

MINUTES OF THE VILLAGE OF WESTERN SPRINGS
PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING
Monday, January 13, 2025

President Heidi Rudolph, Presiding

CALL TO ORDER:

The meeting opened at 7:00 p.m.

Edward Tymick, Village Clerk

Board Members Present:

Amy Avakian, Trustee

Nicole Chen, Trustee

Alan Fink, Trustee

Scott Lewis, Trustee

Phil Nawrocki, Trustee

James Tyrrell, Trustee

Michael T. Jurusik, Village Attorney

Staff Present:

Ellen Baer, Village Manager

Casey Biernacki, Deputy Village Manager

Daisy Chavez, Asst. to Village Manager

John Mastandona, Director of Finance

Sean Gilhooley, Director of Law Enforcement

Heather Valone, Director of Community Development

Aleks Briedis, Director of Recreation

Jeff Koza, Director of Engineering

Matt Supert, Director of Municipal Services

Brian Scott, Director of Fire & EMS

Kelsey Fawell, Senior Planner

Jill Izzo, Deputy Village Clerk

ROLL CALL

CITIZEN COMMENTS

None.

APPROVAL OF MEETING MINUTES

President Rudolph stated that a motion to approve both the December 2, 2024 and December 16, 2024 Board of Trustees meeting minutes would be brought tonight under New Business.

GENERAL GOVERNMENT COMMITTEE REPORT

Trustee Tyrrell reported on the proposed contract extension with MGT Impact Solutions, LLC, which provides human resources services through project manager, Stephana Przybylski. Ms. Przybylski manages certain recruitments, employee training and special projects on behalf of the Village.

Trustee Tyrrell reported that Deputy Village Clerk, Jill Izzo, was recommended to be the Alternate to our Intergovernmental Risk Management Agency (IRMA) and Casey Biernacki will remain the Delegate.

Trustee Tyrrell reported on the DuPage Mayors and Managers Conference (DMMC) Legislative Action Program and discussed DMMC's legislative priorities and their proposed resolution to be considered by members of DMMC. Trustee Tyrrell stated that the Village supports the DMMC's legislative priorities.

FINANCE COMMITTEE REPORT

No report.

PLANNING AND ZONING COMMITTEE REPORT

Trustee Nawrocki reported on the comprehensive plan amendment to the long-range land use map and an amendment to the Village zoning map at 917 Lawn Court. Senior Planner, Kelsey Fawell reported that the property owners are seeking an amendment from its current zoning of R4 - Multi-family Residential District to A - Single-Family Residential District in order to construct a single-family home.

Trustee Nawrocki reported that the First United Methodist Church ("FUMC") and Hinsdale First United Methodist Church have merged. As a result of the First United Methodist Church is selling their property. FUMC has a pending real estate contract with a purchaser that intends to develop the property for single-family homes. On behalf of Hinsdale United Methodist Church, Zed Francis gave a history of the property.

Trustee Nawrocki introduced the Downtown Western Springs Market Assessment Update and consultants from Teska provided a presentation of the market study findings.

Trustee Nawrocki introduced Director Valone to provide a report on McNaughton Development's plans for the proposed development of townhomes at 5600 Wolf Road. Director Valone presented information on the proposed development which included what actions have been taken by the applicant, the Plan Commission's reviews, and the current site design.

Trustee Nawrocki reported on the V3 Engineering Services Agreement for the Timber Trails Subdivision Development and the Committee's recommendation to approve the agreement for construction observation and closeout services.

Trustee Nawrocki reported that the Committee reviewed and recommended approval of Amendment No. 2 of the Baxter & Woodman ("B&W") Consulting Engineers Agreement for the Heritage Crossing stormwater modeling and management. Trustee Nawrocki reported that the fee for the Agreement and Amendment No. 1 has been fully expended. Trustee Nawrocki stated that Amendment No. 2 allows the Village to utilize B&W's services as needed, as the review process has required more reviews than originally contemplated. The Village will initially pay the B&W for services completed, but all costs incurred are then billed by the Village to the developer.

PUBLIC WORKS & WATER COMMITTEE REPORT

Trust Fink reported the 2022 grant received from the West Central Municipal Conference Surface Transportation Program will cover 80% of construction and construction engineering for the resurfacing of Gilbert Avenue from Odgen Ave. to 47th Street. The Village shares jurisdiction of Gilbert Avenue with the Village of La Grange, as such, costs associated with this local match will be split 50-50 between the two Villages. The Village also received funding for design engineering services from a grant from the Cook County Department of Transportation and Highways ("CCDOTH"). An intergovernmental agreement ("IGA") is needed to define each Village's responsibility for the design engineering phase of the project. Trustee Fink stated the Committee reviewed and recommended approval of the IGA with the Village of La Grange and an agreement with Baxter & Woodman for design engineering services.

Trustee Fink report that in 2017 Well #3 pump and motor were pulled from service. It was determined in 2017 that the motor would not be repaired. Due to the fact that it has mercury seal it will cost \$25,662.00 to properly to decommission the Well #3 motor.

