



AGENDA

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: March 4, 2025 at 5:30 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

- A. Call to Order**
- B. Approval of Minutes**
 - 1. Approval of Minutes 2-4-2025
- C. Public Comment**
- D. New Business**
 - 1. Arbor Day Proclamation for Friday, April 25, 2025
- E. Other Business**
- F. Schedule Next Committee Meeting**
- G. Adjournment**

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

Properties and Recreation Committee

Meeting Minutes

Tuesday, February 4, 2025

Village Board Room

Called to Order: 5:13PM by Amy Avakian, Chair-Trustee

Seconded by Alan Fink, Trustee

Roll Call

Committee Members Present:

Amy Avakian, Village Trustee, Chair

Alan Fink, Village Trustee

Heidi Rudolph, President

Staff Present

Ellen Baer, Village Manager

Matthew Supert, Municipal Services Director

Christopher Breakey, PW Superintendent

Ron Derengowski, Water Plant Superintendent

Aleks Briedis, Recreation Director

Diana Puga, Municipal Services

Jenny Pesek, Administrative Assistant

Approval of Minutes:

Trustee Avakian made a motion to approve the January 13, 2025 Properties and Recreation Committee meeting minutes. Seconded by Trustee Fink. Motion passed by voice vote.

Public Comment: None

Village Hall HVAC Control RFB Recommendation

Diana Puga, Municipal Services Coordinator reported the Village's HVAC Controls System is more than twenty years old. 845 Design and Nova Space reviewed and for a design bid specification for a replacement system. She reported that the Village issued a request for Bids (RFB) for the replacement system. The results are as follows: The total recommended bid amount with additional alternates would be \$88,750.00. Attached for the committee's review is the Air Comfort, LLC bid, the bid tabulation, and a letter of recommendation from 845 Design Group. The Village budgeted \$37,000 for this project in the 2025 budget. It was discovered the HVAC control systems have changed significantly since the system was last modified approximately twenty years ago. Any new controls system would require an entirely new controller and new components, The Municipal Services Department is presenting a budget amendment request to the Finance Committee in an amount of \$51,750.00. That amendment will need to be approved prior to any approval of this recommended bid.

Chair Alan Fink made a motion to recommend approval by the Village Board. Seconded by Trustee Avakian. Motion passed by roll call vote.

- Air Comfort LLC, \$84,900.00
- Interactive Building Solutions \$ 167,100.00
- Building Automation Solutions \$ 207,280.00

2025 Grand Avenue Community Center Flooring Replacement RFB Recommendation

Diana Puga, Municipal Services Coordinator reported that on January 16, 2025, the Village issued a RFB for the Grand Avenue Community Center Flooring Replacement. A mandatory walk through was held on January 24th. Bids will be opened on February 4, at 10:00AM. The Village has budgeted \$45,000.00 for this project in the Recreation Fund.

New Committee Meeting

Next meeting: 3/4/2025 5:30PM immediately following PW&W Committee Meeting.

Adjournment:

Trustee Al Fink made a motion to adjourn the meeting. Seconded by Trustee Avakian. Motion passed by voice vote.

Meeting adjourned at 5:20 P.M.

Respectfully Submitted:

Jenny Pesek



AGENDA ITEM SUMMARY

PROPERTIES AND RECREATION COMMITTEE

Properties and Recreation Committee: March 4, 2025

AGENDA ITEM D.1.

To: Properties and Recreation Committee

From: Matthew Supert, Director of Municipal Services

CC: Ellen Baer, Village Manager

RE: Arbor Day Proclamation for Friday, April 25, 2025

Recommendation

Consider a recommendation to proclaim April 25, 2025 as Arbor Day and urge all citizens to support efforts to care for our trees and woodlands and to support our community's forestry program.

Summary

Founded by the Arbor Day Foundation in 1976, the Tree City USA program provides assistance and recognition to incorporated communities that maintain continuously active tree management programs. In 2024, the Village celebrated its 37th year as a Tree City USA community.

To continue our participation in this program, the Village must approve a Proclamation each Spring in addition to its other active tree management programs.

Financial Impact

None.

Recommended Motion

I move to proclaim April 25, 2025 as Arbor Day and urge all citizens to support efforts to care for our trees and woodlands and to support our community's forestry program.

Strategic Plan Alignment

None.

File Attachments

1. Arbor Day 2025 Proclamation

PROCLAMATION
ARBOR DAY - APRIL 25, 2025

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, the Village of Western Springs has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW, THEREFORE, we, the members of the Board of Trustees of the Village of Western Springs, Cook County, Illinois, acting by and through the Village President, do hereby proclaim April 25, 2025, as Arbor Day and urge all citizens to support efforts to care for our trees and woodlands and to support our community forestry program; and

FURTHER, we urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations. Gardening makes a world of difference.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Western Springs, Cook County, Illinois to be affixed this _____ day of _____, 2025.

Village President

ATTEST:

Village Clerk