



## AGENDA

### PUBLIC HEALTH AND SAFETY COMMITTEE

Public Health and Safety Committee: May 7, 2025 at 5:00 PM  
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

**A. Call to Order**

**B. Roll Call**

**C. Public Comment**

**D. Approval of Minutes**

1. February 27, 2025 Meeting Minutes

**E. New Business**

1. Stray Animal Partnership-Based Services Agreement with the Hinsdale Humane Society
2. Presentation of 2024 Annual Police Report
3. Intergovernmental Agreement with Lyons Township for the 2025 Summer Intern Program

**F. Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

**DRAFT PUBLIC HEALTH AND SAFETY COMMITTEE MEETING MINUTES**  
**February 27, 2025, at 5:15 PM**  
**Village Hall - 740 Hillgrove Avenue - Board Room**  
**Western Springs, IL 60558**

**Present:**

Chair Lewis, Member Chen, President Rudolph, Manager Baer, Director Scott, Director Koza, Director Valone, and Director Gilhooley.

**Call to Order:**

Chair Lewis called the meeting to order at 5:15 PM following a motion by Chair Lewis, seconded by Member Chen.

**Agenda Items:**

1. **Approval of Minutes (February 6, 2025)**

Member Chen moved to approve the minutes from the February 6, 2025 meeting as presented, seconded by Chair Lewis.

2. **Public Comment:**

No public comment was received.

3. **New Business:**

**Proposed Ordinance Amending Title 7 (Motor Vehicles and Traffic), Chapter 4 (Traffic Schedules), Section 3 (Schedule III: Parking Limitations and Prohibitions) of the Western Springs Municipal Code**

Director Koza explained that the building at 1219 Chestnut, previously the Masonic Lodge, has been demolished after being sold to a private developer. The site will now host a single-family home. As a result, staff recommended removing the parking restriction on the south side of Chestnut, between Central Avenue and Grove Avenue, in front of the property. The Village Attorney reviewed and drafted the necessary changes to the Municipal Code. Chair Lewis moved, seconded by Member Chen, to recommend the ordinance.

**Proposed Ordinance Amending Chapter 6 of the Village of Western Springs Municipal Code Regarding Bicycles**

Sergeant Ficke presented proposed amendments to Chapter 6 that would permit low-speed electric bicycles, low-speed electric scooters, and personal mobility devices (PMDs) to share roadways and sidewalks were safe, subject to specific restrictions. The amendments address concerns raised by businesses regarding pedestrian safety. Sergeant Ficke clarified that PMDs equipped with an electric motor of 750w or greater would be prohibited on the public way, must follow the rules

of the road, and are restricted from riding on sidewalks. President Rudolph inquired about the legality of youth operating electric scooters on streets or sidewalks. Sergeant Ficke clarified that while the devices themselves are not illegal, safety concerns such as helmet use, device lights, and scooter speed all factor into the legality. The Traffic and Safety Commission reviewed and supported the changes on February 18, 2025. Chair Lewis moved, seconded by Member Chen, to recommend the ordinance.

**Recommendation for Updated Parking Signs at the Post Office and Village Hall**

Director Gilhooley recommended replacing the six 15-minute parking signs at the Post Office (4479 Lawn Avenue) and the four 15-minute parking signs at Village Hall (740 Hillgrove Avenue) with updated signage indicating "15-Minute Parking Monday-Friday, 8:30 AM - 5:00 PM." Additionally, staff proposed adding three 30-minute parking spaces at 901 Burlington Avenue near BMO Harris, 835 Burlington Avenue near Village True Value, and 825 Burlington Avenue near Kirschbaum's Bakery, with updated signage stating "30-Minute Parking Monday-Friday, 8:30 AM - 5:00 PM." While the Transportation and Safety Commission recommended 30-minute parking until 7:00 PM, staff suggested maintaining the 5:00 PM cutoff. These changes would improve the turnover of parking spaces during business hours, ensuring easier access for customers. Director Koza discussed the new handicap-accessible parking spot on the south side of the 900 block of Burlington Avenue, in front of 929 Burlington (Oberweis Ice Cream), as part of the Burlington Avenue resurfacing project. Permanent markings for this spot will be installed later this spring. Each of these changes requires an ordinance to amend the Village Code. Chair Lewis moved, seconded by Member Chen, to recommend the ordinance amending the parking as presented by Staff.

**4. Other Business:**

No additional business was discussed.

**5. Adjournment:**

Member Chen moved to adjourn the meeting at 5:43 PM, seconded by Chair Lewis. The motion passed on a unanimous voice vote, and the meeting was adjourned at 5:52 PM.

**Respectfully Submitted,**

Sean Gilhooley

Director of Law Enforcement Services



## AGENDA ITEM SUMMARY

### PUBLIC HEALTH AND SAFETY COMMITTEE

Public Health and Safety Committee: May 7, 2025

#### **AGENDA ITEM E.1.**

**To:** Public Health and Safety Committee

**From:** Ashlee Jasutis, Deputy Director of Law Enforcement Services, Sean Gilhooley, Director of Law Enforcement Services

**CC:** Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk

**RE:** Stray Animal Partnership-Based Services Agreement with the Hinsdale Humane Society

#### **Recommendation**

Consider a recommendation to approve the Stray Animal Services Agreement with the Hinsdale Humane Society.

#### **Summary**

The Hinsdale Humane Society (HHS) provides the Village of Western Springs with a service that focuses on stray animals discovered within the Village. Services include the storage and care of stray animals, veterinary services, pet rescue services, and the preparation of the animals for adoption services, if necessary.

The Village pays the Humane Society based upon the number of animals brought to HHS, which is a flat fee of \$385 per animal. In addition, HHS will not release an animal impounded into the custody of any resident of the Village until such resident has purchased a license for said animal and has paid any impoundment fee or other HHS fees or charges that HHS would otherwise charge to the Village. Impounded animals shall not be released by HHS until all Village fees and charges assessed to the owner of the impounded animal are paid to the Village and proof of payment has been provided to HHS by the owner.

This agreement serves as a partnership-based contract endeavoring to support the residents, pets, and municipal services of Western Springs.

#### **Financial Impact**

Flat Fee of \$385.00 per animal. An annual rate increase will go into effect on April 1, 2026, and for each subsequent year of the Agreement. The amount of the increase will be 3.5% to stay in line with inflation and cost escalation.

#### **Recommended Motion**

I move to recommend to the Village Board the approval of the Stray Animal Services Agreement with the Hinsdale Humane Society.

## **Strategic Plan Alignment**

None.

## **File Attachments**

1. Hinsdale Humane Society - Resolution No. 25-\_\_\_\_ re Stray Animal Services Agreement WS (Term\_ 4.1.2025 to 3.31.2026 with renewal and 30 day cancellati
2. Hinsdale Humane Society - Stray Animal Services Agreement WS (Term\_ 4.1.2025 to 3.31.2026 & Auto Renewal 1 YR w\_ 60 day cancellation) (final clean ver

**DRAFT 4.15.2025**

**RESOLUTION NO. 25-**

**VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**DATE: May 19, 2025.**

**OTHER: None.**

**A RESOLUTION APPROVING AND AUTHORIZING  
THE EXECUTION OF A STRAY ANIMAL  
PARTNERSHIP-BASED SERVICES AGREEMENT  
WITH THE HINSDALE HUMANE SOCIETY FOR THE  
PROVISION OF STRAY ANIMAL SERVICES.**

**WHEREAS**, the President and Board of Trustees of the Village of Western Springs (the “Village Board”) and the Hinsdale Humane Society (“HHS”), a not-for-profit corporation incorporated in the State of Illinois, desire to enter into an agreement entitled “Stray Animal Partnership-Based Services Agreement,” a copy of which is attached hereto as **Exhibit “A”** and made a part hereof (the “Agreement”); and

**WHEREAS**, HHS provides animal shelter services in the vicinity of the Village of Western Springs (“Village”) and has previously worked with the Village to house and care for stray animals found in the Village until reunification with their owners or until other arrangements can be made; and

**WHEREAS**, the Village and HHS formalized their working relationship in 2023 through an agreement for stray animal services and desire to extend this working relationship, and, as provided in the Agreement, the Village will continue to reimburse HHS for the provision of stray animal services to the Village on a per-animal, as-needed basis; and

**WHEREAS**, at an open public meeting held on May 7, 2025, the Village’s Public Health and Safety Committee (“Committee”) reviewed and discussed the Agreement and received input from the Village staff and provided an opportunity for public input, and then the Committee recommended that the Village Board approve and enter into the Agreement; and

**WHEREAS**, at open public meetings held on May 12, 2025 and May 19, 2025, the President and Board of Trustees of the Village reviewed and discussed the Agreement, and the Committee’s recommendation, and received input from the Village staff and provided an opportunity for public input. At its May 19, 2025 meeting, the President and Board of Trustees of the Village of Western Springs accepted the Committee’s recommendation to approve and enter into the Agreement; and

**WHEREAS**, pursuant to their constitutional and statutory authority and the intergovernmental cooperation powers set forth at Article VII (Local Government), Section 7 (Counties And Municipalities Other Than Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Constitution of the State of Illinois of 1970, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/) and the applicable provisions of the Illinois Municipal Code (65 ILCS 5/), the President and Board of Trustees of the Village of Western Springs are authorized to approve and enter into the Agreement, and find that it is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, local businesses and the public to approve and enter into the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WESTERN SPRINGS, COOK COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1. Incorporation.** Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**SECTION 2. Approval and Execution of Agreement and Other Related Documents.** The President and Board of Trustees of the Village approve and authorize the execution of the Agreement, substantially in the form attached hereto as **Exhibit "A"**, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and further authorize and direct the President and Clerk, or their designees, to execute such other documents as are necessary to fulfill the Village's obligations under the Agreement.

