



AGENDA

TRANSPORTATION AND SAFETY COMMISSION

Public Health and Safety Committee: February 18, 2025 at 6:00 PM
Village Hall 740 Hillgrove Avenue, Western Springs, IL 60558

A. Call to Order

B. Approval of Minutes

1. Transportation and Safety Meeting Minutes July 15, 2024

C. Public Comment

D. New Business

1. Parking Restrictions - 15-Minute Parking Spaces at 740 Hillgrove Ave (Village Hall) and 4479 Lawn Avenue (Post Office)
2. Western Springs Village Code - Proposed Amendments to Chapter 6 - Bicycles

E. Other Business

F. Adjournment

Individuals with disabilities who plan to attend / participate in this meeting and who require accommodations to allow them to observe and participate, or who have questions regarding accessibility of the meeting or facilities, are requested to contact Jill Izzo at 708-246-1800, extension 127.

DRAFT MINUTES OF THE TRANSPORTATION
AND SAFETY COMMISSION MEETING
Monday, July 15, 2024, 6:00 P.M.

Members Present:

Chair Pete Kosanovich
Commissioner Erica Lord
Commissioner Taylor Robinson
Commissioner John Brooks
Commissioner Jose Venegas
Commissioner Thomas Kelly

Members Absent:

Commissioner Swanson

Others Present:

Jeff Koza, Director of Engineering Services
Sean Gilhooley, Director of Law Enforcement Services

Public Present:

1. Call to Order

The meeting was called to order at 6:02 p.m. on Monday, July 15, 2024

2. Roll Call

Present were Chair Pete Kosanovich, Commissioner Erica Lord, Commissioner Taylor Robinson, Commissioner John Brooks, Commissioner Jose Venegas and Commissioner Thomas Kelly. Also, present were Director of Engineering Jeff Koza, and Director of Law Enforcement Services Sean Gilhooley.

3. Approval of meeting minutes – February 26, 2024

Commissioner Lord made a motion to approve the Commission minutes from the February 26, 2024, meeting. Commissioner Robinson seconded the motion, and the minutes were approved by unanimous vote.

4. Public Comment on Items not Related to Agenda Items

There was no public comment.

5. Review and Consideration of a proposal to eliminate west side parking on-street parking on Fair Elms between 4938 Fair Elms Avenue to the north right of way line of 51st Street

Director Koza advised the Village received a Traffic Management Petition from residents on Fair Elms Avenue who live across from Forest Hills Elementary School and Forest Hills Park. The

petition seeks assistance with traffic congestion caused by parked vehicles on both sides of Fair Elms Avenue at the same time. During school hours the parked vehicles on street are generally Forest Hills staff members. When parked on both sides of the street the vehicles restrict the roadway width making 2-way traffic difficult or impossible. The issue appears to be worse at the start and end of school as well as when there are events at the park. The parked vehicles on the west side also lead to reduced sightlines for residential driveways making exiting driveways a challenge for residents. Staff has been in contact with the school staff, and they are comfortable with making a change to the parking restrictions in the area.

a. Public Comment:

Patricia Herbst stated she resides at 5028 Fair Elms. She advised it would be an excellent solution to restrict parking on the west side of Fair Elms from approximately the 5100 block to 4938 Fair Elms. She believes this would reduce congestion, thus make the road safer.

Chris Neylon stated he concurs with Mrs. Herbst. He believes restricting parking would make it safer for the children in the area.

Chuck Herbst, who resides at 5028 Fair Elms stated vehicles parking on both sides of Fair Elms has been an on-going issue. He stated he has witnessed on several occasions delivery trucks and lawn service workers having a difficult time navigating through the road when vehicles are parked on both sides of the street.

b. Commission recommendation:

Commissioner Kelly motioned to approve parking restrictions as recommended by staff and as outlined below:

- Eliminate parking on the west side of Fair Elms between 4938 Fair Elms Avenue and the north right of way of 51st Street
- Allow parking on the east side of Fair Elms Avenue for the entire 4900 and 5000 blocks with modifications as noted below.
 - Rescind current east side parking restrictions that exist along the baseball field that indicate no parking Monday-Friday 4:00 PM to 7:00 PM.
 - Establish a no parking restriction of 3:00 PM to 3:45 PM on school days for a short section of the east side of Fair Elms Avenue to facilitate school bus loading. The restriction will begin approximately 150 feet north of the north right of way line of 51st Street and terminate approximately 215 feet north of the north right of way line of 51st Street.

