



AGENDA

RECREATION COMMISSION

Recreation Commission: July 10, 2025 at 5:30 PM

Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

A. Call to Order

B. Approval of Minutes

1. Meeting Minutes - November 2, 2024

C. Public Comment

D. New Business

1. Interim Director of Recreation Report - Gathering on the Green, Budget Discussions, Surveys, Contractual/Co-Op Programs
2. Athletics Supervisor Report - Tower Trot Recap, Athletics Program Update, Fall Brochure/New Programs
3. Recreation Program Manager Report - French Market, Summer Camp, Safety Village, New Programs
4. Administrative Coordinator Report - Senior Center Programs, Facilities/Rentals, Marketing

E. Other Business

F. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

RECREATION COMMISSION MEETING

Thursday, November 2, 2024

1. CALL TO ORDER: E. Piotrowski called the meeting to order at 5:34 p.m.
2. ROLL CALL: Commissioners present: W. Lyday, E. Piotrowski and M. Healy.
D. Rassmussen arrived at 5:38 pm. Absent: Ted Pappas
Also present: Recreation Administrative Coordinator, Ryan Harrison, Recreation Supervisor, Mike Kenny, Recreation Program Manager, Rita Ligeikis, Park District Superintendent, Dennis Conway. Aleks Briedis arrived at 5:40 pm.
3. APPROVAL OF MINUTES: The Commission reviewed the minutes from the September 18, meeting. W. Lyday made a motion to approve the minutes, E. Piotrowski seconded the motion. Roll call was taken and the motion passed unanimously.
4. CITIZENS COMMENTS:
 - A) Spartz Sportz Presentation by C. Spartz – C. Spartz introduced himself to the Commission and gave them some background on himself and a thorough introduction to Spartz Sportz Basketball Training. He explained how the Travel and House leagues have expanded over the last several years and how he has become a source of training and support to the participants and coaches. Our Basketball programs are now starting at a younger age and going on year around. His goals are quality instruction, serving long term and teaching life lessons within skill development.
5. OLD BUSINESS:
 - a) FY2025 Budget Update – A. Briedis reported that there are not any major proposed changes to the budget. He reviewed the budget lines that show the largest differences from the previous years within Revenues, Administration - Recreation, Recreation Services and Recreation Center. The capital items that were presented to the budget committee were as follows:
 - Replacement of the backflow preventer (RPZ) at the Recreation Center
 - Painting of the exterior of the Recreation Center
 - Soffit and gutter repair at Grand Avenue
 - Roof replacement over the Senior Center
 - Grand Avenue gymnasium stage improvements

M. Healy motioned to approve the 2025 Budget, W. Lyday seconded. Roll call was taken and the motion passed unanimously.
6. NEW BUSINESS:
 - a) Spartz Sportz Agreement -A. Briedis stated that this agreement is very similar to his last and will expire in 6 months as to renew with our other Independent Contractors agreements on Jan 1st and be on a 5yr cycle. The Properties and Rec Committee has reviewed this agreement. W. Lyday motioned to approve the

Spartz Sportz contract. E. Piotrowski seconded and the motion passed unanimously.

- b) IAPD Credential Certificate for 2025 Meeting- A. Briedis stated that for the Village of Western Springs to be represented at the Annual Business meeting, the Board of Trustees must officially designate delegates at a special or regular meeting of the Board of Trustees. Staff recommends designating Director of Recreation, Aleks Briedis, as the delegate; Recreation Program Manager, Rita Ligeikis, as the 1st Alternate; and Recreation Supervisor, Mike Kenny as the 2nd Alternate. W. Lyday approved the delegates, M. Healy seconded, and the motion passed unanimously.
- c) 2025 Recreation Commission Meeting Dates – Included in the packet. W. Lyday motioned to approve the meeting dates, E. Piotrowski seconded, and the motion passed unanimously.
- d) Financials ending September 2024 – A. Briedis gave an overview of the financials. R. Ligeikis explained that some reasons why there is a decrease in the Camp revenue is because Safety Village went from a 8 day program to a 7 day program due to the Juneteenth holiday so the cost of the program was decreased. Also, general day/summer camps are not as in demand as they were 10 years ago. Our residents seem to like shorter, more interest specific camps such as Lego, Baking or Animal camp.

7. REPORTS:

DIRECTOR BRIEDIS: A. Briedis reported on the following items.