**SECTION 3. Approval of Financial Obligations and Other Documents.** The President and Board of Trustees of the Village further approve and authorize the expenditure of Village funds and/or other available funds to pay for the Village's financial obligations under the Agreement, and also authorize and direct the Village Manager, the Director of Law Enforcement Services (Police Chief) and the Village Attorney, or their designees, to take all necessary actions to comply with the Village's obligations under the Agreement.

**SECTION 4. Delivery of Certified Copy of Resolution, Executed Agreement and Other Signed Documents.** The President and Board of Trustees of the Village direct the Village Clerk's Office to place a certified copy of this Resolution and the executed Agreement on file in the Office of the Village Clerk of the Village of Western Springs and to forward a certified copy of this Resolution and an executed copy of the Agreement to HHS for record retention purposes.

**SECTION 5. Effective Date.** This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

**PASSED** by the Board of Trustees of the Village of Western Springs, Cook County, Illinois, at a Regular Meeting thereof, held on the 19th day of May, 2025, and approved by me as Village President on the same day, and attested by the Village Clerk on the same day.

\_\_\_\_\_  
Heidi Rudolph, Village President

**ATTEST:**

\_\_\_\_\_  
Edward Tymick, Village Clerk

**Exhibit "A"**

**Stray Animal Partnership-Based Services Agreement**

(attached)

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF C O O K    )

**CLERK'S CERTIFICATE**

I, Edward Tymick, Village Clerk of the Village of Western Springs, Cook County, Illinois, certify that the attached document is a true and correct copy of the Resolution now on file in my office, entitled:

**RESOLUTION NO. 25-\_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF  
A STRAY ANIMAL PARTNERSHIP-BASED SERVICES AGREEMENT  
WITH THE HINSDALE HUMANE SOCIETY  
FOR THE PROVISION OF STRAY ANIMAL SERVICES**

which was passed by a roll call vote of the Board of Trustees of the Village of Western Springs at a Regular Meeting held on the 19th day of May, 2025, at which meeting a quorum was present, and approved by the President of the Village of Western Springs on the 19th day of May, 2025.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Western Springs was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Western Springs, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Western Springs, this \_\_\_ day of May, 2025.

\_\_\_\_\_  
Edward Tymick, Village Clerk

SEAL



## **STRAY ANIMAL PARTNERSHIP BASED SERVICES AGREEMENT**

This Stray Animal Services Agreement (hereinafter "Agreement") is effective at 12:00 AM on April 1, 2025 ("Effective Date") and is entered into by and between the Village of Western Springs, an Illinois municipal corporation and body politic (hereinafter "Village") and the Hinsdale Humane Society, a not-for-profit corporation incorporated in the State of Illinois (hereinafter "HHS").

**This agreement serves as a partnership-based contract endeavoring to support the residents, pets and municipal services of Western Springs.**

### **RECITALS**

**WHEREAS**, HHS has operated and maintained an animal shelter in Hinsdale for many years with a current live rate of 98%; and,

**WHEREAS**, the Village maintains a program for the control and disposal of stray animals; and,

**WHEREAS**, there is a need to remove stray animals subject to impoundment from within the Village's corporate limits upon the request of the Village; and,

**WHEREAS**, the Village desires to secure the continuing cooperation and assistance of the HHS in the Village's program for the control and disposal of stray animals; and,

**WHEREAS**, the HHS has the means and the ability to assist the Village in maintaining its program for the control and disposal of stray animals at its facility; and,

**WHEREAS**, the Village desires that the HHS furnish the services associated with acting as the Village's animal shelter and provide resources for the care of pets to its residents and to return lost pets safely and humanely to its residents as more fully described herein (hereafter the "Services");

**NOW, THEREFORE**, in consideration of the foregoing and mutual covenants contained herein, the parties agree as follows:

**Section 1 - Incorporation of Recitals:** The Village and HHS find the matters recited above are true and such recitals are hereby incorporated into and made a part of this Agreement.

**Section 2 - Agreement to Provide Services:** HHS agrees to provide to the Village the Services, and the Village agrees to obtain the Services at the animal shelter from the HHS, in accordance with the terms of this Agreement and applicable Village ordinances and statutes and regulations of the Counties of Cook and DuPage and the State of Illinois.

**Section 3 – Reports:** HHS agrees to provide regular updates and reports to the Village. Said updates and reports and the persons to whom they are given shall be those provided at the time of this Agreement, and the Village and the HHS will mutually agree on any changes in the reporting frequency and the contents of the reports.

**Section 4 – Inclusions in the Services:** HHS will do the following in its operation of the animal shelter:

- a. Provide adequate management and other personnel, supplies, services, and equipment to provide the Services in a safe, humane, efficient and businesslike manner.
- b. Supply all food necessary for the maintenance of animals impounded within the Animal Shelter.
- c. Provide all veterinary services reasonably required to prevent suffering of animals while impounded in the Animal Shelter.
- d. Provide all seizure and control appliances and equipment reasonably required in the handling of animals seized or impounded under authority of the relevant ordinances of the Village.
- e. As authorized by the ordinances of the Village, and in compliance with the statutes and regulations of the Counties of DuPage and Cook and State of Illinois, dispose of all impounded animals not redeemed by owners thereof within a period for redemption provided for therein.
- f. Upon receipt of animals from the Village to be impounded, provide and control the Services at its own expense and with its own personnel, and be responsible for the hiring and supervision of all employees at the animal shelter performing the Services.
- g. Advise the Village, including its Chief of Police, with respect to animal regulation matters on request from the Village.
- h. Although programs may change from time to time, HHS will make every effort to continue to be a pet rescue and resource center to provide educational programs for the community, pet owner resources, offer low-cost vet clinics, low cost spay and neuter clinics for residents and other rescue groups, pet training, and ongoing programs for veterans and children.

**Section 5 - Agreement to Respond to Calls for Service:** HHS will respond to all requests for Service from Village residents by directing them to the Village.

**Section 6 – Release of Impounded Animals:** To the extent permitted by applicable ordinance, law and regulation, and subject to the provisions of Section 9 below, HHS shall not release any impounded animal in its custody to any resident of the Village until such resident has purchased a license for said animal if a license is required by the Village, and has paid any impoundment fee or other HHS fees or charges that would otherwise be charged by HHS to the Village under this Agreement. Impounded animals shall not be released by HHS until all Village fees and charges assessed to the owner of the impounded animal are paid to the Village and proof of payment has been provided to HHS by the owner. HHS shall not be responsible for the collection of any owner fees or charges due to the Village. The Village shall not be responsible for the collection of any owner fees or charges due to the HHS.

**Section 7 - Cost of Agreement:** Commencing on the effective date of this Agreement, for the Service provided by HHS hereunder the Village shall pay the Humane Society based upon the number of animals brought to HHS.

The amount will be paid in arrears quarterly after HHS provides the Village with a billing statement that details the type of animal, a description, sex, name, dates of stay, condition at the time of receipt and any other relevant information.

**Flat Fee**

Flat fee of \$385.00 per animal

**Section 8 - Annual Automatic Rate Increase: Stray**

**Section 9 - Holding of Animals:** All animals will be held for a period of seven days, unless otherwise directed by the Village President or the Village Manager, or as directed by a court order. Other than by court order, HHS shall not be asked to hold any animal for an unreasonable amount of time.

**Section 10 - Return of Impounded Animals/Issuing Village Tickets, Fees and Penalties:** Subject to the requirements of applicable ordinance, law and regulation, the terms of this Agreement, and the lawful policies adopted by HHS, all stray animals seized by the Village or any of its law enforcement personnel, employees or residents shall be returned to the owner of any such animal if known, or to the owner's authorized representative, or delivered to the Animal Shelter for impoundment hereunder. With regard to impounded animals, HHS shall provide information to the Village's Police Department so that a ticket may be issued and/or fees and penalties may be assessed by the Village against the owner or other responsible parties for violation(s) of Village ordinances relating to such animals. HHS shall not be responsible for the issuance of tickets or assessment of such fees and penalties.

**Section 11 - Non-Exclusivity:** It is understood and agreed by the parties that the Services are non-exclusive, and HHS shall be free to offer the same or similar Services to other governmental and private entities. It is further understood and is hereby acknowledged by the Village that HHS's operation of the Animal Shelter includes numerous activities that are independent of the Services, and HHS shall continue to engage in such current and future activities while also providing the Services.

**Section 12 - Assignment:** This Agreement shall be binding on the parties and their respective successors and assigns, provided however, that neither party may assign this Agreement, or any obligations imposed hereunder without the prior written consent of the other party.

**Section 13 - Confidentiality and Ownership of Documents:** In the performance of the Services, the Village and HHS may have access to certain information, belonging to the other party, that is not generally known to others (hereinafter "Confidential Information"). Both parties agree not to use or disclose to any third party, except as required by court order or applicable law, any Confidential Information or any records, reports, or documents prepared or generated as a result of this Agreement without the prior written consent of the other party. The terms of this section shall survive the expiration or termination of this Agreement.

**Section 14 - Independent Contractor:** It is understood and agreed that the relationship of HHS to the Village is and shall continue to be that of an independent contractor and HHS

employees shall not be entitled to receive any Village employee benefits. As an independent contractor, HHS agrees to be responsible for the payment of all taxes and withholdings specified by law. It is further agreed that neither HHS nor its employees, staff, or subcontractors shall represent themselves as employees or agents of the Village.

