENSE AGREEMENT GRANTED TO THE VILLAGE OF WESTERN SPRINGS
TO MAINTAIN LICENSE PLATE READER VIDEOCAMERAS AND RELATED EQUIPMENT
AND A SUPPORT POLE ON THE PROPERTY OF
THE WESTERN SPRINGS PARK DISTRICT, NORTHEAST PARK,
ADJACENT TO OGDEN AVENUE
IN WESTERN SPRINGS, ILLINOIS**

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF C O O K)

CLERK'S CERTIFICATE

I, Edward Tymick, Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. 25-_____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
A LICENSE AGREEMENT BETWEEN THE VILLAGE OF WESTERN SPRINGS AND
THE WESTERN SPRINGS PARK DISTRICT REGARDING
INSTALLATION AND MAINTENANCE OF LICENSE PLATE READER VIDEOCAMERAS
AND RELATED EQUIPMENT AND A SUPPORT POLE
ADJACENT TO OGDEN AVENUE**

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this ____ day of June, 2025.

Edward Tymick, Village Clerk

SEAL

(new text is marked with underlining;
deletions to existing text marked using
strikethrough)

Draft 6.11.2025

ORDINANCE NO. 25-????

VOTE:

VOTING AYE:

VOTING NAY:

ABSENT:

ABSTAIN:

DATE: June 16, 2025.

OTHER: None.

AN ORDINANCE AMENDING TITLE 1
(ADMINISTRATION), CHAPTER 5 (VILLAGE
BOARD OF TRUSTEES), SECTION 1-5-7
(COMMITTEES) OF THE WESTERN SPRINGS
MUNICIPAL CODE RELATIVE TO THE
DESIGNATION AND RESPONSIBILITIES OF
STANDING COMMITTEES.

WHEREAS, the President and Board of Trustees of the Village of Western Springs ("Village Board") desire to amend the Western Springs Municipal Code ("Village Code") to update certain provisions of Chapter 5 (Village Board of Trustees) of Title 1 (Administration) to update the standing committees of the Board of Trustees (the "Code Amendments"); and

WHEREAS, during the June 16, 2025 Regular Village Board Meeting, the Village Board reviewed and discussed the proposed Code Amendments, the Village staff's recommendation and input from the public regarding the Code Amendments. At its June 16, 2025 meeting, the Village Board approved the adoption of the Code Amendments; and

WHEREAS, pursuant to the statutory authority granted by the applicable provisions of the Illinois Municipal Code (65 ILCS 5/1-2, 65 ILCS 5/8-9-1 and 5/8-9-2), the President and Board of Trustees of the Village of Western Springs are authorized approve the Code Amendments and find that the approval of the Code Amendments is protective of the health, welfare and safety of and in the best interests of the residents, the property owners, local businesses and the general public, and align the provisions of the Village Code with the Illinois Municipal Code.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. Incorporation. The above recitals are incorporated by reference into Section 1 of this Ordinance as material terms and provisions.

SECTION 2. Code Amendments. Title 1 (Administration), Chapter 5 (Board of Trustees), Section 1-5-7 (Committees), Subsection 1-5-7(A) (Standing Committees) of the Western Springs Municipal Code shall be amended, in its entirety, as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

"A. Standing Committees: Standing committees shall be appointed by the president from the members of the board of trustees, by and with the advice and consent of the board at or before the second regular meeting after a municipal election, or as soon thereafter as may be practicable. Vacancies, if any occur, shall be filled in the same manner. Each committee shall consist of two (2) members of the board of

trustees and the president, who shall, ex officio, be a member of each committee. One member shall be designated by the president as chairman. There shall be six (6) standing committees as follows:

General Government Committee
Finance Committee
Public Works and Water Committee
Properties and Recreation Committee
Public-safety Health and health Safety Committee
Planning and Zoning Committee”

SECTION 3. Code Amendments. Title 1 (Administration), Chapter 5 (Board of Trustees), Section 1-5-7 (Committees), Subsection 1-5-7(B) (Standing Committee Responsibilities) of the Western Springs Municipal Code shall be amended, in its entirety, as follows (new text is marked with underlining; deletions to existing text marked using strikethrough):

B. Standing Committee Responsibilities: Standing committees shall be responsible to the village board as follows:

1. General Government Committee: This committee shall advise on policy matters pending before the ~~ψ~~Village ~~h~~Board related to the general management of the village, including legal services, risk management, ~~cable television~~ technology, communications, waste hauling contracts, refuse rates, general personnel policies, intergovernmental relations, and other matters generally related to the ~~ψ~~Village ~~m~~Manager's ~~o~~Office.

2. Finance Committee: This committee shall advise on policy matters pending before the ~~ψ~~Village ~~h~~Board related to the financial and data processing management of the ~~ψ~~Village, including corporate plan and operating budget, accounting, cash management, data processing, and financial auditing and reporting.

3. Public Works And Water Committee: This committee shall advise on policy matters pending before the ~~ψ~~Village ~~h~~Board related to the general management of certain infrastructure managed by ~~of the~~ ~~M~~municipal ~~s~~Services and Engineering departments of the ~~ψ~~Village, including streets, sewerage systems, water production, distribution, treatment and storage, and related equipment and vehicles.

4. Properties And Recreation Committee: This committee shall advise on policy matters pending before the ~~ψ~~Village ~~h~~Board related to the general management of properties and facilities ~~certain of the municipal services departments~~ of the village, including buildings and grounds, forestry, commuter facilities, ~~recreation,~~ the historic water tower, Recreation Center, and the Western Springs Grand Avenue Community Center. The committee shall also advise on policy matters pending before the Village Board related to the general management of recreation programming, special events, and agreements related to cooperative partners, the special recreation agency, and independent contractors.

5. Public Health And ~~Safety And Health~~ Committee: This committee shall advise on policy matters pending before the ~~ψ~~Village ~~h~~Board related to the general management of the law enforcement services department and, the fire and emergency management ~~inspectional-services department and the emergency management agency.~~ This committee shall also advise on policy matters pending before the Village Board related to environmental concerns and initiatives and public health matters of the village.

6. Planning And Zoning Committee: This committee shall advise on policy matters that were pending before the ~~v~~Village ~~b~~Board related to land use planning, zoning, economic development, transportation systems, and other matters that were referred to the ~~p~~Plan ~~e~~Commission, Economic Development Commission, and the ~~B~~board of ~~Z~~oning ~~a~~Appeals.

SECTION 4. Codifier to Make All Necessary Internal Amendments. To the extent necessary, all tables of contents, indexes, headings and internal references or cross-references to sections and other text contained in the Western Springs Municipal Code shall be amended by the Village's codifier so as to be consistent with the amendments set forth in this Ordinance.

SECTION 5. Repealer; Severability. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Except as to the Code Amendments set forth above in this Ordinance, all Chapters and Sections of the Western Springs Municipal Code shall remain in full force and effect. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 6. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by State law.

PASSED by the Board of Trustees of the Village of Western Springs, Cook County, Illinois at a Regular Meeting thereof, held on the 16th day of June, 2025, and approved by me as President on the same day.

Heidi Rudolph, Village President

ATTEST:

Edward Tymick, Village Clerk

This Ordinance was published by me in pamphlet form on the ____ day of June, 2025.

Edward Tymick, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Edward Tymick, Clerk of the Village of Western Springs, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of the Ordinance now on file in my office, entitled:

**AN ORDINANCE AMENDING TITLE 1 (ADMINISTRATION),
CHAPTER 5 (VILLAGE BOARD OF TRUSTEES), SECTION 1-5-7 (COMMITTEES)
OF THE WESTERN SPRINGS MUNICIPAL CODE
RELATIVE TO THE DESIGNATION AND RESPONSIBILITIES OF STANDING COMMITTEES**

which Ordinance was passed by a roll call vote the Board of Trustees of the Village of Western Springs at a Regular Village Board Meeting on the 16th day of June, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 16th day of June, 2025.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Western Springs was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

AYES: _____
NAYS: _____
ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this ____ day of June, 2025.

Edward Tymick, Village Clerk

[SEAL]



June 11, 2025

TO: Village President and Board of Trustees
Ellen Baer, Village Manager

FROM: John Mastandona, Director of Finance

RE: Monthly Financial Report

Attached please find the monthly report and check register for April and May 2025. The attached includes a recap of all funds, a list of cash and investments, and cash flow schedules.

Investment Activity

The investment activity is presented for May 2025. The Illinois Metropolitan Investment Fund's (IMET convenience fund) average daily yield was 4.28%. In April, the Police Pension Fund posted realized and unrealized gains of 1.05%. The Police Pension Fund posted realized and unrealized gains of 3.59% and maintained a trailing 12 month return of 10.5% at the end of May. The market value of the Police Pension portfolio is approximately \$20.8 million with an additional \$912 thousand in cash was on-hand at the end of May. The Federal Reserve rates remain high (Target range of 4.25% to 4.50% as of May 8, 2025).

May Cash and Investment Summary:

Village Operating Funds:	\$32,497,814
Village Trust & Agency Funds:	<u>\$23,985,631</u>
Village Total	<u>\$56,483,445</u>

Investment Allocation for May 2025

<u>Category</u>	<u>Operating Funds</u>	<u>Trust & Agency</u>
Cash (Mesirow/Chicago Trust)	\$0	\$912,133
Money Market (CBWS & Republic Bank)	8,180,168	367,167
Illinois Funds/CBWS	13,927,010	1,217,340
CD's	4,277,488	595,727
Cash (CBWS/Heartland Bank)	2,519,038	124,386
Equity Fund (Market Value)	0	20,768,878
IMET Convenience Fund	3,594,110	0
Total	<u>\$32,497,814</u>	<u>\$23,985,631</u>

Fund Activity

General Fund

Year to Date Activity

Revenue:	\$7,757,553
Expenditures:	<u>(6,312,462)</u>
	\$1,445,091

The General Fund ended the quarter with a surplus due to the beginning of distributions of property taxes and the collection of motor vehicle license fees. The County has distributed approximately 50% of the FY 2024 levy. Sales tax collections and LGDF distribution continue to be in-line with budgeted amounts with approximately 48% of budgeted amounts being collected.

Expenditures were on target for the month.

Capital Improvement Fund

Year to Date Activity

Revenue:	\$211,355
Expenditures:	<u>(355,787)</u>
	(\$144,432)

Expenditures incurred in May include the purchase of computer equipment, public safety equipment, building equipment, and car lease payments.

Water/Sewer Funds

Year to Date Activity

Revenue:	\$1,761,877
Expenditures:	<u>(2,203,611)</u>
	(\$441,734)

Consumption billed in April (period covering January 15, 2025, to March 15, 2025) was 35% higher than the consumption billed in 2024 for the same period. Consumption billed in May (period covering February 15, 2025, to April 15, 2025) was (3.5%) lower than the consumption billed in 2024 for the same period. Year-to-date consumption is approximately 13.08% higher compared to 2024.

Stormwater Utility Fee Fund

Year to Date Activity

Revenue:	\$6,444,369
Expenditures:	<u>(188,771)</u>
	\$6,255,598

The funds collected from the stormwater utility fee will be utilized for improvements to the Village's stormwater system. The 2025 GO (Alternate Revenue) Bond sale occurred on May 19, 2025. The bonds carried an interest rate of 4.19% and the Village received about \$5.9 million. These proceeds will be utilized to fund the Springdale Detention Project and other future stormwater projects.

Police Pension

Year to Date Activity

Revenue:	\$2,166,893
Expenditures:	<u>(1,049,328)</u>
	\$1,117,565

The Illinois Police Officers' Pension Investment Fund (IPOPIF) consolidates police pension fund investments but reports each pension fund individually. The Fund posted realized and unrealized gains of 1.05% in April. The Fund posted realized and unrealized gains of 3.59% and maintained a trailing 12 month return of 10.50% at the end of May. The Police Pension Fund held cash in the amount of \$912 thousand at the end of May, while having a market value of assets of \$20.8 million.

Please refer to the attached schedules for more detail.

Village of Western Springs
MONTHLY REPORT - Cash Basis
May 31, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
GENERAL FUND - 100						
Revenues						
Property Taxes	\$6,582,099	\$3,420,766	\$13,610	\$3,356,870	\$63,896	51.97%
Taxes	5,375,000	2,615,805	657,070	2,239,583	376,221	48.67%
Licenses and Permits	1,715,000	893,614	158,659	796,046	97,567	52.11%
Intergovernmental	397,600	119,102	3,893	165,667	(46,564)	29.96%
Charges for Services	723,000	327,993	71,351	301,250	26,743	45.37%
Fines	130,000	117,938	31,583	54,167	63,771	90.72%
Interest	238,000	149,163	28,967	99,167	49,996	62.67%
Rental	228,000	89,568	5,808	95,000	(5,432)	39.28%
Miscellaneous	6,050	23,605	351	2,521	21,084	390.16%
	<u>\$15,394,749</u>	<u>\$7,757,553</u>	<u>\$971,292</u>	<u>\$7,110,271</u>	<u>\$647,282</u>	<u>50.39%</u>
Expenditures						
General Government	(2,610,963)	(1,266,619)	(176,870)	(1,087,901)	(178,718)	48.51%
Finance	(586,972)	(287,347)	(43,683)	(244,572)	(42,775)	48.95%
Law Enforcement	(6,065,044)	(2,495,916)	(330,666)	(2,662,447)	166,531	41.15%
Municipal Services	(2,436,555)	(979,074)	(174,343)	(1,015,231)	36,157	40.18%
Engineering Services	(224,732)	(54,034)	(26,808)	(93,638)	39,604	24.04%
Fire and EMS	(2,268,300)	(889,062)	(174,574)	(945,125)	56,063	39.20%
Community Development	(1,075,224)	(340,410)	(64,996)	(448,010)	107,600	31.66%
	<u>(\$15,267,790)</u>	<u>(\$6,312,462)</u>	<u>(\$991,940)</u>	<u>(\$6,496,925)</u>	<u>\$184,463</u>	<u>41.34%</u>
Subtotal - Surplus (Deficit)	\$126,959	\$1,445,091	(\$20,648)	\$613,346	\$831,745	
RECREATION FUND - 210						
Revenues						
Property Taxes	\$423,241	\$232,106	\$904	\$215,853	16,253	54.84%
Charges for Services	1,238,723	454,629	68,223	516,135	(61,505)	36.70%
Interest	38,550	30,896	11,243	16,063	14,833	80.14%
Rental Income	287,442	125,945	36,005	119,768	6,178	43.82%
	<u>\$1,987,956</u>	<u>\$843,576</u>	<u>\$116,375</u>	<u>\$867,817</u>	<u>(\$24,241)</u>	<u>42.43%</u>
Expenditures						
Culture and Recreation	(1,984,114)	(742,610)	(166,356)	(840,592)	97,982	37.43%
Surplus (Deficit)	\$3,842	\$100,966	(\$49,981)	\$27,225	\$73,741	

Village of Western Springs
MONTHLY REPORT - Cash Basis
May 31, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
CAPITAL IMPROVEMENT FUND - 310						
Revenues						
Property Taxes	\$226,000	\$123,572	\$481	\$115,260	\$8,312	54.68%
Capital Grant	835,000	6,047	6,047	6,047	-	0.72%
Interest	78,900	45,355	5,941	32,875	12,480	57.48%
Sale of Real Property	-	36,381	10,225	-	36,381	0.00%
	<u>\$1,139,900</u>	<u>\$211,355</u>	<u>\$22,695</u>	<u>\$154,182</u>	<u>\$57,173</u>	<u>18.54%</u>
Expenditures						
General Government	(230,000)	(31,923)	(7,352)	(31,923)	-	13.88%
Law Enforcement	(203,995)	(64,932)	(11,076)	(64,932)	-	31.83%
Municipal Services	(1,175,993)	(216,731)	(19,388)	(216,731)	-	18.43%
Engineering Services	(1,500)	-	-	-	-	0.00%
Fire Services	(585,447)	(42,201)	(5,249)	(42,201)	-	7.21%
	<u>(\$2,196,935)</u>	<u>(\$355,787)</u>	<u>(\$43,065)</u>	<u>(\$355,787)</u>	<u>\$0</u>	<u>16.19%</u>
Surplus (Deficit)	(\$1,057,035)	(\$144,432)	(\$20,370)	(\$201,605)	\$57,173	
PUBLIC BENEFIT FUND - 320						
Revenue						
Interest	\$30,400	\$13,412	\$1,339	\$12,667	\$746	44.12%
	<u>\$30,400</u>	<u>\$13,412</u>	<u>\$1,339</u>	<u>\$12,667</u>	<u>\$746</u>	<u>44.12%</u>
Expenditures						
Capital Projects	-	-	-	-	-	0.00%
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Surplus (Deficit)	\$30,400	\$13,412	\$1,339	\$12,667	\$746	
Ridgewood Oaks - 350						
Expenditures						
Municipal Services	(5,000)	(270)	-	(270)	-	5.40%
	<u>(\$5,000)</u>	<u>(\$270)</u>	<u>\$0</u>	<u>(\$270)</u>	<u>\$0</u>	<u>5.40%</u>
Surplus (Deficit)	(\$5,000)	(\$270)	\$0	(\$270)	\$0	

Village of Western Springs
MONTHLY REPORT - Cash Basis
May 31, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
CBD PARKING FUND - 360						
Revenue						
Permits	\$15,000	\$1,792	\$122	\$6,250	(\$4,458)	11.95%
Interest	1,950	791	168	813	(22)	40.56%
	<u>\$16,950</u>	<u>\$2,583</u>	<u>\$290</u>	<u>\$7,063</u>	<u>(\$4,480)</u>	<u>15.24%</u>
Expenditures						
Municipal Services	(54,038)	-	-	-	-	0.00%
	<u>(\$54,038)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>100.00%</u>
Surplus (Deficit)	(\$37,088)	\$2,583	\$290	\$7,063	(\$4,480)	
MOTOR FUEL TAX FUND - 370						
Revenues						
Motor Fuel Tax	\$615,000	\$248,836	\$49,260	\$256,250	(\$7,414)	40.46%
Interest	44,875	30,331	2,829	18,698	11,634	67.59%
	<u>\$659,875</u>	<u>\$279,167</u>	<u>\$52,088</u>	<u>\$274,948</u>	<u>\$4,219</u>	<u>42.31%</u>
Expenditures						
R-O-W Maintenance	(1,261,930)	(18,520)	-	(18,520)	-	1.47%
	<u>(\$1,261,930)</u>	<u>(18,520)</u>	<u>\$0</u>	<u>(18,520)</u>	<u>\$0</u>	<u>1.47%</u>
Surplus (Deficit)	(\$602,055)	\$260,647	\$52,088	\$256,428	\$4,219	
ROADWAY CONSTRUCTION - 375						
Revenues						
Property Taxes -IMRF	\$5,924	\$3,290	\$13	\$3,021	\$268	55.53%
Capital Grant	81,000	-	-	-	-	0.00%
Interest	17,940	8,403	1,693	7,475	928	46.84%
	<u>\$104,864</u>	<u>\$11,693</u>	<u>\$1,706</u>	<u>\$10,496</u>	<u>\$1,196</u>	<u>11.15%</u>
Expenditures						
Capital Projects	(449,628)	(39,959)	(6,856)	(39,959)	-	8.89%
	<u>(\$449,628)</u>	<u>(\$39,959)</u>	<u>(\$6,856)</u>	<u>(\$39,959)</u>	<u>\$0</u>	<u>8.89%</u>
Surplus (Deficit)	(\$344,764)	(\$28,266)	(\$5,150)	(\$29,463)	\$1,196	

Village of Western Springs
MONTHLY REPORT - Cash Basis
May 31, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
R-O-W /GRANT - 380						
Revenues						
Transfer From Special Purpose Fund	2,500	-	-	-	-	0.00%
	<u>\$2,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Expenditures						
Capital Projects	-	-	-	-	-	N/A
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Surplus (Deficit)	\$2,500	\$0	\$0	\$0	\$0	
TIF DISTRICT SOUTH - 390						
Revenues						
Property Taxes	\$700,000	411,823	-	\$357,000	\$54,823	58.83%
Interest	500	-	-	-	-	N/A
	<u>\$700,500</u>	<u>\$411,823</u>	<u>\$0</u>	<u>\$357,000</u>	<u>\$54,823</u>	<u>58.83%</u>
Expenditures						
Capital Projects	(761,898)	(186,657)	(178,256)	(186,657)	-	24.50%
	<u>(\$761,898)</u>	<u>(\$186,657)</u>	<u>(\$178,256)</u>	<u>(\$186,657)</u>	<u>\$0</u>	<u>24.50%</u>
Surplus (Deficit)	(\$61,398)	\$225,166	(\$178,256)	\$170,343	\$54,823	
TIF DISTRICT NORTH - 395						
Revenues						
Property Taxes	\$245,000	124,547	-	\$124,950	(\$403)	50.84%
Interest	40	38	-	17	21	N/A
	<u>\$245,040</u>	<u>\$124,585</u>	<u>\$0</u>	<u>\$124,967</u>	<u>(\$382)</u>	<u>N/A</u>
Expenditures						
Capital Projects	(56,075)	(1,575)	-	(1,575)	-	2.81%
	<u>(\$56,075)</u>	<u>(\$1,575)</u>	<u>\$0</u>	<u>(\$1,575)</u>	<u>\$0</u>	
Surplus (Deficit)	\$188,965	\$123,010	\$0	\$123,392	\$21	

Village of Western Springs
MONTHLY REPORT - Cash Basis
May 31, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
DEBT SERVICE FUND - 410						
Revenues						
Property Taxes	\$1,531,956	\$840,492	\$3,271	\$781,298	\$59,194	54.86%
Interest	39,260	17,277	3,701	16,358	919	44.01%
Interfund Transfer	436,631	181,930	36,386	181,930	0	41.67%
	<u>\$2,007,847</u>	<u>\$1,039,699</u>	<u>\$43,359</u>	<u>\$979,585</u>	<u>\$60,113</u>	<u>51.78%</u>
Expenditures						
Principal and Interest Payments	(1,899,638)	(161,482)	(158,720)	(161,482)	-	8.50%
	<u>(\$1,899,638)</u>	<u>(\$161,482)</u>	<u>(\$158,720)</u>	<u>(\$161,482)</u>	<u>\$0</u>	<u>8.50%</u>
Surplus (Deficit)	\$108,209	\$878,217	(\$115,361)	\$818,103	\$60,113	
WATER/SEWER FUND - 510/515						
Revenues						
Charges for Services	\$4,652,500	\$1,652,368	\$323,928	\$1,938,542	(\$286,173)	35.52%
Property Taxes IMRF	111,416	61,043	238	56,822	4,220	54.79%
IEPA Loan Proceeds	785,000	-	-	-	-	0.00%
Capital Grant	-	-	-	-	-	0.00%
Interest	70,875	48,467	10,720	29,531	18,935	68.38%
	<u>\$5,619,791</u>	<u>\$1,761,877</u>	<u>\$334,886</u>	<u>\$2,024,895</u>	<u>(\$263,018)</u>	<u>31.35%</u>
Expenditures						
Bond & Interest	(875,502)	(72,923)	(39,739)	(72,923)	-	8.33%
Water Administration	(400,298)	(177,912)	(21,313)	(166,791)	(11,121)	44.44%
Water Production	(2,323,955)	(1,002,309)	(130,203)	(818,000)	(184,309)	43.13%
Water Distribution	(2,710,268)	(488,218)	(216,369)	(389,789)	(98,429)	18.01%
Water Meter Reading	(190,582)	(90,853)	(16,163)	(80,689)	(10,164)	47.67%
Sewer Bond and Interest	(27,213)	(1,106)	-	(1,106)	-	4.06%
Sewer Administration	(468,554)	(179,903)	(56,375)	(195,231)	15,328	38.40%
Sewer Maintenance/Rehab	(1,074,003)	(190,387)	(5,426)	(241,926)	51,539	17.73%
	<u>(\$8,070,375)</u>	<u>(\$2,203,611)</u>	<u>(\$485,588)</u>	<u>(\$1,966,455)</u>	<u>(\$237,156)</u>	<u>27.30%</u>
Suplus (Deficit)	(\$2,450,584)	(\$441,734)	(\$150,702)	\$58,440	(\$500,174)	

Village of Western Springs
MONTHLY REPORT - Cash Basis
May 31, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
CAPITAL MAINTENANCE FEE FUND - 520						
Revenues						
Fees	270,000	116,474	25,921	112,500	3,974	43.14%
	<u>270,000</u>	<u>116,474</u>	<u>25,921</u>	<u>112,500</u>	<u>3,974</u>	
Expenditures						
Transfer to Other Funds	-	-	-	-	-	N/A
	<u>\$0</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Suplus (Deficit)	270,000	116,474	25,921	112,500	3,974	
STORMWATER UTILITY FEE FUND - 525						
Revenues						
Charges for Services	1,130,000	485,517	96,418	470,833	14,684	42.97%
Interest	16,250	41,544	19,486	6,771	34,773	255.65%
Capital Grant	2,000,000	-	-	-	-	0.00%
Proceeds from Long Term Debt	7,900,000	5,917,309	5,917,309	5,917,309	-	74.90%
	<u>11,046,250</u>	<u>6,444,369</u>	<u>6,033,213</u>	<u>6,394,913</u>	<u>49,457</u>	
Expenditures						
Stormwater Maintenance	(8,818,624)	(188,771)	(149,577)	(188,771)	-	2.14%
	<u>(\$8,818,624)</u>	<u>(188,771)</u>	<u>(149,577)</u>	<u>(188,771)</u>	<u>-</u>	
Suplus (Deficit)	2,227,626	6,255,598	5,883,636	6,206,142	49,457	
BURLINGTON NORTHERN FUND - 590						
Revenues						
Property Taxes	\$7,902	\$4,387	\$17	\$4,030	\$357	55.52%
Interest	-	0	-	-	0	N/A
Charges for Services	153,500	29,935	4,851	63,958	(34,024)	19.50%
	<u>\$161,402</u>	<u>\$34,322</u>	<u>\$4,868</u>	<u>\$67,988</u>	<u>(\$33,666)</u>	<u>21.27%</u>
Expenditures						
Accounting and Collection	(28,296)	(12,868)	(2,059)	(11,790)	(1,078)	45.48%
B/N Municipal Services	(182,166)	(66,864)	(11,651)	(75,903)	9,039	36.70%
	<u>(\$210,462)</u>	<u>(\$79,732)</u>	<u>(\$13,710)</u>	<u>(\$87,693)</u>	<u>\$7,961</u>	<u>37.88%</u>
Surplus (Deficit)	(\$49,060)	(\$45,410)	(\$8,842)	(\$19,704)	(\$25,706)	

Village of Western Springs
MONTHLY REPORT - Cash Basis
May 31, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
SPECIAL PURPOSE RESERVE FUND - 640						
Revenue						
Interest	10,440	18,222	3,515	4,350	13,872	174.54%
	<u>\$10,440</u>	<u>\$18,222</u>	<u>\$3,515</u>	<u>\$4,350</u>	<u>\$13,872</u>	<u>174.54%</u>
Expenditures						
Transfers to Other Funds	(3,000)	-	-	-	-	0.00%
	<u>(\$3,000)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Surplus (Deficit)	\$7,440	\$18,222	\$3,515	\$4,350	\$13,872	
POLICE PENSION FUND - 660						
Revenues						
Employer Contributions (P-Taxes)	\$2,194,425	\$1,024,098	4,275	\$1,119,157	(\$95,059)	46.67%
Replacement Tax	22,000	7,276	3,299	8,250	(974)	33.07%
Appreciation/Gains/Interest	1,208,120	1,048,595	726,196	503,383	545,212	86.80%
Employee Contributions	215,000	86,924	15,670	89,583	(2,659)	40.43%
Miscellaneous	-	-	-	-	-	N/A
	<u>\$3,639,545</u>	<u>\$2,166,893</u>	<u>\$749,439</u>	<u>\$1,720,373</u>	<u>\$446,520</u>	<u>59.54%</u>
Expenditures						
Pension Benefits	(2,554,337)	(1,049,328)	(210,761)	(1,064,307)	14,979	41.08%
	<u>(\$2,554,337)</u>	<u>(\$1,049,328)</u>	<u>(\$210,761)</u>	<u>(\$1,064,307)</u>	<u>\$14,979</u>	<u>41.08%</u>
Surplus (Deficit)	\$1,085,208	\$1,117,565	\$538,678	\$656,066	\$461,499	
FIRE PENSION FUND - 670						
Revenues						
Interest	\$6,340	\$2,927	\$209	\$2,642	\$285	46.17%
Employer Contributions (P-Taxes)	10,159	5,392	23	5,181	211	53.07%
	<u>\$16,499</u>	<u>\$8,319</u>	<u>\$232</u>	<u>\$7,823</u>	<u>\$496</u>	<u>50.42%</u>
Expenditures						
Pension Benefits	(23,403)	(10,795)	(3,678)	(9,751)	(1,044)	46.13%
	<u>(\$23,403)</u>	<u>(\$10,795)</u>	<u>(\$3,678)</u>	<u>(\$9,751)</u>	<u>(\$1,044)</u>	<u>46.13%</u>
Surplus (Deficit)	(\$6,904)	(\$2,476)	(\$3,446)	(\$1,928)	(\$548)	
TOTAL FUNDS						
Revenues	\$43,054,508	\$21,245,923	\$8,361,216	\$20,231,839	\$1,014,084	49.35%
Expenditures	<u>(\$43,617,247)</u>	<u>(\$11,351,559)</u>	<u>(\$2,408,507)</u>	<u>(\$11,418,473)</u>	<u>\$67,184</u>	<u>26.03%</u>
Excess (Deficit)	(\$562,739)	\$9,894,364	\$5,952,709	\$8,813,365	\$1,081,269	

Village of Western Springs - Cash and Investment Summary Period Ended May 31, 2025									
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			Cash		Investments				Interest/Dividends/Gains		
Fund No.	Fund Name	Total Available	Illinois Funds/ Community Bank Republic Bank	Heartland/CBWS Bank	Police Pension	CD's	Fixed Income	IMET/Equity	M-T-D		Y-T-D
General Fund											
100	General	\$9,586,606	\$5,877,269			\$1,034,923		\$2,674,414	\$29,167		\$149,967
Special Revenue Funds											
210	Recreation	\$1,490,974	\$1,176,056					\$314,918	\$11,243		\$30,896
370	Motor Fuel Tax	\$2,006,347	\$835,306			\$1,171,040		\$0	\$2,829		\$30,331
Capital Project Funds											
375	Roadway Construction	\$452,701	\$43,360			\$0		\$409,341	\$1,693		\$8,403
310	Capital Improvement	\$3,622,001	\$2,128,308			\$1,493,693			\$5,941		\$45,355
320	Public Benefit	\$1,073,860	\$496,028			\$577,831		\$0	\$1,339		\$13,412
360	CDB Parking	\$48,096	\$48,096						\$168		\$791
380	ROW/Grant	\$61,779	\$61,779								
390	TIF District - South	\$180,635	(\$1,639,094)		\$1,819,729				\$0		\$0
395	TIF District - North	\$693,949	(\$5,360)		\$699,309				\$0		\$38
410	Debt Service Fund	\$1,352,211	\$1,352,211						\$3,701		\$17,277
Enterprise Funds											
510/515/525	Water/Sewer/Storwater Operating	\$9,990,839	\$9,795,399					\$195,440	\$29,804		\$88,212
520	Capital Maintenance	\$972,408	\$972,408								
535	American Rescue Plan	\$0	\$0								
590	Parking	\$965,409	\$965,412					(\$4)	\$0		\$0
	Total Operating	\$32,497,814	\$22,107,178	\$2,519,038	\$0	\$4,277,488	\$0	\$3,594,110	\$85,886		\$384,683
Trust & Agency Funds											
600	Drug Forfeiture	\$68,171		\$68,171					\$0		\$5
640	Special Purpose Reserve	\$1,760,288	\$1,282,323			\$477,965			\$3,515		\$18,222
650	Impact Fees	\$6,000	\$6,000						\$0		\$0
660	Police Pension (Market Value)	\$21,835,720	\$154,709		\$912,133		\$0	\$20,768,878	\$726,196		\$1,048,595
670	Firefighters Pension	\$228,878	\$54,901	\$56,215		\$117,761			\$209		\$2,927
690	Payroll	\$86,575	\$86,575						\$240		\$1,697
	Total Trust & Agency	\$23,985,631	\$1,584,507	\$124,386	\$912,133	\$595,727	\$0	\$20,768,878	\$730,159		\$1,071,446
	Grand Total	\$56,483,445	\$23,691,685	\$2,643,424	\$912,133	\$4,873,214	\$0	\$24,362,987	\$816,044		\$1,456,129

Illinois Funds Average Daily Yield					
Month	This Year	Last Year	Month	This Year	Last Year
Jan	4.556%	5.392%	July	5.382%	5.382%
Feb	4.504%	5.399%	Aug	5.373%	5.373%
Mar	4.436%	5.403%	Sept	5.229%	5.229%
Apr	4.434%	5.422%	Oct	4.957%	4.957%
May	4.415%	5.422%	Nov	4.797%	4.797%
June	5.433%	5.433%	Dec	4.688%	4.688%

3 Mo Treas
Auction as of
5/31/25
4.360%

Village of Western Springs - Summary of Monthly Expenditure Activity
Period Ended
May 31, 2025