- a) Grand Avenue Gym Improvements project is underway. All the old equipment has been removed from the walls including the basketball backboards. The walls and exposed conduit were painted. The new LED light fixtures have replaced the old fixtures. Currently the new flooring is being installed. Once the flooring installation has been completed, the wall padding will be added to the walls. The new basketball backboards have been ordered and should be delivered by the end of November. Once received, they will be installed. Finally, the court striping will be painted on the floor. The project is still estimated to be completed by the end of the year.
- b) Recreation Center Playground Surfacing project is also underway. The old surfacing, both rubber and wood chips have been removed. The new trench drain system has been installed. The underlayment consisting of 4” stone base course has been laid and compacted. The new poured in place rubber surfacing is scheduled to be installed in the next couple of weeks.
- c) Recreation Center Gymnasium HVAC Replacement - The roof top HVAC units have been ordered and should be delivered soon. Once delivered, installation will be

scheduled. The contract calls for the installation to be completed by the end of November.

- d) Other - Signage for the statue at the Grand Avenue Community Center has been installed.

PROGRAM MANAGER LIGEIKIS:

- a) R. Ligeikis gave a summary of her written report which included the new 7- day Safety Village format. She also stated that general summer camps seem to be less in demand than specialty camps such as Chemical Creations, Tye Dye camp and Baking Book club camp. The Mental Health classes that had been newly offered a few seasons ago have not been running so will be coming to an end soon. She also touched on a newly created partnership with the Village of Hinsdale Recreation Dept and new program offerings for the Winter/Spring brochure such as Coffee Break and Bake, Babysitters Club and some adult art classes.
 - b) RECREATION SUPERVISOR KENNY: M. Kenny gave an overview of his written report which included the annual Halloween Pickleball tournament with 64 participants over 3 divisions and the success of the Spartz Sportz partnership highlighting the travel basketball league's growth and record number of teams. He added that Spartz Sportz hosted a Welcome Night for the Blazers and Wildcats teams to kick off the season. Starting this winter/spring, he stated he will be co-oping various athletic programs with the Village of Hinsdale. In addition to the Sports R Us programs we offer, Sports Kid's Inc will be added as a new contractor to offer more programming including Archery, Track, Field & Fitness, Dodgeball, and Tot Olympics. We will also be adding a new Adult Pickleball league.
 - c) ADMINISTRATIVE COORDINATOR HARRISON: R. Harrison gave a summary of his written report. He has been working on marketing materials for upcoming programs, sending out more program evaluations and planning to organize for and attend the Adult trips. He is planning on attending the IPRA Conference in January. Some completed work includes the hiring of 3 new Building Supervisors, promoted and photographed the Halloween Hoopla, helped edit and promote Winter Brochure, sent out evaluations encompassing 32 different programs and created flyer and eblasts for program with low enrollments.
 - d) PARK DISTRICT UPDATE: D. Conway reported that the new Spring Rock Park Pickleball courts are open.
- 8) COMMISSIONER COMMENTS: None.
 - 9) OTHER: None.
 - 10) NEXT MEETING: The next Recreation Commission meeting will be held on Thursday, March 13th.

- 11) ADJOURNMENT: W. Lyday motioned, and M. Healy seconded the motion to adjourn the meeting. Roll call was taken and the motion passed unanimously. The meeting adjourned at 7:01 pm.

Respectfully Submitted,

Rita Ligeikis
Recreation Program Manager/Commission Secretary

DRAFT



AGENDA ITEM SUMMARY

RECREATION COMMISSION

Recreation Commission: July 10, 2025

AGENDA ITEM D.1.

To: Recreation Commission

From: Nancy Flores, Interim Director of Recreation

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager

RE: Interim Director of Recreation Report - Gathering on the Green, Budget Discussions, Surveys, Contractual/Co-Op Programs

Recommendation

Informational only. No recommendations at this time.

Summary

We are working with our software provider RecDesk to better understand, enhance, and report on existing data within the software. Our next steps are to examine and quantify program data so we can begin analytical reporting, such as understanding the number of active programs vs canceled programs, comparing program revenue / program expenses, and number of resident registrations compared to non-resident registrations. We have also begun comparative analysis of our programs, i.e., reviewing program fees to ensure our price points are competitive with similar agencies in our region and examining contractual offerings to review terms and percentages. Tonight, you will see the first of many event recaps, starting with Tower Trot, where you will have an overview of the revenues, expenditures, staffing costs, and a summary with a detailed recap of the event: what worked, what we want to improve and what we will plan for next year.

Gathering on the Green:

This year the Recreation Department created a unique experience for the patrons during the Gathering on the Green event on June 27, 2025. Staff focused on providing activities that leaned into group play and individual creativity, which was well received by children and parents alike. Some examples of activities included, parachute games, hula-hoops, potato sack races, a noodle sunshine craft and 2 artistic coloring murals enjoyed by both kids / teens and adults. Staff also provided a football bags/game and a tabletop hockey shot game that was really popular with all ages, boys and girls alike.