The motion was seconded by Commissioner Lord. The motion passed by unanimous voice vote and will advance to the Public Health and Safety Committee Meeting in August.

6. Review and consideration of a proposal to eliminate east side on-street parking on the 3900 block of Linden Avenue (South right of way line of 39th Street to north right of way line of 40th Street)

Director Koza advised the Village received a Traffic Management Petition from residents on the 3900 block of Linden Avenue. Residents report they are encountering a congested street caused by vehicles parked on both sides of the street. The source of the traffic appears to be northeast park users, particularly pickleball users and students from Nazareth Academy. When parked on both sides of the street the vehicles restrict the roadway width making two-way traffic difficult or impossible. It also makes it challenging for residents to back out of their driveways.

a. Public Comment

Bridget Kayne advised there is a lot more vehicles parked on Linden near 39th Street, near the intersection, which makes it extremely dangerous for motorists and pedestrians.

Jim Frontier, who lives in the area, inquired why the Park District installed pickleball courts at the park. Mr. Frontier was advised he would need to contact the Park District or attend a Park District Meeting to inquire about the installation of the pickleball courts.

Lynn Bush advised in addition to the pickleball players parking on Linden Avenue, several students from Nazareth Academy are parking on Linden Avenue as well. She believes the excessive number of vehicles parked on Linden makes it unsafe.

Lauren Stojak, who resides on Linden Avenue, believes restricting parking on one side of the street would alleviate the concerns the residents have.

Commissioner Lord motioned to approve the staff recommendation to eliminate of east side on-street parking on the entire 3900 block of Linden Avenue. Commissioner Robinson seconded the motion. The motion passed by unanimous voice vote and will advance to the Public Health and Safety Committee Meeting in August.

Additionally, Chair Kosanovich requested Chief Gilhooley place temporary signage at the intersection of 39th Street & Linden Avenue to reinforce the Village Code for parking regulations near intersections.

7. Other Business

None

8. Adjournment

Commissioner Robinson motioned to adjourn. Commissioner Lord seconded the motion. The motion to adjourn was approved by a unanimous vote and the meeting adjourned at 6:53 p.m.

Respectfully Submitted,

Sean Gilhooley
Director of Law Enforcement Services



AGENDA ITEM SUMMARY

TRANSPORTATION AND SAFETY COMMISSION

Public Health and Safety Committee: February 18, 2025

AGENDA ITEM D.1.

To: Transportation and Safety Commission

From: Sean Gilhooley, Director of Law Enforcement Services

CC:

RE: Parking Restrictions - 15-Minute Parking Spaces at 740 Hillgrove Ave (Village Hall) and 4479 Lawn Avenue (Post Office)

Recommendation

Staff recommends replacing the six 15-minute parking signs at the Post Office, located at 4479 Lawn Avenue, Western Springs, IL, and the four 15-minute parking signs at the Village Hall, located at 740 Hillgrove Avenue, Western Springs, with updated signage that reads: "15 Minute Parking Mon-Fri 8:30 AM - 5:00 PM."

Summary

In order to provide better utilization of the downtown parking in the evenings, staff is recommending that the Commission review a proposed change in the parking restrictions immediately in front of the Post Office and Village Hall locations. The 15-minute parking signs restrict these spaces 24/7 rather than just when the Post Office and Village Hall lobbies are open to the public. Six spaces at the Post Office location and four at Village Hall are proposed with this change to 15-Minute Parking, Monday - Friday 8:30 AM - 5:00 PM.