**Section 15 - Indemnification:** The Village and HHS agree to hold the other party harmless and indemnify the other for any loss, liability, or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.

**Section 16 - Insurance:** At all times during the term of this Agreement, HHS shall maintain, at its sole expense, all required and necessary insurance coverages for itself, its employees, its officers and independent contractors, and the Animal Shelter.

**Section 17 - Initial Term and Renewal:** This Agreement shall become effective at 12:00 AM on April 1, 2025 and, subject to Section 18 below, shall continue through 11:59 PM on March 31, 2026 (the "Initial Term"). After the Initial Term, this Agreement may be renewed annually for one (1) year terms by mutual written agreement of the Parties, unless terminated by either Party as set forth in Section 18 below.

**Section 18 - Early Termination of the Agreement:** This Agreement may be terminated prior to its termination/renewal date by either party as follows:

- a. Termination At-Will. Where neither Party is in default under this Agreement, both Parties agree that either Party may terminate this Agreement at any time for any or no reason, without penalty, by giving sixty (60) calendar days written notice thereof.
- b. If the Village or HHS believes that the other party is not fulfilling its obligations under the Agreement, the party having such belief shall give written notice by registered mail to the other stating said belief and specifying in reasonable detail the manner in which the obligations hereunder are purportedly not being fulfilled.
- c. On or before thirty (30) days after receipt of such notice, the Village or HHS shall respond in writing to the other, stating in what manner, if any, it has corrected each purported deficiency specified. If there is no such response in writing within the thirty (30) days specified herein, the party which originated the notice may terminate this Agreement forthwith and shall give the other party written notice of such termination. Any fees due under this agreement shall then be pro-rated for services rendered.
- d. If HHS or the Village does so respond in writing, but the other is not satisfied with the correction or non-correction of the deficiencies specified, a personal or virtual meeting of authorized representatives of both parties shall be held, at which meeting the continuing purported deficiencies shall be discussed. Such meeting shall be held within ten (10) days of the response or the date on which the response was due, at a date, time and location agreed between the parties. If no representative of the party which received the notice attends said meeting, the other party may terminate this Agreement forthwith upon giving written notice of said termination.
- e. Provided that this Agreement has not already been early terminated pursuant to the provisions of this Section, within thirty (30) days of the occurrence of the meeting referred to

in subparagraph (c) above the notified party shall make a good faith effort to correct the purported deficiencies, and shall give a final written report to the other party stating such efforts, if any. If said final report is not given, or the final report is not acceptable to the receiving party, the party receiving the final report may terminate this Agreement forthwith upon giving written notice of said termination.

f. If this Agreement is early terminated by the Village by application of the provisions of this Section, such termination shall not be effective unless approved in writing by the Village President and the Board of Trustees in accordance with established due process procedures.

**Section 19 - Entire Agreement and Amendment:** This Agreement constitutes the entire agreement of the parties with respect to the matters contained herein, and all prior agreements, written or oral, between the parties relating to the subject matter of this Agreement are canceled and terminated and are of no force or effect. No modification of or amendment to this Agreement shall be effective unless such modification or amendment is in writing and signed by both parties hereto

**Section 20 - Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to any conflict of law or choice of law principles.

**Section 21 – Section Caption Headings:** The headings of each section herein are provided for convenience, only, and are not considered part of this Agreement by the parties.

**Section 22 - Notice:** Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

IF TO THE VILLAGE:  
Village Manager  
Ellen J. Baer  
Village of Western Springs  
740 Hillgrove Avenue  
Western Springs, Illinois 60558  
Email: [ebaer@wsprings.com](mailto:ebaer@wsprings.com)

WITH COPY TO:  
Village Attorney  
Michael T. Jurusik  
900 Oakmont Lane, Suite 301  
Westmont, Illinois 60559  
[mtjurusik@ktjlaw.com](mailto:mtjurusik@ktjlaw.com)

IF TO THE HUMANE SOCIETY: WITH COPY TO:  
President  
Hinsdale Humane Society  
21 Salt Creek Lane  
Hinsdale, Illinois 60521

Board President  
Hinsdale Humane Society  
21 Salt Creek Lane  
Hinsdale, Illinois 60521

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the date and year indicated herein.

VILLAGE OF WESTERN SPRINGS

HINSDALE HUMANE SOCIETY:

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

ATTEST

ATTEST

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_





## **AGENDA ITEM SUMMARY**

### **PUBLIC HEALTH AND SAFETY COMMITTEE**

Public Health and Safety Committee: May 7, 2025

#### **AGENDA ITEM E.2.**

**To:** Public Health and Safety Committee

**From:** Sean Gilhooley, Director of Law Enforcement Services, Ashlee Jasutis, Deputy Director of Law Enforcement Services

**CC:** Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Jill Izzo, Village Clerk

**RE:** Presentation of 2024 Annual Police Report

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#### **Recommendation**

None.

#### **Summary**

Presentation of the 2024 Annual Police Report.

#### **Financial Impact**

None.

#### **Recommended Motion**

None.

#### **Strategic Plan Alignment**

None.

#### **File Attachments**

1. 2024 - ANNUAL POLICE REPORT

# 2024

# ANNUAL POLICE REPORT

*Western Springs*



# CHIEF'S LETTER



VILLAGE OF WESTERN SPRINGS

740 Hillgrove Avenue • Western Springs, IL 60558 • 708.248.1800

[wsprings.com](http://wsprings.com)

**VILLAGE PRESIDENT**  
Heidi Rudolph

**VILLAGE TRUSTEES**  
James Tyrrell  
Nicole Chen  
Alan Fink  
Scott Lewis  
Amy Avakian  
Philip Nawrocki

**VILLAGE CLERK**  
Edward Tymick

**VILLAGE MANAGER**  
Ellen Baer

**DEPUTY MANAGER**  
Casey Biernacki

**DIRECTORS**  
Patrick Schramm  
Matthew Supert  
Aleks Briedis  
Michael Kelly  
Jeff Koza  
John Mastandona  
Sean Gilhooley  
Heather Valone

To: Village President Rudolph  
Board of Trustees  
Village Manager Baer

President Rudolph and the Board of Trustees,

I am both honored and privileged to serve as the Director of Law Enforcement Services for the Village of Western Springs.

On behalf of the dedicated staff of the Western Springs Police Department, I am pleased to submit our 2024 Annual Report. This report offers a comprehensive overview of our Department, highlighting key accomplishments, staff updates, and community engagement initiatives, as well as an analysis of local crime and traffic safety trends.

As a nationally accredited agency, we uphold the highest standards in policy development and law enforcement practices. Considering recent national and state social justice initiatives, this commitment to best practices has been crucial to ensuring that we continue to serve our community effectively. I am proud of the professionalism, resilience, and compassion consistently demonstrated by our officers and staff as they carry out their duties.

I would like to take this opportunity to express my sincere gratitude to Village President Rudolph, the Board of Trustees, the Board of Fire and Police Commission, and Village Manager Baer for their unwavering support throughout the past year.

Thank you for your continued partnership as we work together to ensure the safety and well-being of our community.

Sincerely,

Sean Gilhooley  
Chief of Police



# MISSION & VISION STATEMENT



## MISSION STATEMENT

It is the Mission of the Western Springs Police Department to maintain a high standard of integrity, professionalism, and effective law enforcement services in partnership with the community. We believe that our services preserve and foster a high quality of life in our community. We demonstrate our commitment to excellence through continuous education, training, proactive law enforcement initiatives, and enhanced response methods to ensure a safe environment.

## VISION STATEMENT

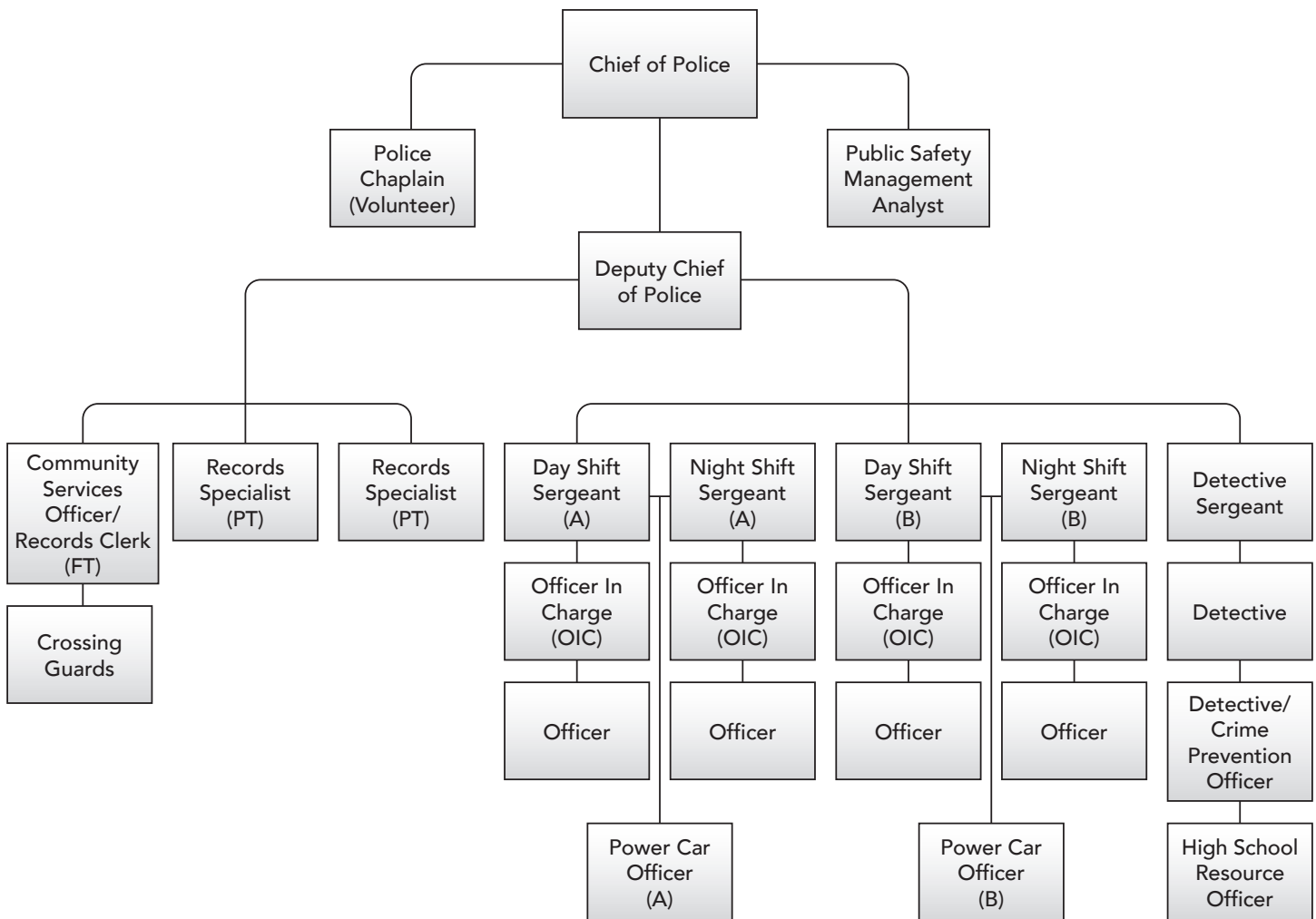
As we move forward, the Vision of the Western Springs Police Department strives to meet the evolving expectations of our citizens and includes proactive community engagement, education, and creative problem solving. We will continue to be at the forefront of technological advances, embracing service sharing, and continuing to plan and prepare for the effective management of any critical incidents that may impact our community.