Budget:

The team has begun meeting to discuss and plan for the upcoming 2026 budget process. Staff meet weekly with Finance to become well-versed and comfortable with Munis software so they can navigate the system more confidently. A new reporting mechanism beginning with Tower Trot is a recap document that will provide the financial details of the event, including budgeted

revenue/expenses vs. actual, a verbal recap of how the event went, along with recommendations for the next year.

Surveys:

The team has noticed a decline in summer camp programs that was identified in the last Recreation Commission meeting back in November of 2024. Staff are currently creating a survey for existing participants of our summer camps to better understand what they would like to see and also creating a second survey that will target a broader scope of our database by promoting the survey on our social media platform, website and brochure.

Contractual Programs/Co-op Programs:

We are currently assessing our existing smaller contractals to review the agreements and percentage breakdown, while also working with Community Park District of La Grange Park & Park District of La Grange to review the co-op agreement with the goal of identifying a seamless, coordinated reporting process that is relevant and timely.

Financial Impact

None.

Recommended Motion

None.

Strategic Plan Alignment

None.

File Attachments

None



AGENDA ITEM SUMMARY

RECREATION COMMISSION

Recreation Commission: July 10, 2025

AGENDA ITEM D.2.

To: Recreation Commission

From: Mike Kenny, Recreation Supervisor - Athletics

CC: Casey Biernacki, Deputy Village Manager, Ellen Baer, Village Manager, Nancy Flores, Interim Director of Recreation

RE: Athletics Supervisor Report - Tower Trot Recap, Athletics Program Update, Fall Brochure/New Programs

Recommendation

Informational only. No recommendations at this time.

Summary

Tower Trot Recap:

- The 48th annual 2025 Tower Trot was a great success with 689 participants (42 residents in the 5K walk, 44R residents in the 10K, 261 residents in the 5k, 27 non-residents in the 5k walk, 37 non-residents in the 10K, 125 non-residents in the 5K, 61 R/NR participated in the Double, and 92R/NR kids did the Fun Run).

Please see the attached Tower Trot recap overview and survey results.

Athletic Program Update:

- Summer tennis lessons (Session 1) concluded July 11th. We had 190 participants in 35 youth tennis offerings and generated \$25,394 in revenue. Youth Late Summer Tennis classes begin the week of July 14th.
- Adult tennis lessons have 284 participants in 14 offerings and generated \$71,385 in revenue.
- Women's Competitive Doubles Tennis has 140 participants and generated \$6,542 in revenue.

Boys Blazers & Girls Wildcats Travel basketball tryouts take place August 18th – August 22nd, for grades 3rd -8th grade. NEW this year we added a 3rd grade girls team. We are currently securing gym space with the local school districts for the season for practices and games.

Fall Brochure and New Programs

- We’re currently working on the Fall brochure and will be offering a variety of contracted sports programs with Spartz Sportz, Sports R Us and Sports Kids Inc. Along with our very popular Recreation Basketball League for boys and girls 1st – 8th grade.
- Some NEW program offerings include an Indoor Adult Pickleball League and Winter Break Football Skills & Games Camp.

Financial Impact

None.

Recommended Motion

None.

Strategic Plan Alignment

None.

File Attachments

1. Tower Trot 2025 - Survey Results
2. Copy of 2025 Tower Trot recap

Responses Overview Closed

Responses

118



Average Time

03:58



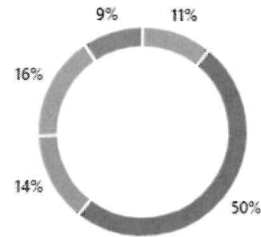
Duration

14 Days



1. In which race category did you or your family participate? (Select all that apply or complete a survey for each racer for more entries into the raffle)