Restaurant patrons would likely employ the spaces if they were available after 5 p.m. on weekdays and on weekends. The Post Office is only open until noon on Saturdays and nearby restaurants open at 11 AM with only one of overlap. Staff does not recommend restricting these spaces on weekends.

Financial Impact

None

Recommended Motion

Consider a recommendation to the Public Health & Safety Committee to recommend approval to the Village Board of Trustees a change to the 15-minute parking restrictions at 740 Hillgrove Avenue and 4479 Lawn Avenue to read "15 Minute Parking Mon-Fri 8:30 AM - 5:00 PM."

Strategic Plan Alignment

File Attachments

1. 15 Min Parking 1
2. 740 Hillgrove Ave 1
3. 740 Hillgrove Ave 2
4. 15 Min Parking 2
5. WS Post Office 1
6. WS Post Office 2
7. WS Post Office 3

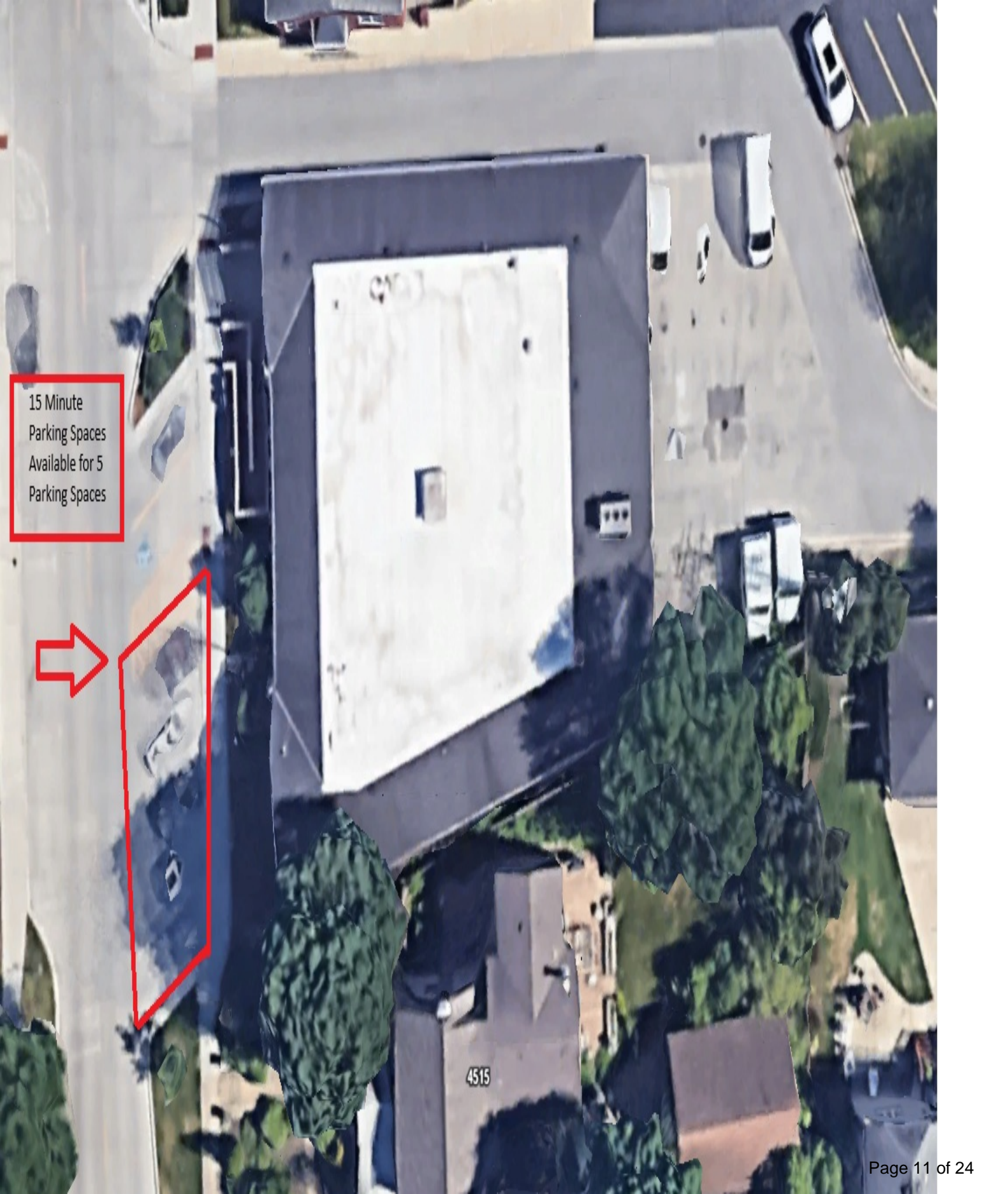


15 Minute
Parking available
for 4 Parking
Spaces





15 Minute
Parking Spaces
Available for 5
Parking Spaces







OFFICE

PAVING





AGENDA ITEM SUMMARY

TRANSPORTATION AND SAFETY COMMISSION

Public Health and Safety Committee: February 18, 2025

AGENDA ITEM D.2.

To: Transportation and Safety Commission

From: Ashlee Jasutis, Deputy Director of Law Enforcement Services, Sean Gilhooley, Director of Law Enforcement Services

CC: Ellen Baer, Village Manager

RE: Western Springs Village Code - Proposed Amendments to Chapter 6 - Bicycles

Recommendation

Consider a recommendation to advance the item for review and discussion of updating "Title 7 Motor Vehicles and Traffic Chapter 6 Bicycles" of the Western Springs Village Code to cover low-speed electric bicycles and personal mobility devices.

Summary

Review and discuss the Western Springs Village Code's updates to Title 7 Chapter 6 to align with recent State law changes and technological advancements.

Staff is proposing a change to Chapter 6 of the Village Code pertaining to Bicycles. The proposed change would allow bicycles, low-speed electric bicycles and personal mobility devices to share the roadway with motorists and the sidewalks when safe to do so and with certain restrictions.

