

GENERAL GOVERNMENT COMMITTEE
March 6, 2025, Meeting Minutes
Village Hall
740 Hillgrove Avenue, Board Room
Western Springs, IL 60558
7:00 p.m.

Present

Chair Tyrrell, Member Nawrocki, President Rudolph (Ex-Officio Member), Village Manager Ellen Baer, Director Heather Valone, Asst. to Village Manager Daisy Chavez, Village Attorney Anne Skrodzki

Public Participation: Eric Herzog, Resident
Electronic Participation: None.

Call to Order

Chair Tyrrell moved to open the committee meeting, seconded by Member Nawrocki. The motion passed on a roll call vote. Voting aye: Chair Tyrrell and Member Nawrocki. The General Government Committee meeting was called to order at 7:00 p.m.

Agenda Items

1. Public Comment

2. Approval of Minutes – January 9, 2025 Committee Meeting

Chair Tyrrell motioned the attached minutes from January 9, 2025 be approved. Trustee Nawrocki seconded the motion.

Voting aye: Chair Tyrrell and Member Nawrocki.

3. 2025 Western Springs Business Association – Requests for Special Events Liquor License and Temporary Use Permit

Director Heather Valone provided a summary of the request from the Western Springs Business Association (WSBA) for a special events liquor license and temporary use permit for all their special events planned for 2025.

Chair Tyrrell motioned to recommend approval and move this item to the Village Board for consideration. Trustee Nawrocki seconded the motion.

Voting aye: Chair Tyrrell and Member Nawrocki

5. Personnel Policy & Procedures Manual Update

Deputy Village Manager Casey Biernacki presented an updated Personnel Policy and Procedures Manual for the General Government Committee to consider. He outlined the major changes proposed and provided a description of each. The Committee discussed the changes.

Chair Tyrrell motioned to recommend approval and move this item to the Village Board for consideration. Trustee Nawrocki seconded the motion.

Voting aye: Chair Tyrrell and Member Nawrocki

6. An Ordinance amending Title 1 (Administration), Chapter 13 (Contracts, Purchases and Financial Regulations), Section 8 (Contracts) of the Western Springs Municipal Code.

Village Manager Ellen Baer and Village Attorney Anne Skrodzki presented proposed changes to the Title 1, Chapter 13, Section 8, to allow for the Village Manager to sign off non-financial contracts without requiring Village Board approval. The Committee discussed the proposed changes and Chair Tyrrell motioned to recommend approval and move this item to the Village Board for consideration. Trustee Nawrocki seconded the motion

Voting aye: Chair Tyrrell and Member Nawrocki

7. A Resolution approving and authorizing the execution of the Illinois Public Works Mutual Aid Network Intergovernmental Agreement.

Deputy Village Manager Biernacki outlined a proposed Resolution that would approve a new agreement with the Illinois Public Works Mutual Aid Network (IPWMAN). He explained that the Village has an existing agreement with the agency, but they were updating all of their existing agreements with updated language.

The Committee discussed the proposed changes and Chair Tyrrell motioned to recommend approval and move this item to the Village Board for consideration. Trustee Nawrocki seconded the motion

Voting aye: Chair Tyrrell and Member Nawrocki

8. Schedule Next Committee Meeting

The next meeting will be held prior to the Planning & Zoning Committee meeting on April 9, 2025 at 7:00 p.m.

9. Adjourn

Chair Tyrrell motioned to adjourn the meeting at 7:16pm. Trustee Nawrocki seconded the motion.

Respectfully submitted,

Deputy Village Manager Biernacki