● 5K Walk	14
● 5K Run	64
● 10K	18
● Double	21
● Fun Run	12



2. Quality of Website and Online information (If not applicable, please skip)

4.57

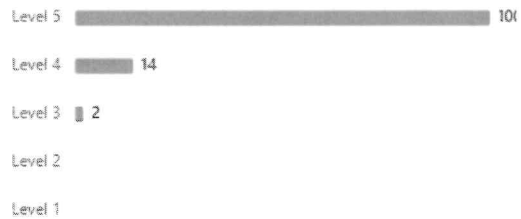
Average Rating



3. Ease of Registration Process (If not applicable, please skip)

4.84

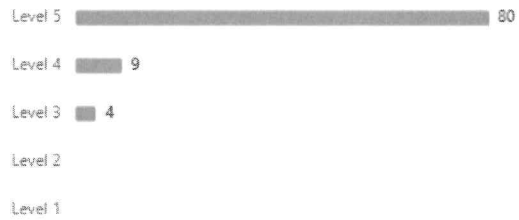
Average Rating



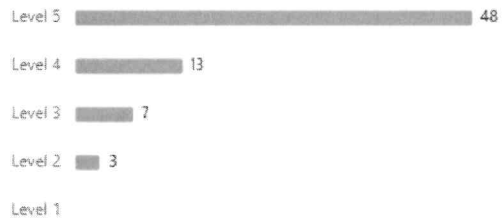
4. Cost of Registration (If not applicable, please skip)



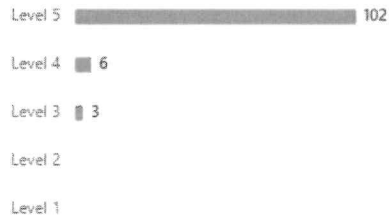
5. Directions Provided to Race (If not applicable, please skip)



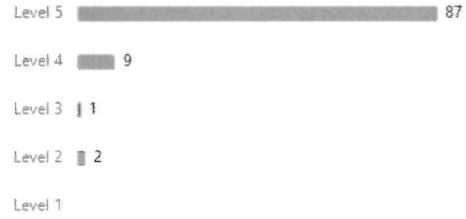
6. Parking Available at Race (If not applicable, please skip)



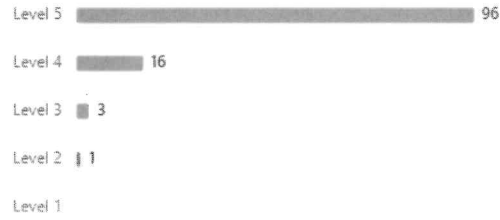
7. Ease of Packet Pickup Process (If not applicable, please skip)



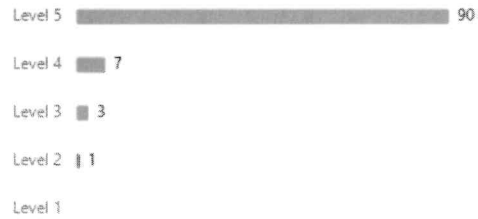
8. Toilet Facilities Available (If not applicable, please skip)



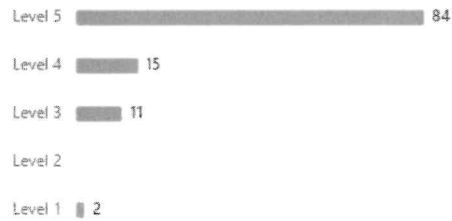
9. Race Course / Course Scenery (If not applicable, please skip)



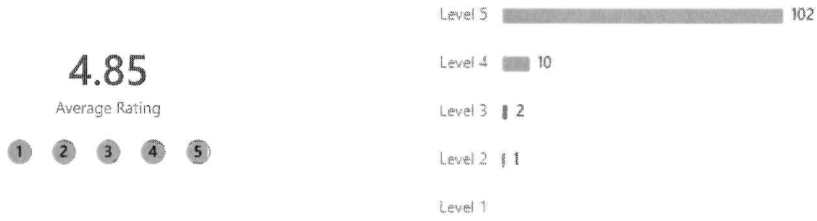
10. Quality of Course Map Provided (If not applicable, please skip)



11. Course Markings (If not applicable, please skip)



12. Volunteer Support (If not applicable, please skip)



13. Traffic Control / Course Marshals (If not applicable, please skip)



14. Water / Aid Stations (If not applicable, please skip)



15. Post-race Food and Fluids Provided (If not applicable, please skip)



16. Timeliness of Race Results Posted (If not applicable, please skip)



17. Quality of Shirt given (If not applicable, please skip)



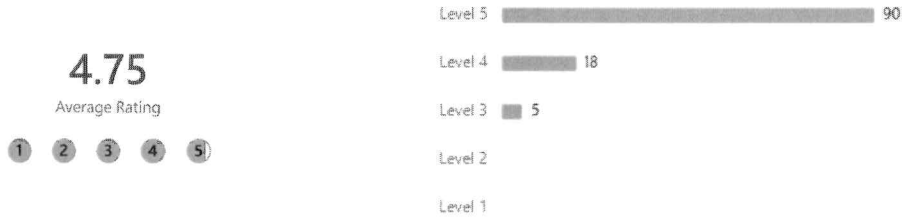
18. Quality of Competitive Awards (If not applicable, please skip)