The Western Springs Police Department will maintain our Mission and strive to achieve our Vision by subscribing to the following core values:



# ORGANIZATIONAL CHART

## VILLAGE OF WESTERN SPRINGS POLICE DEPARTMENT 2024



# PERSONNEL LIST

ADMINISTRATION	
Chief Sean Gilhooley	Serving since 2023
Deputy Chief Ashlee Jasutis	Serving since 2013

COMMAND STAFF	
Sergeant Arthur Hull	Serving since 1998
Sergeant Terrance Madler	Serving since 2004
Sergeant Kingsley Church	Serving since 2006
Sergeant Taylor Ficke	Serving since 2017
Sergeant Chase Naber	Serving since 2022

PATROL STAFF	
Officer Jaclyn Mroz	Serving since 2007
Officer Vincent Gismondi	Serving since 2015
Officer Petar Postic	Serving since 2021
Officer Roger Wilson	Serving since 2021
Officer Kevin Jankist	Serving since 2022
Officer Christopher Barajas	Serving since 2022
SRO Scott McClintock	Serving since 2023
Detective Kenneth Lafin	Serving since 2023
Detective/CPO Sean Noonan	Serving since 2023
Officer Joseph Merendino	Serving since 2023
Officer Maciek Kalicki	Serving since 2023
Officer Thomas Hostetler	Serving since 2024
Officer Anthony Poli	Serving since 2024

SUPPORT STAFF	
CSO/Records Supervisor James Strafaci	Serving since 1991
Records Specialist Karen Brosius	Serving since 2016
Public Safety Analyst Megan Freeman	Serving since 2023
Police Chaplain Dean Monkemeier	Serving since 2023
Social Worker Dana Pavlu	Serving since 2023
Records Specialist Sharon Gardner	Serving since 2024

# PERSONNEL CHANGES

## NEW POLICE OFFICERS

**Thomas Hostetler** was sworn in on January 26, 2024. He comes to the WSPD as a certified police officer with over 25 years of experience.

**Anthony Poli** was sworn in on August 6, 2024. He comes to the WSPD as a certified police officer with over 25 years of experience.

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## NEW SUPPORT STAFF

**Sharon Gardner** was hired as a part-time police record clerk position.

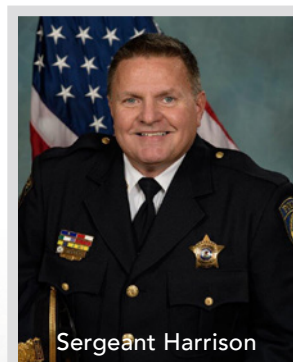
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## DEPARTURES IN 2024

We wish all departing members the very best in their future endeavors.

**Sergeant Dean Harrison** retired after 24 dedicated years in law enforcement.

**Sarah Krastins** transferred from the police records support staff to the Western Springs Department of Finance, as a Fiscal Assistant.



Sergeant Harrison





CHIEF  
SEAN GILHOOLEY



DEPUTY CHIEF  
ASHLEE JASUTIS



SERGEANT  
ARTHUR HULL



SERGEANT  
TERRANCE MADLER



SERGEANT  
KINGSLEY CHURCH



SERGEANT  
TAYLOR FICKE



SERGEANT  
CHASE NABER

# WESTERN SPRINGS POLICE DEPARTMENT



OFFICER  
CHRISTOPHER BARAJAS



OFFICER  
VINCENT GISMONDI



OFFICER  
TOM HOSTETLER



OFFICER  
KEVIN JANKIST



OFFICER  
MACIEK KALICKI



OFFICER  
KENNETH LAFIN



OFFICER  
SCOTT McCLINTOCK



OFFICER  
JOE MERENDINO



OFFICER  
JACLYN MROZ



OFFICER  
SEAN NOONAN



OFFICER  
ANTHONY POLI



OFFICER  
PETAR POSTIC



OFFICER  
ROGER WILSON



1886



PUBLIC SAFETY  
MGT ANALYST  
MEGAN FREEMAN



CSO  
JIM STRAFACI



RECORDS CLERK  
KAREN BROSIUS



SOCIAL WORKER  
DANA PAVLU



PASTOR  
DEAN MONKEMEIER



2025

WSP Photography

# 2024 AWARDS AND RECOGNITION

The following employees were recognized for their exemplary performance throughout 2024 in their various duties and responsibilities.

- **Suspicious Incident** – On February 29, 2024, Officer Hostetler and Officer Noonan conducted an additional surveillance at a residence after the homeowner reported being followed on multiple occasions. The officers located a suspicious vehicle and identified its driver. Through further investigation, it was determined that this individual had followed the complainant on several occasions. It was later revealed that the complainant knew the individual. Their actions not only provided peace of mind to the complainant but may have also helped prevent a potential crime.
- **Forgery Investigation** – On March 6, 2024, Detective Lafin followed up on a forgery case involving a suspect who used a counterfeit \$100 bill at a business in Western Springs. Detective Lafin reviewed video surveillance, which showed the suspect committing the crime. On March 13, 2024, while in another jurisdiction, Detective Lafin spotted the suspect wearing the same clothing as in the Western Springs incident. After brief surveillance, he observed the suspect committing the same crime at another store. The suspect was taken into custody and several counterfeit \$100 bills with matching serial numbers were recovered. The case was referred to the Secret Service for further investigation.
- **Road Rage/Unlawful Possession of a Firearm** – On April 11, 2024, Sergeant Harrison, Officer Jankist, Detective Lafin, and Detective Naber responded to a road rage incident where the offender was seen brandishing a handgun. The officers quickly located the suspect nearby and recovered a Glock 9MM firearm from the vehicle. The suspect also confessed to the incident.
- **Residential Burglary Arrest** – On February 29, 2024, officers responded to a report of a residential burglary. Detective Lafin and Detective Naber, working with NORTAF (North Regional Major Crimes Task Force), identified the vehicle used in the burglary. On March 24, 2024, the detectives, along with NORTAF detectives, arrested the suspects during the commission of another burglary. Further investigation revealed that two of the suspects had been involved in the February 29 burglary. A search warrant in Chicago recovered distinctive jewelry belonging to the victim. The suspects were charged with Residential Burglary, a Class 1 felony.
- **CALEA Year 4 Web-Based Assessment** – In April 2024, Public Safety Analyst Freeman successfully completed the Year 4 web-based Accreditation Assessment for the Western Springs Police Department. Her efforts resulted in zero standard issues during the assessor's review, showcasing her professionalism and commitment to excellence.
- **Check on Well-Being Call** – On June 14, 2024, at 1:30 am, Officer Hostetler and Officer Noonan responded to a report of a resident making suicidal statements. Upon entering the residence, the officers detected a strong odor of natural gas, indicating a potential life-threatening situation. The officers found the individual in the basement, distressed and with a cord around his neck, and he admitted to emotional struggles. Their prompt actions likely prevented a tragedy, and their compassion exemplified the values of the Western Springs Police Department.

- **Check on Well-Being/Assist to Fire Department** – On July 22, 2024, Officer Merendino responded to a report of a male found unresponsive in his bedroom. Within one minute of being dispatched, Officer Merendino arrived on the scene and administered life-saving measures until the Fire Department arrived. His quick response and actions demonstrated his training, skill, and dedication to public service.
- **Assist Other Agency (Attempted Murder Investigation)** – On August 15, 2024, the Major Case Assistance Team (MCAT) was mobilized for an attempted murder investigation in another jurisdiction. Detective Lafin, Detective Naber, and other detectives tracked down the offender in Chicago. Three individuals, including the primary suspect and two accomplices, were arrested without incident. Detective Lafin and Detective Naber assisted with interviews and investigative tasks, leading to formal charges of Attempted Murder against the suspect on August 16, 2024.
- **CALEA Accreditation** – On November 16, 2024, Public Safety Analyst Freeman represented the Western Springs Police Department before the CALEA Accreditation Commission in Jacksonville, Florida. Public Safety Analyst Freeman was publicly commended for her dedication and meticulous attention to detail, which has greatly enhanced the Department's reputation. Her efforts ensure the Department remains aligned with best practices in policing, and her invaluable contributions continue to support the WSPD.

