



AGENDA

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 8, 2025 at 5:30 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

- A. Call to Order**
- B. Approval of Minutes**
 - 1. Minutes 3-4-2025
- C. Public Comment**
- D. New Business**
 - 1. Public Works and Recreation Building Fence Replacement Bid Recommendation
 - 2. Surplus Declaration Memo - Quarter One
 - 3. Grand Ave. Community Center Flooring Replacement - Additional Project Costs
 - 4. ROW Sale - 5150 Woodland Avenue
- E. Other Business**
- F. Schedule Next Committee Meeting**
- G. Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

Properties and Recreation Committee

Meeting Minutes Tuesday, March 4, 2025 Village Board Room

Called to Order: 5:42PM by Amy Avakian, Chair-Trustee
Seconded by Alan Fink, Trustee

Roll Call

Committee Members Present:

Amy Avakian, Village Trustee, Chair
Alan Fink, Village Trustee
Heidi Rudolph, President

Staff Present

Matthew Supert, Municipal Services Director
Christopher Breakey, PW Superintendent
Ron Derengowski, Water Plant Superintendent
Aleks Briedis, Recreation Director
Diana Puga, Municipal Services
Jenny Pesek, Administrative Assistant

Approval of Minutes:

The Committee meeting minutes from 2/4/2024 Properties and Recreation Meeting were approved with no corrections. Motioned by Amy Avakian, Chair and seconded by Trustee Alan Fink. All in favor Aye. Meeting minutes approved.

Arbor Day Proclamation for Friday, April 25, 2025, Director Supert reported that staff recommends April 25, 2025, as Arbor Day. He stated we encourage all citizens to support & care for our trees. Also, our community has a forestry program. Director Supert reported they had a kickoff meeting today with the Tree Keepers and they would like to expand Arbor Day activities in our Village with our schools & parks. Staff recommends April 25, 2025 as Arbor Day and will read the proclamation at the Village Board meeting. Motion to approve proclamation by Chair Amy Avakian, and 2nd by Alan Fink and will bring it forward to the Village Board.

Other Business: Diana Puga, Municipal Services Coordinator reported to the Committee the Touch a Truck Event is scheduled for Saturday, May 17, 2025, from 9-noon.

Next Committee Meeting

Next meeting: 4/8/2025 5:30PM immediately following PW&W Committee Meeting.

Adjournment:

Motion to adjourn the meeting:
Roll Call: Amy Avakian, Trustee-Chair vote: Aye
Alan Fink, Trustee vote: Aye
Move to Close all-in favor Aye.
Meeting adjourned at 5:45 P.M.
Respectfully Submitted: Jenny Pesek



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 8, 2025

AGENDA ITEM D.1.

To: Properties and Recreation Committee

From: Diana Puga, Municipal Services Coordinator

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services, Aleks Briedis, Director of Recreation

RE: Public Works and Recreation Building Fence Replacement Bid Recommendation

Recommendation

Consider a recommendation to approve the award for the Public Works and Recreation Fence Replacement Project, alternate 1, to the lowest bidder, Classic Fence, Inc, for an amount not to exceed \$52,334.00.

Summary

On February 27, the Village issued a Request for Bids (RFB) for the replacement of the shared fence between Public Works and the Recreation Building. An optional pre-bid meeting was held on March 11 for any interested bidders to ask questions or obtain clarification on the bid documents. On March 24, 2025, the Village received a total of six (6) bids. The bid results are attached to this report.

As part of the schedule of bid prices, staff requested both a base bid for the installation of an 8' cedar fence, as well as, a bid for an alternate, an 8' vinyl fence. Staff requested both as typically the cedar material is lower in cost. However, the vinyl fence is more durable and easier to maintain. Village Hall currently has both fencing materials installed on the south and north sides of the police parking lot, respectively. Both fences were installed approximately 10 years ago, and since their installation, the cedar fence has had to undergo repairs while the vinyl fence has remained intact.