19. Quality of Race Day Experience (If not applicable, please skip)



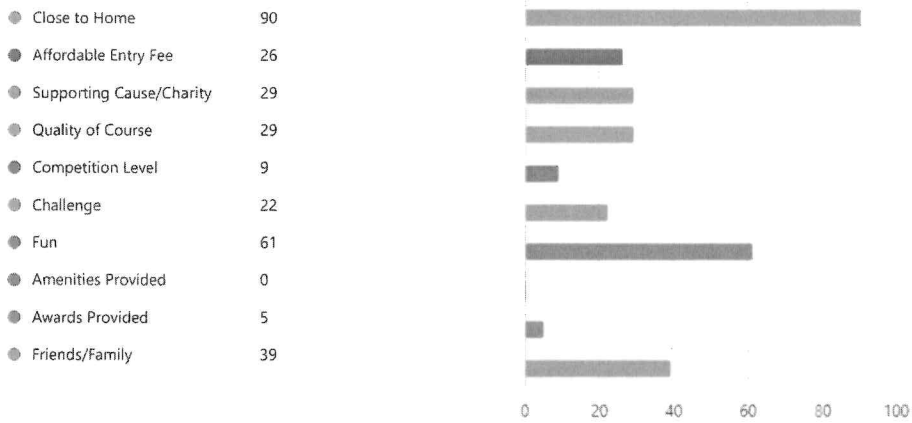
20. How well did this Race meet your expectations? (If not applicable, please skip)



21. Would you run this race again?

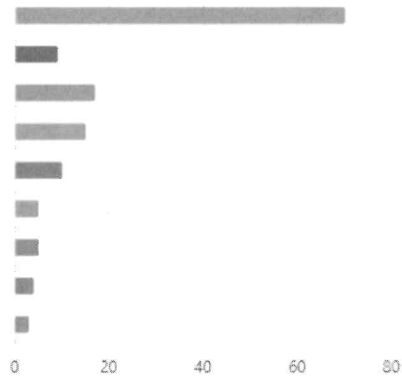


22. Which factors most influenced your decision to register for this race? (Choose up to three)



23. How did you find out about this race? (Check all that apply)

● I'm a Past Participant	70
● From a Past Participant	9
● From a Friend/Family Member	17
● Race Website	15
● Web Search/Search Engine	10
● Race Related E-mail Advertisement	5
● Social Media Advertisement	5
● Print Advertisement	4
● Other	3



24. Did anyone in your family use the Eurobungy?

● Yes	9
● No	104



25. Please provide any specific comments related to your ratings/answers

53
Responses

Latest Responses
 "The volunteer supporters were fantastic."
 "I truly enjoy the event and everything about it. Keep it up!"
 ...

26. Please provide your name and e-mail address to be entered into the free registration drawing

80
Responses

Latest Responses
 "ralph.orlowski@gmail.com"
 "John Dixon. jfdatlaw@gmail.com"
 ...

25.

Please provide any specific comments related to your ratings/answers

54 responses

ID	Name	Responses
54	anonymous	The volunteer supporters were fantastic.
53	anonymous	I truly enjoy the event and everything about it. Keep it up!
52	anonymous	providing a sports drink like Gatorade would be a preferred, especially at the finish line
51	anonymous	Well-run race!
50	anonymous	More family stuff to make this even more enticing!
49	anonymous	Sadly the food/snacks were disappointing. Bananas were cut in half turning brown. Quartered bagels? Orange slices. Not very good.
48	anonymous	It would be nice if resident category awards were reinstated. It is very much a neighborhood race.
47	anonymous	This is a wonderful event that we have look forward to participating in every year.
46	anonymous	Especially for the 5K due to the large number of runners, it would be better if there were corrals set up. There are people at the front who are slow, or children who weave or stop. The beginning of the race gets a little crazy. Walkers, slower runners, or runners with strollers should start towards the back, would be helpful.
45	anonymous	Age group of < 14 is too broad. There were a number of 6-11 year olds running and they cannot be expected to be competitive with 13-14 year old kids. Bungee should stay open until all runners who want to do the activity have finished. Or give runners priority. Several who wanted to jump were not able to because of cutoff time.
44	anonymous	I'm just adding a note to say that your race results link on the website leads to the 2021 results, so that's confusing.
43	anonymous	I grew up in WS and ran this with my Dad starting at age 8 so it's a pleasure running with my own daughter now, starting her at age 8 too! She's now 18, we live on the north side of Chicago, and we've done this race a couple of times -- always beautiful. You do a wonderful job! The scenery is gorgeous and volunteers so lovely. Female bathroom in school was not great, but you did provide port o' potties -- except I didn't see a handwashing station. Food: loved your oranges and bananas! Years ago, you provided pizza, which was a hit and we missed that. We look forward to running again, thank you!
42	anonymous	did not care for the sleeveless shirt for the double
41	anonymous	Appreciate the organization behind this exemplary legacy race .. and it is fun!
40	anonymous	The food offering and vendors was smaller this year... perhaps because of the weather the previous week?