Fund No.	Fund	Disbursements	Payroll	Total Disbursements
General Fund				
100	General	\$408,250.74	\$464,812.85	\$873,063.59
Special Revenue Funds				
210	Recreation	\$117,363.26	\$34,709.23	\$152,072.49
370	Motor Fuel Tax	0.00	0.00	0.00
		<u>\$117,363.26</u>	<u>\$34,709.23</u>	<u>152,072.49</u>
Capital Project Funds				
310	Capital Improvement	\$33,795.74	\$0.00	\$33,795.74
320	Public Benefit	0.00	0.00	0.00
350	Ridgewood	0.00	0.00	\$0.00
360	CDB Parking	0.00	0.00	0.00
375	Roadway Construction	0.00	4,966.00	4,966.00
380	ROW/Grant Fund	0.00	0.00	\$0.00
390	TIF District - South	175,920.38	0.00	175,920.38
395	TIF District - North	0.00	0.00	0.00
		<u>\$209,716.12</u>	<u>\$4,966.00</u>	<u>\$214,682.12</u>
Debt Service Fund				
410	Bond & Interest	\$158,719.38	\$0.00	\$158,719.38
Enterprise Funds				
Waterworks & Sewerage				
510	Water Operating	\$211,753.35	\$67,295.30	\$279,048.65
515	Sewer Operating	22,907.59	24,237.57	47,145.16
525	Stormwater Operating	581.80	0.00	581.80
		<u>\$235,242.74</u>	<u>\$91,532.87</u>	<u>\$326,775.61</u>
Other Enterprise Funds				
590	Parking	\$4,690.47	\$6,191.70	\$10,882.17
		<u>\$4,690.47</u>	<u>\$6,191.70</u>	<u>\$10,882.17</u>
Trust & Agency Funds				
640	Special Purpose	\$0.00	\$0.00	\$0.00
650	Impact Fee	0.00	0.00	0.00
660	Police Pension	0.00	206,648.95	206,648.95
670	Firefighters Pension	1,915.00	1,762.32	3,677.32
690	Payroll	181,707.11	0.00	181,707.11
		<u>\$183,622.11</u>	<u>\$208,411.27</u>	<u>\$392,033.38</u>
	Total Disbursements	<u>\$1,317,604.82</u>	<u>\$810,623.92</u>	<u>\$2,128,228.74</u>

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
100				GENERAL FUND							
100	20215										
	000790	HOGAN, ROBERT/MARY	4540	GRAND	0	2025	5	INV P	800.00	053025V	165812 4540 GRAND #10089 S
	005226	HOHNER BUILDERS, INC	1438	OAK	0	2025	5	INV P	1,980.00	052325V	165763 1438 OAK #10095 SB
	005819	SHAW MEDIA	2234	532-032725	0	2025	5	INV P	374.54	052325V	165786 PUBLIC HEARING NTC-
	005819	SHAW MEDIA	2236	402-040325	0	2025	5	INV P	354.14	052325V	165786 PUBLIC HEARING NTC-
									728.68		
	005934	TARTAN BUILDERS INC	1215	CHESTNUT	0	2025	5	INV P	2,000.00	052325V	165788 1215 CHESTNUT #1016
	005934	TARTAN BUILDERS INC	1219	CHESTNUT	0	2025	5	INV P	2,000.00	052325V	165788 1219 CHESTNUT #1016
									4,000.00		
	006036	PNC BANK	X9531	-032725	0	2025	5	INV P	513.04	050925V	165659 POSTAGE/CERT MAIL/R
	006036	PNC BANK	X9531	-032725A	0	2025	5	INV P	135.52	050925V	165659 POSTAGE/CERT MAIL/R
									648.56		
	014160	VILLAGE OF WESTERN S	1438	OAK-ADM	0	2025	5	INV P	20.00	052325V	165792 1438 OAK #10095 ADM
	014160	VILLAGE OF WESTERN S	4304	HAMPTON-ADM	0	2025	5	INV P	1,811.75	051625V	165732 4304 HAMPTON #1514
									1,831.75		
	019664	JAMES, ELAINE	4304	HAMPTON	0	2025	5	INV P	12,685.75	051625V	165717 4304 HAMPTON #1514
									ACCOUNT TOTAL		
									22,674.74		
100	20621										
	007021	LAKESHORE RECYCLING	0648	30-2504	0	2025	5	INV P	940.00	050925V	165647 235 WASTE STICKERS
									ACCOUNT TOTAL		
									940.00		
100	32105										
	014402	WEST CENTRAL CABLE A	2025	-1STQTR	0	2025	5	INV P	1,376.89	050225V	165623 PEG FEES 1ST QTR 1/
									ACCOUNT TOTAL		
									1,376.89		
100	32207										
	032202	VEHICLE REFUNDS	660		0	2025	5	INV P	10.00	050925V	165665 REFUND-PET LICENSE
									ACCOUNT TOTAL		
									10.00		
									ORG 100	TOTAL	
									25,001.63		
1101100											
1101100	50110										
	012420	SIKICH LLP	94100		250053	2025	5	INV P	14,000.00	050225V	165609 2024 ANNUAL AUDIT F
									ACCOUNT TOTAL		
									14,000.00		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1101100	50199										
001773	WHITFORD, DANIEL A	2504	0			2025	5	INV P	200.00	050225V	165624 BOT MTG TAPING 04/1
001773	WHITFORD, DANIEL A	2505	0			2025	5	INV P	200.00	052325V	165796 BOT MTG TAPING 05/1
									400.00		
									ACCOUNT TOTAL	400.00	
1101100	50400										
003730	FIFTH THIRD BANK	x3486-040125	0			2025	5	DIR P	35.00	053025W	379 WSCCI LEGISLATIVE L
									ACCOUNT TOTAL	35.00	
1101100	52520										
000441	ALPHAGRAPHS	122045	0			2025	5	INV P	77.62	050925V	165631 2025 RECOGNITION DI
002714	CROWN TROPHY	53358	0			2025	5	INV P	37.50	050925V	165637 PAPERWEIGHT-TYRRELL
									ACCOUNT TOTAL	115.12	
1101100	55035										
006036	PNC BANK	x9531-041625	0			2025	5	INV P	19.78	050925V	165659 RUGULEY DAY FLAGS-A
									ACCOUNT TOTAL	19.78	
1101100	55100										
002714	CROWN TROPHY	53520	0			2025	5	INV P	45.00	051625V	165710 VILLAGE TRUSTEE NAM
									ACCOUNT TOTAL	45.00	
1101100	59901										
009072	HEATHER & VINE	040946/1	0			2025	5	INV P	147.00	053025V	165809 CONDOLENCES-DANIEL
									ACCOUNT TOTAL	147.00	
									ORG 1101100 TOTAL	14,761.90	
1201100											
1201100	45500										
002714	CROWN TROPHY	53358	0			2025	5	INV P	37.50	050925V	165637 PAPERWEIGHT-TYRRELL
									ACCOUNT TOTAL	37.50	
1201100	50100										
008055	MGT IMPACT SOLUTIONS	MGT36711	0			2025	5	INV P	105.85	050225V	165592 S PRZYBYLSKI W/E 04
									ACCOUNT TOTAL	105.85	
1201100	50199										
006266	ACCURATE BACKGROUND	AUR2323910	0			2025	5	INV P	192.70	050925V	165626 EMPLOYMENT SCREENIN

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						192.70					
1201100	50400					TRAINING/CONFERENCES					
003730	FIFTH THIRD BANK	X1288-042125	0	2025	5	DIR	P	285.00	053025W	378	2025 ILCMA NIU OTR
003730	FIFTH THIRD BANK	X3486-040125	0	2025	5	DIR	P	70.00	053025W	379	WSCCI LEGISLATIVE L
						355.00					
006036	PNC BANK	X9531-040125	0	2025	5	INV	P	75.00	050925V	165659	IAMMA CONF-D. CHAVE
ACCOUNT TOTAL						430.00					
1201100	50500					MEMBERSHIPS/ASSOCIATIONS					
003730	FIFTH THIRD BANK	X1288-041725	0	2025	5	DIR	P	200.00	053025W	377	ICMA ANNUAL DUES-D.
006036	PNC BANK	X9531-032525	0	2025	5	INV	P	175.00	050925V	165659	LOC GOVT HISPANIC N
008421	MUNICIPAL CLERKS OF	05/01/2025	0	2025	5	INV	P	30.00	050225V	165594	SPRING DINNER MTG
ACCOUNT TOTAL						405.00					
1201100	50600					ADVERTISING/PUBLICATIONS					
002096	CHICAGO TRIBUNE - CL	112455062000B	0	2025	5	INV	P	84.31	050225V	165569	LEGAL NTC-FENCE REP
002096	CHICAGO TRIBUNE - CL	115774745000	0	2025	5	INV	P	73.17	052325V	165748	LEGAL NTC-53RD & FL
						157.48					
004645	SUN TIMES MEDIA	I5922-031925	0	2025	5	INV	P	112.00	051625V	165727	LEGAL NTC-FH SIDEWA
004645	SUN TIMES MEDIA	I6094-032525	0	2025	5	INV	P	119.00	051625V	165727	LEGAL NTC-2025 MFT
						231.00					
ACCOUNT TOTAL						388.48					
1201100	50700					EXP REIMBURSE/MTGS EXPENSE					
003848	DUPAGE MAYORS & MGRS	12384A	0	2025	5	INV	P	45.00	050925V	165639	2025 DMMC APR CONF
ACCOUNT TOTAL						45.00					
1201100	51800					PHYSICAL EXAMS					
011129	PREMIER OCCUPATIONAL	161523	0	2025	5	INV	P	65.00	050225V	165606	DS DOT REGULATED-B.
011129	PREMIER OCCUPATIONAL	162477	0	2025	5	INV	P	370.00	053025V	165819	PREEMPLOYMENT-S. BU
011129	PREMIER OCCUPATIONAL	163180	0	2025	5	INV	P	100.00	053025V	165819	ANNUAL FEE
						535.00					
011132	PREMIER OCCU HLTH MW	162159	0	2025	5	INV	P	160.00	052325V	165781	PREEMPLOYMENT-L. FA
011132	PREMIER OCCU HLTH MW	162843	0	2025	5	INV	P	370.00	053025V	165818	PREEMPLOYMENT-C. NO
						530.00					
ACCOUNT TOTAL						1,065.00					

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1201100	51850										
003730	FIFTH THIRD BANK	X1288-041025	0	WELLNESS PROGRAM	2025	5	DIR	P	60.00	053025W	376 WORDLE CHALLENGE AW
006036	PNC BANK	X9531-040125A	0	2025	5	INV	P		44.52	050925V	165659 WORDLE COMP PRIZES-
				ACCOUNT TOTAL					104.52		
1201100	55010										
001708	LOCALGOVNEWS	06292025	0	BOOKS/SUBSCRIP/PUBLICATIONS	2025	5	INV	P	1,984.00	050925V	165650 1YR MEMBERSHIP
002095	CHICAGO TRIBUNE CO	20107822-070725	0	2025	5	INV	P		194.99	050925V	165634 SUBSCRIPTION RENEWA
				ACCOUNT TOTAL					2,178.99		
				ORG 1201100 TOTAL					4,953.04		
1202100				LEGAL							
1202100	50220										
002143	CHOMIAK, MICHAEL P	2025-04	250083	VILLAGE PROSECUTOR	2025	5	INV	P	1,200.00	051625V	165708 VILLAGE PROSECUTOR
				ACCOUNT TOTAL					1,200.00		
1202100	50260			LABOR RELATIONS							
004498	CLARK BAIRD SMITH LL 1930		0	2025	5	INV	P		5,276.25	051625V	165709 LABOR RELATIONS 04.
				ACCOUNT TOTAL					5,276.25		
				ORG 1202100 TOTAL					6,476.25		
1203100				MANAGEMENT SERVICES							
1203100	50339			MAPPING SERVICES							
002242	CLOUDPOINT GEOGRAPHI	INV-05532	250056	2025	5	INV	P		1,400.00	050225V	165570 GIS SERVICES
002242	CLOUDPOINT GEOGRAPHI	INV-05600	250056	2025	5	INV	P		1,400.00	053025V	165805 GIS SERVICES
									2,800.00		
				ACCOUNT TOTAL					2,800.00		
1203100	51900			EQUIP MNT AGREEMENTS							
013560	TOTAL TECHNOLOGY SOL	INV104642	0	2025	5	INV	P		1,778.95	050225V	165615 MONTHLY CONTRACT
013560	TOTAL TECHNOLOGY SOL	INV105733	0	2025	5	INV	P		1,778.95	053025V	165822 MONTHLY CONTRACT
									3,557.90		
014385	WELLS FARGO VENDOR F	5034260608	29	2025	5	INV	P		2,847.71	052325V	165795 WELLS FARGO
				ACCOUNT TOTAL					6,405.61		
1203100	51921			TELEPHONE SERVICE							
000668	VERIZON WIRELESS	6113406392	0	2025	5	INV	P		167.86	053025V	165824 WIRELESS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
006322	INTERMEDIA.NET, INC	25059542157	0	2025	5	INV	P		2,712.27	050925V	165645 PHONE SVC 04/02-05/
007997	METRO FIBERNET, LLC	1486146-2505	0	2025	5	INV	P		92.95	052325V	165771 INTERNET-SCHRAMM
ACCOUNT TOTAL									2,973.08		
1203100	55102	DATA PROCESSING SUPPLIES									
008083	MIDWEST PUBLIC SAFET	2132775	0	2025	5	INV	P		450.00	050925V	165656 SQUAD CAR KEYBOARDS
ACCOUNT TOTAL									450.00		
1203100	55123	SOFTWARE									
001045	BDO USA LLP	002428845	0	2025	5	INV	P		7,861.00	050225V	165566 FIREWALL SUPPORT/MA
001045	BDO USA LLP	002441970	0	2025	5	INV	P		6,255.00	051625V	165705 VEEAM BACKUP SOFTWA
001045	BDO USA LLP	002451451	0	2025	5	INV	P		5,338.82	053025V	165803 MICROSOFT M365 LICE
									19,454.82		
006036	PNC BANK	X9531-032325	0	2025	5	INV	P		819.99	050925V	165659 SIGN CUTTER SOFTWAR
012599	ESRI INC	900008834	250043	2025	5	INV	P		10,300.00	052325V	165756 GIS ARC ON-LINE
012667	SOUTHRN COMPUTER WRH	INV00838896	0	2025	5	INV	P		521.20	050925V	165663 FOXIT LICENSES
ACCOUNT TOTAL									31,096.01		
ORG 1203100 TOTAL									43,724.70		
1204100	COMMUNICATIONS										
1204100	51200	PRINTED MATERIALS									
000441	ALPHAGRAPHS	121948	0	2025	5	INV	P		398.90	050925V	165631 STD BUSINESS ENVELO
ACCOUNT TOTAL									398.90		
1204100	51230	TOWER TOPICS									
009274	ONE STEP, INC	N227101	0	2025	5	INV	P		3,892.00	053025V	165817 TOWER TOPICS MAY/JU
ACCOUNT TOTAL									3,892.00		
1204100	51922	INTERNET SERVICES/HOSTING									
000152	COMCAST	0005794-2505	1	2025	5	INV	P		16.03	052325V	165752 8771-20-187-0005794
000152	COMCAST	240392844	1	2025	5	INV	P		1,255.00	052325V	165751 INTERNET SERVICES
									1,271.03		
002616	CIVICPLUS	334975	0	2025	5	INV	P		9,719.54	050925V	165636 ANNUAL FEE FOR WEBS
002616	CIVICPLUS	335971	0	2025	5	INV	P		7,664.74	052325V	165750 AGENDA SOFTWARE-WEB
									17,384.28		
007450	LYONS TOWNSHIP HIGH	2025-05	21	2025	5	INV	P		2,000.00	050925V	165652 INTERNET SERVICES

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5				ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL											20,655.31		
1204100	55101	OFFICE SUPPLIES											
005136	GARVEY'S	OFFICE	PROD	OE-91276-1	16	2025	5	INV	P	51.05	050225V	165578	OFFICE SUPPLIES
005136	GARVEY'S	OFFICE	PROD	OE-92937-1	16	2025	5	INV	P	274.76	052325V	165759	OFFICE SUPPLIES
											325.81		
ACCOUNT TOTAL											325.81		
1204100	55104	COPY MACHINE SUPPLIES											
005136	GARVEY'S	OFFICE	PROD	OE-92938-1	17	2025	5	INV	P	806.16	052325V	165759	COPY PAPER
ACCOUNT TOTAL											806.16		
1204100	55124	COFFEE SUPPLIES											
003700	FELCO VENDING INC		0703		250039	2025	5	INV	P	387.00	050225V	165575	COFFEE SUPPLIES
ACCOUNT TOTAL											387.00		
ORG 1204100 TOTAL											26,465.18		
2101100	ADMINISTRATION-FINANCE												
2101100	50199	OTHER PROF TECH SERVICES											
006507	AMERIFLEX CLAIMS		INV866807		250052	2025	5	INV	P	323.30	051625V	165704	AMERIFLEX FEES
007112	LAUTERBACH & AMEN, L		103468		0	2025	5	INV	P	2,120.00	050925V	165648	TAX LEVY FIRE PENSI
007112	LAUTERBACH & AMEN, L		103710		20	2025	5	INV	P	3,476.00	050925V	165648	MONTHLY FEE FOR PAY
											5,596.00		
ACCOUNT TOTAL											5,919.30		
2101100	50500	MEMBERSHIPS/ASSOCIATIONS											
009166	NOTARY PUBLIC ASSOCI		2025-JD-SK-DB		0	2025	5	INV	P	380.85	052325V	165775	NOTARY RENEWAL-DAYH
ACCOUNT TOTAL											380.85		
2101100	52715	CREDIT CARD FEES											
003730	FIFTH THIRD BANK		04/01-04/30/25		0	2025	5	DIR	P	2.30	053025W	401	COMBINED PURCHASE F
ACCOUNT TOTAL											2.30		
2101100	52750	RECORDS MANAGEMENT											
009665	IRON MOUNTAIN INCORP		KJSL439		0	2025	5	INV	P	239.99	051625V	165716	OFFSITE STORAGE 05.
ACCOUNT TOTAL											239.99		
2101100	55100	SUPPLIES											
001427	ACCURATE DOCUMENT		14443494T095		0	2025	5	INV	P	190.12	050925V	165627	DOCUMENT PICKUP/DES
ACCOUNT TOTAL											190.12		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
2101100	55905			POSTAGE						
011032	US POSTAL SRV (PH)	35711563-2505	0	2025	5	INV P	2,500.00	051625V	165731	POSTAGE FOR METER
ACCOUNT TOTAL							2,500.00			
ORG 2101100 TOTAL							9,232.56			
3101100				ADMINISTRATION-LAW ENFORCEMENT						
3101100	45450			UNIFORM ALLOWANCE						
006036	PNC BANK	X9531-041425	0	2025	5	INV P	79.15	050925V	165659	WORK BOOTS-CHIEF-AM
009250	O'HERRON, RAY CO INC	2404327	250115	2025	5	INV P	29.64	050225V	165599	BARAJAS UNIFORM ALL
009575	P F PETTIBONE & CO	187443	250116	2025	5	INV P	22.00	050225V	165601	COMMISSION CARD RET
016297	NOONAN, SEAN	4-23-25	0	2025	5	INV P	10.30	050225V	165598	RMB-CLEANING PD TBL
ACCOUNT TOTAL							141.09			
3101100	50100			PROFESSIONAL SERVICES						
009405	PAVLU, DANA	1057	0	2025	5	INV P	1,200.00	050225V	165605	3/27/25 & 4/10/25 O
ACCOUNT TOTAL							1,200.00			
3101100	50199			OTHER PROF TECH SERVICES						
008441	MUNICIPAL SYSTEMS LL DT	2025-03-103	250064	2025	5	INV P	1,500.00	050225V	165595	MOS MOVE
ACCOUNT TOTAL							1,500.00			
3101100	50400			TRAINING/CONFERENCES						
003730	FIFTH THIRD BANK	X4875-043025	0	2025	5	DIR P	400.00	053025W	399	FBI NAA IL CHAPTER
016101	FICKE, TAYLOR	1/27/25-2/7/25	0	2025	5	INV P	72.80	050225V	165576	RMB EXP-SUPERVISION
ACCOUNT TOTAL							472.80			
3101100	50700			EXP REIMBURSE/MTGS EXPENSE						
003730	FIFTH THIRD BANK	X4875-041725	0	2025	5	DIR P	73.58	053025W	393	DONUTS-TELECOM APPR
003730	FIFTH THIRD BANK	X4875-042825A	0	2025	5	DIR P	55.23	053025W	396	DINNER 6 WSPD/2MCAT
							128.81			
ACCOUNT TOTAL							128.81			
3101100	52750			RECORDS MANAGEMENT						
009665	IRON MOUNTAIN INCORP	KJSL439	0	2025	5	INV P	71.68	051625V	165716	OFFSITE STORAGE 05.
ACCOUNT TOTAL							71.68			
3101100	55040			PUBLIC EDUCATION						
006036	PNC BANK	X9531-040825	0	2025	5	INV P	47.98	050925V	165659	HANDOUT CANDY-AMAZO

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
006036	PNC BANK		X9531-040825A		0	2025	5	INV P	15.83	050925V	165659 PARKING PERMIT HANG
									63.81		
								ACCOUNT TOTAL	63.81		
3101100	55100							SUPPLIES			
001427	ACCURATE DOCUMENT		14443494T095		0	2025	5	INV P	190.11	050925V	165627 DOCUMENT PICKUP/DES
								ACCOUNT TOTAL	190.11		
								ORG 3101100 TOTAL	3,768.30		
3103100								CRIMINAL INVESTIGATION			
3103100	59911							MAJOR CASE EXPENSE			
017834	TRANSUNION RISK &		5891731-202503-1		250118	2025	5	INV P	120.00	050225V	165617 TRANSUNION MARCH 20
								ACCOUNT TOTAL	120.00		
								ORG 3103100 TOTAL	120.00		
3105100								COMMUNICATION/INFO MGMT			
3105100	51900							EQUIP MNT AGREEMENTS			
000668	VERIZON WIRELESS		6113406392		0	2025	5	INV P	905.05	053025V	165824 WIRELESS
								ACCOUNT TOTAL	905.05		
3105100	59999							CONTRIBUTIONS TO LTACC			
007449	LTACC		5/25-7/25		0	2025	5	INV P	87,086.50	050925V	165651 CONTRIBUTION 05/25-
								ACCOUNT TOTAL	87,086.50		
								ORG 3105100 TOTAL	87,991.55		
3106100								PARKING ENF/ORD CONTROL			
3106100	52800							ANIMAL SHELTER/DISPOSAL			
005120	HINSDALE HUMANE SOCI		WS1Q-2025		250114	2025	5	INV P	384.38	050225V	165582 STRAY CONTRACT Q1 2
								ACCOUNT TOTAL	384.38		
								ORG 3106100 TOTAL	384.38		
4101100								MUNICIPAL SERVICES ADMIN			
4101100	45475							UNIFORM RENTAL			
003730	FIFTH THIRD BANK		X9216-040425		0	2025	5	DIR P	149.00	053025W	382 DULUTH TRADING-PANT
003730	FIFTH THIRD BANK		X9216-040425A		0	2025	5	DIR P	1,042.00	053025W	383 DULUTH-PANTS-JUSTIN
003730	FIFTH THIRD BANK		X9216-040725		0	2025	5	DIR P	904.00	053025W	384 DULUTH-PANTS-JUSTIN
003730	FIFTH THIRD BANK		X9216-041825		0	2025	5	DIR P	149.00	053025W	385 DULUTH-PANTS-U. ROD
003730	FIFTH THIRD BANK		X9216-041825A		0	2025	5	DIR P	217.53	053025W	386 DULUTH-PANTS-U. ROD
									2,461.53		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
004963	SHIRTPRINTING 4U	8362251	0	2025	5	INV	P		1,373.00	051625V	165726 PW/MS/WT POLO/SAFET
ACCOUNT TOTAL									3,834.53		
4101100	50400			TRAINING/CONFERENCES							
003730	FIFTH THIRD BANK	X9216-042125	0	2025	5	DIR	P		120.00	053025W	387 REG-LEGACY CONF-NIU
ACCOUNT TOTAL									120.00		
4101100	50700			EXP REIMBURSE/MTGS				EXPENSE			
003730	FIFTH THIRD BANK	X9216-042925	0	2025	5	DIR	P		287.86	053025W	390 HOTEL.COM-M. SUPERT
003730	FIFTH THIRD BANK	X9216-042925A	0	2025	5	DIR	P		334.94	053025W	391 HOTEL.COM-M. SUPERT
									622.80		
016382	RODRIGUEZ, UBALDO	052613-051725	0	2025	5	INV	P		30.80	052325V	165784 RMB EXP-TOUCH A TRU
016382	RODRIGUEZ, UBALDO	141-051725	0	2025	5	INV	P		80.75	052325V	165784 RMB EXP-TOUCH A TRU
									111.55		
ACCOUNT TOTAL									734.35		
4101100	55100			SUPPLIES							
001427	ACCURATE DOCUMENT	14443494T095	0	2025	5	INV	P		190.11	050925V	165627 DOCUMENT PICKUP/DES
ACCOUNT TOTAL									190.11		
ORG 4101100 TOTAL									4,878.99		
4102100				R-O-W MAINTENANCE							
4102100	52300			LANDSCAPING/LAWN MAINTENANCE							
013361	TRUGREEN	206943319	0	2025	5	INV	P		129.16	051625V	165729 ROW 53RD & WOLF WEE
ACCOUNT TOTAL									129.16		
4102100	53070			TRAFFIC SIGNAL MAINTENANCE							
002560	COOK CO TREAS - ELEC	2025-1	0	2025	5	INV	P		2,050.02	050225V	165572 TRAFFIC SGNL MAINT-
009670	PINNER ELECTRIC INC	20126	0	2025	5	INV	P		225.00	051625V	165723 47TH & CENTRAL MAIN
ACCOUNT TOTAL									2,275.02		
4102100	53100			DISPOSAL SERVICES							
007021	LAKESHORE RECYCLING	PS653600	0	2025	5	INV	P		8,368.13	050225V	165586 SWEEPING SVCS 04.25
ACCOUNT TOTAL									8,368.13		
4102100	53210			ELECTRICITY							
000273	AEP ENERGY INC	3009956605-2504	0	2025	5	INV	P		14.31	050925V	165628 COMED#8141118823 3/
000273	AEP ENERGY INC	3009956616-2504	0	2025	5	INV	P		32.54	051625V	165702 COMED#5413995818 03
000273	AEP ENERGY INC	3009956627-2504	0	2025	5	INV	P		64.09	050925V	165628 COMED#3024456806 03
000273	AEP ENERGY INC	3009956649-2504	0	2025	5	INV	P		52.59	050925V	165628 COMED#3940279237 03

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5												
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR		TYP	S	WARRANT		CHECK	DESCRIPTION
000273	AEP ENERGY INC	3009956661-2504		0	2025	5	INV	P	97.77	050925V	165628	COMED#0034657312 03
000273	AEP ENERGY INC	3009956683-2504		0	2025	5	INV	P	4,049.98	051625V	165702	COMED#4404683985 03
000273	AEP ENERGY INC	3009956717-2504		0	2025	5	INV	P	903.98	050225V	165564	COMED#1642765129 03
000273	AEP ENERGY INC	3009956717-2505		0	2025	5	INV	P	811.33	053025V	165799	COMED#1642765129 04
000273	AEP ENERGY INC	3009956740-2504		0	2025	5	INV	P	79.39	050925V	165628	COMED#2756053477 03
000273	AEP ENERGY INC	3009956773-2504		0	2025	5	INV	P	28.43	050925V	165628	COMED#6950280031 03
000273	AEP ENERGY INC	3009956784-2504		0	2025	5	INV	P	31.67	050925V	165628	COMED#6102210480 03
000273	AEP ENERGY INC	3009956807-2504		0	2025	5	INV	P	92.76	050925V	165628	COMED#6616668311 03
000273	AEP ENERGY INC	3009956807-2505		0	2025	5	INV	P	77.33	053025V	165799	COMED#6616668311 04
									6,336.17			
ACCOUNT TOTAL									6,336.17			
4102100	55100	SUPPLIES										
007945	MENARDS	60046		0	2025	5	INV	P	28.46	050225V	165591	TAPE-PAINTING PW
007945	MENARDS	60058		0	2025	5	INV	P	7.88	050225V	165591	PAINT STIR STICKS-P
007945	MENARDS	60067		0	2025	5	INV	P	29.96	050225V	165591	FILTERS FOR MASKS-P
007945	MENARDS	60189		0	2025	5	INV	P	119.92	051625V	165718	PW COFFEE
007945	MENARDS	61223		0	2025	5	INV	P	55.18	052325V	165770	MOP/FUELMIX/BLEACH
									241.40			
014130	VILLAGE TRUE VALUE H	264071		0	2025	5	INV	P	12.59	051625V	165733	BATTERY
014130	VILLAGE TRUE VALUE H	264177		0	2025	5	INV	P	30.37	051625V	165733	PW HANGERS/HOOK/TOG
014130	VILLAGE TRUE VALUE H	264563		0	2025	5	INV	P	44.14	053025V	165825	POLISH/WIPES/TAPE/T
014130	VILLAGE TRUE VALUE H	264610		0	2025	5	INV	P	11.49	053025V	165825	BOLTS/WASHERS/FASTE
									98.59			
ACCOUNT TOTAL									339.99			
4102100	55114	PAINT										
014130	VILLAGE TRUE VALUE H	264313		0	2025	5	INV	P	53.93	051625V	165733	PAINT FOR SNOW PLOW
ACCOUNT TOTAL									53.93			
4102100	55151	TOOLS										
007945	MENARDS	59815		0	2025	5	INV	P	212.90	050225V	165591	PW SHOP TOOLS
007945	MENARDS	60203		0	2025	5	INV	P	9.86	051625V	165718	TOOLS
007945	MENARDS	60560		0	2025	5	INV	P	127.26	051625V	165718	TAPE/SHOVEL/FILTER
007945	MENARDS	60787		0	2025	5	INV	P	19.58	051625V	165718	PW UNIVERSAL PHOTO
007945	MENARDS	60797		0	2025	5	INV	P	39.27	051625V	165718	WIU COVERS/DIFFUSER
007945	MENARDS	60967		0	2025	5	INV	P	34.03	052325V	165770	WINGGARD
007945	MENARDS	61281		0	2025	5	INV	P	19.99	052325V	165770	SWIVEL TOOLS
007945	MENARDS	61434		0	2025	5	INV	P	69.98	052325V	165770	TOOLS/TAPE/HOOKS/ST
									532.87			
014130	VILLAGE TRUE VALUE H	264088		0	2025	5	INV	P	8.99	051625V	165733	PW CUTTER
014130	VILLAGE TRUE VALUE H	264382		0	2025	5	INV	P	10.79	053025V	165825	PW BATTERY
014130	VILLAGE TRUE VALUE H	264682		0	2025	5	INV	P	19.79	053025V	165825	1/4LB CAMP AXE

