

**Public Works and Water Committee
Meeting Minutes
Monday, January 13, 2025
(Before Village Board Meeting at 7:00PM)
Village Board Room 6:00PM**

Call to Order

**Meeting Called to Order: 6:01 P.M. by Alan Fink, Chairman-Trustee
Seconded by Amy Avakian, Trustee**

Committee Members Present:

Alan Fink – Village Trustee, Chair
Amy Avakian – Village Trustee

Heidi Rudolph, Village President

Staff Present:

Ellen Baer, Village Manager
Matthew Supert, MS Director
Jeff Koza, Director of Engineering Services
Ron Derengowski, Water Plant Superintendent
Mike Jurusik, Village Attorney
Aleks Briedis, Recreation Director
Diana Puga, Municipal Services Coordinator
Jenny Pesek, Administrative Assistant

Approval of Minutes:

The Committee minutes from the 11/19/2024 Public Works and Water Committee meeting minutes were approved by Alan Fink and seconded by Amy Avakian with no corrections.

Public Comment None

New Business

Gilbert Avenue Resurfacing-Design Engineering Intergovernmental Agree with Village of LaGrange.

Village Engineer Jeff Koza reported that the Village received grant funds from the West Central Municipal Conference (WCMC) Surface Transportation Program (STP) to fund this project. He reported the Village shares jurisdiction of Gilbert Avenue with the Village of LaGrange. An intergovernmental agreement between the Villages is needed to define each Village's responsibilities financially and administratively for the design engineering phase of the project. Upon discussions with the Village Attorney an IGA was developed and presented and proposed for the two Villages. The Village of LaGrange may approve this IGA this month at their Village Board Meeting. Director Koza reported that the construction year would be in 2027. Motion to approve the IGA and bring before the Village Board. Roll call Vote Chair Fink aye and seconded by Trustee Avakian. All in favor aye.

Gilbert Avenue Resurfacing-Design Engineering Agreement with Baxter & Woodman Consulting Engineers. Engineering Director Jeff Koza reported the funding for this work is included in the Village's Fiscal Year 2025 budget. The cost breakdown for the design engineering for the Project is below.

Funding Source	Cost participation	Amount
Invest in Cook Grant	50%	\$55,000
Village of La Grange	25%	\$27,500
Village of Western Springs	25%	\$27,500
Total		\$110,000

The Village of Western Springs is the lead agency for this Project and thus Western Springs will enter into a professional services agreement with B&W for this work. An intergovernmental agreement ("IGA") for the Project will be executed and the IGA addresses the financial responsibilities of each Village.

Village Staff received a proposal from Baxter & Woodman Consulting Engineers ("B&W") to complete the design engineering services for the Project. B&W has assisted the Village on recent STP resurfacing project design for the Burlington and Hampton Avenue STP resurfacing projects. Staff said B&W has done a good job on these two projects. B&W also does work for the Village of LaGrange so they are familiar with both Villages, and this will benefit the project. Chair Alan Fink motioned to bring before the Village Board aye, seconded by Trustee Amy Avakian, all in favor aye.

Surplus Declaration of Well #3 Motor

Water Plant Superintendent Ron Derengowski presented this to the Committee. He reported that well #3 pump and motor was pulled out of service in 2017 due to issues with its pumping capability. It has been stored in Aurora at the Layne Facility. Recommended motion to the Village Board the declaration of the Byron Jackson type motor from Well No.3 as surplus and dispose of the motor and complete any required EPA and state decommissioning. Chair Alan Fink aye and seconded by Trustee Amy Avakian. All in favor, Aye.

Surplus Declaration of Water Meters from Well No.3 and Well No.4

Water Plant Superintendent Ron Derengowski presented to the Committee to declare these meters as surplus property and be disposed of and recycled as material scrap. Motion to recommend bringing to the Village Board to declare these designated meters as surplus property. Chair Alan Fink Aye, Trustee Amy Avakian, Aye.