The lowest bid option, for both the base bid and alternate was Classic Fence Inc. Staff completed a reference check and Classic Fence Inc received exceptional reviews. Staff are confident in Classic Fence Inc.'s ability to perform this work.

The Village anticipated this project to meet the allocated budget. All bids came in under budget and Village staff recommends moving forward with Alternate 1 for the vinyl fencing.

Financial Impact

This project will be funded cross-departmentally.

Account 4104310 2010
Fund Capital - Land Improvements
2025 Budget \$50,000
Project Cost As required

Account 6603210 60015
Fund Recreation Fund
2025 Budget \$50,000
Project Cost As required

Recommended Motion

I move to recommend to the Village Board the approval of the award for the 2025 Public Works and Recreation Fence Replacement contract to the lowest bidder, Classic Fence Inc, for an amount not to exceed of \$52,334.00.

Strategic Plan Alignment

File Attachments

- 1. 2025 PW&Rec Fence Replacement Bid Tab
- 2. Classic Fence Inc

2025 PW/Rec Fence Replacement Bid Tab		
Location	Fence Replacement	Alternate #1: Vinyl Fence
Classic Fence Inc	\$ 41,892.00	\$ 52,334.00
Dale Inc.	\$ 43,733.00	\$ 73,410.00
Futurity 19, Inc	\$ 54,000.00	\$ 79,200.00
Peerless Enterprises, LLC	\$ 58,671.00	\$ 94,563.00
Oak Tree Fence Solutions, Inc	\$ 55,950.00	\$ 92,975.60
National Sports Net, LLC	\$ 70,335.00	\$ 95,310.00

Schedule of Bid Prices

THE UNDERSIGNED SUBMITS HERewith THIS SCHEDULE OF PRICES COVERING THE WORK TO BE PERFORMED UNDER THIS CONTRACT

Bidder, in submitting this proposal, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto. This proposal shall remain in force and effect for a twelve (12) month period from start date.

BASE BID

Location	Total
Fence Replacement	\$41,892

Alternate Bids

Alternate	Total Bid
Alternate #1: Vinyl Fence	\$52,334

***All bids, including alternates, should include all costs (i.e. labor, removal, and material costs)**

Name of Bidder: Classic Fence Inc

Address: 5238 Baseline Rd

Telephone No. 630-551-3400 Fax No. _____

Signature: *Daniel Ruiz*

Name and Title: (Please Print) Daniel Ruiz Project Manager

Date: 3-24-25

execute an Agreement and said security as required herein, it is hereby agreed that the amount of the bid bonds shall become the property of the Village, and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Agreement or provide the required performance and payment bonds; otherwise said bid security shall be returned to the undersigned pursuant to the bid documents.

ATTACH BID SECURITY HERE

8. The undersigned submits herewith a schedule of prices covering the work to be performed under this Agreement; the undersigned must show in the schedule the prices for which the undersigned proposed to perform.
9. The undersigned further declares to have carefully examined this proposal, the specifications and directions, the Agreement, the legal notice, and special provisions (if any), and to have inspected in detail the site of the proposed work and is familiar with all of the local conditions affecting the Agreement and the detailed requirements of service and understands that in making this proposal waives all right to plead any misunderstanding regarding the same.

3-24-25
Date

Classic Fence Inc
Proposed Contractor (Bidder)


Witness

References

Name of Organization: Joliet Park District
Year of Contract: 2024
Contact Name: John Ekstrom
Telephone No: 815-922-0587
Email Address: _____

Name of Organization: Brookfield Zoo
Year of Contract: 2024
Contact Name: David Benhart
Telephone No: 708-353-4063
Email Address: _____

Name of Organization: Village of Libertyville
Year of Contract: 2024
Contact Name: David Thornborough
Telephone No: 847-344-1594
Email Address: _____

Name of Organization: Roselle Park District
Year of Contract: 2024
Contact Name: Nick Leone
Telephone No: 630-857-0150
Email Address: _____