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
							39.57			
ACCOUNT TOTAL							572.44			
4102100	55153			SAFETY EQUIPMENT						
003941	FORESTRY SUPPLIERS	680766-00	0	2025	5	INV P	264.43	050925V	165640	SAFETY EQUIPMENT CH
ACCOUNT TOTAL							264.43			
4102100	55155			LIGHT BULBS/PARTS						
005196	HOME DEPOT	3043018	0	2025	5	INV P	494.60	051625V	165714	SPRINGDALE LIGHTING
ACCOUNT TOTAL							494.60			
4102100	55156			STREET SIGNS/POSTS						
013566	TRAFFIC CONTROL & PR	11696	0	2025	5	INV P	384.35	053025V	165823	PARKING SIGNAGE
013566	TRAFFIC CONTROL & PR	12414	0	2025	5	INV P	821.90	053025V	165823	FLUTED POSTS & PLAT
013566	TRAFFIC CONTROL & PR	13142	0	2025	5	INV P	226.40	053025V	165823	ALUMINUM BLANK HOLE
							1,432.65			
ACCOUNT TOTAL							1,432.65			
ORG 4102100 TOTAL							20,266.52			
4103100				VEHICLE/EQUIPMENT MAINTENANCE						
4103100	51940			RADIO SERVICES						
000668	VERIZON WIRELESS	6113406392	0	2025	5	INV P	657.31	053025V	165824	WIRELESS
ACCOUNT TOTAL							657.31			
4103100	53410			GASOLINE						
008190	MOHR OIL COMPANY	449506	0	2025	5	INV P	3,062.95	050225V	165593	ETHANOL
008190	MOHR OIL COMPANY	449507	0	2025	5	INV P	1,937.75	050225V	165593	DIESEL FUEL
008190	MOHR OIL COMPANY	449509	0	2025	5	INV P	1,996.59	051625V	165719	DIESEL FUEL
008190	MOHR OIL COMPANY	449567	0	2025	5	INV P	3,228.72	051625V	165719	ETHANOL
008190	MOHR OIL COMPANY	450727	0	2025	5	INV P	3,293.58	052325V	165773	ETHANOL
							13,519.59			
ACCOUNT TOTAL							13,519.59			
4103100	55151			TOOLS						
005393	O'REILLY AUTO PARTS	4342-250909	0	2025	5	INV P	6.99	052325V	165777	TRIM REMOVAL TOOL
ACCOUNT TOTAL							6.99			
4103100	55202			LAW ENFORCEMENT						
004100	FULLER'S CAR WASH	10527	0	2025	5	INV P	30.00	050925V	165641	04/25 CAR WASHES
ACCOUNT TOTAL							30.00			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
4103100	55203										
005196	HOME DEPOT	2621129	0		2025	5	INV	P	13.96	051625V	165714 SPARK PLUGS/T/S LIG
005393	O'REILLY AUTO PARTS	4342-249915	0		2025	5	INV	P	195.14	051625V	165721 BATTERY #1701
005689	METRO GARAGE INC	56792	0		2025	5	INV	P	40.00	052325V	165772 #1714 SAFETY INSPEC
ACCOUNT TOTAL									249.10		
4103100	55204										
002439	BRISTOL HOSE	3574725	0		2025	5	INV	P	119.62	050225V	165567 CUSTOM HOSE ASSEMBL
004185	FORT DEARBORN ENT	200974	0		2025	5	INV	P	683.10	052325V	165758 PW ANTI FREEZE DEXC
005393	O'REILLY AUTO PARTS	4342-247501	0		2025	5	INV	P	17.99	051625V	165721 OIL FILTER #11
005393	O'REILLY AUTO PARTS	4342-249137	0		2025	5	INV	P	104.93	052325V	165777 HIGHRANGER COOLANT
005393	O'REILLY AUTO PARTS	4342-249170	0		2025	5	INV	P	8.99	052325V	165777 SWITCH FOR TANK #6
005393	O'REILLY AUTO PARTS	4342-249267	0		2025	5	INV	P	71.76	052325V	165777 BREAK CLEAN
005393	O'REILLY AUTO PARTS	4342-249931	0		2025	5	INV	P	180.00	052325V	165777 WIPER MOTOR #340
005393	O'REILLY AUTO PARTS	4342-250800	0		2025	5	INV	P	254.93	052325V	165777 RADIATOR #3
005393	O'REILLY AUTO PARTS	4342-250831	0		2025	5	INV	P	59.99	052325V	165777 BATTERY & GUAGE
005393	O'REILLY AUTO PARTS	4342-250840	0		2025	5	CRM	P	-59.99	052325V	165777 CREDIT-GUAGE
005393	O'REILLY AUTO PARTS	4342-250841	0		2025	5	INV	P	347.77	052325V	165777 ALTERNATOR #336
005393	O'REILLY AUTO PARTS	4342-250939	0		2025	5	CRM	P	-40.00	052325V	165777 RETURN-PW CORE #336
									946.37		
005689	METRO GARAGE INC	56770	0		2025	5	INV	P	59.50	052325V	165772 #17 SAFETY INSPECTI
005689	METRO GARAGE INC	56774	0		2025	5	INV	P	40.00	052325V	165772 #34 SAFETY INSPECTI
005689	METRO GARAGE INC	56776	0		2025	5	INV	P	59.50	052325V	165772 #22 SAFETY INSPECTI
005689	METRO GARAGE INC	56777	0		2025	5	INV	P	40.00	052325V	165772 #33 SAFETY INSPECTI
005689	METRO GARAGE INC	56778	0		2025	5	INV	P	40.00	052325V	165772 #8 SAFETY INSPECTIO
005689	METRO GARAGE INC	56780	0		2025	5	INV	P	59.50	052325V	165772 #13 SAFETY INSPECTI
005689	METRO GARAGE INC	56782	0		2025	5	INV	P	59.50	052325V	165772 #12 SAFETY INSPECTI
005689	METRO GARAGE INC	56786	0		2025	5	INV	P	59.50	052325V	165772 #20 SAFETY INSPECTI
005689	METRO GARAGE INC	56787	0		2025	5	INV	P	59.50	052325V	165772 #18 SAFETY INSPECTI
005689	METRO GARAGE INC	56790	0		2025	5	INV	P	59.50	052325V	165772 #21 SAFETY INSPECTI
									536.50		
006138	RUSH TRUCK CENTERS O	3041482906	0		2025	5	INV	P	325.00	051625V	165725 WATER PUMP-HIGH RAN
007445	POMP'S TIRE SERVICE	2120037615	0		2025	5	INV	P	268.00	052325V	165780 #26 LOADER REPAIR
007877	MCCANN INDUSTRIES I	P82213	0		2025	5	INV	P	73.69	052325V	165769 WHEEL LOADER FUEL L
008525	NAPA AUTO PARTS	753868	0		2025	5	INV	P	280.98	050225V	165596 PAINT-SNOW PLOWS
008525	NAPA AUTO PARTS	753931	0		2025	5	INV	P	79.99	050225V	165596 HARDENER-SNOW PLOWS
008525	NAPA AUTO PARTS	754669	0		2025	5	INV	P	303.97	051625V	165720 PAINT HARDENER/THIN
008525	NAPA AUTO PARTS	756030	0		2025	5	INV	P	419.96	053025V	165815 PAINT HARDENER/THIN
008525	NAPA AUTO PARTS	757445	0		2025	5	INV	P	204.98	053025V	165815 PAINT HARDENER/THIN

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
008525	NAPA AUTO PARTS	757603	0	2025	5	INV	P		311.98	053025V	165815 PAINT FOR PUSHERS
									1,601.86		
				ACCOUNT TOTAL					4,554.14		
4103100	55205			GENERAL							
002439	BRISTOL HOSE	3574947	0	2025	5	INV	P		37.97	050225V	165567 CUSTOM TUBE ASSEMBL
011230	AIRGAS	5515930326	0	2025	5	INV	P		64.60	052325V	165740 CYLINDERS RENTAL LA
011230	AIRGAS	5516424434	0	2025	5	INV	P		600.95	052325V	165740 CYLINDER LEASE RENE
011230	AIRGAS	9161157816	0	2025	5	INV	P		158.67	053025V	165801 CYLINDERS RENTAL LA
									824.22		
				ACCOUNT TOTAL					862.19		
				ORG 4103100 TOTAL					19,879.32		
4104100				PROPERTIES							
4104100	51900			EQUIP MNT AGREEMENTS							
012133	JOHNSON CONTROLS	41327834	0	2025	5	INV	P		160.26	053025V	165814 SECURITY ALARM MONI
012133	JOHNSON CONTROLS	41327837	0	2025	5	INV	P		129.00	053025V	165814 SECURITY ALARM MONI
									289.26		
014979	YMI GROUP, INC	SP1486-01	0	2025	5	INV	P		3,200.00	052325V	165797 HVAC SVC AGREEMENT
				ACCOUNT TOTAL					3,489.26		
4104100	52010			INTERIOR MAINTENANCE							
001909	CASE LOTS INC	597	0	2025	5	INV	P		845.75	050925V	165633 TOWELS/TOILET TISSU
002994	SUNBELT RENTALS	168005851-0001	0	2025	5	INV	P		746.12	051625V	165728 ELECTRIC SCISSOR LI
009232	OAK FIRE AND SECURIT	66753	0	2025	5	INV	P		500.00	050225V	165600 FIRE ALARM INSPECTI
009232	OAK FIRE AND SECURIT	66761	0	2025	5	INV	P		159.92	051625V	165722 IROL BUILDING REPOR
									659.92		
014075	VEGA BUILDING MAINT	101566	250048	2025	5	INV	P		2,790.00	050925V	165664 JANITORIAL SERVICES
				ACCOUNT TOTAL					5,041.79		
4104100	52240			DPW GARAGE ARCH MNT							
009232	OAK FIRE AND SECURIT	66751	0	2025	5	INV	P		400.00	050225V	165600 FIRE ALARM INSPECTI
				ACCOUNT TOTAL					400.00		
4104100	52300			LANDSCAPING/LAWN MAINTENANCE							
013361	TRUGREEN	206875848	0	2025	5	INV	P		1,614.93	051625V	165729 VH SEED/FERTILIZER

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
ACCOUNT TOTAL							1,614.93			
4104100	53200			UTILITIES						
009130	NICOR GAS	18456686007-2504	0	2025	5	INV P	287.43	050225V	165597	18456686007 03/19-0
009130	NICOR GAS	18456686007-2505	0	2025	5	INV P	195.08	053025V	165816	18456686007 04/17-0
							482.51			
ACCOUNT TOTAL							482.51			
4104100	55121			FLAGS						
007945	MENARDS	61434	0	2025	5	INV P	37.01	052325V	165770	TOOLS/TAPE/HOOKS/ST
ACCOUNT TOTAL							37.01			
4104100	55301			VILLAGE HALL						
000475	ANDERSON PEST SOLUTI	77547957	0	2025	5	INV P	108.54	052325V	165742	COMMERCIAL PEST MGM
002524	INTERIOR TROPICAL	97416	0	2025	5	INV P	160.00	050925V	165644	PLANT MAINT/RENTAL
004540	GRAINGER	9470866808	0	2025	5	INV P	161.84	051625V	165713	RESTOCK FIRST AID C
004540	GRAINGER	9488347858	0	2025	5	INV P	204.97	051625V	165713	HAND SOAP VH
							366.81			
014075	VEGA BUILDING MAINT	101566A	0	2025	5	INV P	65.00	050925V	165664	CELL CLEAN UP
014130	VILLAGE TRUE VALUE H	264606	0	2025	5	INV P	38.69	053025V	165825	V/H SEAT TOP JUG
ACCOUNT TOTAL							739.04			
4104100	55302			FIRE BUILDING						
009232	OAK FIRE AND SECURIT	66749	0	2025	5	INV P	200.00	050225V	165600	FIRE ALARM INSPECTI
ACCOUNT TOTAL							200.00			
4104100	55303			PUBLIC WORKS						
000475	ANDERSON PEST SOLUTI	77547959	0	2025	5	INV P	75.42	052325V	165742	COMMERCIAL PEST MGM
007945	MENARDS	60373	0	2025	5	INV P	774.46	051625V	165718	PAINT/TOOL BOX/DROP
007945	MENARDS	60433	0	2025	5	INV P	224.90	051625V	165718	PAINT
007945	MENARDS	60502	0	2025	5	INV P	57.76	051625V	165718	PAINT/HANDLE
							1,057.12			
ACCOUNT TOTAL							1,132.54			
4104100	55304			VILLAGE TOWER						
006036	PNC BANK	X9531-032425	0	2025	5	INV P	40.68	050925V	165659	FLY TRAPS-AMAZON
009232	OAK FIRE AND SECURIT	66754	0	2025	5	INV P	200.00	050225V	165600	FIRE ALARM INSPECTI

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5													
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR		TYP	S	WARRANT	CHECK	DESCRIPTION
012133	JOHNSON CONTROLS			41327830	0	2025	5	INV	P	104.17	053025V	165814	SECURITY ALARM MONI
014130	VILLAGE	TRUE	VALUE H	264164	0	2025	5	INV	P	15.55	051625V	165733	CAULK/WASHERS/COUPL
014130	VILLAGE	TRUE	VALUE H	264209	0	2025	5	INV	P	13.92	051625V	165733	BUSHING FLANGE
										29.47			
ACCOUNT TOTAL										374.32			
ORG 4104100 TOTAL										13,511.40			
FORESTRY													
4105100					TREE REMOVAL								
4105100	53530				250045	2025	5	INV	P	18,238.00	053025V	165808	TREE REMOVALS
002882	DESIDERIO LANDSCAPIN			11317									
ACCOUNT TOTAL										18,238.00			
TOOLS													
4105100	55151				0	2025	5	INV	P	224.85	051625V	165718	TREEKEEPER TOOLS
007945	MENARDS			59296	0	2025	5	INV	P	83.94	050225V	165591	FORESTRY TOOLS
007945	MENARDS			59820	0	2025	5	INV	P				
										308.79			
011882	RUSSO POWER EQUIPMEN			SPI21098801	0	2025	5	INV	P	605.98	053025V	165820	PW WATER PUMP-FORES
014130	VILLAGE	TRUE	VALUE H	264377	0	2025	5	INV	P	17.95	053025V	165825	DRAIN TUBE/STAKE
014130	VILLAGE	TRUE	VALUE H	264561	0	2025	5	INV	P	8.09	053025V	165825	UTILITY KNIFE
										26.04			
ACCOUNT TOTAL										940.81			
ORG 4105100 TOTAL										19,178.81			
ENGINEERING													
4801100					PROFESSIONAL SERVICES								
4801100	50100				0	2025	5	INV	P	8,875.30	051625V	165712	SAFE ROUTE TO SCHOO
003509	EPSTEIN, A & SONS IN			01-49025	0	2025	5	INV	P	5,037.50	051625V	165712	SAFE ROUTE TO SCHOO
003509	EPSTEIN, A & SONS IN			02-49075	0	2025	5	INV	P	6,518.65	051625V	165712	SAFE ROUTE TO SCHOO
003509	EPSTEIN, A & SONS IN			03-49203	0	2025	5	INV	P				
										20,431.45			
ACCOUNT TOTAL										20,431.45			
TRAINING/CONFERENCES													
4801100	50400				0	2025	5	DIR	P	120.00	053025W	387	REG-LEGACY CONF-NIU
003730	FIFTH THIRD BANK			X9216-042125									
ACCOUNT TOTAL										120.00			
DELIVERY SERVICE													
4801100	53150				0	2025	5	INV	P	43.55	052325V	165757	EXPRESS SHIPPING-CB
003690	FEDEX			8-861-54914									

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL									43.55		
ORG 4801100 TOTAL									20,595.00		
5101100 AMIN-FIRE & EMERGENCY MEDICAL											
5101100 45400 UNIFORMS PURCHASED											
000336 SPECIAL T UNLIMITED 50603				0	2025	5	INV	P	593.00	050225V	165611 UNIFORM-POLO SHIRTS
000336 SPECIAL T UNLIMITED 50620				0	2025	5	INV	P	856.00	050225V	165611 UNIFORM-T-SHIRTS
									1,449.00		
ACCOUNT TOTAL									1,449.00		
5101100 50100 PROFESSIONAL SERVICES											
005767 ILLINOIS MUTUAL 5006699-2505				0	2025	5	INV	P	733.84	050225V	165584 DISABILITY INS-J SN
ACCOUNT TOTAL									733.84		
5101100 51921 TELEPHONE SERVICE											
000668 VERIZON WIRELESS 6113406392				0	2025	5	INV	P	771.24	053025V	165824 WIRELESS
ACCOUNT TOTAL									771.24		
5101100 51940 RADIO SERVICES											
002055 CHICAGO COMMUNICATIO 360485				0	2025	5	INV	P	110.00	050225V	165568 HINSDALE PAGER REPA
ACCOUNT TOTAL									110.00		
5101100 59904 PHOTOCOPY/PRINTING											
000441 ALPHAGRAPHS 122339				0	2025	5	INV	P	449.00	052325V	165741 2024 FD ANNUAL REPO
ACCOUNT TOTAL									449.00		
ORG 5101100 TOTAL									3,513.08		
5102100 FIRE SUPPRESSION											
5102100 51900 EQUIP MNT AGREEMENTS											
000291 AIR ONE EQUIPMENT IN 220776				0	2025	5	INV	P	784.00	051625V	165703 AIR COMPRESSOR MAIN
001960 CFS INSPECTIONS 2025AH0074				250131	2025	5	INV	P	2,090.50	052325V	165746 ANNUAL GROUND AND A
ACCOUNT TOTAL									2,874.50		
5102100 55150 NON-CAPITAL EQUIPMENT											
003730 FIFTH THIRD BANK X3766-041625				0	2025	5	DIR	P	750.06	053025W	381 DEPT FLAGS-THE FLAG
ACCOUNT TOTAL									750.06		
ORG 5102100 TOTAL									3,624.56		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
5103100 EMERGENCY MEDICAL SERVICES									
5103100 51650 PARAMEDIC COVERAGE									
009395	PARAMEDIC SERVICES O	8991	0	2025	5	INV P	66,667.00	050225V	165603 PARAMEDIC CONTRACT
ACCOUNT TOTAL							66,667.00		
5103100 52820 RECHARGING 02									
003017	US GAS	472950	0	2025	5	INV P	89.50	051625V	165730 CYLINDER RENTAL 04.
ACCOUNT TOTAL							89.50		
5103100 55045 PUBLIC ED-CPR TRAINING									
001359	TRAINING CONCEPTS	63410	0	2025	5	INV P	87.95	050225V	165616 CPR STUDENT MANUALS
ACCOUNT TOTAL							87.95		
5103100 55100 SUPPLIES									
001455	BOUND TREE MEDICAL	85712492	0	2025	5	INV P	114.41	051625V	165706 EMS SPLS
001455	BOUND TREE MEDICAL	85755113	0	2025	5	INV P	28.98	051625V	165706 EMS SPLS
							143.39		
ACCOUNT TOTAL							143.39		
ORG 5103100 TOTAL							66,987.84		
5104100 TRAINING & PUBLIC EDUCATION									
5104100 55020 TRAINING MATERIAL									
016137	HAMMOND, KARL	04-24-25	0	2025	5	INV P	85.05	050225V	165579 TRAINING MATERIAL F
ACCOUNT TOTAL							85.05		
ORG 5104100 TOTAL							85.05		
5105100 FIRE PREVENTION									
5105100 50400 TRAINING/CONFERENCES									
005780	IL FIRE INSPECTORS A	25248	0	2025	5	INV P	50.00	050225V	165583 ALARM PLAN REVIEW S
ACCOUNT TOTAL							50.00		
ORG 5105100 TOTAL							50.00		
5201100 COMMUNITY DEVELOPMENT									
5201100 50100 PROFESSIONAL SERVICES									
001467	CODE ENFORCEMENT REP	2025-04	0	2025	5	INV P	897.50	053025V	165806 CODE ENFORCEMENT 04
003053	MORRIS,DONALD E ARCH	2025-03INS	0	2025	5	INV P	8,300.00	050925V	165658 INSPECTIONS 03.25
005976	ILLINOIS STATE POLIC	20250303987	0	2025	5	INV P	62.00	050925V	165643 WS LOCAL LIQUOR COM
005976	ILLINOIS STATE POLIC	20250403987	0	2025	5	INV P	30.00	052325V	165765 WS LOCAL LIQUOR COM

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									92.00		
ACCOUNT TOTAL									9,289.50		
5201100	50105			PLAN REVIEW FEES							
003053	MORRIS, DONALD E ARCH	2025-03PR	0	2025	5	INV	P		2,020.00	050925V	165658 PLAN REVIEW 03.25
005251	CITYWIDE ELEVATOR IN	ST6250	0	2025	5	INV	P		125.00	050925V	165635 ELEVATOR PLAN REVIE
ACCOUNT TOTAL									2,145.00		
5201100	50400			TRAINING/CONFERENCES							
003730	FIFTH THIRD BANK	X3486-040125	0	2025	5	DIR	P		35.00	053025W	379 WSCCI LEGISLATIVE L
016400	SCHMIDT, ROBERT	2/20-3/28/25	0	2025	5	INV	P		84.70	050925V	165661 RMB MILEAGE-SBOC TR
ACCOUNT TOTAL									119.70		
5201100	50500			MEMBERSHIPS/ASSOCIATIONS							
000044	INT'L CODE COUNCIL	Q15.000029939	0	2025	5	INV	P		170.00	053025V	165813 MEMBERSHIP-H. VALON
009166	NOTARY PUBLIC ASSOCI	2025-FARROW	0	2025	5	INV	P		126.95	052325V	165775 NOTARY-LAUREN FARRO
ACCOUNT TOTAL									296.95		
5201100	50700			EXP REIMBURSE/MTGS EXPENSE							
003730	FIFTH THIRD BANK	X3486-041825	0	2025	5	DIR	P		19.98	053025W	380 DONUTS-S. NIETUPSKI
ACCOUNT TOTAL									19.98		
5201100	51200			PRINTED MATERIALS							
000441	ALPHAGRAPHICS	122110	0	2025	5	INV	P		645.25	050925V	165631 CODE VIOLATION/STOP
ACCOUNT TOTAL									645.25		
5201100	51921			TELEPHONE SERVICE							
000668	VERIZON WIRELESS	6113406392	0	2025	5	INV	P		209.58	053025V	165824 WIRELESS
ACCOUNT TOTAL									209.58		
5201100	55151			TOOLS							
006036	PNC BANK	X9531-040225	0	2025	5	INV	P		74.72	050925V	165659 CERTIFICATE OF OCCU
ACCOUNT TOTAL									74.72		
ORG 5201100 TOTAL									12,800.68		
FUND 100 GENERAL FUND									TOTAL:	408,250.74	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
6601210				ADMINISTRATION-RECREATION						
6601210	50100			PROFESSIONAL SERVICES						
008055	MGT IMPACT SOLUTIONS	MGT36712	0	2025 5 INV P		2,654.31	050225V		165592	N FLORES W/E 04/19/
				ACCOUNT TOTAL		2,654.31				
6601210	50400			TRAINING/CONFERENCES						
003730	FIFTH THIRD BANK	X9095-040125	0	2025 5 CRM P		-80.00	053025W		392	CREDIT-WOMEN IN LEI
				ACCOUNT TOTAL		-80.00				
6601210	50500			MEMBERSHIPS/ASSOCIATIONS						
001036	LIGEIKIS, RITA	04-22-25	0	2025 5 INV P		42.00	050225V		165588	WOMEN IN LEISURE SV
				ACCOUNT TOTAL		42.00				
6601210	50700			EXP REIMBURSE/MTGS EXPENSE						
001036	LIGEIKIS, RITA	05-05-25	0	2025 5 INV P		77.91	050925V		165649	RMB EXP-TEACHER APP
001036	LIGEIKIS, RITA	2025-04	0	2025 5 INV P		12.60	050925V		165649	RMB EXP-MILEAGE/SPL
						90.51				
016005	ALBORES, ARIOSTO	2025-04	0	2025 5 INV P		72.80	050925V		165630	RMB MILEAGE 04.25
				ACCOUNT TOTAL		163.31				
6601210	51920			TELEPHONE EQUIP MAINTENANCE						
000668	VERIZON WIRELESS	6113406392	0	2025 5 INV P		90.15	053025V		165824	WIRELESS
				ACCOUNT TOTAL		90.15				
				ORG 6601210 TOTAL		2,869.77				
6602210				RECREATION SERVICES						
6602210	53720			SEASPAR						
012170	SEASPAR	25MEC10	0	2025 5 INV P		83,268.00	052325V		165785	2025 MEMBER CONTRIB
				ACCOUNT TOTAL		83,268.00				
6602210	53735			FITNESS						
004132	ROSS, MARY KAY	2025-04	0	2025 5 INV P		515.20	050925V		165660	BODYWORKS PLUS 04.2
				ACCOUNT TOTAL		515.20				
6602210	53736			CAMPS						
001036	LIGEIKIS, RITA	2025-04	0	2025 5 INV P		27.03	050925V		165649	RMB EXP-MILEAGE/SPL
				ACCOUNT TOTAL		27.03				
6602210	53737			SPARTZ BASKETBALL						
012757	SPARTZ, CHRISTOPHER	20410	0	2025 5 INV P		5,389.88	050225V		165610	BALLERZ/LIL HOOPERS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL									5,389.88		
6602210	53740					CONTRACTED PROGRAMS					
001193	DIMAGGIO, LISA	05-06-25	0	2025	5	INV	P	300.00	052325V	165755	PRGM FEE-PARENT CHI
002454	MAGIN, RICHARD L	3/12-4/16/25	0	2025	5	INV	P	67.50	050925V	165653	SHIP BUILDING 3/12-
005012	KAFKES, STACY	71	0	2025	5	INV	P	390.40	050925V	165646	PILATES CLASS 2/24-
007075	LANGUAGE IN ACTION,	03/05-04/16/25	0	2025	5	INV	P	936.00	050225V	165587	I SPEAK SPANISH 03/
014982	YOUNG REMBRANDT'S	2361	0	2025	5	INV	P	600.00	050925V	165666	DOUBLE THE FUN 04/1
ACCOUNT TOTAL									2,293.90		
6602210	55503					EARLY CHILDHOOD					
016250	MCENTEE, MEGHANN	2025-02/04	0	2025	5	INV	P	759.10	050925V	165654	RMB EXP-EC SPLS
ACCOUNT TOTAL									759.10		
6602210	55507					SPECIAL EVENTS SUPPLIES					
001454	BOUNCE HOUSES R US L 51794		0	2025	5	INV	P	273.25	052325V	165744	GLITZY GIRLS HIDDEN
ACCOUNT TOTAL									273.25		
ORG 6602210 TOTAL									92,526.36		
6603210	BUILDING SERVICES										
6603210	52010					INTERIOR MAINTENANCE					
000475	ANDERSON PEST SOLUTI 76205283		0	2025	5	INV	P	66.00	050925V	165632	PEST CONTROL-REC
003204	MAR BUILDING SERVICE 1087		0	2025	5	INV	P	1,000.00	050225V	165590	CLEANING SERV-REC C
003204	MAR BUILDING SERVICE 1091		0	2025	5	INV	P	1,000.00	052325V	165768	CLEANING SERV-REC C
									2,000.00		
009232	OAK FIRE AND SECURIT 66750		0	2025	5	INV	P	700.00	050225V	165600	FIRE ALARM INSPECTI
ACCOUNT TOTAL									2,766.00		
6603210	52300					LANDSCAPING/LAWN MAINTENANCE					
013361	TRUGREEN	206923661	0	2025	5	INV	P	122.70	051625V	165729	R/C WEED/FERTILIZER
ACCOUNT TOTAL									122.70		
6603210	53200					UTILITIES					
000273	AEP ENERGY INC	3009956795-2504	0	2025	5	INV	P	49.13	050225V	165564	COMED#5402666840 03
009130	NICOR GAS	00095400008-2504	0	2025	5	INV	P	661.16	050225V	165597	00095400008 03/19-0
009130	NICOR GAS	00095400008-2505	0	2025	5	INV	P	389.03	053025V	165816	00095400008 04/17-0

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									1,050.19		
012133	JOHNSON CONTROLS	41327832	0	2025	5	INV	P	104.17	053025V	165814	SECURITY ALARM MONI
ACCOUNT TOTAL									1,203.49		
6603210	55300			BUILDING SUPPLIES							
001512	WAREHOUSE DIRECT	5925047-0	0	2025	5	INV	P	75.90	053025V	165826	CHAIR MATS
ACCOUNT TOTAL									75.90		
ORG 6603210 TOTAL									4,168.09		
6605210	GRAND AVE COMMUNITY CENTER										
6605210	52010			INTERIOR MAINTENANCE							
000475	ANDERSON PEST SOLUTI	76205281	0	2025	5	INV	P	68.94	050925V	165632	PEST CONTROL-GA
000475	ANDERSON PEST SOLUTI	77547961	0	2025	5	INV	P	68.94	053025V	165802	PEST CONTROL-GA
									137.88		
001512	WAREHOUSE DIRECT	5925805-0	0	2025	5	INV	P	25.89	053025V	165826	FLOOR SCRUBBER MICR
001512	WAREHOUSE DIRECT	IN590777	0	2025	5	INV	P	208.50	052325V	165793	REPAIR-FLOOR SCRUBB
									234.39		
003204	MAR BUILDING SERVICE	1087	0	2025	5	INV	P	1,152.00	050225V	165590	CLEANING SERV-REC C
003204	MAR BUILDING SERVICE	1091	0	2025	5	INV	P	1,152.00	052325V	165768	CLEANING SERV-REC C
									2,304.00		
007945	MENARDS	60797	0	2025	5	INV	P	54.97	051625V	165718	WIU COVERS/DIFFUSER
009232	OAK FIRE AND SECURIT	66747	0	2025	5	INV	P	700.00	050225V	165600	FIRE ALARM INSPECTI
014130	VILLAGE TRUE VALUE H	264164	0	2025	5	INV	P	2.99	051625V	165733	CAULK/WASHERS/COUPL
014130	VILLAGE TRUE VALUE H	264223	0	2025	5	INV	P	26.99	051625V	165733	G/A ALKYD BASE
									29.98		
ACCOUNT TOTAL									3,461.22		
6605210	52300			LANDSCAPING/LAWN MAINTENANCE							
013361	TRUGREEN	206935885	0	2025	5	INV	P	128.09	051625V	165729	G/A FERTILIZER/SEED
ACCOUNT TOTAL									128.09		
6605210	53200			UTILITIES							
009130	NICOR GAS	68109700002-2504	0	2025	5	INV	P	1,047.80	050225V	165597	68109700002 03/19-0
009130	NICOR GAS	68109700002-2505	0	2025	5	INV	P	534.57	053025V	165816	68109700002 04/17-0
									1,582.37		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
012133	JOHNSON CONTROLS	41327835	0	2025	5	INV P	129.00 053025V	165814	SECURITY ALARM MONI	
ACCOUNT TOTAL							1,711.37			
6605210	60015	BLDG & BLDG IMPROVEMENTS								
009178	NPN CARPET INSTALL	04072025_WS_02	250126	2025	5	INV P	12,498.36 052325V	165776	GRAND AVENUE FLOORI	
ACCOUNT TOTAL							12,498.36			
ORG 6605210 TOTAL							17,799.04			
FUND 210 RECREATION FUND				TOTAL:			117,363.26			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1203310				MANAGEMENT SERVICES							
1203310	60035			OFC FURNITURE & EQUIPMENT							
001942	CDW GOVERNMENT INC	AD99M8V	0	2025	5	INV	P		1,910.84	052325V	165745 SURFACE LAPTOP & DO
006036	PNC BANK	X9531-031925	0	2025	5	INV	P		17.99	050925V	165659 IPAD CASE-AMAZON
006036	PNC BANK	X9531-032625	0	2025	5	INV	P		19.99	050925V	165659 LAPTOP CASE-AMAZON
006036	PNC BANK	X9531-041325	0	2025	5	INV	P		958.98	050925V	165659 WIRELESS ACCESS POI
006036	PNC BANK	X9531-041425A	0	2025	5	INV	P		55.08	050925V	165659 RAM MEMORY-AMAZON
									1,052.04		
				ACCOUNT TOTAL					2,962.88		
				ORG 1203310 TOTAL					2,962.88		
3101310				ADMINISTRATION-LAW ENFORCEMENT							
3101310	60030			VEHICLES							
003475	ENTERPRISE FM TRUST	FBN5335806-331	4	2025	5	INV	P		605.60	051625V	165711 ENTERPRISE LEASE PD
				ACCOUNT TOTAL					605.60		
3101310	60035			OFC FURNITURE & EQUIPMENT							
006036	PNC BANK	X9531-041725	0	2025	5	INV	P		198.13	050925V	165659 TRAINING/PUNCHING B
013041	STREICHER'S	I1755223	250117	2025	5	INV	P		101.98	050225V	165612 POLI NIPAS EQUIPMEN
				ACCOUNT TOTAL					300.11		
				ORG 3101310 TOTAL					905.71		
3102310				PATROL SERVICES							
3102310	60020			MACHINERY & EQUIPMENT							
000668	VERIZON WIRELESS	6113406392	0	2025	5	INV	P		1,151.47	053025V	165824 WIRELESS
				ACCOUNT TOTAL					1,151.47		
3102310	60030			VEHICLES							
003475	ENTERPRISE FM TRUST	FBN5335806-332	5	2025	5	INV	P		929.31	051625V	165711 ENTERPRISE LEASE PD
003475	ENTERPRISE FM TRUST	FBN5335806-338	6	2025	5	INV	P		958.84	051625V	165711 ENTERPRISE LEASE PD
003475	ENTERPRISE FM TRUST	FBN5335806-339	7	2025	5	INV	P		584.29	051625V	165711 ENTERPRISE LEASE PD
									2,472.44		
				ACCOUNT TOTAL					2,472.44		
				ORG 3102310 TOTAL					3,623.91		
3103310				CRIMINAL INVESTIGATION							
3103310	60020			MACHINERY & EQUIPMENT							
003730	FIFTH THIRD BANK	X4875-042425	0	2025	5	DIR	P		551.96	053025W	394 EVIDENCE LATENT PRI
003730	FIFTH THIRD BANK	X4875-042825	0	2025	5	DIR	P		27.40	053025W	395 EVIDENCE BRUSHES/SP