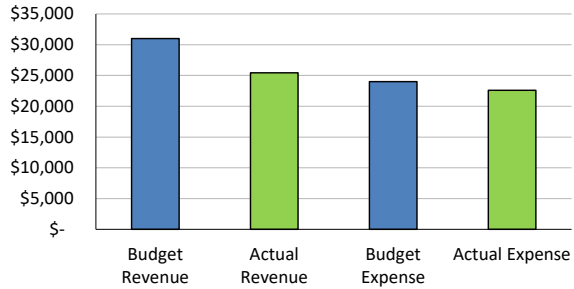
ID	Name	Responses
39	anonymous	Overall, great event! The only thing that was confusing was finding the start of the fun run. Having the start and end at two different places made it confusing because announcements made at the start couldn't be heard if you were near the music playing at the finish, so we almost missed the fun run start completely
38	anonymous	Would be nice to have a finishers medal for all participants and official race photos
37	anonymous	bring pizza back
36	anonymous	I've run and raced for 45 years, the entire event was so well run, streets well marked. The only thing I miss is Len C, great person.
35	anonymous	My app recorded my distance at 3.06 miles - probably a result of a lot of turns - but thought you might want to know that. There were also a couple of streets not recently resurfaced where you had to watch yourself for a bit. The race and course overall were great!
34	anonymous	Terrific and challenging family friendly race in a great setting!
33	anonymous	Terrific and challenging family friendly race in a great setting!
32	anonymous	I was disappointed with the post race food and fluids - really skimpy.
31	anonymous	The reason for the lower points regarding the food. The bananas were not whole and turning brown, the oranges too were cut and as well as the bagels. I think that was a bit cheap.
30	anonymous	nice event, see you next year
29	anonymous	The the staff was very friendly and accommodating. They create and welcoming atmosphere. I had a lot of fun.
28	anonymous	Such a well-organized race. Thank you to the race director, sponsors and volunteers.
27	anonymous	This race is not very accessible for those who are older or complete it more slowly. Unless there is a bathroom available mid-point on the course, my older father will probably not participate. Facilities halfway would provide more comfort for families since this is not a super competitive race. We were a few minutes late and had trouble finding out details. It would be good to keep informed people near the start and finish line for any latecomers or late finishers. It would also be nice to leave things up for an hour after most people have finished rather than breaking down stations so quickly. Thanks for considering this!
26	anonymous	I wish there would have been a reminder email sent about packet pickup and the event
25	anonymous	Great experience and extremely well organised.
24	anonymous	Great course marshalls!

ID	Name	Responses
23	anonymous	I think the only negative experience of the race was the traffic control. I was a 5k walker so there were not too many contestants left with me near the end of the race and it seemed traffic control stopped. I found cars were being let on the course and I had to be cautious of where I was walking and even had to go to the sidewalk.
22	anonymous	It's just a nice time. All these volunteers are super. The process is very easy. My kids are young and they really enjoy it. I'm so glad that it is charity based also.
21	anonymous	We thoroughly enjoyed this fun and well managed race!
20	anonymous	Sad there was no pizza.
19	anonymous	
18	anonymous	Fun race easy registration would prefer a non performance tshirt (i.e. cotton) option but that's just my personal preference thanks!
17	anonymous	Website said long sleeve for the double but got a tank. A little disappointing as the style of tank probably won't work when it it hot enough to actually wear it (too much ink, cheaper material). Spots on the 10k course where there were no marshals, which could have lead to trouble with traffic.
16	anonymous	My times have been inaccurate in two of the past three years, so clear instructions for those who run the double would be appreciated. Example: After you finish the 10K, is there an area you should or shouldn't go to before the 5K starts? Also, the tank top is nice, but for those who run the double I would like to see the long sleeve shirts return next year. You get more use out of them year-round. Also, if you run more races-you should get more of a shirt, not less (in my opinion.)
15	anonymous	Maybe encourage the little kids not to line up in the front of the Start by putting up mile time estimate lines at the starting line.
14	anonymous	My only constructive feedback is clarity around the start line for the walk AND when the walk starts. It would be really beneficial to have one of your team members near the start/finish line on Lawn to make sure the walkers get where they need to be on time
13	anonymous	Have a tattoo station rather than face paint - line always takes soooooo long!
12	anonymous	I've won the Double two years in a row now (and hope to keep the streak going - but getting harder!). I love this race and will continue to do it or, if unable to run, will definitely volunteer. I was going to reach out to a race director about this as well, but will add the comment here - for the 50th anniversary, since it seems most participants are from Western Springs, I thought it would be fun to have each neighborhood compete as a "team" (like in a cross-country race). Don't know how feasible it is, I just see lots of folks running in the mornings and think it could create some good competition. Thanks again!
11	anonymous	Used to have 1 mile and 2 mile splits time. I miss that