Name of Organization: Naperville Park District

Year of Contract: 2024

Contact Name: Allen Barajas

Telephone No: 630-673-2615

Email Address: _____

Contractor's Drug-Free Workplace Certification

Pursuant to Illinois Compiled Statutes, Chapter 30, Act 580 et. seq. ("Drug-Free Workplace"), the undersigned Contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

- (A) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's of Contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (B) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or Contractor's policy of maintaining a drug-free workplace
 - (3) Any available drug counseling, rehabilitation, and employee assistance program; and
 - (4) The penalties that may be imposed upon employees for drug violations.
- (C) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (D) Notifying the contracting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.
- (E) Imposing a sanction on, or requiring the satisfactory participation in a drug assistance or rehabilitation program by any employee who is so convicted, as required by Illinois Compiled Statutes, Chapter 127, Act 580, Paragraph 5.

- (F) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
- (G) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this Section.

Failure to abide by this certification shall subject the Contractor to the penalties provided in Illinois Compiled Statutes, Chapter 30, Act 580, Paragraph 6.

Classic Fence Inc
Contractor
Date: 3-29-25

Attest 

**Contractor's Certification Regarding
Non-Payment of Compensation**

Classic Fence Inc hereby certifies that neither it nor any of its affiliated companies, nor any of its agents, employees or representatives offered or paid any type of compensation or commission to any third party, including any official of the Village of Western Springs, Illinois, to influence the Village of Western Springs.

Classic Fence Inc
Contractor

DATED: 3-24-25

ATTEST:

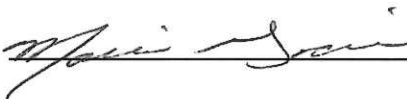


Exhibit B

**CERTIFICATION OF ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS
BY THE CONTRACTOR**

I, Daniel Ruiz, having being first

duly sworn, depose and state that I am the

manager
(insert "sole owner "partner", "president", " other" proper title)

and the authorized agent of Classic Fence Inc, which has submitted a proposal to, and is entering into a contract with, the Village of Western Springs for the performance of work in relation to the 2025 Public works Fence Project in the Village of Western Springs, and certifies on behalf of said company as follows:

1. The company is not barred from contracting with the Village as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United States.
2. The company shall comply with all applicable provisions of the Illinois Human Rights Act and has a written sexual harassment policy in full compliance with that Act.
3. The company is not delinquent in the payment of any tax administered by the Illinois Department of Revenue or,
 - a. is contesting such liability or the amount of tax in accordance with procedures established by the appropriate revenue act, or
 - b. has entered into an agreement with the Department of Revenue for payment of all taxes due and is in compliance with that agreement.
 - c. Not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1.
4. In compliance with the Veterans Preference Act (330 ILCS 55/).
5. In compliance with equal employment opportunities and, during the performance of the Agreement, the Contractor shall:
 - a. Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

- b. If it hires additional employees in order to perform the Agreement or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Rights Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
 - c. In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
 - d. Send to each labor organization or representative of workers, with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
 - e. Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - f. Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
 - g. Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin because of habit, local custom or otherwise.
6. In compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
 7. In agreement that, in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the Contractor may be declared ineligible for future contracts with the VILLAGE, and the Agreement may be canceled or

voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

8. In compliance with the requirements of 30 ILCS 580/ (Drug Free Workplace Act).
9. The Contractor and its officers, employees and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations. The Contractor certifies that it is an "Equal Opportunity Employer" as defined by federal and State laws and regulations, and agrees to comply with the Illinois Department of Human Rights ("IDHR") Equal Opportunity Employment clause as required by the IDHR's Regulations (44 Ill. Adm. Code, Part 750, Appendix A). As required by Illinois law and IDHR Regulation, the Equal Opportunity Employment clause is incorporated by reference in its entirety as though fully set forth herein. The Contractor certifies that it agrees to comply with the Prohibition of Segregated Facilities clause, which is incorporated by reference in its entirety as though fully set forth herein. See, Illinois Human Rights Act (775 ILCS 5/2-105). See also, Illinois Department of Human Rights Rules and Regulations, Title 44, Part 750. Administrative Code, Title 44: Government Contracts, Procurement and Property Management, Subtitle B: Supplemental Procurement Rules, Chapter X: Department of Human Rights, Part 750: Procedures Applicable to All Agencies, Section 750.160: Segregated Facilities (44 Ill. Adm. Code 750.160)

By: *Daniel Ruiz*
Name: Daniel Ruiz
Title: Authorized Agent of Contractor

Subscribed and Sworn To
Before Me This 24 Day
Of March, 2025.

