

Properties and Recreation Committee Meeting

Tuesday, May 6, 2025

Village Board Room

740 Hillgrove Western Springs, IL 60558

Called to Order: 5:21 p.m.

Chair-Trustee Amy Avakian Presiding

Committee Members Present: Trustee Alan Fink

Heidi Rudolph, Village President

Staff Present

Matthew Supert, Municipal Services Director

Ellen Baer, Village Manager

Christopher Breakey, PW Superintendent

Ron Derengowski, Water Plant Superintendent

Diana Puga, Municipal Services Coordinator

Jenny Pesek, Administrative Assistant

Roll Call

As noted above.

Approval of Minutes:

Chair Amy Avakian motioned to approve the 4/8/2025 Properties and Recreation meeting minutes, seconded by Trustee Alan Fink. Motion passed unanimously on a voice vote.

Public Comment: None

New Business:

Tria-Architecture Proposal for a Space Needs Analysis of the Public Works Facility and Municipal Services and Engineering Departments

Director Matthew Supert reported to the Committee the purpose of this analysis is to assess the current use of spaces, determine future space and use for the Village and the departmental operations. Village Staff received a total of eight proposals to review. This was a Request for Proposals (RFP) and not selected by pricing. Director Supert reported staff are recommending Tria-Architecture from Burr Ridge for this project, their pricing was \$17,500 and was the lowest cost proposal received. Chair Avakian recommended to bring to the Village Board for the approval of the Space Needs Analysis Project to Tria-Architecture. 2nded by Trustee Al Fink, all in favor aye.

Other Business:

Recreation Update

Ellen Baer, Village Manager reported that the 48th Annual Tower Trot Run will take place on Saturday, May 24, 2025, at 8:30AM. The route is mapped out on the website & social media, registration has been slow but usually picks up. Ellen Baer reported the gym floor is completed and needs a second coat since this is a high traffic floor, it looks great if anyone would like to check it out. Sr Senior Center update: Michelle Cagney, Senior Coordinator who served the Village for 21yrs just retired. Mike Kenney will be filling the role and will take over the Senior Center coordinating. Seasonal hiring at the Recreation is underway.

Schedule for the Next Committee Meeting

The next Properties & Recreation meeting will be held on June 10, 2025, 5:30 p.m. immediately following PW&W Committee Meeting.

Adjourn

Chair Amy Avakian motioned to adjourn the meeting, seconded by Trustee Alan Fink. Motion passed unanimously on a voice vote.

Meeting adjourned at 5:28 p.m.

Respectfully Submitted:

Jenny Pesek