



AGENDA

GENERAL GOVERNMENT COMMITTEE

General Government Committee: July 15, 2025 at 7:30 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

A. Call to Order

B. Approval of Minutes

1. Meeting Minutes - April 24, 2025
2. Meeting Minutes - June 5, 2025

C. Public Comment

D. New Business

E. Other Business

F. Schedule Next Committee Meeting

G. Closed Meeting

1. For the purpose and discussion of collective negotiating matters between the public body and its employees or representatives pursuant to 5 ILCS 120/2(c)(2).

H. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

GENERAL GOVERNMENT COMMITTEE
April 24, 2025, Meeting Minutes
Village Hall
740 Hillgrove Avenue, Board Room
Western Springs, IL 60558
7:30 p.m.

Present

Chair Tyrrell, Member Nawrocki, President Rudolph (Ex-Officio Member), Village Manager Ellen Baer, Deputy Village Manager Biernacki Director Heather Valone, Director Matt Supert

Electronic Participation: None.

Call to Order

Chair Tyrrell moved to open the committee meeting, seconded by Member Nawrocki. The motion passed on a roll call vote. Voting aye: Chair Tyrrell and Member Nawrocki. The General Government Committee meeting was called to order at 7:30 p.m.

Agenda Items

1. Public Comment

2. Approval of Minutes

No meeting minutes available for approval.

3. St. John of the Cross Parish Raffle License Application

Director Valone presented the 2025 St. John of the Cross Parish raffle license application for review by the Committee. Chair Tyrrell noted that this was an annual item and motioned it be considered by the Village Board for approval. Member Nawrocki seconded the motion.

Voting aye: Chair Tyrrell and Member Nawrocki

4. St. John of the Cross – Requests for Special Events Liquor License and Temporary Use Permit for Family Fest 2025

Director Valone presented the St. John of the Cross special events liquor license and temporary use permit for Family Fest 2025 for review by the Committee.

Chair Tyrrell noted that this coincided with the raffle application and was also an annual item and motioned it be considered by the Village Board for approval. Member Nawrocki seconded the motion.

Voting aye: Chair Tyrrell and Member Nawrocki

5. Western Springs Park District and Western Springs Business Association – Requests for Special Events Liquor License and Temporary Use Permit for Harvest Fest 2025

Director Valone presented the Western Springs Park District and Western Springs Business Association special liquor license and temporary use permit for Harvest Fest 2025, for review by the Committee.

Chair Tyrrell noted that this application and appeared similar to the 2024 event and motioned it be considered by the Village Board for approval. Member Nawrocki seconded the motion.

Voting aye: Chair Tyrrell and Member Nawrocki

Director Valone proposed the next meeting will be held prior to the Planning & Zoning Committee meeting on March 24, 2025 at 7:30 p.m. The Committee agreed.

6. Easement Agreement for Water Main Facilities at Spring Rock Park between the Village of Western Springs and the Western Springs Park District

Deputy Village Manager Biernacki presented an Easement Agreement between the Village of Western Springs and the Western Springs Park District for the new water main installed in Spring Rock Park. He indicated that negotiations of the agreement took some time as a prior easement was not present for the original watermain. He added that the easement agreement provides a no-cost permanent easement to the Village. Deputy Manager Biernacki expected the agreement to be approved at a future meeting as the Park District indicated additional comments to the agreement, pertaining to insurance.

7. IDOT Intergovernmental Agreement - Maintenance of State Routes

Director Supert presented an agreement between IDOT and the Village of Western Springs on the annual maintenance of 47th Street. He explained that the Village has historically been responsible with maintaining 47th Street and that IDOT provided payment for those services. The new IGA outlined the same maintenance provisions and increased the annual amount paid to the Village to \$21.250. Chair Tyrrell questioned if this amount was negotiable and Director Supert indicated it was not as it was consistent with other IGAs held with other municipalities.

Chair Tyrrell motioned it be considered by the Village Board for approval. Member Nawrocki seconded the motion.

Voting aye: Chair Tyrrell and Member Nawrocki

8. Adjourn

Chair Tyrrell motioned to adjourn the meeting at 8:02 pm. Trustee Nawrocki seconded the motion.

Respectfully submitted,

Deputy Village Manager Biernacki

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GENERAL GOVERNMENT COMMITTEE
June 5, 2025, Meeting Minutes
Village Hall
740 Hillgrove Avenue, Board Room
Western Springs, IL 60558

Call to Order

Chair Chen moved to open the committee meeting, seconded by Member Nawrocki. The motion passed on a roll call vote. Voting aye: Chair Tyrrell and Member Nawrocki. The General Government Committee meeting was called to order at 8:15 a.m.

Present

Chair Chen, Presiding
Member Nawrocki, President Rudolph (Ex-Officio Member)

Staff Present

Director of Community Development Heather Valone
Director of Municipal Service Matthew Supert
Deputy Village Clerk Jill Izzo
Administrative Assistant Jenny Pesek

Absent: None

Other: Village Attorney Michael Jurusik

Electronic Participation:

Village Manager Ellen Baer
Deputy Village Manager Casey Biernacki

Agenda Items

1. Public Comment

None.

2. St. John of the Cross Raffle License

Director Valone reported that St. John of the Cross Parish has applied for a raffle license in conjunction with their annual Family Fest. Director indicated that the applicant also requested a fee waiver and waiver of the bond requirement. Chair Chen made to a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

3. St. John of the Cross Special Events Liquor License and Temporary Use Permit

Director Valone reported that St. John of the Cross Parish submitted requests for a special events liquor license and temporary use permit for their 2025 Family Fest. Chair Chen made a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

4. Western Springs Park District and Western Springs Business Association Harvest Fest Applications

Director Valone reported that the WSPD and WSBA have submitted a request for a special events liquor license and temporary use permit coinciding with their Harvest Fest event taking place on September 5, 2025. Chair Chen made a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

5. Spring Rock Park Easement Agreement with Western Springs Park District

Deputy Manager Biernacki advised the committee that there were recent updates to the easement agreement by counsel for the Western Springs Park District and these updates will have to be reviewed by Village counsel. Deputy Manager Biernacki advised the committee that this item will be back on the agenda once the easement agreement is finalized.

6. IDOT Intergovernmental Agreement, Maintenance of State Routes

Director Supert reported on an Intergovernmental Agreement which outlines a 10 year maintenance agreement between Illinois Department of Transportation (IDOT) and the Village allowing the Village to operate and maintain 47th Street with annual reimbursement from IDOT to the Village in the amount of \$21,250. The Village has entered into two previous 10 year maintenance agreements with IDOT. Chair Chen made a motion to recommend this item to the Village Board, seconded by Member Nawrocki. Motion passed unanimously on a voice vote.

7. Schedule Next Committee Meeting

Director Supert proposed the next meeting to be held immediately following the Properties and Recreation Committee on July 15, 2025 at 7:15 p.m. The Committee agreed.

8. Adjourn

Chair Chen motioned to adjourn the meeting at 8:45 a.m. Trustee Nawrocki seconded the motion. Motion passed unanimously on a voice vote.

Respectfully submitted,

Deputy Village Clerk Izzo

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