## 2025 GOALS

- **Enhance Community Policing and Engagement:** Increase foot and bike patrols by officers to strengthen community connections.
- **Promote Public Outreach and Build Stronger Relationships:** Host events like "Coffee with a Cop," "National Night Out," "Cop on Top," and "Citizen's Police Academy" to foster positive interactions between the police and the community.
- **Provide Crime Prevention through Environmental Design (CPTED) Inspections:** Introduce CPTED evaluations for homes and local businesses to reduce crime risks.
- **Improve Transparency:** Increase the Department's use of social media to provide more open communication with the public.
- **Support Officer Wellbeing:** Continue the partnership with the Department Social Worker to provide annual emotional health check-ins for officers.
- **Crisis Intervention Training (CIT):** Ensure that all officers receive continuous Crisis Intervention training to handle sensitive situations with empathy and professionalism.
- **Disaster and Emergency Preparedness:** Regularly conduct drills to ensure readiness for potential large-scale emergencies and disasters.
- **Policy Evaluation and Updates:** Continuously review and update Department policies to align with best policing practices.

# ACCREDITATION



*The Western Police Department is an internationally accredited law enforcement agency through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The Commission has developed a comprehensive set of written standards covering every aspect of law enforcement policies, procedures, practices, and operations, wherein the Department voluntarily demonstrates its commitment to excellence in law enforcement.*

CALEA conducts regular, in-depth reviews of agencies in the accreditation process on a four-year cycle. The Commission conducts annual offsite reviews of the Department's files, including a policy and practices review, proofs of compliance, and an annual Agency Status Report. At the end of the four-year cycle, CALEA sends an assessment team for a multi-day onsite inspection, in advance of a full Commission review and reaccreditation.

In 2024, the Department successfully completed their fourth annual web-based assessment, and site-based assessment. At the November conference WSPD successfully received a seventh reaccreditation award from the Commission, meritorious status, for having been accredited more than fifteen continuous years and were recognized for Advanced Accreditation status for complying with all applicable mandatory standards. The WSPD has been accredited since 2004 and is one of only forty CALEA accredited law enforcement agencies in Illinois.



Maintaining accreditation assures that the WSPD is a nationally recognized law enforcement agency in compliance with guidelines and practices that result in the best service delivery to the Western Springs community. As accreditation is an ongoing process, the Department continually reviews policies and procedures to comply with the latest changes to CALEA's Law Enforcement Standards Manual. The next annual web-based review of standards compliance is in August 2025. The next site-based review with a CALEA assessor will be in June 2028.

# TRAINING & DEVELOPMENT



Ongoing training and development are paramount to the success of the Department. The WSPD provides a variety of in-house training for all officers throughout the year. To stay current, sworn personnel also complete computer-based legal reviews through the Police Law Institute. Additionally, the WSPD utilizes various law enforcement organizations to supplement further training. These agencies include the Police Training Institute (PTI), Suburban Law Enforcement Academy (SLEA), North-East Multi-Regional Training (NEMRT), Tri-River Police Training Region, and Northwestern Center for Public Safety (NWCPS).

## POLICE LAW INSTITUTE

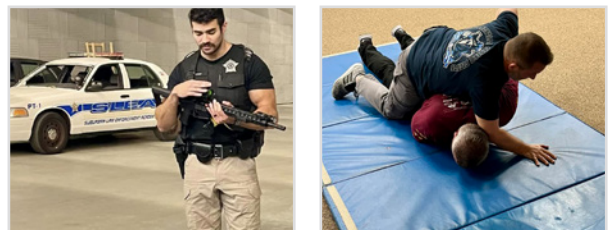
Sworn Police Department members complete monthly online training, which include the latest Supreme Court decisions, State Appellate Court rulings, and newly enacted Illinois State legislation. Following the law review, a test is administered in which a passing grade must be achieved for course completion. The WSPD successfully completed all monthly training for the year.

## SUBURBAN LAW ENFORCEMENT ACADEMY

Several officers attended advanced training through the Suburban Law Enforcement Academy's continuing education program.

## NORTH EAST MULTI-REGIONAL TRAINING (NEMRT)

The WSPD's membership in NEMRT allows for extensive training opportunities in numerous subjects beyond basic academy instruction. Throughout the year, officers and civilians attended numerous valuable training opportunities at various NEMRT-sponsored programs.



## TRI-RIVER POLICE TRAINING REGION

The WSPD utilizes Tri-River as another valuable resource to send staff for advanced training and learning opportunities.

## NORTHWESTERN CENTER FOR PUBLIC SAFETY (NWCPS)

NWCPS offers nationally recognized training courses in various facets of law enforcement. In October 2024, Deputy Chief Ashlee Jasutis graduated from a NWCPS Executive Management Program. In December 2024, Sergeant Chase Naber completed a NWCPS Police Supervision Course.

# IN-HOUSE TRAINING

In 2024, Department employees, sworn and civilian, attended various types of in-house training. The WSPD has specially trained instructors who teach a variety of topics including:

- Firearms Qualifications
- Firearms Training Scenarios
- Physical Tactics
- Handcuffing
- Baton
- Use of Force
- Rapid Deployment/Active Shooter
- Taser/Less Lethal
- NARCAN
- Mental Illness
- Hazardous Materials
- Bloodborne Pathogens
- CPR & First Aid



# NORTHERN ILLINOIS POLICE ALARM SYSTEM (NIPAS)

The Western Springs Police Department is a long-standing member of the **Northern Illinois Police Alarm System (NIPAS)**, a joint venture of 107 suburban municipal police departments from five counties. Created in 1983, NIPAS serves to ensure effective mutual aid in times of natural disasters, unusual occurrences and special events. NIPAS covers over 700 square miles and a population of approximately 2.2 million people. NIPAS member agencies may also elect to participate in three additional NIPAS programs: a special tactical squad known as the *Emergency Services Team (EST)*, a special crowd-control team known as the *Mobile Field Force (MFF)*, and an additional crowd support unit on wheels known as the *Bicycle Response Team (BRT)*. Officer Gismondi is assigned to the *Special Weapons Team* on the *Mobile Field Force*. The Department is currently looking to fill the vacant EST position. There are currently no WSPD officers on BRT.



The Department joined NIPAS in order to enhance the ability to respond to both large-scale incidents and incidents that may last extended periods of time. Of the NIPAS agencies, there are 71 that participate in the *Emergency Services Team*, 86 in the *Mobile Field Force Team*, and a growing number are joining the *Bicycle Response Team*. As members of the *Mobile Field Force Team*, *Emergency Services Team*, and *Bicycle Response Team*, the officers are required to participate in monthly training that includes certification with specialized equipment, instruction in squad-based tactics, and team tactical maneuvers. This training prepares *Mobile Field Force Team* and *Emergency Services Team* personnel to respond to unruly crowds, apprehend multiple offenders, manage and resolve hostage/barricade incidents, perform high-risk warrant services, conduct major crime scene searches, apprehend multiple offenders, and conduct search and rescue missions. In 2024, NIPAS *Mobile Field Force* and *Bicycle Response Team* was activated and staged 4 times including planned Palestine protests in Skokie and officer involved shootings in Waukegan and Carol Stream, and NIPAS *MFF* was placed on standby more than 20 times.

# TECHNOLOGY ADVANCEMENTS

In December 2024, the Department successfully implemented body-worn cameras for all sworn officers. These cameras are worn daily by all officers and activated when responding to calls or having citizen contact which could potentially lead to an investigation. The cameras will not only increase transparency and public trust but are a valuable tool in providing enhanced evidence in both traffic and criminal prosecutions.

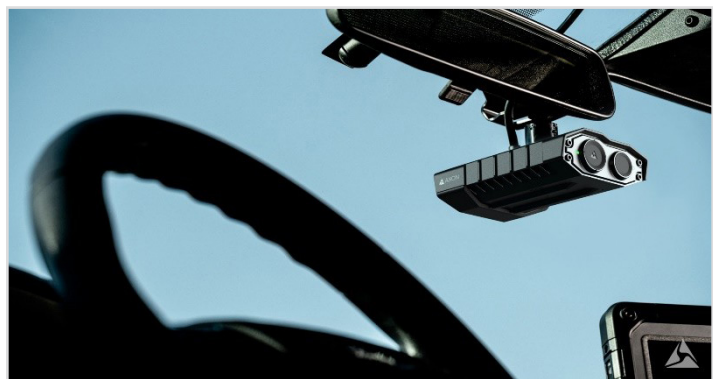


New in-car cameras were made operational in November 2024 and are synced with the body-worn cameras. These cameras are installed inside each of the patrol vehicles. They record traffic stops and officer interactions.

The Department is currently working on implementation of license plate readers throughout the Village.

## These elements of technology are essential to:

- Enhancing accountability and transparency for both the Department and community;
- Advancing the quality of investigations and criminal prosecution by generating potential leads and capturing recorded video evidence; and
- Improving officer safety by utilizing video as a teaching tool to identify areas of improvement for the future.