ID	Name	Responses
10	anonymous	Traffic control was mostly good except a construction crew's cement truck backed out of someone's driveway and blocked the street for a minute. This was a private home so not within control. I was able to pass on the sidewalk. As for the quality of the shirts, these commonly have very stretched out necks. Almost always unusable at any event.
9	anonymous	Next year can you have race results by age for the fun run? Some of the competitive kids wanted to see their placement results
8	anonymous	I ran the double and finished the 10K in a respectable time of 1:04, but when I went to start the 5K, the timing mat for the start had already been removed so my start time was not recorded. To say the least, I was not happy. On my watch, I ran the 5K in 33:18 at 10:42 pace. Due to the timing mat being removed before I got there, the official results show me with a time of 40:19 with a 13:00 pace. Next time it would be great if they could leave the start mat in place for a reasonable amount of time for the few number of runners her ran the double.
7	anonymous	I was one of several 5K runners lined up at 10K start line, started 11 minutes late
6	anonymous	Great race every year - keep up the good work!! It's one of my favorite events in our town, my whole family looks forward to it every year. Thank you for all your hard work making it a success this year.
5	anonymous	Overall a nice family-friendly event that we will participate in again. Overall constructive feedback: would be helpful to have a fun run paper map in addition to those for 5K/10K. Race results were slow to post, I was unaware there was a results table inside the gym (would be nice to know to get your official time and/or award if applicable).
4	anonymous	I was one of the age group 3rd place winners. I would much rather receive something like a hat or pint glass rather than a medal. It would be nice to get something with some use!
3	anonymous	Do it every year!
2	anonymous	I would suggest finisher medals
1	anonymous	Kids missed the pizza

2025 Tower Trot Overview

Budget Totals vs. Actual Totals



Revenues:	Budget	Actual	Variance
Registration	\$ 31,000	\$ 22,324	\$ (8,676)
Donations		3,109	3,109
Total Revenues:	\$ 31,000	\$ 25,433	\$ (5,567)

Expenses:	Budget	Actual	Variance
Porta John Rental		\$ 1,200	\$ (1,200)
Sound System/DJ		765	(765)
Donations to HH for Ashley	-	3,109	(3,109)
Registration & Fees		2,385	(2,385)
Eurobungy		1,200	(1,200)
Water Jugs		179	(179)
T-Shirts	-	8,947	(8,947)
Awards / Ribbons	-	1,035	(1,035)
		-	-
Total Expenses:	\$ 24,000	\$ 18,820	\$ 5,180

Revenue Less Expenses	Budget	Actual	Variance
Net Income	\$ 7,000	\$ 6,613	\$ (387)

Payroll & Benefits:	Budget	Actual	Variance
PD Staff hrs (8 officers x 4.5hrs)	-	2,579	(2,579)
PW Staff hrs (3 x 7 hrs)	-	1,194	(1,194)
Total Payroll & Benefits:	\$ -	\$ 3,773	\$ (3,773)

Summary:

The 48th annual 2025 Tower Trot was a great success with 689 participants (42R in the 5K walk, 44R in the 10K, 261R in the 5k, 27NR in the 5k walk, 37NR in the 10K, 125NR in the 5K, 61 R/NR participated in the Double, and 92R/NR kids did the Fun Run).

Weather conditions were perfect on race day, despite rainy conditions earlier in the week, which caused the race to be marked on Thursday & Friday.

Healing Hearts for Ashley provided volunteers for registration and packet pick-up Friday 8am-6pm and race day. They also provided 40 total volunteers on the course (26) from Healing Hearts and (14) From the Ham Radio Group. The Ham radio group was a great asset this year, providing volunteers and added, radio and on course support through the race. We hope to have them support and work the race next year. With more advanced notice, they should be able to provide more volunteers.

Overall, this continues to be a great community event. Special thanks to Western Springs PW, Fire and Police for their help and support with this race. This was the last year of our partnership with Healing Hearts For Ashley, we wish them all the best in their future initiatives.