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5												
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
003730	FIFTH THIRD BANK			X4875-042825B	0	2025	5	DIR	P	321.00	053025W	397 EVIDENCE BRUSHES/SP
003730	FIFTH THIRD BANK			X4875-042925	0	2025	5	DIR	P	260.18	053025W	398 EVIDENCE SCALES/MAG
										1,160.54		
ACCOUNT TOTAL										1,160.54		
ORG 3103310 TOTAL										1,160.54		
VEHICLE/EQUIPMENT MAINTENANCE												
4103310	VEHICLES											
003475	ENTERPRISE FM TRUST			FBN5335806-001	8	2025	5	INV	P	266.61	051625V	165711 LEASE PW UNIT 1 202
003475	ENTERPRISE FM TRUST			FBN5335806-004	11	2025	5	INV	P	177.97	051625V	165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST			FBN5335806-009	9	2025	5	INV	P	245.35	051625V	165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST			FBN5335806-013	13	2025	5	INV	P	1,516.43	051625V	165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST			FBN5335806-016	12	2025	5	INV	P	267.27	051625V	165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST			FBN5335806-030	10	2025	5	INV	P	179.40	051625V	165711 ENTERPRISE LEASE PW
										2,653.03		
ACCOUNT TOTAL										2,653.03		
ORG 4103310 TOTAL										2,653.03		
PROPERTIES												
4104310	MACHINERY & EQUIPMENT											
002221	CHICAGO BACKFLOW INC			414368	250132	2025	5	INV	P	7,214.00	052325V	165747 BACKFLOW ASSEMBLY
007355	LIONHEART CRITICAL P			67517	0	2025	5	INV	P	956.00	050225V	165589 GENERATOR INSPECTIO
011107	PREFERRED PLUMBING			7744	0	2025	5	INV	P	3,280.00	051625V	165724 REPLACE 75 GAL WATE
014979	YMI GROUP, INC			SP1506-01	250135	2025	5	INV	P	1,920.00	053025V	165827 FIRE DEPARTMENT HVA
ACCOUNT TOTAL										13,370.00		
ORG 4104310 TOTAL										13,370.00		
FIRE SUPPRESSION												
5102310	MACHINERY & EQUIPMENT											
008340	MOTOROLA SOLUTIONS			8230520392	250079	2025	5	INV	P	1,175.27	052325V	165774 APX8500 MOBILE RADI
008340	MOTOROLA SOLUTIONS			8282098587	250079	2025	5	INV	P	270.01	052325V	165774 APX8500 MOBILE RADI
008340	MOTOROLA SOLUTIONS			8282099006	250079	2025	5	INV	P	7,052.80	052325V	165774 APX8500 MOBILE RADI
										8,498.08		
ACCOUNT TOTAL										8,498.08		
VEHICLES												
003475	ENTERPRISE FM TRUST			FBN5335806-1702	250033	2025	5	INV	P	621.59	051625V	165711 UNIT #1702 FIRE CHI
ACCOUNT TOTAL										621.59		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
		ORG 5102310	TOTAL					9,119.67	
FUND 310	CAPITAL IMPROVEMENT		TOTAL:					33,795.74	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
5201390			TIF DISTRICT							
5201390 59990			DEVELOPERS REIMBURSEMENT							
006248	HAWTHORNE 45, LLC	RES25-2909	0	2025	5	INV P	166,938.40	052325V	165761	TIF FUNDS-2024 TAX
ACCOUNT TOTAL							166,938.40			
5201390 60011			MFT CONSTRUCTION/CURR YR							
006316	ITREESDOTCOM INC	5742	0	2025	5	INV P	4,400.00	052325V	165766	2025 BURLINGTON PRJ
012821	SPRING GROVE NURSERY	183570	0	2025	5	INV P	4,222.00	052325V	165787	2025 BURLINGTON PRJ
ACCOUNT TOTAL							8,622.00			
5201390 62010			LAND IMPROVEMENTS							
005196	HOME DEPOT	85772	0	2025	5	INV P	359.98	051625V	165714	HILLGROVE LIGHTING
ACCOUNT TOTAL							359.98			
ORG 5201390 TOTAL							175,920.38			
FUND 390 TIF DISTRICT - SOUTH						TOTAL:	175,920.38			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		INVOICE		PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
2301410		G. O. DEBT SERVICE							
2301410	81234		GO BOND SERIES 2012 INT						
002719	U S BANK	803335600-2506	0	2025	5	DIR P	4,500.00	053025W	367 WIRE-GO BOND SERIES
ACCOUNT TOTAL							4,500.00		
2301410		81238	GO ALT REV SERIES 2015A INT						
002719	U S BANK	0023970NS-2506	0	2025	5	DIR P	10,716.25	053025W	368 WIRE-GO BOND SERIES
ACCOUNT TOTAL							10,716.25		
2301410		81239	LTD REFD SERIES 2015B INT						
002719	U S BANK	0023971NS-2506	0	2025	5	DIR P	11,062.50	053025W	369 WIRE-GO BOND SERIES
ACCOUNT TOTAL							11,062.50		
2301410		81241	GO BOND SERIES 2017 INT						
002528	AMALGAMATED BANK	1856482001-2506	0	2025	5	DIR P	44,853.13	053025W	373 WIRE-GO BOND SERIES
ACCOUNT TOTAL							44,853.13		
2301410		81243	GO BOND SERIES 2019 INT						
002528	AMALGAMATED BANK	1857053008-2506	0	2025	5	DIR P	35,837.50	053025W	372 WIRE-GO BOND SERIES
ACCOUNT TOTAL							35,837.50		
2301410		81244	GO BOND SERIES 2021A INT						
002528	AMALGAMATED BANK	1857628004-2506	0	2025	5	DIR P	36,200.00	053025W	370 WIRE-GO BOND SERIES
ACCOUNT TOTAL							36,200.00		
2301410		81245	GO BOND SERIES 2021B INT						
002528	AMALGAMATED BANK	1857629003-2506	0	2025	5	DIR P	14,550.00	053025W	371 WIRE-GO BOND SERIES
ACCOUNT TOTAL							14,550.00		
2301410		81700	PAYING AGENT FEES						
002719	U S BANK	7722711	0	2025	5	INV P	500.00	052325V	165790 PAYING AGENT FEE-SE
002719	U S BANK	7722712	0	2025	5	INV P	500.00	052325V	165790 PAYING AGENT FEE-SE
							1,000.00		
ACCOUNT TOTAL							1,000.00		
ORG 2301410 TOTAL							158,719.38		
FUND 410 DEBT SERVICE FUND							TOTAL:	158,719.38	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
2501510										
2501510	81522									
005688	IL ENVIRONMENTAL	PRO	L17-5566	#06	0	2025	5 DIR P	9,622.94	053025W	375 WIRE-ROSE/GROVE WAT
								9,622.94		
2501510	81523									
005688	IL ENVIRONMENTAL	PRO	L17-5567	#06	0	2025	5 DIR P	21,779.06	053025W	374 WIRE-ELEVATED TANK
								21,779.06		
2501510	81622									
005688	IL ENVIRONMENTAL	PRO	L17-5566	#06	0	2025	5 DIR P	2,554.76	053025W	375 WIRE-ROSE/GROVE WAT
								2,554.76		
2501510	81623									
005688	IL ENVIRONMENTAL	PRO	L17-5567	#06	0	2025	5 DIR P	5,782.03	053025W	374 WIRE-ELEVATED TANK
								5,782.03		
								39,738.79		
4301510										
4301510	45475									
003730	FIFTH THIRD BANK		X9216-042825		0	2025	5 DIR P	107.40	053025W	388 DULUTH-PANTS-RON/JA
003730	FIFTH THIRD BANK		X9216-042825A		0	2025	5 DIR P	149.10	053025W	389 DULUTH-PANTS-RON/JA
								256.50		
								256.50		
4301510	50339									
002242	CLOUDPOINT GEOGRAPHI	INV-05532			250056	2025	5 INV P	1,400.00	050225V	165570 GIS SERVICES
002242	CLOUDPOINT GEOGRAPHI	INV-05600			250056	2025	5 INV P	1,400.00	053025V	165805 GIS SERVICES
								2,800.00		
012599	ESRI INC		900008834		250043	2025	5 INV P	5,200.00	052325V	165756 GIS ARC ON-LINE
								8,000.00		
4301510	50500									
000500	AMERICAN WATER WORKS	SO228177			0	2025	5 INV P	87.00	050225V	165565 MEMBERSHIP-MUNCY
								87.00		
4301510	50600									
005819	SHAW MEDIA		2239035-041725		0	2025	5 INV P	150.14	050925V	165662 LGL NTC-LOAN AGREEM
005819	SHAW MEDIA		2239038-041725		0	2025	5 INV P	855.98	050925V	165662 LGL NTC-ORD #25-325

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
								1,006.12		
ACCOUNT TOTAL								1,006.12		
4301510	50700				EXP REIMBURSE/MTGS	EXPENSE				
006367	HILLGROVE TAP LLC	9-052125	0	2025	5	INV	P	68.50	053025V	165811 MAIN BREAK MEALS
013555	TONY'S BREAKFAST CAF	07962-052525	0	2025	5	INV	P	61.93	053025V	165821 PW MEALS-MAIN BREAK
ACCOUNT TOTAL								130.43		
4301510	51940				RADIO SERVICES					
000668	VERIZON WIRELESS	6113406392	0	2025	5	INV	P	729.39	053025V	165824 WIRELESS
ACCOUNT TOTAL								729.39		
ORG 4301510 TOTAL								10,209.44		
4302510	WATER PRODUCTION									
4302510	50331				DESIGN ENGINEERING					
001851	CAROLLO ENGINEERS	FB65555	250055	2025	5	INV	P	29,464.34	051625V	165707 W/P CONDITION ASSES
005417	HR GREEN INC	187468	0	2025	5	INV	P	688.00	052325V	165764 WS WATER DISTRIBUTI
ACCOUNT TOTAL								30,152.34		
4302510	50700				EXP REIMBURSE/MTGS	EXPENSE				
005135	MORENO, VICTOR	2025-04	0	2025	5	INV	P	195.30	050925V	165657 RMB MILEAGE 04.25
016066	DERENGOWSKI, RONALD	5597	0	2025	5	INV	P	43.61	050225V	165573 LUNCH MTG-RON/VICTO
ACCOUNT TOTAL								238.91		
4302510	51900				EQUIP MNT AGREEMENTS					
006478	INGERSOLL RAND CO	31202819	0	2025	5	INV	P	560.45	051625V	165715 W/P SEMI ANNUAL AGR
012133	JOHNSON CONTROLS	41327836	0	2025	5	INV	P	83.85	053025V	165814 SECURITY MONITORING
014979	YMI GROUP, INC	SP1486-01	0	2025	5	INV	P	1,298.75	052325V	165797 HVAC SVC AGREEMENT
ACCOUNT TOTAL								1,943.05		
4302510	52010				INTERIOR MAINTENANCE					
009232	OAK FIRE AND SECURIT	66752	0	2025	5	INV	P	300.00	050225V	165600 FIRE ALARM INSPECTI
014075	VEGA BUILDING MAINT	101566	250048	2025	5	INV	P	180.00	050925V	165664 JANITORIAL SERVICES
ACCOUNT TOTAL								480.00		
4302510	52600				WATER QUALITY TESTING					
013085	SUBURBAN LABORATORIE	GA5002025	250047	2025	5	INV	P	929.80	050225V	165613 WATER TESTING

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
013085	SUBURBAN	LABORATORIE	GA5002191		250047	2025	5	INV P	275.00	050225V	165613 WATER TESTING
013085	SUBURBAN	LABORATORIE	GA5002198		250047	2025	5	INV P	275.00	050225V	165613 WATER TESTING
013085	SUBURBAN	LABORATORIE	GA5002200		250047	2025	5	INV P	90.00	050225V	165613 WATER TESTING
013085	SUBURBAN	LABORATORIE	GA5002205		250047	2025	5	INV P	60.00	050225V	165613 WATER TESTING
									1,629.80		
ACCOUNT TOTAL									1,629.80		
4302510	52670					MWRDGC USER CHARGE					
008030	METROPOLITAN	WATER R	13985-2025-E001-APR	0		2025	5	INV P	5,786.49	050925V	165655 RD-913 STATEMENT 04
ACCOUNT TOTAL									5,786.49		
4302510	53200					UTILITIES					
000273	AEP ENERGY INC		3009956638-2501	0		2025	5	INV P	135.90	052325V	165739 COMED#8975651539 12
000273	AEP ENERGY INC		3009956638-2502	0		2025	5	INV P	117.30	052325V	165739 COMED#8975651539 1/
000273	AEP ENERGY INC		3009956650-2504	0		2025	5	INV P	20,777.64	050925V	165628 COMED#8061984149 03
000273	AEP ENERGY INC		3009956672-2504	0		2025	5	INV P	851.51	050925V	165628 COMED#1145063520 03
000273	AEP ENERGY INC		3009956672-2505	0		2025	5	INV P	842.88	053025V	165799 COMED#1145063520 04
000273	AEP ENERGY INC		3009956694-2504	0		2025	5	INV P	7,345.42	050925V	165628 COMED#6696698203 3/
000273	AEP ENERGY INC		3009956739-2504	0		2025	5	INV P	994.95	050925V	165628 COMED# 03/19-04/18/
000273	AEP ENERGY INC		3009956739-2505	0		2025	5	INV P	788.47	053025V	165799 COMED# 04/18-05/20/
000273	AEP ENERGY INC		3009956762-2504	0		2025	5	INV P	12,621.35	050225V	165564 COMED#3953226178 03
000273	AEP ENERGY INC		3009956818-2504	0		2025	5	INV P	35.21	050925V	165628 COMED#0360887347 03
000273	AEP ENERGY INC		3009956829-2504	0		2025	5	INV P	32.49	050225V	165564 COMED#2645412506 03
000273	AEP ENERGY INC		3020066947-2504	0		2025	5	INV P	4,950.55	050925V	165628 COMED#0885757529 3/
									49,493.67		
009130	NICOR GAS		06409700009-2504	0		2025	5	INV P	760.57	050225V	165597 06409700009 03/19-0
ACCOUNT TOTAL									50,254.24		
4302510	55153					SAFETY EQUIPMENT					
014130	VILLAGE TRUE VALUE H	264570		0		2025	5	INV P	31.06	053025V	165825 SAFETY GLASSES
ACCOUNT TOTAL									31.06		
4302510	55250					WATER/SEWER REP PARTS/SUPPLIES					
006285	HIGH VOLTAGE ELECTRI	12544		0		2025	5	INV P	1,000.00	050225V	165581 TROUBLESHOOT VOLTAG
ACCOUNT TOTAL									1,000.00		
4302510	55300					BUILDING SUPPLIES					
014130	VILLAGE TRUE VALUE H	264055		0		2025	5	INV P	20.67	051625V	165733 HAND WASH PUTTY
014130	VILLAGE TRUE VALUE H	264093		0		2025	5	INV P	5.83	051625V	165733 WASHERS/NUTS/BOLTS
014130	VILLAGE TRUE VALUE H	264407		0		2025	5	INV P	190.86	053025V	165825 W/P BRUSH CLEANER/D
014130	VILLAGE TRUE VALUE H	264410		0		2025	5	INV P	17.53	053025V	165825 OIL BASE/ROLLER
014130	VILLAGE TRUE VALUE H	264517		0		2025	5	INV P	50.89	053025V	165825 BRUSH/POLISH/WIPES
014130	VILLAGE TRUE VALUE H	264544		0		2025	5	INV P	28.77	053025V	165825 OIL BASE/BRUSH/COVE
014130	VILLAGE TRUE VALUE H	264777		0		2025	5	INV P	11.69	053025V	165825 CEMENT WELD KIT

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
014130	VILLAGE TRUE VALUE H	264788	0	2025	5	INV	P		53.97	053025V	165825 TORCH KIT/REFILL/PI
									380.21		
									ACCOUNT TOTAL		380.21
4302510	55600								CHEMICALS		
004934	HAWKINS INC	7042262	250109	2025	5	INV	P		8,208.96	050225V	165580 WATER PLANT CHEMICA
004934	HAWKINS INC	7050488	250109	2025	5	INV	P		6,458.02	050925V	165642 WATER PLANT CHEMICA
004934	HAWKINS INC	7050865	250109	2025	5	INV	P		9,749.01	050925V	165642 WATER PLANT CHEMICA
									24,415.99		
									ACCOUNT TOTAL		24,415.99
									ORG 4302510 TOTAL		116,312.09
4303510									WATER DISTRIBUTION		
4303510	52690								LEAK DETECTION		
000126	ASSOCIATED TECHNICAL	40350	0	2025	5	INV	P		614.00	052325V	165743 RADIO DETECTION TRA
004175	EDEN BROTHERS	I250410772	250108	2025	5	INV	P		13,960.97	050225V	165574 LEAK NOISE CORRELAT
									ACCOUNT TOTAL		14,574.97
4303510	53040								PATCHING		
006480	K-FIVE CONSTRUCTION	65401	0	2025	5	INV	P		2,080.00	050225V	165585 COLD PATCH
006480	K-FIVE CONSTRUCTION	65968	0	2025	5	INV	P		2,080.00	052325V	165767 COLD PATCH
									4,160.00		
									ACCOUNT TOTAL		4,160.00
4303510	55150								NON-CAPITAL EQUIPMENT		
012341	SHERWIN INDUSTRIES I	SS106414	250077	2025	5	INV	P		3,633.32	050225V	165608 LED TRIPOD LIGHT
									ACCOUNT TOTAL		3,633.32
4303510	55153								SAFETY EQUIPMENT		
003546	PROSPAN MANUFACTURIN	2025-010028	0	2025	5	INV	P		115.45	052325V	165782 PRO LITE PANEL CONN
									ACCOUNT TOTAL		115.45
4303510	55250								WATER/SEWER REP PARTS/SUPPLIES		
009997	ZIEBELL WATER SERVIC	268814-000	0	2025	5	INV	P		2,554.30	050225V	165625 REPAIR SLEEVES/COUP
009997	ZIEBELL WATER SERVIC	269118-000	0	2025	5	INV	P		101.25	050925V	165667 REPAIR NUT O RING &
009997	ZIEBELL WATER SERVIC	26918-000	0	2025	5	INV	P		675.00	050925V	165667 REPAIR CAP SLEEVE
009997	ZIEBELL WATER SERVIC	269288-000	0	2025	5	INV	P		6,123.25	052325V	165798 MEGALUG RESTRAINT
009997	ZIEBELL WATER SERVIC	269338-000	0	2025	5	INV	P		150.00	052325V	165798 BELT PIPE SCRAPER
009997	ZIEBELL WATER SERVIC	269353-000	0	2025	5	INV	P		1,400.00	052325V	165798 CORP CAP SLEEVE
009997	ZIEBELL WATER SERVIC	269354-000	0	2025	5	INV	P		951.36	052325V	165798 GASKET RESTRAINT ME
009997	ZIEBELL WATER SERVIC	269355-000	0	2025	5	INV	P		1,558.00	052325V	165798 CUT IN SLEEVE

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									13,513.16		
ACCOUNT TOTAL									13,513.16		
4303510	62030	VEHICLES, EQUIP & FURNITURE									
003475	ENTERPRISE FM TRUST	FBN5335806-001	8	2025	5	INV	P	266.61	051625V	165711	LEASE PW UNIT 1 202
003475	ENTERPRISE FM TRUST	FBN5335806-004	11	2025	5	INV	P	177.97	051625V	165711	ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-009	9	2025	5	INV	P	245.35	051625V	165711	ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-013	13	2025	5	INV	P	1,516.43	051625V	165711	ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-016	12	2025	5	INV	P	267.27	051625V	165711	ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-030	10	2025	5	INV	P	179.40	051625V	165711	ENTERPRISE LEASE PW
									2,653.03		
ACCOUNT TOTAL									2,653.03		
ORG 4303510 TOTAL									38,649.93		
4304510	WATER METER READING										
4304510	50100	PROFESSIONAL SERVICES									
013381	THIRD MILLENNIUM	32740R	0	2025	5	INV	P	834.41	050225V	165614	UTILITY BILLING 03.
013381	THIRD MILLENNIUM	32868	0	2025	5	INV	P	598.50	052325V	165789	GREENPAY FEES 04/25
013381	THIRD MILLENNIUM	32890	0	2025	5	INV	P	1,104.39	052325V	165789	UTILITY BILLING 04.
									2,537.30		
ACCOUNT TOTAL									2,537.30		
ORG 4304510 TOTAL									6,149.10		
4304510	62031	METER REPLACEMENT									
014360	WATER RESOURCES INC	37933	250104	2025	5	INV	P	3,250.00	052325V	165794	METER REPLACEMENT
014360	WATER RESOURCES INC	38110	250104	2025	5	INV	P	361.80	052325V	165794	METER REPLACEMENT
									3,611.80		
ACCOUNT TOTAL									3,611.80		
ORG 4304510 TOTAL									6,149.10		
510	WATER FUND										
510	11501	WATER SERVICE ACCOUNTS									
003817	FIRST UNITED METHDI	2707430000	0	2025	5	INV	P	171.00	050225V	165577	WATER RFD-4300 HOWA
051000	WATER REFUNDS	1718407401	0	2025	5	INV	P	106.00	050225V	165619	WATER RFD-4074 GROV
051000	WATER REFUNDS	1818391702	0	2025	5	INV	P	106.00	050225V	165618	WATER RFD-3917 GROV
051000	WATER REFUNDS	2710460402	0	2025	5	INV	P	95.50	050225V	165622	WATER RFD-4604 JOHN
051000	WATER REFUNDS	2711414201	0	2025	5	INV	P	120.00	050225V	165621	WATER RFD-4142 WOLF
051000	WATER REFUNDS	2810464700	0	2025	5	INV	P	95.50	050225V	165620	WATER RFD-4647 JOHN
									523.00		
ACCOUNT TOTAL									694.00		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
		ORG 510	TOTAL			694.00			
FUND 510	WATER FUND		TOTAL:			211,753.35			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
4401515											ADMINISTRATION-SEWER
4401515	45475										UNIFORM RENTAL
004963	SHIRTPRINTING 4U	8362251		0		2025	5	INV	P	1,073.00	051625V 165726 PW/MS/WT POLO/SAFET
										ACCOUNT TOTAL	1,073.00
4401515	50700										EXP REIMBURSE/MTGS EXPENSE
004790	HANSEN, LOUIS	136153484-050825		0		2025	5	INV	P	96.22	052325V 165760 MAIN BREAK MEALS
009312	CHICKIES, THE ORIGNL	808573-050925		0		2025	5	INV	P	103.08	052325V 165749 MAIN BREAK MEALS-HY
009379	PAUL'S PIZZA	80-042425		0		2025	5	INV	P	84.60	050225V 165604 HYDRANT REPLACEMENT
009379	PAUL'S PIZZA	82-050825		0		2025	5	INV	P	127.10	052325V 165779 MAIN BREAK MEALS-HY
										211.70	
009650	PAISANS PIZZA	93-040825		0		2025	5	INV	P	67.28	050225V 165602 MAIN BREAK MEALS
										ACCOUNT TOTAL	478.28
4401515	51940										RADIO SERVICES
000668	VERIZON WIRELESS	6113406392		0		2025	5	INV	P	903.72	053025V 165824 WIRELESS
										ACCOUNT TOTAL	903.72
4401515	62030										VEHICLES, EQUIP & FURNITURE
003475	ENTERPRISE FM TRUST	FBN5335806-001	8			2025	5	INV	P	266.61	051625V 165711 LEASE PW UNIT 1 202
003475	ENTERPRISE FM TRUST	FBN5335806-004	11			2025	5	INV	P	177.97	051625V 165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-009	9			2025	5	INV	P	245.35	051625V 165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-013	13			2025	5	INV	P	1,516.43	051625V 165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-016	12			2025	5	INV	P	267.28	051625V 165711 ENTERPRISE LEASE PW
003475	ENTERPRISE FM TRUST	FBN5335806-030	10			2025	5	INV	P	179.42	051625V 165711 ENTERPRISE LEASE PW
										2,653.06	
										ACCOUNT TOTAL	2,653.06
										ORG 4401515 TOTAL	5,108.06
4402515											SEWER MAINTENANCE/REHAB
4402515	50331										DESIGN ENGINEERING
003413	ROBINSON ENGINEERING	25020379	250068			2025	5	INV	P	4,368.75	052325V 165783 POINT REPAIR DESIGN
003413	ROBINSON ENGINEERING	25040252	250068			2025	5	INV	P	8,737.50	050225V 165607 POINT REPAIR DESIGN
										13,106.25	
										ACCOUNT TOTAL	13,106.25
4402515	53100										DISPOSAL SERVICES
006219	HEIDELBERG MATERIALS	43929227	0			2025	5	INV	P	102.80	052325V 165762 DUMP FEES
006219	HEIDELBERG MATERIALS	43944544	0			2025	5	INV	P	514.00	053025V 165810 DUMP FEES

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									616.80		
ACCOUNT TOTAL									616.80		
4402515	53210					ELECTRICITY					
000273	AEP ENERGY INC	3009956728-2504	0	2025	5	INV	P	823.74	050925V	165628	COMED#4200258110 03
000273	AEP ENERGY INC	3009956728-2505	0	2025	5	INV	P	252.12	053025V	165799	COMED#4200258110 04
									1,075.86		
ACCOUNT TOTAL									1,075.86		
4402515	55151					TOOLS					
003949	CONTRACTORS EQUIPMEN	145011	0	2025	5	INV	P	54.26	053025V	165807	3" BASKET STRAINER
ACCOUNT TOTAL									54.26		
4402515	55354					SAND AND GRAVEL					
006219	HEIDELBERG MATERIALS	43923622	0	2025	5	INV	P	1,502.69	052325V	165762	STONE/GRAVEL BACKFI
006219	HEIDELBERG MATERIALS	43944545	0	2025	5	INV	P	1,443.67	053025V	165810	STONE/GRAVEL BACKFI
									2,946.36		
ACCOUNT TOTAL									2,946.36		
ORG 4402515 TOTAL									17,799.53		
FUND 515 SEWER FUND									TOTAL:	22,907.59	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5											
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
2501525								STORMWATER BOND & INTEREST			
2501525 81800								DEBT ISSUE CHARGES			
005819 SHAW MEDIA	2228879-030625	0	2025 5	INV	P	431.66 050925V	165662	LGL NTC-ORD #25-324			
005819 SHAW MEDIA	2228904-030625	0	2025 5	INV	P	150.14 050925V	165662	LGL NTC-INTENT TO I			
						581.80					
						ACCOUNT TOTAL					581.80
						ORG 2501525 TOTAL					581.80
FUND 525	STORMWATER FUND					TOTAL:					581.80

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
4201590				ACCOUNTING/COLLECTIONS							
4201590	55151			TOOLS							
	007945	MENARDS		60797	0	2025	5	INV P	63.00	051625V	165718 WIU COVERS/DIFFUSER
	014130	VILLAGE TRUE VALUE H		264793	0	2025	5	INV P	22.11	053025V	165825 T/S TOOLS
				ACCOUNT TOTAL					85.11		
				ORG 4201590 TOTAL					85.11		
4202590				B/N MUNICIPAL SERVICES							
4202590	51900			EQUIP MNT AGREEMENTS							
	012133	JOHNSON CONTROLS		41327833	0	2025	5	INV P	83.85	053025V	165814 SECURITY ALARM MONI
				ACCOUNT TOTAL					83.85		
4202590	52000			HOUSEKEEPING MAINTENANCE							
	014075	VEGA BUILDING MAINTENANCE		101566	250048	2025	5	INV P	450.00	050925V	165664 JANITORIAL SERVICES
				ACCOUNT TOTAL					450.00		
4202590	52300			LANDSCAPING/LAWN MAINTENANCE							
	013361	TRUGREEN		206923856	0	2025	5	INV P	74.27	051625V	165729 B/N WEED CONTROL
	013361	TRUGREEN		206928389	0	2025	5	INV P	63.50	051625V	165729 B/N WEED CONTROL
									137.77		
				ACCOUNT TOTAL					137.77		
4202590	53200			UTILITIES							
	000273	AEP ENERGY INC		3009956706-2504	0	2025	5	INV P	1,192.77	050925V	165628 COMED#1406750846 03
	000273	AEP ENERGY INC		3009956706-2505	0	2025	5	INV P	637.20	053025V	165799 COMED#1406750846 04
	000273	AEP ENERGY INC		3010814284-2504	0	2025	5	INV P	44.60	050925V	165628 COMED#8222640939 03
	000273	AEP ENERGY INC		3010814295-2504	0	2025	5	INV P	53.81	050925V	165628 COMED#5315494308 03
	000273	AEP ENERGY INC		3014104921-2503	0	2025	5	INV P	714.81	051625V	165702 COMED#3753951851 02
	000273	AEP ENERGY INC		3014104921-2504	0	2025	5	INV P	702.70	051625V	165702 COMED#3753951851 03
									3,345.89		
	002371	COMMONWEALTH EDISON		1522841222-2504	0	2025	5	INV P	138.93	050225V	165571 PROSPECT PEDX 03/19
	014160	VILLAGE OF WESTERN S		1517091400-2504	0	2025	5	INV P	66.00	052325V	165791 BN WATER 02/14-04/1
				ACCOUNT TOTAL					3,550.82		
4202590	55154			STREETSCAPE SUPPLIES							
	005196	HOME DEPOT		2621129	0	2025	5	INV P	182.92	051625V	165714 SPARK PLUGS/T/S LIG
				ACCOUNT TOTAL					182.92		
4202590	62010			LAND IMPROVEMENTS							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
009232 OAK FIRE AND SECURIT				66748	0	2025	5	INV P	200.00	050225V	165600 FIRE ALARM INSPECTI
						ACCOUNT TOTAL			200.00		
					ORG 4202590	TOTAL			4,605.36		
FUND 590 BURLINGTON NORTHERN						TOTAL:			4,690.47		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
670									
670	80800								
007112	LAUTERBACH & AMEN, L	103468	0	2025	5 INV P	1,915.00	050925V	165648	TAX LEVY FIRE PENSI
					ACCOUNT TOTAL	1,915.00			
			ORG 670		TOTAL	1,915.00			
FUND 670 FIRE PENSION					TOTAL:	1,915.00			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
690				PAYROLL							
690	20611										
	002864	DELTA DENTAL PLAN OF	1901065		0	2025	5	INV P	6,474.60	050925V	165638 DENTAL INS 04/25
	002864	DELTA DENTAL PLAN OF	1911154		0	2025	5	INV P	5,508.56	052325V	165754 DENTAL INS 05/25
									11,983.16		
				ACCOUNT TOTAL					11,983.16		
690	20612										
	002852	DEARBORN LIFE INS CO	VF029673-1-2506		0	2025	5	INV P	979.46	052325V	165753 LIFE/AD&D & VISION
				ACCOUNT TOTAL					979.46		
690	20613										
	001300	BLUE CROSS-BLUE SHIE	271883-2506		0	2025	5	INV P	20,890.31	053025V	165804 HEALTH INS 06.25
				ACCOUNT TOTAL					20,890.31		
690	20614										
	001300	BLUE CROSS-BLUE SHIE	271883-2506		0	2025	5	INV P	134,957.23	053025V	165804 HEALTH INS 06.25
	009230	OGREN, DAVID	05-19-25		0	2025	5	INV P	3,089.52	052325V	165778 REFUND-HEALTH INS O
				ACCOUNT TOTAL					138,046.75		
690	20616										
	006507	AMERIFLEX CLAIMS	May 2025		0	2025	5	INV P	5,504.18	052325PR	165734 May 2025
				ACCOUNT TOTAL					5,504.18		
690	20618										
	000715	METROPOLITAN ALLIANC	May 2025		0	2025	5	INV P	585.00	052325PR	165735 May 2025
	000715	METROPOLITAN ALLIANC	May 25		0	2025	5	INV P	225.00	052325PR	165736 May 25
									810.00		
				ACCOUNT TOTAL					810.00		
690	20620										
	013290	TEAMSTERS LOCAL 700	MAY 2025		0	2025	5	INV P	536.00	052325PR	165738 MAY 2025
				ACCOUNT TOTAL					536.00		
690	20622										
	001719	NCPERS GROUP LIFE IN	03125-May 25		0	2025	5	INV P	64.00	052325PR	165737 ADDL LIFE INS MAY 2
	002852	DEARBORN LIFE INS CO	VF029673-1-2506		0	2025	5	INV P	1,718.28	052325V	165753 LIFE/AD&D & VISION
				ACCOUNT TOTAL					1,782.28		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
690	20627			AFLAC	SUPPLEMENTAL	INS				
000275	AFLAC	226104	0	2025	5	INV P	177.94	053025V	165800	Y0623 SUPPLEMENTAL
000275	AFLAC	944974	0	2025	5	INV P	177.94	050925V	165629	Y0623 SUPPLEMENTAL
							355.88			
				ACCOUNT TOTAL			355.88			
690	20631			VISION INSURANCE						
002852	DEARBORN LIFE INS CO	VF029673-1-2506	0	2025	5	INV P	819.09	052325V	165753	LIFE/AD&D & VISION
				ACCOUNT TOTAL			819.09			
				ORG 690	TOTAL		181,707.11			
	FUND 690	PAYROLL			TOTAL:		181,707.11			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
8101920											LIBRARY OPERATIONS
8101920	50400										TRAINING/CONFERENCES
000985	BANK OF AMERICA	2025-04	0	2025	5	INV	P		105.76	051425L	165672 CREDIT CARD CHGS 04
									ACCOUNT TOTAL		105.76
8101920	53740										OTHER SPONSORSHIPS
000985	BANK OF AMERICA	2025-04	0	2025	5	INV	P		1,093.83	051425L	165672 CREDIT CARD CHGS 04
001010	BANNERVILLE USA INC	037996	0	2025	5	INV	P		950.00	051425L	165673 LIGHT POLE BANNERS
004443	GOWING, JOHN PETER	06-30-25	0	2025	5	INV	P		250.00	051425L	165683 PRGM FEE-HISTORY OF
005880	IL LIBRARY ASSOCIATI	313807	0	2025	5	INV	P		600.00	051425L	165684 IL LIBRARIES PRESEN
006805	KRISTYN'S CLASSROOM	06-01-25	0	2025	5	INV	P		425.00	051425L	165688 PRGM FEE-CLASSROOM
									ACCOUNT TOTAL		3,318.83
8101920	53805										AWARDS & GIFTS
000985	BANK OF AMERICA	2025-04	0	2025	5	INV	P		127.96	051425L	165672 CREDIT CARD CHGS 04
									ACCOUNT TOTAL		127.96
8101920	55100										SUPPLIES
000985	BANK OF AMERICA	2025-04	0	2025	5	INV	P		1,073.78	051425L	165672 CREDIT CARD CHGS 04
002860	DEMCO INC	7627897	0	2025	5	INV	P		462.95	051425L	165681 PAPER/TAPE/STAMPS
002860	DEMCO INC	7634264	0	2025	5	INV	P		184.44	051425L	165681 PAPER TAPE
									647.39		
009253	ODP BUSINESS SOLUTIO	419103753001	0	2025	5	INV	P		317.13	051425L	165694 COFFEE/PAPER/LIDS/H
009253	ODP BUSINESS SOLUTIO	419105930001	0	2025	5	INV	P		12.00	051425L	165694 CUPS
009253	ODP BUSINESS SOLUTIO	420830451001	0	2025	5	INV	P		31.14	051425L	165694 HIGHLIGHTERS/CREAME
009253	ODP BUSINESS SOLUTIO	420995562001	0	2025	5	INV	P		27.83	051425L	165694 TOWELS
009253	ODP BUSINESS SOLUTIO	421810215001	0	2025	5	INV	P		19.10	051425L	165694 PAPER
009253	ODP BUSINESS SOLUTIO	421819079001	0	2025	5	INV	P		23.19	051425L	165694 WALL CHARGER
009253	ODP BUSINESS SOLUTIO	421819080001	0	2025	5	INV	P		9.99	051425L	165694 20W WALL CHARGER
									440.38		
									ACCOUNT TOTAL		2,161.55
8101920	55905										POSTAGE
009680	PITNEY BOWES INC	8065-042525	0	2025	5	INV	P		212.24	051425L	165698 8000-9000-1015-8065
011030	POSTMASTER	33-25SMR	0	2025	5	INV	P		600.00	051425L	165700 POSTAGE-SUMMER NEWS
									ACCOUNT TOTAL		812.24