# RECRUITMENT

As always, the goal for the recruitment team in 2024 was to promote the Western Springs Police Department and continue to recruit the highest caliber candidates for all open positions. In 2024, the recruitment team attended the Governor's State University career fair to promote the Department and spread awareness of the opportunity to serve a very supportive community. They also answered questions about the requirements and demands of working as a Police Officer in Western Springs and encouraged potential applicants to apply during the next testing cycle.

In addition to attending job fairs, the recruitment team typically utilizes social media platforms and job boards to find potential candidates. Following a very successful recruitment year in 2023, the Board of Fire and Police Commissioners has continued to add two new officers through the Lateral Police Program. Hiring lateral candidates enables the Police Department to select experienced police officers with a wealth of specialized training. Both lateral and entry-level candidates are considered for authorized recruitment.



# SOCIAL SERVICES



Dana Pavlu, LCSW, has been working alongside the Western Springs Police Department for the past year, providing essential resource assistance to residents in need. She follows up on a variety of cases, including those involving mental health, substance abuse, senior citizens, juvenile issues, and grief and loss. In addition, Dana conducts wellness checks for officers and offers ongoing educational support. Her contributions have made her an invaluable asset and a valuable resource to the department and the Western Springs Community.

# CHAPLAIN PROGRAM



The goal of the Chaplain Program is for First Responders (law enforcement, firefighters, EMS) and the Chaplain to work together during times of crisis or emergency incidents, providing a more comprehensive response to those affected. Chaplains assist in providing appropriate assistance, advice, comfort, counsel, and referrals to those who request support.

Pastor Dean Monkemeier has been serving as the Western Springs Police and Fire Department's Chaplain since 2022. His contributions to both departments are sincerely appreciated.

# OFFICER WELLNESS 2024

After 2024, the Department reached its wellness goal for the year. 100 % of officers passed the physical fitness test. Of the eligible participants, all passed the test held in the fall.

All four phases of the standardized test (push-ups, sit-ups, sit and reach, and 1.5-mile run) were completed at Bennett Field. The WPSD will continue to utilize Lyons Township High School South Campus facilities for yearly fitness testing.

Monthly newsletters, fitness tips, and general well-being knowledge are being distributed via email to the Department. Ofc. Gismondi holds a personal trainer certification and continues to share his knowledge of fitness and well-being. The fitness facility continues to grow as officers work towards achieving their fitness goals. Members from all village departments utilize the fitness facility.



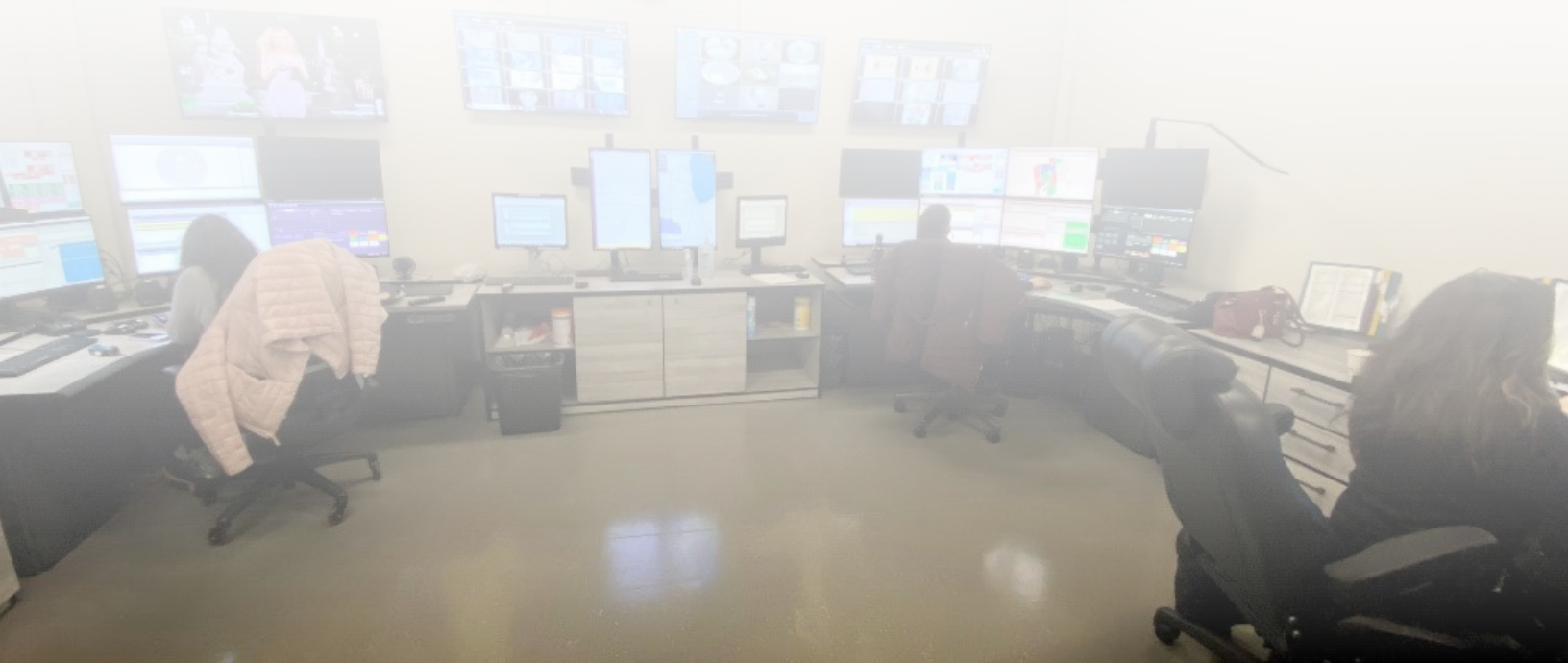


# LYONS TOWNSHIP AREA COMMUNICATIONS CENTER (LTACC)

The Lyons Township Area Communications Center (LTACC) serves the Village of Western Springs with police, fire, EMS, and public works communications. LTACC is housed in the La Grange Police Department, serving the communities of Countryside, La Grange, La Grange Park, and Western Springs. Telecommunicators provide round-the-clock staffing and utilize state-of-the-art systems, including Computer Aided Dispatch, Smart911, Rapid SOS, RAVE Alerts, and Emergency Medical Dispatch to provide a critical link between callers and field responders.



Director Jim Moldenhauer works closely with Chief Gilhooley, who served as a chair of the Operations Board in 2024/2025. Village Manager Baer represents Western Springs on the Executive Board, and Director of Finance Mastandona served as Treasurer beginning May 2024.



# EMERGENCY MANAGEMENT

Emergency Management services are an important aspect of the Western Springs Police Department's ability to respond to critical incidents efficiently and expeditiously. To prepare for unexpected events, WSPD staff regularly reviews General Orders pertaining to the All-Hazard Plan. They also work closely with the Department of Fire & EMS to train in areas related to Incident Command structures and Rescue Task Force operations during active threat events. When deploying Rescue Task Force operations, police personnel work toward making the scene safe for fire personnel to enter.



**Additional support is available to the WSPD through the following entities:**

- Northern Illinois Police Alarm System (NIPAS)
- Illinois Law Enforcement Alarm System (ILEAS)
- Major Crime Assistance Team (MCAT)
- South Suburban Major Crime Task Force (SSMCTF)



# PATROL DIVISION

The Western Springs Department of Law Enforcement Services has a designated Patrol Division that is responsible for responding to both emergency and non-emergency calls for service. It is the largest and most visible unit within the Department. Patrol Officers are responsible for the protection of life and property, maintaining order and safety, conducting preliminary investigations, and enforcing the Illinois Criminal and Vehicle Codes along with Village ordinances.

To provide effective and continuous police service to the community, the Patrol Division strategically assigns officers to selected shifts, days, and geographic areas within the Village. Patrol officers routinely conduct highly visible proactive safety enforcement in marked patrol cars, spanning a 12-hour tour of duty. There are two shifts which operate from 6:00 am until 6:00 pm, and two shifts which operate from 6:00 pm until 6:00 am. The Patrol Division also incorporates an additional shift that is designated as a "power shift." This shift provides supplemental coverage to the daily patrol shifts from 12:00 pm until 12:00 am.

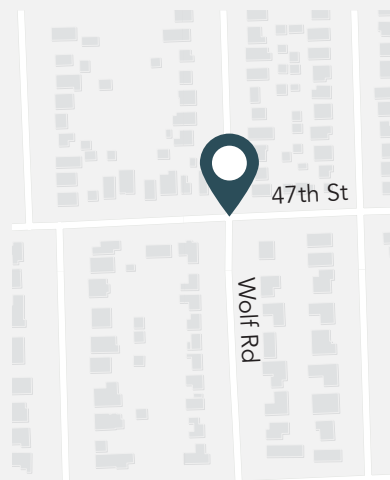
Each of the four patrol shifts has a variety of officers certified as state-certified Evidence Technicians, Juvenile Officers, Breathalyzer Operators, or Field Training Officers along with several other ancillary certifications.

In 2024, the Patrol Division responded to 9,784 calls for service. In 2024, patrol officers initiated 1766 traffic-related contacts for various moving violations of the Illinois Vehicle and Criminal Codes, resulting in 406 state citations, 269 compliance citations, and 1,288 written warnings. The Patrol Division also had a total of 70 traffic-related arrests. In addition, they investigated 231 motor vehicle traffic crashes during 2024. Of the 231 traffic crashes, 205 of these crashes resulted in a property damage-only accident, while 26 vehicle crashes resulted in injury. The top three crash locations were:

## ① Ogden Ave/Wolf Rd



## ② 47th St/Wolf Rd



## ③ 55th St/Wolf Rd



# INVESTIGATIONS UNIT

The Investigations Unit is made up of a Sergeant, a Detective, and a Crime Prevention/Detective. The unit handles a wide range of criminal investigations and oversees various responsibilities such as conducting background checks, performing liquor and tobacco compliance checks, monitoring registered sex offenders, and managing evidence. To stay current with evolving laws, standards, and technology, the team participates in numerous training sessions and conferences.