Maria Garcia
Notary Public

Notary Public





AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 8, 2025

AGENDA ITEM D.2.

To: Properties and Recreation Committee

From: Lou Hansen

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services, Chris Breakey, Superintendent of Public Works

RE: Surplus Declaration Memo - Quarter One

Recommendation

Consider a recommendation to declare the vehicles as surplus and bring forth to the Village Board for final approval.

Summary

Public Works staff continually evaluates Village owned fleet using the guidelines delineated in the 2018 Fleet Management Policy. It was determined last year, based upon the criteria outlined in the Fleet Management Policy, the vehicles listed below were candidates for replacement.

1. **2010 Lexus (Squad 340)** with 155,701 miles. This vehicle has far exceeded its intended useful life and repairs are exceeding the initial cost. VIN#2T2BK1BA0AC056358
2. **2011 Ford Taurus SEL** with 135,100 miles. This vehicle was originally purchased for the Village Manager in 2011 and was repurposed to the Community Development department in 2014. In 2018, it was repurposed into a pool vehicle. This vehicle currently has a broken water pump and has exceeded its intended useful life. VIN#1FAHP2EW6BG166949
3. **2012 Chevrolet Tahoe (Squad 337)** with 90,898 miles and has exceeded its intended useful life. VIN#1GNSK2E06CR299475
4. **2015 Ford Taurus** with 80,573 miles and has exceeded its intended useful life. VIN1FAHP2E86FG133120
5. **2017 Ford Explorer (Squad 336)** with 116,488 miles and has exceeded its intended useful life. VIN#1FM5K8AR1HGD06165

Once declared as surplus, these vehicles will be auctioned publicly via Public Surplus.

Financial Impact

Additional revenue from the sale of vehicles - amount TBD

Recommended Motion

I move to recommend declaring the vehicles listed below as surplus and bringing them forth to the Village Board for final approval.

- **2010 Lexus (Squad 340)**
- **2011 Ford Taurus SEL**
- **2012 Chevrolet Tahoe**
- **2015 Ford Taurus (Squad 337)**
- **2017 Ford Explorer (Squad 336)**

Strategic Plan Alignment

File Attachments

1. Surplus - Lexus Squad 340
2. Surplus - '11 and '15 Taurus
3. Surplus - 2012 Tahoe
4. Surplus - Explorer

Asset Detail

Date Printed: 04/03/2025



Page 1 of 2

Name: Police - Squad 340
Asset #: 10-0340
Make: Lexus
Barcode:
Purchase Price:
Purchase Invoice #:
Replacement Cost \$:
Last Checked Out Date:
Warranty Title:
Warranty Vendor:
Criticality: Minor
Cost Center:
Asset Status: Surplus Planned
Category: Vehicle-SUV
Condition Date: 08/21/2024
Est. Replace Date: 11/01/2024
Assessment Note:

Parent Asset:
Serial #: 2T2BK1BA0AC056358
Model: RX 350
RFID:
Purchase Date: 01/01/2010
Expected Life: 7
Salvage Value:
Toolcrib: No
Warranty Expiration Date:
Site: Fleet
Supplier:
Current Condition: Poor
Location: Village Hall
Total WO Cost: 0.00
Total WO Labor Hrs: 0.50
Total Downtime: 0.00

02/10/25: Scheduled to be replaced by 18-0001 (Ford Escape) once Village Manager has established vehicle stipend in 2025.