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
8101920	60055										
											BOOKS - ADULT
000930	BAKER & TAYLOR	2038974894	0	2025	5	INV	P		129.63	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038985268	0	2025	5	INV	P		130.94	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038985323	0	2025	5	INV	P		132.44	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2039012848	0	2025	5	INV	P		205.05	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2039039727	0	2025	5	INV	P		60.23	051425L	165670 BOOKS
									658.29		
000985	BANK OF AMERICA	2025-04	0	2025	5	INV	P		219.09	051425L	165672 CREDIT CARD CHGS 04
006323	INGRAM LIBRARY SVCS	87767631	0	2025	5	INV	P		70.39	051425L	165685 BOOKS
006323	INGRAM LIBRARY SVCS	87916730	0	2025	5	INV	P		72.72	051425L	165685 BOOKS
									143.11		
											ACCOUNT TOTAL
											1,020.49
8101920	60056										
											YOUNG ADULT MATERIALS
000930	BAKER & TAYLOR	2038965719	0	2025	5	INV	P		11.93	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038986460	0	2025	5	INV	P		74.82	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038991592	0	2025	5	INV	P		24.48	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2039007369	0	2025	5	INV	P		205.82	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2039007477	0	2025	5	INV	P		50.18	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2039019297	0	2025	5	INV	P		30.00	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2039025505	0	2025	5	INV	P		179.18	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2039043926	0	2025	5	INV	P		24.48	051425L	165670 BOOKS
									600.89		
004720	OVERDRIVE INC	01658C025115077	0	2025	5	INV	P		1,689.63	051425L	165696 AUDIO/EBOOKS
004720	OVERDRIVE INC	01658C025115861	0	2025	5	INV	P		626.85	051425L	165696 AUDIOBOOK
004720	OVERDRIVE INC	01658C025130925	0	2025	5	INV	P		31.50	051425L	165696 AUDIOBOOK
004720	OVERDRIVE INC	01658CP25137950	0	2025	5	INV	P		299.13	051425L	165696 AUDIOBOOKS
									2,647.11		
006323	INGRAM LIBRARY SVCS	87767631	0	2025	5	INV	P		93.13	051425L	165685 BOOKS
006323	INGRAM LIBRARY SVCS	87916730	0	2025	5	INV	P		11.21	051425L	165685 BOOKS
									104.34		
											ACCOUNT TOTAL
											3,352.34
8101920	60057										
											BOOKS - CHILDREN'S
000930	BAKER & TAYLOR	2038981877	0	2025	5	INV	P		67.28	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038981910	0	2025	5	INV	P		22.80	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038982379	0	2025	5	INV	P		34.57	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038992367	0	2025	5	INV	P		17.39	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038992368	0	2025	5	INV	P		22.14	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038992369	0	2025	5	INV	P		10.65	051425L	165670 BOOKS
000930	BAKER & TAYLOR	2038992370	0	2025	5	INV	P		33.09	051425L	165670 BOOKS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR									
000930 BAKER & TAYLOR	2038992371	0	2025	5	INV	P	11.99	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2038992372	0	2025	5	INV	P	13.64	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2038992373	0	2025	5	INV	P	15.45	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2038992374	0	2025	5	INV	P	24.58	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2038992375	0	2025	5	INV	P	40.63	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2038992376	0	2025	5	INV	P	64.15	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2038992377	0	2025	5	INV	P	19.88	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000506	0	2025	5	INV	P	7.28	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000507	0	2025	5	INV	P	41.97	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000508	0	2025	5	INV	P	11.99	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000509	0	2025	5	INV	P	35.18	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000510	0	2025	5	INV	P	10.36	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000511	0	2025	5	INV	P	164.34	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000512	0	2025	5	INV	P	101.97	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000513	0	2025	5	INV	P	11.99	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000514	0	2025	5	INV	P	194.60	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000516	0	2025	5	INV	P	10.84	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000517	0	2025	5	INV	P	71.35	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000518	0	2025	5	INV	P	29.01	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039000519	0	2025	5	INV	P	123.23	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027226	0	2025	5	INV	P	15.23	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027227	0	2025	5	INV	P	11.99	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027228	0	2025	5	INV	P	19.45	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027229	0	2025	5	INV	P	36.58	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027230	0	2025	5	INV	P	24.97	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027231	0	2025	5	INV	P	22.94	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027232	0	2025	5	INV	P	10.36	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027233	0	2025	5	INV	P	11.41	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027234	0	2025	5	INV	P	13.25	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027235	0	2025	5	INV	P	26.39	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039027236	0	2025	5	INV	P	29.50	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031016	0	2025	5	INV	P	5.29	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031017	0	2025	5	INV	P	32.11	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031018	0	2025	5	INV	P	27.27	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031019	0	2025	5	INV	P	14.30	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031020	0	2025	5	INV	P	41.10	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031167	0	2025	5	INV	P	11.99	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031168	0	2025	5	INV	P	11.41	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031169	0	2025	5	INV	P	13.25	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031263	0	2025	5	INV	P	28.60	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039031264	0	2025	5	INV	P	59.50	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039032103	0	2025	5	INV	P	61.11	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039034651	0	2025	5	INV	P	9.93	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039034652	0	2025	5	INV	P	51.05	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039034653	0	2025	5	INV	P	15.24	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039045257	0	2025	5	INV	P	5.96	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039045258	0	2025	5	INV	P	32.44	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039045259	0	2025	5	INV	P	40.14	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039045260	0	2025	5	INV	P	25.48	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039045261	0	2025	5	INV	P	351.18	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039045262	0	2025	5	INV	P	15.60	051425L	165670 BOOKS
000930 BAKER & TAYLOR	2039045263	0	2025	5	INV	P	14.68	051425L	165670 BOOKS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
000930	BAKER & TAYLOR	2039045264	0	2025	5	INV	P	14.13 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045265	0	2025	5	INV	P	22.01 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045266	0	2025	5	INV	P	11.92 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045267	0	2025	5	INV	P	11.92 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045268	0	2025	5	INV	P	13.56 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045269	0	2025	5	INV	P	11.41 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045270	0	2025	5	INV	P	10.84 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045272	0	2025	5	INV	P	9.79 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045273	0	2025	5	INV	P	38.45 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045274	0	2025	5	INV	P	57.28 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056349	0	2025	5	INV	P	43.57 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056350	0	2025	5	INV	P	34.52 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056351	0	2025	5	INV	P	15.60 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056352	0	2025	5	INV	P	14.13 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056353	0	2025	5	INV	P	5.80 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056354	0	2025	5	INV	P	39.53 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056355	0	2025	5	INV	P	26.93 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056356	0	2025	5	INV	P	12.59 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056357	0	2025	5	INV	P	24.08 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056358	0	2025	5	INV	P	17.45 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056359	0	2025	5	INV	P	26.34 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056360	0	2025	5	INV	P	19.27 051425L	165670	BOOKS
								2,783.17		
002120	CHILDREN'S PLUS INC	258771	0	2025	5	INV	P	158.81 051425L	165675	BOOKS
002120	CHILDREN'S PLUS INC	258777	0	2025	5	INV	P	264.55 051425L	165675	BOOKS
002120	CHILDREN'S PLUS INC	258998	0	2025	5	INV	P	317.77 051425L	165675	BOOKS
002120	CHILDREN'S PLUS INC	259226	0	2025	5	INV	P	110.41 051425L	165675	BOOKS
								851.54		
ACCOUNT TOTAL								3,634.71		
8101920	60059			LARGE PRINT						
004150	GALE	87055410	0	2025	5	INV	P	24.69 051425L	165682	LG PRINT BK
004150	GALE	999100350059	0	2025	5	INV	P	165.71 051425L	165682	LG PRINT BK
								190.40		
ACCOUNT TOTAL								190.40		
8101920	60063			BOOKS ON TAPE						
000930	BAKER & TAYLOR	2039034654	0	2025	5	INV	P	148.59 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039045271	0	2025	5	INV	P	49.53 051425L	165670	BOOKS
000930	BAKER & TAYLOR	2039056361	0	2025	5	INV	P	54.12 051425L	165670	BOOKS
								252.24		
001291	BLACKSTONE AUDIO BOO	2191019	0	2025	5	INV	P	98.74 051425L	165674	AUDIO BOOKS
001291	BLACKSTONE AUDIO BOO	2191350	0	2025	5	INV	P	344.38 051425L	165674	AUDIO BOOKS
001291	BLACKSTONE AUDIO BOO	2192015	0	2025	5	INV	P	42.95 051425L	165674	AUDIO BOOKS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
001291	BLACKSTONE AUDIO BOO	2194723	0	2025	5	INV	P		443.82	051425L	165674 AUDIO BOOKS
									929.89		
003132	PLAYAWAY PRODUCTS LL	498318	0	2025	5	INV	P		299.95	051425L	165699 WONDERBOOKS
003132	PLAYAWAY PRODUCTS LL	498888	0	2025	5	INV	P		59.84	051425L	165699 PLAYAWAY PKG
									359.79		
004720	OVERDRIVE INC	01658CP25138862	0	2025	5	INV	P		298.90	051425L	165696 EBOOKS
004720	OVERDRIVE INC	01658DA25106331	0	2025	5	INV	P		130.00	051425L	165696 AUDIO/EBOOKS
004720	OVERDRIVE INC	01658DA25120860	0	2025	5	INV	P		35.48	051425L	165696 EBOOK
004720	OVERDRIVE INC	01658DA25126457	0	2025	5	INV	P		102.50	051425L	165696 AUDIO/EBOOKS
									566.88		
ACCOUNT TOTAL									2,108.80		
8101920	60070			COMPACT DISCS							
000985	BANK OF AMERICA	2025-04	0	2025	5	INV	P		513.13	051425L	165672 CREDIT CARD CHGS 04
ACCOUNT TOTAL									513.13		
8101920	60071			CD - ROMS							
006525	KANOPY, INC	450698	0	2025	5	INV	P		289.00	051425L	165686 PLAY CREDITS
008084	MIDWEST TAPE	507110452	0	2025	5	INV	P		2,939.56	051425L	165692 DIGITAL DOWNLOADS 0
008084	MIDWEST TAPE	507130743	0	2025	5	INV	P		121.44	051425L	165692 DVDS
									3,061.00		
ACCOUNT TOTAL									3,350.00		
8101920	60075			VIDEOS - ADULT							
000931	BAKER & TAYLOR ENTER	H72075790	0	2025	5	INV	P		86.43	051425L	165671 DVDS
000931	BAKER & TAYLOR ENTER	H72141560	0	2025	5	INV	P		16.98	051425L	165671 DVD
000931	BAKER & TAYLOR ENTER	H72141561	0	2025	5	INV	P		85.67	051425L	165671 DVDS
000931	BAKER & TAYLOR ENTER	H72183570	0	2025	5	INV	P		93.81	051425L	165671 DVDS
000931	BAKER & TAYLOR ENTER	H72183571	0	2025	5	INV	P		19.21	051425L	165671 DVD
000931	BAKER & TAYLOR ENTER	H72183572	0	2025	5	INV	P		22.16	051425L	165671 DVD
000931	BAKER & TAYLOR ENTER	H72193940	0	2025	5	INV	P		9.59	051425L	165671 DVD
000931	BAKER & TAYLOR ENTER	H72193941	0	2025	5	INV	P		36.94	051425L	165671 DVD
000931	BAKER & TAYLOR ENTER	H72193942	0	2025	5	INV	P		92.35	051425L	165671 DVDS
000931	BAKER & TAYLOR ENTER	H72324830	0	2025	5	INV	P		188.95	051425L	165671 DVDS
000931	BAKER & TAYLOR ENTER	H72383820	0	2025	5	INV	P		24.36	051425L	165671 DVDS
000931	BAKER & TAYLOR ENTER	H72383821	0	2025	5	INV	P		15.48	051425L	165671 DVD
									691.93		
ACCOUNT TOTAL									691.93		
8101920	60078			VIDEOS - CHILDREN'S							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION	
000930	BAKER & TAYLOR	2039045421	0	2025	5	INV P		27.55 051425L	165670	BOOKS	
003132	PLAYAWAY PRODUCTS LL	494553	0	2025	5	INV P		649.96 051425L	165699	LAUNCHPAD	
003132	PLAYAWAY PRODUCTS LL	497677	0	2025	5	INV P		119.92 051425L	165699	AC POWER ADAPTER	
								769.88			
005974	CRIMSON MULTIMEDIA	020781	0	2025	5	INV P		266.22 051425L	165680	VIDEO GAMES	
								ACCOUNT TOTAL	1,063.65		
8101920	60088			TECHNOLOGY							
000985	BANK OF AMERICA	2025-04	0	2025	5	INV P		480.09 051425L	165672	CREDIT CARD CHGS 04	
								ACCOUNT TOTAL	480.09		
8101920	60091			BOOKS							
000985	BANK OF AMERICA	2025-04	0	2025	5	INV P		650.00 051425L	165672	CREDIT CARD CHGS 04	
								ACCOUNT TOTAL	650.00		
8101920	60092			AUDIO VISUAL							
000985	BANK OF AMERICA	2025-04	0	2025	5	INV P		1,726.56 051425L	165672	CREDIT CARD CHGS 04	
								ACCOUNT TOTAL	1,726.56		
8101920	60095			PERIODICALS							
000985	BANK OF AMERICA	2025-04	0	2025	5	INV P		1,784.57 051425L	165672	CREDIT CARD CHGS 04	
								ACCOUNT TOTAL	1,784.57		
8101920	60097			SPECIAL PROGRAMS							
000441	ALPHAGRAPHS	121940	0	2025	5	INV P		536.60 051425L	165668	LOGS/REG CARDS	
000930	BAKER & TAYLOR	2039000515	0	2025	5	INV P		12.57 051425L	165670	BOOKS	
000985	BANK OF AMERICA	2025-04	0	2025	5	INV P		3,495.10 051425L	165672	CREDIT CARD CHGS 04	
004435	OLD TOWN SCHOOL OF	06-18-25 BAL	0	2025	5	INV P		575.00 051425L	165695	BALANCE-DREAMTREE S	
016240	LEWANDOWSKI, KATHLEE	04-05-25	0	2025	5	INV P		163.89 051425L	165689	RMB EXP-NATL LIBRAR	
								ACCOUNT TOTAL	4,783.16		
								ORG 8101920 TOTAL	31,876.17		
FUND 920 LIBRARY OPERATIONS					TOTAL:		31,876.17				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
8102930				BUILDING							
8102930	51920					TELEPHONE	EQUIP	MAINTENANCE			
000668	VERIZON WIRELESS	6109954679	0	2025	5	INV	P		36.01	051425L	165701 WIRELESS
000668	VERIZON WIRELESS	6112450042	0	2025	5	INV	P		36.01	051425L	165701 WIRELESS
									72.02		
009493	PEERLESS NETWORK, IN	69881	0	2025	5	INV	P		413.03	051425L	165697 TELEPHONE SVC
009493	PEERLESS NETWORK, IN	73727	0	2025	5	INV	P		413.03	051425L	165697 TELEPHONE SVC
									826.06		
				ACCOUNT TOTAL					898.08		
8102930	52010					INTERIOR	MAINTENANCE				
002667	COSMOPOLITAN BUILD	5702	0	2025	5	INV	P		2,275.00	051425L	165679 JANITORIAL SVC 05/2
				ACCOUNT TOTAL					2,275.00		
8102930	52200					ARCHITECTURAL	MAINTENANCE				
000848	AUTOMATIC RAIN INC	1021689	0	2025	5	INV	P		190.00	051425L	165669 START UP/REPAIRS FO
002122	LUPFER SERVICE GROUP	CI-15510	0	2025	5	INV	P		1,120.00	051425L	165690 WEED TREATMENTS/MUL
002156	CINTAS CORPORATION	4216414454	0	2025	5	INV	P		42.97	051425L	165676 MATS
002156	CINTAS CORPORATION	4221428263	0	2025	5	INV	P		42.97	051425L	165676 MATS
002156	CINTAS CORPORATION	4224426774	0	2025	5	INV	P		42.97	051425L	165676 MATS
002156	CINTAS CORPORATION	4227382657	0	2025	5	INV	P		42.97	051425L	165676 MATS
002156	CINTAS CORPORATION	4228828791	0	2025	5	INV	P		42.97	051425L	165676 MATS
									214.85		
002326	COLLEY ELEVATOR COMP	279046	0	2025	5	INV	P		215.00	051425L	165677 ELEVATOR INSPECTION
002494	CONSTELLATION TELCM	4786	0	2025	5	INV	P		67.69	051425L	165678 BUSINESS LINE
008295	MORTENSON ROOFING CO	488-1	0	2025	5	INV	P		310.00	051425L	165693 ROOF INSPECTION/MAI
008295	MORTENSON ROOFING CO	569-1	0	2025	5	INV	P		1,756.00	051425L	165693 PLUMBING VENT FLASH
									2,066.00		
				ACCOUNT TOTAL					3,873.54		
8102930	53240					WATER					
007950	MEREDITH CULLIGAN WA	0811432	0	2025	5	INV	P		57.20	051425L	165691 DRINKING WATER
				ACCOUNT TOTAL					57.20		
8102930	53816					COPY MACHINE	LEASE				
008127	KONICA MINOLTA	554110346	0	2025	5	INV	P		619.73	051425L	165687 1406260 COPIER 04/1

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
			ACCOUNT	TOTAL		619.73			
		ORG 8102930	TOTAL			7,723.55			
FUND 930	BUILDING IMPROVEMENT FUNDS		TOTAL:			7,723.55			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/5 TO 2025/5									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S		WARRANT	CHECK	DESCRIPTION	
2302940								LIBRARY DEBT SERVICE	
2302940 81218								GO REF SERIES 2018 INT	
002528 AMALGAMATED BANK	1856784006-2506	0	2025 5	DIR P	16,900.00	053025W		400 WIRE-SERIES 2018 GO	
					ACCOUNT TOTAL	16,900.00			
					ORG 2302940 TOTAL	16,900.00			
FUND 940	LIBRARY DEBT SERVICE			TOTAL:	16,900.00				

** END OF REPORT - Generated by Denise Bruton **

Village of Western Springs
MONTHLY REPORT - Cash Basis
April 30, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
GENERAL FUND - 100						
Revenues						
Property Taxes	\$6,582,099	\$3,407,157	\$204,560	\$3,356,870	\$50,286	51.76%
Taxes	5,375,000	1,958,735	471,260	1,791,667	167,069	36.44%
Licenses and Permits	1,715,000	734,954	332,527	761,406	(26,452)	42.85%
Intergovernmental	397,600	115,209	16,670	132,533	(17,324)	28.98%
Charges for Services	723,000	256,642	78,235	241,000	15,642	35.50%
Fines	130,000	86,355	18,532	43,333	43,022	66.43%
Interest	238,000	120,195	29,769	79,333	40,862	50.50%
Rental	228,000	83,760	13,808	76,000	7,760	36.74%
Miscellaneous	6,050	23,254	4,504	2,017	21,237	384.36%
	<u>\$15,394,749</u>	<u>\$6,786,262</u>	<u>\$1,169,865</u>	<u>\$6,484,160</u>	<u>\$302,102</u>	<u>44.08%</u>
Expenditures						
General Government	(2,610,963)	(1,089,749)	(154,827)	(870,321)	(219,428)	41.74%
Finance	(586,972)	(243,664)	(50,423)	(195,657)	(48,007)	41.51%
Law Enforcement	(6,065,044)	(2,165,250)	(284,389)	(2,274,617)	109,367	35.70%
Municipal Services	(2,436,555)	(804,731)	(230,190)	(812,185)	7,454	33.03%
Engineering Services	(224,732)	(27,226)	(6,213)	(74,911)	47,685	12.11%
Fire and EMS	(2,268,300)	(714,488)	(176,039)	(756,100)	41,612	31.50%
Community Development	(1,075,224)	(275,414)	(56,147)	(358,408)	82,994	25.61%
	<u>(\$15,267,790)</u>	<u>(\$5,320,522)</u>	<u>(\$958,228)</u>	<u>(\$5,342,199)</u>	<u>\$21,677</u>	<u>34.85%</u>
Subtotal - Surplus (Deficit)	\$126,959	\$1,465,740	\$211,637	\$1,141,961	\$323,779	
RECREATION FUND - 210						
Revenues						
Property Taxes	\$423,241	\$231,202	\$13,867	\$215,853	15,349	54.63%
Charges for Services	1,238,723	386,407	44,591	412,908	(26,501)	31.19%
Interest	38,550	19,653	5,097	12,850	6,803	50.98%
Rental Income	287,442	89,940	7,377	95,814	(5,874)	31.29%
	<u>\$1,987,956</u>	<u>\$727,201</u>	<u>\$70,932</u>	<u>\$737,425</u>	<u>(\$10,224)</u>	<u>36.58%</u>
Expenditures						
Culture and Recreation	(1,984,114)	(576,254)	(149,413)	(605,859)	29,605	29.04%
Surplus (Deficit)	\$3,842	\$150,947	(\$78,481)	\$131,565	\$19,382	

Village of Western Springs
MONTHLY REPORT - Cash Basis
April 30, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
CAPITAL IMPROVEMENT FUND - 310						
Revenues						
Property Taxes	\$226,000	\$123,091	\$7,381	\$115,260	\$7,831	54.46%
Capital Grant	835,000	-	-	-	-	0.00%
Interest	78,900	39,414	11,131	26,300	13,114	49.95%
Sale of Real Property	-	26,156	26,156	-	26,156	0.00%
	<u>\$1,139,900</u>	<u>\$188,660</u>	<u>\$44,668</u>	<u>\$141,560</u>	<u>\$47,100</u>	<u>16.55%</u>
Expenditures						
General Government	(230,000)	(24,571)	(3,019)	(24,571)	-	10.68%
Law Enforcement	(203,995)	(53,856)	(937)	(53,856)	-	26.40%
Municipal Services	(1,175,993)	(197,343)	(14,582)	(197,343)	-	16.78%
Engineering Services	(1,500)	-	-	-	-	0.00%
Fire Services	(585,447)	(36,952)	(5,248)	(36,952)	-	6.31%
	<u>(\$2,196,935)</u>	<u>(\$312,722)</u>	<u>(\$23,786)</u>	<u>(\$312,722)</u>	<u>\$0</u>	<u>14.23%</u>
Surplus (Deficit)	(\$1,057,035)	(\$124,062)	\$20,882	(\$171,162)	\$47,100	
PUBLIC BENEFIT FUND - 320						
Revenue						
Interest	\$30,400	\$12,073	\$2,955	\$10,133	\$1,940	39.72%
	<u>\$30,400</u>	<u>\$12,073</u>	<u>\$2,955</u>	<u>\$10,133</u>	<u>\$1,940</u>	<u>39.72%</u>
Expenditures						
Capital Projects	-	-	-	-	-	0.00%
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Surplus (Deficit)	\$30,400	\$12,073	\$2,955	\$10,133	\$1,940	
Ridgewood Oaks - 350						
Expenditures						
Municipal Services	(5,000)	(270)	(270)	(270)	-	5.40%
	<u>(\$5,000)</u>	<u>(\$270)</u>	<u>(\$270)</u>	<u>(\$270)</u>	<u>\$0</u>	<u>5.40%</u>
Surplus (Deficit)	(\$5,000)	(\$270)	(\$270)	(\$270)	\$0	

Village of Western Springs
MONTHLY REPORT - Cash Basis
April 30, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
CBD PARKING FUND - 360						
Revenue						
Permits	\$15,000	\$1,670	\$0	\$5,000	(\$3,330)	11.13%
Interest	1,950	623	150	650	(27)	31.97%
	<u>\$16,950</u>	<u>\$2,293</u>	<u>\$150</u>	<u>\$5,650</u>	<u>(\$3,357)</u>	<u>13.53%</u>
Expenditures						
Municipal Services	(54,038)	-	-	-	-	0.00%
	<u>(\$54,038)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>100.00%</u>
Surplus (Deficit)	(\$37,088)	\$2,293	\$150	\$5,650	(\$3,357)	
MOTOR FUEL TAX FUND - 370						
Revenues						
Motor Fuel Tax	\$615,000	\$199,576	\$46,727	\$205,000	(\$5,424)	32.45%
Interest	44,875	27,503	7,064	14,958	12,545	61.29%
	<u>\$659,875</u>	<u>\$227,079</u>	<u>\$53,791</u>	<u>\$219,958</u>	<u>\$7,121</u>	<u>34.41%</u>
Expenditures						
R-O-W Maintenance	(1,261,930)	(18,520)	(3,218)	(18,520)	-	1.47%
	<u>(\$1,261,930)</u>	<u>(\$18,520)</u>	<u>(\$3,218)</u>	<u>(\$18,520)</u>	<u>\$0</u>	<u>1.47%</u>
Surplus (Deficit)	(\$602,055)	\$208,559	\$50,573	\$201,438	\$7,121	
ROADWAY CONSTRUCTION - 375						
Revenues						
Property Taxes -IMRF	\$5,924	\$3,277	\$197	\$3,021	\$256	55.31%
Capital Grant	81,000	-	-	-	-	0.00%
Interest	17,940	6,710	1,634	5,980	730	37.40%
	<u>\$104,864</u>	<u>\$9,987</u>	<u>\$1,830</u>	<u>\$9,001</u>	<u>\$985</u>	<u>9.52%</u>
Expenditures						
Capital Projects	(449,628)	(33,103)	(6,856)	(33,103)	-	7.36%
	<u>(\$449,628)</u>	<u>(\$33,103)</u>	<u>(\$6,856)</u>	<u>(\$33,103)</u>	<u>\$0</u>	<u>7.36%</u>
Surplus (Deficit)	(\$344,764)	(\$23,116)	(\$5,026)	(\$24,102)	\$985	

Village of Western Springs
MONTHLY REPORT - Cash Basis
April 30, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
R-O-W /GRANT - 380						
Revenues						
Transfer From Special Purpose Fund	2,500	-	-	-	-	0.00%
	<u>\$2,500</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Expenditures						
Capital Projects	-	-	-	-	-	N/A
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Surplus (Deficit)	\$2,500	\$0	\$0	\$0	\$0	
TIF DISTRICT SOUTH - 390						
Revenues						
Property Taxes	\$700,000	411,823	-	\$357,000	\$54,823	58.83%
Interest	500	-	-	-	-	N/A
	<u>\$700,500</u>	<u>\$411,823</u>	<u>\$0</u>	<u>\$357,000</u>	<u>\$54,823</u>	<u>58.83%</u>
Expenditures						
Capital Projects	(761,898)	(8,401)	(90)	(8,401)	-	1.10%
	<u>(\$761,898)</u>	<u>(\$8,401)</u>	<u>(\$90)</u>	<u>(\$8,401)</u>	<u>\$0</u>	<u>1.10%</u>
Surplus (Deficit)	(\$61,398)	\$403,422	(\$90)	\$348,599	\$54,823	
TIF DISTRICT NORTH - 395						
Revenues						
Property Taxes	\$245,000	124,547	6,682	\$124,950	(\$403)	50.84%
Interest	40	38	-	13	25	N/A
	<u>\$245,040</u>	<u>\$124,585</u>	<u>\$6,682</u>	<u>\$124,963</u>	<u>(\$379)</u>	<u>N/A</u>
Expenditures						
Capital Projects	(56,075)	(1,575)	-	(1,575)	-	2.81%
	<u>(\$56,075)</u>	<u>(\$1,575)</u>	<u>\$0</u>	<u>(\$1,575)</u>	<u>\$0</u>	
Surplus (Deficit)	\$188,965	\$123,010	\$6,682	\$123,388	\$25	

Village of Western Springs
MONTHLY REPORT - Cash Basis
April 30, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
DEBT SERVICE FUND - 410						
Revenues						
Property Taxes	\$1,531,956	\$837,221	\$50,184	\$781,298	\$55,923	54.65%
Interest	39,260	13,576	5,915	13,087	489	34.58%
Interfund Transfer	436,631	145,544	36,386	145,544	0	33.33%
	<u>\$2,007,847</u>	<u>\$996,340</u>	<u>\$92,486</u>	<u>\$939,928</u>	<u>\$56,412</u>	<u>49.62%</u>
Expenditures						
Principal and Interest Payments	(1,899,638)	(2,762)	(2,762)	(2,762)	-	0.15%
	<u>(\$1,899,638)</u>	<u>(\$2,762)</u>	<u>(\$2,762)</u>	<u>(\$2,762)</u>	<u>\$0</u>	<u>0.15%</u>
Surplus (Deficit)	\$108,209	\$993,578	\$89,724	\$937,166	\$56,412	
WATER/SEWER FUND - 510/515						
Revenues						
Charges for Services	\$4,652,500	\$1,328,440	\$649,772	\$1,550,833	(\$222,393)	28.55%
Property Taxes IMRF	111,416	60,805	3,647	56,822	3,983	54.57%
IEPA Loan Proceeds	785,000	-	-	-	-	0.00%
Capital Grant	-	-	-	-	-	0.00%
Interest	70,875	37,747	9,573	23,625	14,122	53.26%
	<u>\$5,619,791</u>	<u>\$1,426,992</u>	<u>\$662,993</u>	<u>\$1,631,280</u>	<u>(\$204,289)</u>	<u>25.39%</u>
Expenditures						
Bond & Interest	(875,502)	(33,184)	(1,106)	(33,184)	-	3.79%
Water Administration	(400,298)	(156,599)	(20,991)	(133,433)	(23,166)	39.12%
Water Production	(2,323,955)	(872,106)	(345,552)	(654,587)	(217,519)	37.53%
Water Distribution	(2,710,268)	(271,849)	(52,574)	(313,934)	42,085	10.03%
Water Meter Reading	(190,582)	(74,690)	(9,318)	(65,362)	(9,328)	39.19%
Sewer Bond and Interest	(27,213)	(1,106)	(1,106)	(1,106)	-	4.06%
Sewer Administration	(468,554)	(123,528)	(19,287)	(156,185)	32,657	26.36%
Sewer Maintenance/Rehab	(1,074,003)	(184,961)	(30,357)	(195,676)	10,715	17.22%
	<u>(\$8,070,375)</u>	<u>(\$1,718,023)</u>	<u>(\$480,291)</u>	<u>(\$1,553,465)</u>	<u>(\$164,558)</u>	<u>21.29%</u>
Suplus (Deficit)	(\$2,450,584)	(\$291,031)	\$182,702	\$77,815	(\$368,847)	

Village of Western Springs
MONTHLY REPORT - Cash Basis
April 30, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
CAPITAL MAINTENANCE FEE FUND - 520						
Revenues						
Fees	270,000	90,553	19,203	90,000	553	33.54%
	<u>270,000</u>	<u>90,553</u>	<u>19,203</u>	<u>90,000</u>	<u>553</u>	
Expenditures						
Transfer to Other Funds	-	-	-	-	-	N/A
	<u>\$0</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Suplus (Deficit)	270,000	90,553	19,203	90,000	553	
STORMWATER UTILITY FEE FUND - 525						
Revenues						
Charges for Services	1,130,000	389,099	192,445	376,667	12,433	34.43%
Interest	16,250	22,058	5,729	5,417	16,641	135.74%
Capital Grant	2,000,000	-	-	-	-	0.00%
Proceeds from Long Term Debt	7,900,000	-	-	-	-	0.00%
	<u>11,046,250</u>	<u>411,157</u>	<u>198,175</u>	<u>382,083</u>	<u>29,074</u>	
Expenditures						
Stormwater Maintenance	(8,818,624)	(39,194)	(27,613)	(39,194)	-	0.44%
	<u>(\$8,818,624)</u>	<u>(39,194)</u>	<u>(27,613)</u>	<u>(39,194)</u>	<u>-</u>	
Suplus (Deficit)	2,227,626	371,963	170,562	342,889	29,074	
BURLINGTON NORTHERN FUND - 590						
Revenues						
Property Taxes	\$7,902	\$4,370	\$262	\$4,030	\$340	55.31%
Interest	-	0	-	-	0	N/A
Charges for Services	153,500	25,084	5,414	51,167	(26,083)	16.34%
	<u>\$161,402</u>	<u>\$29,454</u>	<u>\$5,676</u>	<u>\$55,197</u>	<u>(\$25,742)</u>	<u>18.25%</u>
Expenditures						
Accounting and Collection	(28,296)	(10,809)	(1,999)	(9,432)	(1,377)	38.20%
B/N Municipal Services	(182,166)	(55,213)	(9,107)	(60,722)	5,509	30.31%
	<u>(\$210,462)</u>	<u>(\$66,022)</u>	<u>(\$11,106)</u>	<u>(\$70,154)</u>	<u>\$4,132</u>	<u>31.37%</u>
Surplus (Deficit)	(\$49,060)	(\$36,568)	(\$5,430)	(\$14,957)	(\$21,610)	

Village of Western Springs
MONTHLY REPORT - Cash Basis
April 30, 2025

	FY 2025 Revised Budget	Y-T-D FY 2025 Actual	Monthly Activity	Y-T-D Projected Budget	Variance Fav (Unfav)	Y-T-D % of Budget
SPECIAL PURPOSE RESERVE FUND - 640						
Revenue						
Interest	10,440	14,707	3,988	3,480	11,227	140.87%
	<u>\$10,440</u>	<u>\$14,707</u>	<u>\$3,988</u>	<u>\$3,480</u>	<u>\$11,227</u>	<u>140.87%</u>
Expenditures						
Transfers to Other Funds	(3,000)	-	-	-	-	0.00%
	<u>(\$3,000)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Surplus (Deficit)	\$7,440	\$14,707	\$3,988	\$3,480	\$11,227	
POLICE PENSION FUND - 660						
Revenues						
Employer Contributions (P-Taxes)	\$2,194,425	\$1,019,822	61,393	\$1,119,157	(\$99,334)	46.47%
Replacement Tax	22,000	3,977	862	5,500	(1,523)	18.08%
Appreciation/Gains/Interest	1,208,120	322,400	215,004	402,707	(80,307)	26.69%
Employee Contributions	215,000	71,255	15,679	71,667	(412)	33.14%
Miscellaneous	-	-	-	-	-	N/A
	<u>\$3,639,545</u>	<u>\$1,417,454</u>	<u>\$292,938</u>	<u>\$1,599,030</u>	<u>(\$181,576)</u>	<u>38.95%</u>
Expenditures						
Pension Benefits	(2,554,337)	(838,567)	(209,894)	(851,446)	12,879	32.83%
	<u>(\$2,554,337)</u>	<u>(\$838,567)</u>	<u>(\$209,894)</u>	<u>(\$851,446)</u>	<u>\$12,879</u>	<u>32.83%</u>
Surplus (Deficit)	\$1,085,208	\$578,887	\$83,044	\$747,584	(\$168,697)	
FIRE PENSION FUND - 670						
Revenues						
Interest	\$6,340	\$2,718	\$261	\$2,113	\$605	42.88%
Employer Contributions (P-Taxes)	10,159	5,368	323	5,181	187	52.84%
	<u>\$16,499</u>	<u>\$8,087</u>	<u>\$585</u>	<u>\$7,294</u>	<u>\$792</u>	<u>49.01%</u>
Expenditures						
Pension Benefits	(23,403)	(7,117)	(1,830)	(7,801)	684	30.41%
	<u>(\$23,403)</u>	<u>(\$7,117)</u>	<u>(\$1,830)</u>	<u>(\$7,801)</u>	<u>\$684</u>	<u>30.41%</u>
Surplus (Deficit)	(\$6,904)	\$970	(\$1,245)	(\$507)	\$1,476	
TOTAL FUNDS						
Revenues	\$43,054,508	\$12,884,707	\$2,626,916	\$12,798,144	\$86,563	29.93%
Expenditures	<u>(\$43,617,247)</u>	<u>(\$8,943,052)</u>	<u>(\$1,875,357)</u>	<u>(\$8,847,202)</u>	<u>(\$95,580)</u>	<u>20.50%</u>
Excess (Deficit)	(\$562,739)	\$3,941,655	\$751,559	\$3,950,942	(\$9,018)	

