



AGENDA

BOARD OF TRUSTEES

Regular Meeting: March 24, 2025 at 7:00 PM

Village Board Room 740 Hillgrove Avenue, Western Springs, IL 60558

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Heidi Rudolph , Village President

Amy Avakian, Trustee

Nicole Chen, Trustee

Alan Fink, Trustee

Scott Lewis, Trustee

Phil Nawrocki, Trustee

James Tyrrell, Trustee

4. Public Comment

5. Approval of Meeting Minutes

A. February 24, 2025 and March 10, 2025 Meeting Minutes

6. General Government Committee Report (Trustee Tyrrell)

A. [Previously discussed] Proposed Ordinance Approving the Creation of a Class "J" Liquor License and Temporary Use Permit for Issuance to the Western Springs Business Association (Omnibus Item)

B. [Previously discussed] An Ordinance Approving the Personnel Policy & Procedures Manual Update (Omnibus Item)

C. [Previously discussed] An Ordinance Amending Title 1 (Administration), Chapter 13 (Contracts, Purchases and Financial Regulations), Section 8 (Contracts) of the Western Springs Municipal Code. (Omnibus Item)

D. Amendment to Consulting Services with MGT Impact Solutions, LLC

E. [Previously discussed] A Resolution to approve the Illinois Public Works Mutual Aid Network Intergovernmental Agreement (Omnibus Item)

7. Finance Committee Report (Trustee Chen)

A. An Ordinance Approving a Budget Amendment for the 2025 Street Sweeping and Disposal Services Contract (New Business)

B. Beary Landscaping Proposal - Seat Wall and Hardscape at Burlington Avenue and Grand Avenue

8. Planning and Zoning Committee Report (Trustee Nawrocki)

- A. [Previously discussed] An Ordinance Amending Title 9 (Building Regulations) Chapter 10 (Signs) of the Western Springs Municipal Code Relative to Political Signs (Omnibus Item)

9. Public Works & Water Committee Report (Trustee Fink)

- A. [Previously Discussed] State of IL CY25-26 Rock Salt Joint Participation Agreement Certificate of Authority by Vote and Joint Purchase Master Contract (Omnibus Item)
- B. [Previously Discussed] A Resolution Authorizing the Approval and Execution of an Agreement with Murphy Construction for the 2025 Public Sidewalk Replacement Project (Omnibus Item)
- C. [Previously Discussed] A Resolution Waiving the Competitive Bid Process and Authorizing the Executing of a Contract with Hawkins Chemical (Omnibus Item)
- D. [Previously Discussed] A Resolution Authorizing the Execution of a Professional Services Agreement with Christopher B. Burke Engineering Ltd. for construction observation of the Springdale Drainage Improvements Project. (Omnibus Item)
- E. [Previously discussed] A Resolution Approving a Vendor Contract with Lakeshore Recycling Systems, LLC for Street Sweeping and Disposal Services for CY2025 (To be considered under New Business after related Budget Amendment)

10. Properties & Recreation Committee Report (Trustee Avakian)

- A. [Previously discussed] Arbor Day Proclamation for Friday, April 25, 2025 (Omnibus Item)

11. Public Health & Safety Committee Report (Trustee Lewis)

- A. [Previously discussed] An Ordinance Amending Title 7 (Motor Vehicles and Traffic) Chapter 6 (Bicycles) of the Village of Western Springs Municipal Code (Omnibus Item)
- B. [Previously discussed] An Ordinance Amending Parking Restrictions - 15-Minute Parking Spaces at 740 Hillgrove Ave (Village Hall) and 4479 Lawn Ave (Post Office) and the addition of a 30-Minute Parking Space adjacent to 901 Burlington Ave (BMO Harris), 825 Burlington Ave (Kirschbaum's Bakery) and 835 Burlington Ave (Village Hardware) (Omnibus Item)
- C. [Previously discussed] An Ordinance Amending Title 7 (Motor Vehicles and Traffic), Chapter 4 (Traffic Schedules), Section 3 (Schedule III: Parking Limitations and Prohibitions) of the Western Springs Municipal Code (Omnibus Item)

12. Consideration of and Action on Agenda Items

13. Explanation of Omnibus Voting Procedure

The Illinois State Statutes allow a municipality to collectively vote on a group of ordinances, resolutions, and other motions, such as awards of contract, appointments, etc. This is known as an omnibus vote. All the items contained on the omnibus vote list have been previously discussed by the President and Board of Trustees on at least one occasion, and often on several occasions. By placing them on the omnibus vote list, a single vote may be taken to approve them. A Trustee may remove any item from the list and

have it discussed and voted on separately, prior to the omnibus vote. Is there any such request?

14. Consideration of an Omnibus Vote

A. A motion to approve the President and Board of Trustees February 24, 2025 and March 10, 2025 meeting minutes as read.

B. A motion to approve the Certificate of Authority by Vote to allow the Village of Western Springs to participate in the solicitation for the CY2025-CY2026 Joint Purchase Master Contract(s) for Rock Salt.