11/04/24: To be replaced by vehicle 19-0334 and declared as surplus

Note: Vehicle was aquired due to seizure.

Photo:



Custom Fields

Fuel Type Unleaded

Purchase Type Purchase

Purchase Priority

Category Custom Fields

Location Custom Fields

Document/Image

Name	Type	Size (KB)
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Asset Detail

Date Printed: 04/03/2025



Page 2 of 2

2012 LEXUS RX 350
2T2BK1BA0AC056358.pdf

Document

854

Assigned To

None.

Emergency

None.

Meter Titles

Name	Meter Type	Min Threshold	Max Threshold	Enable "Average"	Enable "Total"	Description
Odometer	Mileage			No	No	Odometer Reading for vehicles
Running Hours	Hours Run			No	No	Running hours for engines

Parts

None.

Safety Programs

None.

Associate Assets

Asset #	Name	Location	Police - Squad 340	Serial #	Make	Model	Barcode
19-334	Police - Squad 334		Police - Squad 340	1FAHP2MK5K G107907	Ford	Taurus L	

Asset Detail

Date Printed: 04/03/2025



Page 1 of 4

Name: Community Development - Inspections 19	Parent Asset:
Asset #: 11-0019	Serial #: 1FAHP2EW6BG166949
Make: Ford	Model: Taurus SEL
Barcode:	RFID:
Purchase Price:	Purchase Date: 01/01/2011
Purchase Invoice #:	Expected Life: 5
Replacement Cost \$:	Salvage Value:
Last Checked Out Date:	Toolcrib: No
Warranty Title:	Warranty Expiration Date:
Warranty Vendor:	Site: Fleet
Criticality: Minor	Supplier:
Cost Center:	Current Condition: Poor
Asset Status: Surplus Planned	Location: Village Hall
Category: Vehicle-Car	Total WO Cost: 0.00
Condition Date: 08/21/2024	Total WO Labor Hrs: 0.00
Est. Replace Date: 10/01/2024	Total Downtime: 0.00
Assessment Note: Originally purchased for the Village Manager in 2011. Repurposed to the Director of Community Development in 2014. Repurposed as PW pool car in 2018. Currently operating as Community Development Inspections vehicle. Vehicle is scheduled to be replaced by 12-1781. Awaiting new decals	

Discuss possibly rolling down VM or MS Director vehicle to this position.

Note: Originally purchased for the Village Manager in 2011. Repurposed to the Director of Community Development in 2014. Repurposed as PW pool car in 2018. Currently operating as Community Development Inspections vehicle.

Photo:



Custom Fields

Fuel Type	Unleaded
Purchase Type	Purchase
Purchase Priority	

Asset Detail

Date Printed: 04/03/2025



Page 2 of 4

Category Custom Fields

Location Custom Fields

Document/Image

None.

Assigned To

None.

Emergency

None.

Meter Titles

Name	Meter Type	Min Threshold	Max Threshold	Enable "Average"	Enable "Total"	Description
Odometer	Mileage			No	No	Odometer Reading for vehicles
Running Hours	Hours Run			No	No	Running hours for engines

Parts

None.

Safety Programs

None.

Associate Assets

Asset #	Name	Location	Community Development - Inspections 19	Serial #	Make	Model	Barcode
12-1781	CD Inspector 1781	Fire Station #1	Community Development - Inspections 19	1GNSK2E03C R295786	Chevrolet	Tahoe	

Asset Detail

Date Printed: 04/03/2025



Page 3 of 4

Name: Engineering - Pool Car	Parent Asset:
Asset #: 15-0019	Serial #: 1FAHP2E86FG133120
Make: Ford	Model: Taurus
Barcode:	RFID:
Purchase Price: 31667.00	Purchase Date: 01/01/2015
Purchase Invoice #:	Expected Life: 5
Replacement Cost \$:	Salvage Value:
Last Checked Out Date:	Toolcrib: No
Warranty Title:	Warranty Expiration Date:
Warranty Vendor:	Site: Fleet
Criticality:	Supplier:
Cost Center:	Current Condition: Poor
Asset Status: Surplus Planned	Location: Fire Station #1
Category: Vehicle-Car	Total WO Cost: 0.00
Condition Date: 08/21/2024	Total WO Labor Hrs: 0.00
Est. Replace Date: 01/01/2025	Total Downtime: 0.00
Assessment Note: 02/10/25: Will be replaced by Squad 334 (19-334) and this vehicle will be declared surplus in early 2025.	