To be considered a legal low-speed electric bicycle (e-bike), it must be equipped with pedals and an electric motor with a power output of less than 750w, as cited by Illinois State Law. Personal mobility devices (PMD's) are defined as an electric-powered or electric-assisted device designed to transport only one person with an electric propulsion system of less than 750 watts and that limits the maximum speed of the device of fifteen (15) miles per hour or less, such as a motorized or motor-assisted scooter, motorized or motor-assisted skateboard, or any other similar devices.

It is recommended that the Commission consider allowing bicycles and low speed e-bikes and PMD's under 750w to be permitted on roadways and sidewalks, however they are not recommended to be permitted to be operated in the downtown business district (see detailed map and description). All bicycles, low speed e-bikes and PMDs are required to yield the way to pedestrians. The restriction is recommended following concerns raised by area businesses that bicyclists and e-bicyclists were impeding safe travel by pedestrians. Bicycle racks are located throughout the downtown business district to accommodate safe locking of bikes while visiting the downtown area. Personal mobility devices and aids used due to a disability are exempt

from restrictions and are encouraged on sidewalks rather than in roadways where possible. Items such as safety equipment, parking, registration, and riding rules are also addressed in the proposed code update.

All units equipped with an electric motor with a power output 750w and greater is strictly prohibited on the public way. This includes scooters, one-wheels or any other electric motorized devices. This is consistent with State law requirements.

Financial Impact

None.

Recommended Motion

Consider a recommendation to advance the item to the Public Health and Safety Committee for review and discussion of Chapter 6 Code Amendments.