For Next year:

We are looking into having the race CARA certified. There is an application process and fee of \$250 (\$50 application fee & \$200 certification fee) is due with the application. Should the application be denied, the \$200 certification fee will be refunded.

CHART DATA

2025		
Budget Revenue	\$	31,000
Actual Revenue	\$	25,433
Budget Expense	\$	24,000
Actual Expense	\$	22,593



AGENDA ITEM SUMMARY

RECREATION COMMISSION

Recreation Commission: July 10, 2025

AGENDA ITEM D.3.

To: Recreation Commission

From: Rita Ligeikis, Recreation Program Manager

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Nancy Flores, Interim Director of Recreation

RE: Recreation Program Manager Report - French Market, Summer Camp, Safety Village, New Programs

Recommendation

Informational only. No recommendations at this time.

Summary

French Market

The French Market takes place on Wednesdays at the Tower Green from 4-7 p.m. from May 7 – Sept 24. In recent weeks, we have scheduled entertainment such as a Bluey bounce house, Princess Elsa, rock painting and the College of DuPage theatrical group. People really seem to enjoy the entertainment and themed mural provided each week.

Summer Programs

Summer session and programs started on June 9th.

Safety Village ran from 6/16-6/18 and from 6/23-6/26.

- The 8:30 a.m. session had 72 enrolled and the 10:15 am session had 64 enrolled. This is the first year that the 10:15 a.m. session was offered cooperatively with La Grange and La Grange Park. La Grange had 5 participants and La Grange Park had 1. The 8:30 a.m. session has the option to stay for camp in which 10 participants registered for. Compared to last summer, the 8:30 a.m. session had more enrollment and the 10:15 a.m. session was about the same.
- The Safety Village team met at the end of the program for a wrap-up meeting where we talked about staff, 2026 dates, signage and an Open House option for next year. Safety Village will also be featured as the Home of the Month in the August or September issue of Greet WS Magazine.

Tower Camp

- Session 1 at Forest Hills ran with 18 enrolled. This program has a 3-day or 5-day option.

Session 1, Just for Tots, ran Monday, Wednesday and Friday with 10 participants.

- Session 2 of camps starts on 6/30, and the enrollment for Just for Tots and Tower Camp is 18 and 23 respectively.

Camp Survey

Since there is a lot of competition for summer camps in the area, we will be working on a camp survey to get an idea of what our community wants and discuss changes for next year's camps.

New Program

Some new programs that are being offered in our summer brochure include Princess and Marvel Cooking camps, Paw Patrol camp, Pop Art camp, Sky High Engineering, and a Healing Series for Adults.

Currently working on the Fall brochure programs and schedule.

Financial Impact

None.

Recommended Motion

None.

Strategic Plan Alignment

None.

File Attachments

None



AGENDA ITEM SUMMARY

RECREATION COMMISSION

Recreation Commission: July 10, 2025

AGENDA ITEM D.4.

To: Recreation Commission

From: Ryan Harrison, Recreation Administrative Coordinator

CC: Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Nancy Flores, Interim Director of Recreation

RE: Administrative Coordinator Report - Senior Center Programs, Facilities/Rentals, Marketing

Recommendation

Informational only. No recommendations at this time.

Summary

Over the course of the next few months, I will be working on a variety of projects to further improve the Recreation Department and the Senior Center.

Some examples of the work I will be pursuing include:

- Creating and editing the 2025 Fall Brochure.
- Preparing marketing materials for advertising/promoting.
- Updating the Village website (wsprings.com/recreation).
- Updating rental information to better align with surrounding areas and our updates to the Grand Avenue Gym.
- Sending out program evaluations 2 weeks before the program ends to gain insight into class while still active.

New Senior Center Programs on deck:

- Medicare Presentation.
- Humana Presentation on The Power of Positivity for 13 attendees.
- Hosting the Arthritis Foundation Exercise Program every Tuesday starting 7/1 in collaboration with the White Crane Wellness Center (25 attendees).
- Leslie Goddard program event was well received and always popular with our seniors.

Social Media update:

- Photographed the 2025 Tower Trot & uploaded to Facebook (660 views, 12 interactions),

- Facebook stats: May 22–July 7 we have had 5,979 views, 80 interactions, and 11 new followers on Facebook.

Gathering on the Green:

- Worked with Mike, Rita, and Nancy to host games at the Gathering on the Green on June 27th.
- Created murals for all to enjoy during the Gathering on the Green & French Market.

Financial Impact

None.

Recommended Motion

None.

Strategic Plan Alignment

None.

File Attachments

None