11/04/24: Vehicle is over 10-years old. Currently is leaking coolant and needs to be replaced. Need to discuss roll-in vehicle for this spot. A new purchase or reassignment is not currently identified. Recommended if roll down is in order to be VM or MS Director Vehicle.

Note: Purchased for Village Manager in 2015. Repurposed for Community Development Director in 2018.

Photo:



Custom Fields

Fuel Type Unleaded

Purchase Type Purchase

Purchase Priority

Category Custom Fields

Location Custom Fields

Asset Detail

Date Printed: 04/03/2025



Page 4 of 4

Document/Image

None.

Assigned To

	Name	User #	Job Title	Phone #1	Email	Company Name
1	Inga Cebelis		Staff Engineer			
2	Jeffery Koza					

Emergency

None.

Meter Titles

Name	Meter Type	Min Threshold	Max Threshold	Enable "Average"	Enable "Total"	Description
Odometer	Mileage			No	No	Odometer Reading for vehicles
Running Hours	Hours Run			No	No	Running hours for engines

Parts

None.

Safety Programs

None.

Associate Assets


None.

Asset Detail

Date Printed: 04/03/2025



Page 1 of 2

Name: Police - Community Service 337	Parent Asset: Police - Community Service 337 EV
Asset #: 12-0337	Serial #: 1GNSK2E06CR299475
Make: Chevrolet	Model: Tahoe
Barcode:	RFID:
Purchase Price:	Purchase Date: 01/01/2012
Purchase Invoice #:	Expected Life: 4
Replacement Cost \$:	Salvage Value:
Last Checked Out Date:	Toolcrib: No
Warranty Title:	Warranty Expiration Date:
Warranty Vendor:	Site: Fleet
Criticality:	Supplier:
Cost Center:	Current Condition: Fair
Asset Status: Surplus Planned	Location: Village Hall
Category: Vehicle-SUV	Total WO Cost: 0.00
Condition Date:	Total WO Labor Hrs: 0.00
Est. Replace Date:	Total Downtime: 0.00
Assessment Note:	
Note:	
Photo:	

Custom Fields

Fuel Type Unleaded

Purchase Type Purchase

Purchase Priority

Category Custom Fields

Location Custom Fields

Document/Image

Name	Type	Size (KB)
2012 CHEVROLET TAHOE 1GNSK2E06CR299475.pdf	Document	846

Assigned To

None.

Emergency

None.

Meter Titles

Name	Meter Type	Min Threshold	Max Threshold	Enable "Average"	Enable "Total"	Description
Odometer	Mileage			No	No	Odometer Reading for vehicles
Running Hours	Hours Run			No	No	Running hours for engines

Parts

Asset Detail

Date Printed: 04/03/2025



Page 2 of 2

None.

Safety Programs

None.

Associate Assets

Asset #	Name	Location	Serial #	Make	Model	Barcode
25-0037	Police - Community Service 337 EV	Village Hall	1GNSK2E06C R299475	Chevrolet	Blazer	

Asset Detail

Date Printed: 04/03/2025



Page 1 of 2

Name: Police - Squad 336	Parent Asset:
Asset #: 25-0336	Serial #:
Make: Ford	Model: Explorer
Barcode:	RFID:
Purchase Price: 45000.00	Purchase Date: 01/01/2025
Purchase Invoice #:	Expected Life: 4
Replacement Cost \$: 45000.00	Salvage Value:
Last Checked Out Date:	Toolcrib: No
Warranty Title:	Warranty Expiration Date:
Warranty Vendor:	Site: Fleet
Criticality: Important	Supplier:
Cost Center:	Current Condition:
Asset Status: Proposed	Location: Village Hall
Category:	Total WO Cost: 0.00
Condition Date:	Total WO Labor Hrs: 0.00
Est. Replace Date:	Total Downtime: 0.00
Assessment Note:	
Note:	
Photo:	

