

Finance Committee Meeting Minutes
Tuesday, March 18, 2025
Village Hall

Others Present:

Nicole Chen, Chairperson
Scott Lewis, Trustee
John Mastandona, Director of Finance
Ellen Baer, Village Manager
Matthew Supert, Director of Municipal Services

Meeting called to order at 5:19 pm

Items of Discussion:

- **Minutes:** The minutes of the February 6, 2025, Finance Committee were approved as presented. Motion by Trustee Lewis and second by Chairperson Chen.
- **Public Comment:** None
- **Beary Landscaping Proposal – Hardscape at Burlington Ave and Grand Ave:** Director Supert presented a proposal from Beary Landscaping to complete improvements that were originally included in the Burlington Avenue Improvement Project. He stated that during construction, staff identified design changes at the southeast corner of Grand Avenue and Burlington Avenue that would improve the functionality and aesthetics of the corner. Staff felt that Beary Landscaping completing the seating wall at the corner would be most effective and the original contractor had no objections to the proposed change. The Committee reviewed the request and Trustee Lewis motioned that the proposal be placed on the March 24th Board of Trustees meeting agenda and a second by Chairperson Chen. Motion passed by a roll call vote.
- **Budget Amendment: Municipal Services – 2025 Street Sweeping Contract:** Director Supert presented a budget amendment regarding the 2025 street sweeping contract. He stated the Village issued a Request for Bids (RFB) on January 30, 2025 and the Village received one (1) bid for the contract from Lakeshore Recycling Systems (LRS). The total bid was \$66,945.04, exceeding the approved budget amount of \$55,060, by \$11,885.04. A budget amendment is being requested in the amount of \$11,885.04 in the account “Disposal Service” within the General Fund (4102100-53100). The Committee reviewed the request and Chairperson Chen motioned that the requested budget amendment be placed on the March 24th Board of Trustees meeting agenda and a second by Trustee Lewis. Motion passed by a roll call vote.
- **Other Business:** None.
- **Schedule Next Meeting:** April 7, 2025 at 5:15 pm.

Motion to adjourn by Trustee Scott Lewis and second by Chairperson Nicole Chen.

There being no further business, the meeting was adjourned at 5:30 pm

Respectfully Submitted,
John Mastandona
Director of Finance

APPROVED: April 7, 2025