Beyond investigating crimes within the Village, the detectives also contribute to specialized regional units, including the Major Case Assistance Team (MCAT) and the South Suburban Major Crimes Task Force (SSMCTF).



MCAT includes 12 neighboring agencies that provide mutual aid for major cases, with 10 callouts in 2024 covering incidents ranging from stolen vehicles to homicides.

SSMCTF is a collaborative task force of 52 south and southwest suburban communities, primarily focused on homicides and kidnappings. In 2024, the task force responded to 7 incidents. Additionally, Detective Kenneth Ladin accepted a supervisor role with SSMCTF in 2024. Detective Sean Noonan not only manages criminal investigations but also serves as the Department's Community Policing and Crime Prevention Officer. His responsibilities include community outreach, leading programs such as Safety Village, educating senior citizens on scam prevention, providing active shooter training, and conducting foot patrols to foster positive interactions with residents.

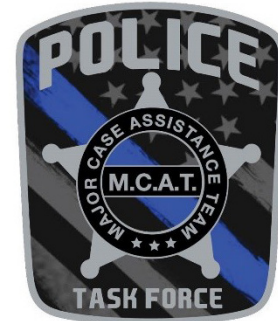


In 2024, the Investigations Unit handled 203 follow-up investigations.

The department also managed forty-two juvenile case files in 2024. These cases involve victims under the age of 18. In Illinois, officers must complete a 40-hour training course to become certified Juvenile Officers. The Western Springs Police Department's sworn staff are all trained Juvenile Officers. Juvenile Officers have discretion in determining the best course of action for each case, including referral to Peer Jury, station adjustments, local ordinance citations, and juvenile court petitions.

# KEY INVESTIGATIONS FROM 2024:

- February 2024:** A resident reported a burglary at their home. Through a neighborhood canvas, detectives identified a suspect vehicle connected to the crime. Further investigation revealed the suspects were part of a larger burglary crew operating in suburban Chicago. A multi-jurisdictional operation led to the arrest of two individuals, who were charged with Residential Burglary.
- March 2024:** A suspect used counterfeit money at three businesses near 47th and Gilbert. Detectives tracked the suspect to a different jurisdiction, where they observed the individual in the act of passing more counterfeit bills. The suspect was arrested, and a joint investigation with the United States Secret Service is ongoing.
- July 2024:** A victim reported fraudulent checks being written against their account. The investigation revealed that the home health care worker responsible for the theft was also involved in the forgery. The offender was charged with Financial Exploitation of the Elderly/Disabled.



	2023	2024
<b>TOTAL CALLS FOR SERVICE</b>	10,648	9,784

OFFENSE	2023	2024
Homicide (Murder/Manslaughter) <i>(Includes Attempts)</i>	0	0
Forcible Rape	0	0
Robbery	1	1
Aggravated Assault/Battery	0	0
Burglary	5	17
Theft	30	27
Motor Vehicle Theft	0	2
<b>INDEX CRIME TOTAL</b>	<b>36</b>	<b>47</b>
<b>TOTAL CASE FILES</b>	<b>281</b>	<b>245</b>

# HIGH SCHOOL RESOURCE OFFICER (SRO)



## 2024 SCHOOL RESOURCE OFFICER ANNUAL REPORT

The Western Springs Police Department has one dedicated High School Resource Officer (SRO) assigned to Lyons Township High School (LTHS) South Campus. SRO McClintock is assigned to LTHS on a full-time basis during the school year for the entire day, as well as school events. SRO McClintock directs his time during the day engaging students, parents, teachers, administrators, and other school staff, ensuring a positive environment for educational opportunities as well as safety concerns. SRO McClintock is in his second year assigned to LTHS.

In the 2024-25 school year, SRO McClintock investigated students found in possession of nicotine and THC concentrate vape devices by minors. SRO McClintock was also assigned to investigate a fight between numerous LTHS students during a school football game. These investigations have resulted in approximately 12 local ordinance citations and 3 referrals to the Western Springs Peer Jury, an alternative to the local court system. SRO McClintock has assisted school administrators with well-being checks on students found to be at risk at home.

SRO McClintock assisted in classroom instruction explaining proper use of the emergency 911 process to students with mental disabilities. SRO McClintock has participated in holiday festivities with Life Students (students with disabilities). He has given Substance Abuse presentations and the proper use of Naloxone (Narcan) to eight health classes. In addition, he participates in campus meetings concerning school safety and spearheaded the replacement of the "walkie-talkie" repeater system for the south campus. SRO McClintock is consistently focused on solidifying relationships with school staff and students.



# PEER JURY PROGRAM

The Western Springs Police Department's "Peer Jury Program" started in 1997.

The program is overseen by Sgt. Hull, serving the Department since 1998. The program has 3 adult Coordinators and a Social Worker, all of whom volunteer their time and are residents of the community with distinguished backgrounds. Thirty-five peer jurors currently serve in the program. The juror requirements are:



- **13 years of age (or in eighth grade) through age 17 (or in twelfth grade)**
- **Possess an interest in helping peers**
- **Be committed to the peer jury program - have the willingness to work with police officers, other teens, and the community**
- **Be of good character**
- **Must live or attend school in the community**
- **No personal involvement with law enforcement within 6 months**
- **Interest in the program should be initiated by the teen with parent or guardian approval**

The 2024 calendar year saw four cases that involved offenses of Possession of Cannabis and Possession of Tobacco/Electronic Devices. The cases were disposed of with community service hours and/or essays to write. The previous year saw five cases. Cases are referred from the dedicated officers, including the School Resource Officer at Lyons Township High School-South Campus. The goal is to guide juveniles who have made poor choices towards positive change and prevent future offenses.

Peer Jury continually recruits teens of the area to participate as jurors in the program, including juveniles who previously appeared before a jury following six months of good behavior.

The Peer Jury's goal for its jurors is to help each find their voice, confidence, and a positive path in the life that they choose. The program recognizes graduating seniors who serve in the program each year.

# COMMUNITY OUTREACH & CRIME PREVENTION

The members of the Western Springs Police Department strongly believe that awareness through public education significantly contributes to a reduction in crime. The Department recognizes the importance of a partnership between the community and police and always strives to promote excellent community relations. Through continued education and awareness, the WSPD continues to reap the benefits of living in a safe community, especially when partnerships between the community, business owners, and visitors continue to flourish.

The department participates in Safety Village, a two-week safety education program designed for young children with a curriculum consisting of fire safety, food and water safety, school bus safety, poison awareness, stranger danger, car safety, and neighborhood safety. This program is a partnership with the Village of Western Springs Recreation Department.



# BICYCLE PATROL UNIT



The Bicycle Patrol Unit is state-certified Bicycle Officers and has been an integral part of the Patrol Division. Members of the Bicycle Patrol Unit supplement our patrol beats while enhancing police presence during the warmer seasons. Bicycle Officers are directed to interact with the community, focusing on areas such as the business districts, schools, parks, special events, and in other areas best suited for non-motorized or foot patrol.

The primary objective of the Bicycle Patrol Unit is to engage in positive interaction with the community in an informal forum. As in previous years, the Bicycle Unit participated in several community events as noted below.

## COMMUNITY EVENTS IN 2024 INCLUDED:

- Illinois Special Olympics Torch Run
- Bicycle Rodeo
- Safety Village
- Tower Trot
- Gathering on the Green
- Memorial Day Parade



# EVIDENCE TECHNICIAN UNIT

The Evidence Technician Unit's main responsibility is to respond to incidents that require evidence preservation and collection. This unit attends ongoing specialized training classes on documenting and collecting a variety of evidence types. The Unit also provides in-house training to WSPD Officers.

The department created a new evidence technician office at Western Springs Fire Station 2 this year. The additional location provides rapid access to critical tools and kits when officers are responding to emergencies in the southern areas of Western Springs. Officer Hostetler, a certified Major Crimes Evidence Technician, led the expanded program.



# COMMERCIAL MOTOR VEHICLE ENFORCEMENT PROGRAM

The Western Springs Police Commercial Motor Vehicle Enforcement Unit consists of officers who are certified "Truck Officers." The program focuses on keeping the roadways of Western Springs safe with enforcement of regulations on Commercial Motor Vehicles, including proper registration, the use of safe equipment, safety test compliance, load capacity that fits the vehicle combination used, and the issuance of local road use permits for oversized vehicles. In addition, Truck Officers ensure that the operators of these commercial vehicles have the proper classification of driver's licenses.

During the 2024 calendar year, the Department's 4 "wheel-load weighers" were certified by the Illinois Department of Agriculture. The program conducted three enforcement campaigns that targeted proper registration, safety test compliance, and the proper class of driver's license. Those vehicles and drivers were cited under the Illinois Vehicle Code with fines incurred. The fines contribute towards roadway maintenance and improving safety.



# COMMUNITY SERVICE OFFICER

The Community Service Officer (CSO) serves in many aspects of day-to-day operations within the Police Department. CSO duties consist of enforcing local and parking-related ordinances, traffic control, crossing guard substitutions, and placement of speed monitoring radar devices.