Village of Western Springs - Cash and Investment Summary Period Ended April 30, 2025									
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			Cash		Investments					Interest/Dividends/Gains		
Fund No.	Fund Name	Total Available	Illinois Funds/ Community Bank Republic Bank	Heartland/CBWS Bank	Police Pension	CD's	Fixed Income	IMET/Equity		M-T-D		Y-T-D
General Fund												
100	General	\$9,573,575	\$5,874,229			\$1,034,923		\$2,664,422		\$30,199		\$120,800
Special Revenue Funds												
210	Recreation	\$1,540,955	\$1,227,213					\$313,742		\$5,097		\$19,653
370	Motor Fuel Tax	\$1,954,258	\$783,218			\$1,171,040		\$0		\$7,064		\$27,503
Capital Project Funds												
375	Roadway Construction	\$457,851	\$50,040			\$0		\$407,811		\$1,634		\$6,710
310	Capital Improvement	\$3,640,619	\$2,146,926			\$1,493,693				\$11,131		\$39,414
320	Public Benefit	\$1,072,521	\$494,689			\$577,831		\$0		\$2,955		\$12,073
360	CDB Parking	\$47,806	\$47,806							\$150		\$623
380	ROW/Grant	\$61,779	\$61,779									
390	TIF District - South	\$356,555	(\$1,463,174)	\$1,819,729						\$0		\$0
395	TIF District - North	\$693,949	(\$5,360)	\$699,309						\$0		\$38
410	Debt Service Fund	\$1,467,572	\$1,467,572							\$5,915		\$13,576
Enterprise Funds												
510/515/525	Water/Sewer/Storwater Operating	\$4,104,824	\$3,910,114					\$194,710		\$14,849		\$58,408
520	Capital Maintenance	\$972,408	\$972,408									
535	American Rescue Plan	\$0	\$0									
590	Parking	\$974,700	\$974,704					(\$4)		\$0		\$0
	Total Operating	\$26,919,372	\$16,542,164	\$2,519,038	\$0	\$4,277,488	\$0	\$3,580,682		\$78,994		\$298,798
Trust & Agency Funds												
600	Drug Forfeiture	\$68,171		\$68,171						\$0		\$5
640	Special Purpose Reserve	\$1,756,773	\$1,278,808			\$477,965				\$3,988		\$14,707
650	Impact Fees	\$5,990	\$5,990							\$0		\$0
660	Police Pension (Market Value)	\$21,262,426	\$151,226		\$1,093,860		\$0	\$20,017,340		\$210,800		\$318,196
670	Firefighters Pension	\$232,323	\$58,370	\$56,192		\$117,761				\$261		\$2,718
690	Payroll	\$106,348	\$106,348							\$260		\$1,457
	Total Trust & Agency	\$23,432,030	\$1,600,741	\$124,363	\$1,093,860	\$595,727	\$0	\$20,017,340		\$215,309		\$337,083
	Grand Total	\$50,351,402	\$18,142,905	\$2,643,401	\$1,093,860	\$4,873,214	\$0	\$23,598,022		\$294,303		\$635,881

Illinois Funds Average Daily Yield					
Month	This Year	Last Year	Month	This Year	Last Year
Jan	4.556%	5.392%	July	5.382%	5.382%
Feb	4.504%	5.399%	Aug	5.373%	5.373%
Mar	4.436%	5.403%	Sept	5.229%	5.229%
Apr	4.434%	5.422%	Oct	4.957%	4.957%
May	5.422%	5.422%	Nov	4.797%	4.797%
June	5.433%	5.433%	Dec	4.688%	4.688%

3 Mo Treas
Auction as of
4/30/25
4.360%

Village of Western Springs - Summary of Monthly Expenditure Activity
Period Ended
April 30, 2025

Fund No.	Fund	Disbursements	Payroll	Total Disbursements
General Fund				
100	General	\$371,528.28	\$445,383.15	\$816,911.43
Special Revenue Funds				
210	Recreation	\$78,287.06	\$52,713.12	\$131,000.18
370	Motor Fuel Tax	3,217.50	0.00	3,217.50
		<u>\$81,504.56</u>	<u>\$52,713.12</u>	<u>134,217.68</u>
Capital Project Funds				
310	Capital Improvement	\$19,630.08	\$0.00	\$19,630.08
320	Public Benefit	3,680.20	0.00	3,680.20
350	Ridgewood	270.00	0.00	\$270.00
360	CDB Parking	170.00	0.00	170.00
375	Roadway Construction	0.00	4,965.96	4,965.96
380	ROW/Grant Fund	0.00	0.00	\$0.00
390	TIF District - South	90.00	0.00	90.00
395	TIF District - North	0.00	0.00	0.00
		<u>\$23,840.28</u>	<u>\$4,965.96</u>	<u>\$28,806.24</u>
Debt Service Fund				
410	Bond & Interest	\$2,762.50	\$0.00	\$2,762.50
Enterprise Funds				
Waterworks & Sewerage				
510	Water Operating	\$155,110.28	\$60,306.56	\$215,416.84
515	Sewer Operating	18,698.81	24,798.37	43,497.18
525	Stormwater Operating	7,762.50	0.00	7,762.50
		<u>\$181,571.59</u>	<u>\$85,104.93</u>	<u>\$266,676.52</u>
Other Enterprise Funds				
590	Parking	\$2,778.63	\$6,045.16	\$8,823.79
		<u>\$2,778.63</u>	<u>\$6,045.16</u>	<u>\$8,823.79</u>
Trust & Agency Funds				
640	Special Purpose	\$0.00	\$0.00	\$0.00
650	Impact Fee	0.00	0.00	0.00
660	Police Pension	43.00	206,648.95	206,691.95
670	Firefighters Pension	68.17	1,762.32	1,830.49
690	Payroll	171,599.48	0.00	171,599.48
		<u>\$171,710.65</u>	<u>\$208,411.27</u>	<u>\$380,121.92</u>
	Total Disbursements	<u><u>\$835,696.49</u></u>	<u><u>\$802,623.59</u></u>	<u><u>\$1,638,320.08</u></u>

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
100												
100	20215											
		006712	KLEIN THORPE AND JE	2025-01	0	2025	4	INV P	3,144.10	040425V	165400	LEGAL SVC 01/25
		006712	KLEIN THORPE AND JE	2025-02	0	2025	4	INV P	2,628.10	040425V	165400	LEGAL SVC 02/25
									5,772.20			
		014160	VILLAGE OF WESTERN S	3911GARDEN-ADM	0	2025	4	INV P	36.00	040425V	165425	3911 GARDEN #1618-A
		014160	VILLAGE OF WESTERN S	4029HAMPTON-ADM	0	2025	4	INV P	241.41	041125V	165477	4029 HAMPTON #1142
		014160	VILLAGE OF WESTERN S	4029HAMPTON-ENG	0	2025	4	INV P	85.00	041125V	165477	4029 HAMPTON #1142
									362.41			
		019638	ELLIS DYNASTY INC	4039CENTRAL	0	2025	4	INV P	800.00	040425V	165387	4039 CENTRAL #10091
		019670	PILEGGI, ROSEANNE	4029HAMPTON	0	2025	4	INV P	14,279.46	041125V	165464	4029 HAMPTON #1142
		019759	MADERA, MIKE/MEGAN	3911GARDEN	0	2025	4	INV P	1,964.00	040425V	165401	3911 GARDEN #1618 S
									ACCOUNT TOTAL		23,178.07	
100	20284											
		006712	KLEIN THORPE AND JE	2025-02	0	800	2025	4 INV P	HILLGROVE AVENUE	210.00	040425V	165400 LEGAL SVC 02/25
									ACCOUNT TOTAL		210.00	
100	20293											
		006712	KLEIN THORPE AND JE	2025-01	0	DARTMOOR HOMES	2025	4 INV P	6,522.00	040425V	165400	LEGAL SVC 01/25
		006712	KLEIN THORPE AND JE	2025-02	0		2025	4 INV P	6,434.00	040425V	165400	LEGAL SVC 02/25
									12,956.00			
									ACCOUNT TOTAL		12,956.00	
100	20431											
		019868	TOWER REAL ESTATE DV	170GDEN-ESCROW	0	17	2025	4 INV P	OGDEN ESCROW	2,000.00	040425V	165420 CLOSEOUT OF ESCROW
									ACCOUNT TOTAL		2,000.00	
100	20437											
		006712	KLEIN THORPE AND JE	2025-02	0	LTHS CAFETERIA-CUP	2025	4 INV P		360.00	040425V	165400 LEGAL SVC 02/25
									ACCOUNT TOTAL		360.00	
100	20440											
		006712	KLEIN THORPE AND JE	2025-01	0	5600 WOLF ROAD	2025	4 INV P		3,718.60	040425V	165400 LEGAL SVC 01/25
		006712	KLEIN THORPE AND JE	2025-02	0		2025	4 INV P		2,318.60	040425V	165400 LEGAL SVC 02/25
									6,037.20			
									ACCOUNT TOTAL		6,037.20	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
100	20621	007021	LAKESHORE RECYCLING	064830-2503	0	WASTE STICKERS	2025	4 INV P	300.00	041125V	165457 75 WASTE STICKERS @
						ACCOUNT TOTAL			300.00		
100	32201	019868	TOWER REAL ESTATE DV	170GDEN-PERMIT FEE	0	BUILDING PERMITS	2025	4 INV P	25,690.00	040425V	165420 RMB PERMIT FEE PER
						ACCOUNT TOTAL			25,690.00		
100	32202	032202	VEHICLE REFUNDS	1799-T036-A011	0	MOTOR VEHICLE LICENSES	2025	4 INV P	15.00	040425V	165424 REFUND- SENIOR RATE
						ACCOUNT TOTAL			15.00		
						ORG 100 TOTAL			70,746.27		
1101100						BOARD OF TRUSTEES					
1101100	50110	012420	SIKICH LLP	87758	250053	AUDIT	2025	4 INV P	14,000.00	040425V	165415 2024 ANNUAL AUDIT F
						ACCOUNT TOTAL			14,000.00		
1101100	50600	000441	ALPHAGRAPHICS	121514	0	ADVERTISING/PUBLICATIONS	2025	4 INV P	275.00	040425V	165376 REMEMBER TO VOTE SI
						ACCOUNT TOTAL			275.00		
1101100	52520	000441	ALPHAGRAPHICS	121866	0	TRUSTEE RETIREMENT RECOG	2025	4 INV P	169.16	042525V	165536 2025 RECOGNITION DI
						ACCOUNT TOTAL			169.16		
1101100	55030	003730	FIFTH THIRD BANK	x1288-031725	0	COMMUNITY EVENTS	2025	4 DIR P	20.91	042125W	347 FH SCHOOL-USING GYM
						ACCOUNT TOTAL			20.91		
						ORG 1101100 TOTAL			14,465.07		
1201100						ADMINISTRATION-MANAGER'S OFC					
1201100	45500					EMPLOYEE RECOGNITION					
003730	FIFTH THIRD BANK		x3766-031725	0	2025	4 DIR P			981.00	042125W	352 ST PAT'S LUNCH-GORD
003730	FIFTH THIRD BANK		x4875-031825	0	2025	4 DIR P			11.98	042125W	360 ST PAT'S LUNCH-ICE
003730	FIFTH THIRD BANK		x4875-031825A	0	2025	4 DIR P			43.46	042125W	361 ST PATS LUNCH-ICE/F
003730	FIFTH THIRD BANK		x9216-031325	0	2025	4 DIR P			13.13	042125W	356 ST PATS LUNCH SPLS-
									1,049.57		
006036	PNC BANK		x9531-031025	0	2025	4 INV P			35.92	041125V	165466 ST PATS LUNCH-PIZZA
006036	PNC BANK		x9531-031425	0	2025	4 INV P			126.18	041125V	165466 ST PATS LUNCH-SAMS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4				ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
											162.10			
ACCOUNT TOTAL											1,211.67			
1201100	50100			PROFESSIONAL SERVICES										
008055	MGT IMPACT SOLUTIONS	MGT36625	0	2025	4	INV	P	132.31	040425V	165403	S PRZYBYLSKI W/E 03			
ACCOUNT TOTAL											132.31			
1201100	50400			TRAINING/CONFERENCES										
003730	FIFTH THIRD BANK	X1288-031325	0	2025	4	DIR	P	35.00	042125W	345	ILCMA PROF DEV EVEN			
003730	FIFTH THIRD BANK	X1288-031325A	0	2025	4	DIR	P	65.00	042125W	346	ILCMA PROF DEV EVEN			
											100.00			
ACCOUNT TOTAL											100.00			
1201100	50500			MEMBERSHIPS/ASSOCIATIONS										
002184	CITY TECH USA INC	4507	0	2025	4	INV	P	390.00	041125V	165445	PUBLIC SALARY MEMBE			
ACCOUNT TOTAL											390.00			
1201100	50600			ADVERTISING/PUBLICATIONS										
002096	CHICAGO TRIBUNE - CL	114146745000	0	2025	4	INV	P	72.31	042525V	165543	LEGAL NTC-FIRE HYDR			
ACCOUNT TOTAL											72.31			
1201100	50700			EXP REIMBURSE/MTGS EXPENSE										
006036	PNC BANK	X0666-030325	0	2025	4	INV	P	100.74	041125V	165466	STAFF HOLIDAY LUNCH			
ACCOUNT TOTAL											100.74			
1201100	51730			SELF INSURANCE PAYMENTS										
005520	IRMA	300984	0	2025	4	INV	P	8,594.78	040425V	165398	FEBRUARY DEDUCTIBLE			
ACCOUNT TOTAL											8,594.78			
1201100	51850			WELLNESS PROGRAM										
004867	BIERNACKI, CASEY	04-08-25	0	2025	4	INV	P	15.27	041125V	165439	RMB EXP-WORDLE CHAL			
ACCOUNT TOTAL											15.27			
ORG 1201100 TOTAL											10,617.08			
LEGAL														
1202100	50210			VILLAGE ATTORNEY										
006712	KLEIN THORPE AND JE	2025-01	0	2025	4	INV	P	7,652.00	040425V	165400	LEGAL SVC 01/25			
006712	KLEIN THORPE AND JE	2025-02	0	2025	4	INV	P	7,471.80	040425V	165400	LEGAL SVC 02/25			
											15,123.80			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
					ACCOUNT TOTAL				15,123.80			
1202100	50220	VILLAGE PROSECUTOR										
002143	CHOMIAK, MICHAEL P	2025-03	250083	2025	4	INV	P		1,200.00	041125V	165444 VILLAGE PROSECUTOR	
					ACCOUNT TOTAL				1,200.00			
1202100	50230	LITIGATION										
006712	KLEIN THORPE AND JE	2025-01	0	2025	4	INV	P		4,272.50	040425V	165400 LEGAL SVC 01/25	
006712	KLEIN THORPE AND JE	2025-02	0	2025	4	INV	P		6,086.50	040425V	165400 LEGAL SVC 02/25	
									10,359.00			
					ACCOUNT TOTAL				10,359.00			
1202100	50260	LABOR RELATIONS										
004498	CLARK BAIRD SMITH LL 1772		0	2025	4	INV	P		3,656.25	041125V	165446 LABOR RELATIONS 03.	
006712	KLEIN THORPE AND JE	2025-01	0	2025	4	INV	P		334.40	040425V	165400 LEGAL SVC 01/25	
006712	KLEIN THORPE AND JE	2025-02	0	2025	4	INV	P		61.40	040425V	165400 LEGAL SVC 02/25	
									395.80			
					ACCOUNT TOTAL				4,052.05			
					ORG 1202100 TOTAL				30,734.85			
1203100	MANAGEMENT SERVICES											
1203100	50339	MAPPING SERVICES										
002242	CLOUDPOINT GEOGRAPHI	INV-05457	250056	2025	4	INV	P		1,400.00	040425V	165386 GIS SERVICES	
					ACCOUNT TOTAL				1,400.00			
1203100	50400	TRAINING/CONFERENCES										
008463	TYLER TECH/MUNIS	045-506421	0	2025	4	INV	P		10,859.34	040425V	165421 PACE TRAINING DAYS-	
					ACCOUNT TOTAL				10,859.34			
1203100	51900	EQUIP MNT AGREEMENTS										
013560	TOTAL TECHNOLOGY SOL	INV103639	0	2025	4	INV	P		1,931.95	042525V	165558 MONTHLY CONTRACT	
014385	WELLS FARGO VENDOR F	5033887101	29	2025	4	INV	P		2,847.71	041825V	165527 WELLS FARGO	
					ACCOUNT TOTAL				4,779.66			
1203100	51921	TELEPHONE SERVICE										
000668	VERIZON WIRELESS	6110905943	0	2025	4	INV	P		205.74	042525V	165559 WIRELESS	
006322	INTERMEDIA.NET, INC	9161329	0	2025	4	INV	P		2,713.74	041125V	165455 PHONE SVC 03/02-04/	
007997	METRO FIBERNET, LLC	1486146-2504	0	2025	4	INV	P		92.95	041825V	165519 INTERNET-SCHRAMM	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
ACCOUNT TOTAL							3,012.43				
1203100	55102	DATA PROCESSING SUPPLIES									
006036	PNC BANK	X9531-022025A	0	2025	4	INV P	34.19	041125V	165466	ETHERNET CABLE-AMAZ	
006036	PNC BANK	X9531-030625	0	2025	4	INV P	615.26	041125V	165466	SECURITY CAMERA-AMA	
006036	PNC BANK	X9531-030925	0	2025	4	INV P	16.99	041125V	165466	3.5MM MICROPHONE-AM	
006036	PNC BANK	X9531-031025A	0	2025	4	INV P	19.59	041125V	165466	ETHERNET ADAPTER-AM	
006036	PNC BANK	X9531-031225	0	2025	4	INV P	45.99	041125V	165466	ADAPTER-AMAZON	
006036	PNC BANK	X9531-031225A	0	2025	4	INV P	32.95	041125V	165466	IPHONE CASE-AMAZON	
006036	PNC BANK	X9531-031525	0	2025	4	INV P	36.99	041125V	165466	PRESENTATION CLICKE	
006036	PNC BANK	X9531-031825	0	2025	4	INV P	946.58	041125V	165466	SECURITY CAMERA-AMA	
							1,748.54				
ACCOUNT TOTAL							1,748.54				
1203100	55123	SOFTWARE									
001045	BDO USA LLP	002420866	0	2025	4	INV P	380.00	042525V	165539	ARUBA CENTRAL LICEN	
001045	BDO USA LLP	002427470	0	2025	4	INV P	5,313.32	042525V	165539	MICROSOFT M365 LICE	
							5,693.32				
ACCOUNT TOTAL							5,693.32				
ORG 1203100 TOTAL							27,493.29				
1204100	COMMUNICATIONS										
1204100	51200	PRINTED MATERIALS									
000441	ALPHAGRAPHICS	121580	0	2025	4	INV P	454.00	040425V	165376	SECURITY ENVELOPES	
ACCOUNT TOTAL							454.00				
1204100	51922	INTERNET SERVICES/HOSTING									
000152	COMCAST	0005794-2504	1	2025	4	INV P	12.08	042525V	165545	8771-20-187-0005794	
000152	COMCAST	237842203	1	2025	4	INV P	1,255.00	041825V	165509	INTERNET SERVICES	
							1,267.08				
007450	LYONS TOWNSHIP HIGH	2025-04	21	2025	4	INV P	2,000.00	041825V	165518	INTERNET SERVICES	
ACCOUNT TOTAL							3,267.08				
1204100	55101	OFFICE SUPPLIES									
005136	GARVEY'S OFFICE PROD	OE-88594-1	16	2025	4	INV P	238.57	040425V	165390	OFFICE SUPPLIES	
005136	GARVEY'S OFFICE PROD	OE-90421-1	16	2025	4	INV P	267.75	042525V	165551	OFFICE SUPPLIES	
005136	GARVEY'S OFFICE PROD	OE-90442-1	16	2025	4	INV P	27.30	042525V	165551	OFFICE SUPPLIES	
							533.62				
ACCOUNT TOTAL							533.62				
ORG 1204100 TOTAL							4,254.70				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
2101100 ADMINISTRATION-FINANCE											
2101100 50199 OTHER PROF TECH SERVICES											
006507	AMERIFLEX CLAIMS	INV858505	250052	2025	4	INV P	329.40	041125V	165436	AMERIFLEX FEES	
007112	LAUTERBACH & AMEN, L	103054	20	2025	4	INV P	3,476.00	041125V	165458	MONTHLY FEE FOR PAY	
007112	LAUTERBACH & AMEN, L	103134	0	2025	4	INV P	3,420.00	041825V	165517	GASB 74/75 - 2024	
							6,896.00				
013381	THIRD MILLENNIUM	32631	0	2025	4	INV P	8,297.35	040425V	165419	PRGM/SYSTEM SETUP 2	
ACCOUNT TOTAL							15,522.75				
2101100 50500 MEMBERSHIPS/ASSOCIATIONS											
003730	FIFTH THIRD BANK	X9055-031725	0	2025	4	DIR P	345.00	042125W	363	GFOA BUDGET AWARD A	
ACCOUNT TOTAL							345.00				
2101100 52715 CREDIT CARD FEES											
003730	FIFTH THIRD BANK	03/01-03/31/25	0	2025	4	DIR P	1.80	042125W	364	COMBINED PURCHASE F	
ACCOUNT TOTAL							1.80				
2101100 52750 RECORDS MANAGEMENT											
009665	IRON MOUNTAIN INCORP	KHLT325	0	2025	4	INV P	243.78	041125V	165456	OFFSITE STORAGE 04.	
ACCOUNT TOTAL							243.78				
2101100 55100 SUPPLIES											
001427	ACCURATE DOCUMENT	14273139T095	0	2025	4	INV P	95.51	040425V	165372	DOCUMENT PICKUP/DES	
ACCOUNT TOTAL							95.51				
2101100 55905 POSTAGE											
011030	POSTMASTER	2025-10000	0	2025	4	DIR P	350.00	042125W	366	WIRE-BRM PERMIT #10	
011030	POSTMASTER	2025-34	0	2025	4	DIR P	350.00	042125W	365	WIRE-USPS MARKETING	
							700.00				
ACCOUNT TOTAL							700.00				
ORG 2101100 TOTAL							16,908.84				
3101100 ADMINISTRATION-LAW ENFORCEMENT											
3101100 50400 TRAINING/CONFERENCES											
009167	NORTHWESTERN UNIVERS	26784	250100	2025	4	INV P	4,500.00	040425V	165407	HULL STAFF AND COMM	
009167	NORTHWESTERN UNIVERS	27004	250099	2025	4	INV P	1,100.00	040425V	165407	FICKE SUP OF POLICE	
							5,600.00				
011021	POLICE LAW INSTITUTE	25049	250101	2025	4	INV P	360.00	040425V	165412	OSHA TRAINING	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL		5,960.00				
3101100	50700				EXP	REIMBURSE/MTGS	EXPENSE				
003730	FIFTH THIRD BANK	X4875-032425	0	2025	4	DIR	P	19.75	042125W	362	4 WSPD OFC/ASSIST O
					ACCOUNT TOTAL		19.75				
3101100	52750				RECORDS	MANAGEMENT					
009665	IRON MOUNTAIN INCORP	KHLT325	0	2025	4	INV	P	72.82	041125V	165456	OFFSITE STORAGE 04.
					ACCOUNT TOTAL		72.82				
3101100	55040				PUBLIC	EDUCATION					
003730	FIFTH THIRD BANK	X4875-030725	0	2025	4	DIR	P	100.00	042125W	359	GOVERNOR'S STATE CA
					ACCOUNT TOTAL		100.00				
3101100	55100				SUPPLIES						
001427	ACCURATE DOCUMENT	14273139T095	0	2025	4	INV	P	95.51	040425V	165372	DOCUMENT PICKUP/DES
					ACCOUNT TOTAL		95.51				
					ORG 3101100		TOTAL	6,248.08			
3103100	CRIMINAL INVESTIGATION										
3103100	59911				MAJOR	CASE	EXPENSE				
006036	PNC BANK	X9531-022025	0	2025	4	INV	P	40.57	041125V	165466	EVIDENCE LOCKS-AMAZ
					ACCOUNT TOTAL		40.57				
					ORG 3103100		TOTAL	40.57			
3105100	COMMUNICATION/INFO MGMT										
3105100	51900				EQUIP	MNT	AGREEMENTS				
000668	VERIZON WIRELESS	6110905943	0	2025	4	INV	P	835.57	042525V	165559	WIRELESS
					ACCOUNT TOTAL		835.57				
					ORG 3105100		TOTAL	835.57			
4101100	MUNICIPAL SERVICES ADMIN										
4101100	50400				TRAINING/	CONFERENCES					
003730	FIFTH THIRD BANK	X9216-031125	0	2025	4	DIR	P	9.99	042125W	354	GET WELL CARD-HALLM
					ACCOUNT TOTAL		9.99				
4101100	51200				PRINTED	MATERIALS					
000441	ALPHAGRAPHICS	121654	0	2025	4	INV	P	292.50	041125V	165432	TREE MULCH DOOR HAN
012390	SIDWELL COMPANY	SIDX0008347	0	2025	4	INV	P	100.00	041125V	165469	NEW PAGES FOR COOK