Custom Fields

Fuel Type

Purchase Type Purchase

Purchase Priority 2.00

Category Custom Fields

Location Custom Fields

Document/Image

None.

Assigned To

None.

Emergency

None.

Meter Titles

None.

Parts

None.

Safety Programs

None.

Associate Assets

Asset Detail

Date Printed: 04/03/2025



Page 2 of 2

Asset #	Name	Location	Police - Squad 336	Serial #	Make	Model	Barcode
17-0336	Police - Squad 336	Village Hall	Police - Squad 336	1FM5K8AR1H GD06165	Ford	Explorer	



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 8, 2025

AGENDA ITEM D.3.

To: Properties and Recreation Committee

From: Diana Puga, Municipal Services Coordinator

CC: Ellen Baer, Village Manager, Matthew Supert, Director of Municipal Services, Aleks Briedis, Director of Recreation

RE: Grand Ave. Community Center Flooring Replacement - Additional Project Costs

Recommendation

Recommendation pending final cost of additional scope of work for the flooring replacement.

Summary

On February 24, the Village Board approved the awarding of the 2025 GACC Flooring Replacement contract to NPN Flooring Installation for a total not to exceed of \$50,000 (Resolution.25-2888) .

After the official awarding, and prior to the commencement of the contract, NPN Flooring Installation made a recommendation to Village staff to upgrade the requested vinyl cove bases to rubber cover bases as the rubber cove bases are more durable, especially around children, and offer a longer useful life.

The project officially began on Saturday, March 29 and will be completed by Friday, April 4. As the project progressed, NPN Flooring Installation alerted staff to the discovery of additional layers of tile in some of the classrooms that required removal. Due to the timing of the project, staff advised the contractors to continue moving forward with the flooring replacement to have the project completed before the end of "spring break" when children would need to be back in the classrooms.

The removal of additional tile layers increased the scope and cost of work. Staff is requesting a change order be approved for the additional scope of work. Staff anticipates receiving the additional cost of the new scope of work by Friday, April 4 and will present the final pricing information to the Committee for discussion.

Financial Impact

The financial impact is pending final cost of additional scope of work.

Account 6605210-60015
Fund Recreation Fund

2025 Budget \$ 45,000.00
Project Cost Pending final cost

Recommended Motion

I move to recommend to the Village Board approval of additional costs for the Grand Ave. Community Center flooring replacement.

Strategic Plan Alignment

File Attachments

None



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: April 8, 2025

AGENDA ITEM D.4.

To: Properties and Recreation Committee
From: Matthew Supert, Director of Municipal Services
CC: Ellen Baer, Village Manager
RE: ROW Sale - 5150 Woodland Avenue

Recommendation

Consider a recommendation to advance for review and discussion of the sale of right of way located at 5150 Woodland Avenue.

Summary

John Griffin has presented the Village a request to purchase approximately forty-six feet (46'x187') of the remaining right of way located at 5150 Woodland Avenue. Village staff are currently assessing the proposed ROW sale request. Staff will determine if any encumbrances exist on the proposed sale site, if there are any shared driveway impacts or if there are any additional issues for discussion. Further discussion on the item is anticipated to be brought to the Village Board.

Mr. Griffin has provided the Village his intent to purchase and a deposit check of \$18,494.30.

Financial Impact

None.

Recommended Motion

I make a motion to advance to the Village Board for further review and discussion of the sale of approximately forty-six (46) feet of right of way located at immediately south of 5150 Woodland. Avenue.

Strategic Plan Alignment

None.

File Attachments

None