Strategic Plan Alignment

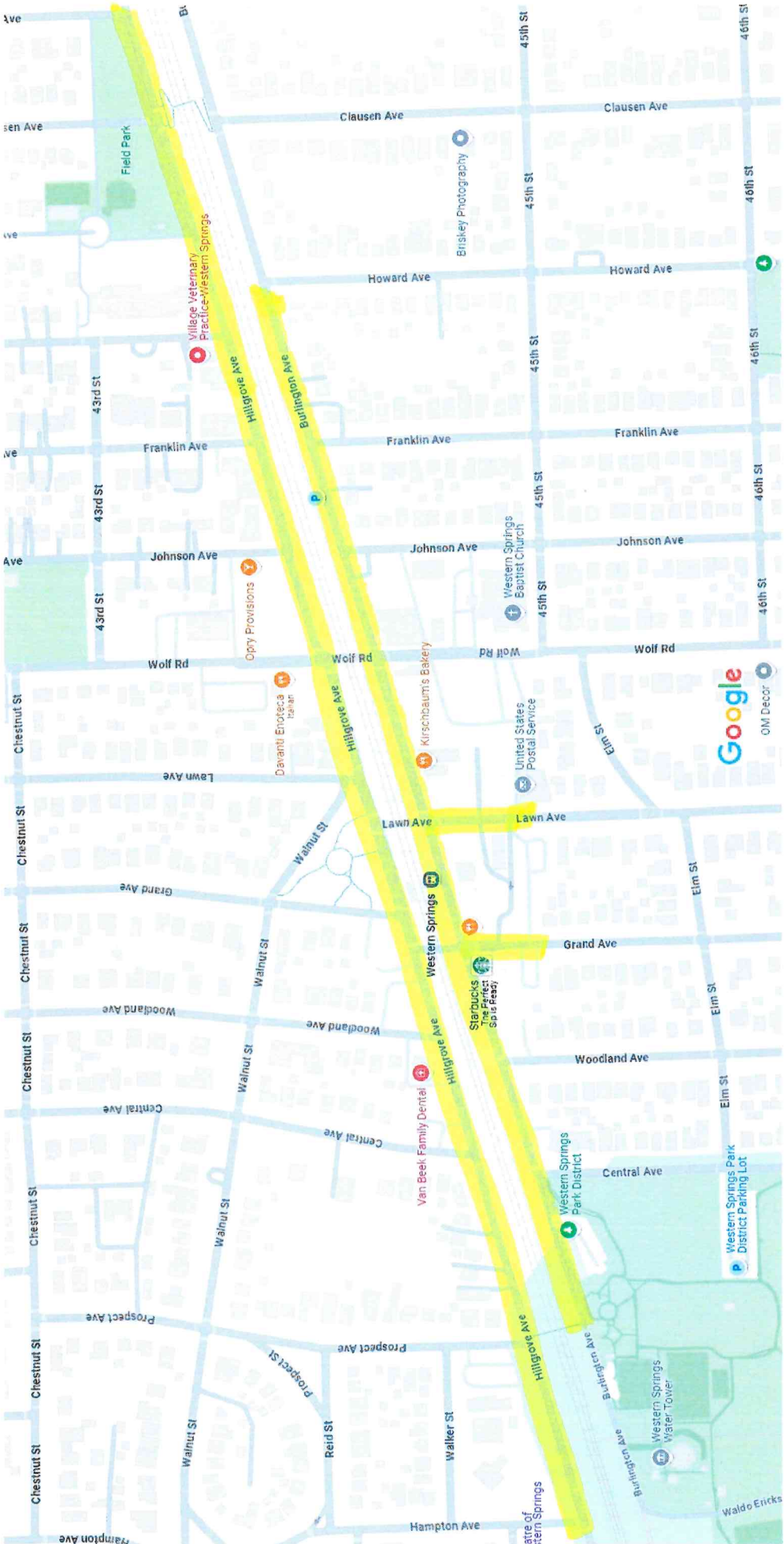
None.