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL									392.50		
4101100	55010					BOOKS/SUBSCRIP/PUBLICATIONS					
001427	ACCURATE DOCUMENT	14273139T095	0	2025	4	INV	P	95.49	040425V	165372	DOCUMENT PICKUP/DES
ACCOUNT TOTAL									95.49		
ORG 4101100 TOTAL									497.98		
4102100	R-O-W MAINTENANCE										
4102100	50400					TRAINING/CONFERENCES					
000161	NIPSTA	85180592	0	2025	4	INV	P	275.00	041825V	165520	REG-LUDWIG SPEAKS-C
ACCOUNT TOTAL									275.00		
4102100	53070					TRAFFIC SIGNAL MAINTENANCE					
009670	PINNER ELECTRIC INC	20107	0	2025	4	INV	P	225.00	041125V	165465	47TH & CENTRAL MAIN
ACCOUNT TOTAL									225.00		
4102100	53210					ELECTRICITY					
000273	AEP ENERGY INC	3009956605-2503	0	2025	4	INV	P	14.55	040425V	165373	COMED#8141118823 2/
000273	AEP ENERGY INC	3009956616-2503	0	2025	4	INV	P	33.08	040425V	165373	COMED#5413995818 02
000273	AEP ENERGY INC	3009956627-2503	0	2025	4	INV	P	62.16	040425V	165373	COMED#3024456806 02
000273	AEP ENERGY INC	3009956649-2503	0	2025	4	INV	P	56.77	040425V	165373	COMED#3940279237 02
000273	AEP ENERGY INC	3009956661-2503	0	2025	4	INV	P	98.60	040425V	165373	COMED#0034657312 02
000273	AEP ENERGY INC	3009956683-2503	0	2025	4	INV	P	4,061.45	040425V	165373	COMED#4404683985 02
000273	AEP ENERGY INC	3009956717-2503	0	2025	4	INV	P	903.43	040425V	165373	COMED#1642765129 02
000273	AEP ENERGY INC	3009956740-2503	0	2025	4	INV	P	81.71	040425V	165373	COMED#2756053477 02
000273	AEP ENERGY INC	3009956773-2503	0	2025	4	INV	P	28.65	040425V	165373	COMED#6950280031 02
000273	AEP ENERGY INC	3009956784-2503	0	2025	4	INV	P	32.31	040425V	165373	COMED#6102210480 02
000273	AEP ENERGY INC	3009956807-2503	0	2025	4	INV	P	74.91	040425V	165373	COMED#6616668311 02
									5,447.62		
ACCOUNT TOTAL									5,447.62		
4102100	55100					SUPPLIES					
004185	FORT DEARBORN ENT	199504	0	2025	4	INV	P	241.68	042525V	165550	WHITE TOWELS
007945	MENARDS	59699	0	2025	4	INV	P	21.41	042525V	165556	FILTERS/BULBS/TOOLS
ACCOUNT TOTAL									263.09		
4102100	55151					TOOLS					
004185	FORT DEARBORN ENT	200059	0	2025	4	INV	P	239.55	042525V	165550	WRENCH/BATTERY PACK
007945	MENARDS	58312	0	2025	4	INV	P	90.41	040425V	165402	PLIER/WRENCH/CHISEL
007945	MENARDS	58612	0	2025	4	INV	P	13.95	040425V	165402	BATTERY/EPOXY & NUT
007945	MENARDS	59092	0	2025	4	INV	P	290.30	041125V	165460	TRIM/WALL PK 8500/C
007945	MENARDS	59699	0	2025	4	INV	P	3.38	042525V	165556	FILTERS/BULBS/TOOLS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
									398.04			
008525	NAPA AUTO PARTS	005597	0	2025	4	INV	P		31.89	041125V	165463 TOOLS FOR MS	
014130	VILLAGE TRUE VALUE H	263937	0	2025	4	INV	P		18.89	040425V	165426 PW BLADE	
ACCOUNT TOTAL									688.37			
4102100	55155	59699	0	LIGHT BULBS/PARTS		2025	4	INV	P	8.97	042525V	165556 FILTERS/BULBS/TOOLS
007945	MENARDS											
ACCOUNT TOTAL									8.97			
4102100	55156	11936	0	STREET SIGNS/POSTS		2025	4	INV	P	32.15	041125V	165474 STUB BASE ONLY
013566	TRAFFIC CONTROL & PR											
ACCOUNT TOTAL									32.15			
ORG 4102100 TOTAL									6,940.20			
4103100	VEHICLE/EQUIPMENT MAINTENANCE											
4103100	51940	6110905943	0	RADIO SERVICES		2025	4	INV	P	290.50	042525V	165559 WIRELESS
000668	VERIZON WIRELESS											
ACCOUNT TOTAL									290.50			
4103100	53410	448606	0	GASOLINE		2025	4	INV	P	783.88	041125V	165462 DIESEL
008190	MOHR OIL COMPANY											
008190	MOHR OIL COMPANY	448607	0			2025	4	INV	P	1,785.36	041125V	165462 ETHANOL
									2,569.24			
ACCOUNT TOTAL									2,569.24			
4103100	55201	INV-21144	0	ADMIN/CODE ENFORCEMENT		2025	4	INV	P	182.73	041125V	165470 REFLECTIVE DECALS-E
012395	SIGNARAMA AURORA											
ACCOUNT TOTAL									182.73			
4103100	55202	10492	0	LAW ENFORCEMENT		2025	4	INV	P	47.00	041125V	165450 03/25 CAR WASHES
004100	FULLER'S CAR WASH											
004185	FORT DEARBORN ENT	199302	0			2025	4	INV	P	177.85	042525V	165550 PARTS CLEANER/GREAS
005393	O'REILLY AUTO PARTS	4342-244925	0			2025	4	INV	P	40.56	041825V	165522 OIL FILTERS
005393	O'REILLY AUTO PARTS	4342-246003	0			2025	4	INV	P	305.05	041825V	165522 SENSORS POLICE CHIE
005393	O'REILLY AUTO PARTS	4342-246008	0			2025	4	INV	P	219.38	041825V	165522 SENSORS-CHIEF'S VEH
005393	O'REILLY AUTO PARTS	4342-246009	0			2025	4	CRM	P	-305.05	041825V	165522 RETURN-WRONG SENSOR
									259.94			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
014794	WILLOWBROOK	FORD	INC	6440432/2	0	2025	4	INV	P	712.04	042525V	165561 #332 CLAIM #187195-
014794	WILLOWBROOK	FORD	INC	8046294/1	0	2025	4	INV	P	3,567.47	042525V	165561 #332 CLAIM #187195-
										4,279.51		
ACCOUNT TOTAL										4,764.30		
4103100	55203	FIRE/EMGY MEDICAL SERVICES										
004100	FULLER'S	CAR WASH		10492	0	2025	4	INV	P	12.00	041125V	165450 03/25 CAR WASHES
004185	FORT DEARBORN	ENT		199302	0	2025	4	INV	P	177.85	042525V	165550 PARTS CLEANER/GREAS
ACCOUNT TOTAL										189.85		
4103100	55204	PUBLIC WORKS										
000439	AMERICAN	TIRE	DISTRI	11-18-24	0	2025	4	CRM	P	-3.21	041125V	165435 ON ACCOUNT
000439	AMERICAN	TIRE	DISTRI	S205189722	0	2025	4	INV	P	879.96	041125V	165435 #9 TIRES
										876.75		
000450	ALTA ENTERPRISES, LL	SP4/104256			0	2025	4	INV	P	398.65	041125V	165433 #28 SKID STEER HYDR
001035	BAYCOM	INC		SRVCE000000054974	0	2025	4	INV	P	735.06	040425V	165380 PARTS/MATERIALS BAC
002439	BRISTOL	HOSE		3572513	0	2025	4	INV	P	14.08	040425V	165383 TRIPLE LOK SWIVEL
002439	BRISTOL	HOSE		3572734	0	2025	4	INV	P	110.58	040425V	165383 CUSTOM HOSE ASSEMBL
										124.66		
003689	FEDERAL	SIGNAL	CORP	P02744	250103	2025	4	INV	P	18,883.54	041125V	165449 RODDER PUMP
003689	FEDERAL	SIGNAL	CORP	P02827	0	2025	4	INV	P	335.10	041125V	165449 HYD OIL FOR VACTOR
003689	FEDERAL	SIGNAL	CORP	P02983	0	2025	4	INV	P	8.44	041825V	165512 T-BOLT CLAMP
										19,227.08		
004185	FORT DEARBORN	ENT		195437	0	2025	4	INV	P	1,628.91	040425V	165388 HYDRAULICS #12 & #1
004185	FORT DEARBORN	ENT		199302	0	2025	4	INV	P	177.85	042525V	165550 PARTS CLEANER/GREAS
										1,806.76		
005393	O'REILLY	AUTO	PARTS	3405-165283	0	2025	4	INV	P	11.99	041825V	165522 SCRAPER
005393	O'REILLY	AUTO	PARTS	4342-246030	0	2025	4	INV	P	107.88	041825V	165522 FUEL MIX WATER TRUC
										119.87		
006036	PNC	BANK		X9531-031525A	0	2025	4	INV	P	117.99	041125V	165466 TAIL LIGHT ASSEMBLY
006365	GBJ	SALES	LLC	5704	0	2025	4	INV	P	121.05	042525V	165552 BRAKE KLEEN
006365	GBJ	SALES	LLC	5739	0	2025	4	INV	P	528.75	042525V	165552 GREASE/BRAKE KLEEN/
										649.80		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR			TYP	S	WARRANT	CHECK	DESCRIPTION
007231	ALTORFER/PATTEN	P6AC0123060		0	2025	4	INV	P		388.51 040425V	165377	GLASS #24
012834	STANDARD EQUIPMENT C	P02724		0	2025	4	INV	P		82.50 040425V	165417	CLAMP
014794	WILLOWBROOK FORD INC	5171725		0	2025	4	INV	P		325.83 042525V	165561	PW F550 HOUSING ASY
014794	WILLOWBROOK FORD INC	6437359/1		0	2025	4	INV	P		170.00 041825V	165528	#32 DIAGNOSIS/INSPE
										495.83		
ACCOUNT TOTAL										25,023.46		
4103100	55205				GENERAL							
008190	MOHR OIL COMPANY	50701		0	2025	4	INV	P		190.00 042525V	165557	REPLACE DEF HANDLE
011230	AIRGAS	5515227247		0	2025	4	INV	P		65.92 041125V	165431	CYLINDERS RENTAL LA
ACCOUNT TOTAL										255.92		
ORG 4103100 TOTAL										33,276.00		
4104100			PROPERTIES									
4104100	51900				EQUIP MNT AGREEMENTS							
011952	SCHINDLER ELEVATOR C	8106866826		0	2025	4	INV	P		6,408.96 040425V	165414	ANL ELEVATOR MAINT-
014979	YMI GROUP, INC	SP1117-04		0	2025	4	INV	P		3,200.00 041825V	165530	HVAC SVC AGREEMENT
ACCOUNT TOTAL										9,608.96		
4104100	52010				INTERIOR MAINTENANCE							
014075	VEGA BUILDING MAINT	101553		250048	2025	4	INV	P		2,790.00 040425V	165423	JANITORIAL SERVICES
ACCOUNT TOTAL										2,790.00		
4104100	52200				ARCHITECTURAL MAINTENANCE							
002798	ILLINOIS OFFICE OF T	9709827		0	2025	4	INV	P		210.00 042525V	165555	BOILER INSPECTIONS
ACCOUNT TOTAL										210.00		
4104100	52250				VILLAGE TOWER ARCH MNT							
002798	ILLINOIS OFFICE OF T	9709827		0	2025	4	INV	P		70.00 042525V	165555	BOILER INSPECTIONS
ACCOUNT TOTAL										70.00		
4104100	53200				UTILITIES							
009130	NICOR GAS	18456686007-2503		0	2025	4	INV	P		351.13 040425V	165405	18456686007 02/17-0
ACCOUNT TOTAL										351.13		
4104100	55121				FLAGS							
004225	GENCAR INC	34238		250051	2025	4	INV	P		581.96 040425V	165391	USA FLAGS
ACCOUNT TOTAL										581.96		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
4104100	55155										
007945	MENARDS	58612	0			LIGHT BULBS/PARTS	2025	4	INV	P	
									12.97	040425V	165402 BATTERY/EPOXY & NUT
						ACCOUNT TOTAL			12.97		
4104100	55301					VILLAGE HALL	2025	4	INV	P	
000475	ANDERSON PEST SOLUTI	76205277	0				2025	4	INV	P	108.54 041125V 165437 COMMERCIAL PEST MGM
002524	INTERIOR TROPICAL	96951	0				2025	4	INV	P	160.00 041825V 165516 PLANT MAINT/RENTAL
002524	INTERIOR TROPICAL	97177	0				2025	4	INV	P	160.00 041825V 165516 PLANT MAINT/RENTAL
									320.00		
004540	GRAINGER	9445883862	0				2025	4	INV	P	147.54 040425V 165392 BATTERIES/BALLAST
004540	GRAINGER	9450575205	0				2025	4	INV	P	27.46 040425V 165392 FILTERS/LED DRIVER
									175.00		
007945	MENARDS	59092	0				2025	4	INV	P	15.73 041125V 165460 TRIM/WALL PK 8500/C
009385	PALOS PLUMBING	03-31-25	0				2025	4	INV	P	1,100.00 040425V 165409 REPAIRS REC/VILLAGE
						ACCOUNT TOTAL			1,719.27		
4104100	55302					FIRE BUILDING	2025	4	INV	P	
004540	GRAINGER	9450575205	0				2025	4	INV	P	66.46 040425V 165392 FILTERS/LED DRIVER
007945	MENARDS	59092	0				2025	4	INV	P	79.96 041125V 165460 TRIM/WALL PK 8500/C
011477	RED STAR INSPECTIONS	1638	0				2025	4	INV	P	200.00 041125V 165467 SVC CALL-POWER SUPP
011477	RED STAR INSPECTIONS	1662	0				2025	4	INV	P	2,983.00 041825V 165524 NEW ANNUNCIATOR FD
011477	RED STAR INSPECTIONS	1684	0				2025	4	INV	P	500.00 041825V 165524 ADDL PARTS PANEL RE
									3,683.00		
012133	JOHNSON CONTROLS	41142969	0				2025	4	INV	P	129.00 040425V 165399 SECURITY ALARM MONI
						ACCOUNT TOTAL			3,958.42		
4104100	55303					PUBLIC WORKS	2025	4	INV	P	
000475	ANDERSON PEST SOLUTI	76205279	0				2025	4	INV	P	75.42 042525V 165538 COMMERCIAL PEST MGM
						ACCOUNT TOTAL			75.42		
4104100	55304					VILLAGE TOWER	2025	4	INV	P	
014130	VILLAGE TRUE VALUE H	263821	0				2025	4	INV	P	29.69 040425V 165426 HWT CHECK VALVE
014130	VILLAGE TRUE VALUE H	263852	0				2025	4	INV	P	8.62 040425V 165426 HWT OUTLET
									38.31		
						ACCOUNT TOTAL			38.31		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4				ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
								ORG 4104100	TOTAL	19,416.44			
4105100 FORESTRY													
4105100	50100			PROFESSIONAL SERVICES									
004566	GREAT LAKES URBAN FO	1387	0	2025 4 INV P	380.00	041125V	165452	URBAN FORESTRY CONS					
								ACCOUNT TOTAL	380.00				
4105100 53520				TREE TRIMMING									
014805	WINKLER TREE & LAWN	7051	250113	2025 4 INV P	44,323.00	041825V	165529	TREE TRIMMING					
014805	WINKLER TREE & LAWN	7533	250113	2025 4 INV P	6,238.00	041825V	165529	TREE TRIMMING					
					50,561.00								
								ACCOUNT TOTAL	50,561.00				
4105100 55401				BLACK DIRT/SEED									
002474	CONSERV FS	6439739	0	2025 4 INV P	337.50	042525V	165546	GREENSKEEPER SUNNY					
								ACCOUNT TOTAL	337.50				
4105100 55404				OTHER LANDSCAPING/FOR SUPPLY									
004601	GRIZZ PEST MANAGEMEN	64091	0	2025 4 INV P	150.00	041125V	165453	HORNET NEST RMVL-43					
								ACCOUNT TOTAL	150.00				
4105100 55600				CHEMICALS									
006365	GBJ SALES LLC	5740	0	2025 4 INV P	173.85	041125V	165451	WEED KILLER					
								ACCOUNT TOTAL	173.85				
								ORG 4105100	TOTAL	51,602.35			
5101100 AMIN-FIRE & EMERGENCY MEDICAL													
5101100	50100			PROFESSIONAL SERVICES									
005767	ILLINOIS MUTUAL	1600947-2504	0	2025 4 INV P	1,168.15	040425V	165397	DISABILITY INS-S GR					
005767	ILLINOIS MUTUAL	1623045-2504	0	2025 4 INV P	1,043.65	040425V	165397	DISABILITY INS-B SC					
					2,211.80								
								ACCOUNT TOTAL	2,211.80				
5101100 50700				EXP REIMBURSE/MTGS EXPENSE									
016399	SCOTT, BRIAN	006198	0	2025 4 INV P	32.00	041125V	165468	RMB EXP- PARKING FO					
								ACCOUNT TOTAL	32.00				
5101100 51921				TELEPHONE SERVICE									
000668	VERIZON WIRELESS	6110905943	0	2025 4 INV P	771.24	042525V	165559	WIRELESS					
								ACCOUNT TOTAL	771.24				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
5101100	55100			SUPPLIES					
003730	FIFTH THIRD BANK	X3766-031425	0	2025	4	DIR P	14.40	042125W	351 RETURN EQUIP FOR RE
014130	VILLAGE TRUE VALUE H	264091	0	2025	4	INV P	7.19	040425V	165426 EPOXY-SCBA BOTTLE R
ACCOUNT TOTAL							21.59		
5101100	59904			PHOTOCOPY/PRINTING					
000441	ALPHAGRAPHS	121665	0	2025	4	INV P	159.00	040425V	165376 BROCHURES -EXPLORER
000441	ALPHAGRAPHS	121786	0	2025	4	INV P	159.00	041825V	165508 POC RECRUITMENT PRG
							318.00		
ACCOUNT TOTAL							318.00		
ORG 5101100 TOTAL							3,354.63		
5102100				FIRE SUPPRESSION					
5102100	55150			NON-CAPITAL EQUIPMENT					
000291	AIR ONE EQUIPMENT IN	219333	0	2025	4	INV P	90.93	041125V	165430 SCBA REPIAR-BYPASS
ACCOUNT TOTAL							90.93		
ORG 5102100 TOTAL							90.93		
5103100				EMERGENCY MEDICAL SERVICES					
5103100	51650			PARAMEDIC COVERAGE					
009395	PARAMEDIC SERVICES O	8966	0	2025	4	INV P	66,667.00	040425V	165410 PARAMEDIC CONTRACT
ACCOUNT TOTAL							66,667.00		
5103100	52820			RECHARGING 02					
003017	US GAS	470565	0	2025	4	INV P	89.50	041125V	165475 CYLINDER RENTAL 03.
ACCOUNT TOTAL							89.50		
5103100	55112			MEDICAL					
000010	EMS MGMT & CONSUL	EMS-014835	0	2025	4	INV P	2,511.35	041825V	165511 AMBULANCE BILLING 0
ACCOUNT TOTAL							2,511.35		
ORG 5103100 TOTAL							69,267.85		
5105100				FIRE PREVENTION					
5105100	50500			MEMBERSHIPS/ASSOCIATIONS					
005780	IL FIRE INSPECTORS A	24970	0	2025	4	INV P	100.00	042525V	165554 2025 IFIA MEMBERSHI
ACCOUNT TOTAL							100.00		
ORG 5105100 TOTAL							100.00		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4										
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
5106100				ESDA						
5106100	51900					EQUIP MNT AGREEMENTS				
001496	BRANIFF COMMUNICATIO	0035963		0	2025 4	INV P	1,260.00	040425V	165382	MAINT AGREEMENT-WAR
ACCOUNT TOTAL							1,260.00			
ORG 5106100 TOTAL							1,260.00			
5201100				COMMUNITY DEVELOPMENT						
5201100	50100					PROFESSIONAL SERVICES				
001467	CODE ENFORCEMENT REP	2025-03		0	2025 4	INV P	1,050.00	042525V	165544	CODE ENFORCEMENT 03
ACCOUNT TOTAL							1,050.00			
5201100	50105					PLAN REVIEW FEES				
004566	GREAT LAKES URBAN FO	1385		0	2025 4	INV P	360.00	041825V	165513	URBAN FORESTRY CONS
004566	GREAT LAKES URBAN FO	1386		0	2025 4	INV P	360.00	041825V	165513	URBAN FORESTRY CONS
							720.00			
ACCOUNT TOTAL							720.00			
5201100	50400					TRAINING/CONFERENCES				
003730	FIFTH THIRD BANK	X3486-030425		0	2025 4	DIR P	50.00	042125W	349	IL APA TRAINING-H.
ACCOUNT TOTAL							50.00			
5201100	50500					MEMBERSHIPS/ASSOCIATIONS				
003730	FIFTH THIRD BANK	X3486-030325		0	2025 4	DIR P	100.00	042125W	348	2025 SBOC MEMBERSHI
ACCOUNT TOTAL							100.00			
5201100	50600					ADVERTISING/PUBLICATIONS				
003730	FIFTH THIRD BANK	X3486-030725		0	2025 4	DIR P	25.00	042125W	350	IL APA JOB POST-PLA
ACCOUNT TOTAL							25.00			
5201100	51200					PRINTED MATERIALS				
001010	BANNERVILLE USA INC	037800		0	2025 4	INV P	1,220.00	040425V	165379	WORK RULES SIGN
ACCOUNT TOTAL							1,220.00			
5201100	51921					TELEPHONE SERVICE				
000668	VERIZON WIRELESS	6110905943		0	2025 4	INV P	212.58	042525V	165559	WIRELESS
ACCOUNT TOTAL							212.58			
ORG 5201100 TOTAL							3,377.58			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
FUND 100		GENERAL FUND		TOTAL:		371,528.28			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
6601210										ADMINISTRATION-RECREATION
6601210	50210									VILLAGE ATTORNEY
006712	KLEIN THORPE AND JE	2025-02	0	2025	4	INV	P	264.00	040425V	165400 LEGAL SVC 02/25
								264.00		ACCOUNT TOTAL
6601210	50400									TRAINING/CONFERENCES
003730	FIFTH THIRD BANK	X9095-030625	0	2025	4	DIR	P	80.00	042125W	358 WOMEN IN LEISURE SV
								80.00		ACCOUNT TOTAL
6601210	50700									EXP REIMBURSE/MTGS EXPENSE
016005	ALBORES, ARIOSTO	2025-03	0	2025	4	INV	P	72.80	040425V	165375 RMB MILEAGE 03.25
016029	BRIEDIS, ALEKS	2025-02	0	2025	4	INV	P	45.99	041125V	165441 RMB MILEAGE 02.25
016029	BRIEDIS, ALEKS	2025-03	0	2025	4	INV	P	21.56	041125V	165441 RMB MILEAGE 03.25
								67.55		
								140.35		ACCOUNT TOTAL
6601210	51920									TELEPHONE EQUIP MAINTENANCE
000668	VERIZON WIRELESS	6110905943	0	2025	4	INV	P	90.11	042525V	165559 WIRELESS
								90.11		ACCOUNT TOTAL
								574.46		ORG 6601210 TOTAL
6602210										RECREATION SERVICES
6602210	53734									SENIOR CENTER
001766	CAGNEY, MICHELLE	03-27-25	0	2025	4	INV	P	86.74	040425V	165384 RMB EXP-SRCTR SPLS
								86.74		ACCOUNT TOTAL
6602210	53735									FITNESS
004132	ROSS, MARY KAY	2025-03	0	2025	4	INV	P	857.60	040425V	165413 BODYWORKS PLUS 03.2
								857.60		ACCOUNT TOTAL
6602210	53737									SPARTZ BASKETBALL
015665	MIKULICH, JOHN	03-28-25	0	2025	4	INV	P	1,110.00	041125V	165461 REFUND-COACH 4TH &
015667	FREIMUTH, KARL	03-16-25	0	2025	4	INV	P	832.00	040425V	165389 RMB EXP-3BLZ END OF
017565	NOWAK, ANNIE	03-28-25	0	2025	4	INV	P	646.00	040425V	165408 RMB EXP-TEAM LUNCH
								2,588.00		ACCOUNT TOTAL
6602210	53740									CONTRACTED PROGRAMS
001193	DIMAGGIO, LISA	04-09-25	0	2025	4	INV	P	325.00	042525V	165548 PRGM FEE-NEON GLAM

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION	
001573	AMERICAN RED CROSS	22765672	0	2025	4	INV P	1,919.00	041125V	165434	BABYSITTERS TRAININ	
003365	CHESSE WIZARDS	8274	0	2025	4	INV P	2,000.00	040425V	165385	CHESSE CAMP 1/28-3/1	
006210	BRICKS 4 KIDZ OAK BR	WSRD04042025	0	2025	4	INV P	2,015.00	041125V	165440	LEGO CITY ENGINEERI	
012786	SPORTS R US	2795	0	2025	4	INV P	150.00	041125V	165471	SPORTS CAMPS 02/18-	
014982	YOUNG REMBRANDT'S	2347	0	2025	4	INV P	1,100.00	040425V	165428	YR CLASS 03/01-03/2	
ACCOUNT TOTAL							7,509.00				
6602210	55503			EARLY CHILDHOOD							
000305	BRISKEY, KIMI	2025-02	0	2025	4	INV P	349.23	042525V	165541	RMB EXP-EC PRGMS	
ACCOUNT TOTAL							349.23				
ORG 6602210 TOTAL							11,390.57				
6603210	BUILDING SERVICES										
6603210	52010			INTERIOR MAINTENANCE							
000475	ANDERSON PEST SOLUTI	74957401	0	2025	4	INV P	66.00	040425V	165378	PEST CONTROL-REC	
001163	SPECIALTY FLOORS INC	5710	0	2025	4	INV P	1,190.00	040425V	165416	CLEAN/REFINISH TWO	
009385	PALOS PLUMBING	03-31-25	0	2025	4	INV P	600.00	040425V	165409	REPAIRS REC/VILLAGE	
011952	SCHINDLER ELEVATOR C	8106872146	0	2025	4	INV P	6,048.54	040425V	165414	ANL ELEVATOR MAINT-	
ACCOUNT TOTAL							7,904.54				
6603210	53200			UTILITIES							
000273	AEP ENERGY INC	3009956795-2503	0	2025	4	INV P	36.34	040425V	165373	COMED#5402666840 02	
009130	NICOR GAS	00095400008-2503	0	2025	4	INV P	639.77	040425V	165405	00095400008 02/17-0	
ACCOUNT TOTAL							676.11				
6603210	55300			BUILDING SUPPLIES							
001512	WAREHOUSE DIRECT	5899171-0	0	2025	4	INV P	2,152.28	040425V	165427	BLDG SPLS	
001512	WAREHOUSE DIRECT	5901822-0	0	2025	4	INV P	91.99	040425V	165427	FOLDING STOOL	
001512	WAREHOUSE DIRECT	5911138-0	0	2025	4	INV P	491.16	042525V	165560	BUILDING SPLS	
							2,735.43				
ACCOUNT TOTAL							2,735.43				
ORG 6603210 TOTAL							11,316.08				
6605210	GRAND AVE COMMUNITY CENTER										
6605210	52010			INTERIOR MAINTENANCE							
000475	ANDERSON PEST SOLUTI	74957399	0	2025	4	INV P	68.94	040425V	165378	PEST CONTROL-GA	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002798	ILLINOIS OFFICE OF T	9709827	0	2025	4	INV	P		140.00 042525V	165555	BOILER INSPECTIONS
004540	GRAINGER	9450575205	0	2025	4	INV	P		95.28 040425V	165392	FILTERS/LED DRIVER
007945	MENARDS	59699	0	2025	4	INV	P		16.29 042525V	165556	FILTERS/BULBS/TOOLS
011952	SCHINDLER ELEVATOR C	8106872146	0	2025	4	INV	P		6,048.54 040425V	165414	ANL ELEVATOR MAINT-
014979	YMI GROUP, INC	SP1462-01	250082	2025	4	INV	P		3,345.00 041125V	165478	GRAND GYM HVAC UNIT
ACCOUNT TOTAL									9,714.05		
6605210	53200			UTILITIES							
009130	NICOR GAS	68109700002-2503	0	2025	4	INV	P		1,186.41 040425V	165405	68109700002 02/17-0
ACCOUNT TOTAL									1,186.41		
6605210	60015			BLDG & BLDG IMPROVEMENTS							
009178	NPN CARPET INSTALL	04072025_WS	250112	2025	4	INV	P		44,105.49 041825V	165521	GRAND AVENUE FLOORI
ACCOUNT TOTAL									44,105.49		
ORG 6605210 TOTAL									55,005.95		
FUND 210 RECREATION FUND									TOTAL:	78,287.06	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1203310				MANAGEMENT SERVICES							
1203310	60035			OFC FURNITURE & EQUIPMENT							
000668	VERIZON WIRELESS	6110905943	0	2025	4	INV	P		1,317.47	042525V	165559 WIRELESS
004656	DELL MARKETING LP	10807871368	250096	2025	4	INV	P		2,247.93	041125V	165447 LAPTOP MATTHEW SUPE
006036	PNC BANK	X9531-022525	250061	2025	4	INV	P		246.67	041125V	165466 MICROSOFT LAPTOP DO
006036	PNC BANK	X9531-022625	250061	2025	4	INV	P		21.53	041125V	165466 MICROSOFT LAPTOP-BA
006036	PNC BANK	X9531-022625A	250061	2025	4	INV	P		1,249.69	041125V	165466 MICROSOFT LAPTOP
									1,517.89		
012667	SOUTHRN COMPUTER WRH	INV00837436	0	2025	4	INV	P		1,701.02	041825V	165525 IPADS-VBT MEMBERS
				ACCOUNT TOTAL					6,784.31		
				ORG 1203310 TOTAL					6,784.31		
3101310				ADMINISTRATION-LAW ENFORCEMENT							
3101310	60030			VEHICLES							
003475	ENTERPRISE FM TRUST	FBN5310044-331	4	2025	4	INV	P		605.60	041125V	165448 ENTERPRISE LEASE PD
				ACCOUNT TOTAL					605.60		
3101310	60035			OFC FURNITURE & EQUIPMENT							
009145	NORTHSHORE UNIVERSIT	236881181-022525	250088	2025	4	INV	P		554.00	040425V	165406 POLI NIPAS PHYSICAL
				ACCOUNT TOTAL					554.00		
				ORG 3101310 TOTAL					1,159.60		
3102310				PATROL SERVICES							
3102310	60020			MACHINERY & EQUIPMENT							
000668	VERIZON WIRELESS	6110905943	0	2025	4	INV	P		835.57	042525V	165559 WIRELESS
				ACCOUNT TOTAL					835.57		
3102310	60030			VEHICLES							
003475	ENTERPRISE FM TRUST	FBN5310044-332	5	2025	4	INV	P		929.31	041125V	165448 ENTERPRISE LEASE PD
003475	ENTERPRISE FM TRUST	FBN5310044-338	6	2025	4	INV	P		958.84	041125V	165448 ENTERPRISE LEASE PD
003475	ENTERPRISE FM TRUST	FBN5310044-339	7	2025	4	INV	P		584.29	041125V	165448 ENTERPRISE LEASE PD
									2,472.44		
				ACCOUNT TOTAL					2,472.44		
				ORG 3102310 TOTAL					3,308.01		
4103310				VEHICLE/EQUIPMENT MAINTENANCE							
4103310	60030			VEHICLES							
003475	ENTERPRISE FM TRUST	FBN5310044-001	8	2025	4	INV	P		266.61	041125V	165448 LEASE PW UNIT 1 202

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4																
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR			TYP	S	WARRANT	CHECK	DESCRIPTION		
003475	ENTERPRISE	FM	TRUST	FBN5310044-004		11	2025	4	INV	P	177.97	041125V	165448	ENTERPRISE	LEASE	PW
003475	ENTERPRISE	FM	TRUST	FBN5310044-009		9	2025	4	INV	P	245.35	041125V	165448	ENTERPRISE	LEASE	PW
003475	ENTERPRISE	FM	TRUST	FBN5310044-013		13	2025	4	INV	P	1,516.43	041125V	165448	ENTERPRISE	LEASE	PW
003475	ENTERPRISE	FM	TRUST	FBN5310044-016		12	2025	4	INV	P	267.27	041125V	165448	ENTERPRISE	LEASE	PW
003475	ENTERPRISE	FM	TRUST	FBN5310044-030		10	2025	4	INV	P	179.40	041125V	165448	ENTERPRISE	LEASE	PW
											2,653.03					
ACCOUNT TOTAL											2,653.03					
ORG 4103310 TOTAL											2,653.03					
PROPERTIES																
4104310																
4104310	50320				GENERAL ARCHITECTURAL											
013973	V3 COMPANIES LTD		10325347		250092	2025	4	INV	P		963.54	041125V	165476	PUBLIC WORKS	SALT	S
ACCOUNT TOTAL											963.54					
MACHINERY & EQUIPMENT																
4104310	60020															
014979	YMI GROUP, INC		SP1438-01		30	2025	4	INV	P		4,140.00	042525V	165562	RTU REPLACEMENT		
ACCOUNT TOTAL											4,140.00					
ORG 4104310 TOTAL											5,103.54					
FIRE SUPPRESSION																
5102310																
5102310	60020				MACHINERY & EQUIPMENT											
003475	ENTERPRISE	FM	TRUST	FBN5310044-1702		250033	2025	4	INV	P	621.59	041125V	165448	UNIT #1702	FIRE	CHI
ACCOUNT TOTAL											621.59					
ORG 5102310 TOTAL											621.59					
FUND 310 CAPITAL IMPROVEMENT											TOTAL:	19,630.08				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4														
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR			TYP S	WARRANT		CHECK	DESCRIPTION
320 PUBLIC BENEFIT FUND														
320 20314 TT PUBLIC IMPROVEMENTS														
006712		KLEIN THORPE AND JE		2025-01	0	2025	4	INV	P	3,199.20	040425V	165400	LEGAL SVC 01/25	
006712		KLEIN THORPE AND JE		2025-02	0	2025	4	INV	P	481.00	040425V	165400	LEGAL SVC 02/25	
										3,680.20				
ACCOUNT TOTAL										3,680.20				
ORG 320						TOTAL				3,680.20				
FUND 320				PUBLIC BENEFIT FUND				TOTAL:		3,680.20				

YEAR/PERIOD: 2025/4 TO 2025/4															
ACCOUNT/VENDOR						INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
4402350						SEWER MAINTENANCE/REHAB									
4402350 50210						VILLAGE ATTORNEY									
006712	KLEIN	THORPE	AND	JE	2025-01	0	2025	4	INV	P	180.00	040425V	165400	LEGAL SVC 01/25	
006712	KLEIN	THORPE	AND	JE	2025-02	0	2025	4	INV	P	90.00	040425V	165400	LEGAL SVC 02/25	
											270.00				
ACCOUNT TOTAL											270.00				
ORG 4402350 TOTAL											270.00				
FUND 350 RIDGEWOOD OAKS PRIV/PUB IMPRVM											TOTAL:	270.00			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4										
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
360										CDB PARKING
360	34502									PERMIT COLLECTIONS
004790	HANSEN, LOUIS	APR-JUN25		0	2025	4	INV P	170.00	040425V	165394 REFUND-PARKING PERM
							ACCOUNT TOTAL	170.00		
				ORG 360			TOTAL	170.00		
	FUND 360	CENTRAL BUSINESS DISTRICT					TOTAL:	170.00		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION		
4102370			R-O-W MAINTENANCE									
4102370 50331			DESIGN ENGINEERING									
001652 BURKE, CHRISTOPHER B 200302			0	2025	4	INV	P	3,217.50	042525V	165542	2025	ROADWAY PRGM 0
ACCOUNT TOTAL							3,217.50					
ORG 4102370 TOTAL							3,217.50					
FUND 370 MOTOR FUEL TAX FUND							TOTAL:					
							3,217.50					

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
5201390				TIF DISTRICT								
5201390 50210				VILLAGE ATTORNEY								
006712 KLEIN THORPE AND JE 2025-02				0	2025 4	INV	P	90.00	040425V	165400	LEGAL SVC 02/25	
ACCOUNT TOTAL								90.00				
ORG 5201390 TOTAL								90.00				
FUND 390 TIF DISTRICT - SOUTH								TOTAL: 90.00				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4															
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR		TYP	S	WARRANT	CHECK	DESCRIPTION		
2301410						G. O. DEBT SERVICE									
2301410 81242						PROMISSORY NOTE INT 2018									
003815		FIRST NATIONAL BANK		05-01-2025		0	2025 4		INV	P	2,212.50	042525V	165549 PROMISSORY NOTE SER		
ACCOUNT TOTAL											2,212.50				
2301410 81700						PAYING AGENT FEES									
002719		U S BANK		7660774		0	2025 4		INV	P	550.00	040425V	165422 PAYING AGENT FEE-SE		
ACCOUNT TOTAL											550.00				
ORG 2301410 TOTAL											2,762.50				
FUND 410 DEBT SERVICE FUND											TOTAL:			2,762.50	

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION
2501510 WATER BOND & INTEREST												
2501510 81617 PROMISSORY NOTE INT 2018												
003815	FIRST NATIONAL BANK	05-01-2025		0	2025	4	INV	P	1,106.25	042525V	165549	PROMISSORY NOTE SER
ACCOUNT TOTAL									1,106.25			
ORG 2501510 TOTAL									1,106.25			
4301510 ADMINISTRATION-WATER												
4301510 50210 VILLAGE ATTORNEY												
006712	KLEIN THORPE AND JE	2025-01		0	2025	4	INV	P	480.40	040425V	165400	LEGAL SVC 01/25
ACCOUNT TOTAL									480.40			
4301510 50339 MAPPING SERVICES												
002242	CLOUDPOINT GEOGRAPHI	INV-05457		250056	2025	4	INV	P	1,400.00	040425V	165386	GIS SERVICES
ACCOUNT TOTAL									1,400.00			
4301510 50400 TRAINING/CONFERENCES												
003730	FIFTH THIRD BANK	X9216-031125A		0	2025	4	DIR	P	180.00	042125W	355	AWWA TRAINING-V. MO
ACCOUNT TOTAL									180.00			
4301510 51940 RADIO SERVICES												
000668	VERIZON WIRELESS	6110905943		0	2025	4	INV	P	290.50	042525V	165559	WIRELESS
ACCOUNT TOTAL									290.50			
4301510 55100 SUPPLIES												
007945	MENARDS	58612		0	2025	4	INV	P	87.80	040425V	165402	BATTERY/EPOXY & NUT
014130	VILLAGE TRUE VALUE H	263477		0	2025	4	CRM	P	-17.99	040425V	165426	RETURN BIT
014130	VILLAGE TRUE VALUE H	263940		0	2025	4	INV	P	26.98	040425V	165426	W/P CAULK
									8.99			
ACCOUNT TOTAL									96.79			
ORG 4301510 TOTAL									2,447.69			
4302510 WATER PRODUCTION												
4302510 50331 DESIGN ENGINEERING												
001851	CAROLLO ENGINEERS	FB64418		250055	2025	4	INV	P	10,877.50	041125V	165442	W/P CONDITION ASSES
005417	HR GREEN INC	186344		0	2025	4	INV	P	1,944.00	042525V	165553	WS WATER DISTRIBUTI
ACCOUNT TOTAL									12,821.50			
4302510 50700 EXP REIMBURSE/MTGS EXPENSE												
003730	FIFTH THIRD BANK	X9216-030625		0	2025	4	DIR	P	67.22	042125W	353	LUNCH MTG-COMED/STA

