

**Finance Committee Meeting Minutes**  
**Monday, April 7, 2025**  
**Village Hall**

Others Present:

Nicole Chen, Chairperson  
Scott Lewis, Trustee  
John Mastandona, Director of Finance  
Heidi Rudolph, Village President  
Ellen Baer, Village Manager  
Inga Cebelis, Staff Engineer

Meeting called to order at 5:15 pm

**Items of Discussion:**

- **Minutes:** The minutes of the March 18, 2025, Finance Committee were approved as presented. Motion by Trustee Lewis and second by Chairperson Chen.
- **Public Comment:** None
- **Budget Amendment: Engineering Services – HR Green Design Engineering for the Woodland Avenue Project:** Inga Cebelis presented a budget amendment regarding the completion of the Woodland Avenue project. She stated that the project was designed to the 90% completion a few years ago and staff received the amount needed to complete the design plans of the project. The total funds needed is \$29,500, exceeding the approved budget amount of \$10,000, by \$19,500. A budget amendment is being requested in the amount of \$19,500 in the account “Design Engineering” within the Roadway Construction Fund (4102375-50331). The Committee reviewed the request and Trustee Lewis motioned that the requested budget amendment be placed on the April 14<sup>th</sup> Board of Trustees meeting agenda and a second by Chairperson Chen. Motion passed by a roll call vote.
- **Other Business: Financial Update:** Director Mastandona and Manager Baer discussed the unofficial results of the referendum placed on the April 1, 2025 election and gave an update on current legislation at the State and Federal level that may have an impact on the Village.
- **Schedule Next Meeting:** Not scheduled during meeting

Motion to adjourn by Trustee Scott Lewis and second by Chairperson Nicole Chen.

There being no further business, the meeting was adjourned at 5:54 pm

Respectfully Submitted,  
John Mastandona  
Director of Finance

APPROVED: May 7, 2025