Purchase of Water Meters and Accessories from Water Resources

Water Plant Superintendent Ron Derengowski presented to the Committee the purchase of fifteen 1.5 water meters, ten 1" water meters and accessories from Water Resources. The purchase of the water meters and accessories for a **total of \$18,501.25**. Motion to advance this to the Village Board for the approval for the purchase of these water meters and accessories from Water Resources. Chair Alan Fink, Aye, Trustee Amy Avakian, Aye. All in favor aye.

Sewer Televising and Cleaning Services-National Power Rodding Contract Renewal.

Director Matthew Supert presented this to the Committee for approval of the contract renewal for the National Power Rodding Contract. This will be the second renewal for the contract which was awarded by the Village on July

11, 2022. The contract was awarded for an amount not to exceed **\$105,000.00**. Motion to advance to the Village Board the renewal of the National Power Rodding Contract for Sewer Televising. Chair Alan Fink recommended to approve the renewal and seconded by Trustee Amy Avakian. All in favor aye.

Sidewalk Shaving Program-Murphy Construction Services, LLC Contract Renewal

Diana Puga, Municipal Services Coordinator presented this contract renewal to the Committee. Staff is seeking a renewal. This will be the first renewal for the contract which was awarded by the Village on April 22, 2024. Chair Fink motion to move to recommend approval of the first renewal for the Village's Sidewalk Shaving Program for a one-year period with Murphy Construction Services, LLC for the unit price of \$19.55 per inch/ft. Chair Fink, aye, Trustee Amy Avakian, Aye all in favor aye.

Brightly Asset Essentials-3-year Software Service Agreement

Director Matthew Supert presented to the Committee the Software Work Order System for renewal. The revised Software Services Agreement with Brightly, Inc. for a three-year (36 month) agreement for Asset Essentials Enterprise Cloud Services for the purposes of serving as the Village's work order and asset management system in a discounted amount of **\$15,049.69** per year. Staff is requesting that the Committee recommend approval of this item by the Village Board at the January 13, 2025, meeting as to be eligible for the discounted pricing.

The Village's account manager has approached the Village indicating that we can receive an approximately 22% discount on the annual cost if the Village were to enter into a *three-year agreement*. The new annual cost for the next three years would be \$15,049.69. Motion to approve the Software as a Service Agreement from Brightly Software, for a three-year (36 month) agreement for Asset Essentials Enterprise Cloud Services for the purposes of serving as the Village's work order and asset management system in a discounted amount of \$15,049.69 per year. Motion to bring before the Village Board, Chair Fink Aye, Trustee Amy Avakian Aye, all in favor Aye.

Other Business

Infrastructure Commission Meeting January 30, 2025

Need to confirm attendance.

January 2025 PWWC Water Update

Water Plant Superintendent Ron Derengowski presented the Water Update to the Committee. The contract with Water Resources, Inc. expired on December 31, 2024. Water Resources, Inc. was able to complete and upgrade 97.5% of all the water meters in the Village. The remaining balance for completion is estimated at \$52,812.00 for the purchase of all meters and accessories along with installation at contract pricing. Municipal Services will be anticipating an increase in costs associated with labor and materials. A kick-off meeting with Carollo Engineering, Inc. will be scheduled later this month to begin the assessment of the condition and operation of the water plant. This assessment is estimated to take a couple months as the emphasis will be on the end of life and replacement costs for equipment having a value of \$10,000 or greater as well as near-term replacement of the Amiad iron removal system. Data has been shared with Carollo to begin the project. No action required, informational only at this time.

Schedule Next Committee Meeting:

Next meeting: Tuesday, February 4, 2025, 5:00PM

Adjournment

Motion to adjourn the meeting: All in favor, Move to Close

Alan Fink, Trustee-Chair vote: Aye Amy Avakian, Trustee vote: Aye all in favor

Meeting adjourned at 6:23 PM.

Respectfully Submitted: Jenny Pesek