



AGENDA

BOARD OF TRUSTEES

Regular Meeting: June 16, 2025 at 7:00 PM

Village Board Room 740 Hillgrove Avenue, Western Springs, IL 60558

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Heidi Rudolph , Village President

Amy Avakian, Trustee

Nicole Chen, Trustee

Alan Fink, Trustee

Scott Lewis, Trustee

Phil Nawrocki, Trustee

Karen Martin, Trustee

4. Public Comment

5. Approval of Meeting Minutes

A. May 12, 2025 and May 19, 2025 President and Board of Trustees meeting minutes. (Omnibus Item)

6. Appointments (President Rudolph)

A. Appointment of Jordan Myers to the Economic Development Commission for a three (3) year term. (Omnibus Item)

7. Committee Assignments (President Rudolph)

A. Village Board Committee Assignments (Omnibus Item)

8. General Government Committee Report (Trustee Chen)

A. St. John of the Cross Parish Raffle License Application (Omnibus Item)

B. St. John of the Cross Parish Request for Special Events Liquor License and Temporary Use Permit for Family Fest 2025 (Omnibus Item)

C. Western Springs Park District and Western Springs Business Association – Requests for Special Events Liquor License and Temporary Use Permit for Harvest Fest 2025 (Omnibus Item)

D. IDOT Intergovernmental Agreement - Maintenance of of State Routes (Omnibus Item)

E. Proclamation - June 2025 PRIDE Month

F. Proclamation - Juneteenth

9. Finance Committee Report (Trustee Martin)

- A. Revenue Discussion to Prepare for Strategic Planning Workshop

10. Planning and Zoning Committee Report (Trustee Fink)

- A. 5600 Wolf Road - Heritage Crossing: Agreement with V3 Companies, Ltd. for Public Improvements Inspection and Permit Plan Review Services (Omnibus Item)
- B. Timber Trails Subdivision Supplemental Letter Agreement for Sale and Development of Eleven Finished Lots, Seller / Developer: Timber Trails Development Company, LLC, 1625 N Burling, LLC or Brian Taylor, Buyer / Developer: McNaughton Development, LLC (Omnibus Item)

11. Public Works & Water Committee Report (Trustee Lewis)

- A. Ordinance Amending Title 8 Public Ways and Property (Omnibus Item)
- B. Change Order #1 for Burlington Avenue Water Main and Streetscape Improvements (Omnibus Item)
- C. Phase I & II Engineering Proposal from Baxter & Woodman for Spring Rock Park Combined Sewer Lining (Omnibus Item)
- D. Amendment No. 1 to the Professional Services Agreement for Phase III (Construction Engineering Services) of the Lead Service Line Replacement Project. (Omnibus Item)
- E. Preliminary Engineering and Project Scoping Services Proposal from V3 Companies for 2025 Referendum Projects (Omnibus Item)
- F. Contract with Custom Filtration Solutions LLC (Omnibus Item)

12. Properties & Recreation Committee Report (Trustee Nawrocki)

- A. Right of Way Sale Request: 5150 Woodland Avenue and 5200 Woodland Avenue

13. Public Health & Safety Committee Report (Trustee Avakian)

- A. Vendor Agreement and Services Contract with TimeClock Plus LLC (Omnibus Item)
- B. Memorandum of Agreement with Cook County Department of Emergency Management and Regional Security Authorizing the Use of Everbridge, Inc. provider of the AlertCook notification system. (Omnibus Item)
- C. Presentation of the Department of Fire & EMS 2024 Annual Report
- D. License Plate Reader License Agreement with Western Springs Park District (Omnibus Item)

14. Consideration of and Action on Agenda Items

15. Explanation of Omnibus Voting Procedure

The Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus

vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and have it discussed and voted on separately, prior to the omnibus vote. Is there any such request?

16. Consideration of an Omnibus Vote

- A. A motion to approve the May 12, 2025 and May 19, 2025 President and Board of Trustees meeting minutes as read.
- B. A motion to approve the appointment of Jordan Myers to the Economic Development Commission for a three-year term.
- C. A motion to approve the Village Board Committee assignments as presented.
- D. Resolution No. 25-2918
A Resolution approving the issuance of a raffle license under Title 3 (Business Regulations), Chapter 12 (Charitable Games, Raffles, Bingo and Other Games of Chance Regulations) Section 3 (Raffles) of the Western Springs Municipal Code of 1997, as amended, for applicant St. John of the Cross Parish for raffle event (raffle start date: June 17, 2025; raffle end date: August 25, 2025) with a license fee waiver and bond waiver.
- E. Ordinance No. 25-3269
An Ordinance approving the creation of a Class "I" (Special Events on Property Owned or Leased By a Not-For-Profit Organization) liquor license for issuance to St. John of the Cross Parish and approving the related temporary use permit for the 2025 Family Festival event scheduled for August 14 to 17, 2025 at the 5005 Wolf Road property.
- F. Ordinance No. 25-3270
An Ordinance approving the creation of a Class "I" (Special Events on Property Owned or Leased By a Not-For-Profit Organization) liquor license for issuance to the Western Springs Park District for the 2025 Harvest Fest Special Event to be held on Friday, September 5 and Saturday, September 6, 2025 in Spring Rock Park.
- G. A motion to approve the Intergovernmental Agreement with the Illinois Department of Transportation (IDOT) for a ten-year maintenance agreement with the Village to operate and maintain portions of the state highway system with an annual reimbursement to the Village in an amount of \$21,250.00.
- H. A motion to approve a Proclamation recognizing Pride Month in the Village of Western Springs during the month of June 2025.
- I. A motion to approve a Proclamation recognizing June 19, 2025 as Juneteenth in the Village of Western Springs.
- J. Resolution No. 25-2919
A Resolution approving and authorizing the execution of a Professional Services Agreement with V3 Companies, Ltd., for public improvements inspection and permit plan review services for the Heritage Crossing Development at the 5600 South Wolf Road property by developer McNaughton Development, LLC.
- K. Resolution No. 25-2920