In addition, the CSO assists in monthly Adjudication Hearings, in which individuals' violations of parking, compliance, local ordinance, and Red Speed are considered by the Village Adjudication Officer.

## RECORDS DIVISION

The Police Records Unit is responsible for the collection, maintenance, and retention of information held by the Western Springs Police Department. Records Division staff members diligently follow state mandates, Illinois criminal and vehicle code statutes, local ordinances, and best practice protocols to ensure the integrity of all records maintained by the department. Specialized tasks performed by the unit include statistical reporting, Freedom of Information Act (FOIA) processing, report dissemination, expungements, crime reporting to state and national information systems, and records database management.

# CROSSING GUARDS

The Western Springs Police Department is responsible for hiring, training, and maintaining the School Crossing Guard Program. The Crossing Guards are assigned to eight designated locations throughout the Village at strategic locations. These extremely dedicated individuals are responsible for ensuring the safety of the students walking to and from school. They are exposed to all weather conditions daily and always maintain positive attitudes when dealing with children, parents, and school officials. All Crossing Guards are required to attend an annual training session.



**BACK TO SCHOOL SAFETY REMINDERS**

**School's Back!**  
**Follow These Tips To Have A Safe School Year**

- Always be Alert and Watch for Children
- Obey School Zone Speed Limits
- Pay Attention to School Crossing Guards
- Never Pass a School Bus Loading or Unloading
- Don't Go Around a Bus That has Lights Activated and Stop Sign Out
- Stop Far Back Enough to Allow Children to Safely Enter and Exit Bus
- Look Both Ways before Crossing the Street
- Remember to Stop and Yield to Pedestrians Crossing
- Remove All Distractions while Walking to School, including Earbuds when Crossing the Street

**BE SAFE. BE SMART.**

The graphic includes illustrations of a school bus, a backpack, a stop sign, and a speed limit sign.



# SPECIAL EVENTS

In 2024, the Western Springs Police Department participated in and hosted many events including:

- Breast Cancer Awareness
- Coffee With First Responder
- Halloween Bash
- Harvest Fest
- Field Park & Laidlaw 5K Run
- Gathering on the Green
- Lyons Township High School Football Games & Dances
- Memorial Day Parade
- National Night Out
- Safety Village
- St. John of the Cross Family Fest
- Tower Trot
- Winter Wonderland
- Gathering on the Green
- Touch a Truck
- Chief for a Day
- Bicycle Rodeos
- Trunk-a-Treat
- First Responder Day at the Brookfield Zoo
- Bentsidoun French Market
- Winter Wonderland



# SPECIAL OLYMPICS



*The Western Springs Police Department continued its support of Special Olympics Illinois throughout 2024.*



Law Enforcement agencies across the nation host several fundraising events to rally support and raise money for Special Olympics.

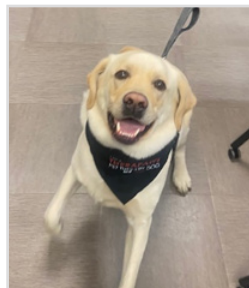
The Torch Run is the single largest year-round fundraising event benefiting Special Olympics. The annual intrastate relay and its various fundraising projects help raise money and awareness for the athletes who participate in various sporting events during the year. Officers representing every branch of law enforcement help carry the Flame of Hope nearly 1,500 miles, running through thousands of Illinois communities until it reaches its destination – the Opening Ceremonies of the Special Olympics Summer Games, held each June in Normal, Illinois.

In May, the Western Springs and Hinsdale Police Departments joined forces for the 21st Dunkin' Cop on a Rooftop fundraiser to rally support for Special Olympic athletes.

The WSPD looks forward to continuing its partnership with Special Olympics Illinois in 2025.

## ANIMAL THERAPY PROGRAM

The Hinsdale Humane Society regularly visits officers at the Western Springs Police Department. These furry friends are certified therapy animals and help officers cope with the daily stresses of their job. All of these participating therapy animals have become part of the Western Springs Police Department family.



# PEACE OFFICER MEMORIAL DAY



National Police Week serves as an opportunity for the public to show appreciation for the risks taken by law enforcement officers and for officers themselves to honor the legacy of their fallen colleagues.

The number of law enforcement professionals nationwide who died in the line of duty in 2024 increased 25% compared to the previous year, according to preliminary data gathered by the National Law Enforcement Officers Memorial Fund (NLEOMF), the leading authority on officer fatalities. Data shows that 147 federal, state, county, municipal, military, tribal, and U.S. Territories Officers have died in the line of duty in 2024, representing a 25% increase compared to the 118 officers who died in the line of duty in 2023. Illinois is the fourth highest state with 9 law enforcement fatalities in the United States. In 2024, 21 K9s were killed in the line of duty, with 3 from Illinois.



The trend shows a notable rise in traffic-related incidents, particularly officers struck by vehicles while assisting on the roadside. These figures are preliminary and may be updated as additional data is collected and analyzed toward the end of the year. The data underscores the risks faced by officers across various duties, including traffic stops, warrant services, and emergency responses.

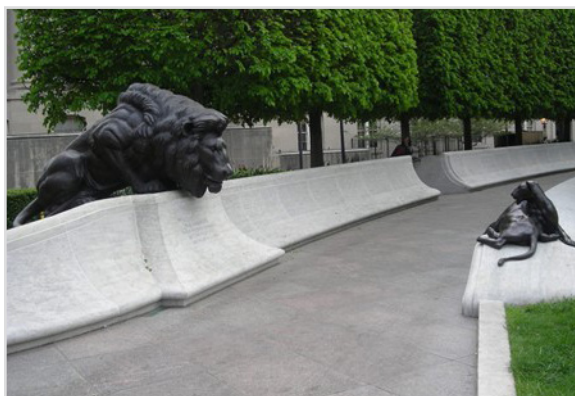
For the latest information and full reports, organizations like the National Law Enforcement Officers Memorial Fund and the FBI provide detailed tracking of these incidents throughout the year.



On October 15, 1991, the **National Law Enforcement Officers Memorial** was officially dedicated in Washington, D.C., located in [Judiciary Square](#), adjacent to the [National Law Enforcement Museum](#). The Memorial honors federal, tribal, state, and local law enforcement officers who have made the ultimate sacrifice for the safety and protection of our nation and its people.



The memorial features two curving, 304-foot-long blue-gray limestone walls. Carved on these walls are the names of 23,399 officers who have died in the line of duty throughout the U.S. history, dating back to the first known death in 1786. Unlike many other memorials in Washing, DC, the National Law enforcement Officers Memorial is ever-changing: new names of fallen officers are added to it each spring, in conjunction with National Police week.



Bordering the Memorial's beautifully landscaped park are two tree-lined "pathways of remembrance" where the names of the fallen officers are engraved. Each of the pathway entrances is adorned with a powerful statuary grouping of an adult lion protecting its cubs. The bronze statues symbolize the protective role of law enforcement officers and convey the strength, courage and valor that are the hallmarks of those who serve and protect.

# WESTERN SPRINGS POLICE CHALLENGE COINS

The history of challenge coins began in Roman times when soldiers were rewarded for bravery with a special coin of their legion. It was a high honor to receive this coin. The coins were not spent for goods but saved as a keepsake from a battle won. Today challenge coins are still very popular in the military branches along with the police and fire service. The Western Springs Police Department revised its challenge coin in 2023.





**CHIEF SEAN GILHOOLEY**

Director of Law Enforcement Services

**ADDRESS:**

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Western Springs, IL 60558

[www.wsprings.com/Police](http://www.wsprings.com/Police)



## AGENDA ITEM SUMMARY

### PUBLIC HEALTH AND SAFETY COMMITTEE

Public Health and Safety Committee: May 7, 2025

#### **AGENDA ITEM E.3.**

**To:** Public Health and Safety Committee

**From:** Brian Scott, Director of Fire and EMS

**CC:** Ellen Baer, Village Manager, Casey Biernacki, Deputy Village Manager, Michael Jurusik, Village Attorney, Anne Skrodzki, Village Attorney

**RE:** Intergovernmental Agreement with Lyons Township for the 2025 Summer Intern Program

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#### **Recommendation**

Consider a recommendation to approve the Intergovernmental Agreement (IGA) between the Village of Western Springs and the Township of Lyons for the 2025 Summer Internship Program.

#### **Summary**

For the second consecutive year, the Fire Department is requesting to participate as a Program Partner in Lyons Township's Summer Intern Program, which provides area youth with valuable summer employment opportunities.

The 2025 internship program will run from May 19 through September 6 and is open to Lyons Township residents between the ages of 16 and 24 who are currently enrolled in school and available to work 30 hours per week.

Selected applicants will be part-time employees of the Township, which will assume responsibility for all wages. Interns will be assigned to various Program Partners and supervised by those respective entities. As a Program Partner, the Fire Department would assign tasks, oversee the intern's work, and provide the Township with weekly records of assigned tasks, attendance, and hours worked.

In 2024, two members of our Fire Explorer Program were selected for internships, assisting both our department and a neighboring fire protection district. Their roles involved administrative duties in the fire prevention bureau as well as public education activities, which significantly enhanced their training and understanding of the fire service.

To formalize participation, the Township requires Program Partners to enter into an Intergovernmental Agreement (IGA) outlining their respective responsibilities. The IGA is currently under review by the Village attorney.

#### **Financial Impact**

None. All costs are incurred by the Township of Lyons.

**Recommended Motion**

I move to recommend to the Village Board the approval of the Intergovernmental Agreement (IGA) between the Village and the Township of Lyons for 2025 Summer Intern Program.

**Strategic Plan Alignment**

Community Engagement and Outreach.

**File Attachments**

None