File Attachments

- 1. Maps for E-Bike Ordinance
- 2. Title 7 & Chapter 6 (1) DRAFT



Map data ©2025 Google 500 ft



Map data ©2025 Google 200 ft

CHAPTER 6

BICYCLES, ~~LOW-SPEED ELECTRIC BIKES~~ AND PERSONAL MOBILITY DEVICES

SECTION

7-6-1: ~~Effect Of Regulations~~ Definitions

7-6-2: Effect of Regulations

7-6-~~3~~: Registration Requirements

7-6-4: Records Kept

7-6-5: Inspection

7-6-6: Evidence Of Registration

7-6-7: Transfer Of Ownership

7-6-8: Bicycle Dealers And Rental Agencies

7-6-9: Traffic Laws Applicable

7-6-10: Obedience To Traffic-Control Devices

7-6-11: ~~Riding Rule~~ Riding Rules For Bicycles, ~~Low-Speed~~ Electric Bicycles, And Personal Mobility Devices:

7-6-12: Parking Bicycles

7-6-13: ~~Bicycle~~ Equipment

7-6-14: Fines And Penalties

7-6-1: ~~EFFECT OF REGULATIONS:~~ DEFINITIONS

Bicycle: Every device propelled by human power upon which any person may ride, having two (2) tandem wheels except scooters and similar devices.

Low-Speed Electric Bicycle: A bicycle equipped with fully operable pedals and an electric motor of less than 750 watts, and that meets the requirements of one of the

three (3) classifications set forth in Section 1-140.10 of the Illinois Vehicle Code (625 ILCS 5/1-140.10).

Personal Mobility Device: An electric-powered or electric –assisted device designed to transport only one person with an electric propulsion system of less than 750 watts and that limits the maximum speed of the device of fifteen (15) miles per hour or less, such as a motorized or motor-assisted scooter, motorized or motor-assisted skateboard, or any other similar devices.

7-6-2: EFFECT OF REGULATIONS

A. Violation: It is a misdemeanor for any person to do any act forbidden or fail to perform any act required in this Chapter.

B. Responsibility Of Parent or Guardian: The parent of any child and the guardian of any ward shall not authorize or knowingly permit any such child or ward to violate any of the provisions of this Chapter.

C. Scope Of Provisions: These regulations applicable to bicycles, low-speed electric bicycles and personal mobility devices, shall apply whenever a bicycle, low-speed electric bicycle and personal mobility device, is operated upon any roadway, sidewalk, or any path set aside for pedestrians or bicycle use ~~upon any highway or upon any path set aside for the exclusive use of bicycles~~ within the Village subject to those exceptions stated herein. (1978 Code § 9-9-1)

7-6-3: REGISTRATION REQUIREMENTS:

A. Registration Required: Bicycles-Low-speed electric bicycles owned by residents of the Village and operated within the Village limits shall be registered. (1978 Code § 9-9-2)

B. Application For Registration; Fee: Application for bicycle-low-speed electric bicycles registration shall be made by the owner thereof to the Department of Law Enforcement Services ~~up~~on a form provided by the Department. Such application shall be accompanied by a registration fee of one dollar (\$1.00). (1978 Code § 9-9-2; 1997 Code)

C. Issue of Registration; Restrictions: Upon receipt of proper application, the Department of Law Enforcement Services is authorized to affix to the bicycle evidence of registration which shall be effective until ownership of the bicycle is transferred. The Department of Law Enforcement Services shall not issue a license for any bicycle-low-speed electric bicycles when it knows or has reasonable grounds to believe that the applicant is not the owner of such bicycle low-speed electric bicycles. (1978 Code §§ 9-9-2, 9-9-3; 1997 Code)

7-6-4: RECORDS KEPT:

The Department of Law Enforcement Services shall keep a record of each registration by number, the date issued, the name and address of the person to whom issued, the identification number of the bicycle low-speed electric bicycles registered and the make and color of such bicycle low-speed electric bicycles. (1978 Code § 9-9-3; 1997 Code)

7-6-5: INSPECTION:

The Department of Law Enforcement Services may inspect each bicycle low-speed electric bicycles before registering the same. The evidence of registration shall be issued for all bicycles low-speed electric bicycles that are inspected, notwithstanding noncompliance with the equipment requirements of these regulations or other applicable law, but the Department of Law Enforcement Services may notify the owner, parent or guardian of such deficiencies in equipment. (1978 Code § 9-9-4; 1997 Code)

7-6-6: EVIDENCE OF REGISTRATION:

