

**Properties and Recreation Committee
Meeting Minutes
Monday, January 13, 2025, 6:15 p.m.
(Before Village Board Meeting at 7:00 p.m.)
Village Board Room**

Called to Order

Meeting called to order at 6:01 p.m.

Committee Members Present:

Amy Avakian, Village Trustee, Chair
Alan Fink, Village Trustee
Heidi Rudolph, President

Staff Present:

Ellen Baer, Village Manager
Matthew Supert, Director of Municipal
Services
Jeffrey Koza, Village Engineer
Ron Derengowski, Water Superintendent
Aleks Briedis, Director of Recreation
Diana Puga, Municipal Services Coordinator
Jenny Pesek, Administrative Assistant

Other:

Mike Jurusik, Village Attorney

Approval of Minutes:

Chari Avakian moved to approve the Properties and Recreation Committee meeting minutes from November 7, 2024 as read, seconded by Trustee Fink.

Public Comment

None.

Vega Building Maintenance Contract Renewal

Municipal Services Coordinator, Diana Puga stated that staff recommended the contract renewal with Vega Building Maintenance in an amount not to exceed \$41,907.00 for janitorial services. Chair Avakian motioned to advance this recommendation to the Board of Trustees seconded by Trustee Fink. The motion passed on a voice vote.

HVAC Maintenance Services-The YMI Group, Inc.

Municipal Services Coordinator, Diana Puga stated that staff recommended the contract renewal with The YMI Group, Inc. for HVAC maintenance services for an amount not to exceed \$17,995.00. This contract was originally awarded by the Village Board on April 22, 2024. Chair Avakian motioned to advance this recommendation to the Board of Trustees seconded by Trustee Fink. The motion passed on a voice vote.

Tree Trimming Services -Winkler Tree & Lawn

Municipal Services Coordinator, Diana Puga stated that staff recommends the contract renewal with Winkler Tree & Lawn Care for the Village's tree trimming services in amount not to exceed \$105,000.00. This contract was originally awarded by Village Board on February 23, 2023. Chair Avakian motioned to advance this recommendation to the Board of Trustees seconded by Trustee Fink. The motion passed on a voice vote.

Landscape Services-Beary Landscape Management, LLC

Municipal Services Coordinator, Diana Puga stated that staff recommends the contract renewal with Beary Landscape Management, LLC for the Village's landscape services in an amount not to exceed \$44,020.00 for monthly maintenance work and a total budgeted amount of \$91,779 for seasonal planting, holiday decorative work, and additional requested services. This contract was originally awarded by the Village Board on April 22, 2024. Chair Avakian motioned to advance this recommendation to the Board of Trustees seconded by Trustee Fink. The motion passed on a voice vote.

Tree Removal Services-Desiderio Landscaping and Tree Removal LLC Contral Renewal

Municipal Services Coordinator, Diana Puga stated that staff recommends the contract renewal with Desiderio Landscaping & Tree Removal, LLC for the Village's tree removal services in an amount not to exceed \$75,000.00. This contract was originally awarded by the Village Board on March 20, 2023. Chair Avakian motioned to advance this recommendation to the Board of Trustees seconded by Trustee Fink. The motion passed on a voice vote.

Other Business

Director of Recreation, Aleks Briedis stated that basketball backboards are delayed due to a machinery breakdown in manufacturing. The backboards are now scheduled to be delivered in mid to late January. Once the backboards are installed, it is estimated to take three to four weeks to complete the rest of the project items. The gym should open at the beginning of March. Items to still be completed are the installation of the backboards, electrical for the vertical height adjustors, padding on the walls, and court striping.

Director Briedis reported that the Recreation Center Playground Surfacing project was completed mid-November and looks great.

Director Briedis also reported that the roof top HVAC units have been delivered to the contractor. Installation of the units will be scheduled in the next few weeks.

Other Information: Recreation Director Briedis reported the following items:

- Winter/Spring program registration started on November 15th for residents and November 22nd for non-residents. Registration went very smoothly.
- Recreation staff is currently working on the Summer Activities Brochure, with resident registration starting March 21st and non-resident on March 28th.
- The Candy Cane Cordial was a huge success with over 50 children registered. Over 150 people enjoyed this great event.
- The basketball season is underway. We have a record amount of 23 travel teams, up from 19 teams last year, with an increase of over 30 players. Our house league also has record numbers with 405 players, compared to last year's 313 players. This increased our teams to 41 compared to 33 last year.

- The first session of winter early childhood programs started this week, with a majority being filled to max capacity.
- Recreation hosted 7 open gyms during the holidays, with over a total of 200 participants.

Recreation Financials Schedule -FY2025 Budget November Update

Recreation Director Briedis reported that FY2024 net revenue for all programs and activities are expected to exceed previous years. When year-end financials are complete, actual net numbers will be available.

Schedule Next Committee Meeting

Next meeting: Tuesday, February 4, 2025, 5:30 p.m.

Adjournment:

Chair Avakian made a motion to adjourn the meeting, seconded by Trustee Fink.

Motion passed on a voice vote.

Meeting adjourned at 6:33 PM.

Respectfully Submitted: Jenny Pesek