Trustee Fink indicated that the Committee recommended that motor be declared surplus property and recommends Layne to properly decommission the motor to comply with IEPA standards.

Trustee Fink reported that Committee reviewed and recommends the surplus declaration of water meters from Well 3 and Well 4 that were replaced in the Fall of 2024.

Trustee Fink reported that Committee reviewed and recommends the purchase of water meters and accessories from Water Resources, Inc.

Trustee Fink reported that the Committee recommends the approval of the following contract renewals: National Power Rodding for sewer televising and cleaning services; and Murphy Construction Services, LLC for the Sidewalk Shaving Program.

Trustee Fink reported that the Committee reviewed and recommends the approval of a three-year Software Services Agreement with Brightly Asset Essentials.

PROPERTIES & RECREATION COMMITTEE REPORT

Trustee Avakian reported that the Committee reviewed and recommends the approval of the following contract renewals: Vega Building Maintenance, Inc. for custodial services; The YMI Group, Inc. for HVAC maintenance services; Winkler Tree and Lawn Care for tree trimming services; Beary Landscape Management, LLC for landscape services; and Desiderio Landscaping & Tree Removal LLC for tree removal services.

Trustee Avakian reported that the Recreation Department has several successful events. Trustee Avakian also mentioned that basketball leagues registration numbers have gone up and that the Recreation Center Playground surfacing project is complete and looks great.

PUBLIC HEALTH & SAFETY COMMITTEE REPORT

Trustee Lewis reported that a grant was received to develop the Safe Routes to School Village-Wide Travel Plan. Trustee Lewis indicated improvements will include sidewalk installation and reconfiguration, intersection safety improvements, bike safety and drop-off improvements. Village staff recommended and the Committee concurred that the Village should enter into an agreement with Epstein for this project.

Trustee Lewis reported that a grant was received from the Illinois Department of Commerce and Economic Opportunity for the purchase of a new ambulance to replace a 2008 model. A specifications committee was formed consisting of Municipal Fleet Services and Fire & EMS staff to research manufacturers and their products. The committee recommends the purchase of the ambulance from Foster Coach Sales, Inc. through the Suburban Purchasing Cooperative (SPC) and the Public Health and Safety Committee agreed with the recommendation. Trustee Lewis indicated it will take three years for the ambulance to be built due to ongoing supply chain issues.

Trustee Lewis indicated that the Committee reviewed and recommends license plate reader agreements to allow the Village to install license plate reader equipment and poles to monitor traffic on Wolf Road and 47th Street. This would require agreements with the Timber Trails Homeowners Association and Lyons Township High School District 204 as LPR equipment poles would be installed there with one pole located on each of these organization's properties.

NEW BUSINESS

Manager Baer introduced a Proclamation congratulating the Village of Riverside on the Sesquicentennial Anniversary and celebrating the unique history of Riverside and their collaborative relationship with Western Springs.

Trustee Tyrrell motioned to accept the Proclamation, seconded by Trustee Nawrocki. Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Nawrocki, and Tyrrell

Voting Nay: None

Trustee Tyrrell made a motion to approve the DMMC Mayors and Managers Conference 2025 Legislative Action Program Resolution, seconded by Trustee Nawrocki.

Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Nawrocki, and Tyrrell

Voting Nay: None

Trustee Tyrrell made a motion to approve the December 2, 2024 and December 16, 2024 Board of Trustees meeting minutes as read, seconded by Trustee Nawrocki.

Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Nawrocki, and Tyrrell

Voting Nay: None

OLD BUSINESS

Resolution No. 24-2864

A Resolution authorizing the approval and execution of a cloud services agreement between the Village of Western Springs and Brightly Software, Inc. for a Government Cloud-Based License, subscription and use of Asset Essentials Enterprise to allow the Village to operate its work order management, asset management, fleet and safety programs. (Contract Term 36 Months).

Trustee Fink made a motion to approve Resolution No 24-2864, second by Trustee Avakian. Motion passed on a roll call vote.

Voting Aye: Trustees Avakian, Chen, Fink, Lewis, Nawrocki, and Tyrrell

Voting Nay: None

REPORTS

Monthly Financial Report (Trustee Chen)

No report.

Village President Rudolph

President Rudolph stated that she wanted to encourage everyone to check the Village website for information on the 2025 Referendum. President Rudolph indicated that the Village website is a great resource for information and continues to be updated by staff. President Rudolph also wanted to call out the property tax calculator found on the website, as a helpful tool to assist residents in determining the impact of the referendum on their property tax.

Village Manager Baer

Village Manager Baer discussed several dates that the Village will be hosting both virtual and in-person open houses to provide information on the upcoming referendum.

Village Manager Baer reminded residents that the Village is in the last week of Christmas tree collection.

Village Manager Baer also stated the holiday light recycling program will run through January 31, 2025.

Village Attorney Jurusik

No report.

ADJOURNMENT

Trustee Tyrrell made a motion to adjourn, seconded by Trustee Nawrocki. Motion passed on a voice vote. Meeting was adjourned at 8:33 p.m.

Respectfully submitted,

Jill Izzo

Deputy Village Clerk