As evidence of the registration of a bicycle low-speed electric bicycles, the Department of Law Enforcement Services shall either stamp or tag the registration number assigned to the bicycle low-speed electric bicycle in an appropriate place on the bicycle. No person shall remove, deface or destroy such stamp or tag, except upon transfer of ownership. If a registration stamp or tag is inadvertently defaced or destroyed, the Department of Law Enforcement Services, upon satisfactory proof thereof and upon payment of the cost of replacement, shall affix a duplicate stamp or tag. (1978 Code § 9-9-5; 1997 Code)

7-6-7: TRANSFER OF OWNERSHIP:

Upon transfer of ownership of a bicycle or low-speed electric bicycle, the new owner shall report such change of ownership to the Department of Law Enforcement Services with such proof of change of ownership as may be required by the Department, which shall then record such change of ownership in the Department's records. Such change of ownership shall be made upon payment of a one dollar (\$1.00) fee. (1978 Code § 9-9-6; 1997 Code)

7-6-8: BICYCLE DEALERS AND RENTAL AGENCIES:

A. Dealers: Every person engaged in the business of buying or selling new or secondhand bicycles low-speed electric bicycles shall make a report to the Department of Law Enforcement Services of every bicycle purchased or sold by such dealer, giving the name and address of the person from whom purchased or to whom sold, a

description of such bicycle by name or make, the frame number and the number of the license tag, if any, found. (1978 Code § 9-9-7; 1997 Code)

B. Rental Agencies: A rental agency shall not rent or offer any bicycle or low-speed electric bicycle for rent unless the bicycle is licensed and a license tag is attached thereto as provided herein and such bicycle low-speed electric bicycles is equipped with the lamps and other equipment required in this Chapter. (1978 Code § 9-9-8)

7-6-9: TRAFFIC LAWS APPLICABLE:

A. Every person riding a bicycle, low-speed electric bicycle or personal mobility device upon a roadway shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of a vehicle by the laws of this State declaring rules of the road applicable to vehicles or by the traffic ordinances of this Village applicable to the driver of a vehicle, except as to special regulations in this Title and except as to those provisions of laws and ordinances which by their nature can have no application. Personal mobility devices are prohibited from being operated in the roadway except when necessary to cross a street at a designated crosswalk or where sidewalks are not available. 1978 Code § 9-9-9)

B. Operators of a Class 3 Low-Speed Electric Bicycle must be a least 16 years of age in accordance with the Illinois Motor Vehicle Code. 65 ILCS 5/11-1517(h)

7-6-10: OBEDIENCE TO TRAFFIC-CONTROL DEVICES:

A. Any person operating a bicycle low-speed electric bike, and personal mobility device, shall obey the instructions of official traffic-control signals, signs and other control devices applicable to vehicles, unless otherwise directed by a police officer.

B. Whenever authorized signs are erected indicating that no right or left or U-turn is permitted, no person operating a bicycle low-speed electric bicycle or personal mobility device shall disobey the direction of any such sign, except where such person dismounts from the bicycle to make any such turn, in which event such person then must obey the regulations applicable to pedestrians. (1978 Code § 9-9-10)

7-6-11: RIDING RULES FOR BICYCLES, LOW-SPEED ELECTRIC BICYCLES, AND PERSONAL MOBILITY DEVICES:

A. Riding On Seats Required: No operator of a bicycle low-speed electric bicycle, and personal mobility device shall ride thereon otherwise than upon the regular, permanent seat attached thereto, nor carry any other person thereon except upon a regular permanent seat firmly attached thereto at the rear of the operator. No passenger shall ride on any bicycle except upon such regular permanent seat.

B. Speed. No person shall operate a bicycle, low-speed electric bicycle, or personal mobility device at a speed greater than is reasonable and prudent under the conditions then existing and in accordance with the rules of the road applicable to vehicles or by the traffic ordinances of this Village applicable to the driver of a vehicle.

BC. Number Of Persons: No bicycle, low-speed electric bicycle, and personal mobility device shall be used to carry more persons than the number for which it is designed or equipped.