C. Arbor Day Proclamation

I move to proclaim April 25, 2025 as Arbor Day in the Village of Western Springs and urge all citizens to support efforts to care for our trees and woodlands and to support our community's forestry program.

D. Ordinance No. 25-3249

An Ordinance approving the creation of a Class "J" (Special Events on Village Owned Property; Beer and Wine Only) liquor license for issuance to the Western Springs Business Association for the 2025 special events to be conducted on the Village Tower Green area and portions of the adjacent rights-of-way of Hillgrove Avenue, Lawn Avenue, Grand Avenue and Walnut Street and approving the related temporary use permit and license and indemnification agreement for the special events (Gathering on the Green: Friday, June 27, 2025; Jammin' in July: Wednesday, July 9, 2025, Wednesday, July 16, 2025, Wednesday, July 23, 2025 and Wednesday, July 30, 2025; and Winter Wonderland: Saturday, December 6, 2025).

E. Ordinance No. 25-3250

An Ordinance approving and authorizing an updated Village of Western Springs Personnel Policy and Procedures Manual.

F. Ordinance No. 25-3251

An Ordinance amending Title 1 (Administration), Chapter 13 (Contracts, Purchases and Financial Regulations), Section 1-13-8 (Contracts) of the Western Springs Municipal Code relative to the authority of the Village Manager to execute contracts.

G. Resolution No. 25-2889

A Resolution approving and authorizing the execution of the Illinois Public Works Mutual Aid Network Intergovernmental Agreement.

H. Ordinance No. 25-3253

An Ordinance amending Title 9 (Building Regulations), Chapter 10 (Signs), Subsections 9-10-3(m) and 9-10-3(p) (Applicability; Exceptions); Subsection 9-10-6(c) (Location: Rights-of-Way and Parkways); Subsection 9-10-7(b) (General Restrictions: Political Signs); Subsection 9-10-9(G) (Signs Permitted in Residential Districts); and Subsection 9-10-10(C)(3) (Signs Permitted in Commercial Districts) of the Western Springs Municipal Code regarding political signs.

I. Resolution No. 25-2890

A Resolution accepting the lowest, qualified, and responsive bid and authorizing the approval and execution of the contract with Murphy Construction Services, LLC of Burr Ridge, Illinois, for the 2025 Sidewalk Replacement Program and authorizing the expenditure of Motor Fuel Tax funds in an amount not to exceed \$110,000.00.

J. Resolution No. 25-2891

A Resolution waiving the competitive bid process in lieu of solicitation of competitive proposals and authorizing the approval and execution of a vendor contract with Hawkins, Inc. Water Treatment Group of University Park, Illinois for the purchase and delivery of chemicals for the treatment of potable water, and authorizing the expenditure of Village funds in an amount not to exceed \$250,000 for such purchase.

K. Resolution No. 25-2892

A Resolution approving and authorizing the execution of a Professional Services Agreement between the Village of Western Springs and Christopher B. Burke Engineering, Ltd. for the performance of construction observation services related to the Springdale Drainage Improvements Project (not-to-exceed fee amount: \$579,865.00).

L. Ordinance No. 25-3254

An Ordinance amending Title 7 (Motor Vehicles and Traffic), Chapter 6 (Bicycles) of the Western Springs Municipal Code relative to low-speed electric bicycles, low-speed electric scooters, and other personal mobility devices.

M. Ordinance No. 25-3255

An Ordinance amending Title 7 (Motor Vehicles and Traffic), Chapter 4 (Traffic Schedules), Section 3 (Schedule III: Parking Limitations and Prohibitions) of the Western Springs Municipal Code relative to time-restricted parking at the Post Office, Village Hall, and on Burlington Avenue in downtown Western Springs.

N. Ordinance No. 25-3256

An Ordinance amending Title 7 (Motor Vehicles and Traffic), Chapter 4 (Traffic Schedules), Section 3 (Schedule III: Parking Limitations and Prohibitions) of the Western Springs Municipal Code relative to removing parking restrictions on the south side of Chestnut Street between Central Avenue and Grove Avenue in front of the former Masonic Lodge located at 1215 Chestnut Street, Western Springs, Illinois.

15. Second to Omnibus Motion/Discussion of Omnibus Motion/Roll Call Vote

16. New Business

Ordinance No. 3252

An Ordinance approving an amendment to the fiscal year 2025 operating budget to pay for street sweeping and disposal services in an amount not to exceed \$11,885.04.

Motion to approve.

Second to the motion.

Roll call vote.

Resolution No. 2893

A Resolution accepting the low cost bid and authorizing the approval and execution of a vendor contract for goods, supplies and services dated February 20, 2025 to be entered into with the lowest cost, qualified and responsive bidder Lakeshore Recycling Systems, LLC for the performance of street sweeping and disposal services, and authorizing the expenditure of funds in an amount not to exceed

\$66,945.04.

Motion to approve.

Second to the motion.

Roll call vote.

17. Old Business

18. Reports

- A. Monthly Financial Report (Trustee Chen)
- B. Village President Rudolph
- C. Village Manager Baer
- D. Village Attorney Jurusik

19. Closed Meeting (if needed)

20. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.