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
004074	BOLE, ANDREJS	2025-03	0	2025	4	INV P	15.75 040425V	165381	RMB MILEAGE 03.25	
005135	MORENO, VICTOR	2025-03	0	2025	4	INV P	95.20 040425V	165404	RMB MILEAGE 03.25	
ACCOUNT TOTAL							178.17			
4302510	51900	EQUIP MNT AGREEMENTS								
002798	ILLINOIS OFFICE OF T	9709827	0	2025	4	INV P	70.00 042525V	165555	BOILER INSPECTIONS	
007231	ALTORFER/PATTEN	PM6A0035891	250098	2025	4	INV P	954.00 042525V	165537	W/P GENERATOR MAINT	
014979	YMI GROUP, INC	SP1117-04	0	2025	4	INV P	1,298.75 041825V	165530	HVAC SVC AGREEMENT	
ACCOUNT TOTAL							2,322.75			
4302510	52010	INTERIOR MAINTENANCE								
014075	VEGA BUILDING MAINT	101553	250048	2025	4	INV P	180.00 040425V	165423	JANITORIAL SERVICES	
ACCOUNT TOTAL							180.00			
4302510	52600	WATER QUALITY TESTING								
013085	SUBURBAN LABORATORIE	229955	0	2025	4	INV P	1,947.00 040425V	165418	WATER TESTING	
013085	SUBURBAN LABORATORIE	GA5000626	250047	2025	4	INV P	330.00 041125V	165472	WATER TESTING	
013085	SUBURBAN LABORATORIE	GA5000990	250047	2025	4	INV P	68.50 041125V	165472	WATER TESTING	
							2,345.50			
ACCOUNT TOTAL							2,345.50			
4302510	53200	UTILITIES								
000273	AEP ENERGY INC	3009956650-2503	0	2025	4	INV P	22,535.22 040425V	165373	COMED#8061984149 02	
000273	AEP ENERGY INC	3009956672-2503	0	2025	4	INV P	793.96 040425V	165373	COMED#1145063520 02	
000273	AEP ENERGY INC	3009956694-2503	0	2025	4	INV P	7,833.92 040425V	165373	COMED#6696698203 2/	
000273	AEP ENERGY INC	3009956739-2503	0	2025	4	INV P	1,410.83 040425V	165373	COMED# 02/17-03/19/	
000273	AEP ENERGY INC	3009956762-2503	0	2025	4	INV P	12,545.36 040425V	165373	COMED#3953226178 02	
000273	AEP ENERGY INC	3009956818-2503	0	2025	4	INV P	44.46 040425V	165373	COMED#0360887347 02	
000273	AEP ENERGY INC	3009956829-2503	0	2025	4	INV P	32.58 040425V	165373	COMED#2645412506 02	
000273	AEP ENERGY INC	3020066947-2503	0	2025	4	INV P	5,948.93 040425V	165373	COMED#0885757529 2/	
							51,145.26			
009130	NICOR GAS	06409700009-2503	0	2025	4	INV P	927.73 040425V	165405	06409700009 02/17-0	
ACCOUNT TOTAL							52,072.99			
4302510	55250	WATER/SEWER REP PARTS/SUPPLIES								
003730	FIFTH THIRD BANK	X9216-031725	0	2025	4	CRM P	-30.65 042125W	357	RETURN ADAPTER-FRES	
005103	EATON CORPORATION	66387697	250087	2025	4	INV P	5,324.00 041825V	165510	WATER PLANT EMERGEN	
006036	PNC BANK	X9531-031725	0	2025	4	INV P	626.32 041125V	165466	EATON POWER SUPPLY-	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
007231	ALTORFER/PATTEN	PM6A0035891A	0	2025	4	INV	P		383.02	042525V	165537 REPLACED FILTERS
ACCOUNT TOTAL									6,302.69		
4302510	55600			CHEMICALS							
004934	HAWKINS INC	6970596	0	2025	4	INV	P		7,018.42	040425V	165395 CHEMICAL SUPPLIES
004934	HAWKINS INC	6983166	250109	2025	4	INV	P		10,007.28	041825V	165514 WATER PLANT CHEMICA
004934	HAWKINS INC	6994046	250109	2025	4	INV	P		6,303.89	041825V	165514 WATER PLANT CHEMICA
004934	HAWKINS INC	6994047	250109	2025	4	INV	P		9,856.74	041825V	165514 WATER PLANT CHEMICA
004934	HAWKINS INC	6994056	250109	2025	4	INV	P		7,318.31	041825V	165514 WATER PLANT CHEMICA
004934	HAWKINS INC	7019766	250109	2025	4	INV	P		1,849.36	041825V	165514 WATER PLANT CHEMICA
004934	HAWKINS INC	7020381	250109	2025	4	INV	P		4,746.84	041825V	165514 WATER PLANT CHEMICA
004934	HAWKINS INC	7021616	250109	2025	4	INV	P		1,587.76	041825V	165514 WATER PLANT CHEMICA
004934	HAWKINS INC	7027090	250109	2025	4	INV	P		7,228.57	041825V	165514 WATER PLANT CHEMICA
									55,917.17		
ACCOUNT TOTAL									55,917.17		
ORG 4302510 TOTAL									132,140.77		
4303510				WATER DISTRIBUTION							
4303510	50331			DESIGN ENGINEERING							
013973	V3 COMPANIES LTD	10325346	0	2025	4	INV	P		846.64	041125V	165476 WM REPAIR 53RD ST
ACCOUNT TOTAL									846.64		
4303510	50332			INSPECTION ENGINEERING							
013973	V3 COMPANIES LTD	10225393	0	2025	4	INV	P		3,060.18	041125V	165476 WM REPAIR 53RD ST
ACCOUNT TOTAL									3,060.18		
4303510	52690			LEAK DETECTION							
000126	ASSOCIATED TECHNICAL	40156	0	2025	4	INV	P		740.00	041125V	165438 LEAK LOCATION SVC-6
ACCOUNT TOTAL									740.00		
4303510	55250			WATER/SEWER REP PARTS/SUPPLIES							
006319	ILLINOIS TOOL WORKS	INV234249	0	2025	4	INV	P		733.93	041825V	165515 OPERATING NUT STAND
009997	ZIEBELL WATER SERVIC	268780-000	0	2025	4	INV	P		1,260.36	040425V	165429 REPAIR SLEEVES
009997	ZIEBELL WATER SERVIC	268781-000	0	2025	4	INV	P		3,303.04	040425V	165429 REPAIR O-RING GASKE
009997	ZIEBELL WATER SERVIC	268867-000	0	2025	4	INV	P		1,399.95	040425V	165429 COUPLINGS
009997	ZIEBELL WATER SERVIC	268868-000	0	2025	4	INV	P		838.00	040425V	165429 VALVE
009997	ZIEBELL WATER SERVIC	268869-000	0	2025	4	INV	P		415.25	040425V	165429 HYMAX COUPLINGS
009997	ZIEBELL WATER SERVIC	268879-000	0	2025	4	INV	P		622.20	040425V	165429 COUPLINGS
009997	ZIEBELL WATER SERVIC	268990-000	0	2025	4	INV	P		986.93	042525V	165563 REPAIR SLEEVE
009997	ZIEBELL WATER SERVIC	269006-000	0	2025	4	INV	P		855.94	042525V	165563 COUPLING NOZZLE
									9,681.67		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL										10,415.60		
VEHICLES, EQUIP & FURNITURE												
4303510	62030											
003475	ENTERPRISE FM TRUST	FBN5310044-001	8	2025	4	INV	P	266.61	041125V	165448	LEASE PW UNIT 1 202	
003475	ENTERPRISE FM TRUST	FBN5310044-004	11	2025	4	INV	P	177.97	041125V	165448	ENTERPRISE LEASE PW	
003475	ENTERPRISE FM TRUST	FBN5310044-009	9	2025	4	INV	P	245.35	041125V	165448	ENTERPRISE LEASE PW	
003475	ENTERPRISE FM TRUST	FBN5310044-013	13	2025	4	INV	P	1,516.43	041125V	165448	ENTERPRISE LEASE PW	
003475	ENTERPRISE FM TRUST	FBN5310044-016	12	2025	4	INV	P	267.27	041125V	165448	ENTERPRISE LEASE PW	
003475	ENTERPRISE FM TRUST	FBN5310044-030	10	2025	4	INV	P	179.40	041125V	165448	ENTERPRISE LEASE PW	
								2,653.03				
ACCOUNT TOTAL										2,653.03		
ORG 4303510 TOTAL								17,715.45				
WATER METER READING												
4304510	50100											
PROFESSIONAL SERVICES												
013381	THIRD MILLENNIUM	32680	0	2025	4	INV	P	593.66	041125V	165473	GREENPAY FEES 03/25	
013381	THIRD MILLENNIUM	32740	0	2025	4	INV	P	1,106.46	041825V	165526	UTILITY BILLING 03.	
								1,700.12				
ACCOUNT TOTAL										1,700.12		
ORG 4304510 TOTAL								1,700.12				
FUND 510 WATER FUND TOTAL: 155,110.28												

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4																			
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR		TYP	S	WARRANT		CHECK	DESCRIPTION					
2502515						SEWER BOND & INTEREST													
2502515 81617						PROMISSORY NOTE INT 2018													
003815 FIRST NATIONAL BANK				05-01-2025		0	2025 4		INV	P	1,106.25 042525V		165549	PROMISSORY NOTE SER					
ACCOUNT TOTAL											1,106.25								
ORG 2502515 TOTAL											1,106.25								
4401515						ADMINISTRATION-SEWER													
4401515 50700						EXP REIMBURSE/MTGS EXPENSE													
009379 PAUL'S PIZZA				52-040825		0	2025 4		INV	P	92.30 041825V		165523	MAIN BREAK MEALS					
009379 PAUL'S PIZZA				80-031825		0	2025 4		INV	P	69.50 040425V		165411	HYDRANT REPLACEMENT					
009379 PAUL'S PIZZA				84-032525		0	2025 4		INV	P	116.55 040425V		165411	MAIN BREAK MEALS					
											278.35								
ACCOUNT TOTAL											278.35								
4401515 51940						RADIO SERVICES													
000668 VERIZON WIRELESS				6110905943		0	2025 4		INV	P	290.50 042525V		165559	WIRELESS					
ACCOUNT TOTAL											290.50								
4401515 55100						SUPPLIES													
014130 VILLAGE TRUE VALUE H 263316						0	2025 4		INV	P	17.99 040425V		165426	PW ANGLE					
ACCOUNT TOTAL											17.99								
4401515 62030						VEHICLES, EQUIP & FURNITURE													
003475 ENTERPRISE FM TRUST				FBN5310044-001		8	2025 4		INV	P	266.61 041125V		165448	LEASE PW UNIT 1 202					
003475 ENTERPRISE FM TRUST				FBN5310044-004		11	2025 4		INV	P	177.97 041125V		165448	ENTERPRISE LEASE PW					
003475 ENTERPRISE FM TRUST				FBN5310044-009		9	2025 4		INV	P	245.35 041125V		165448	ENTERPRISE LEASE PW					
003475 ENTERPRISE FM TRUST				FBN5310044-013		13	2025 4		INV	P	1,516.43 041125V		165448	ENTERPRISE LEASE PW					
003475 ENTERPRISE FM TRUST				FBN5310044-016		12	2025 4		INV	P	267.28 041125V		165448	ENTERPRISE LEASE PW					
003475 ENTERPRISE FM TRUST				FBN5310044-030		10	2025 4		INV	P	179.42 041125V		165448	ENTERPRISE LEASE PW					
											2,653.06								
ACCOUNT TOTAL											2,653.06								
ORG 4401515 TOTAL											3,239.90								
4402515						SEWER MAINTENANCE/REHAB													
4402515 50336						ENGINEERING STUDIES													
007398 LOWER DESPLAINES WAT 1096						0	2025 4		INV	P	2,236.90 041125V		165459	MEMBERSHIP 03/25-02					
ACCOUNT TOTAL											2,236.90								
4402515 53100						DISPOSAL SERVICES													
006219 HEIDELBERG MATERIALS				43788853		0	2025 4		INV	P	205.80 040425V		165396	DUMP FEES					
006219 HEIDELBERG MATERIALS				43812276		0	2025 4		INV	P	5,762.40 041125V		165454	DUMP FEES					

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									5,968.20		
ACCOUNT TOTAL									5,968.20		
4402515	53210										
000273	AEP ENERGY INC		3009956728-2503	0		2025	4	INV P	844.18	040425V	165373 COMED#4200258110 02
ACCOUNT TOTAL									844.18		
4402515	55100										
004564	GREAT LAKES CONCRETE		254938	0		2025	4	INV P	303.38	040425V	165393 RUBBER GASKET
ACCOUNT TOTAL									303.38		
4402515	62025										
015309	CARRIEDO, MONICA		4136GILBERT	0		2025	4	INV P	5,000.00	041125V	165443 4136 GILBERT-OSS CO
ACCOUNT TOTAL									5,000.00		
ORG 4402515 TOTAL									14,352.66		
FUND 515 SEWER FUND									TOTAL:	18,698.81	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
4402525			SEWER MAINTENANCE/REHAB								
4402525 50331			DESIGN ENGINEERING								
001652 BURKE, CHRISTOPHER B 200301			0	2025	4	INV P	7,762.50	042525V	165542	SPDL DRNG IMPROVEME	
ACCOUNT TOTAL							7,762.50				
ORG 4402525 TOTAL							7,762.50				
FUND 525 STORMWATER FUND							TOTAL:				
							7,762.50				

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR		TYP S	WARRANT		CHECK	DESCRIPTION
4202590				B/N MUNICIPAL		SERVICES						
4202590 51900				EQUIP MNT		AGREEMENTS						
012133 JOHNSON CONTROLS				41160916	0	2025	4	INV P	147.63	040425V	165399	TRAIN STATION SVC C
ACCOUNT TOTAL									147.63			
4202590 52000				HOUSEKEEPING		MAINTENANCE						
004540 GRAINGER				9445883862	0	2025	4	INV P	128.62	040425V	165392	BATTERIES/BALLAST
007945 MENARDS				58612	0	2025	4	INV P	5.88	040425V	165402	BATTERY/EPOXY & NUT
014075 VEGA BUILDING MAINT				101553	250048	2025	4	INV P	450.00	040425V	165423	JANITORIAL SERVICES
014130 VILLAGE TRUE VALUE H				263837	0	2025	4	INV P	8.99	040425V	165426	T/S METAL SEAL
ACCOUNT TOTAL									593.49			
4202590 53200				UTILITIES								
000273 AEP ENERGY INC				3009956706-2503	0	2025	4	INV P	1,863.23	040425V	165373	COMED#1406750846 02
000273 AEP ENERGY INC				3010814284-2503	0	2025	4	INV P	47.87	040425V	165373	COMED#8222640939 02
000273 AEP ENERGY INC				3010814295-2503	0	2025	4	INV P	60.41	040425V	165373	COMED#5315494308 02
									1,971.51			
014160 VILLAGE OF WESTERN S				1517091400-2502	0	2025	4	INV P	66.00	041125V	165477	BN WATER 12/16/24-0
ACCOUNT TOTAL									2,037.51			
ORG 4202590 TOTAL									2,778.63			
FUND 590 BURLINGTON NORTHERN						TOTAL:		2,778.63				

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP S		WARRANT	CHECK	DESCRIPTION	
660					POLICE PENSION							
660 80800					MISC OTHER CHARGES							
006712 KLEIN THORPE AND JE 2025-01				0	2025 4 INV P			43.00	040425V	165400	LEGAL SVC 01/25	
ACCOUNT TOTAL								43.00				
ORG 660 TOTAL								43.00				
FUND 660 POLICE PENSION								TOTAL:	43.00			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4																	
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION					
				FIRE PENSION													
670						MISC OTHER CHARGES											
670	80800					2025 4 INV P					68.17	040425V	165400	LEGAL SVC 01/25			
006712	KLEIN THORPE AND JE			2025-01		0											
						ACCOUNT TOTAL							68.17				
						ORG 670		TOTAL							68.17		
FUND 670						FIRE PENSION		TOTAL:							68.17		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
690				PAYROLL						
690	20612									
	002852	DEARBORN LIFE INS CO	VF029673-1-2505		0	2025 4	INV P	967.96 042525V	165547	LIFE/AD&D & VISION
				ACCOUNT TOTAL				967.96		
690	20613									
	001300	BLUE CROSS-BLUE SHIE	271883-2505		0	2025 4	INV P	23,260.70 042525V	165540	HEALTH INS 05.25
				ACCOUNT TOTAL				23,260.70		
690	20614									
	001300	BLUE CROSS-BLUE SHIE	271883-2505		0	2025 4	INV P	137,473.55 042525V	165540	HEALTH INS 05.25
				ACCOUNT TOTAL				137,473.55		
690	20616									
	006507	AMERIFLEX CLAIMS	April 2025		0	2025 4	INV P	5,850.37 042525PR	165531	April 2025
				ACCOUNT TOTAL				5,850.37		
690	20618									
	000715	METROPOLITAN ALLIANC	Apr 2025		0	2025 4	INV P	225.00 042525PR	165533	Apr 2025 Union Dues
	000715	METROPOLITAN ALLIANC	April 2025		0	2025 4	INV P	585.00 042525PR	165532	April 2025
								810.00		
				ACCOUNT TOTAL				810.00		
690	20620									
	013290	TEAMSTERS LOCAL 700	APRIL 2025		0	2025 4	INV P	605.00 042525PR	165535	APRIL 2025
				ACCOUNT TOTAL				605.00		
690	20622									
	001719	NCPERS GROUP LIFE IN	03125-April 2025		0	2025 4	INV P	80.00 042525PR	165534	ADDL LIFE INS APR 2
	002852	DEARBORN LIFE INS CO	VF029673-1-2505		0	2025 4	INV P	1,578.29 042525V	165547	LIFE/AD&D & VISION
				ACCOUNT TOTAL				1,658.29		
690	20627									
	000275	AFLAC	569521		0	2025 4	INV P	177.94 040425V	165374	Y0623 SUPPLEMENTAL
				ACCOUNT TOTAL				177.94		
690	20631									
	002852	DEARBORN LIFE INS CO	VF029673-1-2505		0	2025 4	INV P	795.67 042525V	165547	LIFE/AD&D & VISION
				ACCOUNT TOTAL				795.67		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
		ORG 690		TOTAL				171,599.48	
FUND 690	PAYROLL			TOTAL:				171,599.48	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
8101920											LIBRARY OPERATIONS
8101920	50199										OTHER PROF TECH SERVICES
006712	KLEIN THORPE AND JE	248313			0	2025	4	INV P	206.00	041425L	165490 LEGAL SVC 02.25
									206.00		ACCOUNT TOTAL
8101920	51740										UNEMPLOYMENT COMPENSATION
007327	LIMRICC JOINT SELF I	2025-1STQTR			0	2025	4	INV P	477.99	041425L	165492 UNEMPLOYMENT
									477.99		ACCOUNT TOTAL
8101920	53740										OTHER SPONSORSHIPS
000985	BANK OF AMERICA	2025-03			0	2025	4	INV P	790.09	041425L	165481 CREDIT CARD CHGS 03
002860	DEMCO INC	7615279			0	2025	4	INV P	51.45	041425L	165485 STICKERS/BOOK TAPE/
004435	OLD TOWN SCHOOL OF	6-18-25			0	2025	4	INV P	575.00	041425L	165499 DEPOSIT-DREAMTREE S
011344	MARCIA LAUTANEN-RALE	5-14-25			0	2025	4	INV P	250.00	041425L	165494 CRAFTING HERBAL MOC
013364	THREE BEES HONEY	4-23-25			0	2025	4	INV P	397.00	041425L	165506 HIVE TALKIN'
									2,063.54		ACCOUNT TOTAL
8101920	55100										SUPPLIES
000985	BANK OF AMERICA	2025-03			0	2025	4	INV P	531.15	041425L	165481 CREDIT CARD CHGS 03
009253	ODP BUSINESS SOLUTIO	412101132001			0	2025	4	INV P	39.95	041425L	165498 WIPES
009253	ODP BUSINESS SOLUTIO	412104772001			0	2025	4	INV P	18.01	041425L	165498 FIRST AID
009253	ODP BUSINESS SOLUTIO	413299783001			0	2025	4	INV P	133.35	041425L	165498 PAPER
009253	ODP BUSINESS SOLUTIO	414685012001			0	2025	4	INV P	119.59	041425L	165498 COFFEE/CUPS/LIDS/HO
009253	ODP BUSINESS SOLUTIO	414887859001			0	2025	4	INV P	38.42	041425L	165498 SWIFFER/BINDERS
009253	ODP BUSINESS SOLUTIO	414892746001			0	2025	4	INV P	12.29	041425L	165498 REFIL SWIFFER DUSTE
009253	ODP BUSINESS SOLUTIO	415203549001			0	2025	4	INV P	62.67	041425L	165498 SOAP/TOWELS
009253	ODP BUSINESS SOLUTIO	416816177001			0	2025	4	INV P	97.94	041425L	165498 LINERS
									522.22		
									1,053.37		ACCOUNT TOTAL
8101920	55905										POSTAGE
009680	PITNEY BOWES INC	8065-032525			0	2025	4	INV P	150.00	041425L	165502 8000-9000-1015-8065
									150.00		ACCOUNT TOTAL
8101920	60055										BOOKS - ADULT
000930	BAKER & TAYLOR	2038914643			0	2025	4	INV P	157.84	041425L	165479 BOOKS
000930	BAKER & TAYLOR	2038920484			0	2025	4	INV P	132.73	041425L	165479 BOOKS
000930	BAKER & TAYLOR	2038926538			0	2025	4	INV P	53.30	041425L	165479 BOOKS
000930	BAKER & TAYLOR	2038929187			0	2025	4	INV P	456.25	041425L	165479 BOOKS
000930	BAKER & TAYLOR	2038933364			0	2025	4	INV P	151.19	041425L	165479 BOOKS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION
000930	BAKER & TAYLOR		2038933411	0	2025	4	INV P	220.73	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038950946	0	2025	4	INV P	146.21	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038950947	0	2025	4	INV P	959.39	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038967730	0	2025	4	INV P	587.64	041425L	165479	BOOKS
								2,865.28			
000985	BANK OF AMERICA		2025-03	0	2025	4	INV P	132.98	041425L	165481	CREDIT CARD CHGS 03
006323	INGRAM LIBRARY SVCS	87330679		0	2025	4	INV P	63.65	041425L	165487	BOOKS
006323	INGRAM LIBRARY SVCS	87445767		0	2025	4	INV P	181.05	041425L	165487	BOOKS
								244.70			
ACCOUNT TOTAL								3,242.96			
8101920	60056	YOUNG ADULT MATERIALS									
000930	BAKER & TAYLOR		2038908435	0	2025	4	INV P	19.58	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936087	0	2025	4	INV P	10.71	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038939587	0	2025	4	INV P	226.43	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038965233	0	2025	4	INV P	206.11	041425L	165479	BOOKS
								462.83			
000985	BANK OF AMERICA		2025-03	0	2025	4	INV P	20.98	041425L	165481	CREDIT CARD CHGS 03
004720	OVERDRIVE INC		01658DA25071872	0	2025	4	INV P	408.75	041425L	165500	AUDIO/EBOOKS
004720	OVERDRIVE INC		01658DA25078323	0	2025	4	INV P	85.05	041425L	165500	AUDIO/EBOOKS
004720	OVERDRIVE INC		01658DA25086092	0	2025	4	INV P	140.48	041425L	165500	AUDIO/EBOOKS
004720	OVERDRIVE INC		01658DA25093778	0	2025	4	INV P	66.98	041425L	165500	EBOOK
								701.26			
ACCOUNT TOTAL								1,185.07			
8101920	60057	BOOKS - CHILDREN'S									
000930	BAKER & TAYLOR		2038918458	0	2025	4	INV P	137.93	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038918460	0	2025	4	INV P	150.45	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038933194	0	2025	4	INV P	61.20	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936045	0	2025	4	INV P	17.87	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936046	0	2025	4	INV P	5.96	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936047	0	2025	4	INV P	26.85	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936048	0	2025	4	INV P	12.99	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936049	0	2025	4	INV P	12.99	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936050	0	2025	4	INV P	11.41	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936051	0	2025	4	INV P	11.92	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936052	0	2025	4	INV P	40.25	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936053	0	2025	4	INV P	85.58	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936054	0	2025	4	INV P	136.84	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936055	0	2025	4	INV P	28.25	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936056	0	2025	4	INV P	11.99	041425L	165479	BOOKS
000930	BAKER & TAYLOR		2038936057	0	2025	4	INV P	34.86	041425L	165479	BOOKS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION	
000930	BAKER & TAYLOR	2038936058	0	2025	4	INV	P	15.60	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038936059	0	2025	4	INV	P	13.64	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038936060	0	2025	4	INV	P	14.52	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038937275	0	2025	4	INV	P	24.47	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038937276	0	2025	4	INV	P	12.97	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038937278	0	2025	4	INV	P	28.06	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038937279	0	2025	4	INV	P	24.21	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038938315	0	2025	4	INV	P	7.65	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963936	0	2025	4	INV	P	5.96	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963937	0	2025	4	INV	P	23.85	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963938	0	2025	4	INV	P	28.28	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963939	0	2025	4	INV	P	13.64	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963940	0	2025	4	INV	P	12.97	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963942	0	2025	4	INV	P	5.96	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963943	0	2025	4	INV	P	18.14	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963944	0	2025	4	INV	P	51.97	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963945	0	2025	4	INV	P	15.49	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963946	0	2025	4	INV	P	11.41	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963947	0	2025	4	INV	P	11.52	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038971223	0	2025	4	INV	P	11.92	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038971224	0	2025	4	INV	P	16.46	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038971226	0	2025	4	INV	P	13.64	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038971635	0	2025	4	INV	P	56.05	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038981846	0	2025	4	INV	P	16.51	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038981847	0	2025	4	INV	P	13.64	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038981848	0	2025	4	INV	P	19.27	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038981849	0	2025	4	INV	P	64.86	041425L	165479	BOOKS
								1,340.00			
011961	SCHOLASTIC LIBRARY	69585755	0	2025	4	INV	P	15.59	041425L	165505	BOOK
011961	SCHOLASTIC LIBRARY	69610115	0	2025	4	INV	P	15.59	041425L	165505	BOOK
011961	SCHOLASTIC LIBRARY	70439310	0	2025	4	INV	P	54.60	041425L	165505	BOOK
011961	SCHOLASTIC LIBRARY	70460805	0	2025	4	INV	P	18.20	041425L	165505	BOOK
								103.98			
ACCOUNT TOTAL								1,443.98			
8101920	60059			LARGE PRINT							
004150	GALE	86973798	0	2025	4	INV	P	75.37	041425L	165486	LG PRINT BK
004150	GALE	86998505	0	2025	4	INV	P	26.64	041425L	165486	LG PRINT BK
								102.01			
ACCOUNT TOTAL								102.01			
8101920	60063			BOOKS ON TAPE							
000930	BAKER & TAYLOR	2038971225	0	2025	4	INV	P	351.31	041425L	165479	BOOKS
003132	PLAYAWAY PRODUCTS LL	495472	0	2025	4	INV	P	485.02	041425L	165503	PLAYAWAY PKG
003132	PLAYAWAY PRODUCTS LL	495586	0	2025	4	INV	P	324.95	041425L	165503	WONDERBOOKS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4												
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION
003132	PLAYAWAY PRODUCTS LL	495594		0	2025	4	INV	P	240.46	041425L	165503	WONDERBOOKS
									1,050.43			
004720	OVERDRIVE INC	01658CP25100804		0	2025	4	INV	P	292.65	041425L	165500	AUDIO BOOKS
004720	OVERDRIVE INC	01658CP25101515		0	2025	4	INV	P	297.60	041425L	165500	EBOOKS
									590.25			
ACCOUNT TOTAL									1,991.99			
8101920	60070				COMPACT DISCS							
008084	MIDWEST TAPE	506933839		0	2025	4	INV	P	116.32	041425L	165496	AUDIO CDS
008084	MIDWEST TAPE	506949753		0	2025	4	INV	P	23.18	041425L	165496	AUDIO CDS
									139.50			
ACCOUNT TOTAL									139.50			
8101920	60071				CD - ROMS							
000985	BANK OF AMERICA	2025-03		0	2025	4	INV	P	220.00	041425L	165481	CREDIT CARD CHGS 03
006525	KANOPY, INC	446448		0	2025	4	INV	P	327.25	041425L	165488	PLAY CREDITS
008084	MIDWEST TAPE	506968801		0	2025	4	INV	P	3,305.52	041425L	165496	DIGITAL DOWNLOADS 0
ACCOUNT TOTAL									3,852.77			
8101920	60075				VIDEOS - ADULT							
000931	BAKER & TAYLOR ENTER	H71927380		0	2025	4	INV	P	127.05	041425L	165480	DVD
000931	BAKER & TAYLOR ENTER	H71942880		0	2025	4	INV	P	36.94	041425L	165480	DVD
000931	BAKER & TAYLOR ENTER	H71964900		0	2025	4	INV	P	14.74	041425L	165480	DVD
000931	BAKER & TAYLOR ENTER	H71964901		0	2025	4	INV	P	45.06	041425L	165480	DVD
000931	BAKER & TAYLOR ENTER	H71991630		0	2025	4	INV	P	138.12	041425L	165480	DVD
000931	BAKER & TAYLOR ENTER	H72002290		0	2025	4	INV	P	43.51	041425L	165480	DVD
000931	BAKER & TAYLOR ENTER	H72002291		0	2025	4	INV	P	22.16	041425L	165480	DVD
000931	BAKER & TAYLOR ENTER	H72040880		0	2025	4	INV	P	14.74	041425L	165480	DVD
									442.32			
000985	BANK OF AMERICA	2025-03		0	2025	4	INV	P	114.53	041425L	165481	CREDIT CARD CHGS 03
004720	OVERDRIVE INC	01658Co25079570		0	2025	4	INV	P	1,809.63	041425L	165500	AUDIO/EBOOKS
008084	MIDWEST TAPE	506350081		0	2025	4	INV	P	14.99	041425L	165496	DVD
008084	MIDWEST TAPE	506592456		0	2025	4	INV	P	14.99	041425L	165496	DVD
									29.98			
ACCOUNT TOTAL									2,396.46			
8101920	60078				VIDEOS - CHILDREN'S							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION
003132	PLAYAWAY PRODUCTS LL	495941		0	2025 4	INV	P	849.95	041425L	165503	LAUNCHPAD
008084	MIDWEST TAPE	506862120		0	2025 4	INV	P	70.48	041425L	165496	DVDS
008084	MIDWEST TAPE	506877637		0	2025 4	INV	P	11.24	041425L	165496	DVD
008084	MIDWEST TAPE	506937881		0	2025 4	INV	P	29.24	041425L	165496	DVD
								110.96			
ACCOUNT TOTAL								960.91			
8101920	60088				TECHNOLOGY						
000985	BANK OF AMERICA	2025-03		0	2025 4	INV	P	450.09	041425L	165481	CREDIT CARD CHGS 03
ACCOUNT TOTAL								450.09			
8101920	60092				AUDIO VISUAL						
000985	BANK OF AMERICA	2025-03		0	2025 4	INV	P	313.74	041425L	165481	CREDIT CARD CHGS 03
ACCOUNT TOTAL								313.74			
8101920	60095				PERIODICALS						
000985	BANK OF AMERICA	2025-03		0	2025 4	INV	P	1,898.83	041425L	165481	CREDIT CARD CHGS 03
ACCOUNT TOTAL								1,898.83			
8101920	60097				SPECIAL PROGRAMS						
000930	BAKER & TAYLOR	2038918459		0	2025 4	INV	P	48.61	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038937277		0	2025 4	INV	P	15.56	041425L	165479	BOOKS
000930	BAKER & TAYLOR	2038963941		0	2025 4	INV	P	14.52	041425L	165479	BOOKS
								78.69			
ACCOUNT TOTAL								78.69			
ORG 8101920 TOTAL								22,007.90			
FUND 920 LIBRARY OPERATIONS								TOTAL:	22,007.90		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP S	WARRANT		CHECK	DESCRIPTION		
8105925											
8105925	50400										
000985	BANK OF AMERICA	2025-03	0	2025	4 INV P	820.00	041425L	165481	CREDIT CARD CHGS	03	
					ACCOUNT TOTAL	820.00					
					ORG 8105925 TOTAL	820.00					
FUND 925 SPECIAL REVENUE-GRAHAM TRUST						TOTAL:	820.00				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
8102930				BUILDING							
8102930	51920					TELEPHONE EQUIP MAINTENANCE					
002494	CONSTELLATION TELCM	4429	0	2025	4	INV	P	67.69	041425L	165483	BUSINESS LINE
009493	PEERLESS NETWORK, IN	71821	0	2025	4	INV	P	413.03	041425L	165501	TELEPHONE SVC
				ACCOUNT TOTAL				480.72			
8102930	52010					INTERIOR MAINTENANCE					
002667	COSMOPOLITAN BUILD	5701	0	2025	4	INV	P	2,275.00	041425L	165484	JANITORIAL SVC 04/2
				ACCOUNT TOTAL				2,275.00			
8102930	52200					ARCHITECTURAL MAINTENANCE					
001199	KETCHMARK LANDSCAPIN	5125-2503	0	2025	4	INV	P	140.00	041425L	165489	SNOW REMOVAL 03.25
002122	LUPFER SERVICE GROUP	CI-15352	0	2025	4	INV	P	862.50	041425L	165493	2025 APR MAINT INST
002326	COLLEY ELEVATOR COMP	277378	0	2025	4	INV	P	215.00	041425L	165482	ELEVATOR INSPECTION
005007	OAK BROOK MECHANICAL	42606	0	2025	4	INV	P	525.00	041425L	165497	SVC REPAIR-RTU #9
011900	S&D PRIME MAINTENANC	101481	0	2025	4	INV	P	1,368.17	041425L	165504	MAINT CHECKLIST 02.
011900	S&D PRIME MAINTENANC	101541	0	2025	4	INV	P	833.08	041425L	165504	MAINT CHECKLIST 03.
								2,201.25			
				ACCOUNT TOTAL				3,943.75			
8102930	53240					WATER					
007950	MEREDITH CULLIGAN WA	0810009	0	2025	4	INV	P	56.68	041425L	165495	DRINKING WATER
014160	VILLAGE OF WESTERN S	2508080000-2502	0	2025	4	INV	P	360.00	041425L	165507	WATER 12/16/24-02/1
				ACCOUNT TOTAL				416.68			
8102930	53816					COPY MACHINE LEASE					
008127	KONICA MINOLTA	551787633	0	2025	4	INV	P	619.73	041425L	165491	1406260 COPIER 03/1
				ACCOUNT TOTAL				619.73			
8102930	55300					BUILDING SUPPLIES					
009253	ODP BUSINESS SOLUTIO	416051963001	0	2025	4	INV	P	173.89	041425L	165498	TOLIET TISSUE/TOWEL
				ACCOUNT TOTAL				173.89			
				ORG 8102930 TOTAL				7,909.77			
FUND 930 BUILDING IMPROVEMENT FUNDS								TOTAL:		7,909.77	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2025/4 TO 2025/4									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	

** END OF REPORT - Generated by Denise Bruton **