DE. Ride To The Right: Every person operating a bicycle or low-speed electric bicycle, or personal mobility device upon a roadway shall ride as near to the right side of the roadway as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.

E. Emerging From Alley or Driveway: The operator of a bicycle, low-speed electric bicycle, or personal mobility device emerging from an alley, driveway or building shall, upon approaching a sidewalk or sidewalk area extending across any alleyway, yield the right of way to all pedestrians approaching on said sidewalk area and upon entering the public street or roadway shall yield the right of way to all vehicles approaching on said street or roadway.

DF. Carrying Packages: No person operating a bicycle or low-speed electric bicycle, or personal mobility device shall carry any package, bundle or article which prevents the rider from keeping at least one hand upon the handlebars.

~~EG.~~ Location Restrictions: Riding On Sidewalks:

i. 1. Business District: No person shall ride a bicycle or low-speed electric bicycle, or personal mobility device, except for other personal mobility devices and aids used due to a disability as defined by the Americans with Disabilities Act, upon the sidewalks in the Business District of the Village bounded by the 200 Block of Hillgrove Avenue to the 1500 block of Hillgrove Avenue, the 200 block of Burlington Avenue to the 1500 block of Burlington Avenue, the 4400 and 4500 block of Lawn Avenue and the 4400 and 4500 block of Grand Ave. .

ii. 2. Yield To Pedestrians: The operator of a bicycle, low-speed electric bicycle, or personal mobility device when riding upon the sidewalk shall yield the right of way to any pedestrian and shall give audible signal before overtaking and passing such pedestrian. (1978 Code § 9-9-11)

7-6-12: PARKING BICYCLES:

A. General Parking Restrictions: No person shall park a bicycle or low-speed electric bicycle, or personal mobility device within the business district other than in a rack to support the bicycle or designated area. No person shall park a bicycle or low-speed electric bicycle or personal mobility device in any street outside of the business district except upon the roadway against the curb, or upon a sidewalk in a rack to support the

bicycle, or against a building or at the curb in such a manner as to afford the least obstruction to pedestrian traffic. (1978 Code § 9-9-12)

B. Removal Of Parked Bicycles: No person shall remove or in any manner interfere with any bicycle, low-speed electric bicycle, or personal mobility device which is properly parked as provided by this Chapter; except, that Village staff such as members of the Department of Law Enforcement Services or the Department of Fire and Inspectional Services may, in proper cases, move or prevent the parking of any bicycle, low-speed electric bicycle or personal mobility device in any place when such action is necessary in order to safeguard persons or property. (1978 Code § 9-9-12; 1997 Code)

7-6-13: BICYCLE EQUIPMENT:

A. Lights: Every bicycle, low-speed electric bicycle, and personal mobility device when in use at nighttime, shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least five hundred feet (500') to the front and with a red reflector on the rear of a type which shall be visible from all distances from fifty feet (50') to three hundred feet (300') to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of five hundred feet (500') to the rear may be used in addition to the red reflector.

B. Horn: Every bicycle shall be equipped with a horn or other audible signallingsignaling device, or a bell or other device in good working condition, capable of giving a signal audible for a distance of at least one hundred feet (100'); except, that a bicycle shall not be equipped with nor shall any person use upon a bicycle any siren or whistle.

C. Brakes: Every bicycle, low-speed electric bicycle shall be equipped with adequate brakes in good working condition, which will enable the operator to make the wheels skid on dry, level, clean pavement. (1978 Code § 9-9-13)

7-6-14: FINES AND PENALTIES:

A. Penalty: In addition to the general penalty herein provided, any person violating the provisions of this Chapter may have the license tag from such person's bicycle removed for a period not exceeding sixty (60) days, or said bicycle may be impounded for not exceeding sixty (60) days. (1978 Code § 9-9-14)

B. Disposition: All fines and penalties collected upon conviction or upon the forfeiture of bail of any person charged with the violation of any provision of this Chapter, shall be paid into the Village Treasury and deposited in the General Fund. (1978 Code § 9-9-15)