A Resolution authorizing the approval and execution of a Supplemental Letter Agreement with Exhibit "A" (Supplemental Lot List and Special Assessment No. 05-01 Release of Lien Amounts), Exhibit "B" (McNaughton Architectural Design Plans for Timber Trails Residential Home Products) and Exhibit "C" (Timber Trails Plan Review Permit Fees and Closing Fees) regarding the sale and development of eleven lots within Unit 2 of the Timber Trails Subdivision (Lots: 103, 135, 136, 137, 138, 139, 140, 141, 142, 143 and 215); (Seller: 1625 North Burling, LLC and Buyer/Developer: McNaughton Development, LLC).

L. Ordinance No. 25-3271

An Ordinance amending Subsection 8-1-1 (Supervision by Department of Public Works) of Chapter 1 (Streets, Sidewalks, and Public Ways) and Subsection 8-2-8 (b)(3) (Grades and Curbs) of Chapter 2 (Sidewalks and Driveways) of Title 8 (Public Ways and Property) of the Western Springs Municipal Code; adding new Appendix A to Title 8 (Public Ways and Properties) of the Western Springs Municipal Code relative to the adoption of standard details for construction in the right-of-way; and amending Title 8 of the Western Springs Municipal Code generally relative to the duties of the Engineering and Municipal Services Departments.

M. Resolution No. 25-2921

A Resolution approving and authorizing the execution of deductive Change Order No. 1 to a contract entered into between the Village of Western Springs and H. Linden & Sons Sewer and Water, Inc. for the Burlington Avenue Water Main and Streetscape Project.

N. Resolution No. 25-2922

A Resolution approving and authorizing the execution of a professional services agreement between the Village of Western Springs and Baxter and Woodman, Inc. of Mokena, Illinois for the Spring Rock Park Combined Sewer Lining Phase 1 and Phase 2 Engineering Services.

O. Resolution No. 25-2923

A Resolution approving and authorizing the execution of Amendment #1 to the Professional Services Agreement between the Village of Western Springs and HR Green, Inc. for the Phase III (Construction Engineering Services) for the Phase 1 Lead Service Line Replacement Project.

P. Resolution No. 25-2924

A Resolution approving and authorizing the execution of a Professional Services Agreement between the Village of Western Springs and V3 Companies Ltd. of Woodridge, Illinois for Preliminary Engineering and Project Scoping Services for the 2025 Referendum Projects.

Q. Resolution No. 25-2925

A Resolution waiving the competitive bid process in lieu of purchase from a sole source provider and authorizing the approval and execution of a Vendor Contract with Custom Filtration Solutions, LLC of Wheaton, Illinois for the purchase of membrane water filters in an amount not to exceed \$26,794.00.

R. Resolution No. 25-2926

A Resolution approving and authorizing the execution of a Vendor Contract for Goods, Supplies and Services with Timeclock Plus, LLC and its attached Exhibit "A" (TCP Services Agreement) and Exhibit "B" (Rider) for use of Timeclock Plus, LLC's computer software and technology.

S. Resolution No. 25-2927

A Resolution authorizing and approving the execution of a Memorandum of Agreement between the Village of Western Springs, Illinois and Cook County, Illinois, for participation in the AlertCook notification program.

T. Resolution No. 25-2928

A Resolution approving and authorizing the execution of a License Agreement between the Village of Western Springs and the Western Springs Park District regarding installation and maintenance of license plate reading video cameras and related equipment and a support pole at Northeast Park adjacent to Ogden Avenue.

17. Second to Omnibus Motion/Discussion of Omnibus Motion/Roll Call Vote

18. New Business (Manager Baer)

- A. An Ordinance Amending Title 1 (Administration) Chapter 5 (Board of Trustees) Section 1-5-7 Committees of the Western Springs Municipal Code Relative to the Designation of Standing Committees

Motion to approve.

Second to the Motion.

Roll call vote.

19. Old Business

20. Reports

- A. Monthly Financial Report (Trustee Martin)

Presentation of the April and May 2025 Financial Report.

Motion to approve the financial reports as presented.

Second to the motion.

Roll call vote.

- B. Village President Rudolph

- C. Village Manager Baer

- D. Village Attorney Jurusik

21. Closed Meeting

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)).

22. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations

to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.